

Shire of Goomalling



COUNCIL MEETING AGENDA

July 2021





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NYOONGAR ACKNOWLEDGEMENT

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

NOTICE OF MEETING

Meeting No. 6 of 2021 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 21 July 2021 beginning at 3.00pm.

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE

2.1. Attendance

Council	President & Chairperson	Cr Barry Haywood
	Vice President	Cr Roland Van Gelderen
	Councillor	Cr Christine Barratt
	Councillor	Cr Casey Butt
	Councillor	Cr Julie Chester
	Councillor	Cr Rodney Sheen
	Councillor	Cr Brendon Wilkes
Administration	Chief Executive Officer	Mr Peter Bentley
	Finance Manager	Miss Natalie Bird
	Works Manager	Mr David Long

2.2. Apologies

2.3. Approved Leave of Absence

3. DECLARATION OF:

- FINANCIAL INTEREST
- MEMBERS IMPARTIALITY INTEREST
- PROXIMITY INTEREST

4. PUBLIC QUESTION TIME

5. APPLICATION FROM MEMBERS FOR LEAVE OF ABSENCE

6. CONFIRMATION AND RECEIVING OF MINUTES & BUSINESS ARISING

6.1 Ordinary Meeting of Council held Wednesday 16 June 2021

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS



9. OFFICERS' REPORTS

9.1 SCHEDULE OF ACCOUNTS PAID 1 JUNE 2021 to 30 JUNE 2021

File Reference	Not applicable
Disclosure of Interest	Nil
Applicant	Not Applicable
Previous Item Numbers	No Direct
Date	14 July 2021
Author	Kylie Burling, Accounts Payable
Authorising Officer	Natalie Bird, Finance Manager
Attachments	
1. Schedule of Payments - June 2021 2. Corporate Credit Card Statements May 2021	

Summary

FUND VOUCHERS AMOUNT

EFT 3226 to 3334	\$449,550.47
Direct Debits 8467 to 8471	\$32,898.88
Cheques 15251-15261	\$32,022.36
Payroll JNL 6476 & 6486	\$93,170.00
Super DD13334 & 13353	\$16,732.89
TOTAL	\$624,374.60

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

Approve vouchers from the Municipal Fund and Trust Fund as detailed:

EFT 3226 to 3334	\$449,550.47
Direct Debits 8467 to 8471	\$32,898.88
Cheques 15251-15261	\$32,022.36
Payroll JNL 6476 & 6486	\$93,170.00
Super DD13334 & 13353	\$16,732.89
TOTAL	\$624,374.60



9.2 FINANCIAL REPORT FOR JUNE 2021

File Reference	Not Applicable
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	15 July 2021
Author	Natalie Bird, Finance Manager
Authorising Officer	Natalie Bird, Finance Manager
Attachments	
1. Monthly Financial Report to 30 June 2021	

Summary

In accordance with the *Local Government (Financial Management) Regulations 1996*, to follow is the presentation of the Monthly Financial Reports to Council.

Background

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

Statutory Environment

Local Government Act 1995 – Section 6.4 (as amended)
Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

Policy Implications

No specific policy regarding this matter.

Financial Implications

Ongoing management of Council funds

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
4.1.4	Provide reporting processes in a transparent, accountable and timely manner

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

1. Receive the Monthly Financial Report to 30 June 2021

SHIRE OF GOOMALLING

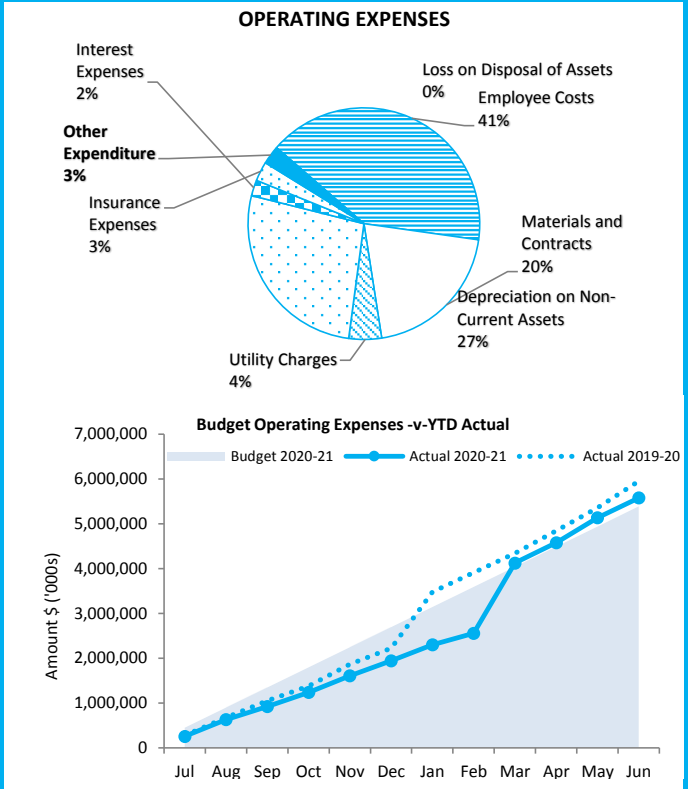
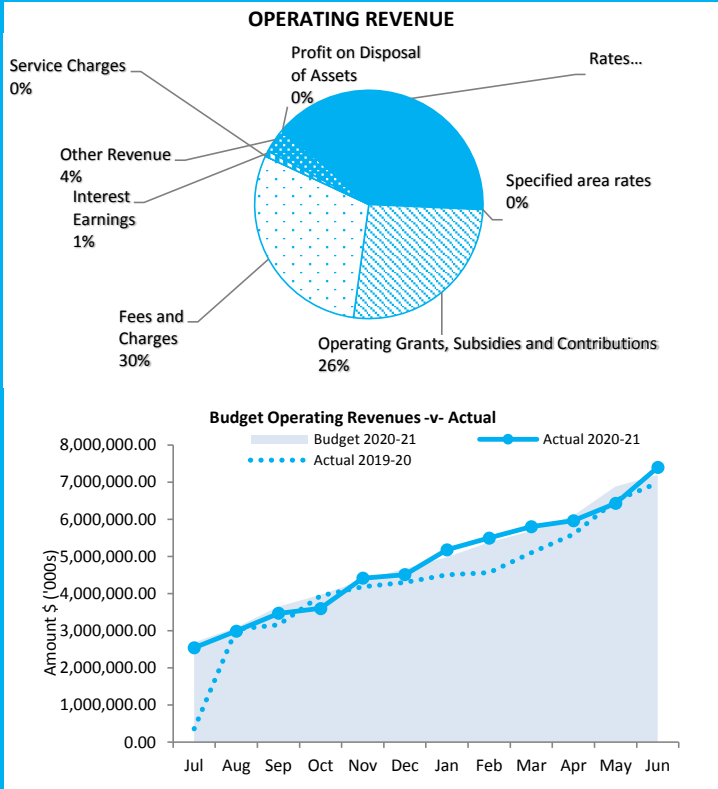
DRAFT MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 30 June 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

