

Shire of Goomalling



COUNCIL MEETING AGENDA

December 2023



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NYOONGAR ACKNOWLEDGEMENT

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

NOTICE OF MEETING

Meeting No. 12 of 2023 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 20 December 2023 beginning at 4.30pm.

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE

2.1. Attendance

Council	President & Chairperson	Cr Julie Chester
	Vice President	Cr Roland Van Gelderen
	Councillor	Cr Christine Barratt
	Councillor	Cr Casey Butt
	Councillor	Cr Barry Haywood
	Councillor	Cr Brendon Wilkes
	Councillor	Cr Mark Ashton
Administration	Chief Executive Officer	Mr Peter Bentley
	Deputy Chief Executive Officer	Miss Natalie Bird
	Works Manager	Mr David Long

2.2. Apologies

2.3. Approved Leave of Absence

3. DECLARATION OF:

- FINANCIAL INTEREST
- MEMBERS IMPARTIALITY INTEREST
- PROXIMITY INTEREST

4. PUBLIC QUESTION TIME

5. APPLICATION FROM MEMBERS FOR LEAVE OF ABSENCE

6. CONFIRMATION AND RECEIVING OF MINUTES & BUSINESS ARISING

6.1 Ordinary Meeting of Council held Wednesday 15 November 2023

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9. OFFICERS' REPORTS

9.1 APPLICATION OF COMMON SEAL – GRANT RIGHT OF BURIAL NO. 140

File Reference	Grant Right of Burial Register
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	13 December 2023
Author	Elizabeth Pudwell, Executive Assistant
Authorising Officer	Peter Bentley, Chief Executive Officer
Attachments	Nil

Summary

The purpose of the report is to endorse affixation of the Shire of Goomalling Common Seal to the Schedule “B” Form of Grant of Right of Burial No. 140. for Richard Walley to validate the grant.

Background

Application was received from Richard Walley for the Grant of Right of Burial for Grave No. 556 in the Catholic section of the Goomalling Cemetery. The applicable fee of \$230 for a single site, was received on 13 December 2023 receipt number 92930.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Cemeteries Act 1986

Policy Implications

4.19 Common Seal

Objective:

To satisfy the legal requirements regarding the validation of documents and contracts, resulting from amendments to the *Local Government Act 1995*.

Procedure:

1. The Shire President and Chief Executive Officer are authorised to sign and/or affix the common seal to the following documents, where such documents result from the following transactions:
 - 1.1 Where land is disposed of pursuant to s. 3.58 of the Local Government Act 1995 9as amended).
 - 1.2 Where land is acquired pursuant to s. 3.55 and s. 3.59 of the Local Government Act 1995 (as amended).
 - 1.3 In respect of leases of land and licence to occupy municipal property where approved by Council.
 - 1.4 In respect of leases for the purchase of plant and equipment approved by Council.
 - 1.5 In respect of borrowings approved by Council.
 - 1.6 In respect of easements and legal agreements over land for the purpose of drainage or conditions arising from subdivision of land and planning approvals.
 - 1.7 In respect of withdrawal of caveats and surrender of easements where the Chief Executive Officer considers that Council's interests have been satisfied.
 - 1.8 In respect of contracts of employment approved by Council.
 - 1.9 In respect of documents of a ceremonial nature, where the affixing of the common seal is for prosperity and not a legal requirement.
 - 1.10 In respect of agreements required for funding of Council works and services considered with the resolution of Council or requiring renewal of the agreement for funding currently provided.
 - 1.11 In respect of the adoption of local laws.
 - 1.12 Any document stating that the common seal of the Shire is to be affixed.
2. In relation to 1. above, in the absence of the Shire President and/or Chief Executive Officer, as the case may be, the Deputy Shire President and the Acting Chief Executive Officer are authorised to affix the common seal.
3. The procedure to be adopted for the use of the common seal is as follows:
 - 3.1 The Chief Executive Officer is responsible for the security and proper use of the common seal.
 - 3.2 The common seal is not to be affixed to any documents except as authorised by Council.
 - 3.3 The common seal is to be affixed to a document in the presence of:
 - The Shire President, or in his absence, the Deputy Shire President; and
 - The Chief Executive Officer or Acting Chief Executive Officer;Each of whom is to sign the document to attest that the common seal was so affixed.
 - 3.4 Details of all transactions where the common seal has been affixed must be recorded in a register kept by the Chief Executive Officer.

The register is to record:

 - The date on which the common seal was affixed;
 - The nature of the document; and
 - The parties to any agreement to which the common seal was affixed.
4. The wording to accompany the application of the common seal to be as follows:
 - 4.1 "The common seal of the Shire of Goomalling was hereto affixed by the Authority of Council."; or
 - 4.2 "The common seal of the Shire of Goomalling was affixed by authority of a resolution of Council in the presence of the Shire President and the Chief Executive Officer."
5. Authority is provided to the Chief Executive Officer or the person acting in the position of Chief Executive Officer to sign documents that do not require the affixing of the common seal.

Financial Implications

There are no specific financial implications relating to this matter

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services

Comment/Conclusion

The Common Seal is to be affixed to validate the Grant No. 140 for Richard Walley.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That the Council:

1. Endorse affixation of the Shire of Goomalling Common Seal to the Schedule "B" Form of Grant of Right of Burial No 140. for Richard Walley to validate the grant.

9.2 APPLICATION OF COMMON SEAL – GRANT RIGHT OF BURIAL NO. 141

File Reference	Grant Right of Burial Register
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	13 December 2023
Author	Elizabeth Pudwell, Executive Assistant
Authorising Officer	Peter Bentley, Chief Executive Officer
Attachments	Nil

Summary

The purpose of the report is to endorse affixation of the Shire of Goomalling Common Seal to the Schedule “B” Form of Grant of Right of Burial No. 141. for Basil Walley to validate the grant.

Background

Application was received from Basil Walley for the Grant of Right of Burial for Grave No. 564 in the Catholic section of the Goomalling Cemetery. The applicable fee of \$230 for a single site, was received on 13 December 2023 receipt number 92930.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Cemeteries Act 1986

Policy Implications

4.19 Common Seal

Objective:

To satisfy the legal requirements regarding the validation of documents and contracts, resulting from amendments to the Local Government Act 1995.

Procedure:

1. The Shire President and Chief Executive Officer are authorised to sign and/or affix the common seal to the following documents, where such documents result from the following transactions:
 - 1.1 Where land is disposed of pursuant to s. 3.58 of the Local Government Act 1995 9as amended).
 - 1.2 Where land is acquired pursuant to s. 3.55 and s. 3.59 of the Local Government Act 1995 (as amended).
 - 1.3 In respect of leases of land and licence to occupy municipal property where approved by Council.
 - 1.4 In respect of leases for the purchase of plant and equipment approved by Council.
 - 1.5 In respect of borrowings approved by Council.
 - 1.6 In respect of easements and legal agreements over land for the purpose of drainage or conditions arising from subdivision of land and planning approvals.
 - 1.7 In respect of withdrawal of caveats and surrender of easements where the Chief Executive Officer considers that Council's interests have been satisfied.
 - 1.8 In respect of contracts of employment approved by Council.
 - 1.9 In respect of documents of a ceremonial nature, where the affixing of the common seal is for prosperity and not a legal requirement.
 - 1.10 In respect of agreements required for funding of Council works and services considered with the resolution of Council or requiring renewal of the agreement for funding currently provided.
 - 1.11 In respect of the adoption of local laws.
 - 1.12 Any document stating that the common seal of the Shire is to be affixed.
2. In relation to 1. above, in the absence of the Shire President and/or Chief Executive Officer, as the case may be, the Deputy Shire President and the Acting Chief Executive Officer are authorised to affix the common seal.
3. The procedure to be adopted for the use of the common seal is as follows:
 - 3.1 The Chief Executive Officer is responsible for the security and proper use of the common seal.
 - 3.2 The common seal is not to be affixed to any documents except as authorised by Council.
 - 3.3 The common seal is to be affixed to a document in the presence of:
 - The Shire President, or in his absence, the Deputy Shire President; and
 - The Chief Executive Officer or Acting Chief Executive Officer;Each of whom is to sign the document to attest that the common seal was so affixed.
 - 3.4 Details of all transactions where the common seal has been affixed must be recorded in a register kept by the Chief Executive Officer.

The register is to record:

 - The date on which the common seal was affixed;
 - The nature of the document; and
 - The parties to any agreement to which the common seal was affixed.
4. The wording to accompany the application of the common seal to be as follows:
 - 4.1 "The common seal of the Shire of Goomalling was hereto affixed by the Authority of Council."; or
 - 4.2 "The common seal of the Shire of Goomalling was affixed by authority of a resolution of Council in the presence of the Shire President and the Chief Executive Officer."
5. Authority is provided to the Chief Executive Officer or the person acting in the position of Chief Executive Officer to sign documents that do not require the affixing of the common seal.

Financial Implications

There are no specific financial implications relating to this matter

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services

Comment/Conclusion

The Common Seal is to be affixed to validate the Grant No. 141 for Basil Walley.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That the Council:

Endorse affixation of the Shire of Goomalling Common Seal to the Schedule "B" Form of Grant of Right of Burial No 141. for Basil Walley to validate the grant.

9.3 SCHEDULE OF ACCOUNTS PAID 1 NOVEMBER TO 30 NOVEMBER

File Reference	Not applicable
Disclosure of Interest	Nil
Applicant	Not Applicable
Previous Item Numbers	No Direct
Date	09 December 2023
Author	Natalie Brid, Deputy Chief Executive Officer
Authorising Officer	Natalie Bird, Deputy Chief Executive Officer
Attachments	
<ol style="list-style-type: none"> 1. Schedule of Payments – November 2023 2. Corporate Credit Card Statements October 2023 	

Summary

FUND VOUCHERS AMOUNT

EFT 6095 to 6232	\$418,961.12
Direct Debits 8601 to 8603	\$79744.99
Cheques 15493 to 15496	\$22,431.29
Payroll JNL 6931,6936	\$121,900.00
Super DD17174, 17229	\$21,893.38
TOTAL	\$664930.78

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION

That the Council:

Approve vouchers from the Municipal fund and Trust Fund as detailed:

FUND VOUCHERS AMOUNT

EFT 6095 to 6232	\$418,961.12
Direct Debits 8601 to 8603	\$79744.99
Cheques 15493 to 15496	\$22,431.29
Payroll JNL 6931,6936	\$121,900.00
Super DD17174, 17229	\$21,893.38
TOTAL	\$664930.78

9.4 FINANCIAL REPORT FOR NOVEMBER 2023

File Reference	Not Applicable
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	13 December 2023
Author	Natalie Bird, Deputy Chief Executive Officer
Authorising Officer	Natalie Bird, Deputy Chief Executive Officer
Attachments	
Monthly Financial Report to 30 November 2023	

Summary

In accordance with the *Local Government (Financial Management) Regulations 1996*, to follow is the presentation of the Monthly Financial Reports to Council.

