

Shire of Goomalling



COUNCIL MEETING AGENDA

June 2021





TABLE OF CONTENTS

Item No	Description	Page No
1.	DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS	3
2.	RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE	3
3.	DECLARATION OF FINANCIAL / IMPARTIALITY / PROXIMITY INTEREST	3
4.	PUBLIC QUESTION TIME	3
5.	APPLICATION FOR MEMBERS FOR LEAVE OF ABSENCE	3
6.	CONFIRMATION AND RECEIVING OF MINUTES/BUSINESS ARISING	3
	6.1 Ordinary Meeting of Council – 19 May 2021	
7.	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	3
8.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	3
9.	OFFICERS' REPORTS	4
	9.1 Schedule of Accounts – May 2021	5-36
	9.2 Monthly Financial Reports – May 2021	37-113
	9.3 Delegations	114-115
	9.4 Write-off 2 Bushfire Infringements	116-117
	9.5 Waste Contract	118-129
	9.6 Planning Services	130-131
	9.7 Application of Common Seal – Department of Transport Agreements	
10.	ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	132
11.	NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL	132
12.	MATTERS BEHIND CLOSED DOORS	132
13.	INFORMATION BULLETIN	
	13.1 Inward Correspondence	132-133
	13.2 Action List	134
	13.3 Chief Executive Officer's Report	135
	13.4 Works Manger's Report	136-139
	13.5 Parks & Gardens Report	140-141
	13.6 Plant Report	142
	13.7 Building Maintenance Report	143
	13.8 Community Development Officer's Report	144-146
14.	MEETING CLOSURE	146



NYOONGAR ACKNOWLEDGEMENT

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

NOTICE OF MEETING

Meeting No. 5 of 2021 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 16 June 2021 beginning at 3.00pm.

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE

2.1. Attendance

Council	Vice President & Chairperson	Cr Roland Van Gelderen
	Councillor	Cr Christine Barratt
	Councillor	Cr Casey Butt
	Councillor	Cr Julie Chester
	Councillor	Cr Rodney Sheen
	Councillor	Cr Brendon Wilkes
Administration	Chief Executive Officer	Mr Peter Bentley
	Finance Manager	Miss Natalie Bird
	Works Manager	Mr David Long

2.2. Apologies

2.3. Approved Leave of Absence

Cr Barry Haywood

3. DECLARATION OF:

- FINANCIAL INTEREST
- MEMBERS IMPARTIALITY INTEREST
- PROXIMITY INTEREST

4. PUBLIC QUESTION TIME

5. APPLICATION FROM MEMBERS FOR LEAVE OF ABSENCE

6. CONFIRMATION AND RECEIVING OF MINUTES & BUSINESS ARISING

6.1 Ordinary Meeting of Council held Wednesday 19 May 2021

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS



9. OFFICERS' REPORTS

9.1 SCHEDULE OF ACCOUNTS PAID 1 MAY 2021 TO 31 MAY 2021

File Reference	
Disclosure of Interest	Nil
Applicant	Not Applicable
Previous Item Numbers	No Direct
Date	12 April 2021
Author	Chloe Watson, Accounts Payable
Authorising Officer	Natalie Bird, Finance Manager
Attachments	
1. Schedule of Payments - May 2021 2. Corporate Credit Card Statements April 2021	

Summary

FUND VOUCHERS AMOUNT

EFT 3140 to 3225	\$336,366.70
Direct Debits 8463 to 8466	\$86,399.71
Cheque 15242 (missed from April report)	\$602.97
Cheques 15243-15250	\$10,172.86
Payroll 6463 & 6488	\$89,616.00
Super DD13270 & 13288	\$16,464.41
TOTAL	\$539,622.65

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

Approve vouchers from the Municipal Fund and Trust Fund as detailed:

EFT 3140 to 3225	\$336,366.70
Direct Debits 8463 to 8466	\$86,399.71
Cheque 15242 (missed from April report)	\$602.97
Cheques 15243-15250	\$10,172.86
Payroll 6463 & 6488	\$89,616.00
Super DD13270 & 13288	\$16,464.41
TOTAL	\$539,622.65



9.2 FINANCIAL REPORT FOR MAY 2021

File Reference	Not Applicable
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	10 June 2021
Author	Natalie Bird, Finance Manager
Authorising Officer	Natalie Bird, Finance Manager
Attachments	
1. Monthly Financial Report to 31 May 2021	

Summary

In accordance with the *Local Government (Financial Management) Regulations 1996*, to follow is the presentation of the Monthly Financial Reports to Council.

Background

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

Statutory Environment

Local Government Act 1995 – Section 6.4 (as amended)
Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

Policy Implications

No specific policy regarding this matter.

Financial Implications

Ongoing management of Council funds

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
4.1.4	Provide reporting processes in a transparent, accountable and timely manner

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

1. Receive the Monthly Financial Report to 31 May 2021

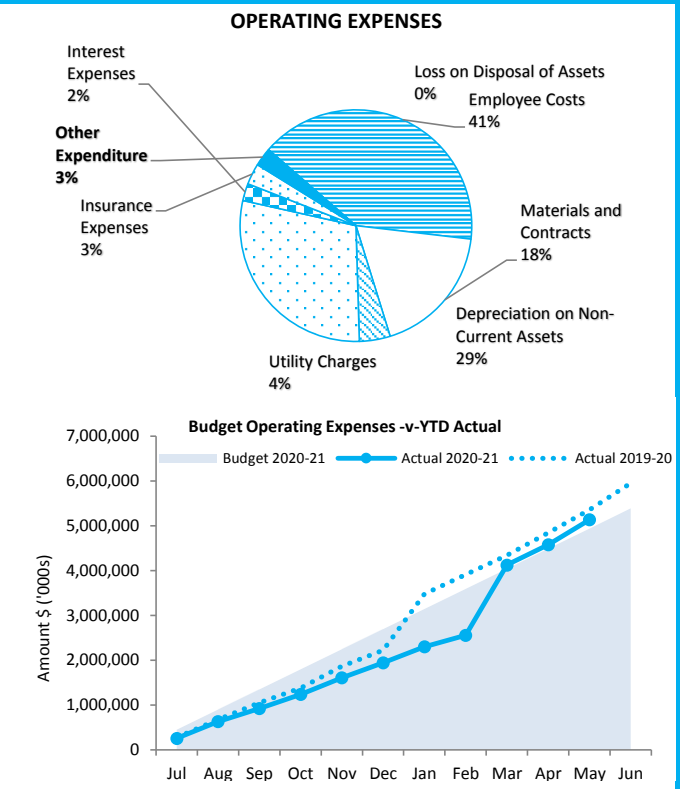
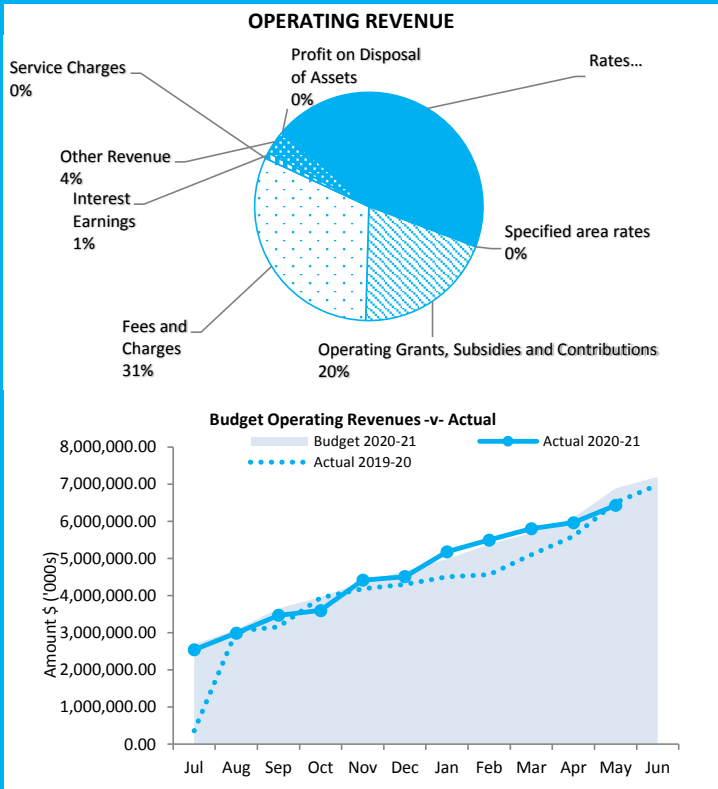
SHIRE OF GOOMALLING
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 May 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

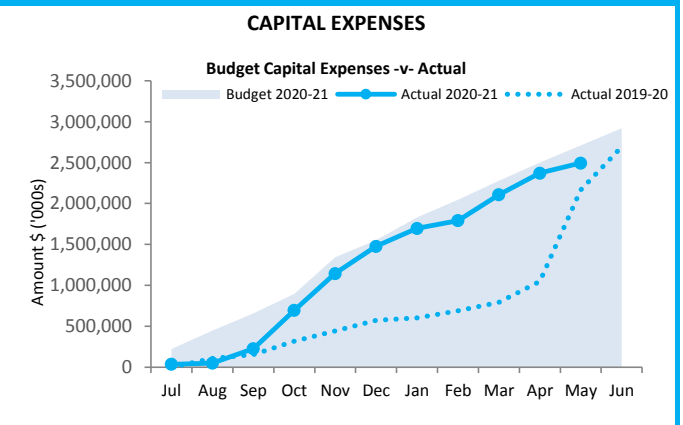
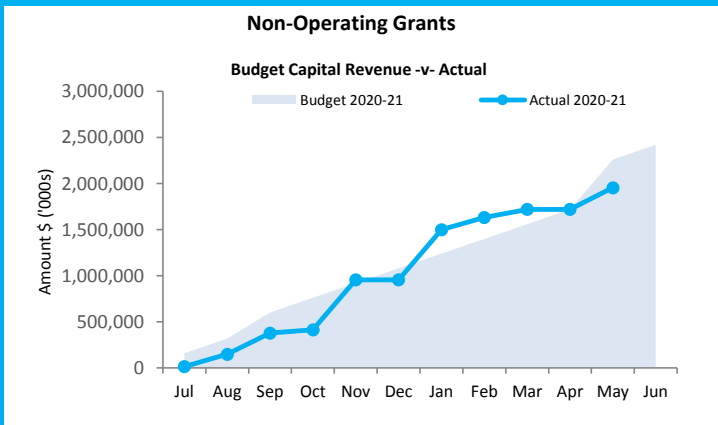
TABLE OF CONTENTS

Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Note 1 Statement of Financial Activity Information	8
Note 2 Cash and Financial Assets	9
Note 3 Receivables	10
Note 4 Stock	11
Note 5 Payables	12
Note 6 Rate Revenue	13
Note 7 Disposal of Assets	14
Note 8 Capital Acquisitions	15-16
Note 9 Borrowings	17-18
Note 10 Cash Reserves	19
Note 11 Other Current Liabilities	20
Note 12 Operating grants and contributions	21
Note 13 Non operating grants and contributions	22
Note 14 Explanation of Material Variances	23

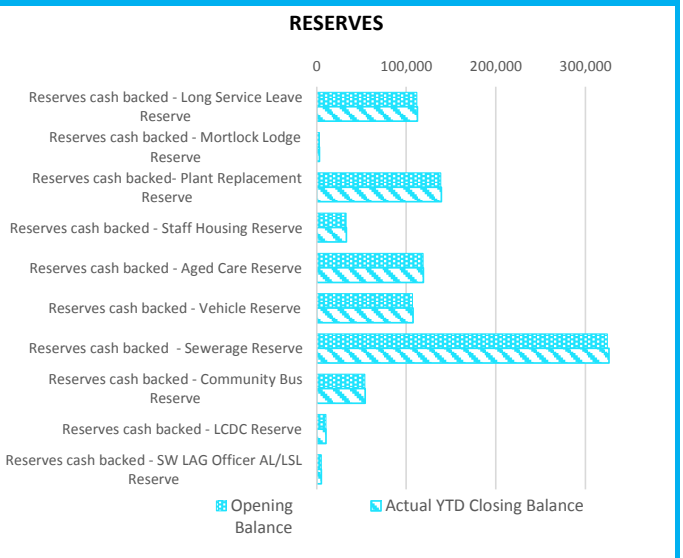
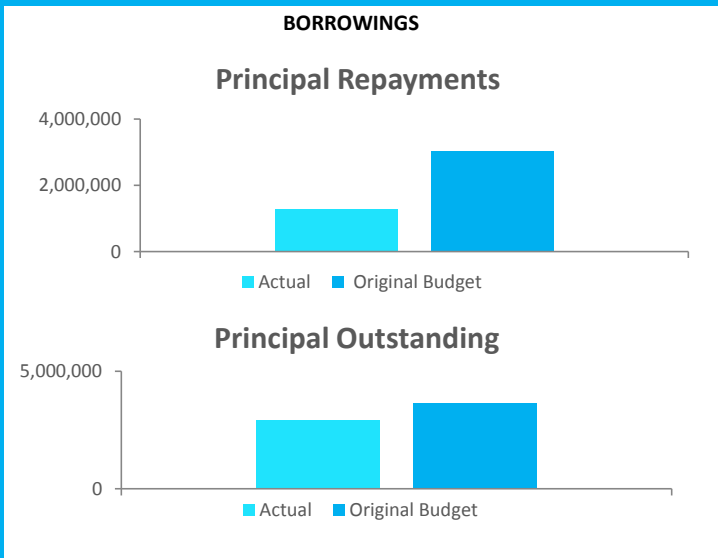
OPERATING ACTIVITIES



INVESTING ACTIVITIES



FINANCING ACTIVITIES



Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	(\$0.16 M)	(\$0.16 M)	(\$0.29 M)	(\$0.13 M)
Closing	\$0.00 M	\$0.17 M	(\$0.48 M)	(\$0.65 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$0.78 M	% of total
Unrestricted Cash	(\$0.20 M)	(25.3%)
Restricted Cash	\$0.98 M	125.3%

Refer to Note 2 - Cash and Financial Assets

Payables	
	\$0.04 M
	% Outstanding
Trade Payables	\$0.00 M
Over 30 Days	0.0%
Over 90 Days	0%

Refer to Note 5 - Payables

Receivables		
	\$0.06 M	% Collected
Rates Receivable	\$0.19 M	92.2%
Trade Receivable	\$0.06 M	
Over 30 Days		109.0%
Over 90 Days		64.9%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.39 M	\$1.08 M	\$0.83 M	(\$0.25 M)

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$2.20 M	% Variance
YTD Budget	\$1.78 M	23.2%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
YTD Actual	\$0.88 M	% Variance
YTD Budget	\$0.71 M	22.6%

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$1.40 M	% Variance
YTD Budget	\$1.47 M	(4.8%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.60 M)	(\$0.40 M)	(\$0.67 M)	(\$0.27 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.00 M	

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$2.49 M	% Spent
Adopted Budget	\$3.08 M	(19.0%)

Refer to Note 7 - Capital Acquisition

Non-Operating Grants		
YTD Actual	\$1.95 M	% Received
Adopted Budget	\$2.44 M	(19.9%)

Refer to Note 7 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.37 M	(\$0.35 M)	(\$0.35 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$1.29 M
Interest expense	\$0.17 M
Principal due	\$2.90 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$0.91 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

Lease Liability	
Principal repayments	\$0.01 M
Interest expense	\$0.00 M
Principal due	\$0.02 M

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MAY 2021

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of resources

To include the activities of members of Council and the administration support available to the Council for the provision of governance of the district. Other costs relate to assisting elected members and ratepayers on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control, community crime prevention and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food premises and food control. Provision of Medical Surgery and Doctor. Also noise control and waste disposal compliance

EDUCATION AND WELFARE

To provide services to disadvantaged persons including the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizens centre. Provision and maintenance of youth services.

HOUSING

To provide and maintain housing for staff, aged and community housing projects operated by Joint Venture with the Department of Housing.

Staff housing, provision of general rental accommodation to the public when not required by staff.

COMMUNITY AMENITIES

To provide necessary services as required by the community.

Rubbish collection and recycling, operation of disposal sites, administration, maintenance & operation of the Shire Townsite Sewerage Scheme. Administration of the Shire of Goomalling Town Planning Scheme. Administration, maintenance & operation of the Goomalling public cemeteries, public toilets & the Goomalling Community Bus.

RECREATION AND CULTURE

To establish & effectively manage infrastructure and resources which will help the social wellbeing of the community.

Maintenance and operation of public halls, swimming pool, sporting pavilions, parks and gardens, recreation centre, sports playing surface areas and reserves including football oval, hockey oval, tennis courts, bowling greens. Contribution to the operation of the Goomalling Public Library, museums and cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of streets, roads, footpaths, drainage & signs. Maintenance and operation of street lights, works depot and aerodrome. Cleaning of streets and provision and maintenance of street trees. Purchase, maintenance and operation of plant.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of the Shire of Goomalling Caravan Park facilities and Motel Units. Provision of rural services including building control, standpipes, noxious weeds and vermin control. Maintenance costs associated with the Goomalling Community Resource Centre.

OTHER PROPERTY AND SERVICES

To monitor and control Council's overheads operating accounts.

Private works, plant repairs and operations. Housing and Engineering operations costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

STATUTORY REPORTING PROGRAMS

	Ref	Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note		\$		\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	(160,439)	(286,328)	(160,439)	(286,328)	(125,889)	78.47%	
Revenue from operating activities								
Governance		19,500	43,750	40,084	52,948	12,864	32.09%	▲
General purpose funding		2,416,807	2,425,307	2,422,585	2,409,509	(13,076)	(0.54%)	
Law, order and public safety		115,950	119,750	107,095	113,240	6,145	5.74%	
Health		662,000	633,150	580,371	565,917	(14,454)	(2.49%)	
Education and welfare		600	600	550	195	(355)	(64.55%)	
Housing		276,500	254,200	233,002	218,579	(14,423)	(6.19%)	
Community amenities		495,294	500,234	496,935	478,855	(18,080)	(3.64%)	
Recreation and culture		56,400	71,297	65,285	92,008	26,723	40.93%	▲
Transport		112,500	221,615	211,550	115,333	(96,217)	(45.48%)	▼
Economic services		408,563	426,313	390,654	346,230	(44,424)	(11.37%)	▼
Other property and services		62,920	81,370	74,580	86,033	11,453	15.36%	▲
		4,627,034	4,777,586	4,622,691	4,478,847	(143,844)		
Expenditure from operating activities								
Governance		(214,387)	(218,946)	(200,607)	(118,539)	82,068	40.91%	▲
General purpose funding		(98,582)	(90,158)	(82,621)	(86,746)	(4,125)	(4.99%)	
Law, order and public safety		(301,532)	(305,062)	(279,521)	(263,657)	15,864	5.68%	
Health		(706,306)	(680,626)	(623,865)	(624,826)	(961)	(0.15%)	
Education and welfare		(17,516)	(14,356)	(13,167)	(14,606)	(1,439)	(10.93%)	
Housing		(386,746)	(364,412)	(332,574)	(301,553)	31,021	9.33%	
Community amenities		(680,171)	(665,708)	(609,983)	(558,161)	51,822	8.50%	
Recreation and culture		(905,589)	(896,420)	(821,117)	(889,772)	(68,655)	(8.36%)	
Transport		(1,403,610)	(1,453,360)	(1,331,913)	(1,530,476)	(198,563)	(14.91%)	▼
Economic services		(982,905)	(694,742)	(636,218)	(650,581)	(14,363)	(2.26%)	
Other property and services		(55,178)	(5,386)	(4,719)	(99,127)	(94,408)	(2000.59%)	▼
		(5,752,522)	(5,389,178)	(4,936,305)	(5,138,044)	(201,739)		
Non-cash amounts excluded from operating activities	1(a)	1,517,099	1,517,099	1,389,179	1,488,612	99,433	7.16%	
Movement in liabilities associated with restricted cash		0		0	0	0	0.00%	
Amount attributable to operating activities		391,611	905,507	1,075,565	829,415	(246,150)		
Investing Activities								
Proceeds from non-operating grants, subsidies and contributions	13	2,441,769	2,421,217	2,261,555	1,954,956	(306,599)	(13.56%)	▼
Less Unspent Non-Operating Grants represented as Contract Liabilities	13	0		0	(173,274)			
Net Revenue from Non-Operating Grants	13	2,441,769	2,421,217	2,261,555	1,781,682			
Proceeds from financial assets at amortised cost - self supporting loans	8	36,791	36,707	36,707	36,707	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(3,075,836)	(2,919,392)	(2,698,116)	(2,492,659)	205,457	7.61%	
Amount attributable to investing activities		(597,276)	(461,468)	(399,854)	(674,270)	(274,416)		
Financing Activities								
Proceeds from new debentures	8	3,450,000	945,000	945,000	945,000	0	0.00%	
Payments for principal portion of lease liabilities	9	(2,088)	(2,088)	(2,088)	(2,088)	0	0.00%	
Repayment of debentures	8	(3,048,956)	(1,324,408)	(1,288,584)	(1,288,584)	0	0.00%	
Transfer to reserves	10	(32,851)	(32,851)	(4,323)	(4,323)	0	0.00%	
Amount attributable to financing activities		366,104	(414,347)	(349,995)	(349,995)	0		
Closing funding surplus / (deficit)	1(c)	0	(256,636)	165,277	(481,157)	(646,434)		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MAY 2021

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance

agreements, communication expenses, advertising expenses,

membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

BY NATURE OR TYPE

	Ref Note	Adopted Budget \$	Current Budget	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening funding surplus / (deficit)	1(c)	(160,439)	(286,328)	(160,439)	(286,328)	(125,889)	78.47%	
Revenue from operating activities								
Rates	6	1,967,805	1,970,600	1,782,011	1,971,607	189,596	10.64%	▲
Other rates	6	223,937	225,082	223,937	35,143	(188,794)	(84.31%)	▼
Operating grants, subsidies and contributions	12	890,722	1,022,834	982,185	875,113	(107,072)	(10.90%)	▼
Fees and charges		1,419,770	1,379,770	1,470,306	1,399,883	(70,423)	(4.79%)	
Interest earnings		29,700	35,600	32,615	37,988	5,373	16.47%	
Other revenue		95,100	143,700	131,637	159,115	27,478	20.87%	▲
		4,627,034	4,777,586	4,622,691	4,478,849	(143,842)		
Expenditure from operating activities								
Employee costs		(2,188,284)	(2,179,626)	(1,997,446)	(2,079,277)	(81,831)	(4.10%)	
Materials and contracts		(1,119,447)	(1,046,167)	(957,209)	(943,715)	13,494	1.41%	
Utility charges		(253,805)	(243,142)	(222,409)	(221,132)	1,277	0.57%	
Depreciation on non-current assets		(1,515,599)	(1,515,599)	(1,389,179)	(1,488,079)	(98,900)	(7.12%)	
Interest expenses		(395,405)	(98,425)	(90,189)	(123,016)	(32,827)	(36.40%)	▼
Insurance expenses		(163,480)	(158,456)	(144,892)	(151,054)	(6,162)	(4.25%)	
Other expenditure		(116,504)	(147,764)	(134,981)	(131,772)	3,209	2.38%	
		(5,752,524)	(5,389,178)	(4,936,305)	(5,138,045)	(201,740)		
Non-cash amounts excluded from operating activities	1(a)	1,517,099	1,517,099	1,389,179	1,488,612	99,433	7.16%	
Movement in liabilities associated with restricted cash				0	0	0	0.00%	
Amount attributable to operating activities		391,609	905,507	1,075,565	829,416	(246,149)		
Investing activities								
Proceeds from non-operating grants, subsidies and contributions	13	2,441,769	2,421,217	2,261,555	1,954,956	(306,599)	(13.56%)	▼
Less Unspent Non-Operating Grants represented as Contract Liabilities	13	0	0	0	(173,274)			
Net Revenue from Non-Operating Grants	13	2,441,769	2,421,217	2,261,555	1,781,682			
Proceeds from financial assets at amortised cost - self supporting loans	8	36,791	36,707	36,707	36,707	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(3,075,836)	(2,919,392)	(2,698,116)	(2,492,659)	205,457	7.61%	
Amount attributable to investing activities		(597,276)	(461,468)	(399,854)	(674,270)	(274,416)		
Financing Activities								
Proceeds from new debentures	8	3,450,000	945,000	945,000	945,000	0	0.00%	
Payments for principal portion of lease liabilities		(2,088)	(2,088)	(2,088)	(2,088)	0	0.00%	
Repayment of debentures	8	(3,048,956)	(1,324,408)	(1,288,584)	(1,288,584)	0	0.00%	
Transfer to reserves	10	(32,851)	(32,851)	(4,323)	(4,323)	0	0.00%	
Amount attributable to financing activities		366,105	(414,347)	(349,995)	(349,995)	0		
Closing funding surplus / (deficit)	1(c)	0	(256,636)	165,277	(481,157)	(646,434)		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Movement in liabilities associated with restricted cash		1,500	0	533
Add: Depreciation on assets		1,515,599	1,389,179	1,488,079
Total non-cash items excluded from operating activities		1,517,099	1,389,179	1,488,612