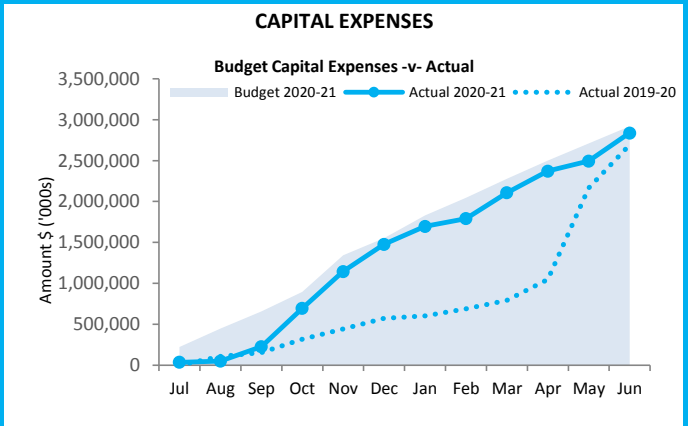
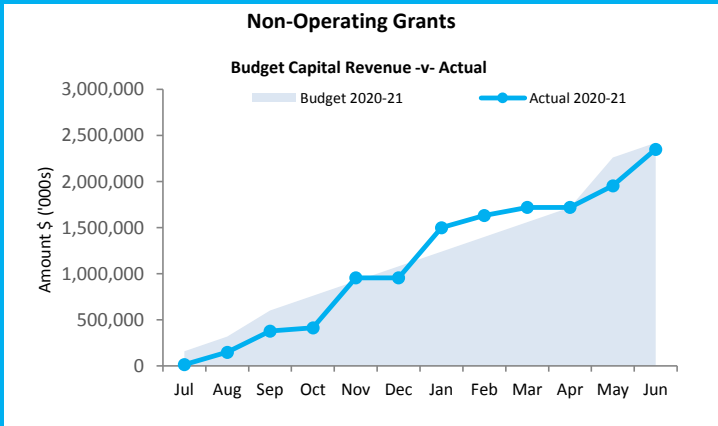
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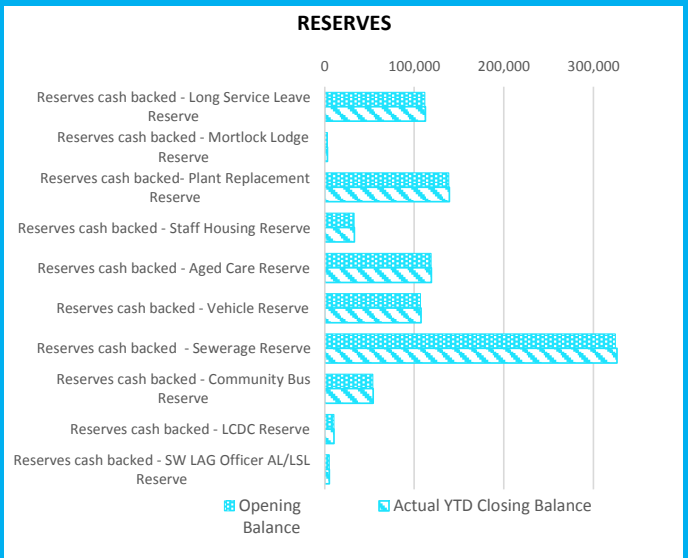
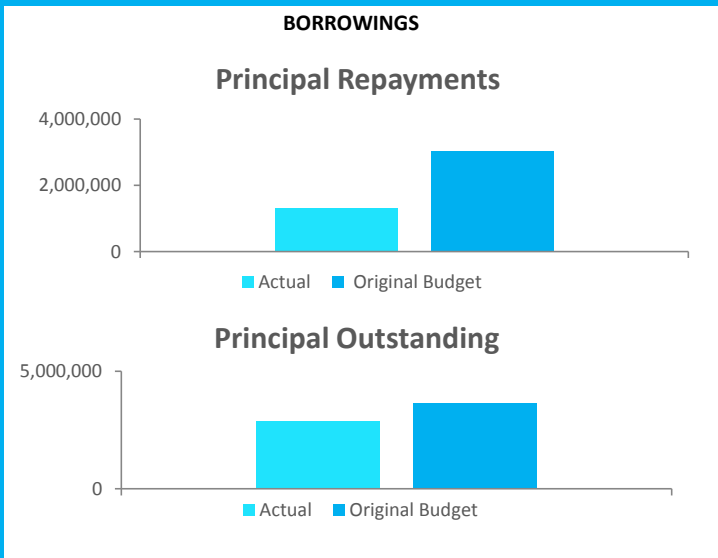
OPERATING ACTIVITIES



INVESTING ACTIVITIES



FINANCING ACTIVITIES



Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	(\$0.16 M)	(\$0.29 M)	(\$0.29 M)	\$0.00 M
Closing	\$0.00 M	(\$0.26 M)	(\$0.17 M)	\$0.08 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	\$	% of total
Total	\$1.37 M	
Unrestricted Cash	\$0.39 M	28.7%
Restricted Cash	\$0.98 M	71.3%

Refer to Note 2 - Cash and Financial Assets

Payables

	\$	% Outstanding
Total	\$0.30 M	
Trade Payables	\$0.19 M	
Over 30 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	\$	% Collected
Total	\$0.13 M	
Rates Receivable	\$0.13 M	94.7%
Trade Receivable	\$0.13 M	
Over 30 Days		86.0%
Over 90 Days		60.8%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.39 M	\$0.91 M	\$0.96 M	\$0.06 M

Refer to Statement of Financial Activity

Rates Revenue

	YTD Actual	YTD Budget	% Variance
	\$2.20 M	\$1.97 M	11.5%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions

	YTD Actual	YTD Budget	% Variance
	\$1.32 M	\$0.74 M	80.0%

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges

	YTD Actual	YTD Budget	% Variance
	\$1.49 M	\$1.38 M	8.2%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.60 M)	(\$0.46 M)	(\$0.45 M)	\$0.01 M

Refer to Statement of Financial Activity

Proceeds on sale

	YTD Actual	Adopted Budget	%
	\$0.00 M	\$0.00 M	

Refer to Note 6 - Disposal of Assets

Asset Acquisition

	YTD Actual	Adopted Budget	% Spent
	\$2.84 M	\$3.08 M	(7.7%)

Refer to Note 7 - Capital Acquisition

Non-Operating Grants

	YTD Actual	Adopted Budget	% Received
	\$2.35 M	\$2.44 M	(3.7%)

Refer to Note 7 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.37 M	(\$0.41 M)	(\$0.40 M)	\$0.01 M

Refer to Statement of Financial Activity

Borrowings

Principal repayments	\$1.32 M
Interest expense	\$0.17 M
Principal due	\$2.87 M

Refer to Note 8 - Borrowings

Reserves

Reserves balance	\$0.91 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

Lease Liability

Principal repayments	\$0.02 M
Interest expense	\$0.00 M
Principal due	\$0.03 M

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 JUNE 2021

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of resources

To include the activities of members of Council and the administration support available to the Council for the provision of governance of the district. Other costs relate to assisting elected members and ratepayers on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control, community crime prevention and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food premises and food control. Provision of Medical Surgery and Doctor. Also noise control and waste disposal compliance

EDUCATION AND WELFARE

To provide services to disadvantaged persons including the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizens centre. Provision and maintenance of youth services.

HOUSING

To provide and maintain housing for staff, aged and community housing projects operated by Joint Venture with the Department of Housing.

Staff housing, provision of general rental accommodation to the public when not required by staff.

COMMUNITY AMENITIES

To provide necessary services as required by the community.

Rubbish collection and recycling, operation of disposal sites, administration, maintenance & operation of the Shire Townsite Sewerage Scheme. Administration of the Shire of Goomalling Town Planning Scheme. Administration, maintenance & operation of the Goomalling public cemeteries, public toilets & the Goomalling Community Bus.

RECREATION AND CULTURE

To establish & effectively manage infrastructure and resources which will help the social wellbeing of the community.

Maintenance and operation of public halls, swimming pool, sporting pavilions, parks and gardens, recreation centre, sports playing surface areas and reserves including football oval, hockey oval, tennis courts, bowling greens. Contribution to the operation of the Goomalling Public Library, museums and cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of streets, roads, footpaths, drainage & signs. Maintenance and operation of street lights, works depot and aerodrome. Cleaning of streets and provision and maintenance of street trees. Purchase, maintenance and operation of plant.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of the Shire of Goomalling Caravan Park facilities and Motel Units. Provision of rural services including building control, standpipes, noxious weeds and vermin control. Maintenance costs associated with the Goomalling Community Resource Centre.

OTHER PROPERTY AND SERVICES

To monitor and control Council's overheads operating accounts.

Private works, plant repairs and operations. Housing and Engineering operations costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

STATUTORY REPORTING PROGRAMS

	Ref	Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note		\$		\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	(160,439)	(286,328)	(286,328)	(286,328)	0	0.00%	
Revenue from operating activities								
Governance		19,500	43,750	43,750	59,173	15,423	35.25%	▲
General purpose funding		2,416,807	2,425,307	2,425,307	2,846,166	420,859	17.35%	▲
Law, order and public safety		115,950	119,750	119,750	114,122	(5,628)	(4.70%)	
Health		662,000	633,150	633,150	611,978	(21,172)	(3.34%)	
Education and welfare		600	600	600	236	(364)	(60.67%)	
Housing		276,500	254,200	254,200	238,104	(16,096)	(6.33%)	
Community amenities		495,294	500,234	500,234	488,391	(11,843)	(2.37%)	
Recreation and culture		56,400	71,297	71,297	108,556	37,259	52.26%	▲
Transport		112,500	221,615	221,615	120,100	(101,515)	(45.81%)	▼
Economic services		408,563	426,313	426,313	367,551	(58,762)	(13.78%)	▼
Other property and services		62,920	81,370	81,370	93,029	11,659	14.33%	▲
		4,627,034	4,777,586	4,777,586	5,047,406	269,820		
Expenditure from operating activities								
Governance		(214,387)	(218,946)	(218,946)	(159,112)	59,834	27.33%	▲
General purpose funding		(98,582)	(90,158)	(90,158)	(104,036)	(13,878)	(15.39%)	▼
Law, order and public safety		(301,532)	(305,062)	(305,062)	(281,725)	23,337	7.65%	
Health		(706,306)	(680,626)	(680,626)	(679,109)	1,517	0.22%	
Education and welfare		(17,516)	(14,356)	(14,356)	(15,872)	(1,516)	(10.56%)	
Housing		(386,746)	(364,412)	(364,412)	(324,979)	39,433	10.82%	▲
Community amenities		(680,171)	(665,708)	(665,708)	(630,339)	35,369	5.31%	
Recreation and culture		(905,589)	(896,420)	(896,420)	(951,972)	(55,552)	(6.20%)	
Transport		(1,403,610)	(1,453,360)	(1,453,360)	(1,692,370)	(239,010)	(16.45%)	▼
Economic services		(982,905)	(694,742)	(694,742)	(695,999)	(1,257)	(0.18%)	
Other property and services		(55,178)	(5,386)	(5,386)	(43,051)	(37,665)	(699.28%)	▼
		(5,752,522)	(5,389,178)	(5,389,178)	(5,578,564)	(189,386)		
Non-cash amounts excluded from operating activities	1(a)	1,517,099	1,517,099	1,517,099	1,494,965	(22,134)	(1.46%)	
Amount attributable to operating activities		391,611	905,507	905,507	963,807	58,300		
Investing Activities								
Proceeds from non-operating grants, subsidies and contributions	13	2,441,769	2,421,217	2,421,217	2,350,520	(70,697)	(2.92%)	
Less Unspent Non-Operating Grants represented as Contract Liabilities	13	0	0	0	0			
Net Revenue from Non-Operating Grants	13	2,441,769	2,421,217	2,421,217	2,350,520			
Proceeds from disposal of assets	6	0	0	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans	8	36,791	36,707	36,729	36,729	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(3,075,836)	(2,919,392)	(2,919,392)	(2,837,832)	81,560	2.79%	
Amount attributable to investing activities		(597,276)	(461,468)	(461,446)	(450,583)	10,863		
Financing Activities								
Proceeds from new debentures	8	3,450,000	945,000	945,000	945,000	0	0.00%	
Payments for principal portion of lease liabilities	9	(2,088)	(2,088)	(2,088)	(22,674)	(20,586)	(985.92%)	▼
Repayment of debentures	8	(3,048,956)	(1,324,408)	(1,324,408)	(1,318,167)	6,241	0.47%	
Transfer to reserves	10	(32,851)	(32,851)	(32,851)	(4,323)	28,528	86.84%	▲
Amount attributable to financing activities		366,104	(414,347)	(414,347)	(400,164)	14,183		
Closing funding surplus / (deficit)	1(c)	0	(256,636)	(256,614)	(173,268)	83,346		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 JUNE 2021