Background

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

Policy Implications

No specific policy regarding this matter.

Financial Implications

Ongoing management of Council funds

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028

4.1.4	Provide reporting processes in a transparent, accountable and timely manner
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Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That the Council:

1. Receive the Monthly Financial Report to 30 November 2023.

SHIRE OF GOOMALLING

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 November 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF GOOMALLING
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

	Supplemental Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var. Explanation of Material Variance
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	9	2,293,584	2,293,584	2,294,034	450	0.02%	
Rates excluding general rates		276,636	276,636	276,636	0	0.00%	
	13						MAF grant received to complete mitigation works, also received contributions for the swimming pool entry not normally all collected until the end of the season.
Grants, subsidies and contributions		2,663,200	983,073	1,131,511	148,438	15.10%	▲
Fees and charges		1,583,030	788,510	775,533	(12,977)	(1.65%)	
Interest revenue		89,979	25,149	36,480	11,331	45.06%	▲
Other revenue		326,834	64,160	89,884	25,724	40.09%	▲
		7,233,263	4,431,112	4,604,078	172,966	3.90%	
Expenditure from operating activities							
Employee costs		(2,756,162)	(1,151,071)	(1,147,727)	3,344	0.29%	
Materials and contracts		(1,622,300)	(584,476)	(863,544)	(279,068)	(47.75%)	▼
Utility charges		(274,012)	(110,447)	(89,591)	20,856	18.88%	▲
Depreciation		(1,568,999)	(653,700)	0	653,700	100.00%	▲
Finance costs		(129,078)	(21,516)	(35,343)	(13,827)	(64.26%)	▼
Insurance		(188,323)	(188,323)	(219,195)	(30,872)	(16.39%)	▼
Other expenditure		(285,325)	(119,873)	(69,304)	50,569	42.19%	▲
		(6,824,199)	(2,829,406)	(2,424,704)	404,702	14.30%	
Non-cash amounts excluded from operating activities	note 2(l)	1,568,999	653,700	2,138	(651,562)	(99.67%)	▼
Amount attributable to operating activities		1,978,063	2,255,406	2,181,512	(73,894)	(3.28%)	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	14	2,877,160	1,419,341	329,786	(1,089,555)	(76.76%)	▼
Proceeds from financial assets at amortised cost - self supporting loans		44,365	0	21,806	21,806	0.00%	
		2,921,525	1,419,341	351,592	(1,067,749)	(75.23%)	
Outflows from investing activities							
Loan to Medical Surgery		0		(20,000)			When doctor was on leave needed to supplement the bank account to pay staff.

SHIRE OF GOOMALLING
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

	Supplemental Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var. Explanation of Material Variance
Payments for property, plant and equipment	5	(1,154,200)	(654,000)	(171,729)	482,271	73.74%	
Payments for construction of infrastructure	5	(3,806,889)	(1,408,671)	(917,135)	491,536	34.89%	▲ More public works overheads as account for compared to the YTD budget
Amount attributable to investing activities		(2,039,564)	(643,330)	(757,272)	(93,942)	(17.71%)	▲ Timing of contractor accounts for the roadworks.
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	120,000	0	0	0	0.00%	
		120,000	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	10	(200,440)	(58,015)	(58,015)	0	0.00%	
Payments for principal portion of lease liabilities	11	(29,499)	0	0	0	0.00%	
Transfer to reserves	4	(37,778)	(17,233)	(17,233)	0	0.00%	
		(267,717)	(75,248)	(75,248)	0	0.00%	
Amount attributable to financing activities		(147,717)	(75,248)	(75,248)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		209,218	209,218	173,719	(35,499)	(16.97%)	▼ will finalise once the AFR is completed.
Amount attributable to operating activities		1,978,063	2,255,406	2,181,512	(73,894)	(3.28%)	
Amount attributable to investing activities		(2,039,564)	(643,330)	(757,272)	(93,942)	(17.71%)	▼ Yet to receive all of our grants.
Amount attributable to financing activities		(147,717)	(75,248)	(75,248)	0	0.00%	
Surplus or deficit after imposition of general rates		0	1,746,046	1,522,711	(223,335)	(12.79%)	▼

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2023-24 year is \$10,000 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF GOOMALLING
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 NOVEMBER 2023

	Supplementary Information	30 June 2023	30 November 2023
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	2,576,283	3,181,170
Trade and other receivables		289,547	744,508
Inventories	7	28,451	26,367
TOTAL CURRENT ASSETS		2,894,281	3,952,045
NON-CURRENT ASSETS			
Trade and other receivables		77,447	77,447
Other financial assets		134,036	154,036
Inventories		134,000	134,000
Property, plant and equipment		26,367,893	26,539,621
Infrastructure		48,085,015	49,002,151
Right-of-use assets		45,659	45,659
TOTAL NON-CURRENT ASSETS		74,844,050	75,952,914
TOTAL ASSETS		77,738,331	79,904,959
CURRENT LIABILITIES			
Trade and other payables	8	475,158	190,641
Other liabilities	12	695,124	695,124
Lease liabilities	11	29,499	29,499
Borrowings	10	222,819	164,804
Employee related provisions	12	691,187	691,187
TOTAL CURRENT LIABILITIES		2,113,787	1,771,255
NON-CURRENT LIABILITIES			
Lease liabilities	11	16,695	16,695
Borrowings	10	2,156,428	2,156,428
Employee related provisions		8,812	8,812
TOTAL NON-CURRENT LIABILITIES		2,181,935	2,181,935
TOTAL LIABILITIES		4,295,722	3,953,190
NET ASSETS		73,442,609	75,951,769
EQUITY			
Retained surplus		31,075,436	33,567,363
Reserve accounts	4	928,642	945,875
Revaluation surplus		41,438,531	41,438,531
TOTAL EQUITY		73,442,609	75,951,769

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 20 November 2023

SHIRE OF GOOMALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 November 2023
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	2,282,613	2,576,283	3,181,170
Rates Receivables		44,365	145,122	523,571
Receivables		250,533	144,425	220,937
Inventories	7	28,451	28,451	26,367
		<u>2,605,962</u>	<u>2,894,281</u>	<u>3,952,045</u>
Less: current liabilities				
Trade and other payables	8	(465,585)	(475,158)	(190,641)
Contract liabilities	12	(681,621)	(695,124)	(695,124)
Lease liabilities	11	(34,122)	(29,499)	(29,499)
Borrowings	10	70,293	(222,819)	(164,804)
Employee related provisions	12	(681,885)	(691,187)	(691,187)
		<u>(1,792,920)</u>	<u>(2,113,787)</u>	<u>(1,771,255)</u>
Net current assets		813,042	780,494	2,180,790
Less: Total adjustments to net current assets	note 2(i)	(813,042)	(606,775)	(658,079)
Closing funding surplus / (deficit)		0	173,719	1,522,711

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities	\$	\$	\$
Adjustments to operating activities			
Less: Movement in liabilities associated with restricted cash			2,138
Add: Depreciation	1,568,999	653,700	0
Total non-cash amounts excluded from operating activities	1,568,999	653,700	2,138

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 November 2023
Adjustments to net current assets		\$	\$	\$
Less: Reserve accounts	4	(846,420)	(928,642)	(945,875)
Less: Financial assets at amortised cost - self supporting loans	7	(44,365)	(44,365)	(22,559)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	10	(70,293)	222,819	164,804
- Current portion of lease liabilities	11	34,122	29,499	29,499
- Current portion of employee benefit provisions held in reserve	4	113,914	113,914	116,052
Total adjustments to net current assets	note 2(i)	(813,042)	(606,775)	(658,079)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF GOOMALLING
SUPPLEMENTARY INFORMATION

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SHIRE OF GOOMALLING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2023

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.21 M	\$0.21 M	\$0.17 M	(\$0.04 M)
Closing	\$0.00 M	\$1.75 M	\$1.52 M	(\$0.22 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$0.70 M	41.4%
Restricted Cash	\$0.99 M	58.6%

Refer to 3 - Cash and Financial Assets

Payables	
	% Outstanding
Trade Payables	100.0%
0 to 30 Days	100.0%
Over 30 Days	0.0%
Over 90 Days	0.0%

Refer to 8 - Payables

Receivables		
	\$	%
Rates Receivable	\$0.52 M	80.7%
Trade Receivable	\$0.22 M	18.0%
Over 30 Days		18.0%
Over 90 Days		17.5%

Refer to 6 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.98 M	\$2.26 M	\$2.18 M	(\$0.07 M)

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.29 M	0.0%
YTD Budget	\$2.29 M	0.0%

Refer to 9 - Rate Revenue

Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.98 M	0.5%
YTD Budget	\$0.98 M	0.5%

Refer to 13 - Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.78 M	(1.6%)
YTD Budget	\$0.79 M	(1.6%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.04 M)	(\$0.64 M)	(\$0.76 M)	(\$0.11 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.00 M	

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.92 M	(75.9%)
Adopted Budget	\$3.81 M	(75.9%)

Refer to 5 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.33 M	(88.5%)
Adopted Budget	\$2.88 M	(88.5%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.15 M)	(\$0.08 M)	(\$0.08 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.06 M)
Interest expense	\$0.05 M
Principal due	\$2.32 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$0.95 M
Interest earned	\$0.02 M