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 31 May 2020	Year to Date 31 May 2021
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(906,175)	(929,953)	(910,498)
Less: - Financial assets at amortised cost - self supporting loans	4	(36,791)	(34,340)	(62)
Add: Borrowings	8	342,378	3,001,210	(5,382)
Add: Provisions funded by Reserve	11	111,813	109,813	112,346
Add: Lease liabilities	9	2,088	0	9,077
Total adjustments to net current assets		(486,687)	2,146,730	(794,519)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	1,025,391	1,307,145	770,513
Rates receivables	3	216,986	2,032,970	187,405
Receivables	3	173,201	124,766	63,883
Stock on Hand	4	34,106	28,523	7,671
Total Current Assets		1,449,684	3,493,404	1,029,472
Less: Current liabilities				
Payables	5	(324,243)	(23,770)	(38,393)
Borrowings	8	(342,378)	(3,001,210)	5,382
Contract liabilities	11	(79,868)	0	(173,274)
Lease liabilities	9	(2,088)		(9,077)
Provisions	11	(500,748)	(391,543)	(500,748)
Total Current Liabilities		(1,249,325)	(3,416,523)	(716,110)
		200,359	76,881	313,362
Less: Total adjustments to net current assets	1(b)	(486,687)	2,146,730	(794,519)
Closing funding surplus / (deficit)		(286,328)	2,223,609	(481,157)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Floats	Cash and cash equivalents	650		650	0			
Cash Deposits								
Municipal Bank Account	Cash and cash equivalents	(198,209)		(198,209)	0	Bendigo	0.00%	At Call
Trust Bank Account	Cash and cash equivalents	0	0	0	18,603	Bendigo	0.00%	
Medical Surgery Bank Account	Cash and cash equivalents		67,705	67,705				
Term Deposits								
Term Deposits - Reserve	Financial assets at amortised cost	0	905,270	905,270	0	Bendigo	0.40%	28/08/2021
Term Deposits - Skeleton Weed A/L & LSI	Financial assets at amortised cost	0	5,228	5,228	0	Bendigo	0.30%	20/06/2021
Total		(197,559)	978,203	780,643	18,603			
Comprising								
Cash and cash equivalents		(197,559)	67,705	(129,855)	18,603			
Financial assets at amortised cost		0	910,498	910,498	0			
		(197,559)	978,203	780,643	18,603			

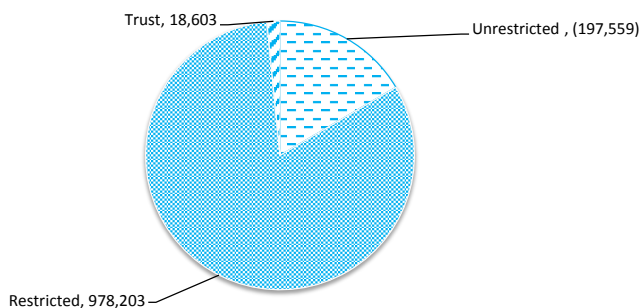
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

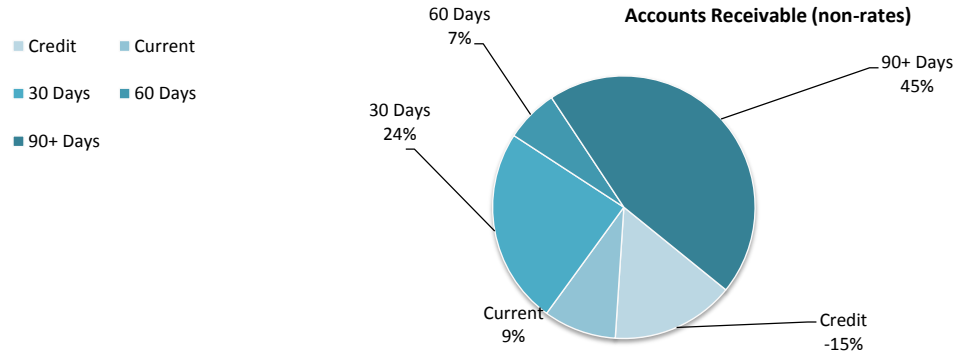
Rates receivable	30 June 2020	31 May 2021
	\$	\$
Opening arrears previous years	(24,355)	216,986
Levied this year	2,118,671	2,195,477
Less - collections to date	(1,877,330)	(2,225,058)
Equals current outstanding	216,986	187,405
Net rates collectable	216,986	187,405
% Collected	89.6%	92.2%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(7,929)	4,676	12,597	3,396	23,518	36,259
Percentage	(21.9%)	12.9%	34.7%	9.4%	64.9%	
Balance per trial balance						
Sundry receivable	0	36,259	0	0	0	36,259
GST receivable	0	27,562		0	0	27,562
Loans Club/Institutions - Current	0	62	0	0	0	62
Total receivables general outstanding						63,883

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



Other current assets	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 31 May 2021
	\$	\$	\$	\$
Inventory				
Stock On Hand	34,106	(26,436)	0	7,670
Total other current assets	34,106	(26,436)	0	7,670
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	35,755	0	0	0	35,755
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors	0	0	0	0	0	2,638
ATO liabilities		22,345				22,345
Gst Payable		4,271				4,271
Bonds & Deposits Held - CI		9,139				9,139
Total payables general outstanding						38,393

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.10959	119	1,316,466	144,265	0	0	144,265	144,265	0	0	144,265
GRV Commercial	0.12322	17	321,640	39,632	0	0	39,632	39,632	0	0	39,632
GRV Industrial	0.11817	11	80,636	9,529	0	0	9,529	9,529	0	0	9,529
GRV Urban Farmland	0.10555	17	211,120	22,283	0	0	22,283	22,283	0	0	22,283
Unimproved value											
UV Rural Zone 2	0.0064	39	19,520,000	124,206	0	0	124,206	124,206	(1,006)	0	123,200
UV Special Rural	0.0126	10	1,002,500	12,657	0	0	12,657	12,657	0	0	12,657
UV General Zone 3	0.0069	214	195,846,000	1,354,863			1,354,863	1,354,863	3,801	0	1,358,664
Sub-Total		427	218,298,362	1,707,434	0	0	1,707,435	1,707,435	2,795	0	1,710,230
Minimum payment	Minimum \$										
Gross rental value											
GRV Residential	950	101	588,962	95,950	0	0	95,950	95,950	0	0	95,950
GRV Commercial	900	12	36,412	10,800	0	0	10,800	10,800	0	0	10,800
GRV Industrial	550	7	12,675	3,850	0	0	3,850	3,850	0	0	3,850
GRV Urban Farmland	715	7	23,741	5,005	0	0	5,005	5,005	0	0	5,005
Unimproved value											
UV Rural Zone 2	1,000	32	4,082,000	32,000	0	0	32,000	32,000	0	0	32,000
UV Special Rural	1,100	8	609,500	8,800	0	0	8,800	8,800	0	0	8,800
UV General Zone 3	1,195	87	7,863,192	103,965	0	0	103,965	103,965	0	0	103,965
Sub-total		254	13,216,482	260,370	0	0	260,370	260,370	0	0	260,370
Amount from general rates							1,967,805				1,970,600
Ex-gratia rates							35,143				35,143
Total general rates							2,002,948				2,005,743
Specified area rates	Rate in \$ (cents)										
Sewerage Residential	8.033		23,309	187,234	0	0	187,234	187,234	0	0	188,174
Sewerage Religious Church	4.00		390	1,560	0	0	1,560	1,560	0	0	1,560
Total specified area rates			23,699	188,794	0	0	188,794	188,794	0	0	189,734
Total							2,191,742				2,195,477

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Capital acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Buildings	48,500	48,500	47,087	9,859	(37,228)
Furniture and equipment	0	11,673	0	11,673	11,673
Plant and equipment	16,000	26,909	26,909	26,450	(459)
Infrastructure - roads	2,969,336	2,790,310	2,582,120	2,343,054	(239,066)
Infrastructure - footpaths	42,000	42,000	42,000	56,376	14,376
Infrastructure - other	0	0	0	45,248	45,248
Payments for Capital Acquisitions	3,075,836	2,919,392	2,698,116	2,492,659	(205,457)
Total Capital Acquisitions	3,075,836	2,919,392	2,728,139	2,522,682	(205,457)
Capital Acquisitions Funded By:					
	\$		\$	\$	\$
Capital grants and contributions	2,441,769	2,421,217	2,261,555	1,954,956	(306,599)
Borrowings	3,450,000	945,000	945,000	945,000	0
Cash backed reserves	906,175	906,175		4,323	
Reserves cash backed - Long Service Leave Reserve	1,500	1,500	0	0	0
Contribution - operations	(3,723,608)	(1,354,500)	(538,462)	(441,643)	96,819
Capital funding total	3,075,836	2,919,392	2,698,116	2,492,659	(209,780)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

30/06/2021

31/05/2021

Account Description		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Land and Buildings						
48002	Archive Shelving - Admin Building storage	15,000	15,000	15,000	4,364	10,636
98001	Capital housing Up grades	17,000	17,000	15,587	5,495	10,092
138001	Public Buildings - Capital upgrade projects	16,500	16,500	16,500	0	16,500
Total		48,500	48,500	47,087	9,859	37,228
Plant & Equipment						
118003	Oval Reticulation filtration	16,000	16,000	16,000	8,268	7,732
123904	Plant replacement - Utility GO 023 Ford Ranger	0	10,909	10,909	10,909	(0)
123905	Plant replacement - Utility GO 016 Ford Courier	0	0	0	7,273	(7,273)
Total		16,000	26,909	26,909	26,450	459
Infrastructure - Roads						
129904	EXPENSE - Regional Road Group Construction	811,431	811,431	748,102	624,135	123,967
129901	EXPENSE - R 2 R Construction	234,520	234,520	234,520	104,672	129,848
129912	Black Spot Funding	184,800	5,774	5,774	5,577	197
129910	Local Road and Community Infrastructure Program	245,740	245,740	225,280	127,219	98,061
129908	EXPENSE - Wheatbelt Secondary Freight Network	1,492,845	1,492,845	1,368,444	1,481,451	(113,007)
Total		2,969,336	2,790,310	2,582,120	2,343,054	239,066
Furniture & Equipment						
78001	Replacement Server (Medical Surgery)	0	11,673	0	11,673	(11,673)
Total		0	11,673	0	11,673	(11,673)
Infrastructure - Footpaths						
129911	Local Road and Community Infrastructure Program (footpaths)	42,000	42,000	42,000	56,376	(14,376)
Total		42,000	42,000	42,000	56,376	(14,376)
Infrastructure - Other						
118004	New tank install at rec ground	0	0	0	38,419	(38,419)
108002	Local Road and Community Infrastructure Program (Tip Toilet)	0	0	0	6,829	(6,829)
Total		0	0	0	45,248	(45,248)
TOTALS		3,075,836	2,919,392	2,698,116	2,492,659	205,457

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2020	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Original Budget	Current Budget	Actual	Original Budget	Current Budget	Actual	Original Budget	Current Budget	Actual	Original Budget	Current Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing														
Aged Housing Wollyam Street	114	176,217	0	0	0	16,949	176,264	16,949	159,268	-47	159,268	9,026	6,450	9,025
Recreation and culture														
New Sports Pavilion	111	1,106,776	0	0	0	26,607	1,106,776	26,607	1,080,169	0	1,080,169	70,032	30,000	70,144
Retic Football/Hockey Ovals	113	44,176	0	0	0	13,968	44,176	13,968	30,208	0	30,208	9,025	0	2,121
Economic services														
Community Centre	104	67,959	0	0	0	22,739	68,217	45,220	45,220	-258	22,739	3,438	2,857	2,857
Slater Homestead	105	20,382	0	0	0	6,822	20,466	13,560	13,560	-84	6,822	1,031	850	857
Rural Community Centre	106	359,173	0	0	0	28,597	359,173	35,201	330,576	0	323,972	14,377	15,643	14,377
Salmon Gum & Grange Subdivision	108	292,092	0	0	0	191,196	292,093	191,196	100,896	-1	100,896	18,812	0	18,812
Bank Overdraft - subdivision	112	945,000	0	0	0	945,000	945,000	0	0	0	0	34,154	324,280	34,154
Pay out old loans										0	0			
Bank Overdraft - subdivision - new loan	115	0	945,000	0	945,000	0		945,000	945,000	0	945,000	0	0	0
New Cumulative Loan				3,450,000	0				0	3,450,000				
B/Fwd Balance		3,011,775	945,000	3,450,000	945,000	1,251,877	3,012,165	1,287,701	2,704,898	3,449,610	2,669,074	159,896	380,080	152,347
C/Fwd Balance		3,011,775	945,000	3,450,000	945,000	1,251,877	3,012,165	1,287,701	2,704,898	3,449,610	2,669,074	159,896	380,080	152,347
Self supporting loans														
Recreation and culture														
Self Supporting Loan MSC	110	235,040	0	0	0	36,707	36,791	36,707	198,333	198,249	198,333	14,384	14,322	14,406
Total		3,246,815	945,000	3,450,000	945,000	1,288,584	3,048,956	1,324,408	2,903,231	3,647,859	2,867,407	174,280	394,402	166,753
Current borrowings		3,048,956							\$5,382					
Non-current borrowings		197,859							2,897,849					
		3,246,815							2,903,231					

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - borrowings

Particulars	Loan No.	1 July 2020	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Original Budget	Current Budget	Actual	Original Budget	Current Budget	Actual	Original Budget	Current Budget	Actual	Original Budget	Current Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

New borrowings 2020-21

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
								Actual	Budget	
Consolidation of existing loans (x12)	\$ 0	\$ 3,450,000	WATC	Debenture	20	\$ 0	2.90%	\$ 0	\$ 0	\$ 0
	0	3,450,000				0		0	0	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**FINANCING ACTIVITIES
NOTE 9
LEASE LIABILITIES**

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2020	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Other property and services										
Photocopier		2,088			2,088	2,088	0	0	42	42
GO015 Ford Utility (WORKSMANAGER)	6463413	0	30,023	0	9,077	0	20,946	0	294	0
Total		2,088	30,023	0	11,165	2,088	20,946	0	336	42
Current lease liabilities		2,088					9,077			
		2,088					9,077			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Long Service Leave Reserve	111,813	1,500	533	0	0		0	113,313	112,346
Reserves cash backed - Mortlock Lodge Reserve	3,172	0	0	0	0		0	3,172	3,172
Reserves cash backed- Plant Replacement Reserve	138,550	22,901	661	0	0		0	161,451	139,211
Reserves cash backed - Staff Housing Reserve	32,994	500	157	0	0	0	0	33,494	33,151
Reserves cash backed - Aged Care Reserve	118,681	1,500	566	0	0		0	120,181	119,247
Reserves cash backed - Vehicle Reserve	107,115	1,300	511	0	0		0	108,415	107,626
Reserves cash backed - Sewerage Reserve	324,513	4,500	1,561	0	0	0	0	329,013	326,074
Reserves cash backed - Community Bus Reserve	53,776	450	257	0	0		0	54,226	54,033
Reserves cash backed - LCDC Reserve	10,361	200	49	0	0		0	10,561	10,410
Reserves cash backed - SW LAG Officer AL/LSL Reserve	5,200	0	28	0	0	0	0	5,200	5,228
	906,175	32,851	4,323	0	0	0	0	939,026	910,498

KEY INFORMATION

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 31 May 2021
		\$	\$	\$	\$
Contract liabilities					
- operating	12	79,868	173,274	(79,868)	173,274
Total unspent grants, contributions and reimbursements		79,868	173,274	(79,868)	173,274
Provisions					
Annual leave		242,757	0	0	242,757
Long service leave		257,991	0	0	257,991
Total Provisions		500,748	0	0	500,748
Total other current assets		580,616	173,274	(79,868)	674,022

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Operating grants, subsidies and contributions revenue			
	Adopted Budget Revenue	YTD Budget	Current Budget	YTD Revenue Actual
	\$	\$	\$	\$
Operating grants and subsidies				
General purpose funding				
GRANTS - General Purpose	206,175	206,175	206,175	206,031
GRANTS - Untied Road Grants	180,784	180,784	180,784	169,415
Law, order, public safety				
REVENUE - ESL Grant	45,000	33,750	45,000	45,736
Recreation & Culture				
REVENUE - Other Recreation & Sport - No GST	18,500	22,517	24,570	2,700
Community amenities				
REVENUE - Other Grant Funding	138,000	138,000	138,000	138,000
Transport				
REVENUE - Direct Grant	93,000	83,512	91,115	91,115
Economic services				
REVENUE - Other Economic Services	0	18,326	20,000	19,605
Other property and services				
Various Contributions	209,263	30,536	317,190	202,512
	890,722	713,600	1,022,834	875,113

Non operating grants, subsidies and contributions revenue

	Adopted Budget Revenue	Current Budget	YTD Budget	YTD Revenue Actual	YTD Expenditure Actual	YTD Unspent Contract Liability
	\$		\$	\$	\$	\$
Non-operating grants and subsidies						
General purpose funding						
Grants - Federal Government	271,061	271,061	271,061	123,210	190,423	0
Transport						
Revenue - Grants Regional Road Group	1,813,111	444,839	407,759	378,074	624,135	0
Revenue - Grant Wheatbelt Secondary Freig	0	1,393,272	1,277,166	1,141,904	1,481,451	0
Revenue - Grants R 2 R	234,520	234,520	234,520	234,243	104,672	(129,571)
Revenue - Grants Black Spot	123,077	49,280	45,177	49,280	5,577	(43,703)
Revenue - Grants Pathways	0	19,870	18,205	19,870	56,376	0
Economic services						
Revenue - Pioneer Pathways	0	8,375	7,667	8,375	8,375	0
	2,441,769	2,421,217	2,261,555	1,954,956	2,471,009	(173,274)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	12,864	32.09%	▲	Within material variance
General purpose funding - rates	189,596	10.64%	▲	The rates include the sewerage rates as well.
General purpose funding - other	(13,076)	(0.54%)		Within material variance
Law, order and public safety	6,145	5.74%		Within material variance
Health	(14,454)	(2.49%)		Within material variance
Education and welfare	(355)	(64.55%)		Within material variance
Housing	(14,423)	(6.19%)	Permanent	Not as much rent received due to some on the community housing needing extra repairs after tenants moved out have not been rented for an whole year.
Community amenities	(18,080)	(3.64%)		Within material variance
Recreation and culture	26,723	40.93%	▲	Revenue received from the Goomalling Footy Club as a contribution towards the installation of the tanks at rec ground not budgetted for.
Transport	(96,217)	(45.48%)	▼	Timing in the receiving of the RRG monies for roadworks on Meckering and Calingiri Goomalling Roads, also have not received the R2R funding to date.
Economic services	(44,424)	(11.37%)	▼	Timing of receiving income from grant not yet received.
Other property and services	11,453	15.36%	▲	Monies already paid for the LGIS golf tournament in August 21
Expenditure from operating activities				
Governance	82,068	40.91%	▲	Timing of the expenditure in admin including insurance electricity etc
General purpose funding	(4,125)	(4.99%)		Within material variance
Law, order and public safety	15,864	5.68%		Within material variance
Health	(961)	(0.15%)		Within material variance
Education and welfare	(1,439)	(10.93%)		Within material variance
Housing	31,021	9.33%	Permanent	Extra maintenace works were carried out the community housing after the tenants vacated the residence.
Community amenities	51,822	8.50%	Permanent	Two new submerge pumps were fitted at the tennis complex.
Recreation and culture	(68,655)	(8.36%)	Timing	Monies paid to the pony club as per their contract agreement.
Transport	(198,563)	(14.91%)	▼ Timing	Only a small percentage of the works for the Roads to Recovery funding has been expended.
Economic services	(14,363)	(2.26%)	Timing	Cost of relief caretakers at the caravan park - timing of when the current caretakers would take their leave.
Other property and services	(94,408)	(2000.59%)	▼ Timing	Dependent on the timing of fuel and oils being ordered and paid for.
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(306,599)	(13.56%)	▼	Yet to receive all of the roads funding but already spent
Proceeds from disposal of assets	0	0.00%		
Proceeds from financial assets at amortised cost - self supporting loans	0	0.00%		
Payments for financial assets at amortised cost - self supporting loans	0	0.00%		
Payments for property, plant and equipment and infrastructure	205,457	7.61%	Timing	Dependent on the timing of the capital works for road works and also up grading to buildings
Financing activities				
Proceeds from new debentures	0	0.00%		
Transfer from reserves	0	0.00%		
Payments for principal portion of lease liabilities	0	0.00%		
Repayment of debentures	0	0.00%		
Transfer to reserves	0	0.00%		

