

# Shire of Goomalling



## COUNCIL MEETING AGENDA

February 2023



**SHIRE OF GOOMALLING**  
**AGENDA FOR ORDINARY MEETING OF COUNCIL**  
**WEDNESDAY, 15 FEBRUARY 2023**



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**SHIRE OF GOOMALLING**  
AGENDA FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 15 FEBRUARY 2023



## **NYOONGAR ACKNOWLEDGEMENT**

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

## **NOTICE OF MEETING**

Meeting No. 1 of 2023 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday 15 February 2023 at **3.00pm**.

### **1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

### **2. RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE**

#### **2.1. Attendance**

Council	President	Cr Barry Haywood
	Vice President	Cr Julie Chester
	Councillor	Cr Mark Ashton
	Councillor	Cr Christine Barratt
	Councillor	Cr Casey Butt
	Councillor	Cr Roland Van Gelderen
	Councillor	Cr Brendon Wilkes
Administration	Chief Executive Officer	Mr Peter Bentley
	Finance Manager	Miss Natalie Bird
	Works Manager	Mr David Long

#### **2.2. Apologies**

#### **2.3. Approved Leave of Absence**

### **3. DECLARATION OF:**

- FINANCIAL INTEREST
- MEMBERS IMPARTIALITY INTEREST
- PROXIMITY INTEREST

### **4. PUBLIC QUESTION TIME**

### **5. APPLICATION FROM MEMBERS FOR LEAVE OF ABSENCE**

### **6. CONFIRMATION AND RECEIVING OF MINUTES & BUSINESS ARISING**

6.1 Ordinary Meeting of Council held Wednesday 21 December 2022

### **7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

### **8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**



**9. OFFICERS' REPORTS**

**9.1 SCHEDULE OF ACCOUNTS PAID 1 DECEMBER TO 31 DECEMBER 2022**

File Reference	Not applicable
Disclosure of Interest	Nil
Applicant	Not Applicable
Previous Item Numbers	No Direct
Date	9 February 2023
Author	Deb Horton, Accounts Payable
Authorising Officer	Natalie Bird, Finance Manager
<b>Attachments</b>	
1. Schedule of Payments – December 2022 2. Corporate Credit Card Statements November 2022	

**Summary**

**FUND VOUCHERS AMOUNT**

EFT 4963 to 5057	\$316,660.53
Direct Debits 8542 to 8545	\$47,483.99
Cheques 15432 to 15438	\$34,147.42
Payroll JNL 6750 & 6757	\$110,082.00
Super DD14952 & 15088	\$18,939.10
<b>TOTAL</b>	<b>\$527,313.04</b>

**\*\*\*CHQ15433 cancelled**

**Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION**

That the Council:

Approve vouchers from the Municipal Fund and Trust Fund as detailed:

**FUND VOUCHERS AMOUNT**

EFT 4963 to 5057	\$316,660.53
Direct Debits 8542 to 8545	\$47,483.99
Cheques 15432 to 15438	\$34,147.42
Payroll JNL 6750 & 6757	\$110,082.00
Super DD14952 & 15088	\$18,939.10
<b>TOTAL</b>	<b>\$527,313.04</b>

**\*\*\*CHQ15433 cancelled**



**9.2 FINANCIAL REPORT FOR DECEMBER 2022**

File Reference	Not Applicable
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	9 February 2023
Author	Natalie Bird, Finance Manager
Authorising Officer	Natalie Bird, Finance Manager
Attachments	Monthly Financial Report to 31 December 2022

**Summary**

In accordance with the *Local Government (Financial Management) Regulations 1996*, to follow is the presentation of the Monthly Financial Reports to Council.

**Background**

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

**Statutory Environment**

*Local Government Act 1995* – Section 6.4 (as amended)

*Local Government (Financial Management) Regulations 1996* – Clause 34 and 35

**Policy Implications**

No specific policy regarding this matter.

**Financial Implications**

Ongoing management of Council funds

**Strategic Implications**

Shire of Goomalling Community Strategic Plan 2019-2028	
4.1.4	Provide reporting processes in a transparent, accountable and timely manner

**Voting Requirements**

Simple Majority

**OFFICER’S RECOMMENDATION**

That the Council:

Receive the Monthly Financial Report to 31 December 2022

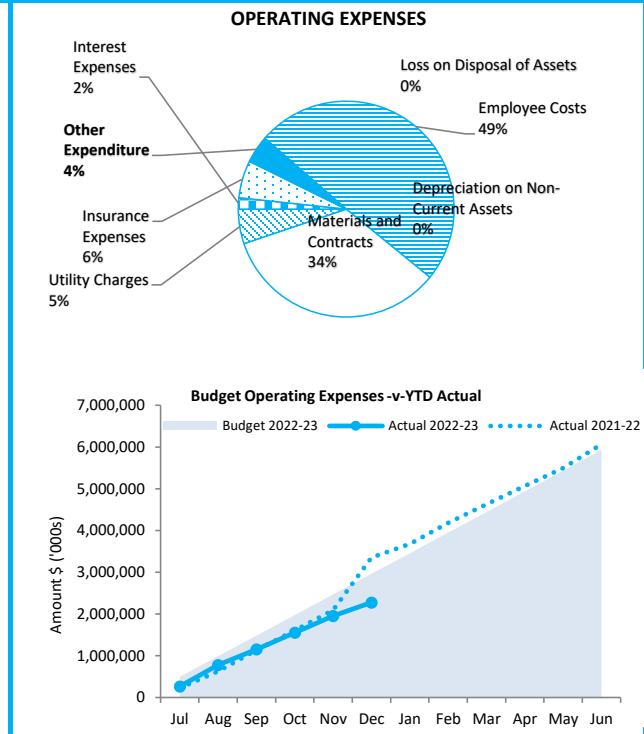
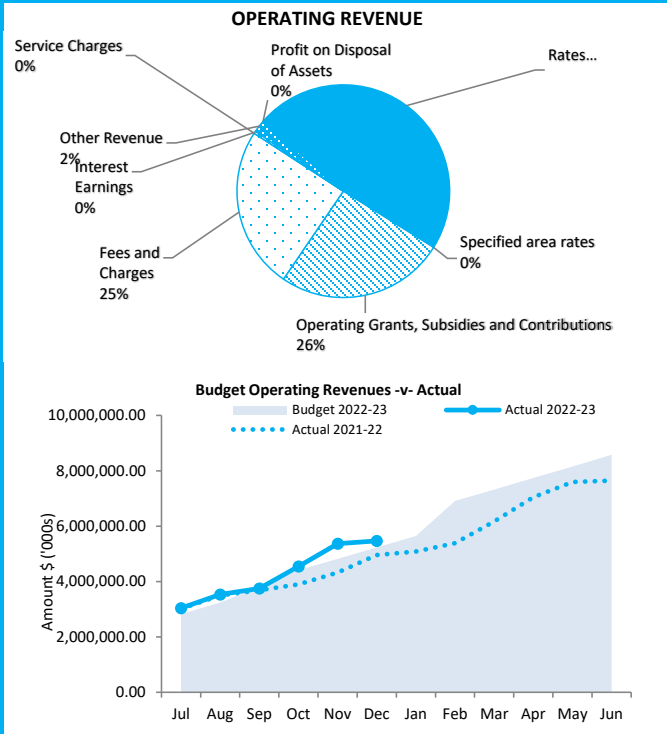
**SHIRE OF GOOMALLING**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 December 2022**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

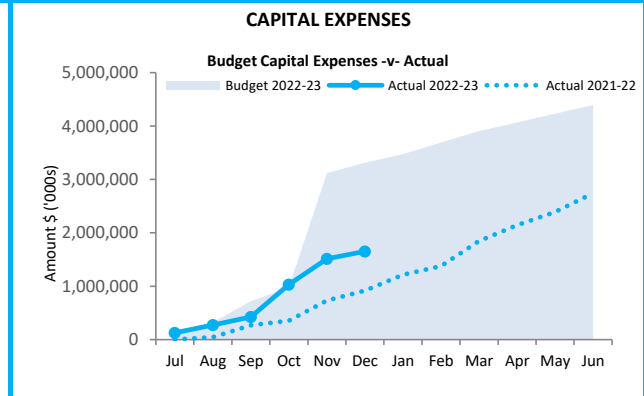
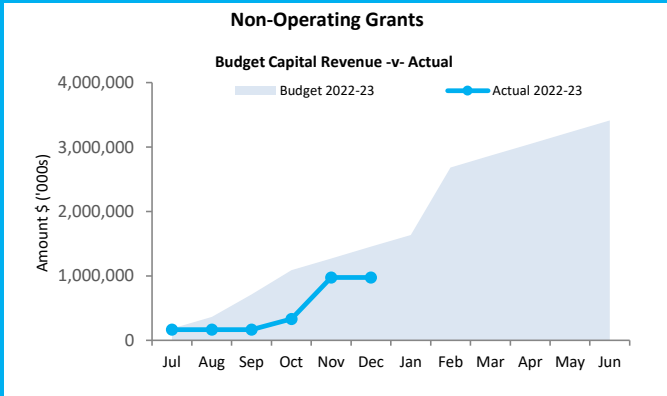
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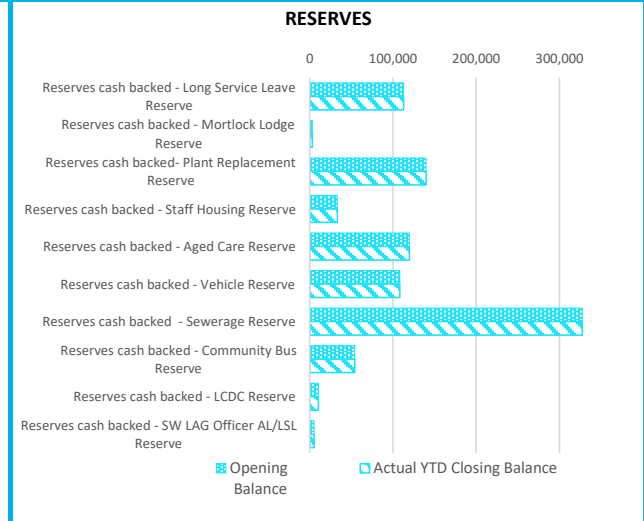
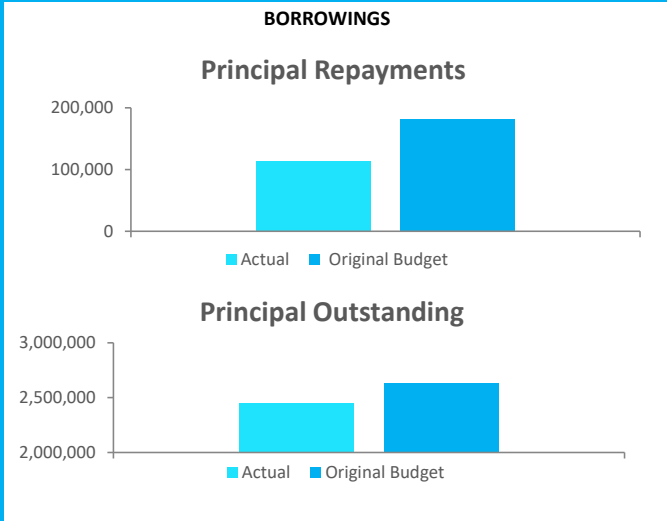
OPERATING ACTIVITIES



INVESTING ACTIVITIES



FINANCING ACTIVITIES



Funding surplus / (deficit) Components				
<b>Funding surplus / (deficit)</b>				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.16 M	\$0.09 M	\$0.09 M	\$0.00 M
Closing	(\$0.05 M)	\$0.70 M	\$1.37 M	\$0.67 M
Refer to Statement of Financial Activity				
<b>Cash and cash equivalents</b>		<b>Payables</b>		<b>Receivables</b>
	\$3.26 M	% of total	\$0.04 M	% Outstanding
Unrestricted Cash	\$1.31 M	40.2%	Trade Payables	\$0.00 M
Restricted Cash	\$1.95 M	59.8%	Over 30 Days	0.0%
			Over 90 Days	0%
				\$0.07 M
				Rates Receivable
				\$0.33 M
				87.1%
				Trade Receivable
				\$0.07 M
				Over 30 Days
				106.0%
				Over 90 Days
				103.1%
Refer to Note 2 - Cash and Financial Assets		Refer to Note 5 - Payables		Refer to Note 3 - Receivables
Key Operating Activities				
<b>Amount attributable to operating activities</b>				
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
\$0.80 M	\$2.38 M	\$2.11 M	(\$0.28 M)	
Refer to Statement of Financial Activity				
<b>Rates Revenue</b>		<b>Operating Grants and Contributions</b>		<b>Fees and Charges</b>
YTD Actual	\$2.42 M	% Variance	YTD Actual	\$1.06 M
YTD Budget	\$2.15 M	12.5%	YTD Budget	\$0.25 M
				330.1%
				YTD Actual
				\$1.02 M
				% Variance
				31.7%
Refer to Note 6 - Rate Revenue		Refer to Note 13 - Operating Grants and Contributions		Refer to Statement of Financial Activity
Key Investing Activities				
<b>Amount attributable to investing activities</b>				
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
(\$0.83 M)	(\$1.73 M)	(\$0.69 M)	\$1.03 M	
Refer to Statement of Financial Activity				
<b>Proceeds on sale</b>		<b>Asset Acquisition</b>		<b>Non-Operating Grants</b>
YTD Actual	\$0.11 M	%	YTD Actual	\$1.65 M
Adopted Budget	\$0.11 M	(1.0%)	Adopted Budget	\$4.39 M
				(62.4%)
				YTD Actual
				\$0.98 M
				% Received
				(71.4%)
Refer to Note 7 - Disposal of Assets		Refer to Note 8 - Capital Acquisition		Refer to Note 8 - Capital Acquisition
Key Financing Activities				
<b>Amount attributable to financing activities</b>				
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
(\$0.19 M)	(\$0.04 M)	(\$0.13 M)	(\$0.09 M)	
Refer to Statement of Financial Activity				
<b>Borrowings</b>		<b>Reserves</b>		<b>Lease Liability</b>
Principal repayments	\$0.11 M	Reserves balance	\$0.91 M	Principal repayments
Interest expense	\$0.06 M	Interest earned	\$0.00 M	\$0.00 M
Principal due	\$2.46 M			Interest expense
				\$0.00 M
				Principal due
				\$0.07 M
Refer to Note 9 - Borrowings		Refer to Note 11 - Cash Reserves		Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.



## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 DECEMBER 2022

## STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

### PROGRAM NAME AND OBJECTIVES

### ACTIVITIES

#### GOVERNANCE

To provide a decision making process for the efficient allocation of resources

To include the activities of members of Council and the administration support available to the Council for the provision of governance of the district. Other costs relate to assisting elected members and ratepayers on matters which do not concern specific Council services.

#### GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

#### LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control, community crime prevention and other aspects of public safety including emergency services.

#### HEALTH

To provide an operational framework for environmental and community health.

Inspection of food premises and food control. Provision of Medical Surgery and Doctor. Also noise control and waste disposal compliance

#### EDUCATION AND WELFARE

To provide services to disadvantaged persons including the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizens centre. Provision and maintenance of youth services.

#### HOUSING

To provide and maintain housing for staff, aged and community housing projects operated by Joint Venture with the Department of Housing.

Staff housing, provision of general rental accommodation to the public when not required by staff.

#### COMMUNITY AMENITIES

To provide necessary services as required by the community.

Rubbish collection and recycling, operation of disposal sites, administration, maintenance & operation of the Shire Townsite Sewerage Scheme. Administration of the Shire of Goomalling Town Planning Scheme. Administration, maintenance & operation of the Goomalling public cemeteries, public toilets & the Goomalling Community Bus.

#### RECREATION AND CULTURE

To establish & effectively manage infrastructure and resources which will help the social wellbeing of the community.

Maintenance and operation of public halls, swimming pool, sporting pavilions, parks and gardens, recreation centre, sports playing surface areas and reserves including football oval, hockey oval, tennis courts, bowling greens. Contribution to the operation of the Goomalling Public Library, museums and cultural facilities.

#### TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of streets, roads, footpaths, drainage & signs. Maintenance and operation of street lights, works depot and aerodrome. Cleaning of streets and provision and maintenance of street trees. Purchase, maintenance and operation of plant.

#### ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of the Shire of Goomalling Caravan Park facilities and Motel Units. Provision of rural services including building control, standpipes, noxious weeds and vermin control. Maintenance costs associated with the Goomalling Community Resource Centre.

#### OTHER PROPERTY AND SERVICES

To monitor and control Council's overheads operating accounts.

Private works, plant repairs and operations. Housing and Engineering operations costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**STATUTORY REPORTING PROGRAMS**

	Ref	Adopted Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Var.
	Note	(a)	(a)	(b)	(b)-(a)	(b)-(a)/(a)	
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	160,154	93,153	93,153	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		30,000	14,994	23,735	8,741	58.30%	
General purpose funding		2,420,268	2,314,987	2,342,545	27,558	1.19%	
Law, order and public safety		266,950	133,458	127,852	(5,606)	(4.20%)	
Health		654,000	326,994	305,992	(21,002)	(6.42%)	
Education and welfare		600	300	176	(124)	(41.33%)	
Housing		264,860	132,414	121,456	(10,958)	(8.28%)	
Community amenities		548,000	378,990	1,045,124	666,134	175.77%	▲
Recreation and culture		98,884	49,380	33,544	(15,836)	(32.07%)	▼
Transport		418,500	209,244	188,467	(20,777)	(9.93%)	
Economic services		362,930	166,092	152,073	(14,019)	(8.44%)	
Other property and services		99,000	49,488	42,736	(6,752)	(13.64%)	
		<b>5,163,992</b>	<b>3,776,341</b>	<b>4,383,700</b>	607,359		
<b>Expenditure from operating activities</b>							
Governance		(238,926)	(119,352)	(99,308)	20,044	16.79%	▲
General purpose funding		(110,964)	(55,470)	(53,513)	1,957	3.53%	
Law, order and public safety		(470,709)	(235,284)	(220,622)	14,662	6.23%	
Health		(734,759)	(367,338)	(304,073)	63,265	17.22%	▲
Education and welfare		(18,693)	(9,336)	(8,461)	875	9.37%	
Housing		(447,296)	(222,918)	(109,630)	113,288	50.82%	▲
Community amenities		(609,595)	(304,626)	(402,642)	(98,016)	(32.18%)	▼
Recreation and culture		(954,484)	(476,898)	(342,739)	134,159	28.13%	▲
Transport		(1,737,736)	(868,698)	(490,157)	378,541	43.58%	▲
Economic services		(590,926)	(295,158)	(226,076)	69,082	23.41%	▲
Other property and services		(15,843)	(7,824)	(19,327)	(11,503)	(147.02%)	▼
		<b>(5,929,931)</b>	<b>(2,962,902)</b>	<b>(2,276,548)</b>	686,354		
Non-cash amounts excluded from operating activities	1(a)	1,569,016	1,569,016	0	(1,569,016)	(100.00%)	▼
Movement in liabilities associated with restricted cash ( Leave Reserve)		0	0	0	0	0.00%	
<b>Amount attributable to operating activities</b>		<b>803,077</b>	<b>2,382,455</b>	<b>2,107,152</b>	(275,303)		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	3,412,798	1,453,567	975,749	(477,818)	(32.87%)	▼
Less Unspent Non-Operating Grants represented as Contract Liabilities	14	0	0	(145,209)			
<b>Net Revenue from Non-Operating Grants</b>	14	<b>3,412,798</b>	<b>1,453,567</b>	<b>830,540</b>			
Proceeds from disposal of assets	7	110,000	110,000	108,939	(1,061)	(0.96%)	
Proceeds from financial assets at amortised cost - self supporting loans	9	41,681	20,474	20,474	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(4,393,285)	(3,310,899)	(1,653,117)	1,657,782	50.07%	▲
<b>Amount attributable to investing activities</b>		<b>(828,806)</b>	<b>(1,726,858)</b>	<b>(693,165)</b>	1,033,693		
<b>Financing Activities</b>							
Loan to Medical Surgery		0	(20,000)	(20,000)	0	0.00%	
Transfer from reserves	11	40,000	0	0	0	0.00%	
Payments for principal portion of lease liabilities	10	(20,869)	0	0	0	0.00%	
Repayment of debentures	9	(182,466)	0	(113,490)	(113,490)	0.00%	▼
Transfer to reserves	11	(23,934)	(23,934)	(0)	23,934	100.00%	▲
<b>Amount attributable to financing activities</b>		<b>(187,270)</b>	<b>(43,934)</b>	<b>(133,490)</b>	(89,556)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>(52,845)</b>	<b>704,816</b>	<b>1,373,649</b>	668,833		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an threshold. Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

### FOR THE PERIOD ENDED 31 DECEMBER 2022

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance

agreements, communication expenses, advertising expenses,

membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	160,154	93,153	<b>93,153</b>	(0)	(0.00%)	
<b>Revenue from operating activities</b>							
Rates	6	2,171,729	2,151,463	<b>1,963,431</b>	(188,032)	(8.74%)	
Other rates	6	248,012	248,012	<b>248,012</b>	0	0.00%	
Operating grants, subsidies and contributions	13	983,293	484,092	<b>1,060,716</b>	576,624	119.11%	▲
Fees and charges		1,523,690	774,214	<b>1,019,863</b>	245,649	31.73%	▲
Interest earnings		70,868	35,424	<b>14,943</b>	(20,481)	(57.82%)	▼
Other revenue		166,400	83,136	<b>76,735</b>	(6,401)	(7.70%)	
		<b>5,163,992</b>	<b>3,776,341</b>	<b>4,383,698</b>	607,357		
<b>Expenditure from operating activities</b>							
Employee costs		(2,300,723)	(1,150,080)	<b>(1,126,633)</b>	23,447	2.04%	
Materials and contracts		(1,322,620)	(660,336)	<b>(772,621)</b>	(112,285)	(17.00%)	▼
Utility charges		(261,462)	(130,446)	<b>(118,017)</b>	12,429	9.53%	
Depreciation on non-current assets		(1,568,999)	(784,440)	<b>0</b>	784,440	100.00%	▲
Interest expenses		(135,465)	(67,716)	<b>(38,522)</b>	29,194	43.11%	▲
Insurance expenses		(190,013)	(94,836)	<b>(127,552)</b>	(32,716)	(34.50%)	▼
Other expenditure		(150,650)	(75,048)	<b>(93,203)</b>	(18,155)	(24.19%)	▼
		<b>(5,929,932)</b>	<b>(2,962,902)</b>	<b>(2,276,547)</b>	686,355		
Non-cash amounts excluded from operating activities	1(a)	1,569,016	1,569,016	<b>0</b>	(1,569,016)	(100.00%)	▼
Movement in liabilities associated with restricted cash			0	<b>0</b>	0	0.00%	
<b>Amount attributable to operating activities</b>		<b>803,076</b>	<b>2,382,455</b>	<b>2,107,151</b>	(275,304)		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	3,412,798	1,453,567	<b>975,749</b>	(477,818)	(32.87%)	▼
Less Unspent Non-Operating Grants represented as Contract Liabilities	14	0	0	<b>(145,209)</b>			
<b>Net Revenue from Non-Operating Grants</b>	14	<b>3,412,798</b>	<b>1,453,567</b>	<b>830,540</b>			
Proceeds from disposal of assets	7	110,000	110,000	<b>108,939</b>	(1,061)	(0.96%)	
Proceeds from financial assets at amortised cost - self supporting loans	9	41,681	20,474	<b>20,474</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(4,393,285)	(3,310,899)	<b>(1,653,117)</b>	1,657,782	50.07%	▲
<b>Amount attributable to investing activities</b>		<b>(828,806)</b>	<b>(1,726,858)</b>	<b>(693,165)</b>	1,033,693		
<b>Financing Activities</b>							
Loan to Medical Surgery	0	0	(20,000)	<b>(20,000)</b>	0	0.00%	
Transfer from reserves	11	40,000	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities		(20,869)	0	<b>0</b>	0	0.00%	
Repayment of debentures	9	(182,466)	0	<b>(113,490)</b>	(113,490)	0.00%	▼
Transfer to reserves	11	(23,934)	(23,934)	<b>(0)</b>	23,934	100.00%	▲
<b>Amount attributable to financing activities</b>		<b>(187,269)</b>	<b>(43,934)</b>	<b>(133,490)</b>	(89,556)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>(52,845)</b>	<b>704,816</b>	<b>1,373,649</b>	668,833		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Movement in liabilities associated with restricted cash	17	17	0	0
Add: Depreciation on assets		1,568,999	784,440	0
<b>Total non-cash items excluded from operating activities</b>		<b>1,569,016</b>	<b>784,440</b>	<b>0</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 31 December 2021	Year to Date 31 December 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	11	(914,260)	(929,953)	(914,260)
Less: - Financial assets at amortised cost - self supporting loans	4	(41,680)	(39,157)	(21,207)
Add: Borrowings	9	182,510	2,273,379	69,021
Add: Provisions funded by Reserve	12	112,797	109,813	112,797
Add: Lease liabilities	10	20,870	0	20,870
<b>Total adjustments to net current assets</b>		<b>(639,763)</b>	<b>1,414,082</b>	<b>(732,779)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	2,308,253	1,307,145	3,264,160
Rates receivables	3	147,184	180,533	330,894
Receivables	3	104,216	58,048	71,280
Stock on Hand	4	27,731	54,625	17,726
<b>Total Current Assets</b>		<b>2,587,383</b>	<b>1,600,351</b>	<b>3,684,060</b>
<b>Less: Current liabilities</b>				
Payables	5	(349,337)	(274,210)	(40,779)
Borrowings	9	(182,510)	(2,273,379)	(69,021)
Contract liabilities	12	(689,109)	0	(834,318)
Lease liabilities	10	(20,870)		(20,870)
Provisions	12	(612,643)	(564,043)	(612,643)
<b>Total Current Liabilities</b>		<b>(1,854,469)</b>	<b>(3,111,632)</b>	<b>(1,577,631)</b>
		<b>732,914</b>	<b>(1,511,281)</b>	<b>2,106,428</b>
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(639,763)</b>	<b>1,414,082</b>	<b>(732,779)</b>
<b>Closing funding surplus / (deficit)</b>		<b>93,153</b>	<b>(97,201)</b>	<b>1,373,649</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>								
Floats	Cash and cash equivalents	650		650	0			
<b>Cash Deposits</b>								
Municipal Bank Account	Cash and cash equivalents	1,309,592		1,309,592	0	Bendigo	0.00%	At Call
Trust Bank Account	Cash and cash equivalents	0	0	0	28,224	Bendigo	0.00%	
Medical Surgery Bank Account	Cash and cash equivalents		30,729	30,729				
<b>Term Deposits</b>		0						
Term Deposits - Reserve	Financial assets at amortised cost	0	609,732	609,732	0	Bendigo	2.75%	28/07/2023
Term Deposits	Financial assets at amortised cost	0	1,005,819	1,005,819	0	Bendigo	3.50%	26/03/2023
Term Deposits - Reserve	Financial assets at amortised cost	0	300,706	300,706	0	Bendigo	2.60%	17/06/2023
Term Deposits - Skeleton Weed A/L & LSL	Financial assets at amortised cost	0	5,248	5,248	0	Bendigo	2.60%	17/06/2023
<b>Total</b>		<b>1,310,242</b>	<b>1,952,234</b>	<b>3,262,477</b>	<b>28,224</b>			
<b>Comprising</b>								
Cash and cash equivalents		1,310,242	30,729	1,340,971	28,224			
Financial assets at amortised cost		0	1,921,506	1,921,506	0			
		<b>1,310,242</b>	<b>1,952,235</b>	<b>3,262,477</b>	<b>28,224</b>			

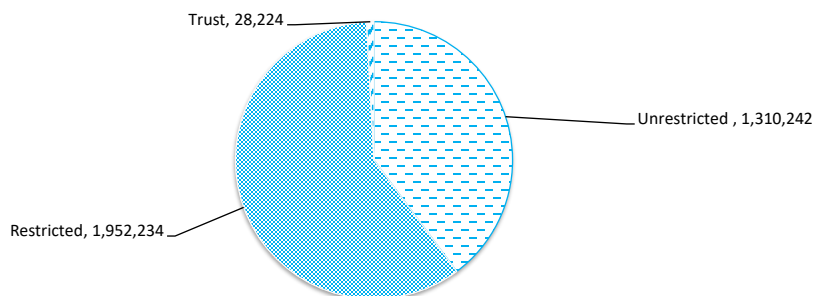
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

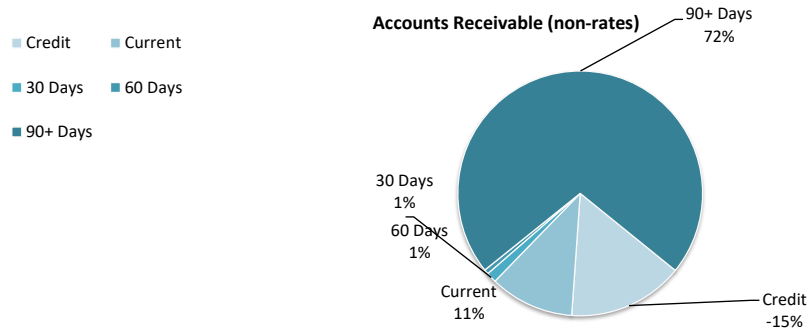
Rates receivable	30 Jun 2022	31 Dec 2022
	\$	\$
Opening arrears previous years	147,184	147,184
Levied this year	2,118,671	2,419,741
Less - collections to date	(2,118,671)	(2,236,031)
Equals current outstanding	<b>147,184</b>	<b>330,894</b>
<b>Net rates collectable</b>	<b>147,184</b>	<b>330,894</b>
% Collected	93.5%	87.1%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(6,031)	4,401	536	240	28,261	27,407
Percentage	(22.0%)	16.1%	2%	0.9%	103.1%	
<b>Balance per trial balance</b>						
Sundry receivable	0	27,407	0	0	0	27,407
GST receivable	0	22,666	0	0	0	22,666
Loans Club/Institutions - Current	0	21,207	0	0	0	21,207
<b>Total receivables general outstanding</b>						<b>71,280</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 31 December 2022
<b>Other current assets</b>	\$	\$	\$	\$
<b>Inventory</b>				
Stock On Hand	27,731	(10,005)	0	17,726
<b>Total other current assets</b>	<b>27,731</b>	<b>(10,005)</b>	<b>0</b>	<b>17,726</b>

Amounts shown above include GST (where applicable)

#### KEY INFORMATION

##### Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	37,151	0	0	0	37,151
Percentage	0%	100%	0%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors	0	(1,814)	0	0	0	1,814
ATO liabilities		24,158				24,158
Gst Payable		2,180				2,180
Bonds & Deposits Held - CI		12,627				12,627
<b>Total payables general outstanding</b>						<b>40,779</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV Residential	0.11880	123	1,350,994	160,498	0	0	160,498	160,498	0	0	160,498
GRV Commercial	0.12700	17	321,640	40,848	0	0	40,848	40,848	0	0	40,848
GRV Industrial	0.12790	11	80,636	10,313	0	0	10,313	10,313	0	0	10,313
GRV Urban Farmland	0.11350	18	220,896	25,072	0	0	25,072	25,072	0	0	25,072
<b>Unimproved value</b>											
UV Rural Zone 2	0.0059	54	25,866,000	152,092	0	0	152,092	152,092	0	0	152,092
UV Special Rural	0.0121	14	1,527,500	18,544	0	0	18,544	18,544	0	0	18,544
UV General Zone 3	0.0059	218	257,374,000	1,518,507			1,518,507	1,518,507	0	0	1,518,507
<b>Sub-Total</b>		<b>455</b>	<b>286,741,666</b>	<b>1,925,875</b>	<b>0</b>	<b>0</b>	<b>1,925,874</b>	<b>1,925,874</b>	<b>0</b>	<b>0</b>	<b>1,925,874</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV Residential	1,025	96	553,875	98,400	0	0	98,400	98,400	0	0	98,400
GRV Commercial	950	13	37,597	12,350	0	0	12,350	12,350	0	0	12,350
GRV Industrial	595	7	12,675	4,165	0	0	4,165	4,165	0	0	4,165
GRV Urban Farmland	760	7	24,251	5,320	0	0	5,320	5,320	0	0	5,320
<b>Unimproved value</b>											
UV Rural Zone 2	800	18	2,166,500	14,400	0	0	14,400	14,400	0	0	14,400
UV Special Rural	1,130	4	327,000	4,520	0	0	4,520	4,520	0	0	4,520
UV General Zone 3	1,100	97	7,960,466	106,700	0	0	106,700	106,700	0	0	106,700
<b>Sub-total</b>		<b>242</b>	<b>11,082,364</b>	<b>245,855</b>	<b>0</b>	<b>0</b>	<b>245,855</b>	<b>245,855</b>	<b>0</b>	<b>0</b>	<b>245,855</b>
<b>Amount from general rates</b>							<b>2,171,729</b>				<b>2,171,729</b>
Ex-gratia rates							38,012				38,012
<b>Total general rates</b>							<b>2,209,741</b>				<b>2,209,741</b>
<b>Specified area rates</b>	<b>Rate in \$ (cents)</b>										
Sewerage Residential	8.792		23,520	206,790	0	0	206,790	206,790	0	0	206,790
Sewerage Religious Church			440	3,210	0	0	3,210	3,210	0	0	3,210
<b>Total specified area rates</b>			<b>23,960</b>	<b>210,000</b>	<b>0</b>	<b>0</b>	<b>210,000</b>	<b>210,000</b>	<b>0</b>	<b>0</b>	<b>210,000</b>
<b>Total</b>							<b>2,419,741</b>				<b>2,419,741</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Capital acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Buildings	559,827	559,827	302,412	58,493	(243,919)
Plant and equipment	135,000	135,000	130,000	130,989	989
Infrastructure - roads	3,396,458	3,396,458	2,626,487	1,326,898	(1,299,589)
Infrastructure - sewerage	50,000	50,000	0	55,686	55,686
Infrastructure - footpaths	80,000	80,000	80,000	47,486	(32,514)
Infrastructure - other	172,000	172,000	172,000	33,567	(138,433)
<b>Payments for Capital Acquisitions</b>	<b>4,393,285</b>	<b>4,393,285</b>	<b>3,310,899</b>	<b>1,653,117</b>	<b>(1,657,782)</b>
<b>Total Capital Acquisitions</b>	<b>4,453,851</b>	<b>4,393,285</b>	<b>3,310,899</b>	<b>1,653,117</b>	<b>(1,657,782)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$		\$	\$	\$
Capital grants and contributions	3,412,798	3,412,798	1,453,567	975,749	(477,818)
Cash backed reserves	914,260	914,260		0	
Reserves cash backed - Long Service Leave Reserve	2,972	2,972	0	0	0
Contribution - operations	(147,311)	63,255	1,747,332	588,429	(1,158,903)
<b>Capital funding total</b>	<b>4,393,285</b>	<b>4,393,285</b>	<b>3,310,899</b>	<b>1,653,117</b>	<b>(1,657,782)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