Refer to 4 - Cash Reserves

Lease Liability	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.05 M

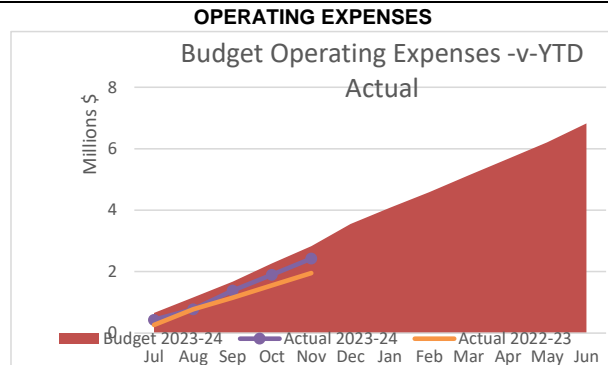
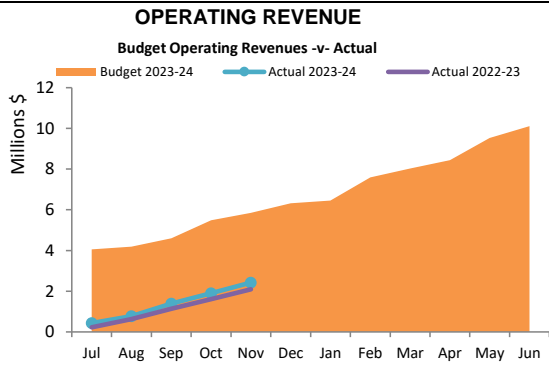
Refer to Note 11 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

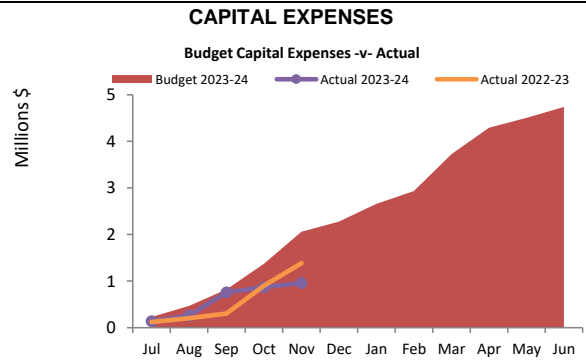
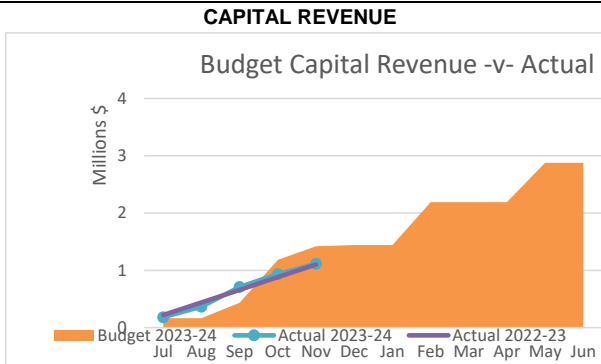
**SHIRE OF GOOMALLING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2023**

2 KEY INFORMATION - GRAPHICAL

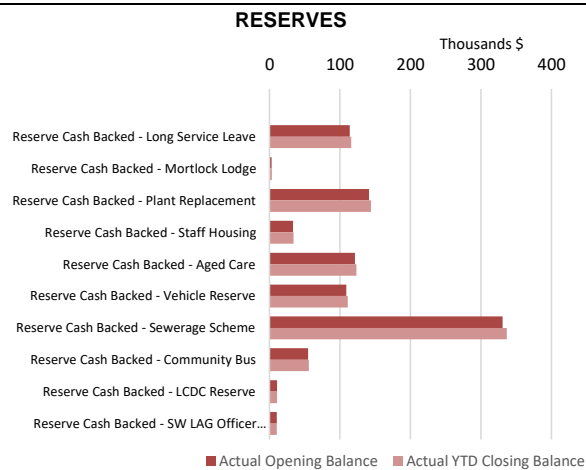
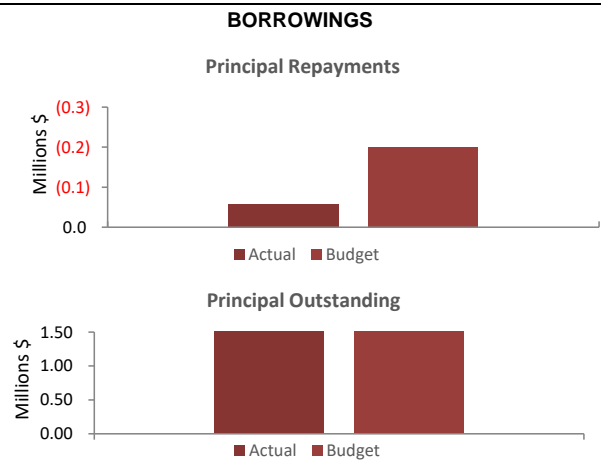
OPERATING ACTIVITIES



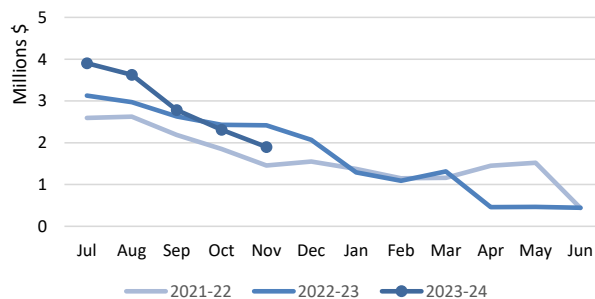
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF GOOMALLING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2023**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Floats	Cash and cash equivalents	550	0	550	0			
Municipal Bank Account	Cash and cash equivalents	693,692	0	693,692	0	Bendigo		
Trust Bank Account	Cash and cash equivalents	0	0	0	26,805	Bendigo		
Medical Surgery Bank Account	Cash and cash equivalents		45,517	45,517	0	Bendigo		
Term Deposits - Reserve	Financial assets at amortised cost	0	622,273	622,273		Bendigo	4.05%	28/04/2024
Term Deposit	Financial assets at amortised cost	5,237	0	5,237		Bendigo	4.30%	28/05/2024
Term Deposit - Reserve	Financial assets at amortised cost	0	313,217	313,217		Bendigo	4.35%	17/02/2024
Term Deposit - Skeleton Weed AL & L	Financial assets at amortised cost	0	10,385	10,385		Bendigo	4.75%	17/06/2024
Total		699,479	991,392	1,690,871	26,805			
Comprising								
Cash and cash equivalents		694,242	45,517	739,759	26,805			
Financial assets at amortised cost		5,237	945,875	951,112	0			
		699,479	991,392	1,690,871	26,805			

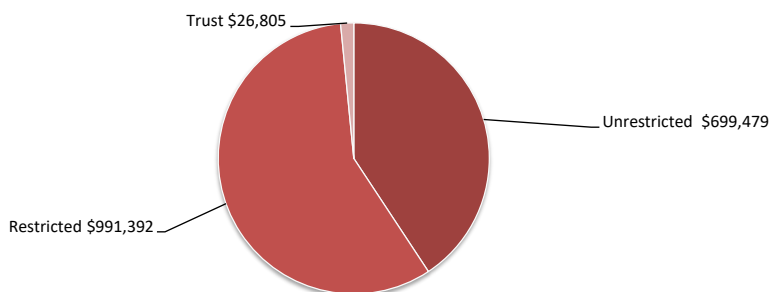
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**SHIRE OF GOOMALLING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 NOVEMBER 2023**

4 RESERVE ACCOUNTS

	Budget Opening Balance	Budget Interest Earned	Budget Transfer s In (+)	Budget Transfer s Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfer s In (+)	Actual Transfer s Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserve Cash Backed - Long Service Leave	113,914	4,634	0	0	118,548	113,914	2,138	0	0	116,052
Reserve Cash Backed - Mortlock Lodge	3,203	131	0	0	3,334	3,203	60	0	0	3,263
Reserve Cash Backed - Plant Replacement	141,283	5,748	0	(100,000)	47,031	141,283	2,652	0	0	143,935
Reserve Cash Backed - Staff Housing	33,614	1,367	0	0	34,981	33,614	631	0	0	34,245
Reserve Cash Backed - Aged Care	121,152	4,929	0	(20,000)	106,081	121,152	2,274	0	0	123,426
Reserve Cash Backed - Vehicle Reserve	109,128	4,439	0	0	113,567	109,128	2,048	0	0	111,176
Reserve Cash Backed - Sewerage Scheme	330,620	13,450	0	0	344,070	330,620	6,204	0	0	336,824
Reserve Cash Backed - Community Bus	54,787	2,229	0	0	57,016	54,787	1,028	0	0	55,815
Reserve Cash Backed - LCDC Reserve	10,556	429	0	0	10,985	10,556	198	0	0	10,754
Reserve Cash Backed - SW LAG Officer AL/LSL	10,385	422	0	0	10,807	10,385	0	0	0	10,385
	928,642	37,778	0	(120,000)	846,420	928,642	17,233	0	0	945,875

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	849,200	364,000	164,365	(199,635)
Furniture and equipment	10,000	10,000	7,364	(2,636)
Plant and equipment	295,000	280,000	0	(280,000)
Acquisition of property, plant and equipment	1,154,200	654,000	171,729	(482,271)
Infrastructure - roads	3,584,889	1,408,671	788,678	(619,994)
Infrastructure - Other Infrastructure	222,000	0	128,457	128,457
Acquisition of infrastructure	3,806,889	1,408,671	917,135	(491,536)
Total capital acquisitions	4,961,089	2,062,671	1,088,864	(973,807)
Capital Acquisitions Funded By:				
Capital grants and contributions	2,877,160	1,419,341	329,786	(1,089,555)
Lease liabilities	39,243	0	0	0
Reserve accounts				
Reserve Cash Backed - Plant Replacement	100,000	0	0	0
Reserve Cash Backed - Aged Care	20,000	0	0	0
Contribution - operations	1,924,686	643,330	759,078	115,748
Capital funding total	4,961,089	2,062,671	1,088,864	(973,807)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