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus/(deficit)			(125,889)	(125,889)
32001	GRANTS - General Purpose		Operating Revenue		3,000		(122,889)
31006	RATES - Penalty Interest		Operating Revenue		6,000		(116,889)
031007	RATES - Admin Fee Instalments		Operating Revenue		1,500		(115,389)
031008	RATES - Instalment Interest		Operating Revenue		2,500		(112,889)
031015	RATES - Rate Enquiries		Operating Revenue			(1,000)	(113,889)
031109	EXPENSE - Rates General		Operating Expenses		8,662		(105,227)
032008	REVENUE - Other General Purpose - No GST		Operating Revenue			(3,500)	(108,727)
032105	EXPENSE - Other General Purpose - GST Incl		Operating Expenses			(238)	(108,965)
041115	EXPENSE - Members of Council - GST Incl		Operating Expenses		15,955		(93,010)
041120	EXPENSE - Administration Building		Operating Expenses			(5,700)	(98,710)
041121	EXPENSE - Audit		Operating Expenses			(5,000)	(103,710)
042130	EXPENSE - Administration General		Operating Expenses		73,274		(30,436)
042005	REVENUE - Administration General - GST Incl		Operating Revenue			(4,850)	(35,286)
042006	REVENUE - Administration General - No GST		Operating Revenue		29,100		(6,186)
043101	EXPENSE - Other Governance		Operating Expenses		40,739		34,553
042140	EXPENSE - Administration Allocation		Operating Expenses			(124,327)	(89,774)
043102	EXPENSE - AROC		Operating Expenses		500		(89,274)
051003	REVENUE - ESL Collected		Operating Revenue		3,000		(86,274)
051020	REVENUE - Other Fire Prevention Income		Operating Revenue		1,500		(84,774)
051022	REVENUE - ESL Penalty Interest		Operating Revenue		400		(84,374)
051103	EXPENSE - ESL Grant - Vehicle Maintenance		Operating Expenses			(1,000)	(85,374)
051104	EXPENSE - ESL Grant - Building Maintenance		Operating Expenses			(500)	(85,874)
051112	EXPENSE - ESL Grant - Utilities & Taxes		Operating Expenses			(150)	(86,024)
051122	EXPENSE - ESL Remitted		Operating Expenses			(3,000)	(89,024)
051123	EXPENSE - Other Fire Prevention		Operating Expenses			(4,325)	(93,349)
051199	Expense - Other Fire Prevention - Depreciation		Operating Expenses			(5,000)	(98,349)
052005	REVENUE - Animal Control		Operating Revenue			(2,000)	(100,349)
052006	REVENUE - Animal Control - No GST		Operating Revenue		1,000		(99,349)
052107	EXPENSE - Animal Control		Operating Expenses		7,245		(92,104)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
053001	REVENUE - Other Law, Order & Public Safety		Operating Revenue			(100)	(92,204)
053105	EXPENSE - Other Law, Order & Public Safety		Operating Expenses		3,300		(88,904)
053107	EXPENSE - CCTV		Operating Expenses			(100)	(89,004)
072009	REVENUE - Health Inspection		Operating Revenue		1,000		(88,004)
072010	REVENUE - Health Inspection - No GST		Operating Revenue		150		(87,854)
072121	EXPENSE - Health Inspection		Operating Expenses		4,455		(83,399)
073100	MOSQUITO CONTROL		Operating Expenses		7,000		(76,399)
074002	REVENUE - Surgery Billings		Operating Revenue			(30,000)	(106,399)
074102	EXPENSE - Surgery		Operating Expenses		14,225		(92,174)
078001	Replacement Server (Medical Surgery)		Capital Expenses			(11,673)	(103,847)
082102	EXPENSE - Education		Operating Expenses		850		(102,997)
084104	EXPENSE - Other Welfare		Operating Expenses		2,310		(100,687)
091004	REVENUE - Staff Housing		Operating Revenue			(4,400)	(105,087)
091005	REVENUE - Rent Staff Housing		Operating Revenue		5,000		(100,087)
091100	EXPENSE - 32 Eaton Street		Operating Expenses			(1,200)	(101,287)
091103	EXPENSE - 13 High Street		Operating Expenses			(2,061)	(103,348)
091104	EXPENSE - 7 Forward Street		Operating Expenses			(1,400)	(104,748)
091109	EXPENSE - 59 Railway Terrace		Operating Expenses		100		(104,648)
091121	EXPENSE - 8 Forrest Street		Operating Expenses			(700)	(105,348)
091122	EXPENSE - 45 James Street		Operating Expenses			(2,750)	(108,098)
091123	EXPENSE - 47 James Street		Operating Expenses			(3,200)	(111,298)
091125	EXPENSE - 32B Eaton Street		Operating Expenses		200		(111,098)
091197	EXPENSE - Housing cost allocated to services		Operating Expenses		44,758		(66,340)
091198	EXPENSE - Other Staff Housing		Operating Expenses		8,085		(58,255)
092026	REVENUE - Aged Persons Units - No GST		Operating Revenue		5,100		(53,155)
092130	EXPENSE - Unit 1 Hoddy Street		Operating Expenses		1,000		(52,155)
092131	EXPENSE - Unit 2 Hoddy Street		Operating Expenses			(1,010)	(53,165)
092132	EXPENSE - Unit 3 Hoddy Street		Operating Expenses		1,560		(51,605)
092133	EXPENSE - Unit 4 Hoddy Street		Operating Expenses			(460)	(52,065)
092134	EXPENSE - Unit 5 Hoddy Street		Operating Expenses			(700)	(52,765)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
092135	EXPENSE - Unit 6 Hoddy Street		Operating Expenses			(300)	(53,065)
092137	EXPENSE - 44 Hoddy Street		Operating Expenses			(850)	(53,915)
092143	EXPENSE - Unit 3 Koomal Village		Operating Expenses			(300)	(54,215)
092144	EXPENSE - Unit 4 Koomal Village		Operating Expenses			(450)	(54,665)
093002	REVENUE - Community Housing - No GST		Operating Revenue			(28,000)	(82,665)
093101	EXPENSE - 60B Forrest Street		Operating Expenses		1,950		(80,715)
093103	EXPENSE - 73A James Street		Operating Expenses		2,500		(78,215)
093105	EXPENSE - 39 Throssell Street		Operating Expenses			(1,100)	(79,315)
093106	EXPENSE - 41 Throssell Street		Operating Expenses			(17,700)	(97,015)
093107	EXPENSE - 43 Throssell Street		Operating Expenses			(10,500)	(107,515)
093108	EXPENSE - 45 Throssell Street		Operating Expenses			(500)	(108,015)
093110	EXPENSE - 60A Forrest Street Street		Operating Expenses		3,500		(104,515)
093112	EXPENSE - 41 High Street		Operating Expenses			(4,100)	(108,615)
093113	EXPENSE - 35 Throssell Street		Operating Expenses			(100)	(108,715)
093198	EXPENSE - Other Housing General		Operating Expenses		8,062		(100,653)
101005	REVENUE - Household Refuse		Operating Revenue			(7,000)	(107,653)
101100	EXPENSE - Household Waste		Operating Expenses		6,155		(101,498)
101101	EXPENSE - Goomalling Tip		Operating Expenses		1,655		(99,843)
101103	EXPENSE - Refuse Control - Town Streets		Operating Expenses			(4,000)	(103,843)
101107	EXPENSE - Commercial Waste		Operating Expenses		1,155		(102,688)
101108	EXPENSE - Other Refuse Collection		Operating Expenses		4,000		(98,688)
102150	EXPENSE - Protection of the Environment		Operating Expenses		5,250		(93,438)
102151	EXPENSE - Drummuster		Operating Expenses			(100)	(93,538)
103315	EXPENSE - Town Planning		Operating Expenses		6,155		(87,383)
104010	REVENUE - Other Community Amenities		Operating Revenue		11,000		(76,383)
104301	EXPENSE - Goomalling Cemetery		Operating Expenses			(13,745)	(90,128)
105104	EXPENSE - Public Conveniences Goomalling		Operating Expenses			(845)	(90,973)
105110	EXPENSE - Public Conveniences Other		Operating Expenses			(22,000)	(112,973)
106001	REVENUE - Sewerage Charges		Operating Revenue		940		(112,033)
106100	EXPENSE - Sewerage Treatment Plant		Operating Expenses		2,655		(109,378)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
106101	EXPENSE - Sewerage Mains Maintenance		Operating Expenses			(12,845)	(122,223)
106102	EXPENSE - Sewerage Pump Stations		Operating Expenses		10,612		(111,611)
106103	EXPENSE - Sewerage Imhoff & Primary Dam		Operating Expenses		20,205		(91,406)
106104	EXPENSE - Sewerage Irrigation Dam		Operating Expenses		4,155		(87,251)
106105	EXPENSE - Other Sewerage & Septic Charges		Operating Expenses		6,000		(81,251)
111102	EXPENSE - Goomalling Hall		Operating Expenses			(2,645)	(83,896)
111103	EXPENSE - Jennacubbine Hall		Operating Expenses		730		(83,166)
111104	EXPENSE - Konnongorring Hall		Operating Expenses		1,655		(81,511)
111108	EXPENSE - Sporting Complex - Tennis		Operating Expenses			(9,595)	(91,106)
111111	EXPENSE - Other		Operating Expenses			(100)	(91,206)
111122	EXPENSE - Main Sporting Complex		Operating Expenses			(14,600)	(105,806)
112004	REVENUE - Swimming Pool		Operating Expenses		500		(105,306)
112110	EXPENSE - Swimming Pool		Operating Expenses		8,355		(96,951)
113201	REVENUE - Gym Memberships		Operating Revenue		500		(96,451)
113203	REVENUE - Jennacubbine Go Karts		Operating Revenue		27		(96,424)
113204	REVENUE - Goomalling Go Karts		Operating Revenue		1,300		(95,124)
113206	REVENUE - Mortlock Sports Council		Operating Revenue		2,500		(92,624)
113208	REVENUE - Other Recreation & Sport - No GST		Operating Revenue		5,070		(87,554)
113210	REVENUE - Football Club		Operating Revenue		1,500		(86,054)
113211	REVENUE - Bowling Club		Operating Revenue		3,500		(82,554)
113250	EXPENSE - Parks & Gardens		Operating Expenses		5,500		(77,054)
113252	EXPENSE - Gymnasiun		Operating Expenses			(2,000)	(79,054)
113253	EXPENSE - Horse & Pony Club		Operating Expenses			(4,700)	(83,754)
113254	EXPENSE - Konnongorring Tennis Club		Operating Expenses		1,200		(82,554)
113255	EXPENSE - Jennacubbine Go Karts		Operating Expenses			(250)	(82,804)
113256	EXPENSE - Goomalling Go Karts		Operating Expenses		1,993		(80,811)
113257	EXPENSE - CWA Building		Operating Expenses		450		(80,361)
113258	EXPENSE - Recreation Dams		Operating Expenses		1,850		(78,511)
113259	EXPENSE - Community Resource Centre		Operating Expenses		4,400		(74,111)
113261	EXPENSE - Mortlock Sports Council		Operating Expenses			(1,050)	(75,161)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
113262	EXPENSE - Changerooms		Operating Expenses		400		(74,761)
113263	EXPENSE - Hockey & Cricket Club Shed		Operating Expenses		250		(74,511)
113266	EXPENSE - Lights Football Club		Operating Expenses		3,000		(71,511)
113267	EXPENSE - Tennis & Netball Courts		Operating Expenses			(600)	(72,111)
113269	EXPENSE - Youth Zone Activities		Operating Expenses		9,600		(62,511)
113270	EXPENSE - Other Recreation		Operating Expenses			(6,040)	(68,551)
114103	EXPENSE - Goomalling Library (CRC)		Operating Expenses		2,755		(65,796)
114199	EXPENSE - Asset Depreciation		Operating Expenses		5,000		(60,796)
115100	EXPENSE - Other Culture		Operating Expenses		906		(59,890)
115103	EXPENSE - Maintenance - Museums		Operating Expenses			(295)	(60,185)
115105	EXPENSE - Other Culture		Operating Expenses		3,000		(57,185)
121001	REVENUE - Grants Black Spot		Capital Revenue			(73,797)	(130,982)
121002	Revenue - Grant Wheatbelt Secondary Freight Network		Operating Revenue		1,393,272		1,262,290
121003	REVENUE - Grants Regional Road Group		Operating Revenue			(1,368,272)	(105,982)
121005	REVENUE - Grants R 2 R		Capital Revenue			0	(105,982)
121009	REVENUE - Grants Pathways		Operating Revenue		19,870		(86,112)
122005	REVENUE - Direct Grant		Operating Revenue			(1,885)	(87,997)
122007	REVENUE - Contributions - Other		Operating Revenue		100,000		12,003
122110	EXPENSE - Road Maintenance		Operating Expenses			(35,000)	(22,997)
122112	EXPENSE - Bridge Maintenance		Operating Expenses			(26,000)	(48,997)
122301	EXPENSE - Kerbing & Drainage		Operating Expenses			(700)	(49,697)
122304	EXPENSE - Goomalling Depot		Operating Expenses			(750)	(50,447)
122306	EXPENSE - Street Trees & Watering		Operating Expenses		2,500		(47,947)
122307	EXPENSE - Signs General		Operating Expenses		5,450		(42,497)
122308	EXPENSE - Roman II		Operating Expenses			(1,000)	(43,497)
122320	EXPENSE - Footpaths		Operating Expenses		1,350		(42,147)
122322	EXPENSE - Tree Lopping		Operating Expenses			(1,075)	(43,222)
122323	EXPENSE - Gravel Pit Rehabilitation		Operating Expenses		5,500		(37,722)
122324	EXPENSE - Street Cleaning		Operating Expenses		800		(36,922)
122327	EXPENSE - Gardeners Depot		Operating Expenses			(3,200)	(40,122)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
122328	EXPENSE - Recreation Ground Depot		Operating Expenses			(1,900)	(42,022)
123904	Plant replacement - Utility GO 023 Ford Ranger		Capital Expenses			(10,909)	(52,931)
129912	Black Spot Funding		Capital Expenses		179,026		126,095
124001	REVENUE - DOT Licensing		Operating Revenue		11,000		137,095
124150	EXPENSE - DOT Licensing		Operating Expenses		4,275		141,370
131101	EXPENSE - Weed Control		Operating Expenses		1,155		142,525
131104	EXPENSE Vermin & Pest Control		Operating Expenses		460		142,985
131106	OTHER RURAL EXPENDITURE		Operating Expenses		3,455		146,440
132001	REVENUE - Caravan Park Charges		Operating Revenue			(21,000)	125,440
132006	REVENUE - Area Promotion		Operating Revenue		2,500		127,940
132021	REVENUE - Pioneer Pathways		Operating Revenue		8,375		136,315
132101	EXPENSE - Area Promotion		Operating Expenses		3,437		139,752
132103	EXPENSE - Caravan Park		Operating Expenses			(16,613)	123,139
132104	EXPENSE - Pioneer Pathways		Operating Expenses			(2,100)	121,039
132107	EXPENSE - Slater Homestead		Operating Expenses		1,150		122,189
132109	EXPENSE - Avon Valley		Operating Expenses		6,155		128,344
133001	REVENUE - Building Services		Operating Revenue		2,000		130,344
133101	EXPENSE - Building Services		Operating Expenses		1,155		131,499
133102	EXPENSE - BCITF Levy		Operating Expenses		1,500		132,999
133103	EXPENSE - BSL Levy		Operating Expenses		1,500		134,499
134001	REVENUE - Community Bus Hire		Operating Revenue		1,000		135,499
134003	REVENUE - Knick Knack Shop		Operating Revenue		500		135,999
134007	REVENUE - Whispers		Operating Revenue		4,000		139,999
134009	REVENUE - Dentist Surgery		Operating Revenue		500		140,499
134013	REVENUE - Toy Library		Operating Revenue		250		140,749
134061	REVENUE - GoCafe		Operating Revenue		1,500		142,249
134063	REVENUE - Community Centre (CRC)		Operating Revenue		1,000		143,249
134064	REVENUE - Doctors Surgery		Operating Revenue			0	143,249
134065	REVENUE - Endeavour		Operating Revenue		600		143,849
134066	REVENUE - 39A Railway Tce (Janae Kodel)		Operating Revenue		800		144,649

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
134067	REVENUE - Mirabelle Rental		Operating Revenue		1,100		145,749
134068	REVENUE - Gumnuts		Operating Revenue		2,500		148,249
134070	REVENUE - Other Economic Services		Operating Revenue		20,500		168,749
134109	EXPENSE - Water Supply & Standpipes		Operating Expenses		4,790		173,539
134116	EXPENSE - Knick Knack Shop		Operating Expenses			(4,200)	169,339
134121	EXPENSE - Dentist Surgery		Operating Expenses		200		169,539
134134	EXPENSE - Whispers		Operating Expenses		1,250		170,789
134201	EXPENSE - Lot39		Operating Expenses			(700)	170,089
134202	EXPENSE - Railway Station		Operating Expenses			(3,700)	166,389
134203	EXPENSE - Mirabelle		Operating Expenses		1,773		168,162
134204	Expense - Masonic Lodge		Operating Expenses			(3,700)	164,462
134205	EXPENSE - Hairdresser 39A		Operating Expenses		1,700		166,162
134206	Expense - Gumnuts		Operating Expenses		6,771		172,933
134208	EXPENSE - Community Bus General		Operating Expenses		2,000		174,933
134209	EXPENSE - Vacant Land Maintenance - Residential		Operating Expenses			(1,200)	173,733
134210	EXPENSE - Vacant Land Maintenance - Industrial/Commercial		Operating Expenses			(440)	173,293
134250	EXPENSE - Subdivisional works		Operating Revenue		285,000		458,293
134251	Expense - Other Economics		Operating Expenses		5,665		463,958
134252	Expense - Maangart Yorga Progam		Operating Expenses			(8,300)	455,658
141001	REVENUE - Plant Hire & Material Sales		Operating Revenue			(50)	455,608
141006	REVENUE - Private Works		Operating Revenue		10,000		465,608
141100	EXPENSE - Private Works		Operating Expenses		7,655		473,263
141102	EXPENSE - Plant hire & Materials		Operating Expenses			(450)	472,813
142002	REVENUE - Public Works Overhead - No GST		Operating Revenue		1,500		474,313
142112	EXPENSE - Works Training		Operating Expenses			(4,000)	470,313
142120	EXPENSE - Public Works Overhead		Operating Expenses			(37,250)	433,063
142121	EXPENSE - Occ Health & Safety		Operating Expenses		6,850		439,913
142122	COVID19 - EXPENSES		Operating Expenses			(1,150)	438,763
142190	EXPENSE - PWO Allocated		Operating Expenses		83,000		521,763
143001	REVENUE - Plant Operation		Operating Revenue		5,000		526,763

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
143130	EXPENSE - Plant Operation		Operating Expenses		2,237		529,000
145010	REVENUE - Other Unclassified - No GST		Operating Revenue		2,000		531,000
145150	EXPENSE - Other Unclassified inc GST		Operating Expenses			(7,100)	523,900
	Proceeds from new debentures		Capital Revenue			(2,505,000)	(1,981,100)
	Repayment loans		Operating Expenses		1,724,548		(256,552)
	Proceeds from disposal of assets		Capital Revenue			(84)	(256,636)
				0	4,397,432	(4,654,068)	



9.3 DELEGATIONS

File Reference	
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	8 June 2021
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments 1. Revised Delegations and Authorisations.	

Summary

Council is required to review the Delegations Register at least once in each year. The attached Delegations and Authorisations need to be adopted by the Council.

Background

Section 5.18 of the *Local Government Act 1995*, requires a local government to keep a Register of Delegations and review the delegations at least once every financial year. The aim of delegated authority is to assist with improving the time taken to make decisions subject to any constraints determined by Council or by the relevant legislation. The Delegations Register is consistent with the Shire’s Community Strategic Plan directions, including its obligations at law to carry out the statutory responsibilities of Local Government.

The Register identifies the relevant document(s) from which the delegated authority is derived, including legislation and policies. This has been provided to enable cross-referencing between the delegations and other relevant documents.

Consultation

The CEO has taken advice from an independent consultant on a desktop review basis to ensure that the objectives of the rehabilitation plan are achievable.

Statutory Environment

- **Local Government Act 1995 (As Amended)**

5.41. Functions of CEO

The CEO’s functions are to —

- (a) advise the council in relation to the functions of a local government under this Act and other written laws; and*
- (b) ensure that advice and information is available to the council so that informed decisions can be made; and*
- (c) cause council decisions to be implemented; and*
- (d) manage the day to day operations of the local government; and*



- (e) *liaise with the mayor or president on the local government's affairs and the performance of the local government's functions; and*
- (f) *speak on behalf of the local government if the mayor or president agrees; and*
- (g) *be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees); and*
- (h) *ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and*
- (i) *perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.*

5.42. Delegation of some powers and duties to CEO

- (1) *A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —*
 - (a) *this Act other than those referred to in section 5.43; or*
 - (b) *the Planning and Development Act 2005 section 214(2), (3) or (5).*

** Absolute majority required.*

- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

[Section 5.42 amended: No. 1 of 1998 s. 13; No. 28 of 2010 s. 70.]

5.43. Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) *any power or duty that requires a decision of an absolute majority of the council;*
- (b) *accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;*
- (c) *appointing an auditor;*
- (d) *acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;*
- (e) *any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;*
- (f) *borrowing money on behalf of the local government;*
- (g) *hearing or determining an objection of a kind referred to in section 9.5;*
- (ha) *the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;*
- (h) *any power or duty that requires the approval of the Minister or the Governor;*
- (i) *such other powers or duties as may be prescribed.*

[Section 5.43 amended: No. 49 of 2004 s. 16(3) and 47; No. 17 of 2009 s. 23; No. 16 of 2019 s. 23.]

5.44. CEO may delegate powers and duties to other employees

- (1) *A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.*



- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*
- (3) *This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —*
 - (a) *the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and*
 - (b) *the exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions imposed by the local government on its delegation to the CEO.*
- (4) *Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.*
- (5) *In subsections (3) and (4) —*
conditions *includes qualifications, limitations or exceptions.*

[Section 5.44 amended: No. 1 of 1998 s. 14(1).]

5.45. Other matters relevant to delegations under this Division

- (1) *Without limiting the application of sections 58 and 59 of the Interpretation Act 1984 —*
 - (a) *a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and*
 - (b) *any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.*
- (2) *Nothing in this Division is to be read as preventing —*
 - (a) *a local government from performing any of its functions by acting through a person other than the CEO; or*
 - (b) *a CEO from performing any of his or her functions by acting through another person.*

5.46. Register of, and records relevant to, delegations to CEO and employees

- (1) *The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.*
- (2) *At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*
- (3) *A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.*

Policy Implications

Council does not have a specific policy regarding Delegations beyond the delegations themselves.



Financial Implications

Nil

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
4.2.2	Promote a culture of continuous improvement processes and resource sharing
4.2.3	Use resources efficiently and effectively
4.2.4	Recruit and retain suitably qualified, experienced and skilled staff and Elected Members
4.2.6	Provide responsive high-level customer service

Comment/Conclusion

The Delegated Authority Register 2020/21, was presented to Council in May 2020 and shows delegations loosely grouped by area and contains delegations from the Council to CEO, authorisations from Council to its other Officers and authorisations from the CEO to other staff.

The following definitions are provided to explain the variance between the Sections.

Delegation from the Council to the CEO – Are instances where the Council delegates the undertaking of certain roles and responsibilities to the CEO.

Authorisation by Council – Are instances when an officer or class of officers is formally authorised to act on behalf of the local government in respect to policing specific legislation and the legislation requires that the authorisation be provided by the local government rather than or in addition to the Chief Executive Officer. This applies only to legislation other than that related directly to the *Local Government Act 1995*, for the *Bush Fires Act 1954*.

Authorisations by Chief Executive Officer – Are instances where an officer or class of officer is authorised to take relevant action in relation to a specific legislation, regulation or local law. This is an executive function of the Chief Executive Officer in relation to the *Local Government Act 1995* and in other Acts the Chief Executive Officer is empowered to authorise individuals or classes of employees.

It should be noted that powers cannot be delegated to individual elected members, except in the case of the President as specified in the *Bush Fires Act 1954* (currently under review). A delegation to elected members can only be made to a committee and then the committee must comply with the requirements of the *Local Government Act 1995* where a delegated authority exists.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

Adopt the Delegated Authority Register 2021/2022, as presented.

Shire of Goomalling



Delegations Register and Register of Authorisations

ADOPTED 16 JUNE 2021

Delegations

The purpose of delegations is to facilitate the effective and efficient operation of the Shire of Goomalling.

The Local Government Act 1995 and several other pieces of legislation allow the Chief Executive Officer (CEO) to be delegated responsibilities to ensure the efficient and effective operation of the local government.

Section 5.41 Local Government Act 1995 provides the Functions of the CEO and states that-

The CEO's functions are to-

- (a) Advise the council in relation to the functions of a local government under this Act and other written laws;
- (b) Ensure that advice and information is available to the Council so that informed decisions can be made;
- (c) Cause council decisions to be implemented;
- (d) Manage the day to day operations of the local government;
- (e) Liaise with the mayor or president on the local governments affairs and the performance of the local governments functions;
- (f) Speak on behalf of the local government if the mayor or president agrees;
- (g) Be responsible for the employment, management, supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees);
- (h) Ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and
- (i) Perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.

Section 5.42 allows the delegation of some powers and duties to the CEO.

- (1) A local government may delegate* to the CEO the exercise of any of its powers of the discharge of any of its duties under a. This Act other than those referred to in section 5.43; or b. The Planning and Development Act 2005 section 214(2), (3) or (5) *absolute majority required
- (2) A delegation made under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

There are also limitations on the tasks which can be delegated and section 5.43 of the Local Government Act of 1995 specifically states:

A local government cannot delegate to a CEO any of the following powers or duties –

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local governments powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (h) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (i) any power of duty that required the approval of the minister of Government; (j) such other powers or duties as may be prescribed.

The Local Government (Administration) Regulations 1996 r18G, limits on delegations also state that:

Powers and duties of a local government exercised under the following provisions are prescribed under section 5.43(i) as powers and duties that a local Government cannot delegate; (a) section 7.12A(2) and (3)(a) and (4) and (b) regulation 18 C and D

Regulation 18C and D refer to the selection and performance review of the CEO.

Section 5.46 states:

“Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division and to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

In this instance the Council is the delegator and hence Council is to review this manual annually. Those powers which the Council has deemed necessary to delegate are reflected in the following pages.