30/06/2023

31/12/2022

Account Description		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Land and Buildings</b>						
48005	Replacement Server - Admin	45,000	45,000	45,000	31,114	13,886
98001	Capital housing Up grades	102,000	102,000	51,000	0	51,000
48003	Roofing Project - admin LRCIP	0	0	0	27,379	(27,379)
138001	Public Buildings - Capital upgrade projects	412,827	412,827	206,412	0	206,412
138003	Old Road Board Building - LRCIP	0	0	0	0	0
138004	Gum Toilets Upgrade - LRCIP	0	0	0	0	0
138005	Slater Homestead upgrade - LRCIP	0	0	0	0	0
<b>Total</b>		<b>559,827</b>	<b>559,827</b>	<b>302,412</b>	<b>58,493</b>	<b>243,919</b>
<b>Plant &amp; Equipment</b>						
108001	Skeleton Weed Plant & Equipment	0	0	0	14,050	(14,050)
123907	Plant replacement - Small Tip Truck	50,000	50,000	50,000	40,000	10,000
123908	Plant replacement - Utility GO 039	0	0	0	0	0
123914	Turf Mower - Recreation Ground	45,000	45,000	45,000	43,444	1,556
123913	Miscellaneous Small Plant	10,000	10,000	5,000	0	5,000
123911	Small Plant - Mobile Traffic lights	30,000	30,000	30,000	33,495	(3,495)
<b>Total</b>		<b>135,000</b>	<b>135,000</b>	<b>130,000</b>	<b>130,989</b>	<b>(989)</b>
<b>Infrastructure - Roads</b>						
129904	EXPENSE - Regional Road Group Construction	1,054,435	1,054,435	527,214	646,455	(119,241)
129901	EXPENSE - R 2 R Construction	314,000	314,000	314,000	181,203	132,797
129910	Local Road and Community Infrastructure Program	50,000	50,000	0	0	0
129912	Black Spot Funding	180,000	180,000	180,000	0	180,000
129914	MRWA - Bridge Capital	152,000	152,000	152,000	0	152,000
129908	EXPENSE - Wheatbelt Secondary Freight Network	1,646,023	1,646,023	1,453,273	499,240	954,033
<b>Total</b>		<b>3,396,458</b>	<b>3,396,458</b>	<b>2,626,487</b>	<b>1,326,898</b>	<b>1,299,589</b>
<b>Infrastructure - Footpaths</b>						
129911	Local Road and Community Infrastructure Program (footpaths)	80,000	80,000	80,000	47,486	32,514
<b>Total</b>		<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>47,486</b>	<b>32,514</b>
<b>Infrastructure - Sewerage</b>						
108003	Upgrade to sewerage water pipe line LRCIP	50,000	50,000	0	55,686	0
<b>Total</b>		<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>55,686</b>	<b>0</b>
<b>Infrastructure - Other</b>						
118006	Anstey Park - Upgrade -LRCIP	172,000	172,000	172,000	33,567	138,433
118007	Upgrade to Playground at Rec Ground LRCIP	0	0	0	0	0
<b>Total</b>		<b>172,000</b>	<b>172,000</b>	<b>172,000</b>	<b>33,567</b>	<b>138,433</b>
<b>TOTALS</b>		<b>4,393,285</b>	<b>4,393,285</b>	<b>3,310,899</b>	<b>1,653,117</b>	<b>1,713,468</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022

FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Original Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>										
Aged Housing Wollyam Street	114	141,407	0	0	9,297	18,778	132,110	122,629	3,691	20,410
<b>Recreation and culture</b>										
New Sports Pavilion	111	1,051,154	0	0	14,780	30,541	1,036,374	1,081,695	33,595	34,809
Retic Football/Hockey Ovals	113	15,501	0	0	7,641	14,990	7,860	30,490	407	340
<b>Economic services</b>										
Rural Community Centre	106	307,532	0	0	12,057	23,857	295,475	331,389	7,833	29,291
Bank Overdraft - subdivision - new loan	115	893,828	0	0	49,241	52,619	844,587	946,447	13,577	39,172
<b>B/Fwd Balance</b>		2,409,422	0	0	93,016	140,785	2,316,406	2,512,650	59,103	124,022
<b>Self supporting loans</b>										
<b>Recreation and culture</b>										
Self Supporting Loan MSC	110	159,125	0	0	20,474	41,681	138,651	117,445	5,083	9,734
<b>Total</b>		2,568,547	0	0	113,490	182,466	2,455,057	2,630,095	64,186	133,756
Current borrowings		182,466					(69,021)			
Non-current borrowings		2,386,081					2,524,078			
		2,568,547					2,455,057			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Original Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**FINANCING ACTIVITIES  
NOTE 10  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases Particulars	Lease No.	1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Other property and services</b>										
GO040 Ford Escape (Blue)	6250509	109	0	0	0	69	109	40	0	0
GOSHIRE Ford Escape (White)	6250620	103	0	0	0	65	103	38	0	0
GO015 Ford Utility (WORKSMANAGER)	6463413	11,043	0	0	0	9,903	11,043	1,140	0	321
GO 040 Ford Escape (DCEO White)		0	0	30,283		5,416	30,283	24,867		694
GOSHIRE Ford Escape (CDO White)		0	0	30,283		5,416	30,283	24,867		694
<b>Total</b>		<b>11,255</b>	<b>0</b>	<b>60,566</b>	<b>0</b>	<b>20,869</b>	<b>71,821</b>	<b>50,952</b>	<b>0</b>	<b>1,709</b>
Current lease liabilities		20,870					20,870			
Non-current lease liabilities		47,302					47,302			
		68,172					68,172			

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**OPERATING ACTIVITIES  
NOTE 11  
CASH RESERVES**

**Cash backed reserve**

<b>Reserve name</b>	<b>Opening Balance</b>	<b>Budget Interest Earned</b>	<b>Actual Interest Earned</b>	<b>Budget Transfers In (+)</b>	<b>Actual Transfers In (+)</b>	<b>Budget Transfers Out (-)</b>	<b>Actual Transfers Out (-)</b>	<b>Budget Closing Balance</b>	<b>Actual YTD Closing Balance</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Reserves cash backed - Long Service Leave Reserve	112,797	2,972	0	0	0	0	0	115,769	112,797
Reserves cash backed - Mortlock Lodge Reserve	3,172	82	0	0	0	0	0	3,254	3,172
Reserves cash backed- Plant Replacement Reserve	139,897	3,665	0	0	0	(40,000)	0	103,562	139,897
Reserves cash backed - Staff Housing Reserve	33,284	879	0	0	0	0	0	34,163	33,284
Reserves cash backed - Aged Care Reserve	119,725	3,153	0	0	0	0	0	122,878	119,725
Reserves cash backed - Vehicle Reserve	108,058	2,871	0	0	0	0	0	110,929	108,058
Reserves cash backed - Sewerage Reserve	327,377	8,619	0	0	0	0	0	335,996	327,377
Reserves cash backed - Community Bus Reserve	54,250	1,422	0	0	0	0	0	55,672	54,250
Reserves cash backed - LCDC Reserve	10,452	271	0	0	0	0	0	10,723	10,452
Reserves cash backed - SW LAG Officer AL/LSL Reserve	5,248	0	0	0	0	0	0	5,248	5,248
	<b>914,260</b>	<b>23,934</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(40,000)</b>	<b>0</b>	<b>898,194</b>	<b>914,260</b>

**KEY INFORMATION**



Other current liabilities	Note	Opening Balance 1 July 2022	Liability Increase	Liability Reduction	Closing Balance 31 December 2022
		\$	\$	\$	\$
<b>Contract liabilities</b>					
- operating	13	689,109	145,209	0	834,318
<b>Total unspent grants, contributions and reimbursements</b>		689,109	145,209	0	834,318
<b>Provisions</b>					
Annual leave		266,410	0	0	266,410
Long service leave		346,233	0	0	346,233
<b>Total Provisions</b>		612,643	0	0	612,643
<b>Total other current assets</b>		<b>1,301,752</b>	<b>145,209</b>	<b>0</b>	<b>1,446,961</b>

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Operating grants, subsidies and contributions revenue			
	Adopted Budget Revenue	YTD Budget	Current Budget	YTD Revenue Actual
	\$	\$	\$	\$
<b>Operating grants and subsidies</b>				
<b>General purpose funding</b>				
GRANTS - General Purpose	93,020	46,506	93,020	70,729
GRANTS - Untied Road Grants	48,073	24,036	48,073	47,400
<b>Law, order, public safety</b>				
REVENUE - ESL Grant	45,000	22,500	45,000	7,631
<b>Recreation &amp; Culture</b>				
REVENUE - Other Recreation & Sport - No GST	1,100	546	1,100	1,100
<b>Community amenities</b>				
REVENUE - Other Grant Funding	145,000	72,498	145,000	661,000
<b>Transport</b>				
REVENUE - Direct Grant	100,000	49,998	100,000	105,370
<b>Economic services</b>				
REVENUE - Other Economic Services	15,000	0	15,000	0
<b>Other property and services</b>				
Various Contributions	209,263	30,536	317,190	167,486
	<b>656,456</b>	<b>246,620</b>	<b>764,383</b>	<b>1,060,716</b>

Non operating grants, subsidies and contributions revenue

	Adopted Budget Revenue	Current Budget	YTD Budget	YTD Revenue Actual	YTD Expenditure Actual	YTD Unspent Contract Liability
	\$		\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>						
<b>General purpose funding</b>						
Grants - Federal Government	796,530	796,530	165,272	0	61,536	0
<b>Transport</b>						
Revenue - Grants Regional Road Group	478,495	478,495	239,244	331,300	646,455	0
Revenue - Grant Wheatbelt Secondary Freig	1,684,956	1,684,956	842,478	573,449	499,240	(74,209)
Revenue - Grants R 2 R	272,817	272,817	38,573	0	181,203	0
Revenue - Grants Black Spot	24,000	24,000	12,000	0	0	0
Revenue - Grants Pathways	0	0	0	0	47,486	0
Revenue - Grants Bridge Construction	156,000	156,000	156,000	61,000	0	(61,000)
<b>Economic services</b>						
Revenue - Pioneer Pathways	0	0	0	10,000	0	(10,000)
	<b>3,412,798</b>	<b>3,412,798</b>	<b>1,453,567</b>	<b>975,749</b>	<b>1,435,920</b>	<b>(145,209)</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2022**

**NOTE 16  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Governance	8,741	58.30%		dependent on receiving the grants commission payment
General purpose funding - rates	(188,032)	(8.74%)		The rates include the sewerage rates as well.
General purpose funding - other	27,558	1.19%		Within material variance
Law, order and public safety	(5,606)	(4.20%)	Timing	Timing of receiving the funding from DFES for the ESL program
Health	(21,002)	(6.42%)		Within material variance
Education and welfare	(124)	(41.33%)		Within material variance
Housing	(10,958)	(8.28%)		Within material variance
Community amenities	666,134	175.77%	▲ Permanent	funding was received for the extra skeleton weed officers that the shire will manage the LAGS (Lower lockhart, Naremben & Yilgarn)
Recreation and culture	(15,836)	(32.07%)	▼	Within material variance
Transport	(20,777)	(9.93%)	Timing	dependent on the timing of MRD funding for the Road works yet to be received
Economic services	(14,019)	(8.44%)		Within material variance
Other property and services	(6,752)	(13.64%)		Within material variance
<b>Expenditure from operating activities</b>				
Governance	20,044	16.79%	▲	Within material variance
General purpose funding	1,957	3.53%		Within material variance
Law, order and public safety	14,662	6.23%		Within material variance
Health	63,265	17.22%	▲	Dependent on when the annual report is completed so depreciation can be ran.
Education and welfare	875	9.37%		Within material variance
Housing	113,288	50.82%	▲ Timing	Dependent on when the annual report is completed so depreciation can be ran.
Community amenities	(98,016)	(32.18%)	▼ Timing	Dependent on when the annual report is completed so depreciation can be ran.
Recreation and culture	134,159	28.13%	▲ Timing	Dependent on when the annual report is completed so depreciation can be ran.
Transport	378,541	43.58%	▲ Timing	Dependent on when the annual report is completed so depreciation can be ran.
Economic services	69,082	23.41%	▲ Timing	Dependent on when the annual report is completed so depreciation can be ran.
Other property and services	(11,503)	(147.02%)	▼ Timing	Dependent on the timing of fuel and oils being ordered and paid for.
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(477,818)	(32.87%)	▼	Dependent on when the grants are applied for and when the projects are completed.
Proceeds from disposal of assets	(1,061)	(0.96%)		
Proceeds from financial assets at amortised cost - self supporting loans	0	0.00%		
Payments for financial assets at amortised cost - self supporting loans	0	0.00%		
Payments for property, plant and equipment and infrastructure	1,657,782	50.07%	▲	Dependent on the timing of the Capital works program
<b>Financing activities</b>				
Loan to Medical Surgery	0	0.00%		
Transfer from reserves	0	0.00%		
Payments for principal portion of lease liabilities	0	0.00%		
Repayment of debentures	(113,490)	0.00%	▼	dependent on the payment of the loans
Transfer to reserves	23,934	100.00%	▲	Yet to carry out the transfer of reserves interest until the end of the year.



### 9.3 APPLICATION OF COMMON SEAL – GRANT RIGHT OF BURIAL NO. 135

File Reference	Grant Right of Burial Register
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	9 February 2023
Author	Tahnee Bird, Community Development Officer
Authorising Officer	Peter Bentley, Chief Executive Officer
Attachments	Nil

#### Summary

The purpose of the report is to endorse affixation of the Shire of Goomalling Common Seal to the Schedule “B” Form of Grant of Right of Burial No. 135 for Mr Kenneth Laidlaw to validate the grant.

#### Background

Application was received from Kenneth Laidlaw for the Grant of Right of Burial for Grave No. 716 in the Anglican section of the Goomalling Cemetery. The applicable fee of \$230 for a single site, was received on 5 January 2023, receipt number 89712.

#### Consultation

Nil

#### Statutory Environment

*Local Government Act 1995*  
*Cemeteries Act 1986*

#### Policy Implications

4.19 Common Seal

#### Objective:

To satisfy the legal requirements regarding the validation of documents and contracts, resulting from amendments to the *Local Government Act 1995*.

#### Procedure:

1. The Shire President and Chief Executive Officer are authorised to sign and/or affix the common seal to the following documents, where such documents result from the following transactions:
  - 1.1 Where land is disposed of pursuant to s. 3.58 of the Local Government Act 1995 (as amended).
  - 1.2 Where land is acquired pursuant to s. 3.55 and s. 3.59 of the Local Government Act 1995 (as amended).
  - 1.3 In respect of leases of land and licence to occupy municipal property where approved by Council.
  - 1.4 In respect of leases for the purchase of plant and equipment approved by Council.
  - 1.5 In respect of borrowings approved by Council.
  - 1.6 In respect of easements and legal agreements over land for the purpose of drainage or conditions arising from subdivision of land and planning approvals.
  - 1.7 In respect of withdrawal of caveats and surrender of easements where the Chief Executive Officer considers that Council's interests have been satisfied.
  - 1.8 In respect of contracts of employment approved by Council.
  - 1.9 In respect of documents of a ceremonial nature, where the affixing of the common seal is for prosperity and not a legal requirement.

**SHIRE OF GOOMALLING**  
**AGENDA FOR ORDINARY MEETING OF COUNCIL**  
**WEDNESDAY, 15 FEBRUARY 2023**



- 1.10 In respect of agreements required for funding of Council works and services considered with the resolution of Council or requiring renewal of the agreement for funding currently provided.
  - 1.11 In respect of the adoption of local laws.
  - 1.12 Any document stating that the common seal of the Shire is to be affixed.
2. In relation to 1. above, in the absence of the Shire President and/or Chief Executive Officer, as the case may be, the Deputy Shire President and the Acting Chief Executive Officer are authorised to affix the common seal.
3. The procedure to be adopted for the use of the common seal is as follows:
- 3.1 The Chief Executive Officer is responsible for the security and proper use of the common seal.
  - 3.2 The common seal is not to be affixed to any documents except as authorised by Council.
  - 3.3 The common seal is to be affixed to a document in the presence of:
    - The Shire President, or in his absence, the Deputy Shire President; and
    - The Chief Executive Officer or Acting Chief Executive Officer;Each of whom is to sign the document to attest that the common seal was so affixed.
  - 3.4 Details of all transactions where the common seal has been affixed must be recorded in a register kept by the Chief Executive Officer.  
The register is to record:
    - The date on which the common seal was affixed;
    - The nature of the document; and
    - The parties to any agreement to which the common seal was affixed.
4. The wording to accompany the application of the common seal to be as follows:
- 4.1 "The common seal of the Shire of Goomalling was hereto affixed by the Authority of Council."; or
  - 4.2 "The common seal of the Shire of Goomalling was affixed by authority of a resolution of Council in the presence of the Shire President and the Chief Executive Officer."
5. Authority is provided to the Chief Executive Officer or the person acting in the position of Chief Executive Officer to sign documents that do not require the affixing of the common seal.

### Financial Implications

There are no specific financial implications relating to this matter

### Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services

### Comment/Conclusion

The Common Seal is to be affixed to validate the Grant No 135 for Kenneth Laidlaw

### Voting Requirements

Simple Majority

### OFFICER'S RECOMMENDATION

That the Council:

Endorse affixation of the Shire of Goomalling Common Seal to the Schedule "B" Form of Grant of Right of Burial No 135 for Kenneth Laidlaw to validate the grant.



**9.4 APPLICATION OF COMMON SEAL – LETTER OF OFFER & LOAN VARIATION  
 7490626/BM02**

File Reference	3.4
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	9 February 2023
Author	Tahnee Bird, Community Development Officer
Authorising Officer	Peter Bentley, Chief Executive Officer
<b>Attachments</b> 1. Letter of Offer 7490626/BM02 2. Letter of Variation 702906827	

**Summary**

The purpose of the report is to endorse affixation of the Shire of Goomalling Common Seal to the Letter of Offer and Letter of Variation – Business Facility 7490626/BM02 to validate refinancing of existing loan 7490626/CS15.

**Background**

Loan was approved \$867,000 as an internal refinance of 7490626/CS15 for 60 months with a residual balance of zero. The letter of offer was signed 28 November 2022.

In the Letter of Variation the residual balance is \$493,499 with the option to refinance for a further 60 month, which will increase the total term of the loan to 120 months but will ensure adequate cash flow.

Variation letter 702906827 for new loan 7490626/BM02 was dated 14 January 2023.

**Consultation**

Nil

**Statutory Environment**

*Local Government Act 1995*

**Policy Implications**

4.19 Common Seal

**Objective:**

To satisfy the legal requirements regarding the validation of documents and contracts, resulting from amendments to the *Local Government Act 1995*.

**Procedure:**

6. The Shire President and Chief Executive Officer are authorised to sign and/or affix the common seal to the following documents, where such documents result from the following transactions:
  - 6.1 Where land is disposed of pursuant to s. 3.58 of the Local Government Act 1995 (as amended).
  - 6.2 Where land is acquired pursuant to s. 3.55 and s. 3.59 of the Local Government Act 1995 (as amended).
  - 6.3 In respect of leases of land and licence to occupy municipal property where approved by Council.
  - 6.4 In respect of leases for the purchase of plant and equipment approved by Council.
  - 6.5 In respect of borrowings approved by Council.

**SHIRE OF GOOMALLING**  
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**WEDNESDAY, 15 FEBRUARY 2023**



- 6.6 In respect of easements and legal agreements over land for the purpose of drainage or conditions arising from subdivision of land and planning approvals.
  - 6.7 In respect of withdrawal of caveats and surrender of easements where the Chief Executive Officer considers that Council's interests have been satisfied.
  - 6.8 In respect of contracts of employment approved by Council.
  - 6.9 In respect of documents of a ceremonial nature, where the affixing of the common seal is for prosperity and not a legal requirement.
  - 6.10 In respect of agreements required for funding of Council works and services considered with the resolution of Council or requiring renewal of the agreement for funding currently provided.
  - 6.11 In respect of the adoption of local laws.
  - 6.12 Any document stating that the common seal of the Shire is to be affixed.
7. In relation to 1. above, in the absence of the Shire President and/or Chief Executive Officer, as the case may be, the Deputy Shire President and the Acting Chief Executive Officer are authorised to affix the common seal.
  8. The procedure to be adopted for the use of the common seal is as follows:
    - 8.1 The Chief Executive Officer is responsible for the security and proper use of the common seal.
    - 8.2 The common seal is not to be affixed to any documents except as authorised by Council.
    - 8.3 The common seal is to be affixed to a document in the presence of:
      - The Shire President, or in his absence, the Deputy Shire President; and
      - The Chief Executive Officer or Acting Chief Executive Officer;Each of whom is to sign the document to attest that the common seal was so affixed.
    - 8.4 Details of all transactions where the common seal has been affixed must be recorded in a register kept by the Chief Executive Officer.

The register is to record:

      - The date on which the common seal was affixed;
      - The nature of the document; and
      - The parties to any agreement to which the common seal was affixed.
  9. The wording to accompany the application of the common seal to be as follows:
    - 9.1 "The common seal of the Shire of Goomalling was hereto affixed by the Authority of Council."; or
    - 9.2 "The common seal of the Shire of Goomalling was affixed by authority of a resolution of Council in the presence of the Shire President and the Chief Executive Officer."
  10. Authority is provided to the Chief Executive Officer or the person acting in the position of Chief Executive Officer to sign documents that do not require the affixing of the common seal.

### Financial Implications

There are no specific financial implications relating to this matter

### Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services

### Comment/Conclusion

The Common Seal is to be affixed to validate the letter of offer and loan variation agreements.

### Voting Requirements

Simple Majority





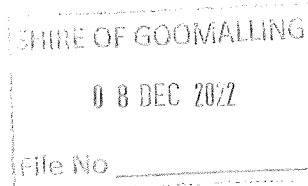
**OFFICER'S RECOMMENDATION**

That the Council:

Endorse affixation of the Shire of Goomalling Common Seal to Letter of Offer dated 28 November 2022 and Letter of Variation dated 24 January 2023 for Business Facility 7490626/BM02 to validate agreement.

28 November 2022

SHIRE OF GOOMALLING  
PO BOX 118  
GOOMALLING WA 6460



Dear Treasurer

**Letter of Offer - Business Facility**

We are pleased to inform you that Bendigo and Adelaide Bank Limited (called '**Bank**' or '**we/us**') has approved your application for the business Facility set out within this letter.

<b>Borrower(s) ('you'):</b>			
SHIRE OF GOOMALLING ABN 79 005 196 211			
<b>Facility Type</b>	<b>Customer/Ledger</b>	<b>Account</b>	<b>Limit</b>
MARKET RATE LOAN - PRINCIPAL & INTEREST	7490626/BM02	702906827	\$867,000.00

We offer this Facility on the terms set out in this Letter of Offer and the following enclosed documents, which together (and with certain other documents referred to in the Business Standard Terms) form the Facility Agreement between you and us. You (and each of you, if there is more than one Borrower) should read the enclosed documents carefully together with this Letter of Offer.

- The Business Standard Terms dated 17/10/2022
- Business Fees and Charges booklet dated 25/11/2022

To accept this offer, please sign the Facility Details Acceptance where indicated and return to us within 14 Days of the date of this Letter of Offer, after which this offer will lapse. This offer supersedes any other offers in respect of the Facilities made by us to you and we reserve the right to withdraw this offer at any time before you accept it.

We appreciate the opportunity to provide you with your business finance solutions and thank you for choosing to do your Business Banking with us.

If you require assistance at any time, please contact DENISE BOUZINEKIS on 0422 097 266.

Yours sincerely



**Jim Sarris**  
**General Manager, Business Customer**

8435220017 - 7490626  
CP01/LRROQ8NL

## Key General Terms and Conditions of your Facilities

This table is intended for small businesses only under clause 73 of the Banking Code of Practice.

<p><b>Where can you find the Facility Limit(s), interest rates and repayment dates which apply to your Facilities?</b></p>	<p>The specific Facility Limits, interest rates and repayment dates for your Facilities will be stated in the Key Features section of this letter relating to each Facility.</p>
<p><b>When do your Facilities need to be repaid?</b></p>	<p>In broad terms, you may need to repay your Facilities if any of the following occurs:*</p> <ul style="list-style-type: none"> <li>• the Termination Date occurs for the Facility (this is stated in the Key Features section of this letter relating to each Facility)</li> <li>• a Special Condition says you must</li> <li>• you do not pay us an amount on its due date</li> <li>• you or a guarantor is insolvent</li> <li>• another bank or creditor takes legal action against you or a guarantor, or any of your assets or their assets</li> <li>• any information, representation or warranty given to us by you or a guarantor is materially incorrect or misleading (including because you fail to tell us something or do not correct an error)</li> <li>• you use the loan for a purpose we did not approve</li> <li>• you or a guarantor do not give us the financial information which our agreement says you will provide to us</li> <li>• the identity of the person(s) who legally or beneficially owns or controls you or a guarantor changes without our consent</li> <li>• you or a guarantor has to repay another facility to us early, or we take a default based action against you or a guarantor under another facility (provided the early repayment or default based action was triggered by certain other default events)</li> </ul> <p>* This list is not exhaustive. For a full list of default events which may result in an obligation to repay your Facilities please refer to clause 10.1 of the Business Standard Terms. We will only act on the above if it is by its nature material or we reasonably consider it will have a material impact on your or any Guarantor's or Security Provider's ability to meet financial obligations owed to us, or on our security, legal or reputational risk. We will ordinarily give you a reasonable period of time to remedy a default that is capable of remedy, but in certain circumstances we may require repayment of the Facility and/or take enforcement action immediately. Please refer to clause 10.3 of the Business Standard Terms for the consequences after a Default Event.</p>
<p><b>If you are in default, how long will we give you to repay your Facilities?</b></p>	<p>We will not require you to repay the Facility in full or take enforcement proceedings if you remedy the default within 30 days of us giving you a notice to do so and provided no other default of the same type occurs during that period. However, we may give you less notice if:</p> <ul style="list-style-type: none"> <li>• we think it is necessary to manage our immediate risk</li> <li>• you are insolvent</li> <li>• we or another credit provider takes enforcement action against you</li> <li>• you or a guarantor has breached the law</li> <li>• the default relates to something other than payment, and we have already given you a reasonable time to fix it</li> <li>• the Facility is an overdraft or is repayable "on demand"</li> </ul>
<p><b>What other consequences are there if you default under your Facilities?</b></p>	<ul style="list-style-type: none"> <li>• We may charge 5% (or such other figure stated in this letter for a particular Facility) above your normal interest rate on any overdue money.</li> <li>• We can review your Facilities.</li> <li>• We may enforce guarantees and securities which we hold in relation to your Facilities (including, for example, appointing a liquidator or a receiver to your assets).</li> </ul>

<p><b>What if you exceed your Facility Limit?</b></p>	<ul style="list-style-type: none"> <li>For Facilities which are repayable 'on demand' (e.g. overdraft facilities), we may charge 6% above your normal interest rate on any money you owe us in excess of your Facility Limit (provided the Key Features section of this letter in relation to that Facility says we can do this).</li> <li>This will also be a default under your Facility (see the section above which discusses consequences of a default).</li> </ul>
<p><b>Can we reduce or cancel your Facility when you are not in default?</b></p>	<p>Yes, we may:</p> <ul style="list-style-type: none"> <li>cancel your Facility if you do not use it within 90 days of it being granted;</li> <li>reduce any undrawn portion of your Facility Limit if you do not use it within 90 days (other than for construction progress loans) or if the Facility is repayable on demand or no Termination Date has been specified in the Key Features section of this Letter of Offer for that Facility;</li> <li>terminate your Facility if something occurs beyond our control and we consider that it will no longer be possible for us to legally provide the Facility to you or it would require us to incur significant additional costs, liabilities or loss we could not have anticipated when we made the Facility available to you.</li> </ul>
<p><b>Are any break fees payable by you?</b></p>	<p>Break fees are generally only payable if:</p> <ul style="list-style-type: none"> <li>you prepay a Facility before the end of a fixed interest rate period; or</li> <li>you change a fixed rate to a variable rate before the end of any fixed rate period.</li> </ul>
<p><b>When can we review your Facilities?</b></p>	<p>We can review your Facilities as frequently as once every 6 months (or at such other intervals specified in this Letter of Offer). We can also review your Facilities if a default event occurs or we suspect one is going to occur.</p> <p>If we review your Facilities, we may decide that we are only prepared to continue the Facilities on modified terms. We will consult with you first and, if you do not wish to continue the Facility on the terms we propose, you may elect to repay the Facility early.</p>
<p><b>Can we change the interest rate, margin or any other terms applicable to your Facilities?</b></p>	<p>Yes, we can change the terms which apply to your Facilities, including things such as the interest rate or margin. If we do so, we will notify you by no later than the date the change takes effect unless we are required to give you a minimum period of prior notice of a variation under any law or code (such as the Banking Code of Practice), in which case we will give at least that minimum period of notice. There are some changes which we can only notify you of after they take effect, such as a change to an external interest rate outside our control.</p> <p>Please refer to the table in clause 3.3 of the Business Standard Terms for further details.</p>
<p><b>When can we require valuations of your property?</b></p>	<p>We can require a valuation of any property which forms part of the security for your Facilities at any time following a default event (or potential default event) and at any other time specified in this Letter of Offer. We can require you to pay the costs of these valuations.</p>
<p><b>When can we review your financial statements?</b></p>	<p>We can require you to provide us with access to your financial statements at reasonable times we determine. We may appoint independent experts to enquire into and report to us about the business, financial condition and prospects of your (or any guarantor's) business. We can require you to pay the reasonable costs of engaging those experts.</p>

## General Facility Information

### Security and Guarantor(s)

#### The Facilities are to be secured by

Security Documents to be provided

(Existing) Security Deed over Goomalling Shire Rates granted by Shire of Goomalling ABN 79 005 196 211 in favour of us.

### Conditions

#### Conditions

You must meet the conditions stipulated below and in clause 1.4 (**Conditions Prior To Funding**) in the Business Standard Terms, and any other conditions described in this Letter of Offer or that we reasonably require (and has been notified by us to you and/or any Guarantor), including any special conditions.

#### Other Conditions Precedent

The following conditions precedent apply to this Facility

#### Conditions Precedent 1

##### Debt Clearance

The Advance of the Facility Limit is conditional upon the clearance of the existing debts as listed below, from the Facility Limit.

Please note repayments must be maintained on the existing loan(s) with the Credit Provider(s) as listed below, until the settlement date.

	<b>Credit Provider (Name &amp; Address)</b>	<b>Account Number</b>
1.	Bendigo & Adelaide Bank	7490626/CS15

#### Continuing Insurance

You must insure held Secured Property with a reputable insurer and keep the insurance current, noting the interest of Bendigo and Adelaide Bank Limited ABN 11 068 049 178 as mortgagee or secured party and as loss payee until the Outstanding Money under each Facility is paid in full.

(See also clause 7.1 of the Business Standard Terms).

#### Review

We may conduct a review of your Facilities once every consecutive 12 month period during the term.

#### National Credit Code

This Facility is not regulated by the National Credit Code.

#### Banking Code Contract

The Banking Code of Practice applies to this Facility Agreement and this is a Banking Code Contract.

#### Small Business Contract

The Facility Agreement is a 'small business contract' for the purposes of the definition of Small Business Contract in the Business Standard Terms.

#### Permitted Use

Your Facilities must be used wholly or predominantly for business purposes or, where permitted, investment purposes, consistently with any purpose specified in this Facility Agreement. Your Facilities cannot be used, wholly or predominantly, for personal, domestic or household purposes.

## Commissions

We may pay a commission for the introduction of credit business and we may receive a commission for business financed by this Facility Agreement.

## Upfront Fees

### Establishment fee

You must pay us a non-refundable establishment fee of \$750.00 when you accept this offer. The establishment fee is inclusive of any commitment fee paid by you to date in relation to this Letter of Offer. We will charge you the establishment fee on the initial Drawdown Date for your Facilities, less any commitment fee already paid by you at that time.

### Other Fees

Without limiting your overall obligation to pay our fees and costs in connection with this Facility, you must pay the following before or at the time of any Advance:

#### External Fees

- PPSR Security Registration Fee \$25.00 per security
- PPSR Search Fees \$2.00 per search

To the extent that any fees, charges or taxes we have advised to you increase between the date of this Letter of Offer and the initial Drawdown Date, we reserve the right to charge the additional amount.

You must reimburse us for any other costs we reasonably incur in connection with this Facility, including our legal, documentation and valuation fees and costs (whether internal costs or incurred by use of external advisers and whether or not an advance is made). All fees will be paid inclusive of GST.

<b>Key Features - Market Rate Loan</b>				
<b>Customer Number/ Ledger</b>	7490626/BM02			
<b>Account Number</b>	702906827			
<b>Borrower(s)</b>	SHIRE OF GOOMALLING ABN 79 005 196 211			
<b>Facility Limit</b>	\$867,000.00			
<b>Residual Balance</b>	\$0.00			
<b>Facility Type</b>	Principal and Interest for the whole Term.			
<b>Termination Date</b>	The date falling 60 months from the initial Drawdown Date, with the 'Facility Term' being the period from the initial Drawdown Date to the Termination Date.			
<b>Approved Purpose</b>				
Advances under this Facility must be used only for the following approved purpose(s): To Assist with Internal Refinance 7490626/CS15				
<b>Payments</b>				
Your Payment Period is half yearly in arrears commencing on the day the Facility is drawn.				
<b>Interest Rate</b>				
Except during a Fixed Rate Period we have agreed to, interest on the Outstanding Money for each Interest Period will be calculated on a ' <b>Floating Annual Percentage Rate</b> ', calculated as follows:				
<b>Indicative Floating Annual Percentage Rate:</b>				
<b>Market Base Rate - 180 Days</b> 3.888% p.a.	+	<b>Customer Margin</b> 1.650% p.a.	=	<b>Floating Annual Percentage Rate</b> 5.538% p.a.
<b>Ongoing fees</b>				
You are required to pay an ongoing Line Fee, calculated by reference to the Facility Limit, at a rate of 0.053% p.a. charged half yearly in arrears commencing on the day the facility is drawn.				

## Facility Details Acceptance

By signing this document each person who signs also acknowledges that they have received a copy of, and read, the following documents which together form the Facility Agreement:

- this Letter of Offer including the Facility Details;
- The Business Standard Terms;
- the Business Fees and Charges booklet.

It is important that each person who is to sign below reads and understands the documents listed above. This is the case whether the person is signing as the Borrower, a Guarantor, a Security Provider or on behalf of any one of those parties.

It is important that each person who is to sign below reads and understands the documents listed above. This is the case whether the person is signing as the Borrower, a Guarantor, a Security Provider or on behalf of any one of those parties

*Each Borrower, Guarantor and Security Provider, agrees to be bound by all provisions of the Facility Agreement that apply to them. We therefore strongly recommend that each person who is to sign this document first seeks independent legal and financial advice.*

### **Electronic signature and exchange**

In this section, **electronic signature** means a digital signature or other visual representation of a person's handwritten signature or mark placed or typed on a copy of this contract by electronic or mechanical means and **electronically signed** has a corresponding meaning.

#### **Electronic signature of this Facility Agreement**

The parties consent to this document being signed by or on behalf of a party by electronic signature.