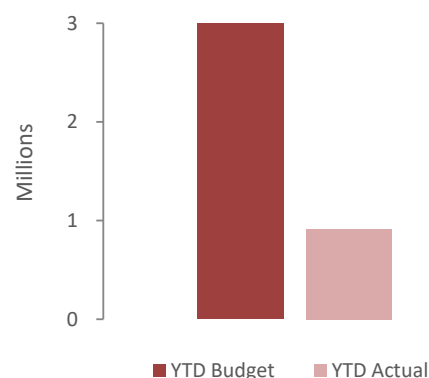
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

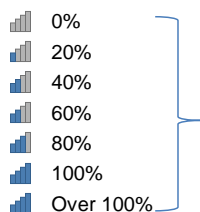
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



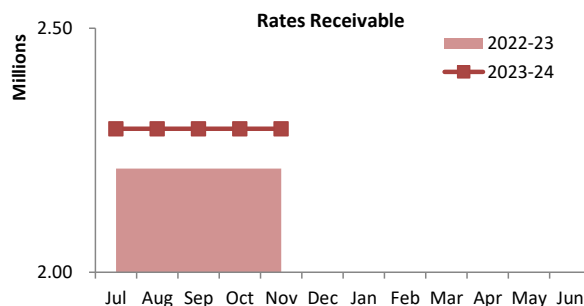
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
Buildings				
98001 Capital housing Up grades	221,700	114,000	0	114,000
98003 Capital 59 Railway Tce - LRCIP funding	0	0	56,096	(56,096)
98004 Capital Upgrade - 32 Eaton St	0	0	440	(440)
98005 Capital Upgrade - 41 High St	0	0	49	(49)
98006 Capital Upgrade Unit1 Mortlock Lodge	0	0	0	0
98007 Capital Upgrade 39 Throssell St	0	0	8,928	(8,928)
138001 Public Buildings - Capital upgrade projects	527,500	150,000	0	150,000
118005 Town Hall Ceiling Upgrade - LRCIP	100,000	100,000	98,853	1,147
118009 Museum Roof Replacement (LRCIP)	0	0	0	0
Plant & Equipment				
123915 Replacement Loader (GO 024)	230,000	230,000	0	230,000
123916 Replacement Utility	50,000	50,000	0	50,000
123913 Miscellaneous Small Plant	15,000	0	0	0
Furniture & Equipment				
48006 Replacement Phone System	10,000	10,000	7,364	2,636
Infrastructure - Roads				
129901 EXPENSE - R 2 R Construction	334,000	281,005	0	281,005
129904 EXPENSE - Regional Road Group Construction	618,350	257,645	570,178	(312,533)
129908 EXPENSE - Wheatbelt Secondary Freight Network	2,000,939	820,021	218,500	601,522
129912 Black Spot Funding	180,000	0	0	0
129910 Local Road and Community Infrastructure Program	50,000	50,000	0	50,000
129914 MRWA - Bridge Capital	401,600	0	0	0
Infrastructure - Other				
118006 Anstey Park - Upgrade -LRCIP	222,000	0	115,957	-115957.47
118010 Swimming Pool Upgrade (LRCIP)	0	0	12,500	-12500
	4,961,089	2,062,671	1,088,864	973,807

6 RECEIVABLES

Rates receivable	30 Jun 2023	30 Nov 2023
	\$	\$
Opening arrears previous years	145,098	145,122
Levied this year	2,340,220	2,569,130
Less - collections to date	(2,340,196)	(2,190,681)
Gross rates collectable	145,122	523,571
Net rates collectable	145,122	523,571
% Collected	94.2%	80.7%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(8,473)	134,227	600	223	26,875	153,452
Percentage	(5.5%)	87.5%	0.4%	0.1%	17.5%	
Balance per trial balance						
Sundry Receivables		0	0	0	0	153,452
GST Receivables		0	0	0	0	44,926
SS Loan _ MSC reimbursement of principal		0	0	0	0	22,559
Total receivables general outstanding						220,937

Amounts shown above include GST (where applicable)

KEY INFORMATION

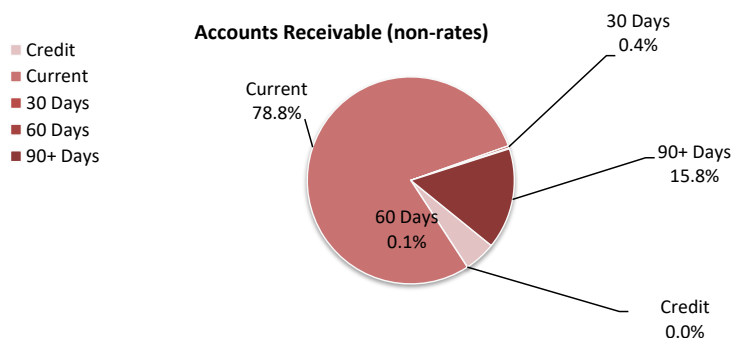
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



7 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 November 2023
	\$	\$	\$	\$
Inventory				
Stock on Hand	28,451	0	(2,084)	26,367
Land held for resale				
Cost of acquisition	134,000	0	0	134,000
Total other current assets	162,451	0	(2,084)	160,367

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

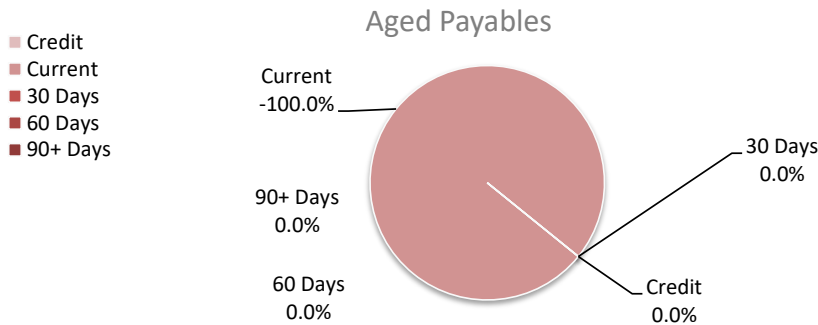
8 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	(134,061)	0	0	0	(134,061)
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	0	134,061	0	0	0	134,061
ATO liabilities	0	32,584	0	0	0	32,584
GST Payable	0	10,219	0	0	0	10,219
Bonds & Deposits	0	13,777	0	0	0	13,777
Total payables general outstanding						190,641

Amounts shown above include GST (where applicable)

KEY INFORMATION

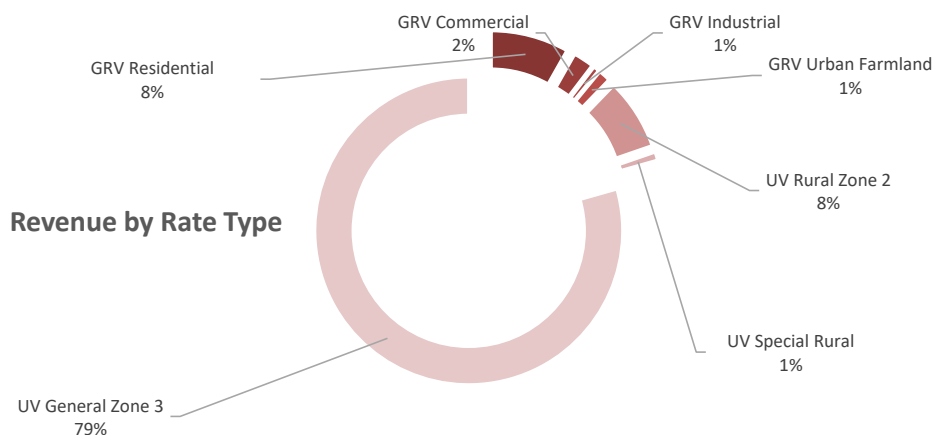
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Budget	YTD Actual
	\$ (cents)	Properties	Value	Total Revenue	Total Revenue
				\$	\$
Gross rental value					
GRV Residential	0.12236	124	1,360,562	166,484	166,484
GRV Commercial	0.13090	18	335,264	43,886	43,886
GRV Industrial	0.13174	11	94,815	12,491	12,491
GRV Urban Farmland	0.11690	18	220,896	25,823	25,823
Unimproved value					
UV Rural Zone 2	0.00494	44	30,381,000	150,052	152,052
UV Special Rural	0.01130	13	1,607,000	18,159	18,159
UV General Zone 3	0.00500	219	322,717,000	1,613,585	1,613,585
Sub-Total		447	356,716,537	2,030,480	2,032,480
Minimum payment					
Minimum Payment \$					
Gross rental value					
GRV Residential	1,056	96	536,507	101,376	101,376
GRV Commercial	980	12	36,412	11,760	11,760
GRV Industrial	617	7	12,675	4,319	4,319
GRV Urban Farmland	787	7	24,251	5,509	5,509
Unimproved value					
UV Rural Zone 2	841	29	4,155,500	24,389	24,389
UV Special Rural	1,170	5	438,000	5,850	5,850
UV General Zone 3	1,133	97	9,710,059	109,901	109,901
Sub-total		253	14,913,404	263,104	263,104
Amount from general rates				2,293,584	2,295,584
Ex-gratia rates				46,636	46,636
Total general rates				2,340,220	2,342,220
Specified area rates					
Rate in \$ (cents)					
Sewerage				226,564	226,564
Sewerage - Religious Church				3,436	346
Total specified area rates			0	230,000	226,910
Total				2,570,220	2,569,130