Delegations

DE1	Payments from Trust and Municipal Funds	5
DE2	Investments	6
DE3	Appointment of Authorised Persons – Local Government Act	7
DE4	Lease Agreements	8
DE5	Appointment of Acting CEO	9
DE6	Write off of Debt	10
DE7	Disposal of Property	11
DE8	Disposal of Surplus Equipment, Materials, Tools Etc	12
DE9	Donations	13
DE10	Consumption of Alcohol at Council Owned Properties	14
DE11	Expressions of Interest prior to Calling for Tenders	15
DE12	Inviting Tenders	16
DE13	Minor Variations to Tenders	17
DE14	Disposing of Confiscated or Uncollected Goods	18
DE15	Cat Act 2011 (Administration & Enforcement)	19
DE16	Dog Act 1976 (Administration & Enforcement)	20
DE17	Thoroughfares Temporary Closure	21
DE18	Ability to Require Property Owners or Occupiers of Land to take Action/s	22
DE19	Powers of Entry	23
DE20	Bush Fires	24
DE21	Speaking on Behalf of the Council	25
DE22	Food Act Prohibition Orders	26
DE23	Food Act Registration of Business	27
DE24	Food Act Prosecutions	28
DE25	Building Act 2011 – Building Permits, Demolition Permits, Occupancy Permits, Building Approval Certificates And Building Orders	29
DE26	Appointment of Authorised Officers Public Health Act 2016	30
DE27	Building Act Permits, Certificates, Orders & Records	31
DE28	Building Act Authorised Persons	32
DE29	Employee Travel and Relocation Expenses	33
DE30	Authorisations of Variations to Budget Estimates	34
DE31	Approval of Credit Cards	35
DE32	Powers Under Local Laws	36
DE33	Rates	37
DE34	Amending the Rate Record	39
DE35	Determination of Applications for Development Approval	40
DE36	Recommendations to the Western Australian Planning Commission (WAPC) regarding Applications for Subdivision / Amalgamation or Strata Title	43
DE37	Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval	44
DE38	Advising Other Regulatory Authorities on Planning Matters	45
DE39	Planning Appeals, Requests for Reconsideration	46
DE40	Planning Enforcement	47
	REGISTER OF AUTHORISATIONS & MATRIX	49

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE1 - Payments from Trust and Municipal Funds	
Function Delegated:	That Council delegates to the Chief Executive Officer the exercise of its power to make payments from the Trust Fund or Municipal Fund (this includes Reserves and Restricted Assets)
Statutory Power Being Delegated:	Local Government (Financial Management) Regulations 1996 r. 12(1)(a) Payments from municipal fund or trust fund
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995 (Local Government (Financial Management) Regulations 1996 r. 5 Financial management duties of the CEO r. 11 Payment of accounts r. 13 Lists of accounts
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	4 March 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE2 - Investments	
Function Delegated:	That the Chief Executive Officer be delegated authority to invest Council funds with approved financial institutions as approved by Council to achieve maximum investment potential.
Statutory Power Being Delegated:	Local Government Act 1995 s. 6.14 Power to invest Local Government (Financial Management) Regulations 1996 r. 19 Management of investments
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995 s. 6.14(2)(a) Comply with regulations Local Government (Financial Management) Regulations 1996 r. 19C Investment of money Trustees Act 1962 Part III Investments
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE3 – Appointment of Authorised Officers – Local Government Act	
Function Delegated:	Authority to appoint persons or classes of persons as authorised persons for the purpose of fulfilling prescribed functions within the Local Government Act 1995 and the Shire's Local Laws made under that Act.
Statutory Power Being Delegated:	Local Government Act 1995 s. 3.24 Authorising persons under this subdivision s. 3.39 Power to remove and impound s. 9.10 Appointment of authorised persons
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	<ol style="list-style-type: none"> 1. The CEO may, at his discretion, refer any matter to Council for decision; and 2. Details of any prosecutions under a Local Law must be provided to Council.
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE4 – Lease Agreements	
Function Delegated:	Authority to: 1. renew existing lease agreements with charitable, benevolent, religious, cultural, educational, recreational, sporting, environmental or other similar groups or government agencies for properties that are under the care, control and management of the Shire of Goomalling either by management order, lease, sub-lease, licence, sub-licence or freehold; and 2. negotiate new lease agreements with existing lessees whose lease has expired.
Statutory Power Being Delegated:	Local Government Act 1995 s. 3.58 Disposing of property
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995 Local Government (Functions and General) Regulations 1996 r. 30 Dispositions of property excluded from Act s. 3.58
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE5 – Appointment of Acting CEO	
Function Delegated:	Authority to appoint an Acting Chief Executive Officer in accordance with Council policy and for a term not exceeding three months
Statutory Power Being Delegated:	Local Government Act 1995 s5.36(1)(a) Local government employees
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Appointment to be made in accordance with Policy
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995 Local Government (Administration) Regulations 1996 – r. 18A(1)(b) – acting term not to exceed one year
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE6 - Write Off of Debts & Hardship Arrangements	
Function Delegated:	The authority to write-off debts and/or negotiate financial hardship arrangements with residents and ratepayers.
Statutory Power Being Delegated:	Local Government Act 1995 s3.18 [3c]
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of the CEO s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The writing off of rates and sundry debts to the value of \$100.00
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 s5.41,s5.42,s5.43
Council Policy Link: Strategic Plan Link:	Rates, Sundry Debtors and Charges, Write Offs
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE7 - Disposition of Property	
Function Delegated:	Disposition of property (other than land) is an exempt disposition if its market value is less than \$20,000
Statutory Power Being Delegated:	Local Government Act 1995 (s3.58 [3],[5d] Local Government (Functions and General) Regulations r30, r31[3a]
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Subject to s5.43(d) of the Local Government Act 1995 and r30,(s30)(3a) of the Regulations the CEO can dispose of property (other than land) to a maximum value of \$20,000. All disposal of property in excess of this level is to be approved by the Council subject to s3.58 of the Local Government Act of 1995
Statutory Power to Sub Delegate	Local Government Act 1995 S5.44 CEO may delegate powers and duties to others s5.43 Limitations to delegations
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	For the sale of plant and equipment within budget allocation.
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE8 - Disposal of Surplus Equipment, Materials, Tools etc.	
Function Delegated:	The authority to sell by calling for expressions of interest, holding a sale, or any other fair means, items of equipment, materials, tools etc. which are no longer required, or are outmoded or no longer serviceable.
Statutory Power Being Delegated:	Local Government Act 1995 s3.18 [3c], s3.58[3]
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The disposal of all surplus equipment, materials, tools etc, must not exceed a value of \$5,000 per unit. All matters in excess of \$5,000 per unit will authorised by the Council.
Statutory Power to Sub Delegate	Local Government Act 1995 S5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 s3.18(c) and s3.58
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE9 - Donations	
Function Delegated:	The ability to make community donations.
Statutory Power Being Delegated:	Local Government Act 1995 s3.18[3c]
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Maximum limit of \$300 per donation Donations are subject to budget availability Annual expenditure not to exceed the amount designated in the annual budget
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Nil
Council Policy Link: Strategic Plan Link:	Rates, Sundry Debtors and Charges, Write Offs
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE10 - Consumption of Alcohol – Council Property	
Function Delegated:	The CEO is delegated the authority to approve applications for the consumption of liquor from property under the care, control and management of the Council
Statutory Power Being Delegated:	Local Government Act 1995, s.3.18
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The Chief Executive Officer can approve the consumption of alcohol on Council premises, and must ensure that the applicant is aware of their requirements under state legislation and compliance with Council policy on using a Council Facility
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE11 - Expressions of Interest Prior to Calling Tenders	
Function Delegated:	The local government may seek expressions of interest before entering the tender process.
Statutory Power Being Delegated:	Local Government Act 1995 (s3.57 [1]) Local Government (Functions and General) Regulations (r21 [1,2,3,4]) r22
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	<p>If the local government thinks that there is a good reason to make a preliminary selection from prospective tenderers it may seek expressions of interest. There is good reason to make preliminary selection if, because of;</p> <ul style="list-style-type: none"> • The nature of the goods or services required; or • The cost of preparing plans, specifications or other information for the purpose of adequately describing the goods or services required, <p>it would be advantageous to the local government if tenders were only invited from persons it considers capable of satisfactorily supplying the goods or services.</p> <p>*Statewide public notice must be given. Refer r21.4</p>
Statutory Power to Sub Delegate	Local Government Act 1995 S5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Sub-delegated Managers may call for expressions of interest.
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 s3.57 Local Government (Functions and General) Regulations 1996 r11 (1) and (2b), r14(4c)
Council Policy Link: Strategic Plan Link:	Purchasing Policy
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE12 - Inviting Tenders	
Function Delegated:	The requirement to invite tenders before entering into a contract for goods and services with a value of \$150,000 or more. Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA. Special conditions are in place for the 2020 COVID-19 Pandemic whereby this delegation and the tender threshold has been increased to \$250,000 for the duration of the state of emergency as per the amended regulations.
Statutory Power Being Delegated:	Local Government Act 1995 (s3.57 [1]) Local Government (Functions and General) Regulations (r11 [1],r14 [4c])
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Tenders must be called for the purchase of all goods over \$150,000 unless WALGA Council Purchasing Services are utilised which removes the requirement to Tender All tenders are to be approved by Council Tender documents must determine in writing the criteria for accepting tenders That tenders are for items approved in the budget Special conditions are in place for the 2020 COVID-19 Pandemic whereby this delegation and the tender threshold has been increased to \$250,000 for the duration of the state of emergency as per the amended regulations.
Statutory Power to Sub Delegate	Local Government Act 1995 S5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Sub-delegated Managers may call for tenders
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 s3.57 Local Government (Functions and General) Regulations 1996 r11 (1) and (2b), r14(4c)
Council Policy Link: Strategic Plan Link:	Purchasing Policy
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE13 - Minor Variations to Tenders	
Function Delegated:	The local government may, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters into the contract with the successful tenderer, without having to tender again.
Statutory Power Being Delegated:	Local Government Act 1995 (s3.57 [1]) Local Government (Functions and General) Regulations r20[1,2,3]
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The variation costs must be within the budget allocation. Any increased costs will require Council approval
Statutory Power to Sub Delegate	Local Government Act 1995 S5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	All minor variations are to be approved by the Chief Executive Officer
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 s.3.57 Local Government (Functions and General) Regulations 1996 r.20
Council Policy Link: Strategic Plan Link:	Purchasing Policy
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE14 - Disposing of Confiscated or Uncollected Goods	
Function Delegated:	The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2a and 2b.
Statutory Power Being Delegated:	Local Government Act 1995, s.3.47(2a, b)
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	<p>The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2b of</p> <ul style="list-style-type: none"> a) A notice has been given under section 3.42(1)(b) or 3.44; or b) Being impounded if the local government has been unable, after making reasonable efforts to do so, to give that notice to the alleged offender. <p>(2b) The period after which goods may be sold or otherwise disposed of under subsection (2a) is</p> <ul style="list-style-type: none"> a) for perishable goods – 3 days; b) for animals – 7 days; c) abandoned vehicle wreck – 7 days.
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 s.3.47
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE15 - Cat Act 2011 (Administration and Enforcement)	
Function Delegated:	The local government may delegate to its CEO the exercise of any of its powers or the discharge of any of its duties under another provision of the Cat Act.
Statutory Power Being Delegated:	Cat Act 2011, s.45 Cat Act Regulations 2012
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Cat Act 2011 s44
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Statutory Power to Sub Delegate	Cat Act 2011, s.45
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO Contract Ranger Leading Hand
CEO Conditions on Subdelegation:	Sections 63, 64, 65 of the Cat Act 2011 cannot be delegated to the Authorised Officers and remain with the CEO
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 Cat Act 2011
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	September 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE16 - Dog Act 1976 (Administration and Enforcement)	
Function Delegated:	It shall be the duty of the local government within its district to administer and enforce the provisions of this Act. A person who is authorised by the Dog Act shall be furnished with a certificate.
Statutory Power Being Delegated:	Dog Act 1976 s9 Dog Amendment Bill 2013 s10AA
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Dog Act 1976 s9
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Statutory Power to Sub Delegate	Nil – Appointment of Authorised Officers
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 Dog Act 1976
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE17 - Thoroughfares Temporary Closure	
Function Delegated:	A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.
Statutory Power Being Delegated:	Local Government Act 1995, s3.50, s3.50A
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Manager of Works
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	Thoroughfares Temporary Closure
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE18 - Ability to Require Property Owners or Occupiers of Land to take Action/s	
Function Delegated:	A local government may give an owner or occupier of land a notice requiring them to do something to the land if it is specified in schedule 3.1 or other sections of the act. The local government must inform the owner, if the occupier is not the owner.
Statutory Power Being Delegated:	Local Government Act 1995 (s3.24), (s3.25[1],[3]), Schedule 3.1
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	As specified in Schedule 3.1
Statutory Power to Sub Delegate	Local Government Act 1995 (s5.44) CEO may delegate some powers and duties to other employees
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO Contract Ranger
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 Schedule 3.1
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE19 - Powers of Entry	
Function Delegated:	Authority to: 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36).
Statutory Power Being Delegated:	Local Government Act 1995 s. 3.32 Notice of entry s. 3.33 Entry under warrant s. 3.34 Entry in an emergency s. 3.36 Opening fences
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	As specified in Schedule 3.1
Statutory Power to Sub Delegate	Local Government Act 1995 (s5.44) CEO may delegate some powers and duties to other employees
CEO Sub Delegation to:	Manager of Works Leading Hand Manager of Finance/Deputy CEO Contract Ranger
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 Part 3 Division 3 Subdivision 3, and specifically s. 3.31 General procedure for entering property
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE20 - Bush Fires.	
Function Delegated:	A local government may in writing, delegate to its Chief Executive Officer the performance of any of its functions under this act.
Statutory Power Being Delegated:	Bush Fires Act 1954
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Bush Fires Act 1954 s48(1)
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	S48(3) A delegation under this section does not include the power to sub-delegate.
CEO Sub Delegation to:	Not Allowed
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	Nil
Compliance Links:	Bush Fires Act 1954
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE21 – Speaking on Behalf of the Council	
Function Delegated:	The authority to speak on and represent the view of the Council of the Shire of Goomalling to the media and other third parties when the Shire President is not available.
Statutory Power Being Delegated:	Local Government Act 1995 s5.42 Delegation of some powers and duties to the CEO
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE22 - Food Act – Prohibition Orders	
Function Delegated:	<ul style="list-style-type: none"> • Serve Prohibition Order on food business • Issue Certification of Clearance • Reinspect a food business
Statutory Power Being Delegated:	Food Act 2008 s65(1) Prohibition Order s66 Certificate of Clearance s67(4) Request for reinspection.
Power is Originally Assigned to:	Local Government (As Enforcement Agency)
Statutory Power of Delegation:	Food Act 2008 s.118(2)(b) Local Government (enforcement agency) may delegate a function conferred on it s.118(3) Delegation is subject to conditions [s.119] and guidelines adopted (s.120) s.118(4) Sub delegation only permissible if expressly provided in regulations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	s.118(4) Sub delegation only permissible if expressly provided in regulations
CEO Sub Delegation to:	Contract Environmental Health Officer
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Food Act 2008 Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	September 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE23 - Food Act Registration of a Food Business	
Function Delegated:	<ul style="list-style-type: none"> Register a food business Grant or refuse application for a food business Vary the conditions or cancel the registration of a food business
Statutory Power Being Delegated:	Food Act 2008 s110 (1) and (5) Registration of a Food Business s112 Variation of conditions or cancellation of registration of food businesses.
Power is Originally Assigned to:	Local Government (Enforcement Agency)
Statutory Power of Delegation:	Food Act 2008 s118(2)(b) Local Government (Enforcement Agency) may delegate a function conferred on it s118(3) Delegation is subject to conditions [s119] and guidelines adopted (s120) s118(4) Sub delegation only permissible if expressly provided in regulations.
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Food Act 2008 s118(4) Sub delegation only permissible if expressly provided in regulations
CEO Sub Delegation to:	Contract Environmental Health Officer
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Food Act 2008 Food Regulations 2009 Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	September 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE24 Food Act Prosecutions	
Function Delegated:	Initiate proceedings for an offence under s125 of the Food Act 2008
Statutory Power Being Delegated:	Food Act 2008 s.125 Institution of proceedings
Power is Originally Assigned to:	Local Government (Enforcement Agency)
Statutory Power of Delegation:	Food Act 2008 s118(2)(b) Local Government (Enforcement Agency) may delegate a function conferred on it s118(3) Delegation is subject to conditions [s119] and guidelines adopted (s120) s118(4) Sub delegation only permissible if expressly provided in regulations Power
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Food Act 2008 s118(4) Sub delegation only permissible if expressly provided in regulations
CEO Sub Delegation to:	Contract Environmental Health Officer
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Food Act 2008 Food Regulations 2009 Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	September 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE25 – Building Act 2011 – Building Permits, Demolition Permits, Occupancy Permits, Building Approval Certificates And Building Orders	
Function Delegated:	<p>Approve or refuse building permit applications, demolition permit applications, occupancy permit (including extension of permit), building approval certificate (including extension of certificate), building approval certificates (strata) and issue and revocation of building orders.</p> <p>Authority for suitably qualified persons who, in the opinion of the Chief Executive Officer have the qualifications to undertake the roles and functions of a building surveyor, to administer Building Act 2011 sections:</p> <p>20 - Grant of building permit 21 - Grant of demolition permit 22 - Further grounds for not granting an application 27 - Conditions imposed by permit authority 55 - Occupancy permits and building approval certificates, further information 58 - Grant of occupancy permit, building approval certificate 62 - Conditions imposed by permit authority 65 - Extension of period of duration 110 - Building orders 117 - Revocation of building order 118 - Permit authority may give effect to building order if non-compliance; and 131 - Inspection, copies of building records.</p>
Statutory Power Being Delegated:	Building Act 2011 s. 20, 21, 22, 27, 55, 58, 62, 65, 110, 117, 118 and 131
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Building Act 2011 s. 127 Delegation: special permit authorities and local governments
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Building Act 2011 s. 127(6A) Delegation: special permit authorities and local governments – power to sub-delegate is limited to CEO's
CEO Sub Delegation to:	Contract Building Surveyor
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Building Act 2011 Building Regulations 2012 National Construction Code
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference:	
1st Adopted:	September 2020
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE26 - Appointment of Authorised Officers – Public Health Act 2016	
Function Delegated:	Authority to designate a person or class of persons as Authorised Officers for the purpose of fulfilling prescribed functions of the Public Health Act 2016. Authority to issue Certificates of Authority to persons designated as Authorised Officers.
Statutory Power Being Delegated:	Public Health Act 2016 s. 24 Designation of authorised officers s. 30 Certificates of authority
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Public Health Act 2016 s. 21 Enforcement agency may delegate
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The CEO may, at his discretion, refer any matter to Council for decision
Statutory Power to Sub Delegate	Nil
CEO Sub Delegation to:	N/A
CEO Conditions on Subdelegation:	N/A
Record Keeping Statement:	Nil
Compliance Links:	Nil
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE27 - Building Act 2011 – Permits, Certificates, Orders and Records	
Function Delegated:	Authority for suitably qualified persons who, in the opinion of the Chief Executive Officer have the qualifications to undertake the roles and functions of a building surveyor, to administer Building Act 2011 sections: 20 - Grant of building permit 21 - Grant of demolition permit 22 - Further grounds for not granting an application 27 - Conditions imposed by permit authority 55 - Occupancy permits and building approval certificates, further information 58 - Grant of occupancy permit, building approval certificate 62 - Conditions imposed by permit authority 65 - Extension of period of duration 110 - Building orders 117 - Revocation of building order 118 - Permit authority may give effect to building order if non-compliance; and 131 - Inspection, copies of building records.
Statutory Power Being Delegated:	Building Act 2011 s. 20, 21, 22, 27, 55, 58, 62, 65, 110, 117, 118 and 131
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Building Act 2011 s. 127 Delegation: special permit authorities and local governments
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	As specified in Schedule 3.1
Statutory Power to Sub Delegate	Building Act 2011 s. 127(6A) Delegation: special permit authorities and local governments – power to sub-delegate is limited to CEO's
CEO Sub Delegation to:	Contract Building Surveyor
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Building Act 2011 Building Regulations 2012 National Construction Code
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	September 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation 28 - Building Act 2011 - Authorised Persons	
Function Delegated:	Authority to: 1. Designate an employee as an authorised person under s. 96(3) of the Building Act 2011; and 2. Limit the powers of an authorised person by imposing conditions on a person's instrument of designation or by written notice and at any time revoke or vary such condition or notice.
Statutory Power Being Delegated:	Building Act 2011 s. 96(3) Authorised persons s. 99 Limitation on powers of authorised person
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Building Act 2011 s. 127 Delegation: special permit authorities and local governments
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	CEO to be satisfied that authorised person is suitably qualified in accordance with s. 5.36(3) of the Local Government Act 1995.
Statutory Power to Sub Delegate	Building Act 2011 s. 127(6A) Delegation: special permit authorities and local governments – power to sub-delegate is limited to CEO's
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	N/A
Record Keeping Statement:	Nil
Compliance Links:	Building Act 2011 Building Regulations 2012 National Construction Code
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE29 - Employee Relocation Expenses and Travel Expenses.	
Function Delegated:	The ability to authorise the payment of travel and relocation expenses for employees.
Statutory Power Being Delegated:	Local Government Act 1995 s5.41
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	May not authorise relocation expenses for the position of CEO. Expenses for the CEO must be approved by the Council. Expenses for employees to a total of 50% of the relocation expense, to a total value of \$1,000 can be authorised by the CEO. This does not apply to Managers who are covered by contract conditions Travel Expenses can be approved by the CEO up to \$500
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	Nil
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	September 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE30 - Authorisation of Variations to Budget Estimates	
Function Delegated:	The CEO was delegated the power to authorise variations to budget estimates where the variation is less than 10% and not more than an amount of \$5,000.
Statutory Power Being Delegated:	Local Government Act 1995 s5.42 Delegation of some powers and duties to the CEO
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	September 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE31 - Approval of Credit Cards	
Function Delegated:	The CEO was delegated the authority to use a Council credit card for the purpose of carrying out the function of the Council in line with Council Policy and to approve payments with regard to staff (MOW & MOF) use.
Statutory Power Being Delegated:	Local Government Act 1995
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 July 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE32 – Powers under the Local Laws	
Function Delegated:	The CEO was delegated the authority to exercise any of the powers of the Council or discharge any of its duties in connection with the following local laws made under the Local Government Act 1995, the Health Act 1911 (as amended) and the Dog Act 1976:
Statutory Power Being Delegated:	<ul style="list-style-type: none"> * Dogs Local Law; * Fencing Local Law; * Health Local Law; * Parking and Parking Facilities Local Law * Property Local Law; and * Responsible Cat Ownership Local Law. <p>The CEO has on-delegated the authority to exercise any of the powers of the Council or discharge any of its duties in connection with the above local laws made under the Local Government Act 1995, the Health Act 1911 (as amended) the Dog Act 1976 and the Cat Act 2011 to the officers listed in the attached Schedule.</p>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995, Health Act 1911 (as amended) Dog Act 1976 Cat Act 2011
Power Delegated to:	Contract Building Surveyor Contract Ranger Manager of Works Manager of Finance/Deputy CEO
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995, Health Act 1911 (as amended) Dog Act 1976 Cat Act 2011
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE33 – Rates	
Function Delegated:	<p>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</p> <p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> 1. Amend the rate record as specified in Section 6.39(2); 2. Enter into an agreement with a person for the payment of rates or service charges in accordance with Section 6.49; 3. Determine the date on which rates or service charges become due and payable under Section 6.50(1) & (2); 4. Recover a rate or service, as well as the costs of proceedings, where it remains unpaid after it becomes due under Section 6.56(1); 5. Grant an extension of time for a person to make an objection to the rate record under Section 6.76(4); 6. Consider an objection to a rate record, either allowing or disallowing it, wholly or in part. In accordance with Section 6.76(5), and to serve notice of the decision and a statement of reasons for the decision upon the person lodging the objection in accordance with Section 6.76(6); 7. Give notice to a lessee of land in respect of which there is an unpaid rate or service charge to require the lessee to pay the rent to the local government in accordance with Section 6.60(2); 8. Recover the amount of the rate or service charge as a debt from the lessee if the rent is not paid in accordance with the notice (Section 6.60(4)); and 9. Commence proceedings under Section 6.64 to recover rates owing to the Shire.
Statutory Power Being Delegated:	<p>Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO</p>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<p>Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO</p>
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	<p>Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees</p>
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Record Keeping Statement:	<p>1. Ensure full record of each decision is lodged on the Shire Rates Database in Synergy.</p> <p>2. All records will be retained in the Shire's records management system in accordance with the Record Management Plan and associated legislation.</p>
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE34 – Amending the Rate Record	
Function Delegated:	Authority to determine any requirement to amend the rate record for the 5-years preceding the current financial year :
Statutory Power Being Delegated:	Local Government Act 1995: s.6.39(2)(b) Rate record
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995,
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	New
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE35 – Determination of Applications for Development Approval	
Function Delegated:	Pursuant to Clause 82 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> , delegation of authority to approve or refuse applications for development approval, with or without conditions, is extended to the Chief Executive Officer, subject to consistency with the <i>Shire of Goomalling Town Planning Scheme No. 3</i> (the Scheme), including giving due regard to relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.
Statutory Power Being Delegated:	<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling Town Planning Scheme No 3</i>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.82</i>
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	<p>1.1 <i>General Exclusions</i> Applications for development approval for development exceeding \$1M in value and/or a net increase of in excess of 1 dwelling and/or a net increase of over 400m² in building floor area may not be determined under delegated authority.</p> <p>1.2 <i>Specific Exclusions and Exceptions for Minor Works, etc.</i></p> <p>a) Subject to f) below, with respect to applications for development approval for development other than advertising signage, domestic outbuildings, sea containers and/or other similar storage containers, fencing and residential additions/alterations, any delegated decision must be consistent with, rather than giving due regard to, relevant Local Planning Policies.</p> <p>b) Subject to f) below, applications for development approval for development of land within a Local Reserve may only be approved under delegated authority where it is consistent with the purpose of the Reserve.</p> <p>c) Subject to f) below, applications for development approval for the types of land-use or development listed below may only be refused under delegated authority:</p> <ul style="list-style-type: none"> (i) Abattoir; (ii) Hotel; (iii) Industry - Extractive; (iv) Liquor Store; (v) Motel; (vi) Piggeries; (vii) Restricted Premises (adult shop); (viii) Tavern; (ix) Telecommunication Infrastructure; and (x) Any other development associated with racing, gaming or the sale of liquor, other than where development is of a temporary nature (no more than 48 hours duration).