Where this document is electronically signed by or on behalf of a party, the party warrants and agrees that the electronic signature has been used to identify the person signing and to indicate that the party intends to be bound by this document.

#### **Electronic exchange of document**

This document may be electronically signed in any number of counterparts which together will constitute the one document.

Each party consents to the exchange of counterparts of this document by delivery by email to the party or its legal representative or other electronic means of exchange as the parties may agree.

#### **Delivery of physical counterpart**

On request, each party must deliver a physical counterpart of this document with the handwritten signature or signatures of the party and any written evidence of the authority of a person signing on their behalf, but a failure to comply with this request will not affect the validity of this document.



**Signed and Confirmed by the Borrower(s)**

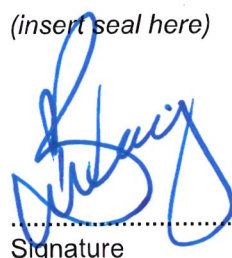
By signing below, I am signing as an individual who is the Borrower and personally bound by the Facility Agreement (and obliged to repay the loan). Alternatively, where I sign for a corporation, I warrant and represent to Bendigo and Adelaide Bank Limited that:

- the name of a corporate Borrower (or other legal entity Borrower, such as an incorporated association) and my capacity as a Director or Secretary (or other officeholder authorised by an incorporated association) of that Borrower are each clearly stated below; and
- as a Director or Secretary (or other officeholder authorised by an incorporated association) by signing as such officeholder, in addition to binding the Borrower, I personally:
  - represent myself to be an officeholder of that Borrower, authorised to make these acknowledgements and agreements and to sign on behalf of that Borrower and legally bind the Borrower to the Facility Agreement; and
  - acknowledge that the Bank is relying on my representation in entering into the Facility Agreement and so, if the Bank suffers any loss because of my representation not being true, the Bank will have legal rights that may be enforced against me personally, as if I were the Borrower myself.

APPROVED UNDER THE COMMON SEAL of the  
SHIRE OF GOOMALLING ABN 79 005 196 211  
in the presence of:

)  
)  
) (insert seal here)  
)  
)  
)

Signature 

Signature 

Print Full Name Barry John Haywood

Print Full Name Peter Bentley  
Chief Executive Officer  
Shire of Goomalling

Print Position Shire President

Print Position

**Signed and Confirmed by the Guarantor(s)/Security Provider(s)**

Each Guarantor/Security Provider:

- (a) represents and warrants to Bendigo and Adelaide Bank Limited that they understand that, if the Borrower accepts this offer, a legally binding contract comes into existence;
- (b) consents to the Facility Agreement described in this document being entered into by the Borrower;
- (c) confirms that its guarantee, indemnity, security other documents or assurances given by them to Bendigo and Adelaide Bank Limited continue in full force and effect and extend to the Borrower's obligations and liabilities under the Facility Agreement;
- (d) **confirms that some provisions of the Facility Agreement relate to and are binding on it (for example, but not limited to, clauses 7, 8, 10, 15 and 16 of the Business Standard Terms)**
- (e) acknowledges that, if any guarantee document given by the Guarantor sets out a specific amount to which the Guarantor's liability is limited, that specific amount is hereby increased by the aggregate amount of the Facility Limits\* plus interest fees and enforcement expenses payable under the Facility Agreement or any Security.

\* Note: See Key features for the Facility Limits.


By signing below, I am signing as an individual who is a Guarantor/Security Provider and personally bound by the terms of the Facility Agreement relevant to me. Alternatively, where I sign for a corporation, I warrant and represent to Bendigo and Adelaide Bank Limited that:

- the name of a corporate Guarantor/Security Provider (or other legal entity such as an incorporated association) and my capacity as a Director or Secretary (or other officeholder authorised by an incorporated association) of that entity are each clearly stated below; and
- as a Director or Secretary (or other officeholder authorised by an incorporated association) by signing as such officeholder, in addition to binding the Guarantor/Security Provider, I personally:
  - represent myself to be an officeholder of that entity, authorised to make these acknowledgements and agreements and to sign on behalf of that entity and legally bind it to the Facility Agreement; and
  - acknowledge that the Bank is relying on my representation in entering into the Facility Agreement and any relevant guarantee, indemnity or Security, and so, if the Bank suffers any loss because of my representation not being true, the Bank will have legal rights that may be enforced against me personally, as if I were the entity myself.

**APPROVED UNDER THE COMMON SEAL of the  
SHIRE OF GOOMALLING ABN 79 005 196 211**  
in the presence of:

)  
)  
) (insert seal here)  
)  
)  
)

.....  
Signature 

.....  
Signature 

.....  
Print Full Name **Barry John Haywood**

.....  
Print Full Name **Peter Bentley**  
**Chief Executive Officer**  
**Shire of Goomalling**

.....  
Print Position **Shire President**

.....  
Print Position

14 January 2023

SHIRE OF GOOMALLING  
PO BOX 118  
GOOMALLING WA 6460

Dear Treasurer

**Letter of Variation- Business Facility**

You have requested Bendigo and Adelaide Bank Limited (called 'we' or 'us') to vary the terms of the Facility as outlined in the Facility Details/Letter of Offer from us dated 28 November 2022 (**Offer Letter**) (including any subsequent variations).

This Letter of Variation varies the existing terms of the Facility by amending the terms contained in this Letter of Variation.

<b>Borrower(s) ('you')</b>
SHIRE OF GOOMALLING ABN 79 005 196 211
<b>Facility Variation</b>
Facility account number to be amended by this Letter of Variation: 702906827 Customer Number/Ledger: 7490626/BM02
<b>Residual Balance</b>
The Residual Balance at the end of the Facility Term is \$493,499.00.
<b>Required Payment</b>
Your Facility is now varied to a Principal and Interest loan. This means your Required Repayments at any point in time during the Facility Term are calculated to repay an amount equal to the Outstanding Money less the Residual Balance over the remainder of the Facility Term (based on interest rates at that time), by approximately equal instalments on the remaining Payment Due Dates.  Your indicative repayments will be \$9,484.00 per month (excluding any applicable fees).
<b>Approved Purpose</b>
Initial purpose of loan was internal refinance.

The terms of the Facility Agreement, including the applicable Bendigo Bank standard terms applicable to the Facility, ('Standard Terms') continue to apply. A copy of the Standard Terms and other terms and conditions would have been supplied to you at the time of your entering into the Facility Agreement between you and us, but please let us know if you would like a copy.

Upon execution of this Letter of Variation by each Borrower, Guarantor and Security Provider the variations contained in this Letter of Variation are deemed effective.

This offer remains open for acceptance for a period of fourteen (14) days from the date of this letter. Unless we otherwise agree, this offer will lapse automatically if not accepted within this period.

We appreciate the opportunity to provide you with your business finance solutions and thank you for choosing to do your Business Banking with us.

If you have any questions, please do not hesitate to contact Denise Bouzinekis on 08 9400 2510.

Yours sincerely



Jim Sarris  
General Manager, Business Customer

7490626  
CP13/LR9HTJCP

## General Facility Information

### Conditions

#### Conditions

You must meet the conditions stipulated below and in clause 1.4 (**Conditions Prior To Funding**) in the Business Standard Terms and any other conditions described in this Letter of Variation or that we reasonably require (and has been notified by us to you and/or any Guarantor), including any special conditions.

#### Review

We may conduct a review of your Facilities once every consecutive 12 month period during the term.

#### Permitted Use

Your Facilities must be used wholly or predominantly for business purposes or, where permitted, investment purposes, consistently with any purpose specified in this Facility Agreement. Your Facilities cannot be used, wholly or predominantly, for personal, domestic or household purposes.

#### Commissions

We may pay a commission for the introduction of credit business and we may receive a commission for business financed by this Facility Agreement.

### Upfront Fees

#### Other Fees

The Borrower must pay the following fees and charges even if the Letter of Variation is cancelled or no financial accommodation is provided under it.

Where two or more Facilities are being varied, the following fees are charged once only and include all of these Facilities.

Where applicable, all other legal, document and valuation fees and charges we incur (regardless of whether these are incurred by us internally or as a consequence of employing external advisers) in connection with the Facilities.

Any fees and charges outlined above are estimates only except where specifically stated to the contrary, and may be subject to change. Any increase in the Facility Limit is conditional on the payment of all fees and charges that are payable at the time of the increase prior to the increased funds being advanced.

All fees and charges may be debited by us to an account in the name of the Borrower.

## Acceptance of Letter of Variation

### Electronic signature and exchange

In this section, **electronic signature** means a digital signature or other visual representation of a person's handwritten signature or mark placed or typed on a copy of this contract by electronic or mechanical means and **electronically signed** has a corresponding meaning.

### Electronic signature of this Letter of Variation

The parties consent to this document being signed by or on behalf of a party by electronic signature.

Where this document is electronically signed by or on behalf of a party, the party warrants and agrees that the electronic signature has been used to identify the person signing and to indicate that the party intends to be bound by this document.

### Electronic exchange of document

This document may be electronically signed in any number of counterparts which together will constitute the one document.

Each party consents to the exchange of counterparts of this document by delivery by email to the party or its legal representative or other electronic means of exchange as the parties may agree.

### Delivery of physical counterpart

On request, each party must deliver a physical counterpart of this document with the handwritten signature or signatures of the party and any written evidence of the authority of a person signing on their behalf, but a failure to comply with this request will not affect the validity of this document.

Each Borrower, Guarantor and Security Provider may accept this Letter of Variation by either:

- electronically signing this Letter of Variation below; or
- signing this Letter of Variation below and returning a signed copy of this Letter of Variation to us.

After each Borrower, Guarantor and Security Provider has accepted this Letter of Variation:

- the Facility Agreement is deemed to have been amended; and
- we will prepare the Security Documents described in the Key Features table (if any).

Under the terms of the amended Facility Agreement:

- we will provide (or continue to provide) the Facility offered (as applicable); and
- you must repay money advanced and pay interest and fees,

each in accordance with the terms of the amended Facility Agreement.

The Facility Agreement incorporates:

- the original Offer Letter and Facility Details (and any later amendments);
- the Standard Terms;
- this Letter of Variation; and
- the Business Fees and Charges booklet (which may also apply to the Facility Agreement or to services requested in respect of it).

It is important that each person or entity who is to accept this Letter of Variation understands the terms of each document forming part of the Facility Agreement.

This is the case whether the person or entity is signing as a Borrower, a Guarantor, a Security Provider or on behalf of any one of those parties.

**We strongly recommend that each person or entity who is to accept this Letter of Variation seeks independent legal and financial advice.**

By accepting this Letter of Variation, each person or entity who accepts this Letter of Variation acknowledges that they have received a copy of each document listed above (each forming part of the Facility Agreement).

**Signed by the Borrower(s)**

By signing or electronically signing this Letter of Variation below, I am signing as an individual who is the Borrower and personally bound by this Letter of Variation and the Facility Agreement (and obliged to repay the Facility). Alternatively, where I sign for a corporation, I warrant and represent to Bendigo and Adelaide Bank Limited that:

- the name of a corporate Borrower (or other legal entity Borrower, such as an incorporated association) and my capacity as a Director or Secretary (or other officeholder authorised by an incorporated association) of that Borrower are each clearly stated below; and
- as a Director or Secretary (or other officeholder authorised by an incorporated association) by signing as such officeholder, in addition to binding the Borrower, I personally:
  - represent myself to be an officeholder of that Borrower, authorised to make these acknowledgements and agreements and to sign on behalf of that Borrower and legally bind the Borrower to this Letter of Variation and the Facility Agreement; and
  - acknowledge that Bendigo and Adelaide Bank Limited is relying on my representation in entering into this Letter of Variation and so, if Bendigo and Adelaide Bank Limited suffers any loss because my representation not being true, Bendigo and Adelaide Bank Limited will have legal rights that may be enforced against me personally, as if I were the Borrower myself.

APPROVED UNDER THE COMMON SEAL of the )  
 SHIRE OF GOOMALLING ABN 79 005 196 211 )  
 in the presence of: )  
 )  
 )  
 )

(insert seal here)

Signature 

Signature 

Print Full Name **Peter Bentley**  
 Chief Executive Officer  
 Shire of Goomalling

Print Full Name **Barry John Haywood**

Print Position

Print Position **President**

**Signed and Confirmed by the Guarantor(s)/Security Provider(s)**

Each Guarantor/Security Provider:

- (a) represents and warrants to Bendigo and Adelaide Bank Limited that they understand that, if the Borrower accepts this Letter of Variation, a legally binding contract comes into existence;
- (b) consents to this Letter of Variation being entered into by the Borrower;
- (c) confirms that its guarantee, indemnity, security or other documents or assurances given by them to Bendigo and Adelaide Bank Limited continues in full force and effect and extends to the Borrower's obligations and liabilities under this Letter of Variation and more generally, the Facility Agreement;
- (d) confirms that some provisions of the Facility Agreement relate to and are binding on the respective Guarantor/Security Provider; and
- (e) acknowledges that, if any guarantee given by the Guarantor sets out a specific amount to which the Guarantor's liability is limited, that specific amount is increased by the aggregate amount of the Facility Limits\* plus interest fees and enforcement expenses payable under the Facility Agreement.

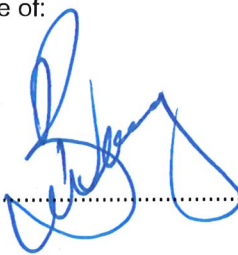
\* Note: See section headed 'Key Features of Facility' in this Letter of Variation for updated Facility Limit(s) (if applicable).


By signing below, I am signing as an individual who is a Guarantor/Security Provider and personally bound by the terms of the Facility Agreement relevant to me. Alternatively, where I sign for a corporation, I warrant and represent to Bendigo and Adelaide Bank Limited that:

- the name of a corporate Guarantor/Security Provider (or other legal entity such as an incorporated association) and my capacity as a Director or Secretary (or other officeholder authorised by an incorporated association) of that entity are each clearly stated below; and
- as a Director or Secretary (or other officeholder authorised by an incorporated association) by signing as such officeholder, in addition to binding the Guarantor/Security Provider, I personally:
  - represent myself to be an officeholder of that entity, authorised to make these acknowledgements and agreements and to sign on behalf of that entity and legally bind it to the Facility Agreement; and
  - acknowledge that the Bank is relying on my representation in entering into the Facility Agreement and any relevant guarantee, indemnity or Security, and so, if the Bank suffers any loss because of my representation not being true, the Bank will have legal rights that may be enforced against me personally, as if I were the entity myself.

APPROVED UNDER THE COMMON SEAL of the )  
 SHIRE OF GOOMALLING ABN 79 005 196 211 )  
 in the presence of: )

(insert seal here)

..... )  
 Signature  )

..... )  
 Signature  )

..... )  
 Print Full Name **Peter Bentley** )  
 Chief Executive Officer )  
 Shire of Goomalling )

..... )  
 Print Full Name **Barry John Haywood** )

..... )  
 Print Position )

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 Print Position **President** )





**9.5 PLANNING APPLICATION: CONTAINER 1 QUINLAN STREET, GOOMALLING**

<b>File Reference</b>	10.5A
<b>Disclosure of Interest</b>	Nil
<b>Applicant</b>	Trevor Carabott
<b>Previous Item Numbers</b>	No Direct
<b>Date</b>	10 February 2023
<b>Author</b>	Peter Bentley – Chief Executive Officer
<b>Authorising Officer</b>	Peter Bentley – Chief Executive Officer
<b>Attachments</b>	1. Development Application 2. Site Plan 3. Letter from owner

**Summary**

Council to consider an application from Trevor Carabott to temporarily place a sea container at 1 Quinlan Street Goomalling

**Background**

The proponent has written to the Council seeking to place a 20ft sea container at 1 Quinlan Street Goomalling on a temporary basis to store furniture and effects while relocating from Victoria to Western Australia. The sea container will be situated on an existing concrete pad at the rear of the property next to the laneway.

The property has an asbestos boundary fence and the owner has indicated in their application that it will be removed as part of the sea container installation process, therefore will be required to ensure removal is completed in accordance with *Health (Asbestos) Regulations 1992*.

Council has agreed to locate sea containers on residential properties for finite periods and given that this application is somewhat open ended in terms of its request, it would not be unreasonable to limit the grant of permission to two years after which time Council could expect the proponents or the landowner to remove the container.

**Consultation**

Nil

**Statutory Environment**

*Local Government Act 1995*  
*Shire of Goomalling Town Planning Scheme No 3*  
*Health (Asbestos) Regulations 1992*

**Policy Implications**

There is no current Council policy regarding this matter however Council has approved several requests for the placement of sea containers in the Goomalling Townsite.

**Financial Implications**

There are no direct financial impacts resulting from this item.

**Strategic Implications**

<b>Shire of Goomalling Community Strategic Plan 2019-2028</b>	
	This matter is not directly dealt with within the Community Strategic Plan



### Comment/Conclusion

As stated above the Council has allowed the practice in the past and is within its rights to specify a time limit for this type of placement. Given time and weather, containers degrade without proper maintenance and become unsightly.

It is recommended that the timeframe for the placement be capped at two years after which time the expectation is that either the proponent or the owner remove the container.

### Voting Requirements

Simple Majority

## OFFICER'S RECOMMENDATION

That the Council:

APPROVE the application for the placement of a sea container at 1 Quinlan Street Goomalling for a period of two years and that:

1. The proponent is to remove the container on or before the two year period, commencing at the date of this approval, expires.
2. That the asbestos fence be removed in accordance with *Health (Asbestos) Regulations 1992* and confirmation of correct asbestos disposal is provided to Council.


2.2.23



## SHIRE OF GOOMALLING

Office address: 32 Quinlan Street, Goomalling WA 6460  
 Postal address: PO Box 118, Goomalling WA 6460  
 Phone: 9629 1101 Email: [goshire@goomalling.wa.gov.au](mailto:goshire@goomalling.wa.gov.au)

### APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details		
Name: <b>TREVOR CARABOTT</b>	ABN (if applicable):	
Address: <b>1 Quinlan St Goomalling</b>		Postcode: <b>6460</b>
Phone: (work): (home): <b>9295 3468*</b> (mobile): <b>0433 173 463</b>	Fax:	E-mail: <b>tcat_jaguar@hotmail.com</b>
Contact person for correspondence: <b>TREVOR CARABOTT</b>		
Signature: 	Date: <b>17-01-2023</b>	
Signature:	Date:	
<p><i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2)</i></p>		

Applicant Details (if different from owner)		
Name:		
Address:		Postcode:
Phone: (work): (home): (mobile):	Fax:	E-mail:
Contact person for correspondence:		
<p>The information and plans provided with this application may be made available by the local government for viewing in connection with the application. <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
Signature:	Date:	

Property Details		
Lot No: <b>73</b>	House/Street No: <b>1</b>	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: <b>1 Quinlan St Goomalling</b>		Suburb: <b>Goomalling</b>
Nearest street intersection: <b>Thrusell</b>		

Proposed Development	
Nature of development:	Put a container (20') on the concrete pad at back of garage.
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, what is the exemption for:	
Description of proposed works and/or land use:	There is a concrete pad at the rear of garage. The only necessary is removing the asbestos fence at rear lane way and using a crane to lower the container into place. A steel fence/aluminium fence will be replaced.
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use:	Residential.
Approximate cost of proposed development:	10,000
Estimated time of completion:	Dec 2023
OFFICE USE ONLY	
Acceptance Officer's initials:	Date received:
Local Government reference no:	

Quinlan St



↑ N

2-3 miles from west boundary  
5-5 miles from southern boundary

2-2-23

1 Quinlan St  
Goomalling

Shire of Goomalling

I have recently moved from Victoria with a container of personal effects.

I wish to apply for a permit to place the container on my property at 1 Quinlan St.

Goomalling.

I will organise a crane or side-loader to place the container on a concrete slab at the back of garage (see map).

I have included a map of my property and where the container will be situated, also included is my application for a permit

Yours sincerely

Trevor Carabott

TREVOR CARABOTT



**9.6 PLANNING APPLICATION: PROPOSED HAY SHED – LOT 16501 (NO. 911)  
 CHITIBIN ROAD, JENNACUBBINE**

<b>File Reference</b>	<b>9.7</b>
<b>Disclosure of Interest</b>	Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the <i>Local Government Act 1995</i> )
<b>Applicant</b>	Auspan Building Systems Pty Ltd for Karenina Nominees Pty Ltd
<b>Previous Item Numbers</b>	
<b>Date</b>	11 February 2023
<b>Author</b>	Steve Thompson – Consultant Planner
<b>Authorising Officer</b>	Peter Bentley – Chief Executive Officer
<b>Attachments</b>	1. Plans from applicant

**Summary**

For Council to consider a proposal for the construction of a hay shed at Lot 16501 (No. 911) Chitibin Road, Jennacubbine.

**Background**

The Shire has received a Development Application to construct a hay shed. The proposed shed is 18m wide, 32m long and has a wall height of 6.6m. It has a floor area of 576m<sup>2</sup>. The shed will be setback 20m from the eastern property boundary. Details are shown on the attached plans. The shed is not located within a designated bushfire prone area.

**Consultation**

The Shire has not sought comments from neighbours. Lot 801 to the east is also owned by Karenina Nominees Pty Ltd.

**Statutory Environment**

*Planning and Development Act 2005*  
*Planning and Development (Local Planning Schemes) Regulations 2015*  
*Shire of Goomalling Town Planning Scheme No. 3 (TPS3)*

The property is zoned ‘Rural 3 – General Farming’ in TPS3. The proposed shed is consistent with TPS3 setbacks.

**Policy Implications**

Nil

**Financial Implications**

The applicant has paid the Development Application fee. The applicant has a right of review to the State Administrative Tribunal to review the Council’s decision. If this occurred, the Shire would have associated costs.

**Strategic Implications**

This matter is not directly dealt with within the Community Strategic Plan.



### Comment/Conclusion

The proposed shed meets TPS3 setbacks and creates no amenity impact. It is recommended that this Development Application be approved subject to conditions.

### Voting Requirements

Simple Majority

## OFFICERS' RECOMMENDATION

That the Council grants development approval to Auspan Building Systems Pty Ltd to construct a hay shed at Lot 16501 on Deposited Plan 251911 (No. 911) Chitibin Road, Jennacubbine subject to the following conditions:

1. The development hereby approved must be carried out in accordance with the submitted plans and specifications or otherwise amended by the local government and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.
2. Run-off from the shed is directed to a rainwater tank which is connected prior to occupation.

### Advice

- A) The applicant is advised that this development approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.
- B) A low fuel area should be maintained around the shed at all times.
- C) It appears that an existing nearby shed may be constructed over a property boundary. It is suggested this is reviewed. If the shed is confirmed to be constructed over the property boundary, the landowner to consider options to address especially if Lot 801 and Lot 16501 are in the future owned by different entities.
- D) If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.





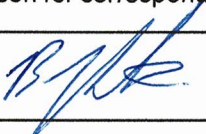
## SHIRE OF GOOMALLING


Office address: 32 Quinlan Street, Goomalling WA 6460

Postal address: PO Box 118, Goomalling WA 6460

Phone: 9629 1101 Email: [goshire@goomalling.wa.gov.au](mailto:goshire@goomalling.wa.gov.au)

### APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details		
Name: Karenina Nominees Pty Ltd	ABN (if applicable): 30 639 244 788	
Address: 911 Chitibin Road, Jennacubbine WA		Postcode: 6401
Phone: (work): (home): (mobile): 0409 295 686	Fax:	E-mail: yarramonygrazing@skymesh.com.au
Contact person for correspondence: Ben Smith		
Signature: 	Date: 20/1/2023	
Signature:	Date:	
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2)</i>		

Applicant Details (if different from owner)		
Name: Auspan Building Systems Pty Ltd		
Address: PO Box 21 Gnowangerup WA		Postcode: 6335
Phone: (work): (08) 9827 1220 (home): (mobile): 0448 347 991	Fax:	E-mail:
Contact person for correspondence: Tenisca Bushell		
The information and plans provided with this application may be made available by the local government for viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: 	Date: 20/01/2023	

Property Details		
Lot No: 16501	House/Street No: 911	Location No:
Diagram or Plan No:	Certificate of Title Vol. No: 1143	Folio: 802
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Chitibin Road	Suburb: Jennacubbine	
Nearest street intersection: Leeson Road		

<b>Proposed Development</b>	
Nature of development:	Works
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, what is the exemption for:	
Description of proposed works and/or land use:	Construction of a 18m(w) x 32m(l) x 6.6m(h) Hay Shed with a floor total of 576sqm
Description of exemption claimed (if relevant):	N/A
Nature of any existing buildings and/or land use:	Agricultural buildings and a residential dwelling
Approximate cost of proposed development:	\$131,449 + GST
Estimated time of completion:	July 2023
<b>OFFICE USE ONLY</b>	
Acceptance Officer's initials:	Date received:
Local Government reference no:	

WESTERN



AUSTRALIA

REGISTER NUMBER

**16501/DP251911**

DUPLICATE  
EDITION

**N/A**

DATE DUPLICATE ISSUED

**N/A**

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME  
**1143**

FOLIO  
**802**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

*BGRoberts*  
REGISTRAR OF TITLES



**LAND DESCRIPTION:**

LOT 16501 ON DEPOSITED PLAN 251911

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

KARENINA NOMINEES PTY LTD OF POST OFFICE BOX 223, NORTHAM

(T D405914 ) REGISTERED 27/1/1987

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

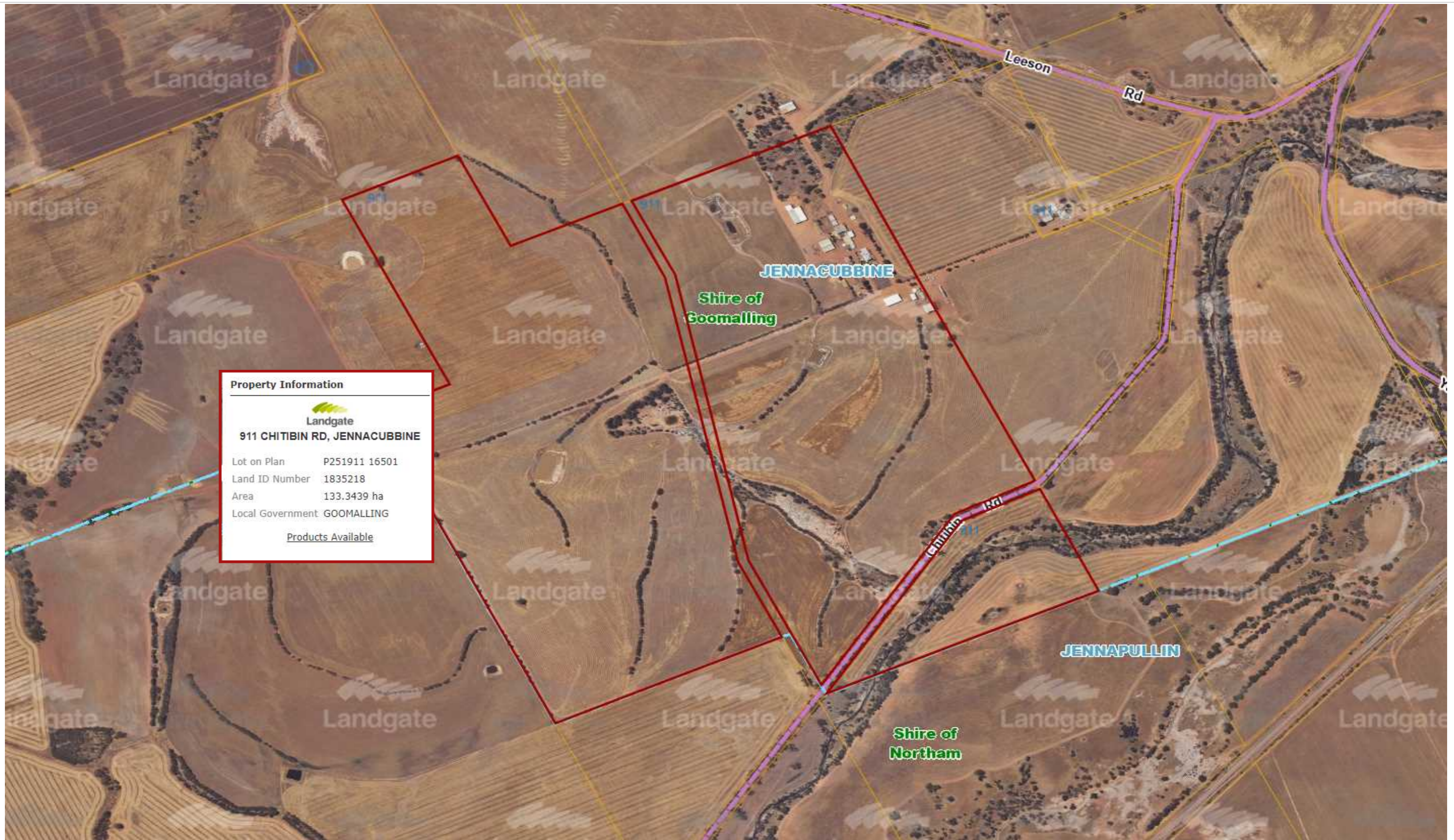
-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1143-802 (16501/DP251911)  
PREVIOUS TITLE: 469-81  
PROPERTY STREET ADDRESS: 911 CHITIBIN RD, JENNACUBBINE.  
LOCAL GOVERNMENT AUTHORITY: SHIRE OF GOOMALLING

NOTE 1: A000001A LAND PARCEL IDENTIFIER OF AVON LOCATION 16501 (OR THE PART THEREOF) ON SUPERSEDED PAPER CERTIFICATE OF TITLE CHANGED TO LOT 16501 ON DEPOSITED PLAN 251911 ON 14-MAY-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.  
NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.



**Property Information**

 Landgate  
**911 CHITIBIN RD, JENNACUBBINE**

Lot on Plan P251911 16501  
 Land ID Number 1835218  
 Area 133.3439 ha  
 Local Government GOOMALLING

[Products Available](#)

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PROJECT NAME  
**HAY SHED**

CLIENT  
**BEN SMITH**

PROJECT ADDRESS  
**911 CHITIBIN ROAD  
 JENNACUBBINE WA 6401**

DATE MODIFIED  
 January 20, 2023

PROJECT NO.  
 1429

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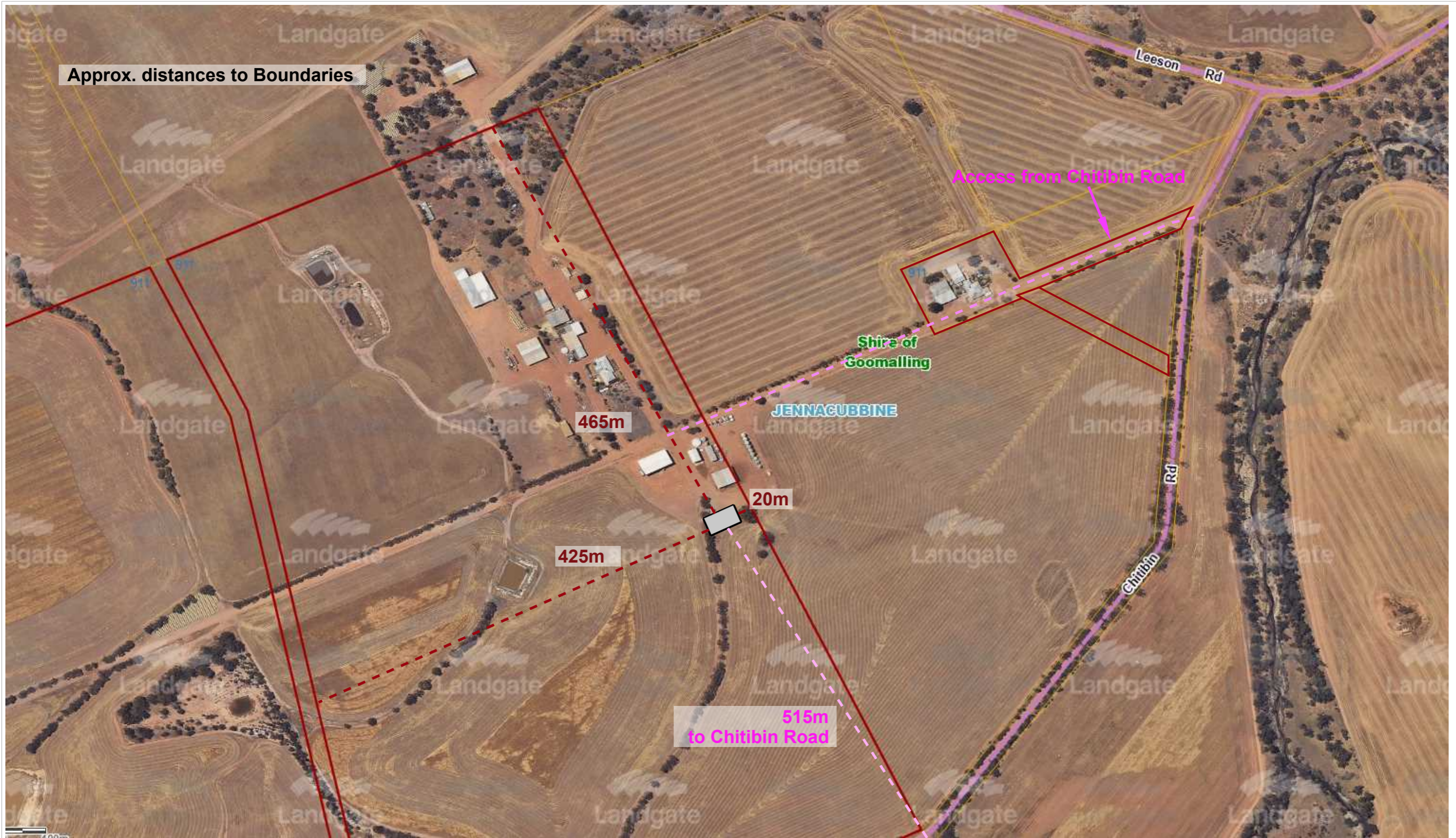
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**SITE PLANS**