10 BORROWINGS

Repayments - borrowings

Information on borrowings	Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
	Aged Housing Wollyam St	114	122,623	0	0	(9,760)	(20,040)	112,863	102,583	3,228	6,534
	New Sports Pavilion	111	1,020,693	0	0	(16,013)	(32,554)	1,004,680	988,139	32,618	64,809
	Rural Community Centre	106	284,563	0	0	(10,436)	(22,916)	274,127	261,647	11,525	11,617
	Bank Overdraft-subdivision Grange	116	834,000	0	0	0	(80,565)	834,000	753,435	0	36,384
			<u>2,261,879</u>	<u>0</u>	<u>0</u>	<u>(36,209)</u>	<u>(156,075)</u>	<u>2,225,670</u>	<u>2,105,804</u>	<u>47,371</u>	<u>119,344</u>
	Self supporting loans										
	Self Support Loan MSC		117,451	0	0	(21,806)	(44,365)	95,645	73,086	3,751	9,734
			<u>117,451</u>	<u>0</u>	<u>0</u>	<u>(21,806)</u>	<u>(44,365)</u>	<u>95,645</u>	<u>73,086</u>	<u>3,751</u>	<u>9,734</u>
	Total		2,379,330	0	0	(58,015)	(200,440)	2,321,315	2,178,890	51,122	129,078
	Current borrowings		200,440					0			
	Non-current borrowings		<u>2,178,890</u>					<u>2,321,315</u>			
			2,379,330					2,321,315			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2023	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
GO015 Ford Utility (WM)	6463413	1,140	0	0	0	(1,140)	-70	0	0	(27)
GO040 Ford Escape (DCEO)	6597792	18,927	0	0	0	(5,481)	16,643	13,446	0	(323)
GOSHIRE Ford Escape (CDO)	6597793	26,127	0	0	0	(5,541)	28,436	31,668	0	(432)
GO015 Ford Everest (WM)		0	0	39,243	0	(17,337)	0	21,906	0	(218)
Total		46,194	0	39,243	0	(29,499)	45,009	67,020	0	(1,000)
Current lease liabilities		29,499					29,499			
Non-current lease liabilities		16,695					16,695			
		46,194					46,194			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 November 2023
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		695,124	0	0	0	695,124
Total other liabilities		695,124	0	0	0	695,124
Employee Related Provisions						
Provision for annual leave		297,780	0	0	0	297,780
Provision for long service leave		393,407	0	0	0	393,407
Total Provisions		691,187	0	0	0	691,187
Total other current liabilities		1,386,311	0	0	0	1,386,311

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue					YTD Revenue Actual
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	
	1 July 2023		(As revenue)	30 Nov 2023	30 Nov 2023						
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies											
GRANTS - General Purpose	0	0	0	0	0	595,000	6,157	595,000	0	595,000	12,314
GRANTS - Untied Road Grants	0	0	0	0	0	455,000	5,781	455,000	0	455,000	11,562
REVENUE - ESL Grant	0	0	0	0	0	55,000	22,915	55,000	0	55,000	24,330
REVENUE - Other Grant Funding	4,815	0	0	4,815	4,815	125,000	125,000	125,000	0	125,000	125,000
REVENUE - Grant SW LAG Narembeen	0	0	0	0	0	245,000	245,000	245,000	0	245,000	245,000
REVENUE - Grant SW LAG Yilgarn	0	0	0	0	0	248,000	248,000	248,000	0	248,000	248,000
REVENUE - Grant SW LAG Lower Lockhart	24,954	0	0	24,954	24,954	152,000	152,000	152,000	0	152,000	152,000
REVENUE - Grant SW LAG Central Wheatbelt	7,365	0	0	7,365	7,365	30,000	30,000	30,000	0	30,000	30,000
REVENUE - Direct Grant	0	0	0	0	0	113,000	113,000	113,000	0	113,000	113,445
REVENUE - Other Economic Services	6,128	0	0	6,128	6,128	20,000	0	20,000	0	20,000	0
	43,261	0	0	43,261	43,261	2,038,000	947,853	2,038,000	0	2,038,000	961,651
Contributions											
Various Contributions	0	0	0	0	0	357,600	29,794	357,600	0	357,600	21,140
	0	0	0	0	0	357,600	29,794	357,600	0	357,600	21,140
TOTALS	43,261	0	0	43,261	43,261	2,395,600	977,647	2,395,600	0	2,395,600	982,791

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue					
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	Annual	Budget	YTD Revenue	
	1 July 2023		(As revenue)	30 Nov 2023	30 Nov 2023	Revenue	Budget	Budget	Variations	Expected	Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies											
GRANTS - Federal Government	179,585	0	0	179,585	179,585	497,727	248,864	497,727	0	497,727	0
REVENUE - Grants Regional Road Group	0	0	0	0	0	436,233	436,233	436,233	0	436,233	329,786
Revenue - Grant Wheatbelt Secondary Freight Network	0	0	0	0	0	1,684,956	500,000	1,684,956	0	1,684,956	0
REVENUE - Grants R 2 R	45,577	0	0	45,577	45,577	234,244	234,244	234,244	0	234,244	0
REVENUE - Grants Black Spot	12,714	0	0	12,714	12,714	24,000	0	24,000	0	24,000	0
REVENUE - Grants Bridge Construction	400,483	0	0	400,483	400,483	0	0	0	0	0	0
	638,359	0	0	638,359	638,359	2,877,160	1,419,341	2,877,160	0	2,877,160	329,786

9.5 FOOTBALL CLUB LIGHTING PROJECT

File Reference	
Disclosure of Interest	Nil
Applicant	Tahnee Bird
Previous Item Numbers	
Date	12 December 2023
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	

Summary

To consider the recommendation to engage Lightbase to undertake the above project.

Background

The Goomalling Football Club has submitted and been successful in obtaining grant funding through the CSRFF fund to replace the ageing lighting at the Goomalling Recreation facility.

The club budgeted \$291,000.00 for the project with the Council agreeing to fund \$100,000.00 and the Club and the CSRFF splitting the balance to the tune of \$95,500.00 each.

Tenders were called for the project with 6 submissions being received with five being valid and one ruled ineligible.

Consultation

Goomalling Football Club
Various suppliers
Works Manager

Policy

Council does not have a specific policy regarding the project.

2.4	PURCHASING POLICY
Distribution	Elected members, All Employees, Volunteers
Responsible Officer	Chief Executive Officer
Date adopted	19 July 2023
File Reference	04.07

Purpose

To articulate purchasing parameters for procurement on behalf of the Shire of Goomalling for operating expenditure.

Objective

To provide compliance with the *Local Government Act 1995* and the Local Government (Functions and General) Regulations 1996 as amended.

To deliver a best practice approach and procedures for purchasing for the Shire of Goomalling. Having said this, there is a desire to reduce the administrative burden, in particular for small purchases for consumables such as small hardware items, batteries, tyres, stationery and photocopy charges, callout fees, alarm monitoring and the like.

The administrative burden should not outweigh the benefit of complying with this policy.

To ensure consistency for all purchasing activities within the Shire of Goomalling operational areas.

Scope

Elected Members, All staff, Volunteers

Standard

Ethics and Integrity

All employees of the Shire of Goomalling are expected to practice a high standard of ethics and integrity in undertaking purchasing transactions, and act in an honest and proficient manner that preserves the standing of the Shire of Goomalling.

The following principles and behaviour must be prescribed throughout all stages of purchasing to ensure fair and equitable treatment of all parties:

- Full accountability for all purchasing decisions and effective management of expenditure of public monies on the basis of achieving value for money;
- All purchasing practice comply with relevant legislation, regulations and standards consistent with the Shire of Goomalling's policies and code of conduct;
- Procurement is undertaken on a competitive basis and potential providers receive impartial, candid and consistent management;
- Process, evaluation and decision making is transparent, impartial and documented in accordance with relevant policy and audit requirements;
- Actual and perceived conflicts of interest are identified, disclosed and managed appropriately; and
- Information provided to the Shire of Goomalling by a supplier/contractor is treated as commercial-in-confidence and will not be released unless authorised by the supplier or relevant legislation.

Policy:

Limits	Policy	Officer who can Sign
Up to \$5,000	Direct small purchase from suppliers requiring verbal quotation(s) only, if practical . Again, if practical , written quotations should be obtained for amounts over \$1,000. Quotes will not be required for items such as software licences and support for corporate software already in use, utility payments, ongoing alarm monitoring, photocopy charges, small consumable charges such as stationery, hardware, small parts. Emergency purchases and callouts do not require quotation.	<p style="text-align: center;">CEO Manager of Finance Manager of Works</p>
\$5,001 - \$19,999	Where practical , obtain two verbal or written quotations. Quotes will not be required for items such as software licences and support for corporate software already in use, utility payments, ongoing alarm monitoring, photocopy charges, small consumable charges such as stationery, hardware, small parts. Emergency purchases and callouts do not require quotation.	<p style="text-align: center;">CEO Manager of Finance Manager of Works</p>
\$20,000 - \$249,999	Where practical , obtain at least two written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).	<p style="text-align: center;">CEO Manager of Finance (in CEO's absence for budgeted items) Manager of Works (For budgeted Works expense only)</p>
\$250,000 and above	Conduct a public tender process.	<p style="text-align: center;">CEO</p>

Conditions:

(1) The above purchasing policy is to be used in conjunction with the “*Regional Price Preference (Buy Local) Policy*”.

(2) Where suppliers require a fee for a quote, staff are to note this. The CEO to adjudicate as to whether that supplier should provide a quote in such instance.

Where/if Practical – This term is used to reduce the need to quote a situation where;

- The supply is an emergency supply or urgent callout situation;
- The supply is for small items such as stationery, hardware, small spares or parts and consumables;
- The supply is a utility charge such as power, water, telephony or ongoing photocopy charges and the like;
- The supply is for a good or service that is unlikely to be able to be able to be quoted such as software or general IT support, licenses, alarm monitoring, or contractors providing an ongoing service such as contract cleaning, management services or agreed fee for service arrangements. (Such as swimming pool manager, contract planner, contract building surveyor, contract cleaning, contract health officer, finance consultant)

- The supply is for a service supplied locally where mobilisation costs would be incurred through an alternative supplier that would add significantly to the cost of the service or supply. (This could include a local contractor/plumber/electrician)

Roles & Responsibilities

Elected Members

- To create and review policy to minimise risk and ensure best practice.