	<p>(Note: Should the Chief Executive Officer feel that the application may warrant approval, the application shall be reported to Council for consideration)</p> <p>d) Subject to f) below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that must be assessed under the provisions of Clause 3.2.5 of the Scheme ('uses not mentioned' in the Zoning Table of the Scheme) may only be refused under delegated authority.</p> <p>(Note: Should the Chief Executive Officer feel that the application may warrant approval, the application shall be reported to Council for consideration)</p> <p>e) Subject to f) below, applications for development approval that must be assessed under the provisions of Part IV, clauses 4.1 up to and including 4.6 of the Scheme (the 'non-conforming uses' provisions) may only be refused under delegated authority.</p> <p>(Note: Should the Chief Executive Officer feel that the application may warrant approval, the application shall be reported to Council for consideration)</p> <p>f) Subject to g) below, the provisions of a) – e) above do not apply to applications to –</p> <ul style="list-style-type: none"> • amend the approval so as to extend the period within which the approval must be substantially commenced; and • alterations and/or expansions affecting a maximum area of 10% of the existing development or 100m² (in terms of floor space or land area in use, as appropriate), whichever is the lesser, and which are associated with existing, lawful land-uses, wherein the application may be refused or approved, with or without conditions, under delegated authority. <p>g) Where an application to extend the period within which the approved development must be substantially commenced is issued pursuant to f) above, the term of any extension shall not exceed 12 months, however, an unlimited number of extensions may be granted under delegated authority.</p> <p>AMENDED PLANS</p> <p>Notwithstanding 1.2 a) and 1.2 b) above, amended plans relating to applications determined by Council, may be determined under delegated authority where-</p> <p>a) The amended plan, if submitted as a new application, could have been determined under delegated authority; and/or</p> <p>b) The amended plans do not differ from the determined plans in any respect which generates a need to undertake consultation pursuant to clause 64 of the <i>deemed provisions for local planning schemes</i> (advertising applications) and/or Part 4 (Consultation) of the R-Codes; and/or</p> <p>c) The amended plans do not differ from the determined plans in respect of the number of residential units or an increase in floor space of more than 10% or 100m² (in terms of floor space or land area in use, as appropriate), whichever is the lesser.</p> <p>CONDITIONS RELATED TO CONSULTATION</p> <p>Applications for development approval that have been advertised for consultation purposes in accordance with the provisions of clause 64 (advertising applications) of the <i>deemed provisions for local planning schemes</i> and/or Part 4 of the R-Codes (consultation), may only be approved under delegated authority if-</p> <p>a) No submissions were received, or only supportive submissions that do</p>
--	--

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

	<p>not request any change to the development were received; or</p> <p>b) Submissions that raise concerns with the proposed development were received, and those concerns are, in the opinion of the Chief Executive Officer, clearly not material planning considerations;</p> <p>c) Submissions that raise concerns with the proposed development were received, and those concerns are material planning considerations, but:</p> <p style="margin-left: 40px;">i) Through liaison with the party or parties that lodged the submissions and/or amendments to the application and/or the application of conditions, the matters raised in the submissions can be resolved to the satisfaction of the Chief Executive Officer, the applicant, and the party or parties that lodged the submissions (the Chief Executive Officer must also ensure that the interests of fourth parties are protected and undertake further consultation if considered necessary), and</p> <p style="margin-left: 40px;">ii) Prior to approval of the application, the applicant and/or party or parties who lodged the submissions have provided written (including via email) confirmation of their acceptance of the terms of the proposed delegated decision.</p> <p><i>(Note: Should (a), (b) or (c) above not apply, or the Chief Executive Officer feel that the application should be refused, the application shall be reported to Council for consideration)</i></p>
Statutory Power to Sub Delegate	Local Government Act 1995 s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015 Schedule.2, Part 10, cl.83</i>
CEO Sub Delegation to:	Contract Town Planners – Edge Planning & Property
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 Part 10 of Schedule 2, <i>Planning and Development (Local Planning Scheme) Regulations 2015</i>
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 226	
1 st Adopted:	July 2020
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE36 – Recommendations to the Western Australian Planning Commission (WAPC) regarding Applications for Subdivision / Amalgamation or Strata Title	
Function Delegated:	Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to make recommendations to the WAPC with regards to applications referred to Council pursuant to Part 10 (Subdivision and development control) of the <i>Planning and Development Act 2005</i> , is extended to the Chief Executive Officer, subject to consistency with the Scheme, relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.
Statutory Power Being Delegated:	<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling Town Planning Scheme No 3</i>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.82</i>
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	Applications that, were they approved by the WAPC, might result in a net increase of more than 2 lots, a recommendation to the WAPC may only be made under delegated authority if - <ul style="list-style-type: none"> a) The application is consistent with a strategy, structure plan approved by the WAPC, local development or other plan endorsed by Council, or which forms part of the Scheme and/or a Local Planning Policy; and/or b) The application is for amended plans for an application that has been considered by Council within the last two years and the amendments are, in the opinion of the CEO, of a minor nature.
Statutory Power to Sub Delegate	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
CEO Sub Delegation to:	Contract Town Planners – Edge Planning & Property
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	<i>Local Government Act 1995</i> Part 10 of Schedule 2, <i>Planning and Development (Local Planning Scheme) Regulations 2015</i>
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 226	
1 st Adopted:	July 2020
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE37 – Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval	
Function Delegated:	Pursuant to Clause 82 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> , delegation of authority to advise regarding clearance of conditions of development approval, and pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to advise the WAPC with regards to the clearance of conditions set pursuant to Part 10 (Subdivision and development control) of the <i>Planning and Development Act 2005</i> and for which Council is nominated as a clearance agency, is extended to the Chief Executive Officer, subject to consistency with the Scheme, Local Planning Policies, and the exclusions/conditions set out below.
Statutory Power Being Delegated:	<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling Town Planning Scheme No 3</i>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.82</i>
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	Nil
Statutory Power to Sub Delegate	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
CEO Sub Delegation to:	Contract Town Planners – Edge Planning & Property
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	<i>Local Government Act 1995</i> Part 10 of Schedule 2, <i>Planning and Development (Local Planning Scheme) Regulations 2015</i>
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 226	
1 st Adopted:	July 2020
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE38 – Advising Other Regulatory Authorities on Planning Matters	
Function Delegated:	Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to advise other regulatory authorities (other than the WAPC) with respect to applications for subdivision) with respect to matters where planning-related advice is required, is extended to the Chief Executive Officer, subject to consistency with existing planning or other local government approvals, as appropriate, and the Scheme, relevant Local Planning Policies and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.
Statutory Power Being Delegated:	<i>Local Government Act 1995</i>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	Nil
Statutory Power to Sub Delegate	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
CEO Sub Delegation to:	Contract Town Planners – Edge Planning & Property
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	<i>Local Government Act 1995</i>
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 226	
1 st Adopted:	July 2020
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE39 – Planning Appeals, Requests for Reconsideration	
Function Delegated:	Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to respond to appeals made to the State Administrative Tribunal (including appointment of Counsel), or requests for reconsideration lodged with the WAPC, is extended to the Chief Executive Officer, subject to consistency with any resolution of Council relating to the matter subject of an appeal or request for reconsideration, the Scheme, Local Planning Policies (in the event of any inconsistency between the Scheme, Local Planning Policies and any resolution of Council relating to the matter subject of an appeal or request for reconsideration, then the resolution of Council shall prevail), and the exclusions/conditions set out below.
Statutory Power Being Delegated:	<i>Local Government Act 1995</i>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	Nil
Statutory Power to Sub Delegate	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
CEO Sub Delegation to:	Contract Town Planners – Edge Planning & Property
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	<i>Local Government Act 1995</i>
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 226	
1 st Adopted:	July 2020
Last Reviewed:	16 June 2021

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE40 – Planning Enforcement	
Function Delegated:	Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , where Council has resolved to issue an enforcement notice under Part 13 of the <i>Planning and Development Act 2005</i> , delegation of authority is extended to the Chief Executive Officer to appoint and direct Counsel, subject to consistency with the resolution of Council and the exclusions/conditions set out below
Statutory Power Being Delegated:	<i>Local Government Act 1995</i>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	Nil
Statutory Power to Sub Delegate	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
CEO Sub Delegation to:	Contract Town Planners – Edge Planning & Property
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	<i>Local Government Act 1995</i>
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 226	
1 st Adopted:	July 2020
Last Reviewed:	16 June 2021

Authorisations are conferred onto a local government by a variety of acts. Some give the Council (Local Government) the right to appoint authorised officers such as the Chief Executive Officer and others allow the CEO to appoint authorised officers of the Shire to carry out duties under that Act.

Each act independently confers and specifies the allowable authorisations and the instruction of one act does not transfer to another act.

Authorised officers are listed in the following table. The specific Act and Section of that Act and activity, should be clearly understood by the officer authorised to undertake the authorised tasks. Authorised officers are issued with a Certificate of Authorisation.

The Local Government Act 1995 – Part 9, Division 2, s9.10, states Appointment of authorised persons:

1. The local government may in writing, appoint persons or classes of person to be authorised for the purpose of performing particular functions.
2. The local government is to issue each person so authorised a certificate stating that the person is so authorised, and the person is to produce the certificate whenever required to do so by a person who has been or is about to be affected by any exercise of authority by the authorised person.

Legislation considered for the appointment of Authorised Officers.

- Local Government Act 1995 and associated Regulations
- Cat Act 2011
- Dog Act 1976
- Caravan Parks and Camping Grounds Act 1995 and Regulations 1997
- Food Act 2008
- Health Act 1911
- Building Act 2011
- Public Health Act 2016

SHIRE OF GOOMALLING – DELEGATIONS MATRIX 2021/2022

AUTHORISATIONS REGISTER

Legislation/Act	Section	Function Delegated	Authorised Position	Authorised Officer	Conditions
Local Government Act 1995 FM Regulations	r. 12(1)(a), r. 5, r. 11, r. 13	Make payments from Municipal and Trust Funds	Chief Executive Officer	Peter Bentley	Nil
Local Government Act 1995 FM Regulations	s. 6.14 r. 19C	Power to invest	Chief Executive Officer Deputy CEO/FM	Peter Bentley Natalie Bird	Nil Nil
Local Government Act 1995	s. 3.24	Ability to appoint authorised officers	Chief Executive Officer	Peter Bentley	Nil
Local Government Act 1995	s. 3.39 s. 3.40 s. 3.40A	Power to remove and impound goods Power to remove and impound vehicle Power to remove and impound abandoned vehicle	Chief Executive Officer Manager of Works Contract Ranger	Peter Bentley David Long Gloria Robinson	Nil Nil Nil
Local Government Act 1995	s. 3.47	Sell or otherwise dispose of any goods that have been ordered to be confiscated under section 3.43	Manager of Works Deputy CEO/FM	David Long Natalie Bird	Nil Nil
Local Government Act 1995	s.3.47A	If an impounded animal is ill or injured to such an extent that treating is not practicable, the Local Government may humanely destroy the animal and dispose of the carcass	Manager of Works Leading Hand	David Long Russell Beck Bryce Carr	Authorised to use Shire of Goomalling Rifle
Local Government Act 1995	s. 9.10	Council can authorise officers to carry out function of the act	Chief Executive Officer	Peter Bentley	s. 5.42 limitations on delegations
Local Government Act 1995	s. 9.13(2)	Vehicle Offence Notices (Parking etc)	Manager of Works Contract Ranger	David Long Gloria Robinson	
Local Government Act 1995	s. 9.16	Issuing Infringement Notices	Manager of Works Contract Ranger	David Long Gloria Robinson	A person authorised under 9.16 cannot be authorised to undertake 9.17, 9.19 or 9.20
Local Government Act 1995	s. 9.17	Content of Notice - Fines	Chief Executive Officer Deputy CEO/FM	Peter Bentley Natalie Bird	A person authorised under 9.16 cannot be authorised to undertake 9.17, 9.19 or 9.20

AUTHORISATIONS REGISTER

Legislation/Act	Section	Function Delegated	Authorised Position	Authorised Officer	Conditions
Local Government Act 1995	s. 9.19	Extension of time - Fines	Chief Executive Officer	Peter Bentley	A person authorised under 9.16 cannot be authorised to undertake 9.17, 9.19 or 9.20
Local Government Act 1995	s. 9.20	Withdrawal of Notice - Fines	Chief Executive Officer	Peter Bentley	A person authorised under 9.16 cannot be authorised to undertake 9.17, 9.19 or 9.20
Building Act 2011	s. 36	Swimming Pool Inspections	Contract Building Surveyor	Rebecca Creighan	Authorised Officers must act within the limits of the legislation
Caravan Parks & Camping Grounds Act 1995 Regulations 1997	s. 17 r. 56	To provide the ability to enter the Local Governments caravan Parks, undertake inspection, entry into caravans and issue of work notices and infringements	Chief Executive Officer Manager of Works Caretaker Caretaker	Peter Bentley David Long Keith Allen Kathy Allen	
Building Act 2011	s. 20	Grant Building Permits	Contract Building Surveyor	Rebecca Creighan	
Building Act 2011	s. 21	Grant Demolition Permits	Contract Building Surveyor	Rebecca Creighan	
Building Act 2011	s. 58	Grant occupancy permits – building approval certificates	Contract Building Surveyor	Rebecca Creighan	
Building Act 2011	s. 65	Grant extension of period of duration of permits	Contract Building Surveyor	Rebecca Creighan	
Building Act 2011	s. 110	Issue building orders	Contract Building Surveyor	Rebecca Creighan	
Building Act 2011	s. 117	Revoke a building order	Contract Building Surveyor	Rebecca Creighan	
Health Act 1911	s. 27	Appointment of Environmental Health Officer	Chief Executive Officer	Peter Bentley	
Litter Act 1979	s. 26(1c)(ii) and (iii)	Enforcement proceedings and penalties	Chief Executive Officer Deputy CEO/FM Manager of Works Contract Ranger	Peter Bentley Natalie Bird David Long Gloria Robinson	

AUTHORISATIONS REGISTER

Legislation/Act	Section	Function Delegated	Authorised Position	Authorised Officer	Conditions
Health Act 2011	s. 26	Every local government is hereby authorised and directed to carry out within its district the provision of this Act and the regulations, local laws and orders made thereunder. Provided that local government may appoint or authorise any person to be its deputy and in that capacity to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit from time to time to prescribe but so that such appointment shall not affect the exercise of discharge by the local government itself of any power or function	Chief Executive Officer	Peter Bentley	
Health Act 2011	s. 27 s. 112A s. 135 s. 139 s. 114 s. 184 s. 192	Examination of drains Refuse Removal Dwelling unfit for habitation Clean/repair house Building to convert as dwelling Dealing with nuisance Refusal of registration Health (Food Hygiene) regulations 1993 Health Local Laws	Contract Building Surveyor Contract Environmental Health Officer	Kylie Neaves	
Food Act 2008	s. 125 s. 126	Serve prohibition order on food business Issue Certification of Clearance Re-inspect food business Register a food Business Grant or refuse application for a food business Vary conditions or cancel registration of food business Initiate proceedings for an offence under s125	Contract Environmental Health Officer	Kylie Neaves	
Cat Act 2011	s. 49(1a)(i) s. 51 s. 52	Cause a cat to be destroyed in a humane manner Enter a premises General Powers; <ul style="list-style-type: none"> • Set Cat Traps • Collect Information • Apply for a warrant And other activities specified in the Act.	Manager of Works Contract Ranger Leading Hand	David Long Gloria Robinson Russell Beck Bryce Carr	Authorised to use Shire of Goomalling Rifle

AUTHORISATIONS REGISTER

Legislation/Act	Section	Function Delegated	Authorised Position	Authorised Officer	Conditions
Cat Act 2011		Issuing of infringements notices	Manager of Works Deputy CEO/FM Contract Ranger	David Long Natalie Bird Gloria Robinson	
Cat Act 2011	s. 63	Content of notices - Fines	Chief Executive Officer Deputy CEO/MF	Peter Bentley Natalie Bird	
Cat Act 2011	s. 64 & s. 65	Extension of time and withdrawal of notice - Fines	Chief Executive Officer	Peter Bentley	
Dog Act 1976	s. 11	Maintain a pound and other activities specified in the Act	Manager of Works Contract Ranger	David Long Gloria Robinson	
Dog Act 1976	s. 12 s. 29	Enter Premises Power to seize; <ul style="list-style-type: none"> • Dog Attack • Dog Contravention • Dangerous Dog 	Contract Ranger	Gloria Robinson	
Dog Act 1976	s. 3	Appointment of Registration Officers	CS Officer Administration Officer Community Dev Officer Deputy CEO/MoF Administration Officer	Jessika Ashworth Kylie Burling Tahnee Bird Natalie Bird Hayley Sewell	
Dog Act 1976	s. 44	Enforcement Proceedings	Chief Executive Officer Deputy CEO/MoF Manager of Works	Peter Bentley Natalie Bird David Long	
Local Government Act 1995	s. 3.18 (3c) & s. 3.58(3)	The authority to sell by calling for expressions of interest, holding a sale, or any other fair means, items of equipment, materials, tools etc. which are no longer required, or are outmoded or no longer serviceable.	Chief Executive Officer	Peter Bentley	The disposal of all surplus equipment, materials, tools etc, must not exceed a value of \$5,000 per unit. All matters in excess of \$5,000 per unit will authorised by the Council.

AUTHORISATIONS REGISTER

Legislation/Act	Section	Function Delegated	Authorised Position	Authorised Officer	Conditions
Local Government Act 1995 LG (Functions & General) Regs	s. 3.58(3), [5d] r. 30 & r. 31[3a]	Disposition of property (other than land) is an exempt disposition if its market value is less than \$20,000	Chief Executive Officer	Peter Bentley	For the sale of plant and equipment within budget allocation.
Local Government Act 1995	s. 3.18(3c)	The authority to write-off debts	Chief Executive Officer	Peter Bentley	The writing off of rates and sundry debts to the value of \$100.00
Local Government Act 1995	s. 3.18(3c)	Authority to approve applications for the consumption of liquor from property under the care, control and management of the Council	Chief Executive Officer Deputy CEO/MoF Manager of Works	Peter Bentley Natalie Bird David Long	
Local Government Act 1995 LG (Functions & General) Regs	s. 3.57 (1) r. 21, [1, 2, 3, 4] & r. 22	May seek expressions of interest before entering the tender process.			
Local Government Act 1995 LG (Functions & General) Regs	s. 3.57 (1) r. 11[1], r. 14[4c]	The requirement to invite tenders before entering into a contract for goods and services with a value of \$250,000 or more. Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.	Chief Executive Officer Deputy CEO/MoF Manager of Works	Peter Bentley Natalie Bird David Long	
Local Government Act 1995 LG (Functions & General) Regs	s. 3.57(1) r. 20(1, 2, 3)	May, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters into the contract with the successful tenderer, without having to tender again.			

DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Power to make payments from the Trust Fund or Municipal Fund (this includes Reserves and Restricted Assets)	Nil
Local Government Act 1995	Authority to invest Council funds with approved financial institutions as approved by Council to achieve maximum investment potential.	Nil
Local Government Act 1995	Authority to appoint persons or classes of persons as authorised persons for the purpose of fulfilling prescribed functions within the Local Government Act 1995 and the Shire's Local Laws made under that Act.	<ol style="list-style-type: none"> 1. The CEO may, at his discretion, refer any matter to Council for decision; 2. Details of any prosecutions under a Local Law must be provided to Council.
Local Government Act 1995	Authority to: <ol style="list-style-type: none"> 1. renew existing lease agreements with charitable, benevolent, religious, cultural, educational, recreational, sporting, environmental or other similar groups or government agencies for properties that are under the care, control and management of the Shire of Mundaring either by management order, lease, sub-lease, licence, sub-licence or freehold; and 2. negotiate new lease agreements with existing lessees whose lease has expired. 	Nil
Local Government Act 1995	Authority to appoint an Acting Chief Executive Officer in accordance with Council policy and for a term not exceeding three months	Nil
Local Government Act 1995	The authority to write-off debts and/or negotiate financial hardship arrangements with residents and ratepayers.	The writing off of rates and sundry debts to the value of \$100.00
Local Government Act 1995	Disposition of property (other than land) is an exempt disposition if its market value is less than \$20,000	Subject to s5.43(d) of the Act and r30(3a) of the Regulations the CEO can dispose of property (other than land) to a maximum value of \$20,000. All disposal of property in excess of this level is to be approved by the Council subject to s3.58.
Local Government Act 1995	authority to sell by calling for expressions of interest, holding a sale, or any other fair means, items of equipment, materials, tools etc. which are no longer required, or are outmoded or no longer serviceable.	The disposal of all surplus equipment, materials, tools etc, must not exceed a value of \$5,000 per unit. All matters in excess of \$5,000 per unit will authorised by the Council
Local Government Act 1995	The ability to make community donations	Maximum limit of \$300 per donation Donations are subject to budget availability Annual expenditure not to exceed the amount designated in the annual budget

DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Authority to approve applications for the consumption of liquor from property under the care, control and management of the Council	The Chief Executive Officer can approve the consumption of alcohol on Council premises, and must ensure that the applicant is aware of their requirements under state legislation and compliance with Council policy on using a Council Facility
Local Government Act 1995	Authority to seek expressions of interest before entering the tender process.	<p>If the local government thinks that there is a good reason to make a preliminary selection from prospective tenderers it may seek expressions of interest. There is good reason to make preliminary selection if, because of;</p> <ul style="list-style-type: none"> • The nature of the goods or services required; or • The cost of preparing plans, specifications or other information for the purpose of adequately describing the goods or services required, <p>it would be advantageous to the local government if tenders were only invited from persons it considers capable of satisfactorily supplying the goods or services.</p> <p>*Statewide public notice must be given. Refer r21.4</p>
Local Government Act 1995	Authority to invite tenders before entering into a contract for goods and services with a value of \$250,000 or more. Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.	<p>Tenders must be called for the purchase of all goods over \$250,000 unless WALGA Council Purchasing Services are utilised which removes the requirement to Tender</p> <p>All tenders are to be approved by Council</p> <p>Tender documents must determine in writing the criteria for accepting tenders That tenders are for items approved in the budget</p>
Local Government Act 1995	Authority, with the approval of the tenderer, to make a minor variation in a contract for goods or services before it enters into the contract with the successful tenderer, without having to tender again.	The variation costs must be within the budget allocation. Any increased costs will require Council approval

DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Authority to sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2a and 2b.	<p>The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2b of</p> <p>a) A notice has been given under section 3.42(1)(b) or 3.44; or</p> <p>b) Being impounded if the local government has been unable, after making reasonable efforts to do so, to give that notice to the alleged offender.</p> <p>(2b) The period after which goods may be sold or otherwise disposed of under subsection (2a) is</p> <p>a) for perishable goods – 3 days;</p> <p>b) for animals – 7 days;</p> <p>c) abandoned vehicle wreck – 7 days.</p>
Cat Act 2011	Exercise of any of its powers or the discharge of any of its duties under another provision of the Cat Act.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Dog Act 1976	administer and enforce the provisions of this Act. A person who is authorised by the Dog Act shall be furnished with a certificate.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Local Government Act 1995	close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.	Nil
Local Government Act 1995	Authority to give an owner or occupier of land a notice requiring them to do something to the land if it is specified in schedule 3.1 or other sections of the act. The local government must inform the owner, if the occupier is not the owner.	As specified in Schedule 3.1
Local Government Act 1995	<p>Authority to:</p> <ol style="list-style-type: none"> 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36). 	As specified in Schedule 3.1
Bush Fires Act 1954	The performance of any of its functions under this act.	Nil
Food Act 2008	<ul style="list-style-type: none"> • Serve Prohibition Order on food business • Issue Certification of Clearance • Reinspect a food business 	Nil

DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER

LEGISLATION/ACT	POWER	CONDITIONS
Food Act 2008	<ul style="list-style-type: none"> Register a food business Grant or refuse application for a food business Vary the conditions or cancel the registration of a food business 	Nil
Food Act 2008	Initiate proceedings for an offence under s125 of the Food Act 2008	Nil
Public Health Act 2016	Authority to designate a person or class of persons as Authorised Officers for the purpose of fulfilling prescribed functions of the Public Health Act 2016. Authority to issue Certificates of Authority to persons designated as Authorised Officers.	The CEO may, at his discretion, refer any matter to Council for decision
Building Act 2011	<p>Authority for suitably qualified persons who, in the opinion of the Chief Executive Officer have the qualifications to undertake the roles and functions of a building surveyor, to administer Building Act 2011 sections to:</p> <p>Grant of building permit Grant of demolition permit Further grounds for not granting an application Conditions imposed by permit authority Occupancy permits and building approval certificates, further information Grant of occupancy permit, building approval certificate Conditions imposed by permit authority Extension of period of duration Building orders Revocation of building order Permit authority may give effect to building order if non-compliance; and Inspection, copies of building records.</p>	As specified in Schedule 3.1
Building Act 2011	<p>Authority to:</p> <ol style="list-style-type: none"> 1. Designate an employee as an authorised person under s. 96(3) of the Building Act 2011; and 2. Limit the powers of an authorised person by imposing conditions on a person's instrument of designation or by written notice and at any time revoke or vary such condition or notice. 	CEO to be satisfied that authorised person is suitably qualified in accordance with s. 5.36(3) of the Local Government Act 1995.
Local Government Act 1995	The ability to authorise the payment of travel and relocation expenses for employees.	<p>May not authorise relocation expenses for the position of CEO. Expenses for the CEO must be approved by the Council. Expenses for employees to a total of 50% of the relocation expense, to a total value of \$1,000 can be authorised by the CEO. This does not apply to Managers who are covered by contract conditions Travel Expenses can be approved by the CEO up to \$500</p>

DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER

LEGISLATION/ACT	POWER	CONDITIONS

I, JOHN PETER BENTLEY, do hereby accept responsibility for the delegations assigned to my position as are detailed above.