PROJECT STAGE  
**SHIRE APPROVALS**

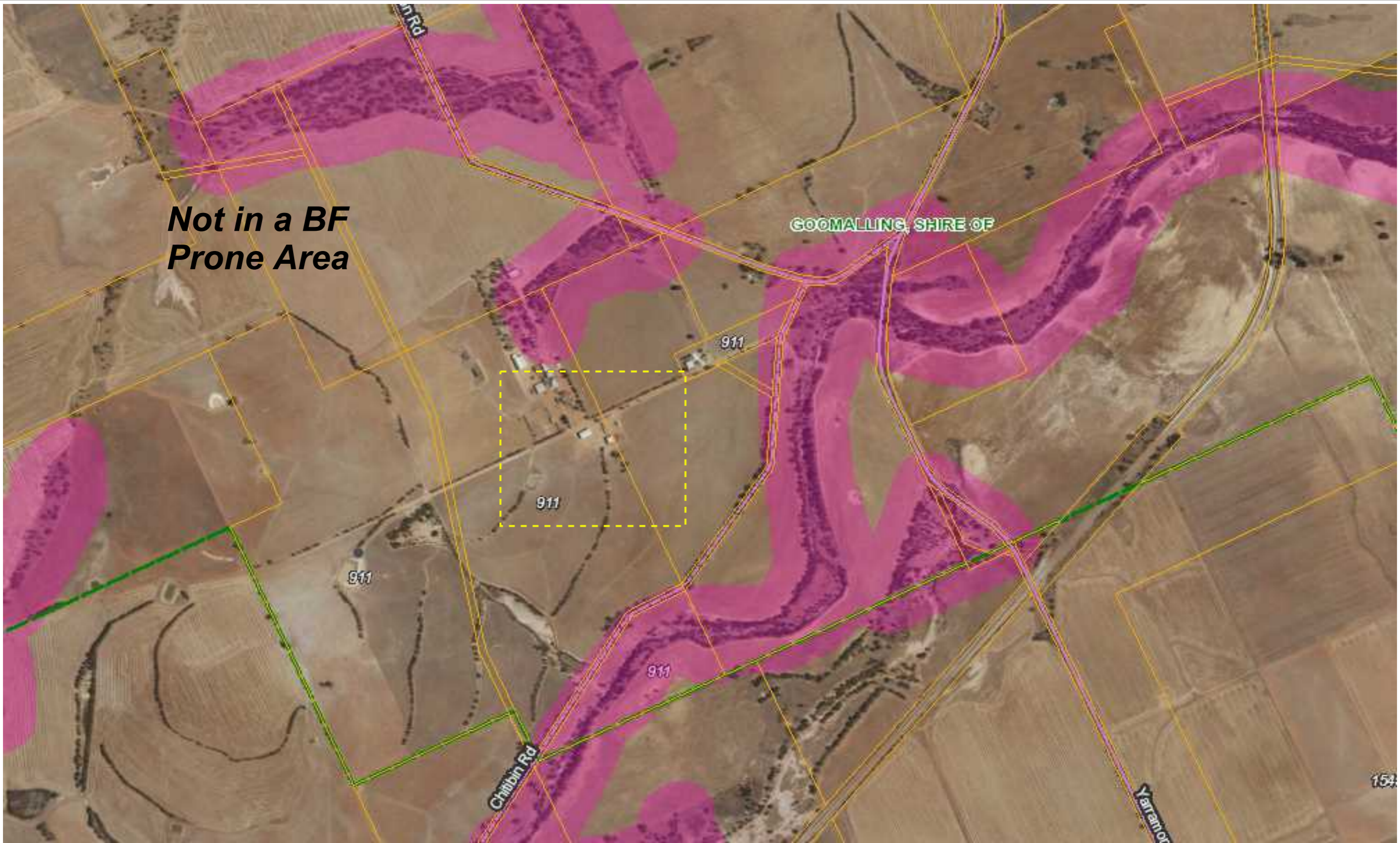
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**Not in a BF  
Prone Area**

GOOMALLING SHIRE OF

911

Chitibin Rd

Yatamon Rd





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PROJECT NAME  
HAY SHED

CLIENT  
BEN SMITH

PROJECT ADDRESS  
911 CHITIBIN ROAD,  
JENNACUBBINE, WA, 6401

DATE MODIFIED  
November 30, 2022

PROJECT NO.  
7041

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PROJECT STAGE  
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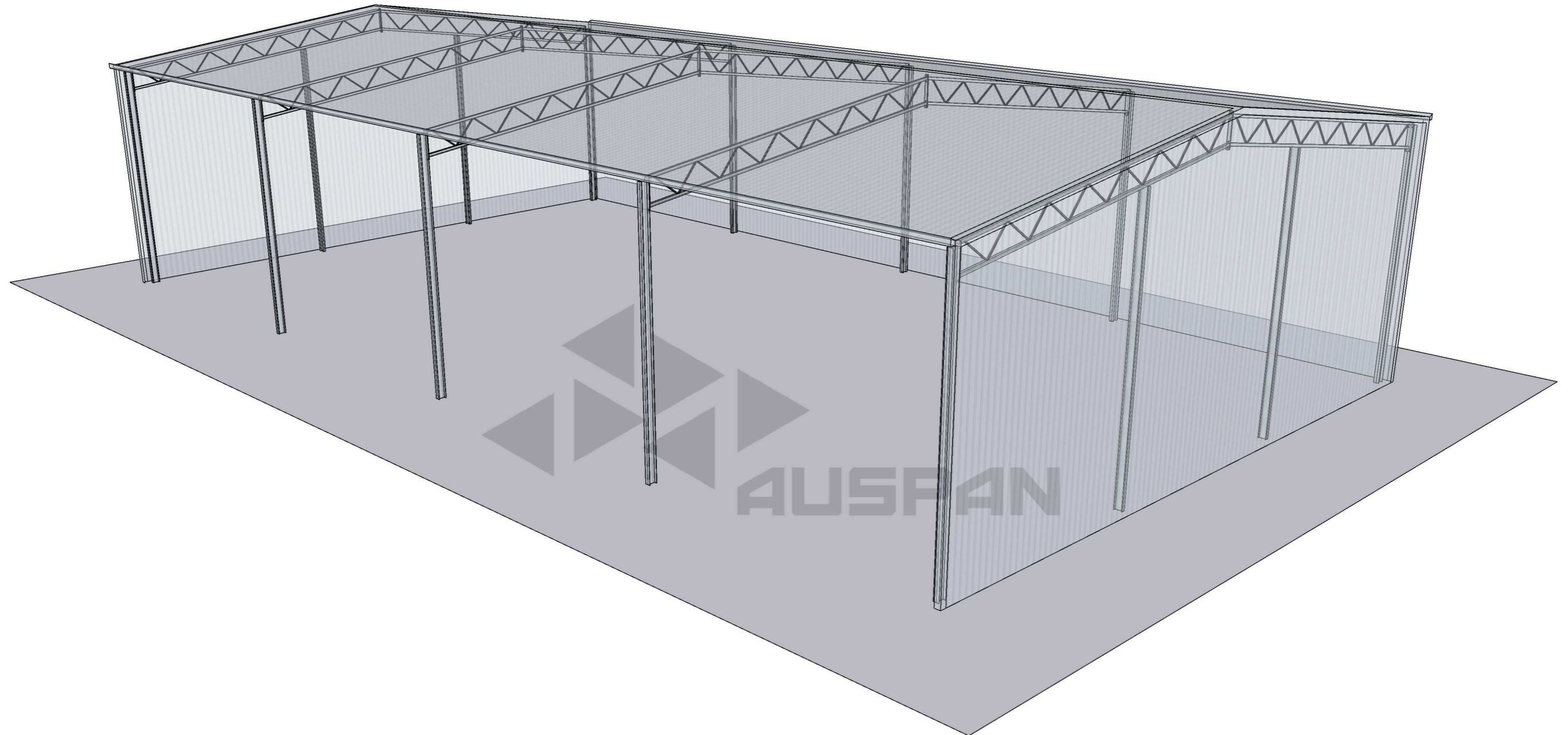
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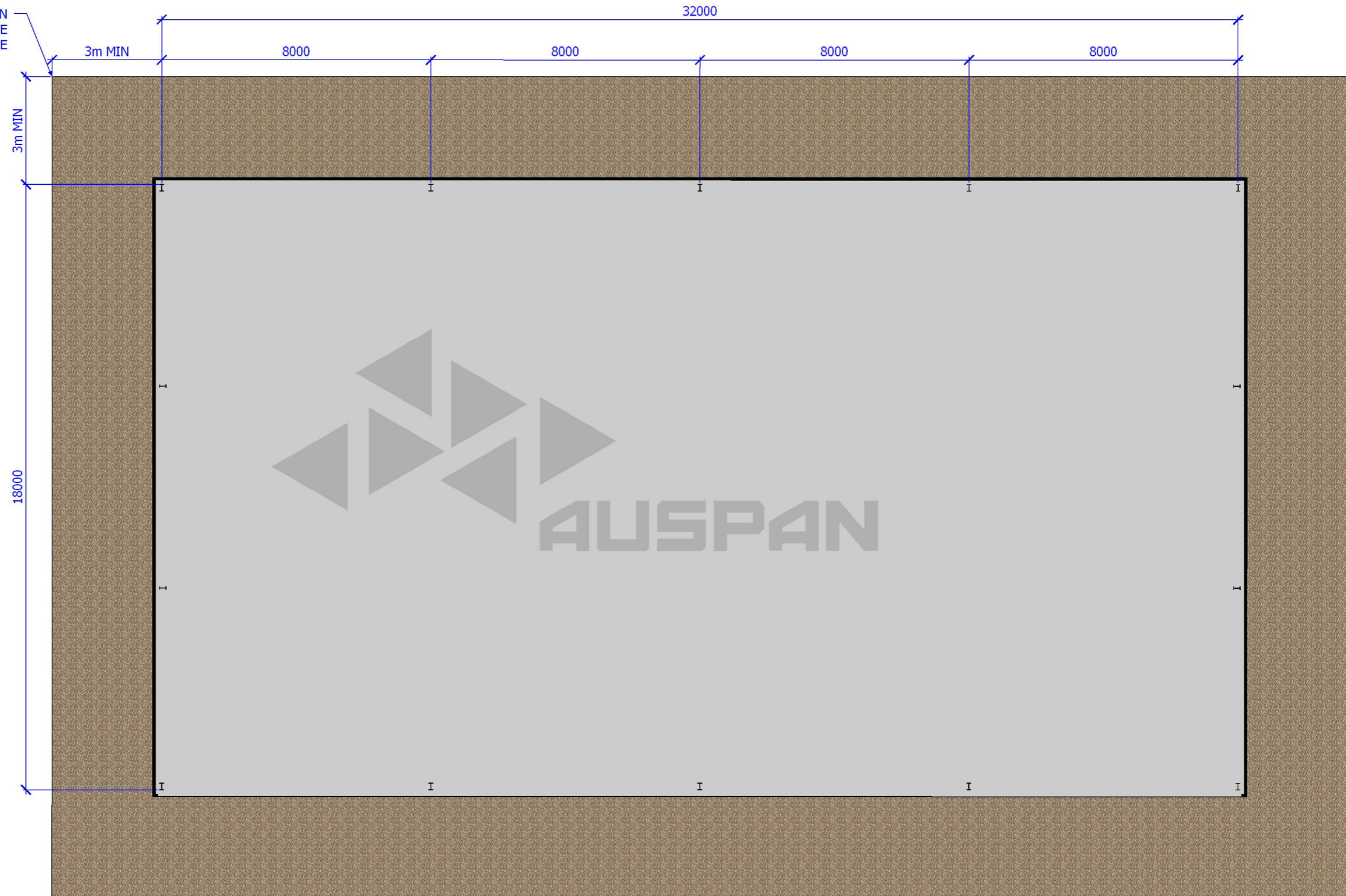
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3m MIN CLEAR REQUIRED ON ALL SIDES OVER AND ABOVE THE BUILDING SIZE



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PROJECT NAME  
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CLIENT  
BEN SMITH  
PROJECT ADDRESS  
911 CHITIBIN ROAD,  
JENNACUBBINE, WA, 6401

DATE MODIFIED  
November 30, 2022

PROJECT NO.  
7041

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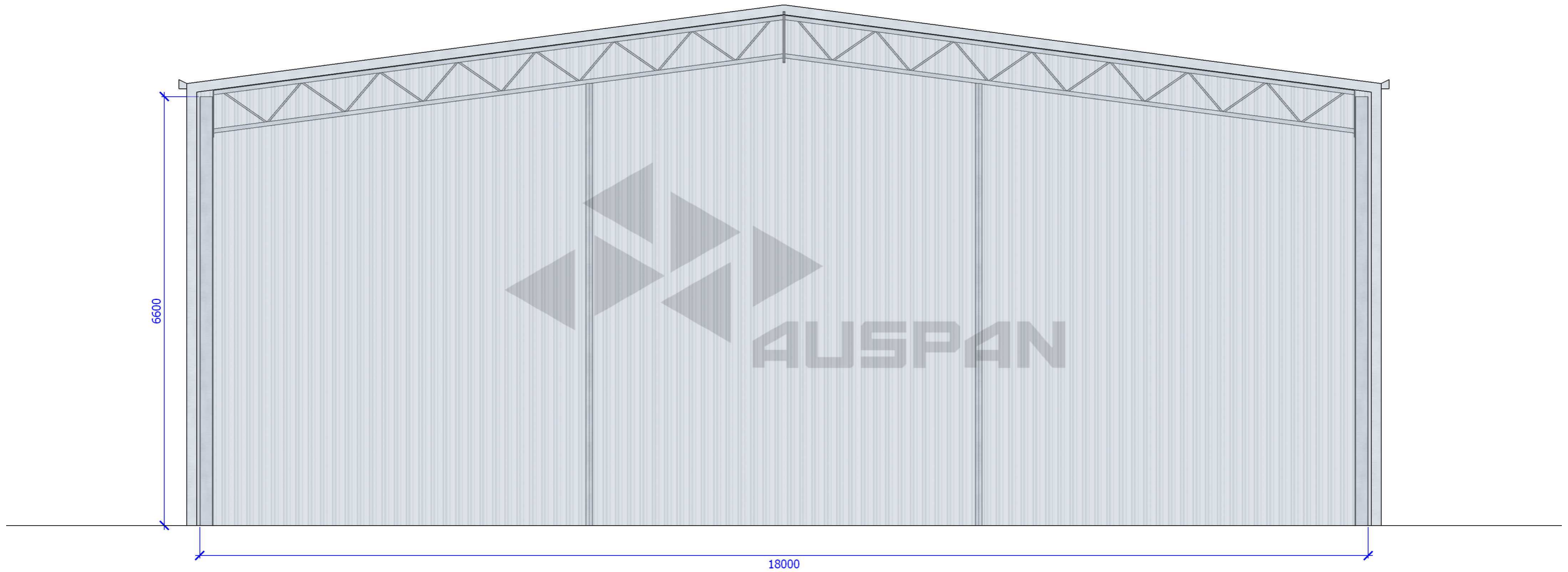
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PROJECT STAGE  
3D CONCEPT DRAWINGS

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**PROJECT NAME**  
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**CLIENT**  
 BEN SMITH  
**PROJECT ADDRESS**  
 911 CHITIBIN ROAD,  
 JENNACUBBINE, WA, 6401

**DATE MODIFIED**  
 November 30, 2022

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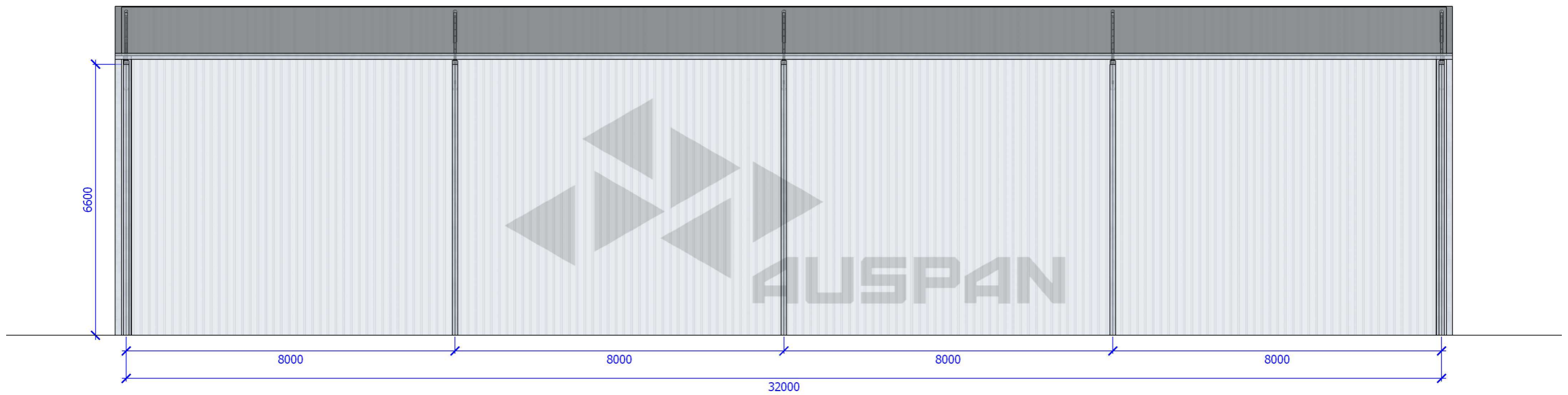
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**PROJECT STAGE**  
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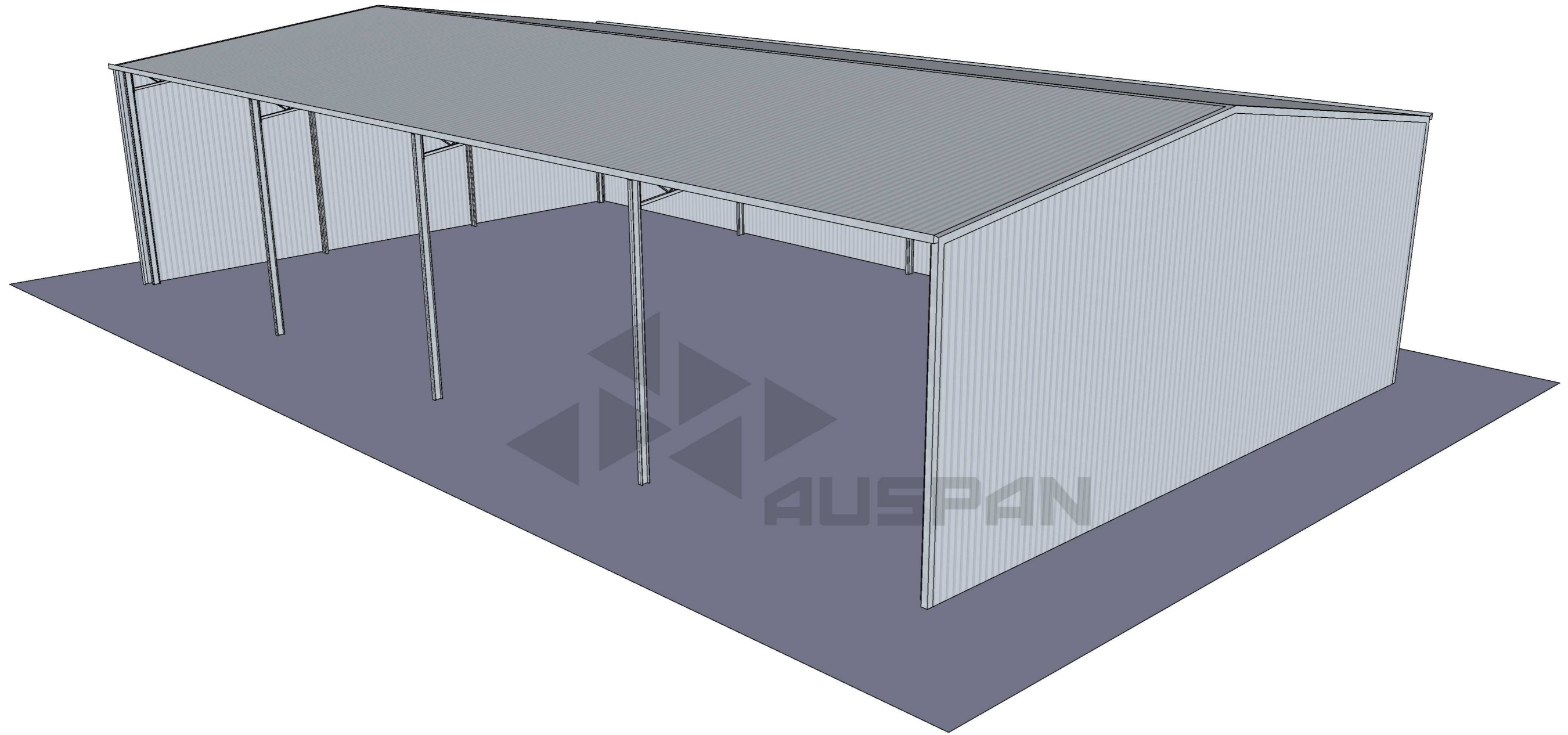
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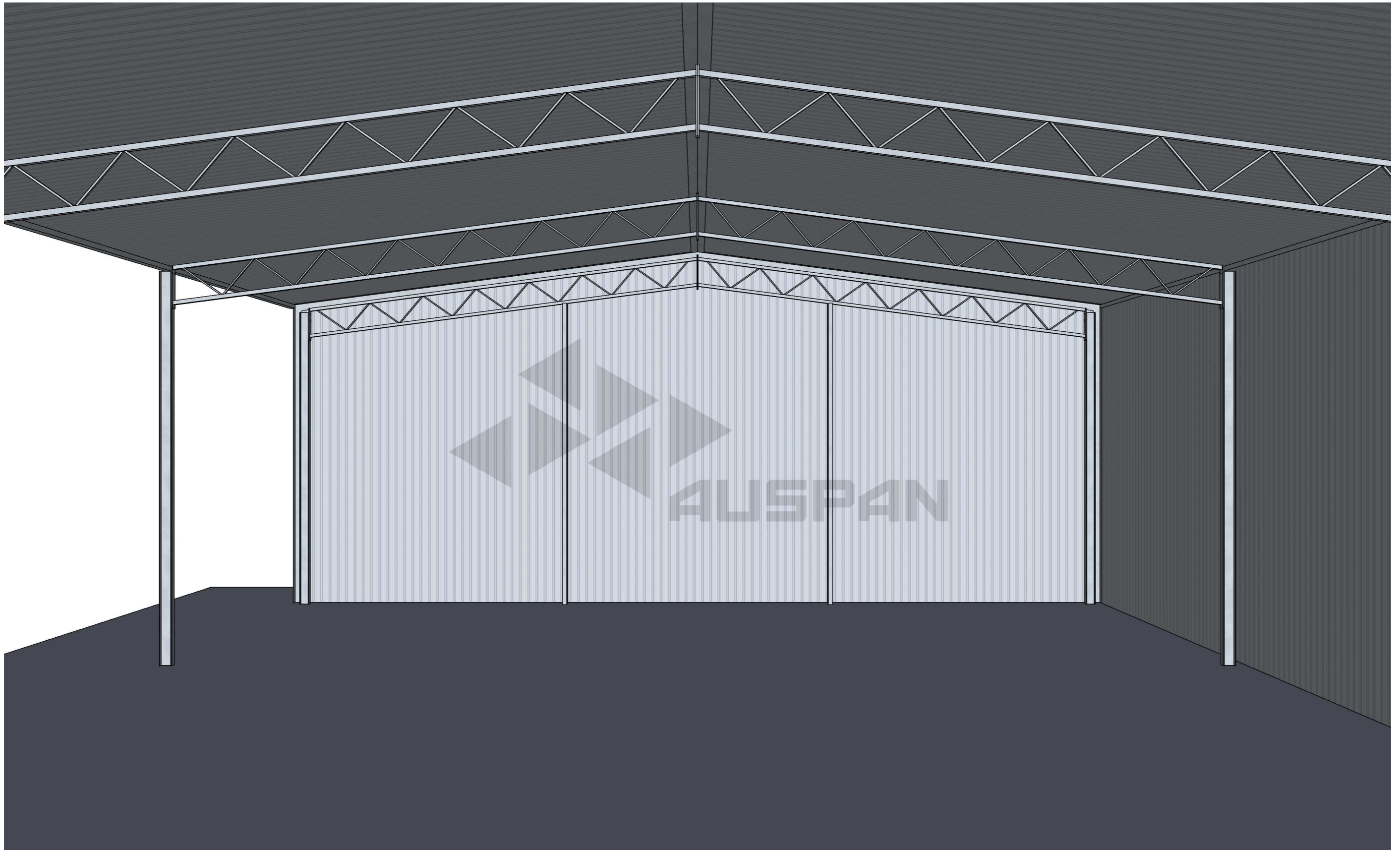
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 HAY SHED  
**CLIENT**  
 BEN SMITH  
**PROJECT ADDRESS**  
 911 CHITIBIN ROAD,  
 JENNACUBBINE, WA, 6401

**DATE MODIFIED**  
 November 30, 2022  
**PROJECT NO.**  
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PROJECT NAME  
HAY SHED

CLIENT  
BEN SMITH

PROJECT ADDRESS  
911 CHITIBIN ROAD,  
JENNACUBBINE, WA, 6401

DATE MODIFIED  
November 30, 2022

PROJECT NO.  
7041

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PROJECT STAGE  
3D CONCEPT DRAWINGS

PAPER SIZE  
A3

DRAWING NUMBER

**A301**

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**9.7 PLANNING APPLICATION: CONTAINERS 143 HUGHES ROAD**

File Reference	10.5A
Disclosure of Interest	Nil
Applicant	Ms Karyn Williams/Aaron Evans
Previous Item Numbers	No Direct
Date	11 February 2023
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	1.

**Summary**

Seeking permission to locate two sea containers on rural land at 143 Hughes Road Wongamine.

**Background**

Ms Karyn Williams has applied to the Council seeking permission to locate two sea containers on rural land at 143 Hughes Road Wongamine.

The containers are sought for storage of personal property as Ms Williams is renting the property from Mr Evans. Mr Evans requires the use of sheds on the rented property and accordingly, as a temporary measure to store her personal property Ms Williams has made this application.

**Consultation**

Nil other

**Statutory Environment**

- Local Government Act 1995

**Policy Implications**

Council does not have a specific policy regarding this matter.

**Financial Implications**

Nil

**Strategic Implications**

Shire of Goomalling Community Strategic Plan 2019-2028	
4.2.1	Council does not have a specific policy regarding Sea Containers

**Comment/Conclusion**

Council has agreed to the siting of sea containers in the past with two year time restrictions. In this case Council may wish to either impose this two year restriction or given that the proponent may wish to reside for a longer period of time at the location, grant permission that expires when Ms Williams chooses to move on from the property.



The siting of the containers is not seen as a particular problem as it is within a rural area away from any major thoroughfares.

### **Voting Requirements**

Simple Majority

### **OFFICERS' RECOMMENDATION**

That the Council:

1. Grant planning approval for the siting of two sea containers at 143 Hughes Road Wongamine;
2. The approval is for the duration of Ms Williams tenancy at the property.
3. That the containers are to be of a good a standard and are to be maintained in good condition for the duration of the siting at the location.








# SHIRE OF GOOMALLING

Office address: 32 Quinlan Street, Goomalling WA 6460  
 Postal address: PO Box 118, Goomalling WA 6460  
 Phone: 9629 1101 Email: [goshire@goomalling.wa.gov.au](mailto:goshire@goomalling.wa.gov.au)

## APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details		
Name: <b>AARON EVANS</b>	ABN (if applicable):	
Address: <b>1675 BEJOURDING RD WONGAMINE</b>		Postcode: <b>6401</b>
Phone: (work): (home): (mobile): <b>0428484845</b>	Fax: <b>-</b>	E-mail: <b>aaron@ronlee.h.com.au</b>
Contact person for correspondence: <b>AARON EVANS</b>		
Signature: 	Date: <b>4-12-22</b>	
Signature: 	Date: <b>4-12-22</b>	
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2)</i>		

Applicant Details (if different from owner)		
Name: <b>Karyn Williams</b>		
Address: <b>1 of 143 Hughes Rd Wongamine 6460 Po Box 1608 Toodyay</b>		Postcode: <b>6566</b>
Phone: (work): (home): <b>96232343</b> (mobile): <b>0475309248</b>	Fax: <b>N/A.</b>	E-mail: <b>dilligof6733@hotmail.com</b>
Contact person for correspondence: <b>Karyn Williams</b>		
The information and plans provided with this application may be made available by the local government for viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: 	Date: <b>4-12-22</b>	

Property Details		
Lot No: <b>6</b>	House/Street No: <b>143</b>	Location No:
Diagram or Plan No: <b>P15213</b>	Certificate of Title Vol. No: <b>1712</b>	Folio: <b>480</b>
Title encumbrances (e.g. easements, restrictive covenants): <b>NIL</b>		
Street name: <b>HUGHES ROAD</b>	Suburb: <b>WONGAMINE</b>	
Nearest street intersection: <b>BEJOURDING ROAD.</b>		

**Proposed Development**

Nature of development:

Placement of 3 40ft sea containers on property

Is an exemption from development claimed for part of the development?  Yes  No

If yes, what is the exemption for:

Description of proposed works and/or land use:

Placement of 3 40ft sea containers for storage purposes

Description of exemption claimed (if relevant):

N/A

Nature of any existing buildings and/or land use:

General farming

Approximate cost of proposed development:

10 thousand dollars

Estimated time of completion:

28 Feb 2023

**OFFICE USE ONLY**

Acceptance Officer's initials:

TH h.

Date received:

5.12.22

Local Government reference no:

↓ Power Pole @ 11.2mtrs high

↑ NORTH



143

Google

Green lines = boundary fences  
Gold lines = driveway & yard fences  
Blue lines = measurements to neighbours fences  
Silver rectangles = proposed sea container locations

additional information

Entry Gate 6mtrs wide

Driveway 128mtrs long & 10.5mtrs wide with an additional length of 29mtrs at 17mtrs wide. Surface is Gravel.

A lay down area adjoins the driveway to the east measuring 28mtrs by 16mtrs by 20mtrs by 29mtrs. Surface is gravel.

An additional driveway joins main driveway to the west. It measures 25mtrs in length & 13.5mtrs wide. Allows access to machinery shed & turn around point

Power poles run through the property east to west, One section of powerlines cross the driveway with a power pole 3.5mtrs west of main driveway. Pole height is 11.2mtrs.

Powerlines to the South of the pole are all underground ending at house connection.

Please note that tree canopies shown on maps are approximately  $\frac{1}{3}$  larger than size in reality due to heavy shadow casting

A 40ft container is 12mtrs long 2.4mtrs wide & 2.6mtrs to 2.9mtrs high.



0 0.1 0.2km

-31.487483 116.621397 Degrees

App State

Click to restore the map extent and layers visibility where you left off.

30-1-2023

I JENNY HEWETT of 133 Hughes Road, Wongamine

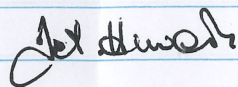
HAVE NO OBJECTION TO THE DEVELOPMENT REQUEST  
LODGED BY MS KARYN WILLIAMS  
143 HUGHES ROAD  
WONGAMINE

THE DEVELOPMENT REQUEST WAS LODGED WITH  
GOOMALLING SHIRE ON THE 5:12:22

REQUESTING PERMISSION TO PLACE 3 SEA CONTAINERS  
ON THE PROPERTY FOR THE PURPOSE OF STORAGE.

I AM AWARE THAT ONE CONTAINER WILL BE APPROXIMATELY  
12 METRES FROM MY BOUNDARY FENCE AND I HAVE  
NO OBJECTION TO THAT, THE CONTAINERS WILL BE  
OBSCURED FROM VIEW BY EXISTING STRUCTURES  
AND FLORA AND WILL HAVE NO IMPACT ON ME.

Yours Sincerely



JENNY HEWETT

30:1:2023.



**9.8 PLANNING APPLICATION: PROPOSED FARM OUTBUILDING 177  
 KONNONGORRING WEST ROAD**

<b>File Reference</b>	<b>10.5A</b>
<b>Disclosure of Interest</b>	Nil
<b>Applicant</b>	Auspan on behalf of Robert Dew
<b>Previous Item Numbers</b>	No Direct
<b>Date</b>	11 February 2023
<b>Author</b>	Peter Bentley – Chief Executive Officer
<b>Authorising Officer</b>	Peter Bentley – Chief Executive Officer
<b>Attachments</b>	
1. A copy of the development proposal plans is attached.	

**Summary**

For Council to consider granting development approval for a proposal to erect a 360m<sup>2</sup> outbuilding at 177 Konnongorring West Road Konnongorring.

The application is referred to Council for consideration as Delegation DE35 (Determination of Applications for Development Approval) requires buildings over 300m<sup>2</sup> in building floor area to be reported to Council for determination.

**Background**

The property is located on Konnongorring West Road and is zoned ‘Rural 3 – General Farming’ under the Shire’s Town Planning Scheme No. 3 (the Scheme), and is 82.56ha in size.

The application proposes the erection of a 360m<sup>2</sup> steel farm outbuilding (typical open-ended shed) with the following dimensions:

Length        24.0m  
 Width        15.0m  
 Height        5.9m

The outbuilding will be set back 55m and 60m from the western and southern boundaries respectively. A location Plan and plans of the proposed outbuilding are attached.

**Consultation**

N/A

**Statutory Environment**

*Planning and Development Act 2005*  
*Planning and Development (Local Planning Schemes) Regulations 2015*  
*Shire of Goomalling Town Planning Scheme No. 3.*



### Policy Implications

Nil

### Financial Implications

Nil

### Strategic Implications

<b>Shire of Goomalling Community Strategic Plan 2019-2028</b>	
---------------------------------------------------------------	--

1.2.6	Provide to the community quality regulatory services
-------	------------------------------------------------------

### Comment/Conclusion

### Voting Requirements

Simple Majority

## OFFICERS' RECOMMENDATION

That the Council:

Grant development approval to Auspan for the construction and use of a farm building at 177 Konnongorring West Road, Konnongorring, subject to the following conditions:

1. The development hereby permitted must substantially commence within two years from the date of this decision letter.
2. The development hereby permitted taking place in accordance with the approved plans submitted with the application.
3. The applicant has a right of review to SAT within 28 days of the decision.