Chief Executive Officer

- Comply with policy for purchasing
- Ensure staff understand and comply with policy

Executive Management

- Comply with policy for purchasing
- Ensure staff understand and comply with policy

Employees

- Comply with policy for purchasing

Legislation

[Local Government Act 1995](#) (s 6.10)

[Local Government \(Functions and General\) Regulations 1996](#) (r 11a)

[Local Government \(Financial Management\) Regulations 1996](#) (r13)

[State Records Act 2000](#)

[Occupational Safety and Health Act 1984](#) (s. 23-1 9a, b & c)

Document Links

Strategic Community Plan

C1.5 Develop a policy framework to guide Council's decision making

C2.7 Provide reporting processes in a transparent, accountable and timely manner

Forms

Verbal Quotation Record Form (up to \$19,999)

Quotation Record Form (\$20,000 to \$149,999)

Procedures Manual

Nil

Local Law

Nil

Delegation

DE1 Payments from Trust and Municipal Funds

DE11 Expressions of Interest prior to calling for Tenders

DE12 Inviting Tenders

DE13 Minor Variations to Tenders

Review History

Version	Review date	Minute no.	Notes
1	September 2015	1 092015.SM	
1.1	May 2016	8.1.3 052016.OM	1.3.1 Purchasing Policy
1.1	June 2016	8.1.2 062016.OM	1.3.2 Regional Price Preference (Buy local) policy
2	20 May 2020	197 OM_200520	Formerly 1.3.1 Purchasing Policy and 1.3.2
2.1	15 December 2021	Resolution No.	Updated with new tendering threshold
2.2	19 July 2023	Resolution No.	Updated signing authority for DCEO

Statutory Environment

Local Government Act (1995)

Financial Implications

The Likely financial impact on the Council is that it has committed to \$100,000 in total to the project spread over the 2024 and 2025 financial years.

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.3.1	Develop a broad recreation master plan for the Shire
1.3.2	Develop, maintain and support appropriate recreation facilities throughout the Shire
1.3.3	Partner with stakeholders to achieve greater community participation in recreational facilities and services

Comment/Conclusion

The Football club, as part of its application process, obtained quotes for the lighting project and settled on a budget of \$291,000.00 for the purposes of the grant application. Following the tender process this budget was found to be insufficient with the nearest complying tender being \$319,448.00 excluding GST.

At this stage the Councils commitment is for \$100,000.00 over two years with any excess being picked up by the football club.

As part of the evaluation process the Football Club was invited to submit a consolidated ranking of all tenderers in addition to ranking by the CEO. This was due to the project being a Football Club project with the Shire of Goomalling providing the governance structure for such processes. The respective rankings are provided in to table following.

Tender Evaluation - Goomalling Football Club Lighting Project

Criteria	Future Power	Greenlight	Harris Ineligible	HLE 100	HLE 250	Lightbase
Experience Football Club Consolidated Shire of Goomalling	5	5	0	5	5	5
	5	5	0	5	5	5
	10	10	0	10	10	10
Personnel Football Club Consolidated Shire of Goomalling	5	5	0	5	5	5
	5	5	0	5	5	5
	10	10	0	10	10	10
Resources Football Club Consolidated Shire of Goomalling	4	4.5	0	4.5	4.5	4.5
	4.5	4.5	0	4.5	4.5	4.5
	8.5	9	0	9	9	9
Understanding Football Club Consolidated Shire of Goomalling	4	4.5	0	4.5	4.5	5
	4.5	4.5	0	4.5	4.5	4.5
	8.5	9	0	9	9	9.5
Price Football Club Consolidated Shire of Goomalling	4	4.5	0	3.5	3.5	5
	4	4.5	0	3.5	3	5
	8	9	0	7	6.5	10
Total Scores	45	47	0	45	44.5	48.5

Pricing Excluding GST

392,143	353,995	456,877	549,626	319,448
---------	---------	---------	---------	---------

Harris electrical deemed to be ineligible for the following reasons:

- Harris Electrical tender was submitted late and is disqualified for this reason.
- Harris Electrical tender was incomplete and was not submitted with the required paperwork.
- Harris Electrical excluded due to inducement offered for an unrelated project should its tender be successful.

As stated above there were five complying tenders, the tender from Harris Electrical was late, was incomplete and included an inducement regarding another project which, if accepted, would have amounted to a corruption of the process. Regardless of this the tender, being late and incomplete, would have been rejected.

The complying tenders ranged from \$319,448.00 to over \$500,000.00 which would have been well outside any potential budget variations. With this in mind, price became a more significant factor in the assessment than would otherwise been the case. Based on the pricing and overall rankings of the tenderers, Lightbase is the preferred tenderer identified by both the club and the CEO.

There is some concern in relation to underlying rock at the pole locations as rock would increase the cost of footings significantly and as such most of the tenderers have recommended drilling to ascertain whether this is likely to be a problem. This would cost in the vicinity of \$5,000 and the Football Club has sought clarification as to who will be responsible for this cost. At this stage the Club will make up the difference in the pricing of nearly \$30,000.00 which does not include the drilling.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

1. Accept the tender from Lightbase to undertake the Goomalling Football Club lighting replacement project at a cost of \$319,448.00;
2. Delegate Authority to the CEO to enter into a contract with Lightbase on behalf of the project funders for the project;
3. Determine who will be responsible for the additional costs of drilling as outlined above.

9.6 AUDITED ANNUAL FINANCIAL STATEMENTS

File Reference	3.18
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	8 December 2023
Author	Natalie Bird – Deputy Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments <ol style="list-style-type: none">1. Copy of Audited Annual Financial Statements2. Copy of the Audit Management Letter3. Copy of Exit Conclusion Meeting Document4. Copy of Auditor General – Basis of Qualified Opinion	

Summary

Council is to accept the 2022/2023 Annual Report and Financial Statements and set the date for the Annual General Meeting of Electors.

Background

The Local Government Act 1995 requires a Local Government to prepare an Annual Report each financial year to hold an Annual General Meeting of Electors. The Annual General Meeting of Electors is to be held on a day selected by the Local Government, but not more than 56 days after the report is accepted by the Local Government. The annual audit was undertaken during the October to November 2023 by Dry Kirkness (Audit) Pty Ltd on the Auditor General's behalf.

Consultation

- Dry Kirkness (Audit) Pty Ltd
- The WA Auditor General

Statutory Environment

Local Government Act 1995 (as amended).

5.54. Acceptance of annual reports.

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

***Absolute majority required.**

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report become available.

[Section 5.54 amended: No. 49 of 2004 s 49.]

5.55. Notice of annual reports

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

- Local Government (Financial Management) Regulations.
- Local Government (Administration) Regulations.

Policy Implications

There is no current Council policy regarding this matter

Financial Implications

There are no direct financial impacts resulting from this item.

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
4.1.4	Provide reporting processes in a transparent, accountable and timely manner.

Comment/Conclusion

The Auditor General has issued a qualified audit on the following basis;

“Roads, drainage and footpaths infrastructure assets reported at the carrying values of \$40,811,938 (2022: \$38,834,816), \$2,153,484 (2022: \$2,194,288) and \$770,060 (2022: \$732,466) respectively in Note 8 (a) of the financial report as at 30 June 2023 were not revalued as required by Regulation 17A (4)(b) of the Local Government (Financial Management) Regulations 1996 since 30 June 2015. Consequently, I was unable to determine the extent to which the carrying amounts of these classes of assets are misstated, as it was impracticable to do so. Additionally, I am unable to determine whether there may be any consequential impact on Revaluation surplus as at 30 June 2023 and 30 June 2022, as well as Depreciation, Net Result for the Period and Retained surplus as at 30 June 2023.”

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION

That the Council:

1. Pursuant of Sections 5.54 and 5.55 of the Local Government 1995, accepts the Annual Report and Financial Statements for the 2022/2023 financial year.
2. Convenes the Annual General Meeting of Electors at 7.00 pm on Tuesday 30 January 2024 at the Sports and Community Centre 47 Quinlan Street, Goomalling.

9.7 COUNCIL MEETING DATES 2024

File Reference	Not applicable
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	13 December 2023
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	Nil

Summary

To consider the proposed Council Meeting dates for the 2024 calendar year.

Background

Each year Council makes decision as to the timing and frequency of its ordinary meetings. Council must then advertise the proposal and post the information on its website.

Consultation

Nil other.

Statutory Environment

Local Government Act (1995)

Policy Implications

Council has historically held its Council meetings on the 3rd Wednesday of each month apart from January and last year moving the February meeting from the first week back to the third week.

Financial Implications

Nil

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
	Not directly dealt with within the plan.

Comment/Conclusion

Following the same convention as last year the proposed meeting dates will be as follows;

03 February 2024	21 August 2024
20 March 2024	18 September 2024
17 April 2024	16 October 2024
15 May 2024	20 November 2024
19 June 2024	18 December 2024
17 July 2024	

The Council has also historically commenced the meetings with a briefing session from the CEO and senior staff at 3.30pm followed by the Council meeting commencing at 4.30pm.

Council may wish to change the frequency and timing of meetings to suit members other commitments or retain the existing arrangements. Councils are required to hold meetings not less than every three months.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

1. Review the proposed meeting dates and times and advise the CEO of their suitability.
2. Direct the CEO to advertise in the Endeavour the adopted meeting times and dates accordingly.

9.8 REMOVAL EXPENSES – POOL MANAGER

File Reference:	
Disclosure of Interest:	Nil
Applicant:	Tahnee Bird
Previous Item Numbers:	
Date:	12 December 2023
Author:	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	Nil

In Summary

To consider the payment of removal expenses for the recruitment of Council’s Pool Manager.

Background

The CEO has completed the recruitment of a Pool Manager, Sandie Murphy, to replace the previous contract employee. Sandie has signed a 5-year contract with the Shire and as part of the recruitment process, removal expenses from Norseman was agreed with the CEO. This was undertaken at a cost of \$2,750.00 which is a reasonable cost for this distance.

Consultation

Nil other

Policy

Council does not have a specific policy regarding the CESM program.

Statutory Environment

Local Government Act (1995)

Financial Implications

The removal cost was \$2,750.00 in total.