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance

agreements, communication expenses, advertising expenses,

membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

BY NATURE OR TYPE

	Ref Note	Adopted Budget \$	Current Budget	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening funding surplus / (deficit)	1(c)	(160,439)	(286,328)	(286,328)	(286,328)	0	0.00%	
Revenue from operating activities								
Rates	6	1,967,805	1,970,600	1,970,600	1,971,607	1,007	0.05%	
Other rates	6	223,937	225,082	225,082	35,143	(189,939)	(84.39%)	▼
Operating grants, subsidies and contributions	12	890,722	1,022,834	1,022,834	1,324,820	301,986	29.52%	▲
Fees and charges		1,419,770	1,379,770	1,379,770	1,493,177	113,407	8.22%	
Interest earnings		29,700	35,600	35,600	40,623	5,023	14.11%	
Other revenue		95,100	143,700	143,700	182,038	38,338	26.68%	▲
		4,627,034	4,777,586	4,777,586	5,047,406	269,820		
Expenditure from operating activities								
Employee costs		(2,188,284)	(2,179,626)	(2,179,626)	(2,278,763)	(99,137)	(4.55%)	
Materials and contracts		(1,119,447)	(1,046,167)	(1,046,167)	(1,132,548)	(86,382)	(8.26%)	
Utility charges		(253,805)	(243,142)	(243,142)	(254,909)	(11,768)	(4.84%)	
Depreciation on non-current assets		(1,515,599)	(1,515,599)	(1,515,599)	(1,494,432)	21,167	1.40%	
Interest expenses		(395,405)	(98,425)	(98,425)	(122,994)	(24,569)	(24.96%)	▼
Insurance expenses		(163,480)	(158,456)	(158,456)	(151,054)	7,402	4.67%	
Other expenditure		(116,504)	(147,764)	(147,764)	(143,865)	3,899	2.64%	
		(5,752,524)	(5,389,178)	(5,389,178)	(5,578,564)	(189,386)		
Non-cash amounts excluded from operating activities	1(a)	1,517,099	1,517,099	1,517,099	1,494,965	(22,134)	(1.46%)	
Amount attributable to operating activities		391,609	905,507	905,507	963,807	58,301		
Investing activities								
Proceeds from non-operating grants, subsidies and contributions	13	2,441,769	2,421,217	2,421,217	2,350,520	(70,697)	(2.92%)	
Less Unspent Non-Operating Grants represented as Contract Liabilities	13	0	0	0	0			
Net Revenue from Non-Operating Grants	13	2,441,769	2,421,217	2,421,217	2,350,520			
Proceeds from financial assets at amortised cost - self supporting loans	8	36,791	36,707	36,729	36,729	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(3,075,836)	(2,919,392)	(2,919,392)	(2,837,832)	81,560	2.79%	
Amount attributable to investing activities		(597,276)	(461,468)	(461,446)	(450,583)	10,863		
Financing Activities								
Proceeds from new debentures	8	3,450,000	945,000	945,000	945,000	0	0.00%	
Payments for principal portion of lease liabilities		(2,088)	(2,088)	(2,088)	(22,674)	(20,586)	(985.92%)	▼
Repayment of debentures	8	(3,048,956)	(1,324,408)	(1,324,408)	(1,318,167)	6,241	0.47%	
Transfer to reserves	10	(32,851)	(32,851)	(32,851)	(4,323)	28,528	86.84%	▲
Amount attributable to financing activities		366,105	(414,347)	(414,347)	(400,164)	14,183		
Closing funding surplus / (deficit)	1(c)	0	(256,636)	(256,614)	(173,268)	83,346		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Movement in liabilities associated with restricted cash		1,500	0	533
Add: Depreciation on assets		1,515,599	1,515,599	1,494,432
Total non-cash items excluded from operating activities		1,517,099	1,515,599	1,494,965

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 June 2020	Year to Date 30 June 2021
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(906,175)	(929,953)	(910,498)
Less: - Financial assets at amortised cost - self supporting loans	4	(36,791)	(39,157)	(39,157)
Add: Borrowings	8	342,378	2,273,501	232,851
Add: Provisions funded by Reserve	11	111,813	109,813	112,346
Add: Lease liabilities	9	2,088	0	21,412
Total adjustments to net current assets		(486,687)	1,414,204	(583,046)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	1,025,391	1,307,145	1,365,605
Rates receivables	3	216,986	119,683	127,357
Receivables	3	173,201	46,789	133,118
Stock on Hand	4	34,106	54,625	31,788
Total Current Assets		1,449,684	1,528,241	1,657,868
Less: Current liabilities				
Payables	5	(324,243)	(213,086)	(301,351)
Borrowings	8	(342,378)	(2,273,501)	(232,851)
Contract liabilities	11	(79,868)	0	(191,728)
Lease liabilities	9	(2,088)		(21,412)
Provisions	11	(500,748)	(500,748)	(500,748)
Total Current Liabilities		(1,249,325)	(2,987,335)	(1,248,090)
		200,359	(1,459,094)	409,778
Less: Total adjustments to net current assets	1(b)	(486,687)	1,414,204	(583,046)
Closing funding surplus / (deficit)		(286,328)	(44,892)	(173,268)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
Cash on hand								
Floats	Cash and cash equivalents	650		650	0			
Cash Deposits								
Municipal Bank Account	Cash and cash equivalents	393,133		393,133	0	Bendigo	0.00%	At Call
Trust Bank Account	Cash and cash equivalents	0	0	0	18,603	Bendigo	0.00%	
Medical Surgery Bank Account	Cash and cash equivalents		67,373	67,373				
Term Deposits								
Term Deposits - Reserve	Financial assets at amortised cost	0	905,270	905,270	0	Bendigo	0.40%	28/08/2021
Term Deposits - Skeleton Weed A/L & LSI	Financial assets at amortised cost	0	5,228	5,228	0	Bendigo	0.30%	20/06/2021
Total		393,783	977,870	1,371,654	18,603			
Comprising								
Cash and cash equivalents		393,783	67,373	461,156	18,603			
Financial assets at amortised cost		0	910,498	910,498	0			
		393,783	977,871	1,371,654	18,603			

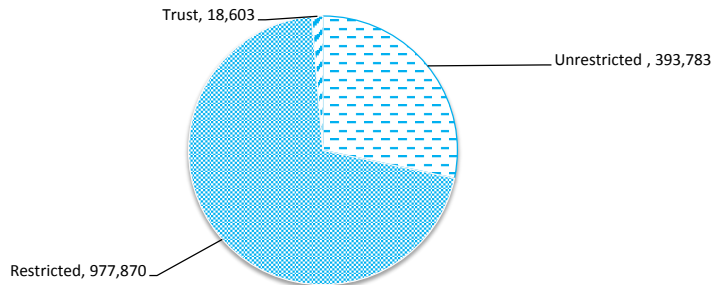
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