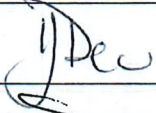



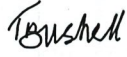


# SHIRE OF GOOMALLING

Office address: 32 Quinlan Street, Goomalling WA 6460  
Postal address: PO Box 118, Goomalling WA 6460  
Phone: 9629 1101 Email: [goshire@goomalling.wa.gov.au](mailto:goshire@goomalling.wa.gov.au)

## APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details		
Name: Ian James Dew and Robert William Dew		ABN (if applicable):
Address: 177 Konnongorring West Road, Konnongorring WA		Postcode: 6603
Phone: (work): (home): (mobile): 0429 962 013	Fax:	E-mail: <a href="mailto:tambin@westnet.com.au">tambin@westnet.com.au</a>
Contact person for correspondence: Robert William Dew		
Signature: 		Date: 20/1/2023
Signature: 		Date: 20/1/2023
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2)</i>		

Applicant Details (if different from owner)		
Name: Auspan Building Systems Pty Ltd		
Address: PO Box 21 Gnowangerup WA		Postcode: 6335
Phone: (work): (08) 9827 1220 (home): (mobile): 0448 347 991	Fax:	E-mail: <a href="mailto:tenisca.b@auspangroup.com.au">tenisca.b@auspangroup.com.au</a>
Contact person for correspondence: Tenisca Bushell		
The information and plans provided with this application may be made available by the local government for viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: 		Date: 20/01/2023

Property Details		
Lot No: 4499, 17534 & 17535	House/Street No: 177	Location No:
Diagram or Plan No:	Certificate of Title Vol. No: 1781	Folio: 478
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Konnongorring West Road		Suburb: Konnongorring
Nearest street intersection: Northam-Pithara Road		

<b>Proposed Development</b>	
Nature of development:	Works
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, what is the exemption for:	
Description of proposed works and/or land use:	Construction of a 15m(w) x 24m(l) x 5.6m(h) Machinery Shed with a floor total of 360sqm
Description of exemption claimed (if relevant):	N/A
Nature of any existing buildings and/or land use:	Agricultural buildings and a residential dwelling
Approximate cost of proposed development:	\$102,368 + GST
Estimated time of completion:	May 2023
<b>OFFICE USE ONLY</b>	
Acceptance Officer's initials:	Date received:
Local Government reference no:	

WESTERN



AUSTRALIA

REGISTER NUMBER <b>N/A</b>	
DUPLICATE EDITION <b>N/A</b>	DATE DUPLICATE ISSUED <b>N/A</b>

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **1781** FOLIO **478**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

*BGRoberts*  
REGISTRAR OF TITLES



**THIS IS A MULTI-LOT TITLE**

**LAND DESCRIPTION:**

LOTS 4499, 17534 & 17535 ON DEPOSITED PLAN 86131

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

IAN JAMES DEW  
IN 1/3 SHARE  
ROBERT WILLIAM DEW  
IN 2/3 SHARE  
BOTH OF WONGAN HILLS  
AS TENANTS IN COMMON

(T D589116 ) REGISTERED 28/10/1987

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1781-478 (4499/DP86131), 1781-478 (17534/DP86131), 1781-478 (17535/DP86131)  
PREVIOUS TITLE: 1246-358  
PROPERTY STREET ADDRESS: 177 KONNONGORRING WEST RD, KONNONGORRING (4499/DP86131).  
LOCAL GOVERNMENT AUTHORITY: SHIRE OF GOOMALLING

END OF PAGE 1 - CONTINUED OVER

RECORD OF CERTIFICATE OF TITLE

REGISTER NUMBER: N/A

VOLUME/FOLIO: 1781-478

PAGE 2

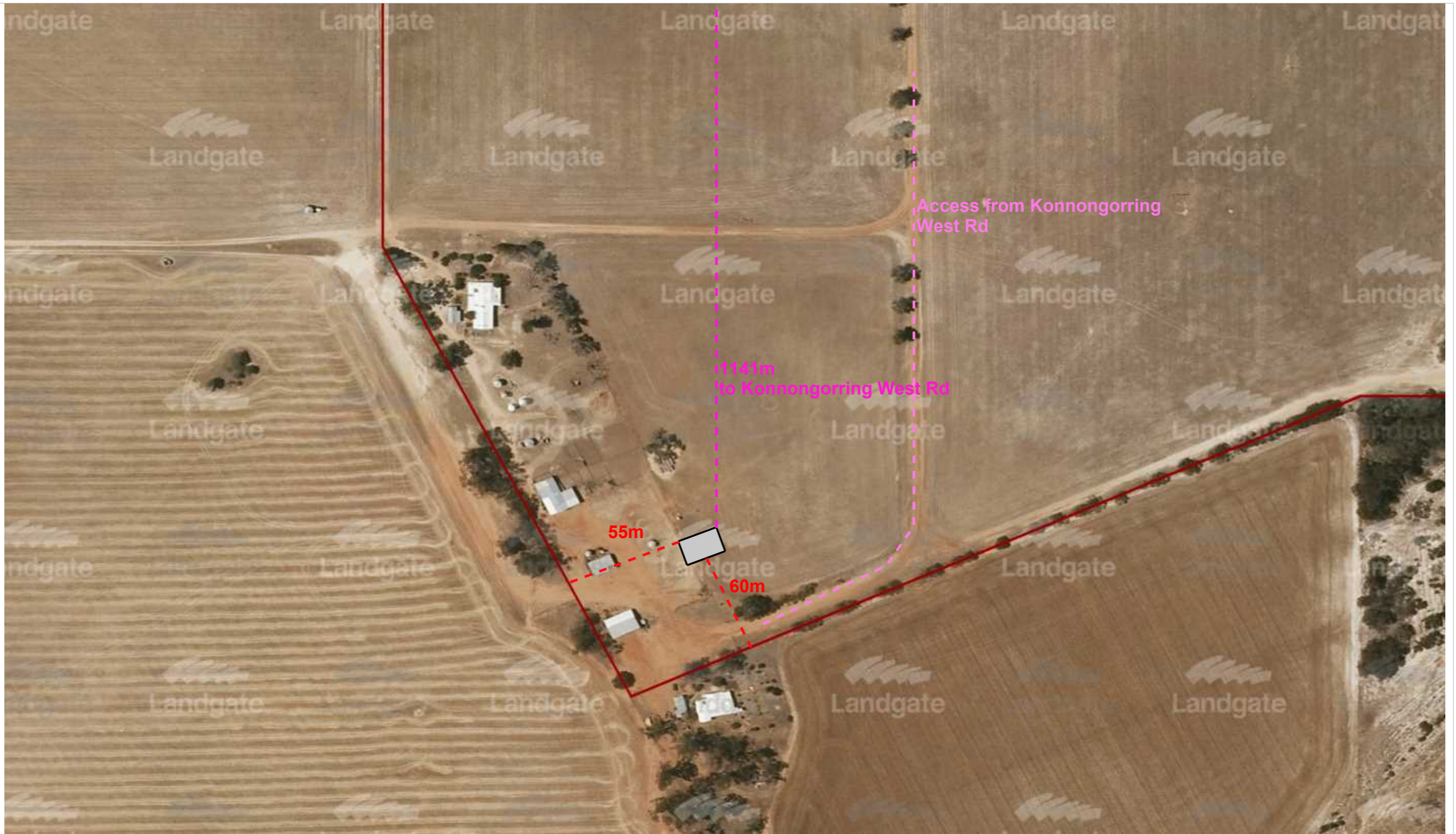
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NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE

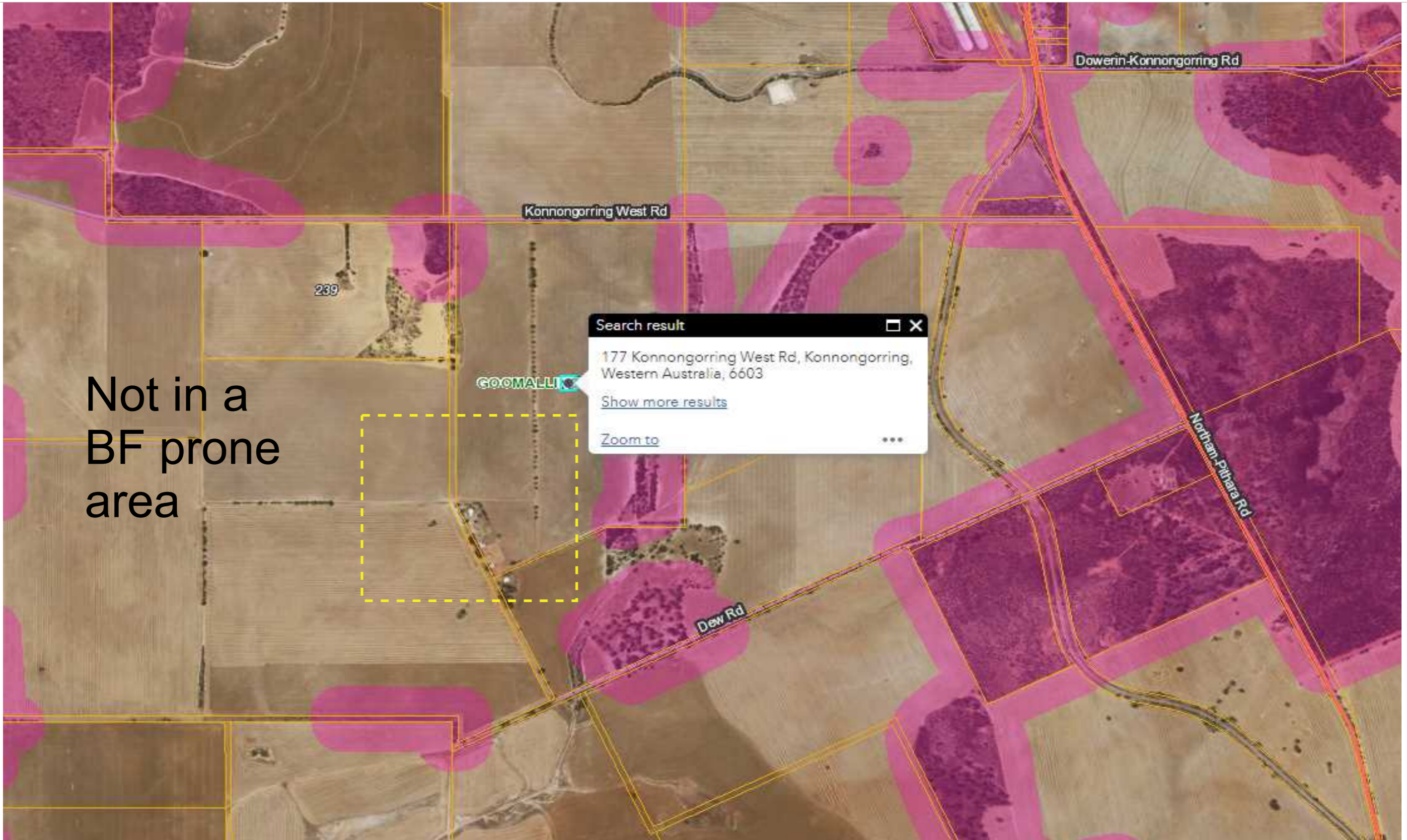


Property Information	
 <b>177 KONNONGORRING WEST RD, KONNONGORRING</b>	
Lot on Plan	P086131 4499
Land ID Number	1825010
Area	82.5559 ha
Local Government	GOOMALLING









Not in a  
BF prone  
area







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PROJECT NAME  
MACHINERY SHED

CLIENT  
ROBERT DEW

PROJECT ADDRESS  
KONNONGORRING, WA, 6603

DATE MODIFIED  
September 29, 2022

PROJECT NO.  
6838(2)

DRAWN  
JI

CHECKED  
NW

DRAWING TITLE  
A101

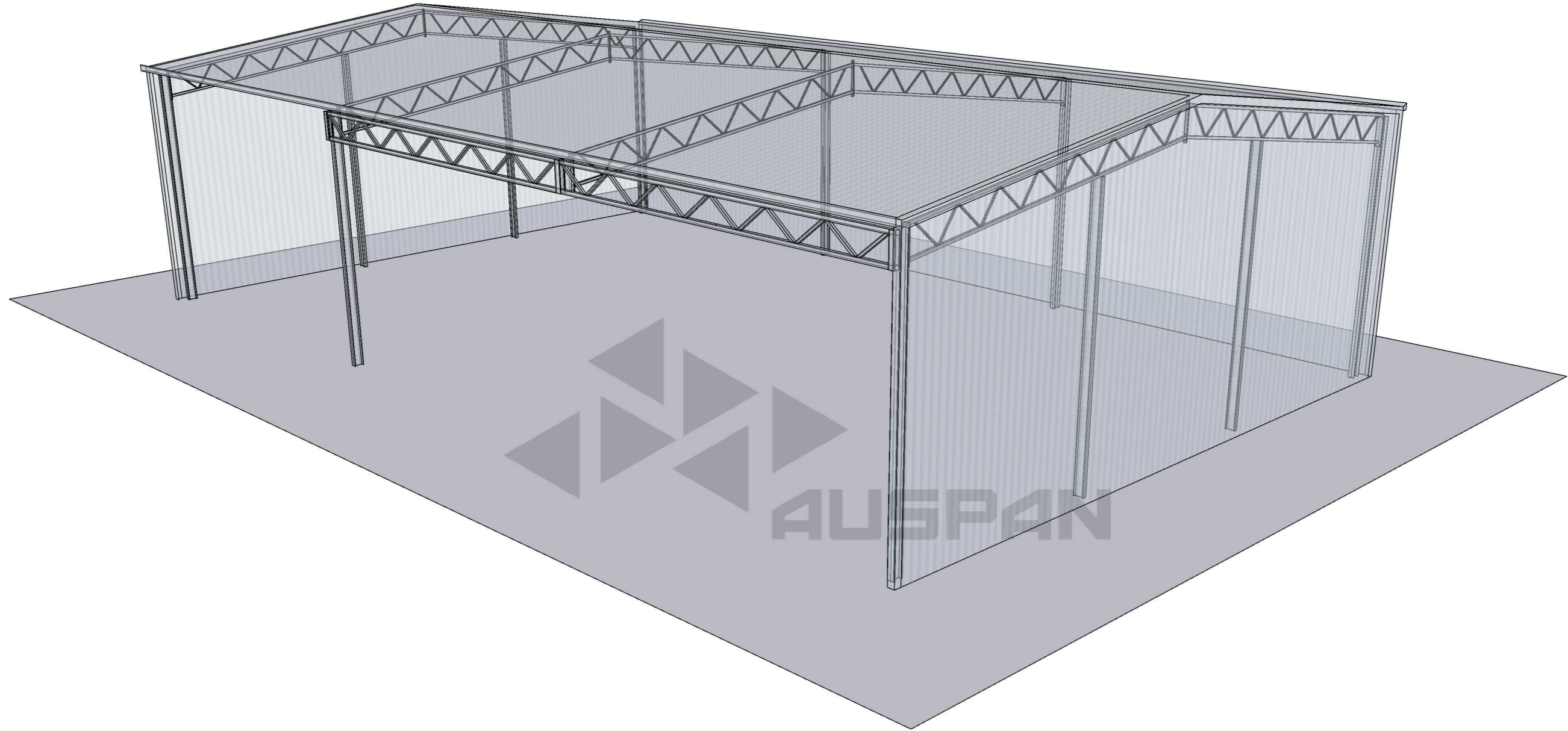
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3D CONCEPT DRAWINGS

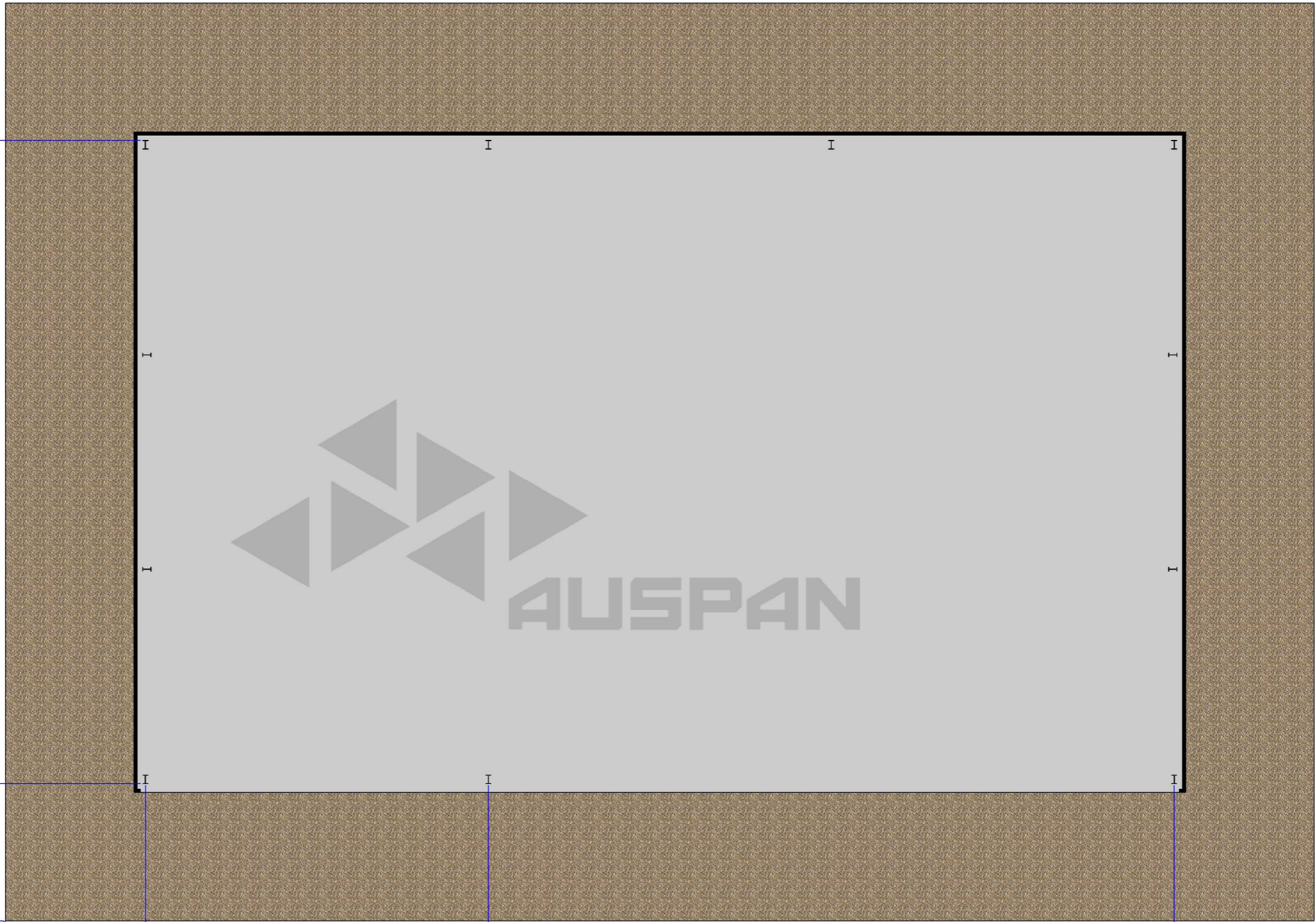
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A3

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**A101**

REVISION  
2





3m MIN CLEAR REQUIRED ON ALL SIDES OVER AND ABOVE THE BUILDING SIZE

15000

3m MIN

3m MIN

8000

16000

24000

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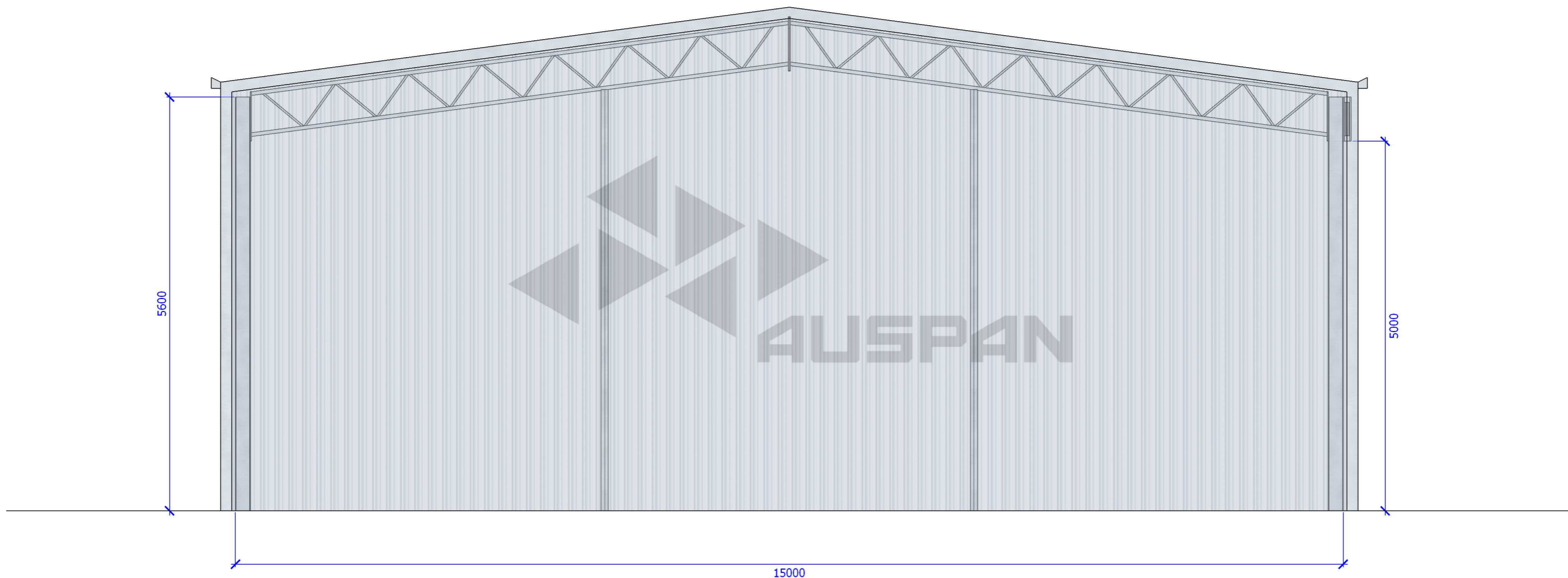
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PAPER SIZE  
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DATE MODIFIED  
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**NW**

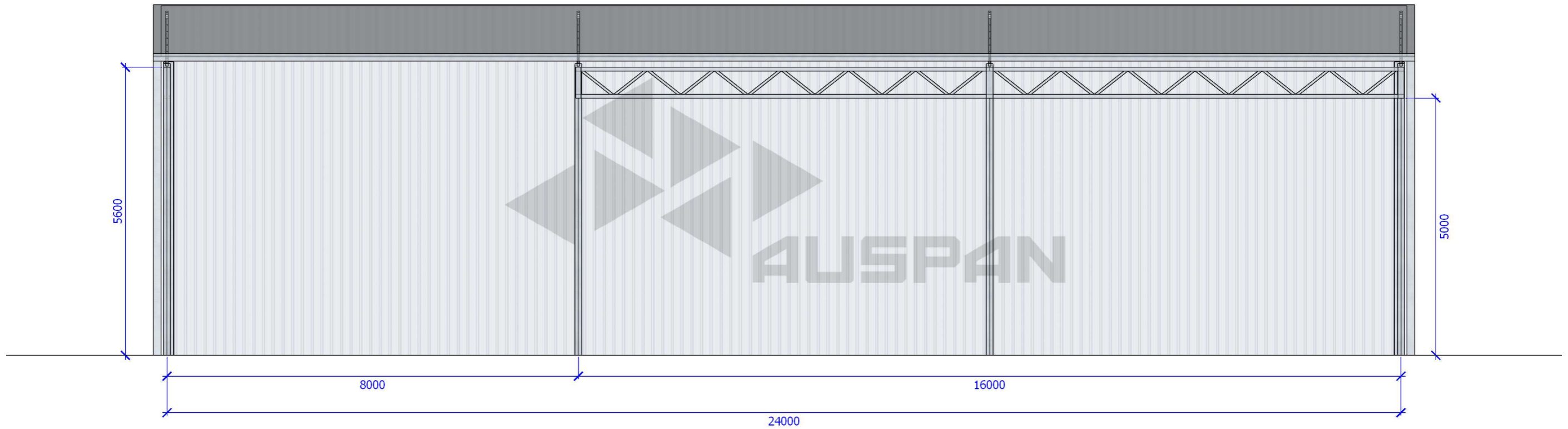
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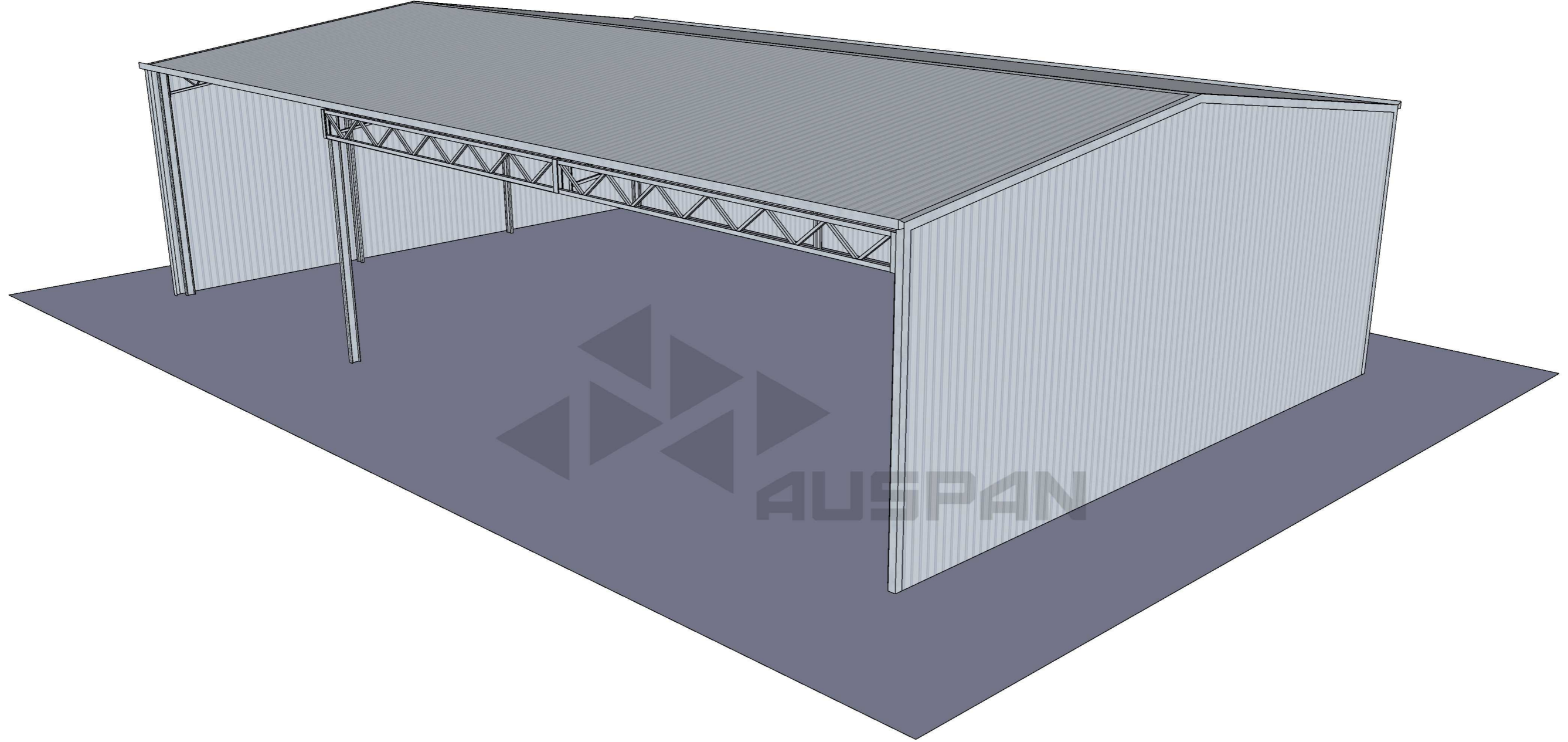
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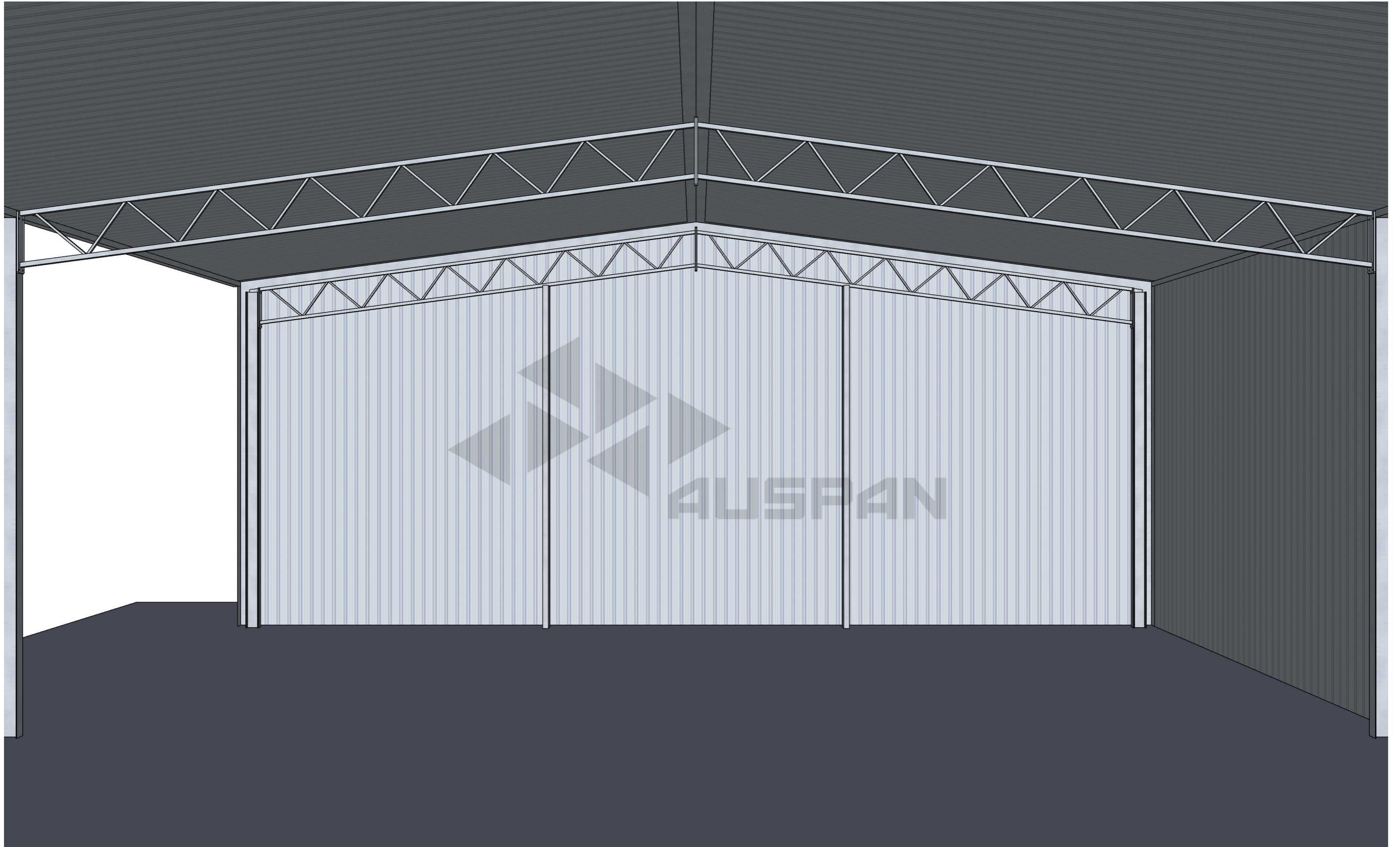
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REVISION  
**2**







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PROJECT ADDRESS  
KONNONGORRING, WA, 6603

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6838(2)

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NW

DRAWING TITLE  
A301

PROJECT STAGE  
3D CONCEPT DRAWINGS

PAPER SIZE  
A3

DRAWING NUMBER

**A301**

REVISION  
2



**9.9 MURAL – 55-57 RAILWAY TERRACE, GOOMALLING**

File Reference	
Disclosure of Interest	Nil
Applicant	Shire of Goomalling Goomalling CRC Melski
Previous Item Numbers	No Direct
Date	9 February 2023
Author	Tahnee Bird, Community Development Officer
Authorising Officer	Peter Bentley, Chief Executive Officer
Attachments	Nil

**Summary**

The purpose of the report is to endorse proposal to install a mural on Council’s commercial building 55-57 Railway Terrace (Currently Whispers on the Terrace).

**Background**

Goomalling Community Opshop intended to fund a mural on their building (27 Railway Terrace) as a community engagement activity to encourage participation and social connection, foster intergenerational relationships and nurture interests in the arts.

We presented the opportunity to a few artists with two available in April for installation. Review their work below:

Melski

<https://youtu.be/Ht11ziCUDhM>

<https://www.facebook.com/watch/?v=397171694528356>

and Imogen Palmer

[General 3 — Imogen Palmer Art](#)

The cost while reasonable was quite a significant investment (\$15,000) for the opshop considering its annual income, therefore the volunteers decided to withdraw.

The idea was presented to the Goomalling Community Resource Centre who have agreed to **100% fund** the mural on the Whispers on the Terrace building 55-57 Railway Terrace (paint from the community centre driveway and will face the old dentist entry) with the Shire Community Development Officer maintaining coordinating responsibility.

Melski is the preferred artist for the Whispers Building as her colours by numbers concept is a systematic approach that will enable easy participation for a variety of demographics.

The Resource Centre committee is also considering funding installation of an additional community mural at Anstey Park as part of a space activation and soft opening for the new playground (paint and play). Imogen Palmer is the preferred artist for this space as her realistic representation of fauna and flora will fit well with the nature playscape.





**Consultation**

Whispers on the Terrace owner has been notified regarding the proposed project

**Statutory Environment**

*Local Government Act 1995*

*Cemeteries Act 1986*

**Policy Implications**

**Financial Implications**

There are no specific financial implications relating to this matter

**Strategic Implications**

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services

**Comment/Conclusion**

**Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION**

That the Council:

Approve the installation of a community mural on blank wall on commercial building 55-57 Railway Terrace.



### 9.10 CORELLA MANAGEMENT OFFICER CONTRIBUTION

<b>File Reference</b>	
<b>Disclosure of Interest</b>	Nil
<b>Applicant</b>	AROC/Wheatbelt NRM
<b>Previous Item Numbers</b>	No Direct
<b>Date</b>	11 February 2023
<b>Author</b>	Peter Bentley – Chief Executive Officer
<b>Authorising Officer</b>	Peter Bentley – Chief Executive Officer
<b>Attachments</b>	
1. Appendix A – corella Management Proposal 2. Original Corella Proposal	

#### Summary

To Consider the proposed contribution to a Corella Management Officer to be a shared resource between AROC Councils, CBH and a number of western Wheatbelt Councils.

#### Background

At AROC’s Governance Group meeting in November, members resolved to report to Councils requesting an allocation of \$5,000 to \$10,000 per annum for three years towards an appointment of a Corella Management Coordinator for the Wheatbelt NRM have canvassed more widely with regard to an expanded thrust in dealing with these pest birds and it is understood that CBH are prepared to make a sizeable contribution to the employment of an officer to tackle the existing problem. The budget put forward by Wheatbelt NRM varies from \$194,000 to \$202,000 over a three year period. Given the indicative support for the project amongst other Councils the proposed Council budgets have increased from \$5,000 to \$10,000 per annum to \$10,000 to \$15,000 per annum. It is understood that CBH will likely contribute significantly more than this.

#### Consultation

Nil other.

#### Statutory Environment

- Local Government Act (1995)

#### Policy Implications

Council has no specific policy regarding this matter.

#### Financial Implications

Any expenditure within the current year will be unbudgeted while future year expense will be budgeted for as appropriate.



### Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
	Not directly dealt with within the plan.

### Comment/Conclusion

Councillors will understand that Corrella's present a very real problem with regard to denuding vegetation throughout the summer, creating noise to sometimes extreme levels in early mornings, damaging infrastructure and adding to sanitation problems within our recreation dams.

Without some sort of animal management, the problems will only increase further.