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.1.1	This matter is not directly dealt with in the plan

Comment/Conclusion

The cost of \$2,750 is reasonable in the circumstances, however the CEO has authority to agree to removal costs of up to \$1,000 and Council approval is required for the full cost in this case. Delegation 29 provides as follows:

Delegation DE29 - Employee Relocation Expenses and Travel Expenses.	
Function Delegated:	The ability to authorise the payment of travel and relocation expenses for employees.
Statutory Power Being Delegated:	Local Government Act 1995 s5.41
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	May not authorise relocation expenses for the position of CEO. Expenses for the CEO must be approved by the Council. Expenses for employees to a total of 50% of the relocation expense, to a total value of \$1,000 can be authorised by the CEO. This does not apply to Managers who are covered by contract conditions Travel Expenses can be approved by the CEO up to \$500
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	Nil
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference:	Resolution 195
1st Adopted:	September 2015
Last Reviewed:	20 September 2023

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

1. Approve removal costs of \$2,750 for the recruitment of Sandie Murphy to take on the role of Pool Manager with the Shire.

10.ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOITCE HAS BEEN GIVEN

Nil

11.NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL

12. MATTERS BEHIND CLOSED DOORS

The meeting be closed to the public in accordance with section 5.23 Local Government Act 1995, 5.5.23 (2))

Matters affecting employee (s)

Personal affairs of any person (s), including financial and/or commercial contracts

Commercial Confidentiality

Legal advice/matters

Public safety/security matters where public knowledge may be prejudicial.

12.1 CONFIDENTIAL - FINANCIAL HARDSHIP CASE

13. INFORMATION BULLETIN

13.1 INWARD CORRESPONDENCE LISTING

Elizabeth Pudwell – Executive Assistant/Governance Officer

Date Received	From	Description	File #	Distribution
17-11-2023	Department of Mines, Industry Regulation and Safety	Notice of Proposed order cancelling The Goomalling District Recreation Council Inc. – A0770151G	11	CEO Peter Bentley
17-11-2023	Department of Mines, Industry Regulation and Safety	Notice of Proposed order cancelling Goomalling Fundraising Committee Incorporated – A0034393U	11	CEO Peter Bentley
17-11-2023	Department of Mines, Industry Regulation and Safety	Notice of Proposed order cancelling Goomalling War Memorial A0280018V	11	CEO Peter Bentley
17-11-2023	Department of Mines, Industry Regulation and Safety	Notice of Proposed order cancelling Goomalling War Memorial Swimming Pool Association – A 0530023V	11	CEO Peter Bentley
22-11-2022	Department of Local Government, Sport and Cultural Industries	Updated AASB 124 related party guidelines	Email	All Council, CEO, DCEO, Works Manager

13.2 ACTION LIST

Peter Bentley

Item No	Action Required	Status		Comments
		In prog	complete	
32	<ul style="list-style-type: none">• Give Mr Reiger a further 60 days to comply with the Demolition Order; and• If not completed within this timeframe, then Council will carry out the demolition of the house that has been subject to previous orders of Council, in accordance to <i>Section 140 of the health (Miscellaneous Provisions) Act 1911</i> and recover the cost from the owners.	√		
34	<ul style="list-style-type: none">• Give Mr Reiger a further 60 days to comply with the Clean Up Order; and• If not completed within this timeframe, then Council will carry out the Clean-up of Lot 239 that has been subject to previous orders of Council, in accordance to Section 140 of the Health (Miscellaneous Provisions) Act 1911 and recover the cost from the owners.			

13.3 CEO'S REPORT

Peter Bentley

13.4 WORKS MANAGER'S REPORT

David Long

Works –

Konnongorring West/Northam-Pithara Junction – Black Spot Project and RTR

No Further Update

MRWA have to be provided with a suitable design specification before works can commence adjoining the Northam – Pithara Road. An 85% completed design on the intersection has been provided. This is being progressed with the assistance of a consulting engineer with many continuing updates of the design as requested by MRWA. Once the 85 % design is accepted by MRWA then this will have to be progressed to 100% design level also to be signed off by MRWA. The timeline to construction commencing is unknown at this time.

Further information has been received by MRWA Northam that the Konnongorring West Road has been upgraded from Tandem drive 4 to Tandem drive 7 by HVS. I am currently working with MRWA Northam and HVS to try and get this returned to a Tandem Drive 4. All past works with pipeline realignment etc and design works are compatible with level 4 and does not cater for a level 7 design. There is insufficient area available at the T junction to fit in a suitable design for level 7.

Note – Discussions are being held with CBH on reducing the RAV rating.

Calingiri – WSNF

No Further Update

An appeal has been lodged on the conditions of the clearing permit. Mainly items in regards to the DWER conditions, with the possibility of Council having to provide a weed management plan for the cleared roadside which isn't onerous to comply with. Granting of the permit timeline is unknown at this stage, this will however have impact on this year's construction works. The funding agreement is being reviewed by the federal government so at this time the funding for this year's works have not been finalised, it is anticipated that this will occur prior to the end of the calendar year.

Council Road Maintenance Budget

With the unplanned delay in starting the Calingiri WSNF programmed works several areas of maintenance works have been completed on various roads mainly in the form of gravel sheeting clay sections. Also, overgrown vegetation has been a major concern with a number of complaints received which are being prioritised by either being a bus route road, heavy haulage route road or a combination of both. Minor works have been completed to alleviate only the worst sections of these roads either by contract or with shire resources.

By under taking a lot more maintenance works again this financial year there will be an impact on the amount budgeted for in both salaries, wages and contract services.

Plant –

Luigong Loader –

This has arrived at Mc Intosh and Son in Perth and is currently being assembled with delivery either late in December or in January

Council meeting works raised-

Chiropractor surgery – Tiles to be completed - Completed

Caravan Park – Gutter cleaning on Care takers house - Completed

Koomal Village – reticulation not working - Completed

Doctors Surgery – Exhaust Fan in Toilet – Completed

Entry Statement – Toodyay rd. tidy up. - *Completed*

13.5 PARKS AND GARDENS REPORT

David Long

DATE	WORK DESCRIPTION
1	Townsite - Street sweeping/ <i>Cricket pitch - Home game preparation works/Hockey oval - mow.</i>
2	Millsteed - edge, mow lawns, garden bed maintenance/ <i>Cricket pitch - Home game preparation works/Football oval - mow/Townsite Lawns - edge and mow lawns on all parks and street verges, inspect and repair reticulation/Townsite lawns - manual watering schedule/Cricket pitch - Home game preparation works/</i>
3	Public Toilets and War Memorial-rake and tidy/ <i>Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Townsite lawns - manual watering schedule/Cricket pitch - Home game preparation works.</i>
4	WEEKEND
5	WEEKEND
6	Public Toilets and War Memorial-rake and tidy/ <i>Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark/Townsite lawns - manual watering schedule, garden bed maintenance.</i>
7	Townsite lawns - manual watering schedule, garden bed maintenance/ <i>Town streets - sweep/Cricket pitch - Post home game works/Playground - Rake and remove debris.</i>
8	Townsite Lawns - edge and mow lawns on all parks and street verges, inspect and repair reticulation/ <i>Townsite lawns - manual watering schedule/Tennis Pavilion - edge, mow lawns, weed trim surrounds/Hockey and Football oval - Turf Contractors top dressed with sand.</i>
9	Townsite - Caltrop control on street verges and vacant blocks/ <i>Football oval - weed control, weed trim boundary and surrounds/Pavilion + Gym - edge and mow lawns, clean access areas and paths/Tennis pavilion - Reticulation inspection and repairs.</i>
10	Public Toilets and War Memorial-rake and tidy/ <i>Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Anstey Park - edge and mow lawn/Football and hockey ovals - reticulation checks and repairs after top dressing completed/Hockey oval - weed control and trimming on boundary and surrounds.</i>
11	WEEKEND
12	WEEKEND
13	Public Toilets and War Memorial-rake and tidy/ <i>Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark/GSC playground - Rake and remove debris, clean soft fall.</i>
14	32 Eaton St - Edge and Mow lawns, garden bed maintenance/ <i>Swimming pool - edge and mow lawns, garden bed maintenance/Millsteed Park - edge and mow lawn, garden bed maintenance/Cricket Pitch - weed, mow and fertilise/Hockey and Football oval - mow, reticulation checks.</i>
15	Townsite - Street sweeping/ <i>GSC ovals - rake and remove debris from surrounds, summer weed control.</i>
16	Townsite - Street sweeping/ <i>Townsite - summer weed control on verges and vacant blocks/Football oval - mow/GSC surrounds - rake and remove debris.</i>

DATE	WORK DESCRIPTION
17	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Townsite - Street sweeping/Townsite - summer weed control on verges and vacant blocks/Hockey oval - mow, reticulation check and repairs/Tennis Pavilion - edge, mow lawns, weed trim surrounds
18	WEEKEND
19	WEEKEND
20	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark.
21	Cricket pitch, mow, weed and fertilise/Hockey oval - mow, weed control.
22	Football oval - mow, reticulation checks and repairs, weed control/Pavilion + Gym - edge and mow lawns, clean access areas and paths.
23	Townsite - summer weed control on verges and vacant blocks/Cricket pitch - Home game preparation works/
24	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Railway Tce - Island garden bed maintenance/Memorial Park - garden bed maintenance/Cricket pitch - Home game preparation works/Townsite - Lawns -Reticulation checks, repairs and fertilising/Pavilion + Gym - edge and mow lawns, clean access areas and paths.
25	WEEKEND
26	WEEKEND
27	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark/Townsite Lawns - edge and mow lawns on all parks and street verges, inspect and repair reticulation/
28	Townsite - summer weed control on verges and vacant blocks/Shire Office - garden bed maintenance.
29	Townsite - street sweeping/Football oval - mow, weed control/cricket pitch - Weed, fertilise and mow/Oval Surrounds - Rake and remove debris, fallen limbs.
30	Townsite - street sweeping, weed control on street verges/Hockey oval mow, weed control/Cricket pitch - Home game preparation works.