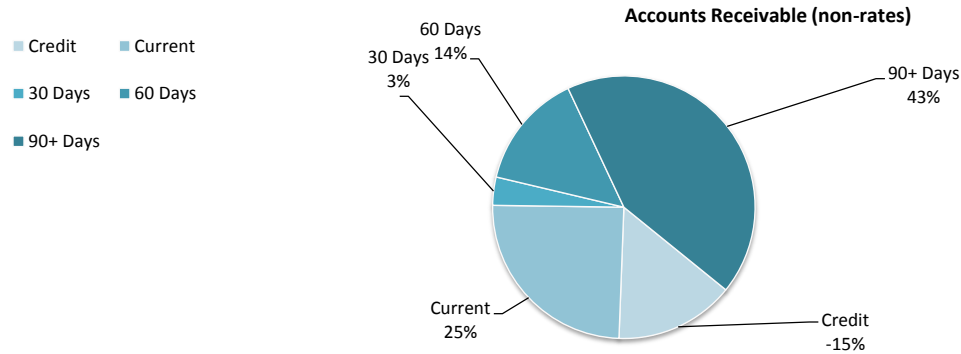
Rates receivable	30 June 2020	30 Jun 2021
	\$	\$
Opening arrears previous years	(24,355)	216,986
Levied this year	2,118,671	2,196,483
Less - collections to date	(1,877,330)	(2,286,112)
Equals current outstanding	216,986	127,357
Net rates collectable	216,986	127,357
% Collected	89.6%	94.7%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(8,193)	13,673	1,926	7,943	23,766	39,115
Percentage	(20.9%)	35%	4.9%	20.3%	60.8%	
Balance per trial balance						
Sundry receivable	0	39,115	0	0	0	39,115
GST receivable	0	54,846	0	0	0	54,846
Loans Club/Institutions - Current	0	39,157	0	0	0	39,157
Total receivables general outstanding						133,118

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



Other current assets	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 June 2021
	\$	\$	\$	\$
Inventory				
Stock On Hand	34,106	(2,318)	0	31,788
Total other current assets	34,106	(2,318)	0	31,788

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	111,900	0	0	0	111,900
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors	0	0	0	0	0	189,451
ATO liabilities		23,280				23,280
Gst Payable		58,996				58,996
Bonds & Deposits Held - CI		11,777				11,777
Total payables general outstanding						301,351

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
GRV Residential	0.10959	119	1,316,466	144,265	0	0	144,265	144,265	0	0	144,265
GRV Commercial	0.12322	17	321,640	39,632	0	0	39,632	39,632	0	0	39,632
GRV Industrial	0.11817	11	80,636	9,529	0	0	9,529	9,529	0	0	9,529
GRV Urban Farmland	0.10555	17	211,120	22,283	0	0	22,283	22,283	0	0	22,283
Unimproved value											
UV Rural Zone 2	0.0064	39	19,520,000	124,206	0	0	124,206	124,206	0	0	124,206
UV Special Rural	0.0126	10	1,002,500	12,657	0	0	12,657	12,657	0	0	12,657
UV General Zone 3	0.0069	214	195,846,000	1,354,863			1,354,863	1,354,863	3,801	0	1,358,664
Sub-Total		427	218,298,362	1,707,434	0	0	1,707,435	1,707,435	3,801	0	1,711,236
Minimum payment	Minimum \$										
Gross rental value											
GRV Residential	950	101	588,962	95,950	0	0	95,950	95,950	0	0	95,950
GRV Commercial	900	12	36,412	10,800	0	0	10,800	10,800	0	0	10,800
GRV Industrial	550	7	12,675	3,850	0	0	3,850	3,850	0	0	3,850
GRV Urban Farmland	715	7	23,741	5,005	0	0	5,005	5,005	0	0	5,005
Unimproved value											
UV Rural Zone 2	1,000	32	4,082,000	32,000	0	0	32,000	32,000	0	0	32,000
UV Special Rural	1,100	8	609,500	8,800	0	0	8,800	8,800	0	0	8,800
UV General Zone 3	1,195	87	7,863,192	103,965	0	0	103,965	103,965	0	0	103,965
Sub-total		254	13,216,482	260,370	0	0	260,370	260,370	0	0	260,370
Amount from general rates							1,967,805				1,971,606
Ex-gratia rates							35,143				35,143
Total general rates							2,002,948				2,006,749
Specified area rates	Rate in \$ (cents)										
Sewerage Residential	8.033		23,309	187,234	0	0	187,234	187,234	0	0	188,174
Sewerage Religious Church	4.00		390	1,560	0	0	1,560	1,560	0	0	1,560
Total specified area rates			23,699	188,794	0	0	188,794	188,794	0	0	189,734
Total							2,191,742				2,196,483

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Capital acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Buildings	48,500	48,500	48,500	9,859	(38,641)
Furniture and equipment	0	11,673	11,673	11,673	(0)
Plant and equipment	16,000	26,909	26,909	26,450	(459)
Infrastructure - roads	2,969,336	2,790,310	2,790,310	2,668,538	(121,772)
Infrastructure - footpaths	42,000	42,000	42,000	56,376	14,376
Infrastructure - other	0		0	64,938	64,938
Payments for Capital Acquisitions	3,075,836	2,919,392	2,919,392	2,837,832	(81,560)
Total Capital Acquisitions	3,075,836	2,919,392	2,949,415	2,867,855	(81,560)
Capital Acquisitions Funded By:					
	\$		\$	\$	\$
Capital grants and contributions	2,441,769	2,421,217	2,421,217	2,350,520	(70,697)
Borrowings	3,450,000	945,000	945,000	945,000	0
Cash backed reserves	906,175	906,175		4,323	
Reserves cash backed - Long Service Leave Reserve	1,500	1,500	0	0	0
Contribution - operations	(3,723,608)	(1,354,500)	(476,848)	(492,034)	(15,186)
Capital funding total	3,075,836	2,919,392	2,919,392	2,837,832	(85,883)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

30/06/2021

30/06/2021

Account Description		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Land and Buildings						
48002	Archive Shelving - Admin Building storage	15,000	15,000	15,000	4,364	10,636
98001	Capital housing Up grades	17,000	17,000	17,000	5,495	11,505
138001	Public Buildings - Capital upgrade projects	16,500	16,500	16,500	0	16,500
Total		48,500	48,500	48,500	9,859	38,641
Plant & Equipment						
118003	Oval Reticulation filtration	16,000	16,000	16,000	8,268	7,732
123904	Plant replacement - Utility GO 023 Ford Ranger	0	10,909	10,909	10,909	(0)
123905	Plant replacement - Utility GO 016 Ford Courier	0	0	0	7,273	(7,273)
Total		16,000	26,909	26,909	26,450	459
Infrastructure - Roads						
129904	EXPENSE - Regional Road Group Construction	811,431	811,431	811,431	805,883	5,548
129901	EXPENSE - R 2 R Construction	234,520	234,520	234,520	164,375	70,145
129912	Black Spot Funding	184,800	5,774	5,774	5,577	197
129910	Local Road and Community Infrastructure Program	245,740	245,740	245,740	203,438	42,302
129908	EXPENSE - Wheatbelt Secondary Freight Network	1,492,845	1,492,845	1,492,845	1,489,265	3,580
Total		2,969,336	2,790,310	2,790,310	2,668,538	121,772
Furniture & Equipment						
78001	Replacement Server (Medical Surgery)	0	11,673	11,673	11,673	0
Total		0	11,673	11,673	11,673	0
Infrastructure - Footpaths						
129911	Local Road and Community Infrastructure Program (footpaths)	42,000	42,000	42,000	56,376	(14,376)
Total		42,000	42,000	42,000	56,376	(14,376)
Infrastructure - Other						
118004	New tank install at rec ground	0	0	0	57,641	(57,641)
108002	Local Road and Community Infrastructure Program (Tip Toilet)	0	0	0	7,296	(7,296)
Total		0	0	0	64,938	(64,938)
TOTALS		3,075,836	2,907,719	2,907,719	2,837,832	81,559