### Voting Requirements

Simple Majority

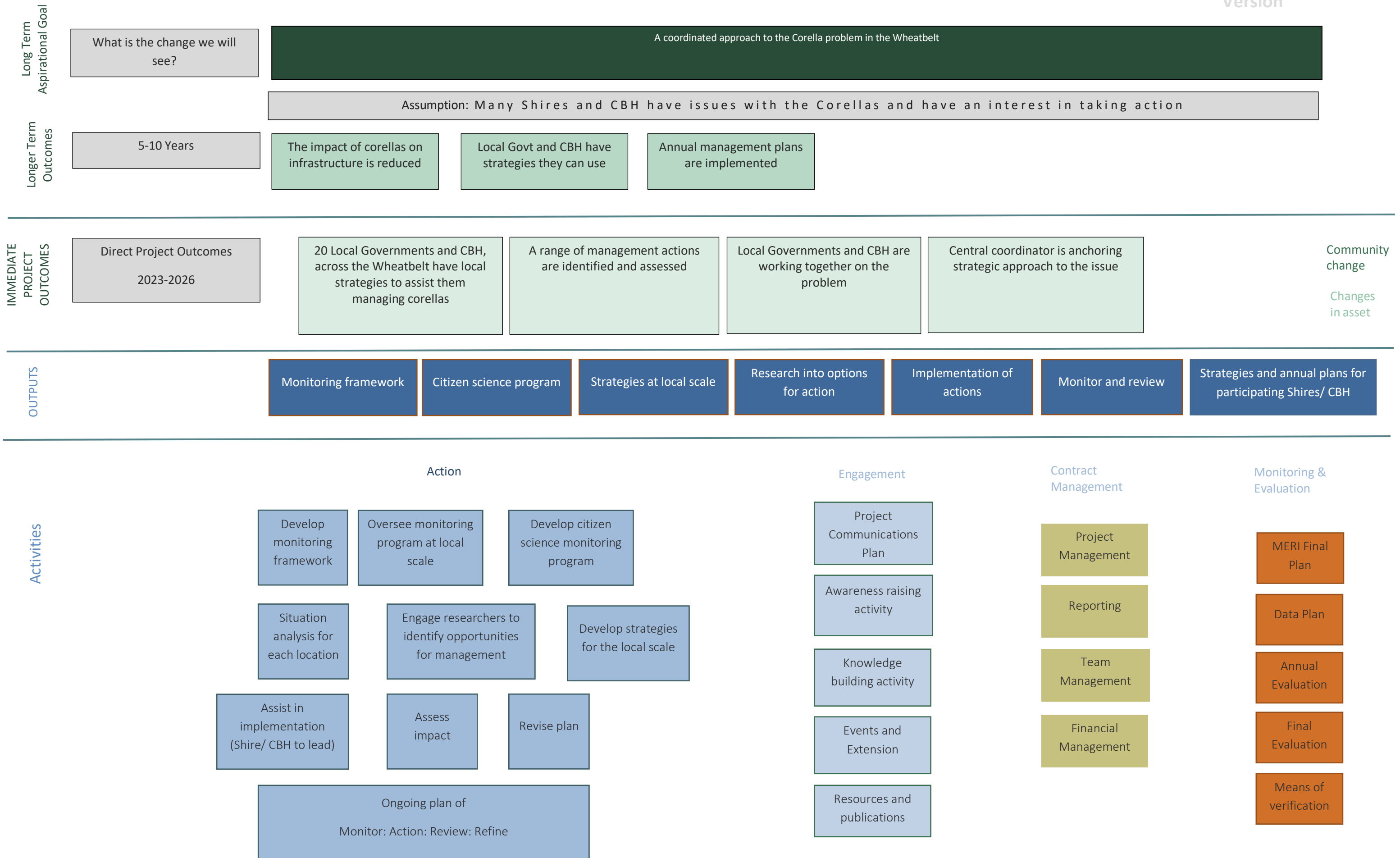
## OFFICERS' RECOMMENDATION

That the Council:

1. Agree to contribute up to \$15,000 per annum for a period of three years toward the employment of a Corella Management Officer.

# Tackling the Corella Problem

Version





**wheatbelt**  
natural resource  
management

# Proposal

## Tackling the Corella Problem in the Wheatbelt

<b>Tackling the Corella problem in the Wheatbelt</b>	
Document Version:	V3.0
Date of Preparation:	February 1, 2023,
Prepared by	Karl O'Callaghan

## INTRODUCTION

In 2021 Wheatbelt NRM was contracted by the AROC group of Councils to have a look at the issue of Corellas in the member Councils and to recommend a way forward.

An investigation by researchers from ECU were contracted to investigate and developed a report on “Research and Management Priorities for Corellas”.

The report recommended that:

“Managing corellas in the relevant LGAs requires a strategic approach that involves four basic activities: (1) Define the problem; (2) Develop a management strategy and plan; (3) Implement the strategy and plan; and (4) Monitor and evaluate the results.”

The message was that coordinated effort by a range of stakeholders was required to reduce the impact Corellas are having on community infrastructure and lifestyles.

Wheatbelt NRM has considered the outcomes of the Report and offer a proposal for Phase 2 for consideration by interested stakeholders.

## BACKGROUND INFORMATION

One group of native species that have greatly increased in range and abundance in the Wheatbelt over the last 100 years are two species of corellas (*Cacatua* spp.).

Western Corellas (*Cacatua pastinator*) were originally native to the north-western wheatbelt from Moora north to Geraldton and westwards to the coast and have expanded their range south and east since the 1920s (Saunders et al. 1986).

Little Corellas (*Cacatua sanguinea*) were originally native to the Murchison River valley well north of the wheatbelt and expanded their range south since the 1920s or 1930s (Saunders et al. 1986). Both species have greatly benefitted from the clearing of the original vegetation that has created the open grasslands that mimic the low grassy valley bottoms and riparian plains that these species originally inhabited (Higgins 1999).

Populations of both species in the wheatbelt have increased significantly and large numbers are now present in the central and northern wheatbelt year-round but numbers of both species increase in summer and autumn when they also form large flocks, as juveniles join with adults, and are more conspicuous.

Over the past decade many Wheatbelt local governments have received an increasing number of complaints from shire residents that relate to corellas. These complaints primarily relate to damage to grain and grain tarpaulins around grain terminals, damage to playing surfaces, roofs, television aerials and light fittings in urban areas, damage to roost trees causing long-term declines in tree health and noise from roosting flocks disturbing residents’ sleep patterns.

These increases in complaints, combined with the increasing abundance of corellas (indicating that problems will likely only increase in the future), have lead shires to search for solutions. However, previous and current management methods, including netting and sacrificial sites have had only limited success and the issues persist.

## Discussion

Wheatbelt NRM has continued to have conversations with a range of local governments in the Wheatbelt as well as CBH who are impacted by Corellas congregating at bin sites and casing damage to covered grain stores.

These conversations have revealed that many stakeholders are trying to tackle the problem in isolation and reactively.

Most stakeholders try a variety of control methods but there is little evaluation of effectiveness.

There is no quick fix to the issue and a long-term reduction in Corella impacts will not be attainable if we rely on uncoordinated, short-term management actions. Instead, coordinated multifaceted management approaches, undertaken by a number of stakeholders, are required to manage the impacts of corellas.

Wheatbelt NRM considers that a way forward would be for the establishment of a coordinated Corella program across multiple local government areas in the Wheatbelt. Dr Karl O'Callaghan is currently chair of the DPIRD Pest Parrot and Cockatoo Strategy Steering Committee and has spoken about the importance of Government supporting Corella Management in the Wheatbelt.

A Corella Coordinator is recommended that could work across all stakeholder areas, working with individual Shires and CBH, to evaluate current control methods, investigate novel control methods and develop management strategies for individual stakeholder areas.

A coordinator could implement a comprehensive community engagement campaign that not only provides better information to the community about the complexity of the issue but seeks and provides assistance to build community capacity to manage impacts.

The ECU report recommends that a management strategy needs to be embedded in the following principles:

- 1) Acknowledge that human have modified the landscapes to create perfect habitat for corellas, with abundant food and water, trees for roosts and expansive areas of short grass to provide good visibility of predators. Hence, changes to landscapes, including native revegetation, town planning and agricultural practices, as well as community education, will be required to achieve long-term reductions in human-Corella conflict
- 2) Long-term solutions to reduce the impacts of corellas requires effective long-term partnerships between stakeholders. This entails identifying, communicating, collaborating and sharing responsibilities across all stakeholder groups, such as local and state government agencies, industry, land managers, landowners and community groups in a regional working group model with coordination across multiple shires
- 3) As far as practicable, the responsibility, both financial and logistical, of proactive actions to support long-term solutions to reduce Corella impacts will shared across all stakeholders. Actions need to be focused on solutions that benefit all stakeholders and, while acknowledging that some short-term actions to control issues currently occurring may be borne by individual landholders, responsibility for long-term solutions needs to be shared
- 4) Effective management of corellas will involve using best practices methods that have been develop elsewhere based on evidence. However, we need to acknowledge that methods developed elsewhere will not necessarily be effective in the Wheatbelt and so any management plan needs to operate within an adaptive management framework that is continuously updated to maximise efficacy

- 5) Managing corellas needs to focus on reducing or eliminating the damage caused by corellas rather than on the reduction of corellas themselves. While acknowledging that reducing corellas in the short-term will likely be required in localised cases, the primary land use in the shires, agriculture, creates a landscape that benefits corellas to the extent that broadly reducing Corella populations will require continuous intensive management that is both economically and logistically unrealistic

## Proposal

Local Governments and CBH support a coordinated Corella Management Program to be managed by Wheatbelt NRM.

The three year program will see the employment of a Corella Coordinator who works with individual local government and CBH to develop specific management strategies and assist local governments with monitoring and evaluation and ongoing continuous improvement of management actions based on results.

Ongoing technical advice from the ECU researchers would assist in developing management strategies based on best practice and the current science.

Stakeholders would be responsible for implementation of actions, however the coordinator would provide ongoing support.

Costs would need to be shared by all participating organisations and an equitable costing sharing model would need to be developed in conjunction with all parties.

A Steering Committee, with members to be determined, would oversee the implementation of this program on behalf of all stakeholders.

A Coordinator would be located and managed by Wheatbelt NRM with work planning guided by the Steering Committee.

Appendix A is a Program Logic outlining outcomes and activity.

## SCOPE OF WORK

Activity	Completion
Project initiation	March 2023
Develop monitoring framework	June 2023
Monitoring program – Citizen Science	September 2023 to December 2023
Analysis to determine long term options for action	March 2024
Local Corella Strategies developed	March 2024
Strategy implementation	March 2024
Evaluate impact, refine plan, cultural assessment	March 2025
Develop 3-year action plan	July 2024
Ongoing monitoring/ evaluation and improvement. Recursive feedback loop	October 2024 -March 2025



Final Evaluation	June 2026
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## Budget

A draft budget has been prepared based on employing a Coordinator at 0.8 FTE at a Project Manager level.

Additional costs include a vehicle and an allocation for ongoing technical advice and input. A small allocation for accommodation and events.

### Annual Costs

2022/23	2023/24	2024/25
\$194,274	\$198,333	\$202,392

\* Adjusted based on actual start/ completion dates

## Next Steps

This proposal is based on an “opt-in” arrangement. Individual local governments and/or ROCs need to consider the proposal and signal their intention to participate.

CBH will need to consider the scope of their involvement and negotiate costs. It is envisaged that a commitment of \$15,000 per local Government per year would fund about 75% of the annual cost based on the number of LGAs who have indicated that they wish to ‘opt in’ . This commitment would obviously be affected by the numbers of LGAs in the Wheatbelt who participate. It is suggested that the regional council groups could negotiate the quantum of commitment of the smaller LGAs. This would leave about \$50,000 per annum to be funded by CBH and other private enterprise.

It is also possible that the strategy being developed by DPIRD under the auspices of the Pest Parrot and Cockatoo Strategy may be in a position to provide support for work undertaken in the Wheatbelt.

For work to commence this summer a project scope and project stakeholders would need to be locked in by September 2023.

Please do not hesitate to contact Karl on 0429 993 370 or [kocallaghan@wheatbeltnrm.org.au](mailto:kocallaghan@wheatbeltnrm.org.au).



Karl O’Callaghan  
 CEO  
 Wheatbelt NRM Inc  
 01 February 2023



## 9.11 ELECTION ARRANGEMENTS

<b>File Reference</b>	
<b>Disclosure of Interest</b>	Nil
<b>Applicant</b>	Shire of Goomalling
<b>Previous Item Numbers</b>	No Direct
<b>Date</b>	11 February 2023
<b>Author</b>	Peter Bentley – Chief Executive Officer
<b>Authorising Officer</b>	Peter Bentley – Chief Executive Officer
<b>Attachments</b>	
1. Letter from Minister	

### Summary

To Consider how it wishes to conduct the 2023 council elections given the change to optional preferential voting.

### Background

Every two years Councils hold elections for half of the Council, This year Councillors Butt, Haywood, Van Gelderen and Wilkes are up for re-election and this will be the first use of optional preferential voting.

This system of voting gives the voter the option of voting for one candidate or selecting candidates up to position four. This will make the count significantly more complicated and without the ability to access WA Electoral Commission software, will add significant time to the count.

### Consultation

Nil other.

### Statutory Environment

*Local Government Act (1995)*

### Policy Implications

Council has historically held in person elections with the CEO as the returning officer however it may be prudent to consider appointing the Electoral Commissioner as the returning officer for the next election given the changes that have occurred in the electoral provisions.

### Financial Implications

Generally the cost of either method is similar, council must pay the officers who work during the election, loses the productivity of the CEO for the period of election while acting as the returning officer and is responsible for its own in house printing, stationery and other costs associated with the election.

Over the years, a council of our size can expect costs either way of between \$10,000 and \$15,000 to conduct elections. The current estimate from the WAEC is \$14,000.



### Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
	Not directly dealt with within the plan.

### Comment/Conclusion

The WAEC will make the software available under licence to Councils wishing to conduct their own voting in person, CEO returning officer elections, however this will be at a cost for licensing and training. As yet these costs are unknown, I am awaiting confirmation from the WAEC.

### Voting Requirements

Simple Majority

#### OFFICERS' RECOMMENDATION

That the Council:

1. Determine whether it wishes to conduct its election for the 2023 calendar year with the CEO as the returning officer or the WA Electoral Commissioner as the returning officer.



**Hon John Carey MLA**  
**Minister for Housing; Lands; Homelessness; Local Government**

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Our ref: 78-11008

3 February 2023

Dear Local Government Chief Executive Officers

**MEMORANDUM TO CHIEF EXECUTIVE OFFICERS**  
**ARRANGEMENTS FOR THE UPCOMING OCTOBER 2023 ORDINARY ELECTIONS**

As you know, the State Government is continuing to work with the local government sector to deliver the most significant package of local government reforms in more than 25 years. These reforms include several measures to strengthen local democracy and increase community engagement, including new requirements for:

- the introduction of optional preferential voting for all local government elections;
- directly-elected Mayors and Presidents for all Band 1 and 2 local governments;
- the abolition of wards for all Band 3 and 4 local governments; and
- aligning the size of councils with the size of the population of each district.

In September 2022, I wrote to all local governments to outline the implications of the reforms for each council, and pathways for implementing required changes. Since then, the majority of impacted councils have been working to consider how best to transition in changes. Many councils have since completed Ward and Representation Reviews, while others will have more substantial changes implemented through reform elections, or minor changes made to apply by default.

I would like to acknowledge and thank local governments for the constructive and proactive way they have approached this forward planning.

Further to my previous letter, the State Government is continuing to work to implement election reforms ahead of the October 2023 Ordinary Elections. The reforms will introduce Optional Preferential Voting (OPV) for all local government elections. OPV is similar to preferential voting used in State and Federal Elections, and for local government elections in every other Australian state. OPV provides that electors can preference as many or as few candidates as they decide, and there will be no transfer of preferences other than the preferences electors mark on their ballot paper.

The reforms will also include related new changes for the backfilling of vacancies, including:

- in the event that a member of the council is directly elected as the Mayor or President, the consequent vacancy can be filled by the next highest-polling candidate through the relevant district or ward council election held on the same day;
- if a vacancy arises within one year of a council member being elected at an ordinary election, that vacancy may be filled by the next highest-polling candidate; and
- the timeframes for which certain vacancies can remain unfilled ahead of an upcoming ordinary election will also be extended.

Together, these reforms will greatly reduce the need for extraordinary elections, saving costs for ratepayers and administrative burden for local governments in the longer term.

However, these changes will require specific attention on election night, and returning officers will need to identify the candidates who are next in line to fill further vacancies for inclusion on the declaration of results. Accordingly, I am writing to encourage all local governments to commence early planning for the practical arrangements for the conduct of the October 2023 Ordinary Elections.

As you would know, the council may declare the Electoral Commissioner as responsible to conduct postal elections under sections 4.20 and 4.61 of the *Local Government Act 1995* (the Act). Section 4.28 of the Act further provides that the local government is to meet the costs incurred by the Western Australian Electoral Commission (WAEC) in conducting such elections.

Alternatively, if council decides that the CEO (or other appointee) is to be the returning officer, local governments will have the option to purchase a licence for access to the WAEC's CountWA software to facilitate the counting of votes. CountWA software is used to count votes in State Elections, and involves data entry of preferences indicated on ballot papers. This provides for preferences to be counted and re-counted using the software.

If a local government decides to license the software instead of appointing the Electoral Commissioner to conduct the election, the CEO (or other appointee) will remain wholly responsible for the conduct of the count, the use of the software, the introduction of the new OPV counting and backfilling provisions, and dealing with any disputes or complaints. The WAEC will only be able to provide general assistance on accessing and using the software.

The WAEC will shortly be writing to all local governments to provide information for each council. The WAEC can also provide further information on each of these options. Please contact Phil Richards, Manager Election Events on 9214 0443 or at [Phillip.Richards@waec.wa.gov.au](mailto:Phillip.Richards@waec.wa.gov.au) if you have any queries.

It is strongly recommended that the decision for whether to declare the Electoral Commissioner as responsible for your Ordinary Elections is put to Council at its March meeting. This will allow sufficient time for the WAEC to work with you to deliver the election, or provide you with a software licence, if preferred.

In considering potential arrangements, local governments should be mindful that the WAEC will require sufficient lead time to plan ahead. Accordingly, I strongly urge all local governments to make arrangements as early as possible, and consider the appointment of the WAEC to conduct the elections.

The Department of Local Government, Sport and Cultural Industries (DLGSC) is working closely with the WAEC to prepare further materials to assist local governments with the implementation of reforms. The DLGSC will provide further updates through LG Alerts to the sector and on the DLGSC's website. The DLGSC is also available to assist with any queries, including by email at [lghotline@dlgsc.wa.gov.au](mailto:lghotline@dlgsc.wa.gov.au) or by phone on 1300 762 511.

I have also written a letter to the Mayor or President of your local government, which contains the same information as this memorandum. That letter should be received shortly.

Yours sincerely



HON JOHN CAREY MLA  
MINISTER FOR LOCAL GOVERNMENT



**9.12 INSURANCE – COUNCIL OWNED HALLS**

File Reference	
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	15 December 2020
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	2.

**Summary**

To consider how the Council wishes to proceed with the Konnongorring and Jennacubbine Hall proposals give the attached information.

**Background**

The Council has stated that it no longer wishes to maintain the outlying halls given the extremely low levels of use, high maintenance costs and the ever increasing cost of ownership. Recently I have received the following advice from Councils insurers regarding any proposal to pass on responsibility for the buildings to community groups.

**QUESTION PUT TO THE INSURERS**

Council has 2 halls – Jennacubbine and Konnongorring which are in fair condition however are beyond our reasonable means to continue to maintain. I have explained the situation for one of them below but they are very similar situations. Can you please advise what LGIS’s position would be in relation to the questions I have posed.

The Council no longer wishes to operate the Konnongorring Hall which is in fair condition however is of asbestos construction and is old and somewhat tired. The Council has had discussions with a small community group which is interested in operating the hall at a local level.

The Council has stated that it will no longer maintain the building however the community group wishes to continue to operate the facility and would look to maintain the building in a serviceable condition. The Council has agreed that it would consider providing building insurance and public liability insurance as long as the building is reasonably maintained but it will not provide any further maintenance to the building itself.

The Council would likely enter into a simple lease arrangement with the group to convey control of the facility and would specify that the maintenance of the building is a committee responsibility.

1. What is the likely liability in terms of WHS legislation where the community group take over the building and maintain it ( there are no paid members of the committee);



- a. For the council where this group assumes responsibility for the building and undertakes work on maintaining it.
  - b. For the group in the same instance.
  - c. For both where contractors are engaged on the building by the community group.
2. What are the ramifications for PL insurance where the community group have use and maintenance control of our asset, would this PL insurance need to be transferred to the group rather than the Council
  3. Are there any other issues that you see in this arrangement.

### **REPLY FROM INSURER**

Your email outlining Councils plans does raise some concerns, however there are strategies that will allow Council to maintain protection from loss.

To ensure the property is adequately covered, **the Council should always list it on the property register you provide to LGIS**. This way the Council does not run the risk of the property being insufficiently insured. Any liability issues that arise as a result of negligence of the Council would of course be considered by the LGISWA Scheme.

The best way to ensure the Council is not left in a position of disadvantage is to have a contract drawn up that clearly stipulates the expectations of each party. As part of this contract, **the Council needs to ensure the Community Group has adequate insurance in place (Public Liability etc). We can assist with amounts/wordings/indemnity clauses etc.**

A contract would also address who assumes responsibility for any contractors onsite. I would assume if the Shire is paying the contractor, then the Shire would need to remain responsible for all associated inductions, work practices, WHS etc.

Whilst you may leave the maintenance of the building in the hands of the Community Group, we need to consider if they could reasonably be expected to undertake structural works and the like if the property deteriorates. In my experience, having a third party maintain Council building can create a number of issues and "maintenance" is rarely done to a decent standard. Should a property be poorly maintained it can cause issues at the time of loss if the loss is attributed to lack of maintenance. In any case, the Shire would still have some duty by way of regular inspection, to ensure that the property is fit for purpose and doesn't have risks or hazards that could impact the Group and the property would need appropriate inspections, evacuation diagrams and the like, all done by the Shire.

If the Shires legal representatives are able to draw up a contact that addresses some of these issues, we would be more than happy to look to ensure the Shire would be appropriately covered.

Likely not the answer you were hoping for, however when considering the Shire's position, we need to ensure you are protected.

The response from the insurer will require the Council to seek legal advice in the drawing up of a contract which will clearly set out responsibilities for the various aspects of operation of the building, maintaining it and more. The potential cost could well be in the \$2,000 to \$5,000 range, possible each.



Council will still need to maintain public liability insurance for the building and likely building insurance as well, however there will be some complications with liability given that Council will need to maintain regular inspections of the building to ensure that appropriate maintenance is conducted and that there are no wider structural issues arising.

### Consultation

Some discussions with Robert Dew. The Konnongorring committee will be represented at the briefing session for discussions.

### Statutory Environment

- Local Government Act 1995

### Policy Implications

Council does not have a specific policy regarding this matter.

### Financial Implications

Full costs not known at this stage

### Strategic Implications

#### Shire of Goomalling Community Strategic Plan 2019-2028

4.2.1	Operate in a financially sustainable manner
-------	---------------------------------------------

### Comment/Conclusion

Council will likely need to determine how it wishes to proceed with this matter – there are two halls being considered, legal costs could well be over \$5,000 and there will still be a need to insure the buildings into the future regardless of who is in control.

The Konnongorring Group are at this stage willing to explore this avenue however there are still certain unknowns – I am awaiting further advice from the insurers and Council will need to determine how it wishes to proceed from here.

### Voting Requirements

Simple Majority

## OFFICERS' RECOMMENDATION

That the Council:

- 1 Determine what the next steps in the process should be with regard to the outlying halls.





**9.13 DOCTORS SURGERY – MEDICARE CO-PAYMENT**

File Reference	
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	13 December 2022
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	1. Nil

**Summary**

To consider the whether Council has an appetite to consider a review of medical centre charges wit surgery staff with view to a co-payment being implemented.

**Background**

This item is to generally canvas the Council’s attitude toward the imposition of a Medicare co-payment for services at the surgery.

As is widely known, the cost of delivering medical services has increased exponentially over the years with Medicare bulk billing payments not even keeping pace with inflation, even through years where inflation was low.

The surgery operates at a fairly significant loss each year which is in no way the fault of the staff, but of a system that does not keep pace with inflation. Council has refrained from introducing a co-payment even though metropolitan and some country surgeries are demanding a payment of up to and in some cases over \$60.00 per visit.

**Consultation**

Nil other.

**Statutory Environment**

- Local Government Act (1995)

**Policy Implications**

Council has no direct policy regarding this matter.

**Financial Implications**

Nil

**Strategic Implications**

Shire of Goomalling Community Strategic Plan 2019-2028	
	Not directly dealt with within the plan.



### **Comment/Conclusion**

This item is to assist in instigating a review of current practices and would include Council discussion, discussions with surgery staff including Dr Nina and further investigations in country practices within the region.

It would also explore whether any such co-payments would be across the board or limited and whether there are other options that may help to reduce costs or increase revenues in a sustainable way.

### **Voting Requirements**

Simple Majority

#### **OFFICERS' RECOMMENDATION**

That the Council:

1. Advise the CEO whether it is interested in reviewing billing strategies at the Goomalling Medical Surgery with view to considering a co-payment for services.



**9.14 PROPOSAL TO CONDUCT EXPLORATION DRILLING IN ROAD RESERVES**

<b>File Reference</b>	
<b>Disclosure of Interest</b>	Nil
<b>Applicant</b>	IGO Pty Ltd
<b>Previous Item Numbers</b>	No Direct
<b>Date</b>	11 February 2023
<b>Author</b>	Peter Bentley – Chief Executive Officer
<b>Authorising Officer</b>	Peter Bentley – Chief Executive Officer
<b>Attachments</b>	
1. A copy of the development proposal plans is attached.	

**Summary**

For Council to consider a proposal to conduct exploration drilling in Council road reserves as per attached.

**Background**

IGO Ltd (IGO) is an ASX listed exploration and mining company with a strategic focus on high quality assets of scale and longevity, and an evolving strategy to align the business to energy storage.

IGO has advised that it would like to conduct mineral exploration drilling along road reserve verges at its Lake Champion Project, located in the Wheatbelt of Western Australia.

Given that a portion of the Lake Champion Project falls within the Shire of Goomalling, IGO would like to take this opportunity to inform Council and its constituents of its plans – please see attached.

**Consultation**

N/A

**Statutory Environment**

Local Government Act 1995

**Policy Implications**

Council has no direct policy relating to this matter

**Financial Implications**

Nil

**Strategic Implications**

<b>Shire of Goomalling Community Strategic Plan 2019-2028</b>	
	This matter is not directly dealt with in the 2019 – 2028 Strategic Plan.



### **Comment/Conclusion**

Council may wish to make comment to the company regarding the proposed actions or methods. I understand that the drilling will commence within the next month or two.

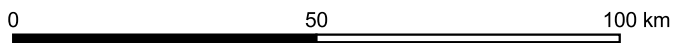
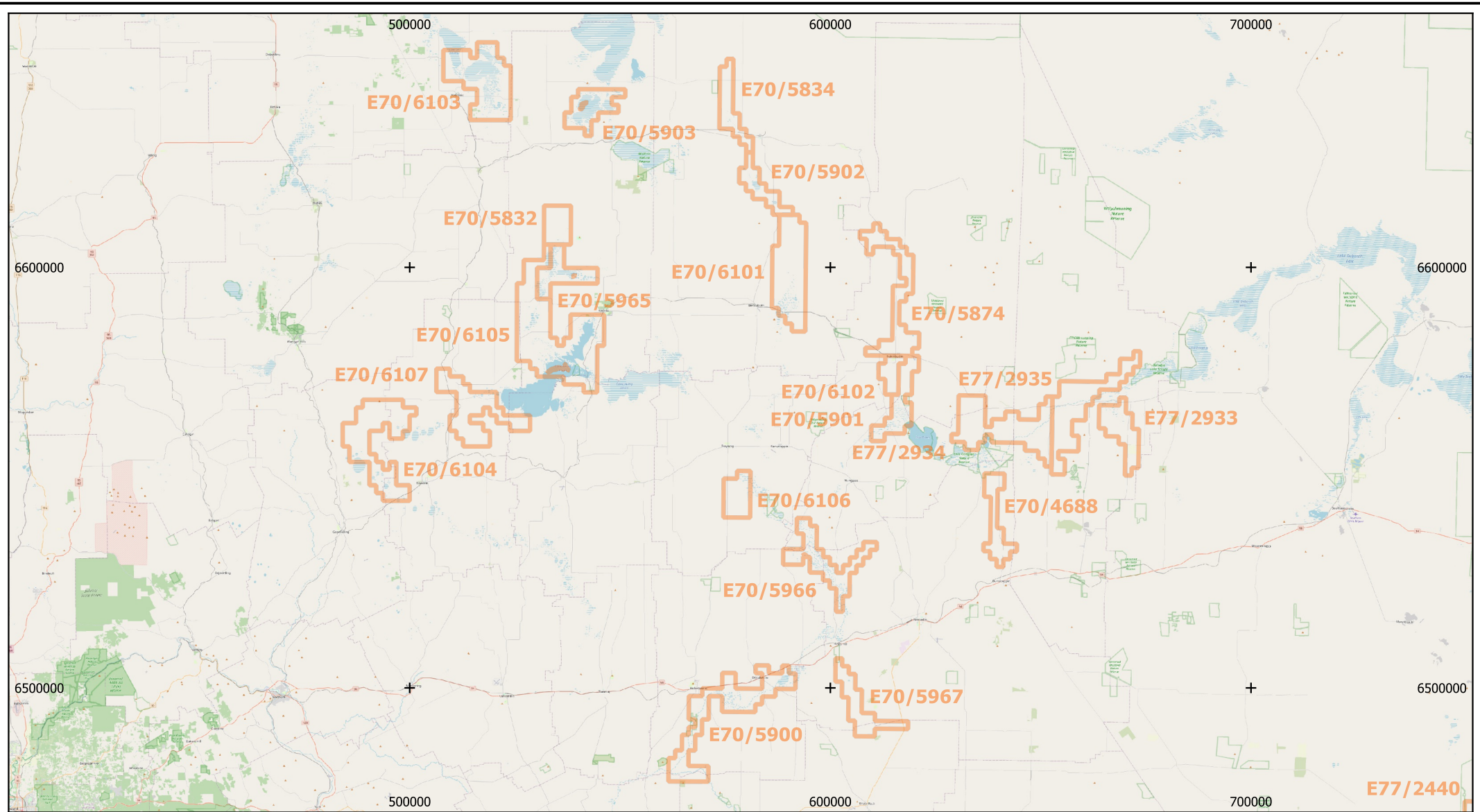
### **Voting Requirements**

Simple Majority

## **OFFICERS' RECOMMENDATION**

That the Council:

Grant approval for the drilling program to take place on the condition that each site is returned to a condition as close as is possible to its original state and that suitable traffic management is in place during the drilling or rehabilitation operations.



Author: Sharon Bell

Drawing No:  
AUS\_WA\_Lake\_Campion\_Workspac

## Lake Campion Project Location and Tenure

Projection: GDA2020 Z50

EPSG:7850

Date:29/12/2022

Appendix 1

## AIRCORE DRILLING

### Information Sheet

In mineral exploration, drilling is used to obtain detailed information about rock types, mineral content and the relationship between the rock layers close to the surface and at depth.

There are two basic methods of drilling that are commonly used in mineral exploration - percussion and rotary drilling.

Aircore drilling is a type of rotary drilling that uses a three bladed steel or tungsten drill bit (Figure 1) to drill through unconsolidated ground and collect samples of sub-surface rock.



Figure 1: Aircore Drill Bits

The drill bit is attached to a drill rod which consists of an inner tube and outer barrel. As the drill bit rotates and cuts through the unconsolidated rock, compressed air is injected into the space between the inner tube and the outer barrel, forcing the sub-surface cuttings up and out of the drill hole through the inner tube (Figure 2).

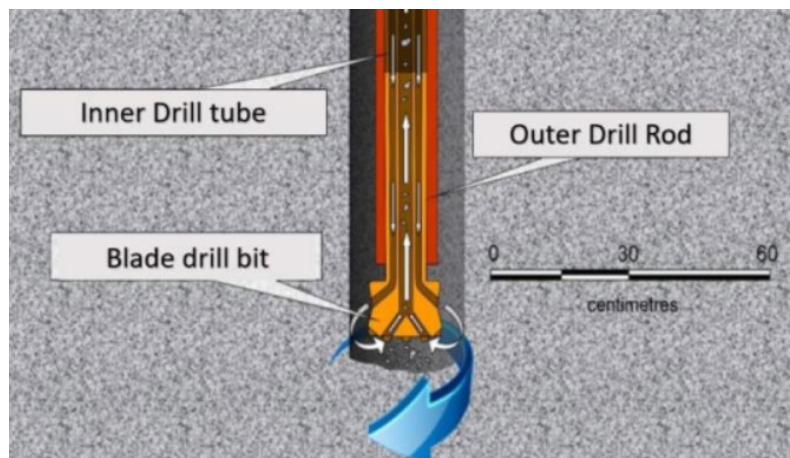


Figure 2: Assemblage of an Aircore Drill String

The sub-surface samples then pass through a hose and into a cyclone, where every metre of sample is collected in a bag.



**Figure 3: Aircore Drill Site showing Drill Rig, Support Vehicles and Bagged Samples**

Each metre is then logged by a qualified geologist and a small representative sample is collected in a chip tray for future reference.

A 1kg sample is also collected and sent to a laboratory for geochemical analysis.

Upon completion of drilling, it is a requirement that rehabilitation is undertaken such that all areas impacted by drilling are restored to a condition which will ensure that the area ultimately reverts to the condition that existed prior to undertaking the drilling and does not leave any hazards that would impact on existing land use.

For further information please contact:

Adam Kennedy  
**Senior Field Supervisor – Landowner Liaison**  
IGO Limited  
[Adam.Kennedy@igo.com.au](mailto:Adam.Kennedy@igo.com.au)  
0427 386 546

Sharon Bell  
**Technical Services Geologist**  
IGO Limited  
[Sharon.Bell@igo.com.au](mailto:Sharon.Bell@igo.com.au)  
0400 900 922

Dear Sir / Madam,

## NOTIFICATION OF ROADSIDE AIRCORE DRILL PROGRAM

IGO Ltd (IGO) is an ASX listed exploration and mining company with a strategic focus on high quality assets of scale and longevity, and an evolving strategy to align the business to energy storage.

This letter serves to notify you that IGO would like to conduct mineral exploration drilling along road reserve verges at its Lake Campion Project, located in the Wheatbelt of Western Australia (see Attachment 1).

Drilling will be carried out by Bostech Drilling Australia using an aircore drill rig (see Attachment 2) and support vehicles.

Drill holes will be located on road reserve adjacent to fence-lines, with drill holes spaced between 150m and 1km apart and drilled to depths between 40m and 170m.

Drill cuttings and samples will be captured in bags to be removed from site and disposed of appropriately at the completion of drilling.

Drill waste and ground water will be contained in a compact zero impact trailer before being transferred to an auxiliary pod or barge and disposed of in an environmentally friendly manner (Figure 1).



**Figure 1: Zero Impact Trailer in Use at an Aircore Drill Site**

*(Note: Support truck will not be attached to trailer and trailer will be in line with drill rig for IGO drilling)*

Drill holes have also been planned on Freehold Title land, but these will only be conducted with written permission of the relevant landowners.