13.6 PLANT REPORT

David Long

				KMS/HRS
FLEET	MACHINE	KM/HRS START	KM/HRS END	COMPLETED
GO 009	UTE	-86658	88432	1774
GO 010	J DEERE	0	0	0
GO 015	SUV	-11033	14146	3113
GO 016	UTE	-200650	200670	20
GO 017	TRUCK	-242983	243889	906
GO 018	TRUCK	-297908	299534	1626
GO 019	TRUCK	-587648	590706	3058
GO 020	12 H	-17450	17589	139
GO 021	12 M	-10737	10848	111
GO 022	STEEL ROLLER	-4923	4923	0
GO 023	UTE	-222912	224452	1540
GO 024	LOADER	-50	150	100
GO 025	MULTI ROLLER	-3192	3192	0
GO 026	UTE	-249019	252395	3376
GO 027	TRUCK	-288381	288521	140
GO 033	COASTER BUS	-189403	190566	1163
GO 034	MASSEY	-7255	7255	0
GO 037	UTE	-115417	116016	599
GO 038	UTE	-180117	180604	487
GO 039	UTE	-298717	300105	1388
GO 041	TRUCK	-175324	178432	3108
GO 042	UTE	-145945	147233	1288
GO 183	UTE	-150169	153997	3828
GO SHIRE1	BUS	-311061	312329	1268
GO 009	UTE			
GO 010	J DEERE			
GO 015	UTE			
GO 016	UTE			
GO 017	TRUCK			
GO 018	TRUCK	service		
GO 019	TRUCK	electric window rhs		
GO 020	CAT 12 H			
GO 021	CAT 12 M			
GO 022	MULTI ROLLER			
GO 023	UTE			

GO 024	LOADER	joystick,fan belt, idlers
GO 025	STEEL ROLLER	
GO 026	UTE	service
GO 027	TRUCK	service
GO 033	COASTER BUS	
GO 034	MASSEY	
GO 037	UTE	
GO 038	UTE	
GO 039	UTE	
GO 040	SUV	
GO 041	TRUCK	
GO 042	UTE	service, repair injectors
GO 183	UTE	service
GO SHIRE	SUV	
GO SHIRE 1	BUS	service, wheel align
GO 15101	TANDEM TRLR	
MISC PLANT		

13.7 BUILDING MAINTENANCE REPORT

David Long

DATE	WORK DESCRIPTION
1	Anstey Park - Upgrade works, remove spoil for playground equipment installation.
2	Anstey Park - Upgrade works, remove spoil for playground equipment installation/Konnongorring hall - Power meter readings Town Hall - Toilet seal repairs/Swimming Pool - Maintenance works/41 High St - Patch and paint internal walls.
3	Pump station-Maintenance/Imhoff-maintenance. /Anstey Park - Upgrade works, remove spoil for playground equipment installation/Swimming Pool - Changeroom bench seat repairs, maintenance on pool tiles.
4	WEEKEND
5	WEEKEND
6	Pump station-Maintenance/Imhoff-maintenance. /Anstey Park - Upgrade works, remove spoil for playground equipment installation/59 Railway Tce - Refurbishment works/41 High St - Patch and paint internal walls.
7	Anstey Park - Upgrade works, remove spoil for playground equipment installation/32 Eaton - Bathroom upgrade/Op Shop - Organise paint samples for internal painting works/Mortlock Lodge - Unit 1 - Tiling kitchen area/59 Railway Tce - Refurbishment works/41 High St - Patch and paint internal walls.
8	Anstey Park - Upgrade works, remove spoil for playground equipment installation/32 Eaton - Bathroom upgrade/Mortlock Lodge - Unit 1 - Tiling kitchen area/59 Railway Tce - Refurbishment works/41 High St - Patch and paint internal walls/Slaters Homestead - Install hot water system in kitchen.
9	Anstey Park - Upgrade works, remove spoil for playground equipment installation/32 Eaton - Bathroom refurbishment/59 Railway Tce - Refurbishment works/41 High St - Patch and paint internal walls.
10	Pump station-Maintenance/Imhoff-maintenance. /Anstey Park - Upgrade works, remove spoil for playground equipment installation/59 Railway Tce - Refurbishment works.
11	WEEKEND
12	WEEKEND
13	Pump station-Maintenance/Imhoff-maintenance. /Anstey Park - Upgrade works/41 High St - Patch and paint internal walls/32 Eaton - Bathroom upgrade.
14	Anstey Park - Upgrade works, assist with playground equipment installation/41 High St - Patch and paint internal walls.
15	Anstey Park - Upgrade works, assist with playground equipment installation/Caravan Park - Unit 2 - Remove water damaged shower wall, vanity and tiles, damp proof and retile, install shower screens/41 High St - Patch and paint internal walls
16	Anstey Park - Upgrade works, assist with playground equipment installation/Caravan Park - Unit 2 - Remove water damaged shower wall, vanity and tiles, damp proof and retile, install shower screens/41 High St - Patch and paint internal walls.
17	Pump station-Maintenance/Imhoff-maintenance. /Anstey Park - Upgrade works, assist with playground equipment installation/Caravan Park - Unit 2 - Remove water damaged shower wall, vanity and tiles, damp proof and retile, install shower screens/Sewer - Clear blockage on Wollyam St.
18	WEEKEND

DATE	WORK DESCRIPTION
19	WEEKEND
20	Pump station-Maintenance/Imhoff-maintenance. /Anstey Park - Upgrade works, assist with playground equipment installation, paving works/Caravan Park - Unit 2 - Remove water damaged shower wall, vanity and tiles, damp proof and retile, install shower screens.
21	Anstey Park - Upgrade works, assist with playground equipment installation, paving works/Caravan Park - Unit 2 - Remove water damaged shower wall, vanity and tiles, damp proof and retile, install shower screens.
22	Anstey Park - Upgrade works, assist with playground equipment installation, paving works/59 Railway Tce - Refurbishment works.
23	Anstey Park - Upgrade works, assist with playground equipment installation, paving works/Jennacubbine Hall - Door repairs/Swimming Pool - Sealing of edge tiles.
24	Pump station-Maintenance/Imhoff-maintenance. /Anstey Park - Upgrade works, assist with playground equipment installation, paving works.
25	WEEKEND
26	WEEKEND
27	Pump station-Maintenance/Imhoff-maintenance. /Anstey Park - Upgrade works, assist with playground equipment installation, paving works.
28	Anstey Park - Upgrade works, assist with playground equipment installation, paving works.
29	Anstey Park - Upgrade works, assist with playground equipment installation, paving works/Caravan Park - Disabled toilet door repairs/45 James St - Replace evaporative air con pump.
30	Anstey Park - Upgrade works, assist with playground equipment installation, paving works/Pump station 2 - Repairs on pump pipes/Depot - Install new meter on diesel bowser/46 Hoddy - Change out light globes/39 Throssell - Toilet seat repairs.

13.8 2023 MAINTENANCE GRADING REPORT

David Long

SOUTH WEST		SOUTH EAST	
ROAD NAME	DATE	ROAD NAME	DATE
ANDERSON	27/07/2022	ABBATOIR	10/06/2022
BEBAKINE	04-1202023	BERRING	18-05.2023
BEECROFT	28/11/2023	BERRING E	22/02/2023
BOLGART EAST	24/11/2023	BOASE	6/11/2023
CHITIBIN	27/07/2023	BROOKSBANK	5/12/2023
CLARKE	17/02/2023	DICK ST	28/03/23
CLAY PIT	31/10/2023	GEORGE ST	28/03/2023
EATON	31/10/2023	HAGBOOM STH	2/11/2023
GOON GOONING	17/07/2023	HAYWOOD ST	28/03/2023
HUGHES	28/09/2023	HULLOGINE	1/11/2023
JENNACUBBINE E	30/10/2023	KUNZIA WAY	29/03/2023
KROE HUT	31/10/2023	MARTINDALE WAY	29/03/2023
LAWLER	21/09/2023	PATTERSON	5/12/2023
LEESON	27/09/2023	PEAR TREE DRIVE	6/11/2023
LONG FORREST	28/11/2023	ROBERT	17/07/2023
MC LEAN	31/10/2023	SLATER ST	29/03/2023
MUGGIN MUGGINS	29/09/2023	SADLER	6/12/2023
ROSSMORE	31/10/2023	SALMON GUM WAY	6/11/2023
ROWLES	1/11/2023	SHORT ST	28/03/2023
SAWYER	7/09/2023	SMITH ST	2/06/2023
SHEEN	3/10/2023	UCARTY	6/12/2023
SMITH	17/11/2023	YORK GUM WAY	6/11/2023
TYNDALL	1/12/2023	WATERHOUSE WAY	2/06/2023
WONGAMINE	28/09/2023	WHITE ST	28/03/2023
		WILLIAM ST	14/09/2023

NORTH WEST		NORTH EAST	
ROAD NAME	DATE	ROAD NAME	DATE
BURNT HILL	22/11/2023	BERRING	24/10/2023
BURABADJI	2/03/2023	BOTHERLING E	06-12.2023
CACTI	28/11/2023	BURABADJI E	13/10/2023
CARTER	1/12/2023	BYBERDING	9/11/2023
COULTHARD	28/11/2023	COOPER	15/11/2023
DEW	16/11/2023	DEAN	9/11/2023
DONALD	28/11/2023	DOWERIN-KONNONGORRING	14/11/2023
GLATZ	5/12/2023	EGAN	27/10/2023
HAYWOOD	29/11/2023	EVANS	19/10/2023
JONES	20/11/2023	FAIRLEE	15/11/2023
KONNONGORRING W	20/11/2023	GABBY QUOI QUOI	7/11/2023
LORD	5/12/2023	GRIFFITH WHALEY	14/11/2023
MORREL	17/11/2023	KALGUDDERING W	16/11/2023
PINKWERRY	17/11/2023	KING	18/10/2023
WHITFIELD	23/11/2023	LAKE	11/10/2023
		MOUNTJOY	10/11/2023
		NAMBLING NTH	23/10/2023
		OAKPARK	21/11/2023
		PRYOR	12/10/2023
		SAWYER	18/10/2023
		SCHELL	24/10/2023
		SEIGERT	10/11/2023
		SLATER	27/10/2023
		SPARK	23/10/2023
		WHITE	17/11/2023
		WILLIAMS	16/11/2023

13.9 COMMUNITY DEVELOPMENT OFFICER
Tahnee Bird

Nil

14. MEETING CLOSURE