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - borrowings

Particulars	Loan No.	1 July 2020	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Original Budget	Current Budget	Actual	Original Budget	Current Budget	Actual	Original Budget	Current Budget	Actual	Original Budget	Current Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing														
Aged Housing Wollyam Street	114	176,217	0	0	0	16,949	176,264	16,949	159,268	-47	159,268	9,026	6,450	9,025
Recreation and culture														
New Sports Pavilion	111	1,106,776	0	0	0	26,607	1,106,776	26,607	1,080,169	0	1,080,169	70,032	30,000	70,144
Retic Football/Hockey Ovals	113	44,176	0	0	0	13,968	44,176	13,968	30,208	0	30,208	9,025	0	2,121
Economic services														
Community Centre	104	67,959	0	0	0	45,478	68,217	45,220	22,481	-258	22,739	3,438	2,857	2,857
Slater Homestead	105	20,382	0	0	0	13,644	20,466	13,560	6,738	-84	6,822	1,031	850	857
Rural Community Centre	106	359,173	0	0	0	28,597	359,173	35,201	330,576	0	323,972	14,377	15,643	14,377
Salmon Gum & Grange Subdivision	108	292,092	0	0	0	191,196	292,093	191,196	100,896	-1	100,896	18,812	0	18,812
Bank Overdraft - subdivision	112	945,000	0	0	0	945,000	945,000	0	0	0	0	34,154	324,280	34,154
Pay out old loans										0	0			
Bank Overdraft - subdivision - new loan	115	0	945,000	0	945,000	0		945,000	945,000	0	945,000	0	0	0
New Cumulative Loan				3,450,000	0				0	3,450,000				
B/Fwd Balance		3,011,775	945,000	3,450,000	945,000	1,281,438	3,012,165	1,287,701	2,675,337	3,449,610	2,669,074	159,896	380,080	152,347
C/Fwd Balance		3,011,775	945,000	3,450,000	945,000	1,281,438	3,012,165	1,287,701	2,675,337	3,449,610	2,669,074	159,896	380,080	152,347
Self supporting loans														
Recreation and culture														
Self Supporting Loan MSC	110	235,040	0	0	0	36,729	36,791	36,707	198,311	198,249	198,333	14,384	14,322	14,406
Total		3,246,815	945,000	3,450,000	945,000	1,318,167	3,048,956	1,324,408	2,873,648	3,647,859	2,867,407	174,280	394,402	166,753
Current borrowings		3,048,956							(232,851)					
Non-current borrowings		197,859							3,106,499					
		3,246,815							2,873,648					

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - borrowings

Particulars	Loan No.	1 July 2020	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Original Budget	Current Budget	Actual	Original Budget	Current Budget	Actual	Original Budget	Current Budget	Actual	Original Budget	Current Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

New borrowings 2020-21

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
								Actual	Budget	
Consolidation of existing loans (x12)	\$ 0	\$ 3,450,000	WATC	Debenture	20	\$ 0	2.90%	\$ 0	\$ 0	\$ 0
	0	3,450,000				0		0	0	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**FINANCING ACTIVITIES
NOTE 9
LEASE LIABILITIES**

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2020	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Other property and services										
Photocopier		2,088			2,088	2,088	0	0	42	42
GO015 Ford Utility Old works manager	6250532	0	0	0	0	0	0	0		0
GO040 Ford Escape (Blue)	6250509	11,779	0	0	5,835	0	5,944	11,779	151	0
GOSHIRE Ford Escape (White)	6250620	11,451	0	0	5,674	0	5,777	11,451	147	0
GO015 Ford Utility (WORKSMANAGER)	6463413	0	30,023	0	9,077	0	20,946	0	294	0
Total		25,318	30,023	0	22,674	2,088	32,667	23,230	634	42
Current lease liabilities		2,088					21,412			
Non-current lease liabilities		23,230					11,255			
		25,318					32,667			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserves cash backed - Long Service Leave Reserve	111,813	1,500	533	0	0		0	113,313	112,346
Reserves cash backed - Mortlock Lodge Reserve	3,172	0	0	0	0		0	3,172	3,172
Reserves cash backed- Plant Replacement Reserve	138,550	22,901	661	0	0		0	161,451	139,211
Reserves cash backed - Staff Housing Reserve	32,994	500	157	0	0	0	0	33,494	33,151
Reserves cash backed - Aged Care Reserve	118,681	1,500	566	0	0		0	120,181	119,247
Reserves cash backed - Vehicle Reserve	107,115	1,300	511	0	0		0	108,415	107,626
Reserves cash backed - Sewerage Reserve	324,513	4,500	1,561	0	0	0	0	329,013	326,074
Reserves cash backed - Community Bus Reserve	53,776	450	257	0	0		0	54,226	54,033
Reserves cash backed - LCDC Reserve	10,361	200	49	0	0		0	10,561	10,410
Reserves cash backed - SW LAG Officer AL/LSL Reserve	5,200	0	28	0	0	0	0	5,200	5,228
	906,175	32,851	4,323	0	0	0	0	939,026	910,498

KEY INFORMATION

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 June 2021
		\$	\$	\$	\$
Contract liabilities					
- operating	12	79,868	0	111,860	191,728
Total unspent grants, contributions and reimbursements		79,868	0	111,860	191,728
Provisions					
Annual leave		242,757	0	0	242,757
Long service leave		257,991	0	0	257,991
Total Provisions		500,748	0	0	500,748
Total other current assets		580,616	0	111,860	692,476

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Operating grants, subsidies and contributions revenue			
	Adopted Budget Revenue	YTD Budget	Current Budget	YTD Revenue Actual
	\$	\$	\$	\$
Operating grants and subsidies				
General purpose funding				
GRANTS - General Purpose	206,175	206,175	206,175	426,149
GRANTS - Untied Road Grants	180,784	180,784	180,784	383,270
Law, order, public safety				
REVENUE - ESL Grant	45,000	45,000	45,000	45,736
Recreation & Culture				
REVENUE - Other Recreation & Sport - No GST	18,500	24,570	24,570	2,700
Community amenities				
REVENUE - Other Grant Funding	138,000	138,000	138,000	138,000
Transport				
REVENUE - Direct Grant	93,000	91,115	91,115	91,115
Economic services				
REVENUE - Other Economic Services	0	20,000	20,000	19,605
Other property and services				
Various Contributions	209,263	30,536	317,190	218,246
	890,722	736,180	1,022,834	1,324,820

Non operating grants, subsidies and contributions revenue

	Adopted Budget Revenue	Current Budget	YTD Budget	YTD Revenue Actual	YTD Expenditure Actual	YTD Unspent Contract Liability
	\$		\$	\$	\$	\$
Non-operating grants and subsidies						
General purpose funding						
Grants - Federal Government	271,061	271,061	271,061	275,378	275,378	0
Transport						
Revenue - Grants Regional Road Group	1,813,111	444,839	444,839	444,742	805,883	0
Revenue - Grant Wheatbelt Secondary Freig	0	1,393,272	1,393,272	1,397,820	1,489,265	0
Revenue - Grants R 2 R	234,520	234,520	234,520	164,375	164,375	0
Revenue - Grants Black Spot	123,077	49,280	49,280	5,577	5,577	0
Revenue - Grants Pathways	0	19,870	19,870	23,570	56,376	0
Economic services						
Revenue - Pioneer Pathways	0	8,375	8,375	19,258	19,258	0
	2,441,769	2,421,217	2,421,217	2,330,720	2,816,111	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	15,423	35.25%	▲	Received Grants Commission payment early
General purpose funding - rates	1,007	0.05%		The rates include the sewerage rates as well.
General purpose funding - other	420,859	17.35%	▲	Within material variance
Law, order and public safety	(5,628)	(4.70%)		Within material variance
Health	(21,172)	(3.34%)		Within material variance
Education and welfare	(364)	(60.67%)		Within material variance
Housing	(16,096)	(6.33%)		Within material variance
Community amenities	(11,843)	(2.37%)		Within material variance
Recreation and culture	37,259	52.26%	▲	Revenue received from the Goomalling Footy Club as a contribution towards the installation of the tanks at rec ground not budgetted for.
Transport	(101,515)	(45.81%)	▼	Timing in the receiving of the RRG monies for roadworks on Meckering and Calingiri Goomalling Roads, also have not received the R2R funding to date.
Economic services	(58,762)	(13.78%)	▼	Within material variance
Other property and services	11,659	14.33%	▲	Monies received for the LGIS golf to be held in August 21 not budgetted for.
Expenditure from operating activities				
Governance	59,834	27.33%	▲	Timing of the expenditure in admin including insurance electricity etc
General purpose funding	(13,878)	(15.39%)	▼	Within material variance
Law, order and public safety	23,337	7.65%		Within material variance
Health	1,517	0.22%		Within material variance
Education and welfare	(1,516)	(10.56%)		Within material variance
Housing	39,433	10.82%	▲ Permanent	Extra maintenance works were carried out the community housing after the tenants vacated the residence.
Community amenities	35,369	5.31%		Within material variance
Recreation and culture	(55,552)	(6.20%)		Within material variance
Transport	(239,010)	(16.45%)	▼ Timing	Only a small percentage of the works for the Roads to Recovery funding has been expended.
Economic services	(1,257)	(0.18%)		Within material variance
Other property and services	(37,665)	(699.28%)	▼ Timing	Dependent on the timing of fuel and oils being ordered and paid for.
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(70,697)	(2.92%)		Within material variance
Proceeds from disposal of assets	0	0.00%		
Proceeds from financial assets at amortised cost - self supporting loans	0	0.00%		
Payments for financial assets at amortised cost - self supporting loans	0	0.00%		
Payments for property, plant and equipment and infrastructure	81,560	2.79%		Within material variance
Financing activities				
Proceeds from new debentures	0	0.00%		
Transfer from reserves	0	0.00%		
Payments for principal portion of lease liabilities	(20,586)	(985.92%)	▼	
Repayment of debentures	6,241	0.47%		
Transfer to reserves	28,528	86.84%	▲	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus/(deficit)			(125,889)	0
32001	GRANTS - General Purpose		Operating Revenue		3,000		3,000
31006	RATES - Penalty Interest		Operating Revenue		6,000		9,000
031007	RATES - Admin Fee Instalments		Operating Revenue		1,500		10,500
031008	RATES - Instalment Interest		Operating Revenue		2,500		13,000
031015	RATES - Rate Enquiries		Operating Revenue			(1,000)	12,000
031109	EXPENSE - Rates General		Operating Expenses		8,662		20,662
032008	REVENUE - Other General Purpose - No GST		Operating Revenue			(3,500)	17,162
032105	EXPENSE - Other General Purpose - GST Incl		Operating Expenses			(238)	16,924
041115	EXPENSE - Members of Council - GST Incl		Operating Expenses		15,955		32,879
041120	EXPENSE - Administration Building		Operating Expenses			(5,700)	27,179
041121	EXPENSE - Audit		Operating Expenses			(5,000)	22,179
042130	EXPENSE - Administration General		Operating Expenses		73,274		95,453
042005	REVENUE - Administration General - GST Incl		Operating Revenue			(4,850)	90,603
042006	REVENUE - Administration General - No GST		Operating Revenue		29,100		119,703
043101	EXPENSE - Other Governance		Operating Expenses		40,739		160,442
042140	EXPENSE - Administration Allocation		Operating Expenses			(124,327)	36,115
043102	EXPENSE - AROC		Operating Expenses		500		36,615
051003	REVENUE - ESL Collected		Operating Revenue		3,000		39,615
051020	REVENUE - Other Fire Prevention Income		Operating Revenue		1,500		41,115
051022	REVENUE - ESL Penalty Interest		Operating Revenue		400		41,515
051103	EXPENSE - ESL Grant - Vehicle Maintenance		Operating Expenses			(1,000)	40,515
051104	EXPENSE - ESL Grant - Building Maintenance		Operating Expenses			(500)	40,015
051112	EXPENSE - ESL Grant - Utilities & Taxes		Operating Expenses			(150)	39,865
051122	EXPENSE - ESL Remitted		Operating Expenses			(3,000)	36,865
051123	EXPENSE - Other Fire Prevention		Operating Expenses			(4,325)	32,540
051199	Expense - Other Fire Prevention - Depreciation		Operating Expenses			(5,000)	27,540
052005	REVENUE - Animal Control		Operating Revenue			(2,000)	25,540
052006	REVENUE - Animal Control - No GST		Operating Revenue		1,000		26,540
052107	EXPENSE - Animal Control		Operating Expenses		7,245		33,785