Officer Appointed

Dated

Delegated by: Council of the Shire of Goomalling

Resolution No: _____

DELEGATIONS TO THE MANAGER OF FINANCE/DEPUTY CEO

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Authority to invest Council funds with approved financial institutions as approved by Council to achieve maximum investment potential.	Nil
Local Government Act 1995	Disposition of property (other than land) is an exempt disposition if its market value is less than \$20,000	Subject to s5.43(d) of the Act and r30(3a) of the Regulations the CEO can dispose of property (other than land) to a maximum value of \$20,000. All disposal of property in excess of this level is to be approved by the Council subject to s3.58.
Local Government Act 1995	Authority to approve applications for the consumption of liquor from property under the care, control and management of the Council	The Chief Executive Officer can approve the consumption of alcohol on Council premises, and must ensure that the applicant is aware of their requirements under state legislation and compliance with Council policy on using a Council Facility
Local Government Act 1995	Authority to seek expressions of interest before entering the tender process.	<p>If the local government thinks that there is a good reason to make a preliminary selection from prospective tenderers it may seek expressions of interest. There is good reason to make preliminary selection if, because of;</p> <ul style="list-style-type: none"> • The nature of the goods or services required; or • The cost of preparing plans, specifications or other information for the purpose of adequately describing the goods or services required, <p>it would be advantageous to the local government if tenders were only invited from persons it considers capable of satisfactorily supplying the goods or services.</p> <p>*Statewide public notice must be given. Refer r21.4</p>
Local Government Act 1995	Authority to invite tenders before entering into a contract for goods and services with a value of \$250,000 or more. Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.	<p>Tenders must be called for the purchase of all goods over \$150,000 unless WALGA Council Purchasing Services are utilised which removes the requirement to Tender</p> <p>All tenders are to be approved by Council</p> <p>Tender documents must determine in writing the criteria for accepting tenders That tenders are for items approved in the budget</p>

DELEGATIONS TO THE MANAGER OF FINANCE/DEPUTY CEO

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Authority, with the approval of the tenderer, to make a minor variation in a contract for goods or services before it enters into the contract with the successful tenderer, without having to tender again.	The variation costs must be within the budget allocation. Any increased costs will require Council approval
Local Government Act 1995	Authority to sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2a and 2b.	<p>The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2b of</p> <p>a) A notice has been given under section 3.42(1)(b) or 3.44; or</p> <p>b) Being impounded if the local government has been unable, after making reasonable efforts to do so, to give that notice to the alleged offender.</p> <p>(2b) The period after which goods may be sold or otherwise disposed of under subsection (2a) is</p> <p>a) for perishable goods – 3 days;</p> <p>b) for animals – 7 days;</p> <p>c) abandoned vehicle wreck – 7 days.</p>
Cat Act 2011	exercise of any of its powers or the discharge of any of its duties under another provision of the Cat Act.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Dog Act 1976	administer and enforce the provisions of this Act. A person who is authorised by the Dog Act shall be furnished with a certificate.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Local Government Act 1995	Authority to give an owner or occupier of land a notice requiring them to do something to the land if it is specified in schedule 3.1 or other sections of the act. The local government must inform the owner, if the occupier is not the owner.	As specified in Schedule 3.1
Local Government Act 1995	<p>Authority to:</p> <ol style="list-style-type: none"> 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36). 	As specified in Schedule 3.1

DELEGATIONS TO THE MANAGER OF WORKS

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Disposition of property (other than land) is an exempt disposition if its market value is less than \$20,000	Subject to s5.43(d) of the Act and r30(3a) of the Regulations the CEO can dispose of property (other than land) to a maximum value of \$20,000. All disposal of property in excess of this level is to be approved by the Council subject to s3.58.
Local Government Act 1995	Authority to approve applications for the consumption of liquor from property under the care, control and management of the Council	The Chief Executive Officer can approve the consumption of alcohol on Council premises, and must ensure that the applicant is aware of their requirements under state legislation and compliance with Council policy on using a Council Facility
Local Government Act 1995	Authority to seek expressions of interest before entering the tender process.	<p>If the local government thinks that there is a good reason to make a preliminary selection from prospective tenderers it may seek expressions of interest. There is good reason to make preliminary selection if, because of;</p> <ul style="list-style-type: none"> • The nature of the goods or services required; or • The cost of preparing plans, specifications or other information for the purpose of adequately describing the goods or services required, <p>it would be advantageous to the local government if tenders were only invited from persons it considers capable of satisfactorily supplying the goods or services.</p> <p>*Statewide public notice must be given. Refer r21.4</p>
Local Government Act 1995	Authority to invite tenders before entering into a contract for goods and services with a value of \$150,000 or more. Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.	<p>Tenders must be called for the purchase of all goods over \$150,000 unless WALGA Council Purchasing Services are utilised which removes the requirement to Tender</p> <p>All tenders are to be approved by Council</p> <p>Tender documents must determine in writing the criteria for accepting tenders That tenders are for items approved in the budget</p>

DELEGATIONS TO THE MANAGER OF WORKS

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Authority, with the approval of the tenderer, to make a minor variation in a contract for goods or services before it enters into the contract with the successful tenderer, without having to tender again.	The variation costs must be within the budget allocation. Any increased costs will require Council approval
Local Government Act 1995	Authority to sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2a and 2b.	<p>The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2b of</p> <p>a) A notice has been given under section 3.42(1)(b) or 3.44; or</p> <p>b) Being impounded if the local government has been unable, after making reasonable efforts to do so, to give that notice to the alleged offender.</p> <p>(2b) The period after which goods may be sold or otherwise disposed of under subsection (2a) is</p> <p>a) for perishable goods – 3 days;</p> <p>b) for animals – 7 days;</p> <p>c) abandoned vehicle wreck – 7 days.</p>
Cat Act 2011	exercise of any of its powers or the discharge of any of its duties under another provision of the Cat Act.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Dog Act 1976	administer and enforce the provisions of this Act. A person who is authorised by the Dog Act shall be furnished with a certificate.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Local Government Act 1995	Close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.	Nil
Local Government Act 1995	Authority to give an owner or occupier of land a notice requiring them to do something to the land if it is specified in schedule 3.1 or other sections of the act. The local government must inform the owner, if the occupier is not the owner.	As specified in Schedule 3.1
Local Government Act 1995	<p>Authority to:</p> <ol style="list-style-type: none"> 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36). 	As specified in Schedule 3.1

DELEGATIONS TO THE LEADING HAND

LEGISLATION/ACT	POWER	CONDITIONS
Cat Act 2011	Exercise of any powers or the discharge of any of its duties under another provision of the Cat Act.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Local Government Act 1995	Authority to: <ol style="list-style-type: none"> 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36). 	As specified in Schedule 3.1

DELEGATIONS TO THE CONTRACT RANGER

LEGISLATION/ACT	POWER	CONDITIONS
Cat Act 2011	Exercise of any powers or the discharge of any of its duties under another provision of the Cat Act.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Dog Act 1976	administer and enforce the provisions of this Act. A person who is authorised by the Dog Act shall be furnished with a certificate.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Local Government Act 1995	Authority to give an owner or occupier of land a notice requiring them to do something to the land if it is specified in schedule 3.1 or other sections of the act. The local government must inform the owner, if the occupier is not the owner.	As specified in Schedule 3.1
Local Government Act 1995	Authority to: <ol style="list-style-type: none"> 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36). 	As specified in Schedule 3.1

DELEGATIONS TO THE SHIRE OF CONTRACT PLANNER

LEGISLATION/ACT	POWER	CONDITIONS
<p><i>Local Government Act 1995</i></p> <p><i>Planning and Development Act 2005</i></p> <p><i>Planning and Development (Local Planning Schemes) Regulations 2015</i></p> <p><i>Shire of Goomalling T P S No 3</i></p>	<p style="text-align: center;">Determination of Applications for Development Approval</p> <p>Pursuant to Clause 82 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>, delegation of authority to approve or refuse applications for development approval, with or without conditions, is extended to the Chief Executive Officer, subject to consistency with the <i>Shire of Goomalling Town Planning Scheme No. 3</i> (the Scheme), including giving due regard to relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.</p>	<p>1.1 General Exclusions Applications for development approval for development exceeding \$1M in value and/or a net increase of in excess of 1 dwelling and/or a net increase of over 400m² in building floor area may not be determined under delegated authority.</p> <p>1.2 Specific Exclusions and Exceptions for Minor Works, etc.</p> <p>a) Subject to f) below, with respect to applications for development approval for development other than advertising signage, domestic outbuildings, sea containers and/or other similar storage containers, fencing and residential additions/alterations, any delegated decision must be consistent with, rather than giving due regard to, relevant Local Planning Policies.</p> <p>b) Subject to f) below, applications for development approval for development of land within a Local Reserve may only be approved under delegated authority where it is consistent with the purpose of the Reserve.</p> <p>c) Subject to f) below, applications for development approval for the types of land-use or development listed below may only be refused under delegated authority:</p> <ul style="list-style-type: none"> (i) Abattoir; (ii) Hotel; (iii) Industry - Extractive; (iv) Liquor Store; (v) Motel; (vi) Piggeries; (vii) Restricted Premises (adult shop); (viii) Tavern; (ix) Telecommunication Infrastructure; and (x) Any other development associated with racing, gaming or the sale of liquor, other than where development is of a temporary nature (no more than 48 hours duration). <p><i>(Note: Should the Chief Executive Officer feel that the application may warrant approval, the application shall be reported to Council for consideration)</i></p> <p>d) Subject to f) below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that must be assessed under the provisions of Clause 3.2.5 of the Scheme ('uses not mentioned' in the Zoning Table of the</p>

DELEGATIONS TO THE SHIRE OF CONTRACT PLANNER

		<p>Scheme) may only be refused under delegated authority.</p> <p><i>(Note: Should the Chief Executive Officer feel that the application may warrant approval, the application shall be reported to Council for consideration)</i></p> <p>e) Subject to f) below, applications for development approval that must be assessed under the provisions of Part IV, clauses 4.1 up to and including 4.6 of the Scheme (the 'non-conforming uses' provisions) may only be refused under delegated authority.</p> <p><i>(Note: Should the Chief Executive Officer feel that the application may warrant approval, the application shall be reported to Council for consideration)</i></p> <p>f) Subject to g) below, the provisions of a) – e) above do not apply to applications to –</p> <ul style="list-style-type: none"> • amend the approval so as to extend the period within which the approval must be substantially commenced; and • alterations and/or expansions affecting a maximum area of 10% of the existing development or 100m² (in terms of floor space or land area in use, as appropriate), whichever is the lesser, and which are associated with existing, lawful land-uses, wherein the application may be refused or approved, with or without conditions, under delegated authority. <p>g) Where an application to extend the period within which the approved development must be substantially commenced is issued pursuant to f) above, the term of any extension shall not exceed 12 months, however, an unlimited number of extensions may be granted under delegated authority.</p> <p>AMENDED PLANS</p> <p>Notwithstanding 1.2 a) and 1.2 b) above, amended plans relating to applications determined by Council, may be determined under delegated authority where-</p> <p>a) The amended plan, if submitted as a new application, could have been determined under delegated authority; and/or</p> <p>b) The amended plans do not differ from the determined plans in any respect which generates a need to undertake consultation pursuant to clause 64 of the <i>deemed provisions for local planning schemes</i> (advertising applications) and/or Part 4 (Consultation) of the R-Codes; and/or</p> <p>c) The amended plans do not differ from the determined plans in respect of the number of residential units or an increase in floor space of more than 10% or 100m² (in terms of floor space</p>
--	--	---

DELEGATIONS TO THE SHIRE OF CONTRACT PLANNER

		<p>or land area in use, as appropriate), whichever is the lesser.</p> <p>CONDITIONS RELATED TO CONSULTATION</p> <p>Applications for development approval that have been advertised for consultation purposes in accordance with the provisions of clause 64 (advertising applications) of the <i>deemed provisions for local planning schemes</i> and/or Part 4 of the R-Codes (consultation), may only be approved under delegated authority if-</p> <ul style="list-style-type: none"> a) No submissions were received, or only supportive submissions that do not request any change to the development were received; or b) Submissions that raise concerns with the proposed development were received, and those concerns are, in the opinion of the Chief Executive Officer, clearly not material planning considerations; c) Submissions that raise concerns with the proposed development were received, and those concerns are material planning considerations, but: <ul style="list-style-type: none"> i) Through liaison with the party or parties that lodged the submissions and/or amendments to the application and/or the application of conditions, the matters raised in the submissions can be resolved to the satisfaction of the Chief Executive Officer, the applicant, and the party or parties that lodged the submissions (the Chief Executive Officer must also ensure that the interests of fourth parties are protected and undertake further consultation if considered necessary), and ii) Prior to approval of the application, the applicant and/or party or parties who lodged the submissions have provided written (including via email) confirmation of their acceptance of the terms of the proposed delegated decision. <p><i>(Note: Should (a), (b) or (c) above not apply, or the Chief Executive Officer feel that the application should be refused, the application shall be reported to Council for consideration)</i></p>
<p><i>Local Government Act 1995</i></p> <p><i>Planning and Development Act 2005</i></p> <p><i>Planning and Development (Local Planning Schemes) Regulations 2015</i></p> <p><i>Shire of Goomalling T P S No 3</i></p>	<p>Recommendations to the Western Australian Planning Commission (WAPC) regarding Applications for Subdivision / Amalgamation or Strata Title</p> <p>Pursuant to Section 5.42 of the <i>Local Government Act 1995</i>, delegation of authority to make recommendations to the WAPC with regards to applications referred to Council pursuant to Part 10 (Subdivision and development control) of the <i>Planning and Development Act 2005</i>, is extended to the Chief Executive Officer, subject to consistency with the Scheme, relevant Local Planning Policies,</p>	<p>Applications that, were they approved by the WAPC, might result in a net increase of more than 2 lots, a recommendation to the WAPC may only be made under delegated authority if –</p> <ul style="list-style-type: none"> a) The application is consistent with a strategy, structure plan approved by the WAPC, local development or other plan endorsed by Council, or which forms part of the Scheme and/or a Local Planning Policy; and/or

DELEGATIONS TO THE SHIRE OF CONTRACT PLANNER

	and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.	b) The application is for amended plans for an application that has been considered by Council within the last two years and the amendments are, in the opinion of the CEO, of a minor nature.
<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling T P S No 3</i>	Clearance of Conditions of Development Approval, or Conditions of Subdivision / Amalgamation or Strata Title Approval.	Nil
<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling T P S No 3</i>	Advising Other Regulatory Authorities on Planning Matters Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to advise other regulatory authorities (other than the WAPC) with respect to applications for subdivision) with respect to matters where planning-related advice is required, is extended to the Chief Executive Officer, subject to consistency with existing planning or other local government approvals, as appropriate, and the Scheme, relevant Local Planning Policies and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.	Nil
<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling T P S No 3</i>	Planning Appeals, Requests for Reconsideration Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to respond to appeals made to the State Administrative Tribunal (including appointment of Counsel), or requests for reconsideration lodged with the WAPC, is extended to the Chief Executive Officer, subject to consistency with any resolution of Council relating to the matter subject of an appeal or request for reconsideration, the Scheme, Local Planning Policies (in the event of any inconsistency between the Scheme, Local Planning Policies and any resolution of Council relating to the matter subject of an appeal or request for reconsideration, then the resolution of Council shall prevail), and the exclusions/conditions set out below.	Nil
<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling T P S No 3</i>	Planning Enforcement Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , where Council has resolved to issue an enforcement notice under Part 13 of the <i>Planning and Development Act 2005</i> , delegation of authority is extended to the Chief Executive Officer to appoint and direct Counsel, subject to consistency with the resolution of Council and the exclusions / conditions set out below	Nil

DELEGATIONS TO THE CONTRACT BUILDING SURVEYOR

LEGISLATION/ACT	POWER	CONDITIONS
<p>Building Act 2011</p> <p>Building Regulations 2012</p> <p>National Construction Code</p>	<p>Approve or refuse building permit applications, demolition permit applications, occupancy permit (including extension of permit), building approval certificate (including extension of certificate), building approval certificates (strata) and issue and revocation of building orders.</p> <p>Authority for suitably qualified persons who, in the opinion of the Chief Executive Officer have the qualifications to undertake the roles and functions of a building surveyor, to administer Building Act 2011 sections:</p> <ul style="list-style-type: none"> 20 - Grant of building permit 21 - Grant of demolition permit 22 - Further grounds for not granting an application 27 - Conditions imposed by permit authority 55 - Occupancy permits and building approval certificates, further information 58 - Grant of occupancy permit, building approval certificate 62 - Conditions imposed by permit authority 65 - Extension of period of duration 110 - Building orders 117 - Revocation of building order 118 - Permit authority may give effect to building order if non-compliance; and 131 - Inspection, copies of building records. 	<p>A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty</p>



Comment/Conclusion

Mr Simpson is currently incarcerated and it is highly unlikely that he will be released anytime soon making the chances of council recovering any of these infringements and fees extremely doubtful.

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION

That the Council:

1. Write off the two infringements totalling \$500.00 as outlined for Mr Jason Simpson.



9.5 WASTE CONTRACT

File Reference	151.1
Disclosure of Interest	Nil
Applicant	Avon Waste
Previous Item Numbers	No Direct
Date	8 June 2021
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	1.

Summary

Council to consider an extension to the Waste Removal Contract to coincide with the expiry of the Recycling Contract.

Background

On the 26th March 2018 Council signed a contract with Stondon Pty Ltd trading as Avon Waste, for the collection of general waste as outlined within the contract. The term of that contract was for three years ending at 30 June 2021. The contract will expire on June 30 and the Council will either need to extend the contract with the agreement of Avon Waste or go to tender or quote for waste services.

At the inception of the contract, Avon Waste agreed to remove waste from the agreed locations at a rate of \$1.83 per collection per week with an agreed travel component of \$139.60 per week Ex GST.

Consultation

The CEO has had a discussion with Avon Waste with regard to the possible extension of the contract.

Statutory Environment

- *Local Government Act 1995*

Policy Implications

Council has no specific policy related to the Waste Contract.

Financial Implications

The extension of the contract will fall below the existing tender requirements. The cost will be as per the previous contract with the provision of CPI increases.



Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
4.2.1	Operate in a financially sustainable manner
4.2.3	Use resources efficiently and effectively
4.2.6	Provide responsive high-level customer service
3.1.6	Protect the integrity of the ecosystems of our waterways
3.1.5	Encourage the use of recycled materials and create a zero waste culture amongst the community

Comment/Conclusion

The waste contract has operated well with little or no problems over the three-year term. In discussions with Avon Waste, the CEO canvassed the potential term and rate for any extension. Avon Waste has indicated that the extension could be for four years or for a 2 year + 2-year option. The rate suggested by Avon Waste was the current rate of \$1.83 plus CPI increases yearly. At 1.5% this would increase the rate to \$1.86 for the 2022 financial year.

This rate is comparable with the rates being charged to other councils in a similar situation.

Council has the opportunity to extend for two years and decide whether to again do so at that time, extend for the full four years, which would be better put to tender, or Council could seek quotations or go to tender and ask Avon Waste to extend for a short term.

The terms of the extension offered are reasonable and it would be preferable that if going to tender for waste services, that this be done in tandem with recycling services to maximise the potential work available for a contractor. Recycling Services remain with Avon Waste until 30th June 2025.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

1. Delegate Authority to the CEO to enter into a contract extension for a further two years with Avon Waste for the provision of rubbish services by exchange of letters;
2. That the terms of the contract be unchanged except for the provision for CPI increases to the lift rate and the travel component for the two years of the extension;
3. At the discretion of the Council and Avon Waste, review the contract extension at its expiry date and ascertain whether to continue the contract extension to the expiry date of the Recycling Contract.



9.6 PLANNING SERVICES

File Reference	5.1
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	13 April 2021
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	1.

Summary

Council to consider using an alternative planning service to be provided by a private consultant.

Background

For some time now the Shire of Goomalling has utilised the Shire of Toodyay as its planning consultant. This was due to Council struggling to find an alternative contractor to provide this service. Recently the Manager of Planning Services at the Shire of Toodyay met with the CEO to advise that Toodyay was no longer in a position to offer these services due to his resignation.

While the use of the Shire of Toodyay came with some problems, over time these were reasonably well resolved. With the advent of the Shire of Toodyay withdrawing the service, council will need to find an alternative method of delivering planning services to the community.

Consultation

Kobus Nieuwoudt - Manager Planning & Development - Shire of Toodyay
 Mr Steve Thompson – Principal – Edge Planning Consultants

Statutory Environment

Local Government Act (1995)

Policy Implications

Council has no specific policy related to the employment of a planning consultant

Financial Implications

Hourly rate discussed in detail in the comments section, cost is likely to be in the vicinity of \$20,000 annually. This would escalate where Councils Planning Scheme requires significant change.



Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services
4.2.1	Operate in a financially sustainable manner
4.2.4	Recruit and retain suitably qualified, experienced and skilled staff and Elected Members
4.2.6	Provide responsive high-level customer service

Comment/Conclusion

The CEO has made contact with Mr Steve Thompson of Edge Planning and Property and had some discussions with regard to providing planning services to the Shire of Goomalling. Mr Thompson operates out of Albany and has significant experience working with country local governments both as a staff member and as a planning consultant.

I have attached a copy of the company's profile and Mr Thompson's credentials as a planner.

Edge Planning & Property are a boutique town planning consultancy which provides services in urban and regional planning to landowners, developers, not-for-profits, local government and State Government agencies throughout Western Australia. Edge are a WALGA preferred supplier for town planning and related services, are on the Development WA panel, and predominantly work in regional Western Australia.

Edge Planning & Property comprises of Corinne and Steve Thompson. The consultancy was established in 2008. The aim of Edge Planning & Property is to offer professional, hands-on, pragmatic, strategic and insightful advice.

As Senior Partner, Steve has 30 years of diverse planning experience. This includes executive level planning roles with regionally based local governments, international project management experience, working with large multi-disciplinary teams on major development and planning initiatives, but also individually undertaking small bespoke projects.

Edge Planning & Property hold all necessary insurances including professional indemnity and public liability with details available on request.

As mentioned above, most of Steve's experience is in regional Western Australia with a considerable amount of work for small local government authorities. Accordingly, I believe that he understands the sensibilities of non-metropolitan communities and recognises the often limited financial and human resources they have available to overcome challenges and realise opportunities.



Steve is currently the Consultant Planner for the Shires of Boddington, Cuballing, Denmark, Exmouth, Nannup and Pingelly. Some of the services he provides to these authorities include:

- Statutory planning (assessing development applications, subdivision applications, scheme amendments, structure plans and land administration matters etc.);
- Provision of advice to community members, State Government agencies and other stakeholders;
- Policy and strategy development;
- Preparing subdivision applications (for Shire land), scheme amendments and submissions;
- Reviewing and preparing local planning strategies and local planning schemes;
- Assistance with natural resource management, servicing, economic development, heritage and urban design initiatives; and
- Project management and advice.