## Program Details

Date of Program: Mid-February to April 2023

Drill Contractor: Bostech Drilling Australia

Vehicle Details:

### **Bostech**

1x MAN LE-280B 4x4 18t aircore drill rig

1x Isuzu FTS 700 13t support truck

1x Toyota Landcruiser 79 Series light vehicle

1x compact zero impact trailer

### **IGO**

2x Toyota Hilux or Single cab light vehicles

1x Hino 300 Series truck with Kevrek 1500S hiab

Notes:

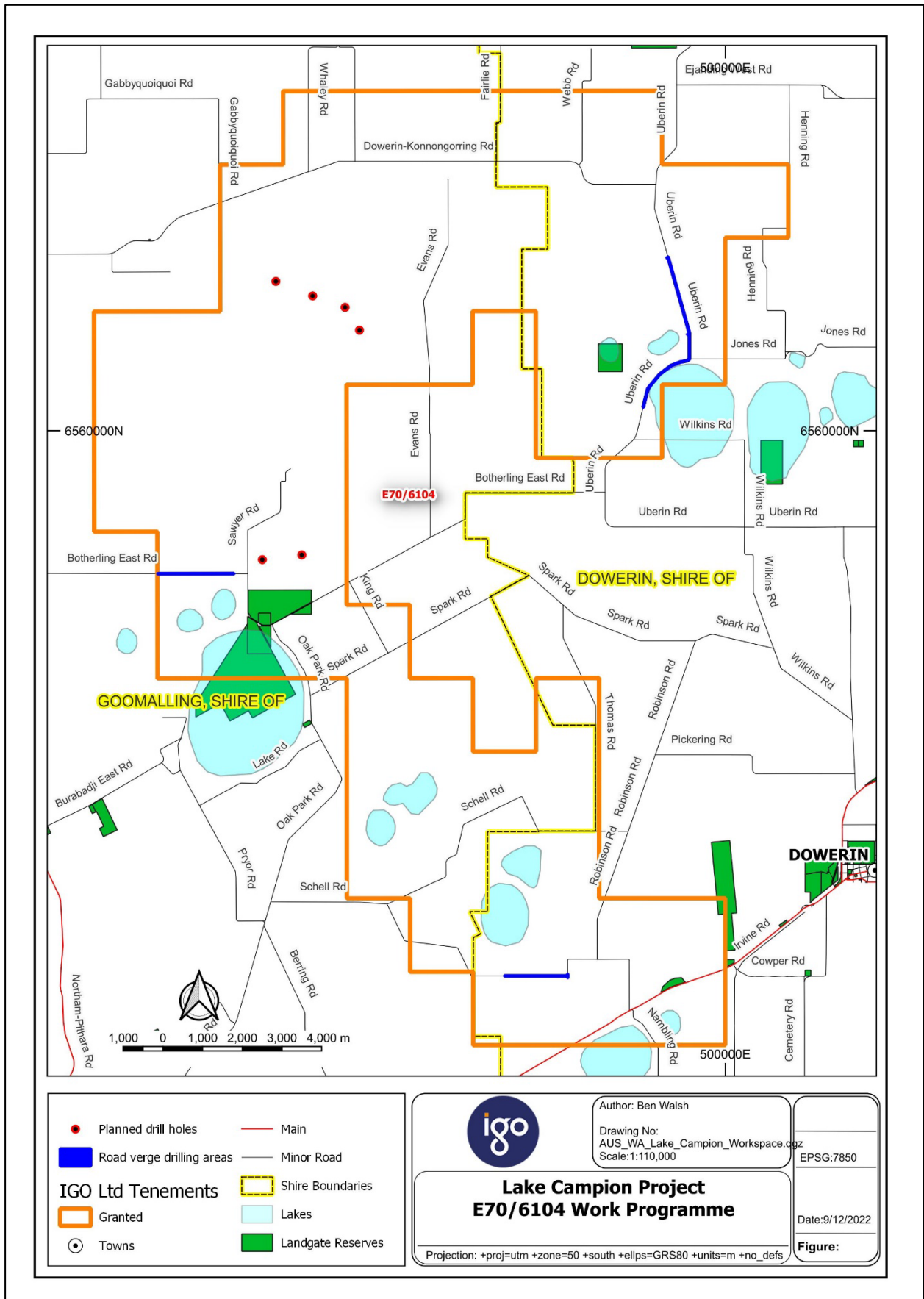
Drilling is expected to take 2 to 4 weeks to complete.

Registrations of all vehicles to be supplied prior to commencement of drill program.

Ryan Armstrong (IGO Ltd – Exploration Geologist) will be on site for the duration of the drill program. His mobile number is 0400 237 130.

## Nominated Roads

Figure 2 shows the location of the road reserve verges selected for drilling within the Shire of Goomalling, namely Botherling East Road.

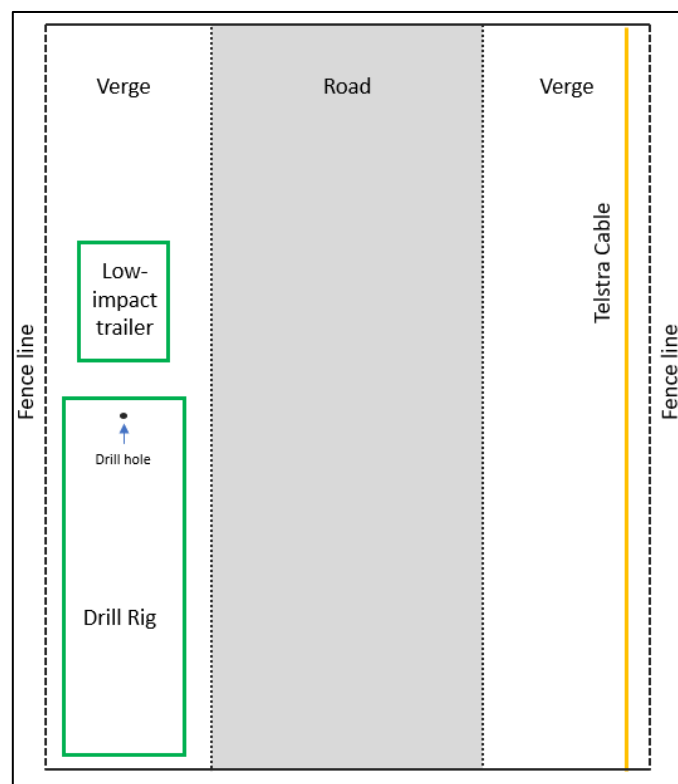


**Figure 2: Location of Planned Aircore Drill Holes and Road Reserve Verge Traverses within E70/6104**

## Drill Site Selection, Layout and Rehabilitation

Drill sites have been scouted and selected based on the following criteria:

- No bitumen and main roads.
- Roads observed to have minimal traffic movement.
- Road verge is >4m in width to allow for the truck-mounted rig and zero impact trailer to be positioned exclusively on the verge.
- Road verge is clear of vegetation (other than low weeds and grasses)
  - If tall grasses are present, the verge will be mowed / weed wacked to reduce the risk of fire and minimise the potential for seed transmission.



**Figure 3: Proposed Layout of Drill Sites**

Upon completion of drilling, all drillholes will be capped 30cm below surface using a concrete hole plug and covered with dirt immediately following drilling, to ensure that native fauna cannot fall into the drill hole.

It is a legislative requirement that rehabilitation is undertaken such that all areas impacted by drilling are restored to a condition which will ensure that the area ultimately reverts to the condition that existed prior to undertaking the drilling and does not leave any hazards that would impact on existing land use.

## Hazard Management

### Mandatory Drill Site Signage

Mandatory personal protective equipment (PPE) and danger signs will be clearly displayed at all drill sites (Figure 4).



Figure 4: Mandatory Drill Site Signage to be displayed at all Drill Sites

### Traffic

Signage will be deployed 200m either side of active drill sites and will include:

- “Reduce Speed” sign.
- “40km/h” speed limit sign.
- Traffic cones laid out to provide a buffer zone between drill rig and passing vehicles.

### Services and Infrastructure

All efforts have been made to locate and map any / all infrastructure and services (water, telecommunications, power, etc.) along selected road reserve verges to ensure they are accounted for and not impacted by the drilling.

### Fire

Fire-fighting trailer will present at all drill sites.

No drilling will be undertaken when Total Fire Ban has been declared.

It would be much appreciated if you could communicate the survey to the wider community through your website and social media accounts.

If you have any questions, please don't hesitate to contact me by e-mail or phone – [Sharon.Bell@igo.com.au](mailto:Sharon.Bell@igo.com.au) or (08) 9235 8350.

Yours faithfully,



Sharon Bell.  
Senior Project Geologist



### 9.15 SMOKING IN THE WORKPLACE POLICY

<b>File Reference</b>	
<b>Disclosure of Interest</b>	Nil
<b>Applicant</b>	Shire of Goomalling
<b>Previous Item Numbers</b>	No Direct
<b>Date</b>	11 February 2023
<b>Author</b>	Peter Bentley – Chief Executive Officer
<b>Authorising Officer</b>	Peter Bentley – Chief Executive Officer
<b>Attachments</b>	
1. 3.6 Smoking in the Workplace Policy	

#### Summary

For Council to consider a Smoking in the Workplace Policy to set a minimum standard for Smoking in the Workplace in order to legislative requirements, including but not limited to Work Health and Safety and the Tobacco Products Control legislation and regulations.

#### Background

Passive smoking is hazardous to health and that non-smokers should be protected from the involuntary inhalation of smoke. To ensure Council achieves its legislative requirements and commitment to health of its employee, visitors, volunteers and contractors, a policy has been developed with the aim of eliminating exposure to tobacco smoke or vapours from e-cigarettes (vapes) in the workplace. In addition the policy provides a standard that informs employees, volunteers and contractors on how to manage smoking in the workplace.

This policy objectives:

- Ensure provision of a smoke-free work environment
- Provide a safe work environment and a safe system of work for employees, contractors, volunteers and visitors.

#### Consultation

Presented to internal staff Laptop safety meeting and external staff Tool Box safety meeting

#### Statutory Environment

Local Government Act 1995

#### Policy Implications

New policy

#### Financial Implications

Nil



### Strategic Implications

<b>Shire of Goomalling Community Strategic Plan 2019-2028</b>	
	This matter is not directly dealt with in the 2019 – 2028 Strategic Plan.

### Comment/Conclusion

### Voting Requirements

Simple Majority

### OFFICERS' RECOMMENDATION

That the Council:

Endorse the new policy wording 3.6 Smoking in the Workplace Policy to be implemented effective immediately.



# POLICY MANUAL

## WORKFORCE

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### 3.6 SMOKING IN THE WORKPLACE POLICY

Distribution	Elected members, All Employees, Contractors, Visitors, Volunteers
Responsible Officer	Chief Executive Officer
Date adopted	15 February 2023
File Reference	N/A

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#### **Purpose**

Council recognises that passive smoking is hazardous to health and that non-smokers should be protected from the involuntary inhalation of smoke. Council is committed to ensuring that its employee, visitors, volunteers and contractors are not exposed to tobacco smoke or vapours from e-cigarettes (vapes) in the workplace, including enclosed and outdoor spaces, and Council vehicles.

Council will achieve this by providing a “standard” that details the measure Council will take to meet legislative requirements including, but not limited to Work Health and Safety and The Tobacco Products Control legislation and regulations.

#### **Objective**

This policy aims to:

- Ensure provision of a smoke-free work environment
- Provide a safe work environment and a safe system of work for employees, contractors, volunteers and visitors.

#### **Scope**

This policy applies to

- a) All employees, directors, contractors, volunteers performing work at the Shire of Goomalling workplaces or where work is performed (eg a customer’s premises).
- b) All visitors to the Shire of Goomalling workplaces
- c) All Shire of Goomalling workplace sponsored functions.

## Standard

### SMOKE-FREE ENVIRONMENT MINIMUM STANDARDS

#### Smoking is **NOT** permitted in:

1. Instances where the fire danger rating is HIGH, EXTREME or CATASTROPHIC
2. All enclosed spaces that are either owners or leased by Council, including but not limited to:
  - a. Office spaces
  - b. Car parks
  - c. Basement areas
  - d. Stairwells
  - e. Toilets
  - f. Fire escapes
  - g. Lunchrooms
  - h. Common areas
  - i. Sheds/depots
3. Within five metres of any doorway, or access walkway to a Council building, air intake area, or public transport waiting point.
4. Outdoor spaces, including but not limited to:
  - a. Outdoors areas where food or drinks are provided
  - b. Balconies
  - c. Access ramps
  - d. Thoroughfares
  - e. Loading bays
  - f. Within ten metres of children's play equipment open to the public
  - g. Railway Terrace
5. All Council vehicles and plant OR your own personal vehicle if a co-worker is present.
6. If you are working in your own residence and another co-worker is present, smoking is prohibited.
7. Hazardous areas, where flammable gases or dusts may be present.
8. **No Smoking/Smoking Prohibited** signs are to be placed at all entrances to Council building by building maintenance, at conspicuous and/or relevant locations within those buildings, and in all Council vehicles.

#### DESIGNATED SMOKING AREAS

Council has provided designated smoking areas in some locations. Where these facilities are provided, smoking is to be restricted to these areas. Smokers are to ensure that cigarette butts are disposed of in the waste containers provided.

Smoking breaks are **not** an entitlement and do not constitute paid work. Accordingly, smokers are to not take any such breaks apart from meal breaks and recognised stop work pauses.

#### ASSISTANCE TO QUIT SMOKING



Council may provide support to employees who require assistance in giving up smoking with the provision of individual health consults within the LGIS health and wellbeing program.

For assistance with giving up smoking, employees may also seek support FREE support resources from:

- WA Quitline by phoning 13 78 48 or visit their website [www.quit.org.au](http://www.quit.org.au)
- My Quit Buddy: Download the app for free
- Quit Now Calculator: Available on [quitnow.gov.au](http://quitnow.gov.au)

## **BREACHES OF THE SMOKING POLICY**

All Council employees, visitors, volunteers and contractors may report breaches of the Smoking in the Workplace Policy by completing an Incident Report form and providing it to their respective managers.

Breaches of the policy must be managed in accordance with Council's Code of Conduct.

### **Definitions**

<b>Air intake areas</b>	Includes area within five metres of an air-conditioning unit or building fresh air intake vent, a doorway, window, walls or a building that has air-conditioning units installed above.
<b>Designated smoking area</b>	Means an external area designated as a space in which people may smoke
<b>Enclosed</b>	A workplace is enclosed if it has a ceiling or roof and is greater than 50% enclosed by walls, or other vertical structures or coverings. A vehicle meets the definition of an 'enclosed' workplace.
<b>Smoking</b>	Inhaling tobacco smoke from a cigarette, cigar and pipe as well as inhaling vapour from an e-cigarette.
<b>Council</b>	Council of the Shire of Goomalling

### **Roles & Responsibilities**

- The Shire of Goomalling has a duty of care to provide a safe workplace to its employees, as per safety and health legislation and common law.
- The employees, contractors and volunteers are responsible for maintaining a smoke-free work environment and reporting any breaches to manager/s.
- The employer and direct manager are responsible for ensuring adherence to the policy and maintaining the privacy of any suspected breaches.

### **Legislation**

[Work Health and Safety Act 2020](#) and associated regulations

[Work Health and Safety \(General\) Regulations 2022](#)

[Work Health and Safety \(Mines\) Regulations 2022](#)

[The Tobacco Products Control Act 2006](#) and associated regulations

### **Document Links**

**Strategic Community Plan 2018**

## Objective 4: Civic Leadership

### Procedures Manual

Nil

### Local Law

Nil

### Delegation

Nil

### Review History

Version	Review date	Minute no.	Notes
1			New policy



**10. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL**

**12. MATTERS BEHIND CLOSED DOORS**

The meeting be closed to the public in accordance with section 5.23 Local Government Act 1995, 5.5.23(2))

- Matters affecting employee(s)
- Personal affairs of any person(s), including financial and/or commercial contracts
- Commercial Confidentiality
- Legal advice/matters
- Public safety/security matters where public knowledge may be prejudicial.



**13. INFORMATION BULLETIN**

**13.1 INWARDS CORRESPONDENCE LISTING**

Tahnee Bird – Community Development Officer

<b>Date Received</b>	<b>From</b>	<b>Description</b>	<b>File Number</b>	<b>Distribution</b>
02-12-22	Avon Community Development Foundation ACDF	Notice of AGM		Email 02-12-22
20-12-22	Department of Premier and cabinet	South West Native Title Settlement News – December 2022		Email 20-12-22
10-01-23	Senator Dorinda Cox	Truth Telling		Email 10-01-23
17-01-23	WALGA	Crime Stats December 2022		Email 17-01-23
24-01-23	WALGA AMZ	Avon-Midland Zone Meeting - 10 February // Wheatbelt Health Services		Email 24-01-23

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**13.2 ACTION LIST**  
 Peter Bentley

Item No	Action required	Status		Comments
		In prog	complete	
<b>32</b>	<ul style="list-style-type: none"> <li>Give Mr Reiger a further 60 days to comply with the Demolition Order; and</li> <li>If not completed within this timeframe, then Council will carry out the demolition of the house that has been subject to previous orders of Council, in accordance to <i>Section 140 of the Health (Miscellaneous Provisions) Act 1911</i> and recover the cost from the owners.</li> </ul>	✓		
<b>34</b>	<ul style="list-style-type: none"> <li>Give Mr Reiger a further 60 days to comply with the Clean Up Order; and</li> <li>If not completed within this timeframe, then Council will carry out the Clean-up of Lot 239 that has been subject to previous orders of Council, in accordance to <i>Section 140 of the Health (Miscellaneous Provisions) Act 1911</i> and recover the cost from the owners.</li> </ul>	✓		

**13.3 CEO'S REPORT**  
 Peter Bentley

**CEO's Report**

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**13.4 WORKS MANAGER'S REPORT**  
 David Long

**WORKS CREW REPORT – DECEMBER 2022**

<b>DATE</b>	<b>WORK DESCRIPTION</b>
<b>1</b>	Unsealed road network - Maintenance grading and patching of sand holes on various roads/Jennacubbine East and Botherling East roads - remove fallen tress/Townsite - Complete various deliveries , work tasks from Works Request Forms/High st - Remove failed section of footpath.
<b>2</b>	Meckering rd. -SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage, Water trees in Patterson rd. pit as per clearing permit requirements/Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Beecroft rd. - maintenance grade and culvert maintenance/Cemetery - cart white sand to stockpile for burial duties
<b>3</b>	WEEKEND
<b>4</b>	WEEKEND
<b>5</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Meckering rd. - SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage/Cemetery - cart white sand to stockpile for burial duties/Yarramony rd. - Remove fallen tree and limbs/Unsealed road network - Maintenance grading and patching of sand holes on various roads/Unsealed Road Network - Inspect and replace, repair signs and guideposts where required/Forward st - Repair damaged section of footpath/
<b>6</b>	Unsealed road network - Maintenance grading and patching of sand holes on various roads/Unsealed Road Network - Inspect and replace, repair signs and guideposts where required/Forward st - Repair damaged section of footpath.
<b>7</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Meckering rd. - SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage/Unsealed road network - Maintenance grading and patching of sand holes on various roads/Townsite - Complete various deliveries , work tasks from Works Request Forms/Forward st - Repair damaged section of footpath.
<b>8</b>	Unsealed road network - Maintenance grading and patching of sand holes on various roads/Meckering rd. -SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage/Unsealed Road Network - Inspect and replace, repair signs and guideposts where required, prune overhanging vegetation.
<b>9</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Meckering rd. - SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage/Unsealed road network - Maintenance grading and patching of sand holes on various roads/Townsite - Complete various deliveries , work tasks from Works Request Forms/Forward st - Repair damaged section of footpath/Unsealed Road Network - Inspect and replace, repair signs and guideposts where required/Jennacubbine Hall - Clean and restock for hire event.
<b>10</b>	WEEKEND
<b>11</b>	WEEKEND
<b>12</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Meckering rd. - SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage/Unsealed road network - Maintenance grading and patching of sand holes on various roads/Townsite - Trim vegetation overhanging paths and streets.
<b>13</b>	Unsealed road network - Maintenance grading and patching of sand holes on various roads/Meckering rd. -SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage/Calingiri rd. - Install guide[posts on culverts where required/Cemetery - Burial duties.

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<b>14</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Meckering rd. - SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage/Unsealed road network - Maintenance grading and patching of sand holes on various roads/Cemetery - Rake and remove leaves, limbs and debris, trim weeds.
<b>15</b>	Unsealed road network - Maintenance grading and patching of sand holes on various roads/Cemetery - Rake and remove leaves, limbs and debris, trim weeds/Lockyer st - Prune overhanging vegetation on footpath.
<b>16</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Meckering rd. - SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage/Unsealed road network - Maintenance grading and patching of sand holes on various roads/Cemetery - Rake and remove leaves, limbs and debris, trim weeds, burial duties.
<b>17</b>	WEEKEND
<b>18</b>	WEEKEND
<b>19</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Meckering rd. - SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage/Unsealed road network - Maintenance grading and patching of sand holes on various roads/GO 018 Tipper - Transport to Major Motors for engine light repairs/Jennacubbine Hall - Clean and restock for hire event/Meckering rd. - Water trees in Patterson rd. pit as per clearing permit requirements/
<b>20</b>	Unsealed road network - Maintenance grading and patching of sand holes on various roads/Meckering Rd. - Water trees in Patterson rd. pit as per clearing permit requirements/
<b>21</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Meckering rd. - SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage/Unsealed road network - Maintenance grading and patching of sand holes on various roads/Jennacubbine Hall - Rake and remove leaves, limbs and debris, weed trim surrounds and tennis courts in preparation for wedding hire.
<b>22</b>	Unsealed road network - Maintenance grading and patching of sand holes on various roads/Throssell st - Prune overhanging shrubs on footpath/Townsite - Complete various deliveries , work tasks from Works Request Forms.
<b>23</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Meckering rd. - SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage/Unsealed road network - Maintenance grading and patching of sand holes on various roads/Meckering Rd. - Water trees in Patterson rd. pit as per clearing permit requirements/Jennacubbine Hall - Clean and restock for hire event/Leeson rd. - Remove fallen tree.
<b>24</b>	WEEKEND
<b>25</b>	WEEKEND
<b>26</b>	PUBLIC HOLIDAY
<b>27</b>	PUBLIC HOLIDAY
<b>28</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Meckering rd. -SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care signage/Cemetery - Assist with burial duties, clean and remove leaves, limbs and debris.
<b>29</b>	Bejoording + Jennacubbine East Roads - Patch bitumen potholes with cold mix/Bolgart East - Sign repairs.
<b>30</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Rubbish run/Refuse site maintenance/Railway Tce public toilets-clean /Meckering rd. -SLK 7.80 to 10.40 - Water reconstructed unsealed section for dust suppression, check after care

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	signage/Meckering Rd. - Water trees in Patterson rd. pit as per clearing permit requirements.
<b>31</b>	<b>WEEKEND</b>

**WORKS CREW REPORT – JANUARY 2023**

<b>DATE</b>	<b>WORK DESCRIPTION</b>
<b>1</b>	<b>WEEKEND</b>
<b>2</b>	<b>PUBLIC HOLIDAY</b>
<b>3</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets /Calingiri rd. - SLK - 21.26 - 24.76 - Reconstruction drainage and gravel shoulders, pegging for pavement stabilisation/Forward st - Patch bitumen potholes with cold mix.
<b>4</b>	Calingiri rd. - SLK - 21.26 - 24.76 - Reconstruction drainage and gravel shoulders, pegging for pavement stabilisation/Townsite - Pruning overhanging limbs on footpaths and street verges.
<b>5</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets /Calingiri rd. - SLK - 21.26 - 24.76 - Reconstruction drainage and gravel shoulders, pegging for pavement stabilisation.
<b>6</b>	Calingiri rd. - SLK - 21.26 - 24.76 - Reconstruction drainage and gravel shoulders, pegging for pavement stabilisation.
<b>7</b>	<b>WEEKEND</b>
<b>8</b>	<b>WEEKEND</b>
<b>9</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets /Bejoording rd. - Sign repairs.
<b>10</b>	Calingiri rd. - SLK - 21.26 - 24.76 - Reconstruction drainage and gravel shoulders, pegging for pavement stabilisation/WHS - Prompt Safety WHS refresher and training/Cemetery - Rake and remove, leaves, limbs and debris.
<b>11</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets /Calingiri rd. - SLK - 15.30 - 20.20 - Resealing - 8m wide with 10 mm aggregate and S 45 R bitumen/Cemetery - Rake and remove, leaves, limbs and debris.
<b>12</b>	Calingiri rd. - SLK - 15.30 - 20.20 - Resealing - 8m wide with 10 mm aggregate and S 45 R bitumen.
<b>13</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets /Calingiri rd. - SLK - 15.30 - 20.20 - Resealing - 8m wide with 10 mm aggregate and S 45 R bitumen/Cemetery - Burial duties/Works requests - Complete various deliveries and works.
<b>14</b>	<b>WEEKEND - Call Out - remove fallen trees from Oak Park rd.</b>
<b>15</b>	<b>WEEKEND</b>
<b>16</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets /Pony Club - Clear debris as per works request/Calingiri rd. - SLK - 15.30 - 20.20 - Culvert - clean debris from inlet and outlet headwalls.
<b>17</b>	Gravel Stockpile - Cart gravel for future use from Watsons pit to town stockpile/Calingiri rd. - SLK - 15.30 - 20.20 - Culvert - clean debris from inlet and outlet headwalls/Meckering rd. - Bitumen patching low areas and pot holes.
<b>18</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets /Gravel Stockpile - Cart gravel for future use from Watsons pit to town stockpile/Calingiri rd. - SLK - 15.30 - 20.20 - Culvert - clean debris from inlet and outlet headwalls/Townsite - Prune street trees, clean up leaves and limbs from verges and footpaths/Meckering Rd - SLK 10.77 - Remove failing culvert and replace with new.
<b>19</b>	Meckering Rd - SLK 10.77 - Remove failing culvert and replace with new/Dowerin - Konnongorring and Calingiri roads - Patch bitumen potholes with cold mix.
<b>20</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets /Meckering Rd - SLK



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	10.77 - Remove failing culvert and replace with new/Jennacubbine East - Backfill washouts over culverts/Townsite - Remove street sweeping piles.
<b>21</b>	WEEKEND
<b>22</b>	WEEKEND
<b>23</b>	Rubbish run/Refuse site maintenance/Railway Tce/ public toilets /Meckering Rd - SLK 10.77 - Remove failing culvert and replace with new/Townsite - Remove fallen tree limbs from street verges.
<b>24</b>	Meckering Rd - SLK 10.77 - Remove failing culvert and replace with new/Konnongorring West - Patch bitumen potholes with cold mix/ GSC Playground - Rake and remove leaves, limbs and debris.
<b>25</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets /Meckering Rd - SLK 10.77 - Remove failing culvert and replace with new/Calingiri rd. - SLK 15.30 - 21.26 - Clean inlet and outlets of culverts.
<b>26</b>	PUBLIC HOLIDAY
<b>27</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets /Staff Leave/Meckering Rd - SLK 10.77 - Remove failing culvert and replace with new.
<b>28</b>	WEEKEND
<b>29</b>	WEEKEND
<b>30</b>	Rubbish run/Refuse site maintenance/Railway Tce public toilets /Meckering Rd - SLK 10.77 - Remove failing culvert and replace with new/Calingiri Rd - SLK 21.26 - 24.76 - Peg out sub base pavement width for stabilising/ Calingiri rd. - Call out - Remove fallen trees.
<b>31</b>	Meckering Rd - SLK 10.77 - Remove failing culvert and replace with new/Calingiri Rd - SLK 21.26 - 24.76 - Peg out sub base pavement width for stabilising/Townsite - Rake and remove leaves and debris from drains and grates/Tyndall rd. - Patch sandholes, remove fallen trees/Williams Rd - Install RSN and inspect, repair signs where required.

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**MAINTENANCE GRADING REPORT – DECEMBER 2022**

<b>SOUTH WEST</b>		<b>SOUTH EAST</b>	
<b>ROAD NAME</b>	<b>DATE</b>	<b>ROAD NAME</b>	<b>DATE</b>
ANDERSON	27.7.22	ABBATOIR	10.6.22
BEBAKINE	13.12.22	BERRING	21.12.22
BEECROFT	5.12.22	BERRING E	10.11.22
BOLGART EAST	20.12.22	BOASE	27.7.22
CHITIBIN	27.7.22	BROOKSBANK	1.12.22
CLARKE	13.6.22	DICK ST	10.6.22
CLAY PIT	3.10.22	GEORGE ST	10.6.22
EATON	30.9.22	HAGBOOM STH	7.10.22
GOON GOONING	24.6.22	HAYWOOD ST	10.6.22
HUGHES	8.12.22	HULLOGINE	25.10.22
JENNACUBBINE E	13.12.22	KUNZIA WAY	10.6.22
KROE HUT	3.10.22	MARTINDALE WAY	10.6.22
LAWLER	9.12.22	PATTERSON	1.12.22
LEESON	28.7.22	PEAR TREE DRIVE	16.12.22
LONG FORREST	15.12.22	ROBERT	6.12.22
MC LEAN	28.9.22	SLATER ST	16.12.22
MUGGIN MUGGINS	7.7.22	SADLER	10.10.22
ROSSMORE	30.9.22	SALMON GUM WAY	16.12.22
ROWLES	19.12.22	SHORT ST	10.6.22
SAWYER	7.9.22	SMITH ST	10.6.22
SHEEN	6.7.22	UCARTY	15.12.22
SMITH	6.10.22	YORK GUM WAY	9.6.22
TYNDALL	12.12.22	WATERHOUSE WAY	10.6.22
WONGAMINE	5.7.22	WHITE ST	10.6.22
		WILLIAM ST	16.12.22

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**NORTH WEST**

<b>ROAD NAME</b>	<b>DATE</b>
BURNT HILL	8.12.22
BURABADJI	27.10.22
CACTI	25.2.22
CARTER	17.11.22
COULTHARD	18.3.22
DEW	17.5.22
DONALD	17.3.22
GLATZ	2.11.22
HAYWOOD	21.3.22
JONES	8.12.22
KONNONGORRING W	7.12.22
LORD	3.11.22
MORREL	20.5.22
PINKWERRY	19.5.22
WHITFIELD	9.12.22

**NORTH EAST**

<b>ROAD NAME</b>	<b>DATE</b>
BERRING	17.2.22
BOTHERLING E	14.12.22
BURABADJI E	15.8.22
BYBERDING	6.5.22
CARTER EAST	13.12.22
COOPER	16.5.22
DEAN	10.5.22
DOWERIN- KONNONGORRING	7.12.22
EGAN	24.10.22
EVANS	14.2.22
FAIRLEE	12.5.22
GABBY QUOI QUOI	11.5.22
GRIFFITH WHALEY	9.12.22
KALGUDDERING W	16.5.22
KING	21.10.22
LAKE	9.2.22
MOUNTJOY	10.5.22
NAMBLING NTH	17.2.22
OAKPARK	14.12.22
PRYOR	9.2.22
SAWYER	14.2.22
SCHELL	21.10.22
SEIGERT	10.5.22
SLATER	24.10.22
SPARK	20.10.22
WHITE	20.5.22
WILLIAMS	17.5.22

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**MAINTENANCE GRADING REPORT – JANUARY 2023**

<b>SOUTH WEST</b>		<b>SOUTH EAST</b>	
<b>ROAD NAME</b>	<b>DATE</b>	<b>ROAD NAME</b>	<b>DATE</b>
ANDERSON	27.7.22	ABBATOIR	10.6.22
BEBAKINE	6.2.23	BERRING	21.12.22
BEECROFT	23.1.23	BERRING E	10.11.22
BOLGART EAST	19.1.23	BOASE	27.7.22
CHITIBIN	27.7.22	BROOKSBANK	1.12.22
CLARKE	13.6.22	DICK ST	10.6.22
CLAY PIT	3.10.22	GEORGE ST	10.6.22
EATON	30.9.22	HAGBOOM STH	7.10.22
GOON GOONING	23.1.23	HAYWOOD ST	10.6.22
HUGHES	8.12.22	HULLOGINE	25.10.22
JENNACUBBINE E	13.12.22	KUNZIA WAY	10.6.22
KROE HUT	3.10.22	MARTINDALE WAY	10.6.22
LAWLER	9.12.22	PATTERSON	1.12.22
LEESON	28.7.22	PEAR TREE DRIVE	16.12.22
LONG FORREST	24.1.23	ROBERT	6.12.22
MC LEAN	28.9.22	SLATER ST	16.12.22
MUGGIN MUGGINS	7.7.22	SADLER	10.10.22
ROSSMORE	30.9.22	SALMON GUM WAY	16.12.22
ROWLES	19.12.22	SHORT ST	10.6.22
SAWYER	7.9.22	SMITH ST	10.6.22
SHEEN	6.7.22	UCARTY	15.12.22
SMITH	19.1.23	YORK GUM WAY	9.6.22
TYNDALL	6.2.23	WATERHOUSE WAY	10.6.22
WONGAMINE	5.7.22	WHITE ST	10.6.22
		WILLIAM ST	16.12.22

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**NORTH WEST**

<b>ROAD NAME</b>	<b>DATE</b>
BURNT HILL	8.12.22
BURABADJI	27.10.22
CACTI	25.2.22
CARTER	17.11.22
COULTHARD	18.3.22
DEW	17.5.22
DONALD	17.3.22
GLATZ	2.11.22
HAYWOOD	21.3.22
JONES	8.12.22
KONNONGORRING W	11.1.23
LORD	18.1.23
MORREL	20.5.22
PINKWERRY	11.1.23
WHITFIELD	9.12.22

**NORTH EAST**

<b>ROAD NAME</b>	<b>DATE</b>
BERRING	17.2.22
BOTHERLING E	14.12.22
BURABADJI E	15.8.22
BYBERDING	6.5.22
CARTER EAST	17.1.23
COOPER	16.5.22
DEAN	10.5.22
DOWERIN- KONNONGORRING	16.1.23
EGAN	24.10.22
EVANS	14.2.22
FAIRLEE	12.5.22
GABBY QUOI QUOI	11.5.22
GRIFFITH WHALEY	9.12.22
KALGUDDERING W	16.5.22
KING	21.10.22
LAKE	9.2.22
MOUNTJOY	10.5.22
NAMBLING NTH	17.2.22
OAKPARK	14.12.22
PRYOR	9.2.22
SAWYER	14.2.22
SCHELL	21.10.22
SEIGERT	10.5.22
SLATER	24.10.22
SPARK	20.10.22
WHITE	20.5.22
WILLIAMS	17.5.22