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
053001	REVENUE - Other Law, Order & Public Safety		Operating Revenue			(100)	33,685
053105	EXPENSE - Other Law, Order & Public Safety		Operating Expenses		3,300		36,985
053107	EXPENSE - CCTV		Operating Expenses			(100)	36,885
072009	REVENUE - Health Inspection		Operating Revenue		1,000		37,885
072010	REVENUE - Health Inspection - No GST		Operating Revenue		150		38,035
072121	EXPENSE - Health Inspection		Operating Expenses		4,455		42,490
073100	MOSQUITO CONTROL		Operating Expenses		7,000		49,490
074002	REVENUE - Surgery Billings		Operating Revenue			(30,000)	19,490
074102	EXPENSE - Surgery		Operating Expenses		14,225		33,715
078001	Replacement Server (Medical Surgery)		Capital Expenses			(11,673)	22,042
082102	EXPENSE - Education		Operating Expenses		850		22,892
084104	EXPENSE - Other Welfare		Operating Expenses		2,310		25,202
091004	REVENUE - Staff Housing		Operating Revenue			(4,400)	20,802
091005	REVENUE - Rent Staff Housing		Operating Revenue		5,000		25,802
091100	EXPENSE - 32 Eaton Street		Operating Expenses			(1,200)	24,602
091103	EXPENSE - 13 High Street		Operating Expenses			(2,061)	22,541
091104	EXPENSE - 7 Forward Street		Operating Expenses			(1,400)	21,141
091109	EXPENSE - 59 Railway Terrace		Operating Expenses		100		21,241
091121	EXPENSE - 8 Forrest Street		Operating Expenses			(700)	20,541
091122	EXPENSE - 45 James Street		Operating Expenses			(2,750)	17,791
091123	EXPENSE - 47 James Street		Operating Expenses			(3,200)	14,591
091125	EXPENSE - 32B Eaton Street		Operating Expenses		200		14,791
091197	EXPENSE - Housing cost allocated to services		Operating Expenses		44,758		59,549
091198	EXPENSE - Other Staff Housing		Operating Expenses		8,085		67,634
092026	REVENUE - Aged Persons Units - No GST		Operating Revenue		5,100		72,734
092130	EXPENSE - Unit 1 Hoddy Street		Operating Expenses		1,000		73,734
092131	EXPENSE - Unit 2 Hoddy Street		Operating Expenses			(1,010)	72,724
092132	EXPENSE - Unit 3 Hoddy Street		Operating Expenses		1,560		74,284
092133	EXPENSE - Unit 4 Hoddy Street		Operating Expenses			(460)	73,824
092134	EXPENSE - Unit 5 Hoddy Street		Operating Expenses			(700)	73,124

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
092135	EXPENSE - Unit 6 Hoddy Street		Operating Expenses			(300)	72,824
092137	EXPENSE - 44 Hoddy Street		Operating Expenses			(850)	71,974
092143	EXPENSE - Unit 3 Koomal Village		Operating Expenses			(300)	71,674
092144	EXPENSE - Unit 4 Koomal Village		Operating Expenses			(450)	71,224
093002	REVENUE - Community Housing - No GST		Operating Revenue			(28,000)	43,224
093101	EXPENSE - 60B Forrest Street		Operating Expenses		1,950		45,174
093103	EXPENSE - 73A James Street		Operating Expenses		2,500		47,674
093105	EXPENSE - 39 Throssell Street		Operating Expenses			(1,100)	46,574
093106	EXPENSE - 41 Throssell Street		Operating Expenses			(17,700)	28,874
093107	EXPENSE - 43 Throssell Street		Operating Expenses			(10,500)	18,374
093108	EXPENSE - 45 Throssell Street		Operating Expenses			(500)	17,874
093110	EXPENSE - 60A Forrest Street Street		Operating Expenses		3,500		21,374
093112	EXPENSE - 41 High Street		Operating Expenses			(4,100)	17,274
093113	EXPENSE - 35 Throssell Street		Operating Expenses			(100)	17,174
093198	EXPENSE - Other Housing General		Operating Expenses		8,062		25,236
101005	REVENUE - Household Refuse		Operating Revenue			(7,000)	18,236
101100	EXPENSE - Household Waste		Operating Expenses		6,155		24,391
101101	EXPENSE - Goomalling Tip		Operating Expenses		1,655		26,046
101103	EXPENSE - Refuse Control - Town Streets		Operating Expenses			(4,000)	22,046
101107	EXPENSE - Commercial Waste		Operating Expenses		1,155		23,201
101108	EXPENSE - Other Refuse Collection		Operating Expenses		4,000		27,201
102150	EXPENSE - Protection of the Environment		Operating Expenses		5,250		32,451
102151	EXPENSE - Drummuster		Operating Expenses			(100)	32,351
103315	EXPENSE - Town Planning		Operating Expenses		6,155		38,506
104010	REVENUE - Other Community Amenities		Operating Revenue		11,000		49,506
104301	EXPENSE - Goomalling Cemetery		Operating Expenses			(13,745)	35,761
105104	EXPENSE - Public Conveniences Goomalling		Operating Expenses			(845)	34,916
105110	EXPENSE - Public Conveniences Other		Operating Expenses			(22,000)	12,916
106001	REVENUE - Sewerage Charges		Operating Revenue		940		13,856
106100	EXPENSE - Sewerage Treatment Plant		Operating Expenses		2,655		16,511