Edge Planning & Property also provide a range of project services to regional local government authorities including preparing local planning strategies, local planning schemes, structure plans, management plans and local planning policies.

Some of the local governments they have or continue to provide project services to include the Shires of Augusta-Margaret River, Beverley, Boyup Brook, Brookton, Broomehill-Tambellup, Carnarvon, Collie, Coorow, Dandaragan, Donnybrook-Balingup, Esperance, Gnowangerup, Jerramungup, Katanning, Kojonup, Manjimup, Ravensthorpe, Waroona, Woodanilling and the cities of Albany, Busselton and Karratha.

Edge's stated approach is to encourage good development in good locations, to be an 'enabler' of proposals and to increasingly focus planning resources on matters where it adds value and complements Council's vision set out in the Strategic Community Plan. Where possible, they encourage proponents to address and work through matters upfront with the Shire administration and Edge as planners, so proposals will comply with Council policies, statutory requirements and good planning outcomes.

In summary, Edge Planning & Property should provide the Council with an effective, efficient, responsive and value for money planning services. If appointed, Steve will be the planner who will undertake the planning services for the Shire. Edge do not delegate work to junior staff as sometimes occurs in larger consultancies. The benefit of his experience and knowledge is applied to all aspects of our work. This provides the Shire an assurance that there is an experienced planner involved in the day-to-day provision of planning services or progressing and finalising projects.

Edge is interested and has the capacity to provide on-going consultant planning services to the Shire of Goomalling. Based on our past discussions, there would be a handful of hours on average each week for day to day planning services. At other times, there may be additional planning work associated with strategic projects or major/complex applications.

Edge Planning & Property is committed to providing professional services that represent value for money, and the consultancy offers competitive fees and provides 'value for money' professional service.



Edge Planning & Property has offered its services to the Shire of Goomalling at the rate of \$110/hour for operational planning and project work. This compares favourably with rates charged through the WALGA Preferred Supplier program and other consultancies (up to \$163/hour).

Vehicle travelling expenses per km would be 85c per km with the travel time hourly rate of \$87.00.

To assist in keeping costs down for Council, Edge has proposed an arrangement where costs to travel between Albany – Goomalling and return are capped at \$500 + GST per trip in 2020/2021. This includes travel time and vehicle operating costs. This reduced cost would apply for two visits per financial year. For additional visits, they would be negotiated with the Shire. At times, there may be scope to share travel expenses with other Edge Planning & Property clients and visits in the Wheatbelt, Perth or the Mid-West.

The above offer is a significant reduction compared to the WALGA Preferred Supplier program for Town Planning and Related Services rates.

To keep costs down, our offer to provide consultant planner services includes the following assumptions:

- Most of the work/service delivery is undertaken remotely (from Albany) using emails, phone calls, MS Teams or similar, and other forms of communication to assist in providing an efficient planning outcome;
- The Shire will work in partnership to achieve effective and efficient outcomes including providing administrative support such as entering data for schedule of submissions, as required undertaking site visits, and following up on compliance with development/subdivision conditions;
- The Shire provides accommodation when I am in Goomalling – this could be a shared arrangement with Shire staff or other arrangements to the satisfaction of the Shire;
- Hourly rates and associated travel expenses are adjusted on 1 July to reflect the Consumer Price Index;
- Any Shire authorised disbursements are charged at cost; and
- Edge Planning & Property are responsible for meeting the cost of the WALGA rebate of 2% associated with the Preferred Town Planner and Related Services supplier contract.

The arrangement for on-going consultant planner services could be on an 'as required' basis or formalised through a contract. This could be with a view to providing a long term working arrangement which is to the satisfaction of the Shire and Edge Planning & Property.

Edge Planning & Property are not undertaking work for private sector clients in the Shire of Goomalling. Accordingly, it is considered that there are no perceived, potential or actual conflicts of interest within the district in undertaking services for the Shire.

Voting Requirements

Simple Majority



OFFICERS' RECOMMENDATION

That the Council:

1. Delegate authority to the CEO to engage Mr Steve Thompson of Edge Planning and Property to provide planning services to the Shire of Goomalling.



ABOUT US

Edge Planning & Property are a boutique town planning (urban and regional planning) consultancy based in Albany, comprising of Steve and Corinne Thompson. Subject to project or client requirements, Edge Planning & Property use a network of skilled professionals.

WHAT WE DO

Edge Planning & Property provide urban and regional planning and related services to the private sector, not-for-profits, local government and State Government agencies throughout Western Australia. The aim of Edge Planning & Property is to offer professional, hands-on, pragmatic, strategic and insightful advice.

SERVICES PROVIDED

Edge Planning & Property provide the following services:

- subdivision design and preparing subdivision applications;
- scheme amendments/rezoning;
- structure plans/master planning;
- local development plans;
- development applications;
- project management;
- development consulting;
- due diligence;
- advocacy and mediation;
- strategic planning;
- preparation of local planning schemes & local planning strategies;
- management plans;
- policy development and review;
- preparing submissions;
- assisting community consultation; and
- wide ranging services to State and local government authorities.

APPROACH

Edge Planning & Property combine a strategic approach with effective implementation from project initiation/due diligence through to project realisation. This includes projects ranging from regional and municipal wide scale projects to individual sites. Edge Planning & Property focus on working closely and effectively with clients to produce outcomes that meet their objectives and needs, and take a personal interest in all projects. A strength is the ability to communicate effectively to people at all levels, with a strong customer focus.

GOVERNMENT EXPOSURE

Edge Planning & Property have significant experience working with local and State Government agencies as both consultant and employee, and intimate working knowledge of government planning and development processes. Working relationships with many government agencies and authorities can be drawn upon as and when required.

CONSULTANT NETWORK

Subject to project and client requirements, Edge Planning & Property work with a network of other consultants with complementary specialist skills in property, economics, environmental, engineering, facilitation, place planning and illustration. Edge Planning & Property work collaboratively to successfully deliver project outcomes where an integrated approach to planning and development is required.

EXPERIENCE

Most people who have sought planning approval are aware that there are often challenges in obtaining approvals and finalising the project. Edge Planning & Property are experienced town planners who assist to achieve clients' outcomes.

Senior Partner, Steve Thompson, has over 25 years of diverse planning experience working in local government, State Government and private practice in Western Australia as well as local government experience in the United Kingdom. Steve's experience has included executive level planning roles with regionally based local governments, international project management experience, working with large multi-disciplinary teams on major development and planning initiatives, but also individually undertaking small bespoke projects.

Since 2008, Steve has headed up his own town planning consultancy. Steve brings a great depth of planning knowledge and experience to all projects, particularly within regional Western Australia.

Steve is a Registered Planner who holds a Bachelor of Arts (Urban & Regional Studies), Honours, and a Master of Business Administration. Further details on Steve's experience are provided in Attachment 1.

Corinne's background was primarily in teaching and as a librarian, with postgraduate qualifications in Information Science. Corinne has worked with Edge Planning & Property since 2008 and undertakes research, administration, and assists with project management.

STAKEHOLDER ENGAGEMENT

Engagement with stakeholders whether through meetings, public forums, focus groups, or design workshops, is increasingly central to planning and urban design processes. Edge Planning & Property has recent and relevant experience in engagement processes.

KEY AND RECENT PROJECTS

The following are some of the projects that have been undertaken by Edge Planning & Property:

- Denmark, Narngulu (Geraldton) and Gnowangerup industrial estates
- Blowholes Reserves Management Plan

- Esperance Town Centre Revitalisation Master Plan
- Binningup-Myalup District Structure Plan
- Local Planning Strategies for the Shires of Donnybrook-Balingup, Brookton & Beverley, Nannup, Boddington, Cuballing and Denmark (in preparation) and background papers for the City of Albany strategy review
- Local Planning Schemes for the Shires of Donnybrook-Balingup, Nannup and Boddington and omnibus amendments including for Waroona
- Boddington-Ranford Townsite Strategy
- District and local water strategies
- Wide ranging subdivision, structure plan and local development plan design, scheme amendment preparation and co-ordination of development applications for residential, rural residential, commercial, mixed use, tourism, rural-industry and industrial projects throughout Western Australia.

The following are some of the projects that Steve has contributed to:

- Leeuwin-Naturaliste Ridge Region Plan
- Industry 2030
- Moresby Range Management Plan
- Windy Harbour Management Plan
- Shire of Dardanup Rural Strategy
- Carnarvon-Ningaloo Coast Regional Strategy
- Preston Industrial Park Structure Plan
- Kemerton Structure Plan
- Commonage Structure Plan
- Longbridge Area Action Plan
- Dover District Local Plan

HOW TO CONTACT US

Edge Planning & Property welcome opportunities to discuss planning and related projects. Please contact Steve or Corinne for further information, or to arrange an initial meeting about your project.

Mobile: 0409 107 336 (Steve)
Tel: (08) 9842 2269
Email: steve@edgeplanning.com.au
Post: 134 Hare Street, Mt Clarence, WA 6330
Web: edgeplanning.com.au

ATTACHMENT 1

CAREER SUMMARY OF STEVE THOMPSON

Edge Planning & Property - Senior Partner: 2008 - current

Leads and undertakes planning work for developers, landowners, not-for-profits, local government authorities and State Government agencies including:

- due diligence, site and context analysis, preparing development scenarios and preparing concept plans;
- advocacy, negotiating with authorities, gaining consents, project management and undertaking implementation;
- subdivision, structure plan and local development plan design, scheme amendment preparation, and coordinated development applications for residential, rural living, tourist, commercial, mixed-use, rural-industry and industrial uses throughout WA;
- preparation of management plans, natural resource and water management strategies; and
- policy and strategy development.

Key projects undertaken include local planning strategies for the Shires of Donnybrook-Balingup, Brookton & Beverley, Nannup, Boddington and Cuballing, local planning schemes for Donnybrook-Balingup and Boddington, omnibus scheme amendments, Blowholes Reserves Management Plan, Esperance Town Centre Revitalisation Master Plan and Binningup-Myalup District Structure Plan.

Shire of Manjimup - Manager Planning Services: 2007-2008 & 2004-2006

Steve was responsible for planning, development, natural resource management and infrastructure matters.

Key planning projects that were delivered or finalised included the Windy Harbour Management Plan, Local Planning Scheme No. 4 and the Municipal Heritage

Inventory. Various policies on agro-forestry and plantations, developer and subdivider contributions, and holiday homes were prepared. Wide ranging planning proposals, including the redevelopment of Karri Valley, Gloucester Ridge and numerous structure plans were assessed and assisted to progress.

Birmingham City Council (England) - Principal Planning Officer: 2006

One of the largest redevelopment opportunities in the United Kingdom, the Longbridge redevelopment site is to be transformed from a brownfield site into a sustainable employment mixed use activity centre. The project vision includes the creation of 10,000 jobs, the delivery of new housing, community and educational facilities, and transport network improvements.

Steve's role included managing consultants and staff, co-ordinating agencies, budget preparation and monitoring, and preparing study reports and briefs. He was also the co-ordinating author of the Longbridge Issues & Options Report, and responsible for organising and implementing community engagement programs.

Shire of Carnarvon - Director Planning & Development: 2002-2004

Steve undertook wide ranging roles in this senior management role with corporate and directorate management responsibilities for managing planning, environmental health and building, natural resource management, administrative staff and contractors, managing projects, budget preparation, responsibility for service delivery and developing and implementing the Council's Strategic Plan.

Steve's role also included natural resource management, lobbying for and assisting with the delivery of infrastructure, promoting local development, undertaking community development, and facilitating tourism, residential and horticultural projects.

Department for Planning and Infrastructure (Bunbury) - Senior Planning Officer: 2001-2002

Assessment of wide-ranging strategies including townsites strategies and key infrastructure projects.

Dover District Council (England) - Forward Planner: 1999-2001

Progressed the formation of the Dover District Local Plan (planning scheme), Best Value Strategy and Agenda 21 Strategy. Prepared reports on housing, affordable housing, employment land, public open space, urban design and transport.

Key input into projects including the redevelopment of town centres, brownfield sites, key infrastructure projects, design investigations/guidance and natural resource management.

Ministry for Planning (Bunbury) - Senior Planning Officer/Planning Officer: 1995-1999

Project Officer for Industry 2030 (Greater Bunbury Industrial Land and Port Access Study) and assisted the formulation of the Leeuwin-Naturaliste Ridge State Planning Policy.

Involved in wide ranging projects including those for infrastructure, natural resource management and townsites expansion and assessed a diverse range of structure plans, scheme amendments and subdivisions.

Thompson Taylor & Burrell (Bunbury) - Town Planner: 1994-1995

Subdivision and structure plan design, preparation of scheme amendment documentation and coordinating development applications through the South West region for commercial, residential, rural living, tourist and community uses.

Commercial, heritage and urban design advice and assisted with development feasibility. Undertook research and drafted the Shire of Dardanup Rural Strategy.

Shire of Busselton - Planning Assistant: 1992-1994

Assessment of a wide range of development applications, subdivision applications, scheme amendments, structure plans and land administration proposals. This included commercial, tourist, community, residential and conservation proposals.

Education and training

2002 – 2006	Master of Business Administration University of New England
1992 – 1997	Honours in Bachelor of Arts (Urban & Regional Studies) Curtin University
1994	Certificate in Real Estate & Business Agents Studies South West College of Technical & Further Education
1989 – 1991	Bachelor of Arts (Urban & Regional Studies) Curtin University
1992 – present	Wide ranging short courses



Planning
Institute
Australia



STEVE THOMPSON



Senior Partner
Edge Planning & Property

- 0409 107336
- steve@edgeplanning.com.au
- edgeplanning.com.au

PROFESSIONAL QUALIFICATIONS

- Master of Business Administration (University of New England)
- Honours in Bachelor of Arts Urban and Regional Studies (Curtin University)
- Bachelor of Arts Urban and Regional Studies (Curtin University)
- Certificate in Real Estate and Business Agents Studies (South West TAFE)

PROFESSIONAL MEMBERSHIP

Planning Institute of Australia
Corporate Member and
Registered Planner



OVERVIEW

Steve has over 28 years of diverse planning experience working in local government, State Government and private practice in Western Australia as well as local government experience in the United Kingdom. Steve's experience has included executive level planning roles with regionally based local governments, international project management experience, working with large multi-disciplinary teams on major development and planning initiatives, whilst also individually undertaking small bespoke projects.

Since 2008, Steve has headed up Edge Planning & Property, providing planning services to State and local government agencies, developers, landowners and not-for-profits throughout Western Australia. Steve brings a great depth of planning knowledge and experience to all projects, particularly within regional Western Australia.

CAPABILITIES

- Wide ranging experience in strategic planning, project management, regional and community development, structure planning, urban design, master planning, redevelopment, natural resource management, administration, policy development, corporate planning, statutory planning, development control, legal interpretation and compliance, community consultation and research
- Relevant senior management and significant middle management/supervisory experience including a strong team orientation
- Well-developed change management and analytical skills combined with a commitment to effective outcomes
- Commitment to on-going professional development and continuous improvement
- Communicates effectively to people at all levels, strong customer focus skills and well-developed negotiation skills

PROFESSIONAL EXPERIENCE

Strategic Planning

- Local Planning Strategies: Shires of Beverley, Boddington, Brookton, Cuballing, Denmark (in preparation), Donnybrook-Balingup, Kojonup (in preparation), Pingelly (in preparation) and Nannup
- Strategic Plans: Binningup-Myalup District Structure Plan, Boddington-Ranford Townsite Strategy (with GHD), Boddington SuperTown Growth Plan, Dardanup Rural Strategy, Industry 2030, Leeuwin-Naturaliste Ridge State Planning Policy, Longbridge Issues and Options Report (UK), Ningaloo Coast Regional Planning Strategy – Carnarvon to Exmouth
- Activity Centres: Boddington, Dover (UK) and Project Planner for the Esperance Town Centre Revitalisation Master Plan
- Management Plans: Blowholes Reserves and Windy Harbour

CAREER SUMMARY

2008 – current

Senior Partner
Edge Planning & Property

2007 – 2008

Manager Planning Services
Shire of Manjimup

2006

Principal Planning Officer
Birmingham City Council, England

2004 – 2006

Manager Planning Services
Shire of Manjimup

2002 – 2004

Director Planning and
Development
Shire of Carnarvon

2001 – 2002

Senior Planning Officer
Department for Planning and
Infrastructure

1999 – 2001

Forward Planner
Dover District Council, England

1995 – 1999

Senior Planning Officer
Ministry for Planning

1994 – 1995

Town Planner
Thompson Taylor and Burrell

1992 – 1994

Planning Assistant
Shire of Busselton

- Dover District Local Plan: transport, housing, open space, employment and environmental appraisal reports
- Member of various technical groups including for coastal, industrial, infrastructure and regional planning strategies

Statutory Planning

- Local Planning Schemes: Shires of Boddington, Donnybrook-Balingup, Manjimup, Nannup (in preparation), Pingelly (in preparation)
- Omnibus scheme amendments: Shires of Boddington, Cuballing, Nannup and Waroona
- Assessment of local planning schemes, structure plans, master plans and subdivisions including Broadwater, Commonage, Eaton, Marlston Hill, Pelican Point, Preston and Vasse Estuary
- Assessment of planning proposals: included expansion of London Manston Airport and Westwood New Town Centre (UK), resource recovery centres, industrial operations, mixed use, agri-business and tourist development

Local Government

- Policy and strategy development, preparing structure plans and scheme amendments, statutory planning (assessing structure plans, subdivisions, development applications etc.), project management, preparing submissions and assistance with community consultation
- Consultant Planner: Shires of Boddington, Cuballing, Denmark, Exmouth, Nannup and Pingelly. Locum assistance to other local government authorities
- Preparation and review of numerous Local Planning Policies
- Development control/statutory planning
- Governance and administrative improvements

Structure Planning

- Residential: Albany, Ardess-Walmsley (Lange), Binningup-Myalup, Dunsborough, Kojonup, Pemberton
- Rural living: Brookton, Dardanup West, Gnowangerup, North Boyanup, Northcliffe, Manjimup, Pemberton, Waroona,
- Commercial/mixed use: Albany Waterfront, Gnowangerup, Vasse
- Industrial: Albany, Gnowangerup, Kemerton, Narngulu, Preston

Scheme Amendments

- Residential: Albany, Manjimup, Pemberton, Wagin, Boyup Brook
- Rural living: Albany, Brookton, Dardanup West, Denmark, Gnowangerup, Northcliffe, Waroona, Wellington Mill
- Community: Albany, Manjimup, Nannup
- Commercial: Albany, Bremer Bay, Bridgetown, Narrogin
- Tourism: Albany, Bremer Bay, Bridgetown, Pemberton, Manjimup
- Industrial and logistics: Albany, Bremer Bay, Broome, Denmark, Geraldton, Gnowangerup, Narrogin

Subdivisions

- Residential: Albany, Bridgetown, Bunbury, Busselton, Denmark, Dunsborough, Eaton, Manjimup, Pemberton, Perth
- Rural living: Crooked Brook, Denmark, Gnowangerup, Nannup, Northcliffe, Pemberton, Waroona, Wellington Mill
- Industrial: Albany, Denmark, Geraldton, Gnowangerup
- Commercial and mixed use: Albany, Bunbury
- Conservation lots: South West

REFEREES

Bill Parker

General Manager Corporate Services
City of Perth
0419 580 825
bill.parker@cityofperth.wa.gov.au

Gary Sherry

Chief Executive Officer
Shire of Cuballing
(08) 9883 6031
ceo@cuballing.wa.gov.au

Robert Jennings

Chief Executive Officer
Alice Springs Town Council
(former Shire of Nannup CEO)
0457 636 333
rjennings@astc.nt.gov.au

Neil Fraser

Planning Manager
Statutory Planning
Department of Planning, Lands and Heritage
(08) 9791 0577
Neil.Fraser@planning.wa.gov.au

Craig Pursey

Manager Sustainable Development
Shire of Denmark
(08) 9848 0314
craig.pursey@denmark.wa.gov.au

Local Development Plans/Development Applications

- Residential and student housing: Albany city centre, Gledhow, Lange, Manjimup
- Rural industry: sheep feedlot, Beaufort River; extractive-industry Northam; piggery: Mount Barker
- Mixed use: Albany, Bunbury, Kojonup
- Commercial and community: Albany, Denmark, Kalgoorlie, Perth
- Industrial and logistics: Albany, Gnowangerup, Norsemen
- Tourist accommodation: Bridgetown, Collie, Perth, Hyden

Natural Resource Management, Servicing and Heritage

- Natural resource management: City of Albany Nature Based Camping Strategy (with Bio Diverse Solutions), Carnarvon Floodplain Management Strategy, and Leeman to Green Head Coastal Strategy (with Land Insights)
- Servicing: Boddington District Water Management Strategy and Boddington Local Bicycle Plan
- Heritage: Review of heritage surveys, heritage lists and preparation of heritage policies
- Management plans and land rationalisation plans: Blowhole Reserves, Dandaragan, Moresby Ranges, Windy Harbour

Research and Submissions

- Reports and background papers for tourism, holiday homes, developer contributions, infrastructure, tree plantations, community and natural resource management
- Supplementary Planning Guidance (UK) including affordable housing, protecting employment land, open space strategy and urban design guidelines
- Analysis of planning and policy documents (including National and Regional Planning Guidance, Kent Design and Corporate Strategies) and recommended required actions
- Housing and employment land surveys
- Wide ranging submissions for public, private and not-for-profit clients including on planning documents, infrastructure studies and other proposals that impact client's interests

Project Management

- Due diligence, advocacy, negotiations with authorities and project management for public, private and not-for-profit clients
- Project manager for various infrastructure and natural resource management projects, statutory planning and lobbying for enhanced infrastructure
- Longbridge redevelopment (former MG Rover car manufacturing plant - largest brownfield site in Greater Birmingham): including managing consultants and staff, coordinating wide-ranging agencies, budget preparation/monitoring, organisation and implementation of community consultation and engagement programmes, appraisal and synthesis of technical studies, sustainability appraisal and input into the master plan
- Project Officer for Industry 2030 (Greater Bunbury Industrial Land and Port Access Study)



9.7 APPLICATION OF COMMON SEAL – DEPARTMENT OF TRANSPORT AGREEMENTS

File Reference	101
Disclosure of Interest	Nil
Applicant	Department of Transport
Previous Item Numbers	No Direct
Date	10 June 2021
Author	Tahnee Bird, Community Development Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	NIL

Summary

The purpose of the report is to endorse affixation of the Shire of Goomalling Common Seal to DOT751621 Agreement for Provision of Licensing Services & DOT751621 Agreement for the Provision of Non-Road Law Functions to validate the agreements and ensure continuity of licensing services within the Shire of Goomalling.

Background

Renewal of licensing contract was received 24 May 2021 including two updated agreements for the provision of licensing services and non-road law functions.

The Common Seal is to be affixed to validate the two agreements:

- DOT751621 Agreement for Provision of Licensing Services
- DOT751621 Agreement for the Provision of Non-Road Law Functions

Consultation

No consultation was carried out

Statutory Environment

Road Traffic (Administration) Act 2008
Local Government Act 1995

Policy Implications

There is no specific policy relating to this matter

Financial Implications

There are no specific financial implications relating to this matter

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services



Comment/Conclusion

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

Endorse the affixing of the Common Seal to two agreements with the Department of Transport:

- DOT751621 Agreement for Provision of Licensing Services
- DOT751621 Agreement for the Provision of Non-Road Law Functions



10. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL

Nil

12. MATTERS BEHIND CLOSED DOORS

The meeting be closed to the public in accordance with section 5.23 Local Government Act 1995, 5.5.23(2))

- Matters affecting employee(s)
- Personal affairs of any person(s), including financial and/or commercial contracts
- Commercial Confidentiality
- Legal advice/matters
- Public safety/security matters where public knowledge may be prejudicial.