**13.5 PARKS & GARDENS REPORT**  
 David Long

**PARKS & GARDENS DECEMBER 2022**

DATE	WORK DESCRIPTION
1	Tennis courts and pavilion - edge and mow lawns, clean courts for tennis, install shade sails/Gym and Pavilion - Reticulation checks and repairs/Townsite - street sweeping.
2	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Administration offices - blow down verandas and entry ways, rake and remove leaves, limbs and debris from surrounds/Daily watering schedule/Administration offices - edge and mow lawn.
3	WEEKEND
4	WEEKEND
5	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/townsite- prune vegetation overhanging footpaths and property fence line/Football and Hockey ovals - reticulation check and repairs/Cricket pitch - mow/Railway tce - edge and mow lawns, weed control/APU - Unit 7 - reticulation repairs/Daily watering schedule.
6	townsite- prune vegetation overhanging footpaths and property fence line/Koomal Village - edge and mow lawns/garden bed maintenance Railway museum - clean down veranda, tidy up surrounds/Cricket pitch - mow and verti mow/
7	townsite- prune vegetation overhanging footpaths and property fence line/Administration office - Garden bed maintenance, blow down verandas and clean surrounds/Mortlock Lodge - edge and mow lawns, garden bed maintenance/Cricket pitch - mow and verti mow/
8	Cricket pitch - verti mow/Jennacubbine Hall - weed control and trim weeds around hall surrounds.
9	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Football oval - mow and weed trim surrounds/Daily watering schedule/
10	WEEKEND
11	WEEKEND
12	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Football oval - mow/Pavilion + Gym - mow lawns/Daily watering schedule/Townsite Lawns - edge and mow lawns on all parks and street verges.
13	Hockey oval mow and weed trim surrounds/Tennis pavilion - edge and mow lawns/GSC - mow and weed trim surrounds/Town streets - sweep.
14	Daily watering schedule/Townsite - weed control on blocks and street verges/Cricket pitch - mow and clean thatch off pitch surface, water and fertilise.
15	Townsite - weed control on blocks and street verges/Cricket pitch - watering/Tennis pavilion - edge and mow lawns, trim weeds/Football and

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	Hockey ovals - reticulation check and repairs as required.
<b>16</b>	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Daily watering schedule/Pavilion + Gym - edge and mow lawns, trim weeds, blow down paved areas/Caravan Park - mow lawns.
<b>17</b>	WEEKEND
<b>18</b>	WEEKEND
<b>19</b>	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Daily watering schedule/
<b>20</b>	Townsite Lawns - edge and mow lawns on all parks and street verges/Railway Tce - Top dress lawns where required on bare and low areas/Town streets - sweep/Football and Hockey oval - reticulation check and repairs as required.
<b>21</b>	Daily watering schedule/Townsite - summer weed and caltrop control on street verges and vacant block/Jennacubbine Hall - Rake and remove leaves , limbs and debris in preparation for hire event.
<b>22</b>	7 Forward st - Edge and mow lawns, garden bed maintenance/Mortlock Lodge - Edge and mow lawns, Garden bed maintenance/Townsite - summer weed and caltrop control on street verges and vacant block/Townsite - sweep streets.
<b>23</b>	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Daily watering schedule/Townsite - summer weed and caltrop control on street verges and vacant block/Townsite - sweep streets.
<b>24</b>	WEEKEND
<b>25</b>	WEEKEND
<b>26</b>	Public Holiday
<b>27</b>	Townsite Lawns - edge and mow lawns on all parks and street verges/Daily watering schedule.
<b>28</b>	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Daily watering schedule/Mortlock Lodge - mow lawns/APU - Garden bed maintenance/CRC - remove leaves and debris from entrances/Daily watering schedule/
<b>29</b>	Townsite - summer weed and caltrop control on street verges and vacant block/Public Toilets and War Memorial-rake and tidy/APU - Garden bed maintenance.
<b>30</b>	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Daily watering schedule.
<b>31</b>	WEEKEND

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**PARKS & GARDENS JANUARY 2023**

<b>DATE</b>	<b>WORK DESCRIPTION</b>
<b>1</b>	WEEKEND
<b>2</b>	PUBLIC HOLIDAY
<b>3</b>	Daily watering schedule/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Railway Tce - mow lawns/Railway Tce - Top dress lawns with compost mix/Millstead - Garden bed maintenance/Koomal Village - Garden bed maintenance.
<b>4</b>	Daily watering schedule/Cricket pitch - weed, mow and fertilise/Hockey oval - mow and weed trim surrounds.
<b>5</b>	Football Oval - Mow and trim surrounds, reticulation checks and repairs/Mortlock Lodge - Garden bed maintenance/
<b>6</b>	Daily watering schedule/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Railway Tce - mow lawns/Tennis pavilion - edge and mow lawns, weed trim surrounds/Pavilion + Gym - edge and mow lawns, clean surrounds/Townsite - street sweeping.
<b>7</b>	WEEKEND
<b>8</b>	WEEKEND
<b>9</b>	Daily watering schedule/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Railway Tce - mow lawns/APU - Edge and mow lawns/Koomal Village - Edge and mow lawns.
<b>10</b>	WHS - Prompt safety WHS refresher and training/Pavilion + Gym - mow and edge lawns.
<b>11</b>	Football and Hockey ovals - mow and weed trim boundary surrounds/CRC - Rake and remove leaves and debris from entry and rear yard/32 Eaton - Edge and mow lawns, garden bed maintenance/7 Forward - mow lawn, garden bed maintenance.
<b>12</b>	Cricket Pitch - Compaction Roll, watering and weeding/41 High - Garden bed and yard maintenance/Mortlock Lodge - Garden bed and yard maintenance.
<b>13</b>	Daily watering schedule/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Railway Tce - mow lawns/Cricket Pitch - Compaction Roll, watering and weeding/Townsite Parks and Gardens - edge and mow lawns on all parks and street verges/Cemetery - Assist with burial duties/
<b>14</b>	WEEKEND
<b>15</b>	WEEKEND
<b>16</b>	Daily watering schedule/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Railway Tce - mow lawns/Administration Office - Rake and remove leaves and debris from surrounds, clean verandas and door access.
<b>17</b>	Daily watering schedule/Townsite Parks and Gardens - Reticulation checks and repairs/Mortlock Lodge - garden bed maintenance.
<b>18</b>	Townsite Parks and Gardens - edge and mow lawns on all parks and street verges/CRC - Rake and remove leaves and debris from surrounds, clean door access/Swimming Pool - mow lawn, weed trimming/



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<b>19</b>	APU - garden bed maintenance/mortlock Lodge - Garden bed maintenance/Railway Tce - Edge and weed lawns/Townsite - street sweeping.
<b>20</b>	Daily watering schedule/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Railway Tce - mow lawns/Railway Tce - Spread and level compost on lawns.
<b>21</b>	WEEKEND
<b>22</b>	WEEKEND
<b>23</b>	Daily watering schedule/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Railway Tce - mow lawns/Administration Office - Rake and remove leaves and debris from surrounds, clean verandas and door access/Townsite Lawns - edge and mow lawns on all parks and street verges/Pavilion + Gym - edge and mow lawns, Rake and remove leaves and debris, blow down paths and access points/Cricket Pitch - mow and weed pitch surrounds.
<b>24</b>	Townsite - street sweeping/Farmers club - spread and level compost, water/Cricket pitch - weed kikuyu runners from pitch edges/Hockey oval - weed trim surrounds/Tennis pavilion - mow and weed trim surrounds/APU - Garden bed maintenance/Mortlock lodge - Garden bed maintenance.
<b>25</b>	Townsite - street sweeping/Daily watering schedule/GSC - Playground - rake and remove leaves, limbs and debris/Football and Hockey ovals - mow and weed trim surrounds.
<b>26</b>	PUBLIC HOLIDAY
<b>27</b>	Daily watering schedule/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Railway Tce - mow lawns/Anstey park - Top dress lawn with compost.
<b>28</b>	WEEKEND
<b>29</b>	WEEKEND
<b>30</b>	Daily watering schedule/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Railway Tce - mow lawns/Anstey park - Top dress lawn with compost/Hockey oval - mow, weed trim along limestone wall/Cricket pitch - mow and fertilise.
<b>31</b>	Townsite - street sweeping/Football oval - mow and trim surrounds/Pavilion + Gym - edge and mow lawns, weed trim surrounds/Swimming pool - prune shrubs on boundary fenceline.

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**13.6 PLANT REPORT**  
 David Long

**DECEMBER 2022**

				KMS/HRS
FLEET	MACHINE	KM/HRS START	KM/HRS END	COMPLETED
GO 009	UTE	60963	-62103	-1140
GO 010	J DEERE	0	0	0
GO 015	UTE	87414	-91842	-4428
GO 016	UTE	200101	-200156	-55
GO 017	TRUCK	235485	-235738	-253
GO 018	TRUCK	272184	-274403	-2219
GO 019	TRUCK	562231	-562899	-668
GO 020	12 H	16554	-16592	-38
GO 021	12 M	10001	-10075	-74
GO 022	STEEL ROLLER	4876	-4876	0
GO 023	UTE	212189	-213856	-1667
GO 024	LOADER	9821	-9850	-29
GO 025	MULTI ROLLER	2855	-2861	-6
GO 026	UTE	209366	-212416	-3050
GO 027	TRUCK	280018	-282013	-1995
GO 028	BACKHOE	790	-796	-6
GO 033	COASTER BUS	184965	-185688	-723
GO 034	MASSEY	7203	-7206	-3
GO 037	UTE	110007	-110653	-646
GO 038	UTE	176044	-176778	-734
GO 039	UTE	286245	-288402	-2157
GO 040	SUV	0	0	0
GO 041	TRUCK	235737	-235865	-128
GO 042	UTE	131034	-131928	-894
GO 183	UTE	105889	-111828	-5939
GO SHIRE	SUV	0	0	0
GO SHIRE1	BUS	295360	-295709	-349
GO 015	UTE	Service		
GO 018	TRUCK	EGR and ABS repairs - Grease Nipples - Tailgate hinge.		
GO 020	CAT 12 H	Service		
GO 021	CAT 12 M	Service - Belly Plate		
GO 027	TRUCK	Fuse box -Front Mudguard		
GO 028	BACKHOE	Rear leg guide		
GO 038	UTE	Brakes		

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**JANUARY 2023**

				KMS/HRS
FLEET	MACHINE	KM/HRS START	KM/HRS END	COMPLETED
GO 009	UTE	-62103	63591	1488
GO 010	J DEERE	0	0	0
GO 015	UTE	-91842	94687	2845
GO 016	UTE	-200156	200205	49
GO 017	TRUCK	-235738	235978	240
GO 018	TRUCK	-274403	275782	1379
GO 019	TRUCK	-562899	562916	17
GO 020	12 H	-16592	16688	96
GO 021	12 M	-10075	10092	17
GO 022	STEEL ROLLER	-4876	4876	0
GO 023	UTE	-213856	213023	-833
GO 024	LOADER	-9850	9871	21
GO 025	MULTI ROLLER	-2861	2861	0
GO 026	UTE	-212416	215041	2625
GO 027	TRUCK	-282013	282841	828
GO 028	BACKHOE	-796	798	2
GO 033	COASTER BUS	-185688	185700	12
GO 034	MASSEY	-7206	7206	0
GO 037	UTE	-110653	111051	398
GO 038	UTE	-176778	177051	273
GO 039	UTE	-288402	289436	1034
GO 040	SUV	0	0	0
GO 041	TRUCK	-159800	160391	591
GO 042	UTE	-131928	132740	812
GO 183	UTE	-111828	114707	2879
GO SHIRE	SUV	0	0	0
GO SHIRE1	BUS	-295709	295766	57
GO 038	UTE	Coil - spark plugs - engine light		

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**13.7 BUILDING MAINTENANCE REPORT**

David Long

**BUILDING MAINTENANCE DECEMBER 2022**

DATE	WORK DESCRIPTION
1	Administration offices - clean gutters/CRC - Library and Surgery door lock replacement/Residential buildings - Evaporative air con servicing.
2	Pump station-Maintenance/Imhoff-maintenance/GSC Pavilion - assist with air conditioning services/CRC - Clean entrance to physiotherapist clinic, remove decals from doors/Swimming pool - Deliver spill kit for pump room.
3	WEEKEND
4	WEEKEND
5	Pump station-Maintenance/Imhoff-maintenance/Railway tce and Main st - Install Xmas decorations.
6	museum - Rake and remove leaves, limbs and debris from surrounds/Slaters homestead - repair flywire door on kitchen/Museum - Ceiling replacement in schoolroom/Jennacubbine Hall - check gas, inspect toilets and septic/
7	CRC - Wash down walls and entry's/Museum - Ceiling replacement in schoolroom/Caravan Park - sewer maintenance.
8	Pump station-Maintenance/Imhoff-maintenance/CRC - Door lock replacement/Konnongorring Hall - Clear blockage on toilets/Opshop - repair rear steps
9	Pump station-Maintenance/Imhoff-maintenance/Swimming Pool - Repair pool tiles, pump shed maintenance/41 Throssell - Evaporative air con service.
10	WEEKEND
11	WEEKEND
12	Pump station-Maintenance/Imhoff-maintenance/Jennacubbine Hall - Install padlocks on meter boxes/44 Hoddy st - toilet repairs/Caravan Park - ensuite taps.
13	Anstey park - Install sewer line pipe to connect toilet block to the sewer mains.
14	Cemetery - Assist with burial duties/Anstey park - Install sewer line pipe to connect toilet block to the sewer mains.
15	7 Forward st - Air conditioner service/Mortlock Lodge - Unit 3 - Interior refurbishment.
16	Pump station-Maintenance/Imhoff-maintenance/Caravan Park - Assist with weed clearing from around permanent sites/Cemetery - Assist with burial duties.
17	WEEKEND
18	WEEKEND
19	Pump station-Maintenance/Imhoff-maintenance/
20	Mortlock Lodge - Unit 3 - Interior refurbishment/Gumnuts - Meet and inspect plumbing requirements prior to refurbishment works.
21	Mortlock Lodge - Unit 3 - Interior refurbishment/Townsite - Assist with various Work Request Form tasks.
22	Tennis Pavilion - Door locks, leaking toilet cistern/& Forward st - Air conditioner repairs/ Go 018 - Take driver to pick up truck after repairs were completed/Mortlock Lodge - Unit 3 - Interior refurbishment.
23	Pump station-Maintenance/Imhoff-maintenance/Anstey Park - Sewer connection

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	works.
<b>24</b>	WEEKEND
<b>25</b>	WEEKEND
<b>26</b>	Public Holiday
<b>27</b>	Public Holiday
<b>28</b>	Cemetery - Assist with burial duties/Pump station 2 - clear blockage and reset alarms/Gumnuts - Disconnect plumbing for refurbishment works.
<b>29</b>	Gumnuts - Disconnect plumbing for refurbishment works and strip out for refurbishment works.
<b>30</b>	Pump station-Maintenance/Imhoff-maintenance.
<b>31</b>	WEEKEND

**BUILDING MAINTENANCE JANUARY 2023**

<b>DATE</b>	<b>WORK DESCRIPTION</b>
<b>1</b>	WEEKEND
<b>2</b>	PUBLIC HOLIDAY
<b>3</b>	Pump station-Maintenance/Imhoff-maintenance./Gumnuts - assist with toilet block refurbishment/Mortlock Lodge - Unit 3 - Bathroom renovations.
<b>4</b>	Gumnuts - assist with toilet block refurbishment.
<b>5</b>	Gumnuts - assist with toilet block refurbishment/Sewer - Clear blockage swimming pool/7 Forward st b- Replace air con filters/Mortlock Lodge - Unit 3 - Bathroom renovations.
<b>6</b>	Pump station-Maintenance/Imhoff-maintenance./Gumnuts - assist with toilet block refurbishment/Railway Tce - Reticulation repairs.
<b>7</b>	WEEKEND
<b>8</b>	WEEKEND
<b>9</b>	Pump station-Maintenance/Imhoff-maintenance./Railway Tce + Main st - Remove Xmas decorations/Mortlock Lodge - Unit 3 - Bathroom renovations.
<b>10</b>	WHS - Prompt Safety WHS refresher and training/Mortlock Lodge - Unit 2 - Paint around air conditioner after replacement/Mortlock Lodge - Unit 3 - Bathroom renovations.
<b>11</b>	Swimming Pool - Remove damaged shade sail/Mortlock Lodge - Unit 3 - Bathroom renovations.
<b>12</b>	Works Request - Complete various deliveries and jobs/Gumnuts - Paint ablution block interior walls/Cemetery - Organise material for burial/Mortlock Lodge - Unit 3 - Bathroom renovations, painting.
<b>13</b>	Pump station-Maintenance/Imhoff-maintenance./Cemetery - Assist with burial duties//Gumnuts - Paint ablution block interior walls.
<b>14</b>	WEEKEND
<b>15</b>	WEEKEND
<b>16</b>	Pump station-Maintenance/Imhoff-maintenance./Gumnuts - Reinstate plumbing fixtures.
<b>17</b>	Gumnuts - Reinstate plumbing fixtures/Mortlock Lodge - Unit 3 - Bathroom renovations, painting and tiling/Opshop - Install hand rails on rear steps/Gumnuts - construct cement pad and mesh cage for water heater.
<b>18</b>	Imhoff-maintenance./Caravan Park - Clear blockage/Gumnuts - Reinstate plumbing fixtures.

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<b>19</b>	Mortlock Lodge - Unit 3 - Bathroom renovations, painting and tiling/GSC Pavilion - Assist with air conditioner repairs.
<b>20</b>	Pump station-Maintenance/Imhoff-maintenance./Hockey oval - Reticulation repairs/Sewer - Clear blockage Wollyam St.
<b>21</b>	WEEKEND
<b>22</b>	WEEKEND
<b>23</b>	Pump station-Maintenance/Imhoff-maintenance./Gumnuts - Reinststate plumbing fixtures/Works depot - Replace lunch room door.
<b>24</b>	Sewer - Clear blockage Wollyam st/GSC pavilion - store room ceiling repairs.
<b>25</b>	GSC pavilion - store room ceiling repairs, pressure clean veranda.
<b>26</b>	PUBLIC HOLIDAY
<b>27</b>	Pump station-Maintenance/Imhoff-maintenance..
<b>28</b>	WEEKEND
<b>29</b>	WEEKEND
<b>30</b>	Pump station-Maintenance/Imhoff-maintenance./Mortlock Lodge - Unit 3 - Renovations, painting/
<b>31</b>	Mortlock Lodge - Unit 3 - Renovations, painting/Swimming Pool - Prune trees and shrubs on boundary fenceline/Football oval - Reticulation valve repairs/Doctors Surgery - Fluoro light globe replacements.



**13.8 COMMUNITY DEVELOPMENT OFFICER**  
 Tahnee Bird

**MEETINGS/EVENTS/TRAINING**

30 February	Goomalling CRC – Harvest Festival The CRC has requested that Council consider taking over coordination of the Harvest Festival including entertainment, car display and food truck with the committee maintaining control of the markets. Loretta suggested that the CRC could still contribute funds as they're quite financial.
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**GRANTS**

STATUS	DETAILS
Complete – waiting for final invoice to acquit	<p><b>WA Bicycle Network (WABN) Funding</b></p> <p><b>High Street (\$80,000)</b></p> <ul style="list-style-type: none"> <li>Finally invoices from PRISM have been received and there was a significant underspend. In consultation with DoT funds have been allocated to end of trip facilities at the swimming pool including a bike repair station, bike pump, bike rack and water fountain to bring the total project cost up. The product will still come in under budget, any LRCIP left will be reallocated to future pathway improvements on High Street.</li> <li>End of trip have arrived and will be installed this week</li> <li>Acquittal to be completed by month end</li> <li>Activation to follow</li> </ul> <p><b>Lockyer Street (\$80,000)</b></p> <ul style="list-style-type: none"> <li>Lockyer Street project reserve is being reviewed by DoT as a possible project to complete in 2023-24 financial year (Council contribution \$40,000). (TBC)</li> </ul> <p><b>Quinlan street (\$TBC)</b></p> <ul style="list-style-type: none"> <li>The next round of WABN funding we will make application for a new pathways on Quinlan Street in the 2024-25/2025-26 round. The project will deliver a new pathways on Quinlan Street between Hoddy and Lockyer (as well as Hoddy Street crossing) in line with the Quinlan Street Road Closure/youth space development to ensure appropriate connectivity to the recreation ground.</li> <li>Road closure cannot be funded as part of the program, however any new pathways can be included.</li> </ul>
Current	<p><b>Goomalling Gumnuts – Softfall</b></p> <p>The softfall at the Gumnuts facility is in desperate need of replacement, ECRO advised it is a matter of urgency and was almost going to list the facility as non-compliant.</p>

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	<p>I am assisting gumnuts with a funding strategy and project plan with the aim of replacement by September this year if FRRR funding is approved.</p> <p>Total cost is \$23,200 including Council's in-kind removal of existing softfall which reduces the cash cost to Gumnuts by \$1650.</p> <p><b>Refer to attached project plan</b></p>
Current	<p><b>FRRR "In a Good Place" Program – Maangart Yorga Program</b></p> <ul style="list-style-type: none"> <li>• \$1600 left to spend – having difficulty sourced facilitator</li> </ul>

OPEN PROJECTS/EVENTS	
STATUS	DETAILS
Current/ongoing	<p><b>Pioneers' Pathway</b></p> <p>PP is a collaborative marketing initiative marketed in the Australia's Golden Outback – from Toodyay to Merredin following the prospecting route to the Goldfields.</p> <hr/> <p>Nil updates</p>
Ongoing/ongoing	<p><b>Experience Perth – Avon Tourism</b></p> <ul style="list-style-type: none"> <li>- 2023 Planner to be created by Scamper (creators of the Avon Valley Brand) – FINAL planner ready for print</li> <li>- Caravan and Camping show is end of March</li> <li>- Dark Skies Campaign will be rolling out 2 March, we were hoping to host Experience Perth at the homestead, however works are being carried out and it wasn't available.</li> </ul>
Design	<p><b>Anstey Park Revitalisation</b></p> <ul style="list-style-type: none"> <li>• Nature Playground engaged for design and construction.</li> <li>• Preliminary site and design meeting has taken place.</li> <li>• Design to be finalised end of February/ early March</li> <li>• Construction commenced on customised elements</li> <li>• Installation onsite anticipated first half 2023-24</li> <li>• Assessment of trees near toilets carried out by Specialised Tree Service with recommended removal due to deteriorated health and due to the fact the leave and berries are poisonous to children and animals.</li> <li>• Boundary fence between 41 Railway Terrace and Anstey Park is asbestos, I have reservation about leaving it there considering we will be encouraging community to use the area. I am currently looking at fencing options. Consultations with neighbours is required.</li> <li>• Power still required to be reconnected</li> </ul>
Planning	<p><b>Club Light Program</b></p> <p><u>Scope</u></p>





	<p>Football (primary), Bowling Club (secondary), hockey club (subsequent) upgrade lighting to meet current Australian Standards for playing their respective sports and retrofit to LED to improve energy efficiency.</p> <p><b>Goomalling Bowling Club</b>                  We're working with Julie to complete their application to be endorsed at the March Council meeting and submitted by 31 March with works completed by June 2024. Club to pay 2/3. Council will need to explain in the application why they aren't contributing to the project.</p> <p><b>Goomalling Hockey Club</b>                  Hockey postponed until they can get the matching third, the club needs to raise an additional \$30,000 and will likely have to apply through the CSRFF process as the grants program concludes in 2024-25.</p> <p><b>Goomalling Football Club</b>                  After discussion with Ash Lord, President, there was an expectation that Council might contribute 1/3 of the project cost which will be around \$100,000.</p> <p><u>Anticipated Timeline</u>  <i>January/February</i> – Scope or works and quoting  <i>March</i> – determine final scope based on quotes whether Council can achieve football, bowling and hockey with the clubs contributions or just football (as an example). Football should definitely be considered the highest priority with safety concerns with the current provision of lighting.  <i>April - June</i> – Develop project plan including lifecycle planning, budget, GANTT timeline etc.  <i>June – September</i> – Application period  <i>November- December</i> Grant outcome  <i>January</i> – Tender (if over \$250,000)  <i>February – March 2024</i> – works to be carried out</p>
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PIPELINE PROJECTS	
STATUS	DETAILS
On hold	Reconciliation Action Plan
On hold	Old Native Reserve preservation and interpretation
On hold	Ballardong Koort (heart) Mural
On hold	Healing Stories from Koomal
On hold	She Did
On hold	Youth Precinct
On hold	Cricket training nets

**SHIRE OF GOOMALLING**  
AGENDA FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 15 FEBRUARY 2023



**Upcoming events**

23 February Back to Goomalling Event

# GOOMALLING GUMNUTS INC.

## Early Learning Centre

PO Box 189, Goomalling WA 6460  
(08) 9629 1188, [gumnutsinc@bigpond.com](mailto:gumnutsinc@bigpond.com)



## PROJECT PLAN

Goomalling Early Learning Centre Soft Fall Project

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## Community Profile

The Shire of Goomalling is 132km north-east of Perth metropolitan area, and surrounded by the rural Shires of Toodyay, Northam, Cunderdin, Wongan Ballidu, Dowerin and Victoria Plains. Goomalling district spans an area of 1,845 square kilometres and is in the Avon subregion of the Wheatbelt.

According to the 2021 Census there are currently 955<sup>1</sup> people living in the Shire of Goomalling, of which 46 (4.8%) were aged 0-4 years old.

## Background

Childcare offers babies, toddlers and pre-schoolers the opportunity to understand the world they live in, learn social structures, emotional regulation and nurture a love of learning that can be carried with them throughout their life. The early years are important, as how the brain cultivates is significantly influenced by what's occurring in the child's environment and their interaction with other people.

Research demonstrates that children who participate in quality preschool programs are more likely to transition to school equipped with the social, cognitive and emotional tools they need to learn. Frequent attendance to high quality day care promotes independence and important social skills. By interacting with different people, children learn to share, play and problem solve.

Goomalling Gumnuts is a not-for-profit, community run early learning centre that was established in 2004 to provide supervised care for children aged 0 to 4 years within the Shire of Goomalling and surrounding districts. Gumnuts is an accredited long day-care centre with a capacity of 19 children.<sup>2</sup>

Goomalling Gumnuts has 49 registered children during 2022-23 with the following children that require additional support.

Specialised support category	No.
Department of Child Protection	1
At Risk	3
Additional needs	1
Aboriginal and Torres Strait Islander	3

Goomalling Gumnuts Early Learning Centre is an essential community service that ensures:

- Parents and caregivers can return to work
- Parents and caregivers can receive respite
- Department of Child Protection can register children for priority care
- Families have the option to enroll children in a structured learning environment that supports transition to school
- Businesses can retain skilled staff
- Skilled job opportunities are available within the community (Early Learning)
- Intergenerational relationships with the community garden partnership

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<sup>1</sup> [2021 Goomalling. Census All persons QuickStats | Australian Bureau of Statistics \(abs.gov.au\)](https://www.abs.gov.au/australian-bureau-of-statistics)

<sup>2</sup> Number is based on current staffing levels and is dependent of the age of children register. [Goomalling Gumnuts Inc. | ACECQA](#)

COVID-19 had a significant impact on the Centre with a reduction in numbers as a result of lockdowns and fear in relation to germ spread. The centre is slowly recovering however the flow on effect of the event, including escalated operational and maintenance costs have made it difficult for the centre to carry out capital works and larger projects such as the soft fall project. **The centre relied on its financial reserves during the pandemic to remain operational.**

Shire of Goomalling currently subsidises the centre to ensure continuity by providing financial assistance for insurances as well as covering the cost of the built facility including water and electricity charges.

## Project purpose

Goomalling Gumnuts Early Learning Centre Soft fall Project is the renewal of the outdoor play space to increase safety and guarantee compliance with the National Quality Standard (NQ8) in order to maintain status as an accredited day care centre.

The current soft fall no longer meets the safety requirements as its condition is showing significant signs of deterioration due to UV exposure and age, including powdery residual rubber particles on top of the surface and prevalent cracking also posing a hazard. The dark colour also provide challenges with heat retention on the surface during summer months.

Anticipated project benefits:

- Increase aesthetics of the facility to attract and retain families
- Improved safety
- Ensure compliance with relevant National Quality Standards for an accredited day care centre
- Maintain sound accessibility for people with disability and children with mobility concerns (compared to other soft fall options)
- To comply with regulation 4.3 Physical Environment 103.1 “premise, equipment and furniture to be clean, safe and in good repair”

## Deliverables

Outputs	Performance measures
Installation of new soft fall in the daycare centre play space	Completed in accordance with timeframes, budget and relevant National Quality Standards

## Outcomes

Outcomes	Performance Measures
Ensure compliance with standards expected of an accredited day care centre	Maintain status as an accredited day care centre, feedback from the Education and Care Regulatory Unit (ECRU)
Maintain membership numbers due to improved facilities	Member statistics
Enhanced user experience	Positive feedback from community groups/users, educators and families



## Options analysis

Option	Outcome
Do nothing	<ul style="list-style-type: none"> <li>• Soft fall further deteriorates and become a hazard</li> <li>• The centre loses its accreditation status and can no longer receive grants</li> <li>• Lose members due to unsuitable facility</li> </ul>
Renew soft fall with EPDM	<ul style="list-style-type: none"> <li>• Cheapest options</li> <li>• Ensures compliance</li> <li>• Doesn't maintain its colour as well as Rosehill TPV®</li> <li>• Enhances aesthetics</li> </ul>
Renew soft fall with Rose Hill TPV® ( <b>preferred option</b> )	<ul style="list-style-type: none"> <li>• Ensures compliance</li> <li>• Maintain colour longer than EPDM</li> <li>• Better UV stability</li> <li>• No-porus compared to EPDM the surface stays softer for longer</li> <li>• Enhances aesthetics</li> </ul>
Replace with other soft fall options such as sand and/or mulch	<ul style="list-style-type: none"> <li>• Sand or mulch with need the ability to be covered to prevent animal excretion</li> <li>• More labour intensive due to sand and mulch requiring regular screening</li> <li>• Additional cleaning required in centre due to residual sand and mulch</li> <li>• Playground area become inaccessible to children with disability and mobility issues</li> </ul>

## Stakeholders

Stakeholder	Benefit
Goomalling Gumnuts	DIRECT <ul style="list-style-type: none"> <li>• Retain members</li> <li>• Increased members</li> <li>• Meets National Quality Standards</li> <li>• Meets compliance</li> </ul>
Users	DIRECT <ul style="list-style-type: none"> <li>• Enhanced user experience with high quality facilities</li> <li>• Enhanced safety</li> </ul>
Local businesses	INDIRECT <ul style="list-style-type: none"> <li>• Retention of skilled staff</li> </ul>
Community Garden Group	INDIRECT <ul style="list-style-type: none"> <li>• Foster intergenerational relationships</li> </ul>
Local families	INDIRECT <ul style="list-style-type: none"> <li>• Flexible education options</li> <li>• Respite</li> <li>• Ability to return to work</li> </ul>
Shire of Goomalling	INDIRECT <ul style="list-style-type: none"> <li>• Improved community facilities</li> <li>• Increased liveability of community</li> </ul>



**PROJECT PLAN**  
Goomalling Gumnuts Early Learning Centre – Softfall Project

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## Timeline

2022-23								2023-24					
Milestone	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23
<i>Request for Quote EOI</i>													
<i>Project plan</i>													
<i>Application FRRR</i>													
<i>Application Chalice/Bendigo/Opshop</i>													
<i>Funding announcements</i>													
<i>Contract confirmed and works completed</i>													
<i>Acquittal</i>													

## Budget

Item	Budget (ex GST)
Removal of existing soft fall	\$ 1,650
Site preparation, supply and install new Rosehill TPV® soft fall	\$ 21,550
<b>Total:</b>	<b>\$ 23,200</b>

## Funding Strategy

Item	(ex GST)	Confirmed	
FRRR	\$ 10,000	N	
Chalice Mining	\$ 1,000	N	
Bendigo Bank	\$ 1,000	N	
Goomalling Community Opshop	\$ 2,000	N	
Goomalling Gumnuts Inc	\$ 5,000	Y	
Fundraising/Dowering Field Days	\$ 2,550	N	
Shire of Goomalling	\$ 1,650	Y	In-kind Removal of existing soft fall
<b>Total:</b>	<b>\$ 23,200</b>		

## Strategic Alignment

### Shire of Goomalling Strategic Community Plan 2019-2029

- 1.2 Create an environment that provides for a caring and healthy environment
  - 1.2.5 Advocate for provision of educational services within the community

### Wheatbelt Development Commission (WDC) Blueprint

- 3.3 Community amenity contributed to community well-being and liveability and create economic opportunity

## Risks

Risk	Rating	Control
project goes over budget	LOW	<ul style="list-style-type: none"> <li>allow for contingency in budget</li> <li>organise contractor site assessment</li> <li>assign a project manager</li> </ul>
loss of members	MED	<ul style="list-style-type: none"> <li>undertake further member consultation to identify future programming opportunities</li> <li>keep members informed throughout project</li> <li>work with members to implement national initiatives to increase participation</li> </ul>
Project objectives differ from community expectations	LOW	<ul style="list-style-type: none"> <li>Management committee comprises of members</li> <li>Regular community consultation</li> </ul>
Differ focus group expectations	LOW	<ul style="list-style-type: none"> <li>Involve all stakeholders in development of concept plans</li> </ul>
Contractor non-compliant with legislation	MED	<ul style="list-style-type: none"> <li>Periodic audit of contractor's project plan</li> <li>verify contractor credentials and previous experience completing similar projects</li> <li>assign a project manager</li> </ul>
Risk of litigation, public liability and professional negligence	LOW	<ul style="list-style-type: none"> <li>Ensure all contractors follow centre procedures</li> <li>Ensure all insurance cover required are authorised</li> <li>Ensure supplier has public liability</li> </ul>
Contractors go out of business	MED	<ul style="list-style-type: none"> <li>Due diligence completing the EOI process to ensure contractors have a sound track record, have capability to complete the works and are financially stable</li> <li>Work with Council to identify WALGA preferred suppliers that have a proven track record are preferred suppliers in the Local Government sector</li> </ul>
Change of staff/ Councillors	MED	<ul style="list-style-type: none"> <li>Orientate new staff and management committee members</li> <li>Have a contingent staff member informed in case project manager is unable to fulfil duties</li> </ul>

## Project Contacts

Name	Role	Responsibility	Phone	Email
Gillian Dickinson	Centre Coordinator	Project Manager	9629 1188	<a href="mailto:gumnutsinc@bigpond.com">gumnutsinc@bigpond.com</a>
Karen Mannaerts	Centre Administrator	Communications Public Relations Contingent Project Manager	9629 1188 0418849455	<a href="mailto:gumnutsinc@bigpond.com">gumnutsinc@bigpond.com</a>
Jo Bywaters	Chairperson	Management Committee Contact	0427513548	<a href="mailto:bywaters86@hotmail.com">bywaters86@hotmail.com</a>
Tahnee Bird	Community Development Officer	Assist with funding strategy/Council approvals	0439170689	<a href="mailto:cdo@goomalling.wa.gov.au">cdo@goomalling.wa.gov.au</a>

## Communication Matrix

Name	Organisation	Communication points	Lead
Tahnee Bird	Local Council	Council approvals and assistance with grant access/writing. Scheduling with regard to removal and disposal of existing soft fall	Council/Community Contact
Joanna Bywaters	President, Goomalling Gumnuts	Committee approvals and confirmation of budget contribution	Chairperson
Gillian Dickinson	Goomalling Gumnuts	Project manager including procurement, funding applications and scheduling	Centre Coordinator
Karen Mannaerts	Goomalling Gumnuts	Member and community engagement, administration and communication on behalf of the Centre. Contingent Project manager	Centre Administrator
Contractors	To be determined via EOI	Complete works in accordance with engagement contract. Liaise with project manager. Scheduling.	

**SHIRE OF GOOMALLING**  
AGENDA FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 15 FEBRUARY 2023



**14. MEETING CLOSURE**