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended
				Adjustment	Available Cash	Available Cash	Budget Running Balance
				\$	\$	\$	\$
106101	EXPENSE - Sewerage Mains Maintenance		Operating Expenses			(12,845)	3,666
106102	EXPENSE - Sewerage Pump Stations		Operating Expenses		10,612		14,278
106103	EXPENSE - Sewerage Imhoff & Primary Dam		Operating Expenses		20,205		34,483
106104	EXPENSE - Sewerage Irrigation Dam		Operating Expenses		4,155		38,638
106105	EXPENSE - Other Sewerage & Septic Charges		Operating Expenses		6,000		44,638
111102	EXPENSE - Goomalling Hall		Operating Expenses			(2,645)	41,993
111103	EXPENSE - Jennacubbine Hall		Operating Expenses		730		42,723
111104	EXPENSE - Konnongorring Hall		Operating Expenses		1,655		44,378
111108	EXPENSE - Sporting Complex - Tennis		Operating Expenses			(9,595)	34,783
111111	EXPENSE - Other		Operating Expenses			(100)	34,683
111122	EXPENSE - Main Sporting Complex		Operating Expenses			(14,600)	20,083
112004	REVENUE - Swimming Pool		Operating Expenses		500		20,583
112110	EXPENSE - Swimming Pool		Operating Expenses		8,355		28,938
113201	REVENUE - Gym Memberships		Operating Revenue		500		29,438
113203	REVENUE - Jennacubbine Go Karts		Operating Revenue		27		29,465
113204	REVENUE - Goomalling Go Karts		Operating Revenue		1,300		30,765
113206	REVENUE - Mortlock Sports Council		Operating Revenue		2,500		33,265
113208	REVENUE - Other Recreation & Sport - No GST		Operating Revenue		5,070		38,335
113210	REVENUE - Football Club		Operating Revenue		1,500		39,835
113211	REVENUE - Bowling Club		Operating Revenue		3,500		43,335
113250	EXPENSE - Parks & Gardens		Operating Expenses		5,500		48,835
113252	EXPENSE - Gymnasiun		Operating Expenses			(2,000)	46,835
113253	EXPENSE - Horse & Pony Club		Operating Expenses			(4,700)	42,135
113254	EXPENSE - Konnongorring Tennis Club		Operating Expenses		1,200		43,335
113255	EXPENSE - Jennacubbine Go Karts		Operating Expenses			(250)	43,085
113256	EXPENSE - Goomalling Go Karts		Operating Expenses		1,993		45,078
113257	EXPENSE - CWA Building		Operating Expenses		450		45,528
113258	EXPENSE - Recreation Dams		Operating Expenses		1,850		47,378
113259	EXPENSE - Community Resource Centre		Operating Expenses		4,400		51,778
113261	EXPENSE - Mortlock Sports Council		Operating Expenses			(1,050)	50,728

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
113262	EXPENSE - Changerooms		Operating Expenses		400		51,128
113263	EXPENSE - Hockey & Cricket Club Shed		Operating Expenses		250		51,378
113266	EXPENSE - Lights Football Club		Operating Expenses		3,000		54,378
113267	EXPENSE - Tennis & Netball Courts		Operating Expenses			(600)	53,778
113269	EXPENSE - Youth Zone Activities		Operating Expenses		9,600		63,378
113270	EXPENSE - Other Recreation		Operating Expenses			(6,040)	57,338
114103	EXPENSE - Goomalling Library (CRC)		Operating Expenses		2,755		60,093
114199	EXPENSE - Asset Depreciation		Operating Expenses		5,000		65,093
115100	EXPENSE - Other Culture		Operating Expenses		906		65,999
115103	EXPENSE - Maintenance - Museums		Operating Expenses			(295)	65,704
115105	EXPENSE - Other Culture		Operating Expenses		3,000		68,704
121001	REVENUE - Grants Black Spot		Capital Revenue			(73,797)	(5,093)
121002	Revenue - Grant Wheatbelt Secondary Freight Network		Operating Revenue		1,393,272		1,388,179
121003	REVENUE - Grants Regional Road Group		Operating Revenue			(1,368,272)	19,907
121005	REVENUE - Grants R 2 R		Capital Revenue			0	19,907
121009	REVENUE - Grants Pathways		Operating Revenue		19,870		39,777
122005	REVENUE - Direct Grant		Operating Revenue			(1,885)	37,892
122007	REVENUE - Contributions - Other		Operating Revenue		100,000		137,892
122110	EXPENSE - Road Maintenance		Operating Expenses			(35,000)	102,892
122112	EXPENSE - Bridge Maintenance		Operating Expenses			(26,000)	76,892
122301	EXPENSE - Kerbing & Drainage		Operating Expenses			(700)	76,192
122304	EXPENSE - Goomalling Depot		Operating Expenses			(750)	75,442
122306	EXPENSE - Street Trees & Watering		Operating Expenses		2,500		77,942
122307	EXPENSE - Signs General		Operating Expenses		5,450		83,392
122308	EXPENSE - Roman II		Operating Expenses			(1,000)	82,392
122320	EXPENSE - Footpaths		Operating Expenses		1,350		83,742
122322	EXPENSE - Tree Lopping		Operating Expenses			(1,075)	82,667
122323	EXPENSE - Gravel Pit Rehabilitation		Operating Expenses		5,500		88,167
122324	EXPENSE - Street Cleaning		Operating Expenses		800		88,967
122327	EXPENSE - Gardeners Depot		Operating Expenses			(3,200)	85,767

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
122328	EXPENSE - Recreation Ground Depot		Operating Expenses			(1,900)	83,867
123904	Plant replacement - Utility GO 023 Ford Ranger		Capital Expenses			(10,909)	72,958
129912	Black Spot Funding		Capital Expenses		179,026		251,984
124001	REVENUE - DOT Licensing		Operating Revenue		11,000		262,984
124150	EXPENSE - DOT Licensing		Operating Expenses		4,275		267,259
131101	EXPENSE - Weed Control		Operating Expenses		1,155		268,414
131104	EXPENSE Vermin & Pest Control		Operating Expenses		460		268,874
131106	OTHER RURAL EXPENDITURE		Operating Expenses		3,455		272,329
132001	REVENUE - Caravan Park Charges		Operating Revenue			(21,000)	251,329
132006	REVENUE - Area Promotion		Operating Revenue		2,500		253,829
132021	REVENUE - Pioneer Pathways		Operating Revenue		8,375		262,204
132101	EXPENSE - Area Promotion		Operating Expenses		3,437		265,641
132103	EXPENSE - Caravan Park		Operating Expenses			(16,613)	249,028
132104	EXPENSE - Pioneer Pathways		Operating Expenses			(2,100)	246,928
132107	EXPENSE - Slater Homestead		Operating Expenses		1,150		248,078
132109	EXPENSE - Avon Valley		Operating Expenses		6,155		254,233
133001	REVENUE - Building Services		Operating Revenue		2,000		256,233
133101	EXPENSE - Building Services		Operating Expenses		1,155		257,388
133102	EXPENSE - BCITF Levy		Operating Expenses		1,500		258,888
133103	EXPENSE - BSL Levy		Operating Expenses		1,500		260,388
134001	REVENUE - Community Bus Hire		Operating Revenue		1,000		261,388
134003	REVENUE - Knick Knack Shop		Operating Revenue		500		261,888
134007	REVENUE - Whispers		Operating Revenue		4,000		265,888
134009	REVENUE - Dentist Surgery		Operating Revenue		500		266,388
134013	REVENUE - Toy Library		Operating Revenue		250		266,638
134061	REVENUE - GoCafe		Operating Revenue		1,500		268,138
134063	REVENUE - Community Centre (CRC)		Operating Revenue		1,000		269,138
134064	REVENUE - Doctors Surgery		Operating Revenue			0	269,138
134065	REVENUE - Endeavour		Operating Revenue		600		269,738
134066	REVENUE - 39A Railway Tce (Janae Kodel)		Operating Revenue		800		270,538

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
134067	REVENUE - Mirabelle Rental		Operating Revenue		1,100		271,638
134068	REVENUE - Gumnuts		Operating Revenue		2,500		274,138
134070	REVENUE - Other Economic Services		Operating Revenue		20,500		294,638
134109	EXPENSE - Water Supply & Standpipes		Operating Expenses		4,790		299,428
134116	EXPENSE - Knick Knack Shop		Operating Expenses			(4,200)	295,228
134121	EXPENSE - Dentist Surgery		Operating Expenses		200		295,428
134134	EXPENSE - Whispers		Operating Expenses		1,250		296,678
134201	EXPENSE - Lot39		Operating Expenses			(700)	295,978
134202	EXPENSE - Railway Station		Operating Expenses			(3,700)	292,278
134203	EXPENSE - Mirabelle		Operating Expenses		1,773		294,051
134204	Expense - Masonic Lodge		Operating Expenses			(3,700)	290,351
134205	EXPENSE - Hairdresser 39A		Operating Expenses		1,700		292,051
134206	Expense - Gumnuts		Operating Expenses		6,771		298,822
134208	EXPENSE - Community Bus General		Operating Expenses		2,000		300,822
134209	EXPENSE - Vacant Land Maintenance - Residential		Operating Expenses			(1,200)	299,622
134210	EXPENSE - Vacant Land Maintenance - Industrial/Commercial		Operating Expenses			(440)	299,182
134250	EXPENSE - Subdivisional works		Operating Revenue		285,000		584,182
134251	Expense - Other Economics		Operating Expenses		5,665		589,847
134252	Expense - Maangart Yorga Progam		Operating Expenses			(8,300)	581,547
141001	REVENUE - Plant Hire & Material Sales		Operating Revenue			(50)	581,497
141006	REVENUE - Private Works		Operating Revenue		10,000		591,497
141100	EXPENSE - Private Works		Operating Expenses		7,655		599,152
141102	EXPENSE - Plant hire & Materials		Operating Expenses			(450)	598,702
142002	REVENUE - Public Works Overhead - No GST		Operating Revenue		1,500		600,202
142112	EXPENSE - Works Training		Operating Expenses			(4,000)	596,202
142120	EXPENSE - Public Works Overhead		Operating Expenses			(37,250)	558,952
142121	EXPENSE - Occ Health & Safety		Operating Expenses		6,850		565,802
142122	COVID19 - EXPENSES		Operating Expenses			(1,150)	564,652
142190	EXPENSE - PWO Allocated		Operating Expenses		83,000		647,652
143001	REVENUE - Plant Operation		Operating Revenue		5,000		652,652