13. INFORMATION BULLETIN

13.1 INWARDS CORRESPONDENCE LISTING

Tahnee Bird – Executive Assistant/Community Development Officer

Date Received	From	Description	File Number	Distribution
4/5/2021	Darren West	Postponed Event: Laurie Graham's Celebration Dinner		Email 4/5/2021
6/5/2021	DLGSC	LG Alert – Preparing your 2021-22 budget		Email 4/5/2021
7/5/2021	ALGA	News 7 May 2021		Email 4/5/2021
7/5/2021	Darren West	New date confirmed for Laurie's celebration dinner		Email 7/5/2021
11/5/2021	Internal	AGM of Electors Agenda		Email 11/5/2021
12/5/2021	WALGA	Vacancy LG Advisory Boards		Email 12/5/2021
14/5/2021	WALGA	Local Government News Issue 18 – 14.05.2021		Email 14/5/2021
18/5/2021	DLGSC	Grant Commission Hearing		Email 18/5/2021

SHIRE OF GOOMALLING

AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY 16 JUNE 2021



18/5/2021	Gumnuts	Presentation to Council		Email 18/5/2021
21/5/2021	Melissa Price	Durack Despatch 21/5/2021		Email 24/5/2021
27/5/2021	Dept of Premier & Cabinet	Commencement of South West Native Title Settlement		Email 27/5/2021
28/5/2021	WALGA	Local Government News Issue 20 – 28.05.2021		Email 28/5/2021



13.2 ACTION LIST
 Peter Bentley

Item No	Action required	Status		Comments
		In prog	complete	
20	<ol style="list-style-type: none"> 1. Review the attached draft Fitness for Work Policy; 2. Provide the policy to all staff for comment and review; 3. Should there be no objections from the staff implement and adopt the policy. 	✓		To be included in Policy Manual Review in 2020
32	<ul style="list-style-type: none"> • Give Mr Reiger a further 60 days to comply with the Demolition Order; and • If not completed within this timeframe, then Council will carry out the demolition of the house that has been subject to previous orders of Council, in accordance to <i>Section 140 of the Health (Miscellaneous Provisions) Act 1911</i> and recover the cost from the owners. 	✓		
34	<ul style="list-style-type: none"> • Give Mr Reiger a further 60 days to comply with the Clean Up Order; and • If not completed within this timeframe, then Council will carry out the Clean-up of Lot 239 that has been subject to previous orders of Council, in accordance to <i>Section 140 of the Health (Miscellaneous Provisions) Act 1911</i> and recover the cost from the owners. 	✓		
	<ul style="list-style-type: none"> • In accordance with Section 5.18 of the <i>Local Government Act 1995</i> Adopt the Delegated Authority Register 2021/2022 		✓	
	Provision of Waste Services <ul style="list-style-type: none"> • Delegate Authority to the CEO to enter into a contract extension for a further two years with Avon Waste for the provision of rubbish services by exchange of letters; • That the terms of the contract be unchanged except for the provision for CPI increases to the lift rate and the travel component for the two years of the extension; • At the discretion of the Council and Avon Waste, review the contract extension at its expiry date and ascertain whether to continue the contract extension to the expiry date of the Recycling Contract. 		✓	
	Provision of Planning Services <ul style="list-style-type: none"> • Delegate authority to the CEO to engage Mr Steve Thompson of Edge Planning and Property to provide planning services to the Shire of Goomalling. 		✓	



13.3 CEO'S REPORT
Peter Bentley

To be presented verbally



13.4 WORKS MANAGER'S REPORT
 David Long

WORKS CREW REPORT MAY 2021

DATE	WORK DESCRIPTION
1/2	Weekend
3	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /RDO
4	Byberding rd. - cart gravel for culvert repairs at SLK 7.36, between Gabby Quoi Quoi and Northam - Pithara junctions/Konnongorring West-cart gravel and backfill washouts in gate access.
5	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Byberding rd. - cart gravel and rocks for culvert repairs at SLK 7.36, between Gabby quoi Quoi and Northam - Pithara junctions- Timber top culvert replaced with 4 x 750 mm HDPE pipes with headwalls constructed/Bejoording rd. - SLK 0.16 to 5.35 - Sweep off excess aggregate from reseal works/Burabadji East rd.- inspect and repair/replace signs and posts where required.
6	Byberding rd. - cart gravel and rocks for culvert repairs at SLK 7.36, between Gabby quoi Quoi and Northam - Pithara junctions- Timber top culvert replaced with 4 x 750 mm HDPE pipes with headwalls constructed/Bejoording rd. - Slk 0.16 to 5.35 - pick up all road works signs/GSC- construct pad for oval tanks/Mc Lean Rd-inspect and repair/replace signs and guidepost where required.
7	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Byberding road - remove hazard signage off culvert-install guide posts on new culvert/GSC- construct pad for oval tanks/Burabdji rd.- inspect signage and replace/repair signs and guidepost where required.
8/9	Weekend
10	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /GSC- construct pad for oval tanks/Sheen rd.- gravel sheet over culverts, clay and rock areas/Caravan Park-repair trail walk bridge.
11	GSC- construct pad for oval tanks/Sheen rd.- gravel sheet over culverts, clay and rock areas/Caravan Park-repair trail walk bridge/Works Depot-Clean up of workshop and yard.
12	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Sheen rd.- gravel sheet over culverts, clay and rock areas/GSC- Back fill wash outs around oval surrounds-general clean up of leaves and limbs/Jennacubbine Hall-Clean and restock for hire event.
13	Sheen rd.- gravel sheet over culverts, clay and rock areas/Leeson Rd.-clear fallen tree limbs.
14	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Sheen rd.- gravel sheet over culverts, clay and rock areas.
15/16	Weekend
17	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise .
18	Long Forrest rd. - SLK-15.40 - 16.40 - Tree pruning - gravel sheeting to 100 mm compacted/Beecroft rd.-Patch potholes with cold mix on bitumen floodway/Calingiri rd.- patch bitumen potholes with cold mix/Bolgart East rd.- patch bitumen potholes with cold mix.

SHIRE OF GOOMALLINGAGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY 16 JUNE 2021

19	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-15.90 - 16.40 - Tree pruning - gravel sheeting to 100 mm compacted/Lord rd.-replace guideposts where required/Glatz rd.- replace guideposts where required.
20	Long Forrest rd. - SLK-15.90 - 16.40 - Tree pruning - gravel sheeting to 100 mm compacted/Jennacubbine Hall-Clean and restock for hire event/Carter rd.- repair/replace signs and guide posts where required/Burabadji East-repair/replace signs and guideposts where required.
21	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-15.90 - 16.40 - Tree pruning - gravel sheeting to 100 mm compacted/Town site - Various private works requests completed.
22/23	Weekend
24	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-15.90 - 16.40 - Tree pruning - gravel sheeting to 100 mm compacted/Town site-clean out drains and culverts after rain event.
25	Long Forrest rd. - SLK-15.40 - 15.70 - Tree pruning - gravel sheeting to 100 mm compacted/Bolgart East-Bridge maintenance from annual inspection.
26	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-15.40 - 15.70 - Tree pruning - gravel sheeting to 100 mm compacted/73 A James St.- clear and level rear yard.
27	Long Forrest rd. - SLK-15.40 - 15.70 - Tree pruning - gravel sheeting to 100 mm compacted/Staff Training - First aid course/BMX track - re install sign/Footpaths-repair failed section on James and Helena St.
28	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-14.40 - 15.00 - Tree pruning /Staff Training - First aid course.
29/30	Weekend
31	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise.



MAINTENANCE GRADING REPORT

SOUTH WEST

SOUTH EAST

ROAD NAME	DATE
ANDERSON	21.2.20
BEBAKINE	21.4.21
BEECROFT	3.5.21
BOLGART EAST	10.3.21
CHITIBIN	4.2.20
CLARKE	21.10.20
CLAY PIT	5.1.21
EATON	18.2.20
GOON GOONING	15.4.21
HUGHES	26.3.21
JENNACUBBINE E	29.3.21
KROE HUT	26.8.20
LAWLER	19.3.21
LEESON	9.7.20
LONG FORREST	19.4.21
MC LEAN	31.3.21
MUGGIN MUGGINS	19.2.20
ROSSMORE	30.3.21
ROWLES	6.7.20
SAWYER	26.6.20
SHEEN	26.3.21
SMITH	10.3.21
TYNDALL	14.4.21
WONGAMINE	3.11.20

ROAD NAME	DATE
ABBATOIR	6.10.21
BERRING	12.5.21
BERRING E	10.5.21
BOASE	9.9.20
BROOKSBANK	9.3.21
DICK ST	6.1.21
GEORGE ST	8.6.21
HAGBOOM STH	22.7.20
HAYWOOD ST	5.1.21
HULLOGINE	21.7.20
KUNZIA WAY	6.5.21
MARTINDALE WAY	8.6.21
PATTERSON	8.3.21
PEAR TREE DRIVE	6.5.21
ROBERT	14.4.20
SLATER ST	8.6.21
SADLER	22.7.20
SALMON GUM WAY	8.6.21
SHORT ST	16.3.21
SMITH ST	5.1.21
UCARTY	18.3.21
YORK GUM WAY	6.5.21
WATERHOUSE WAY	16.3.21
WHITE ST	6.1.21
WILLIAM ST	6.1.21



NORTH WEST

ROAD NAME	DATE
BURNT HILL	29.5.20
BURABADJI	26.3.19
CACTI	3.6.20
CARTER	10.6.20
COULTHARD	3.6.20
DEW	21.1.21
DONALD	17.3.21
GLATZ	7.1.21
HAYWOOD	9.6.20
JONES	22.1.21
KONNONGORRING W	21.1.21
LORD	11.1.21
MORREL	20.1.21
PINKWERRY	25.5.20
WHITFIELD	2.6.20

NORTH EAST

ROAD NAME	DATE
BERRING	29.4.20
BOTHERLING E	26.5.21
BURABADJI E	12.1.21
BYBERDING	18.1.21
CARTER EAST	11.5.20
COOPER	12.5.20
DEAN	18.1.21
DOWERIN-KONNONGORRING	9.6.21
EGAN	1.6.21
EVANS	31.5.21
FAIRLEE	12.5.20
GABBY QUOI QUOI	15.1.21
GRIFFITH WHALEY	13.5.20
KALGUDDERING W	12.5.20
KING	27.5.21
LAKE	25.5.21
MOUNTJOY	18.1.21
NAMBLING NTH	1.6.21
OAKPARK	21.12.20
PRYOR	19.5.21
SAWYER	27.5.21
SCHELL	2.6.21
SEIGERT	18.1.21
SHARA	1.5.20
SLATER	1.6.21
SPARK	18.5.21
WHITE	18.4.19
WILLIAMS	11.5.20



13.5 PARKS & GARDENS REPORT

David Long

May 2021

DATE	WORK DESCRIPTION
1/2	Weekend
3	Daily watering schedule/Hockey oval-manual water/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Millsteed park - Garden bed maintenance/Railway Tce - Island garden bed maintenance/Hockey oval mow-trim weeds and tidy surrounds/Pavilion + Gym - mow lawns.
4	Reticulation-turn off all reticulation controllers/Town site - clear drainage grates and gutters of leaves/Town streets - prune overhanging limbs on footpaths/Hockey shed-trim weeds around pavers.
5	Daily watering schedule/Hockey oval-manual water/Town site-Footpaths - prune overhanging limbs/Pavilion + Gym - edge and mow lawns-fertilise lawns-garden bed maintenance at pavilion/Oval entrance-Mulch garden bed.
6	Daily watering schedule/Hockey oval-manual water/Hockey Oval-mow oval-weed trim surrounds/Cricket pitch -aerate, fertilise and top dress bare areas/Administration - garden bed maintenance/Anstey Park-garden bed maintenance/Cemetery - Rake and tidy, remove leaves, limbs and debris.
7	Daily watering schedule/Hockey oval-manual water/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Football oval-mow-weed trim fence line and under signs/Railway Tce - weed control-footpath cleaning near Opshop-hedge island garden beds.
8/9	Weekend
10	Daily watering schedule/Hockey oval-manual water/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Railway Tce-edge and mow lawns-trim weeds/Anstey Park-garden bed maintenance.
11	Daily watering schedule/Hockey oval-manual water/Administration-garden bed maintenance/32 Eaton-rose pruning/Anstey Park-rose pruning/59 Railway Tce-edge and mow lawns-yard clean up.
12	Daily watering schedule/Hockey oval-manual water/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Railway Tce-street sweeping/Throssell St. Museum-rake and remove, leaves and limbs/Entry statement-garden bed maintenance/32 Eaton-Edge and mow lawns-garden bed maintenance/Koomal Village - edge and mow lawns-garden bed maintenance/Millsteed - mow lawn/APU-edge and mow lawns.
13	Daily watering schedule/Hockey oval-manual water/Swimming pool-weed control//32 Eaton-Edge and mow lawns-garden bed maintenance/Koomal Village - edge and mow lawns-garden bed maintenance/Millsteed - mow lawn/APU-edge and mow lawns.
14	Daily watering schedule/Hockey oval-manual water/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/James St.-weed control vacant block/Mortlock Lodge-edge and mow lawns.
15/16	Weekend



17	Daily watering schedule/Hockey oval-manual water/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Anstey Park-mulch garden beds/Railway Tce-Island garden beds-hedge and weed control/32 Eaton-weed control/Football oval-mow - remark lines-manual weed control/Cricket pitch-weed, mow and fertilise.
18	Daily watering schedule/Hockey oval-manual water/Eaton St. - Rake and remove, weeds, leaves, limbs and refuse.
19	Daily watering schedule/Hockey oval-manual water/Tennis Pavilion - garden bed maintenance-hedge shrubs-weed trim surrounds/James St. - Rake and remove, weeds, leaves, limbs and refuse.
20	Daily watering schedule/Hockey oval-manual water/Football oval - mow/Hockey oval - mow/Anstey Park-edge and mow lawns/Railway Tce-mow lawns/James St. - Rake and remove, weeds, leaves, limbs and refuse.
21	Daily watering schedule/Hockey oval-manual water/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Hockey oval -line mark - clean surrounds/Football oval-line mark-clean surrounds/James St. - Rake and remove, weeds, leaves, limbs and refuse/Railway Tce-mow lawns/Town site-prune overhanging limbs on footpaths and streets.
22/23	Weekend
24	Daily watering schedule/Hockey oval-manual water/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Town site-prune overhanging limbs on footpaths and streets.
25	Daily watering schedule/Hockey oval-manual water/Football + Hockey ovals - rake and tidy surrounds after home game winter sports/Town site-prune overhanging limbs on footpaths and streets/James St. - Rake and remove, weeds, leaves, limbs and refuse.
26	Daily watering schedule/Hockey oval-manual water/Pavilion + gym-edge and mow lawns-weed trim around fence and dugouts/Tennis pavilion-Mow lawns-clean down courts/Town site-prune overhanging limbs on footpaths and streets/Forrest St. - Rake and remove, weeds, leaves, limbs and refuse.
27	Daily watering schedule/Hockey oval-manual water/Forrest St. - Rake and remove, weeds, leaves, limbs and refuse/Staff Training-First aid course.
28	Daily watering schedule/Hockey oval-manual water/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/James St-Prune overhanging limbs from the street kerb line/Football oval - fertilise/Hockey oval-Top dress low and bare areas -fertilise.
29/30	Weekend
31	Daily watering schedule/Hockey oval-manual water/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/James St-Prune overhanging limbs from the street kerb line/farmers Club-edge and mow lawn/Forrest St. - Rake and remove, weeds, leaves, limbs and refuse/Hockey oval-Top dress low and bare areas -manual weed control.


13.6 PLANT REPORT
David Long

May 2021				KMS/HR
FLEET	MACHINE	KM/HR START	KM/HR END	COMPLETED
GO 009	UTE	22181	-24402	-2221
GO 010	J DEERE	0	0	0
GO 015	UTE	27987	-30017	-2030
GO 016	UTE	196625	-196695	-70
GO 017	TRUCK	219562	-219607	-45
GO 018	TRUCK	232797	-233388	-591
GO 019	TRUCK	511856	-517603	-5747
GO 020	VOLVO	16151	-16219	-68
GO 021	12 H	15098	-15192	-94
GO 022	STEEL ROLLER	4700	-4702	-2
GO 023	UTE	185889	-187030	-1141
GO 024	LOADER	8936	-9005	-69
GO 025	MULTI ROLLER	1901	-1910	-9
GO 027	TRUCK	268600	-268948	-348
GO 028	BACKHOE	414	-419	-5
GO 033	COASTER BUS	177111	-178758	-1647
GO 034	MASSEY	7025	-7025	0
GO 037	UTE	99688	-100471	-783
GO 038	UTE	145044	-147122	-2078
GO 039	UTE	259300	-260870	-1570
GO 040	SUV	59204	-59610	-406
GO 041	TRUCK	231859	-232198	-339
GO 042	UTE	111868	-113769	-1901
GO 183	UTE	217750	-217768	-18
GO SHIRE	SUV	72887	-73652	-765
GO SHIRE1	BUS	278448	-280903	-2455
REPAIRS COMPLETED				
GO 020	VOLVO	door latches -service		
GO 021	12 H	Service		
GO 022	MULTI ROLLER	Forward/reverse park brake lever repair		
GO 024	LOADER	Service		
GO 025	STEEL ROLLER	Replace side mirrors		
GO 028	BACKHOE	Hydraulic leaks - engine oil dipstick tube		
GO 031	FIRE UNIT	Service		
GO 15101	TANDEM TRLR	mud flap repairs - spring hanger and bushes		
MISC PLANT		Jacobsen mower -hydraulic leaks - new oil cap		

**13.7 BUILDING MAINTENANCE REPORT**

David Long

March 2021

DATE	WORK DESCRIPTION
3	Pump station-Maintenance/Emoff-maintenance./Sewer-Main line and pit maintenance and flushing/Konnongorring Fire shed-Tank pad repairs and reinstallation of tank.
4	Konnongorring Fire shed-Tank pad repairs and reinstallation of tank.
5	Caravan Park - Clear blocked drain/APU - Unit 6 - Inspect water leak/Administration Office-Inspect and repair water leak in roof.
6	Op shop - Organise and pick up storage racking from Perth/Caravan Park - Repair walking trail bridge/Cemetery-construct new burial site frame.
7	Pump station-Maintenance/Emoff-maintenance./Railway Tce- Unblock drains/Works depot - Compile hazardous goods register and SDS/Caravan Park - Repair walking trail bridge.
10	Pump station-Maintenance/Emoff-maintenance./Sewer-Main line and pit maintenance and flushing/Caravan Park - Repair walk trail bridge.
11	OHS-workplace inspections, works depot, gardens depot and ovals depot/Pump Station 2 - replace check valve/CRC-Inspect outside lighting/Konnongorring Hall Public toilets - Install new toilet roll holders
12	Residential buildings - building inspections.
13	Residential buildings - building inspections/46 Hoddy - door lock repairs/Caravan Park - leaking taps/35 Throssell St. - air con vents repairs.
14	Pump station-Maintenance/Emoff-maintenance./Jennacubbine Hall-Toilet repair/Administration Office - leaking toilet cistern-males/Hockey shed-pressure clean pavers-concrete.
17	Pump station-Maintenance/Emoff-maintenance./Sewer-Main line and pit maintenance and flushing/Op Shop-fit cupboards/Chlorinator-maintenance and chemical refill.
18	Sewer line- Repair break at pump station 2/Konnongorring Hall-Clear block drain at toilets.
19	Residential Buildings - Quarterly rental inspection/Pump Station 2 - sewer line repairs/Emoff - maintenance and cleaning.
20	Football/Cricket change rooms- Install shower curtains home side/Pump station 2 - pump fault/Tennis Pavilion-Clean light fittings-install new toilet signs.
21	Pump station-Maintenance/Emoff-maintenance.
24	Pump station-Maintenance/Emoff-maintenance./Sewer-Main line and pit maintenance and flushing/Gumnuts - repair toilet cistern/Gym - repairs to bulk head in gym area.
25	Gym-repair falling ceiling in heavy weights room-repair bulk head in gym area/Emoff-repairs and clean.
26	Pump station 2- replace check valve on pump 1/Caravan park - drain and dump point maintenance and flush.
27	Staff Training - Fire extinguisher test and tag course/Footpaths - repair failed sections on Helena and James St.
28	Pump station-Maintenance/Emoff-maintenance./Staff Training - First aid course.
31	Pump station-Maintenance/Emoff-maintenance./Sewer-Main line and pit maintenance and flushing/Gym-paint repaired ceiling in heavy weights room.



13.8 COMMUNITY DEVELOPMENT OFFICER'S REPORT Tahnee Bird

MEETINGS/EVENTS/TRAINING	
---------------------------------	--

11 May	CRC – Re: Library grant
12 May	LGIS Golf
12 May	LEMC
13 May	Maangart Yorga Program
21 April	First Aid course
27 May	Vinnies

GRANTS	
---------------	--

STATUS	DETAILS
Current	WABN Bowen Street (design and construct) <ul style="list-style-type: none"> Acquittal in process, will be complete before the end of June
Current	Pioneers Pathway Interpretative Project <ul style="list-style-type: none"> Project COMPLETE
Current	WABN High Street (design and construct) <ul style="list-style-type: none"> Increase in project costs similar to Bowen Street due to power poles proximity to footpath Request to use approved fund for Quinlan Street renewal instead (between Forrest and James Street) Request has been denied Looking at staging the project over the end of 2021/22 and the start if 2022-23 with additional funding being sought from DoT.
Current	FRRR “In a Good Place” Program – Maangart Yorga Program <ul style="list-style-type: none"> Project underway, facilitators books for the 12 months Workshop 1-5 complete Next workshop 1 July– Self-care & sound healing

OPEN PROJECTS/EVENTS	
-----------------------------	--

STATUS	DETAILS
Current	She Did: Goomalling The project will capture and catalogue female leaders in the community to share women’s perspective of rural life, challenges and the COVID experience. Photos and stories will be shared on social media similar to “Humans of the Wheatbelt”. To expand the project, we may look at acquiring funding to print a small batch of books and archival prints for an exhibition/launch on International Women’s Day 8 March 2022.



	Currently collecting expressions of interest. NO CHANGE
Planning/Consultation	<p>Anstey Park Revitalisation <u>Focus Group</u></p> <ul style="list-style-type: none"> • Kaye Boulden • Louise Barker • Loretta Johnston • Jess Lantzke • Jessica Wilkes • Cr Casey Butt • Cr Christine Barratt <p>Funding allocated from LRCI Funding of \$100,000 has been approved. CEO has communicated with CWA, nil response to date.</p> <p><u>Where to from here:</u></p> <ul style="list-style-type: none"> • Council to provide feedback from survey results and focus groups meeting to update concept design. • Present updated concept to community via a community forum • Engage contractor for detailed planning and costings • Acquire funding • Commence development (staged)
Planning	<p>Ballardong Koort Mural Nil update</p>
Planning	<p>Goomalling Aboriginal History Book – Stories from Koomal Preliminary quotes obtained and budget presented to GAC Awaiting confirmation of page numbers required before submitting application</p>
Current/Planning	<p>LGIS Golf Tournament 7X LG Teams have nominated Bridgetown-Greenbushes Chittering Yilgarn Kellerberrin (2) Belmont Cuballing</p> <p>Nominations close 18 June</p>
Current	<p>Updated/refresh visitgoomalling.com.au Due to lack of budget Jess and Tahnee will work on updating the website internally.</p>
Current	<p>Library Grant Two funding streams Technology and Digital Inclusion and Encouraging Promising Practice Grants of up to \$5000 each. As a Tier 2 Local Government we can apply for both streams. I met with Loretta and confirmed two new touch screen computers and</p>



	<p>large format scanner would be the priority for the Technology and Digital Inclusion stream.</p> <p>The Encourage Promising Practice we'll apply for funding for a Library expo – More than Books to showcase services and facilities the library offers. The event will include a colours by numbers mural workshop to engage young people with the library. They would also like new beanbag chairs for Better Beginnings.</p>
Current	<p>Club Night Lights Program</p> <p>New funding stream for the next five financial years (to 2024-25) to upgrade lighting at community sporting facilities to more sustainable LED. All the clubs were contacted regarding the opportunity. The following have advised they would like to apply: Netball Club (co-contribution available no amount confirmed) Hockey Club (co-contribution available no amount confirmed) Bowling Club (co contribution \$5000)</p> <p>Football club haven't responded to correspondence. However, it is highly likely they will want to apply. LUX readings required for all facilities to determine current supply.</p> <p>I will work on quoting all the projects in preparation. However, Clubs will need to complete their own applications as Council will be required to assess applications and prioritise based on need/value/impact before its assessed by the regional office.</p> <p>Up to 50% can be funded through the program, with no more than 66.6% funded by the state.</p>

PIPELINE PROJECTS	
STATUS	DETAILS
Onhold	Reconciliation Action Plan
Onhold	Old Native Reserve preservation and interpretation
Onhold	Youth Space
Onhold	Cricket training nets
Onhold	Oval lighting

ATTACHMENTS

14. MEETING CLOSURE