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
143130	EXPENSE - Plant Operation		Operating Expenses		2,237		654,889
145010	REVENUE - Other Unclassified - No GST		Operating Revenue		2,000		656,889
145150	EXPENSE - Other Unclassified inc GST		Operating Expenses			(7,100)	649,789
	Proceeds from new debentures		Capital Revenue			(2,505,000)	(1,855,211)
	Repayment loans		Operating Expenses		1,724,548		(130,663)
	Proceeds from disposal of assets		Capital Revenue			(84)	(130,747)
				0	4,397,432	(4,654,068)	



9.3 PROPOSED WEDDING VENUE (RECEPTION CENTRE), CAMPING, HOLIDAY HOUSE AND ANCILLARY DEVELOPMENT

File Reference	Bowen
Disclosure of Interest	Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the <i>Local Government Act 1995</i>)
Applicant	Mark & Natalee Bowen
Previous Item Numbers	No Direct
Date	12 July 2021
Author	Steve Thompson – Consultant Planner
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	
<ol style="list-style-type: none"> 1. Application letter and plans 2. Location plan 	

Summary

For Council to consider whether the proposed uses of wedding venue (reception centre) and holiday house at Lot 101 (No. 1900) Goomalling-Toodyay Road, Wongamine are consistent with the objectives and purposes of the Rural 2 Zone – Wongamine to enable advertising of the Development Application.

Background

The Shire has received a Development Application for wedding venue (reception centre), holiday house, glamping accommodation (camping area) and ancillary development. The existing dwelling is proposed to be used for short-stay accommodation (holiday house). Other ancillary development is also proposed. The proposed development is to be known as Hamptons Farm Estate. Details submitted by the applicant are in Attachment 1.

The applicant set out the following:

- The Hamptons Farm Estate will offer the grounds and the house for weddings and accommodation. Most weddings are expected to be scheduled over the weekends, with an average attendance of 150 – 250 guests;
- The wedding venue will be set up the day before the wedding and packed up the day after the wedding;
- Most weddings are expected to utilise a marquee for the event;
- All events and weddings are required to hire portable toilets/bathrooms. These will be erected for each event;
- Glamping accommodation - Hamptons Farm Estate will offer guests and attendees glamping accommodation. Each tent will accommodate 2 – 4 guests with an average of 20 – 30 tents per wedding to cater for 60 – 120 guests. The tents are 5 x 5 metres and will be erected and removed for each event;
- House accommodation - the dwelling will be let out for short-term accommodation, to accommodate a maximum of 12 people. No food or beverage will be offered;
- Food catering - no food or beverage will be offered for weddings and events. Catering will be an externally provided service;



- Liquor licence - Hamptons Farm Estate will be a BYO venue, with all liquor management to be provided by a caterer;
- All weddings will require a wedding planner and venue manager in attendance. The venue manager will be responsible for visitor behaviour and ensuring noise impacts are appropriate and meet the *Environmental Protection (Noise) Regulations 1997*;
- Weddings will adhere to appropriate noise control measures with amplified music to cease after midnight. and the wedding shut down at 1.00am. There are currently no dwellings on the neighbouring properties;
- Transport and parking - an average attendance of 150 – 250 guests per wedding is expected. Hamptons Farm Estate and wedding planners will be recommending that guests carpool and utilise the bus service for transport to and from the wedding to minimise the number of cars. Given the utilisation of the bus service, an average of 40-60 cars per wedding is expected, with a maximum of 125 cars. There is good visibility on the Goomalling-Toodyay Road to the east and west of the existing driveway;
- Signage - a sign (2.5m high, 2.4 wide) is proposed to be erected inside the farm property near the entrance. The sign will not be illuminated;
- Rubbish disposal - all events and weddings will dispose of all rubbish from the site after the event;
- Bush fire risk mitigation - the venue is located outside of the bushfire prone area, however weddings are expected to run all year round. To mitigate against fire risk, Hamptons Farm Estate will adhere to all fire risk regulations with terms and conditions stipulating that no candles, sparklers, fireworks, flame-based décor or open fires are to be used during the restricted fire season; and
- Safety Management Plan will be provided to the wedding planner for each wedding which will include an induction on evacuation procedures.

Lot 101 (No. 1900) Goomalling-Toodyay Road is located approximately 28 km south-west of the Goomalling townsite in the locality of Wongamine (see Attachment 2).

The property is 28.23 hectares in area, contains a dwelling and a shed, is largely cleared and is used for cropping. Surrounding properties are generally used for cropping.

The property is zoned 'Rural 2 Zone - Wongamine' in the *Shire of Goomalling Town Planning Scheme No. 3 (TPS3)*. Further details in the Statutory Environment section.

Consultation

Subject to Council's decision, the Development Application will be subject to community and stakeholder consultation for 42 days in accordance with *Planning and Development (Local Planning Schemes) Regulations 2015*.

Statutory Environment

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Goomalling Town Planning Scheme No. 3

TPS3 clause 3.5.5 Rural 2 Zone – Wongamine states the following:



'The objective for the zone is to ensure that buildings and other development on the prevailing small rural lots are not unduly intrusive onto the rural landscape.

Council policies will therefore be to;

- a) require that planning approval be obtained for all buildings, including a residence;
- b) require that outbuildings, including sheds, garages and the like be sited so that the outbuilding is no closer to the road frontage of a lot than the front wall of any residence on the lot;
- c) assess applications for planning approval for a residence or other building to ensure minimal intrusion onto the rural landscape and consider requiring relocation of the building or tree planting for screening purposes where this is considered desirable and practicable;
- d) protect the land from closer development which would detract from the rural character and amenity of the area.'

Table 2 – Development Table sets a minimum boundary setback of 50 metres from the road frontage boundary and 20 metres from other boundaries.

As set out in the Zoning Table in TPS3, 'Camping Area' (includes glamping accommodation) is an 'SA' use in Rural 2 Zone - Wongamine'. This means that the Council may, at its discretion, permit the use after advertising the application. A 'wedding venue' (reception centre) and 'holiday house' are a 'use not listed' in the Zoning Table. Uses not listed may be considered pursuant to Clause 3.2.5 of TPS3.

Clause 3.2.5 of TPS3 states:

- '3.2.5 If the use of land for a particular purpose is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the interpretation of one of the use classes, the Council may;
- a) determine that the use is not consistent with the objectives and purpose of the particular zone and is therefore not permitted; or
 - b) determine by absolute majority that the proposed use is consistent with the objectives and purposes of the zone and thereafter follow the advertising procedures of Clause 6.2 in considering an application for Planning Consent.'

Policy Implications

Nil

Financial Implications

The applicant has paid the Development Application fee. The applicant has a right of review to the State Administrative Tribunal to review the Council's decision. If this occurred, the Shire would have associated costs.



Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services
2.2.2	Facilitate and support the development of tourist accommodation in the district.

Comment/Conclusion

The purpose of this report is not to assess in detail the merits of the proposal. Instead, it is to consider whether the proposed 'uses not listed' of wedding venue (reception centre) and holiday house are consistent with the objectives and purposes of the Rural 2 Zone – Wongamine as outlined in TPS3.

It is suggested that the proposed uses of wedding venue (reception centre) and holiday house are consistent with the objectives and purposes of the Rural 2 Zone – Wongamine noting:

- The existing dwelling and proposed development are well setback from Goomalling-Toodyay Road and other lot boundaries;
- Given the dwelling is existing and most other proposed structures are temporary, there will be minimal intrusion on the rural landscape. There are also opportunities for tree planting; and
- The area's rural character and amenity will be protected subject to effective on-going management of the proposed uses.

If Council agrees with the Officer's Recommendation, the Development Application will be advertised to the community and to stakeholders for 42 days. Following advertising, the Development Application will be assessed in greater detail.

Subject to feedback from the community and stakeholders, it is expected that some of the matters to consider with the Development Application include:

- Addressing land use compatibility with adjoining/nearby properties. This includes recognising existing farming operations have a 'right to farm' without interruption (including harvesting) and considering possible impacts from events and guests including music and other noise;
- Effective management of guests and visitors and preparation and implementation of a Management Plan;
- Preparation and implementation of an Emergency Evacuation Plan;
- The proposal will provide a range of economic and job creation benefits for the area;
- Traffic safety and addressing Main Roads Western Australia requirements; and
- If proposed uses are considered appropriate, whether the development approval is initially limited for a set time period (such as 5 years) or whether to issue an 'opened ended' approval.

As outlined in the Officer Recommendation, if no objections are received from the community or stakeholders, the Shire's Chief Executive Officer to be delegated responsibility to determine the Development Application.



Subject to the outcomes on the Development Application, there are additional various separate health and building considerations to later address.

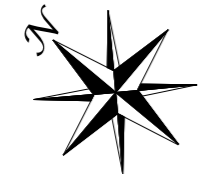
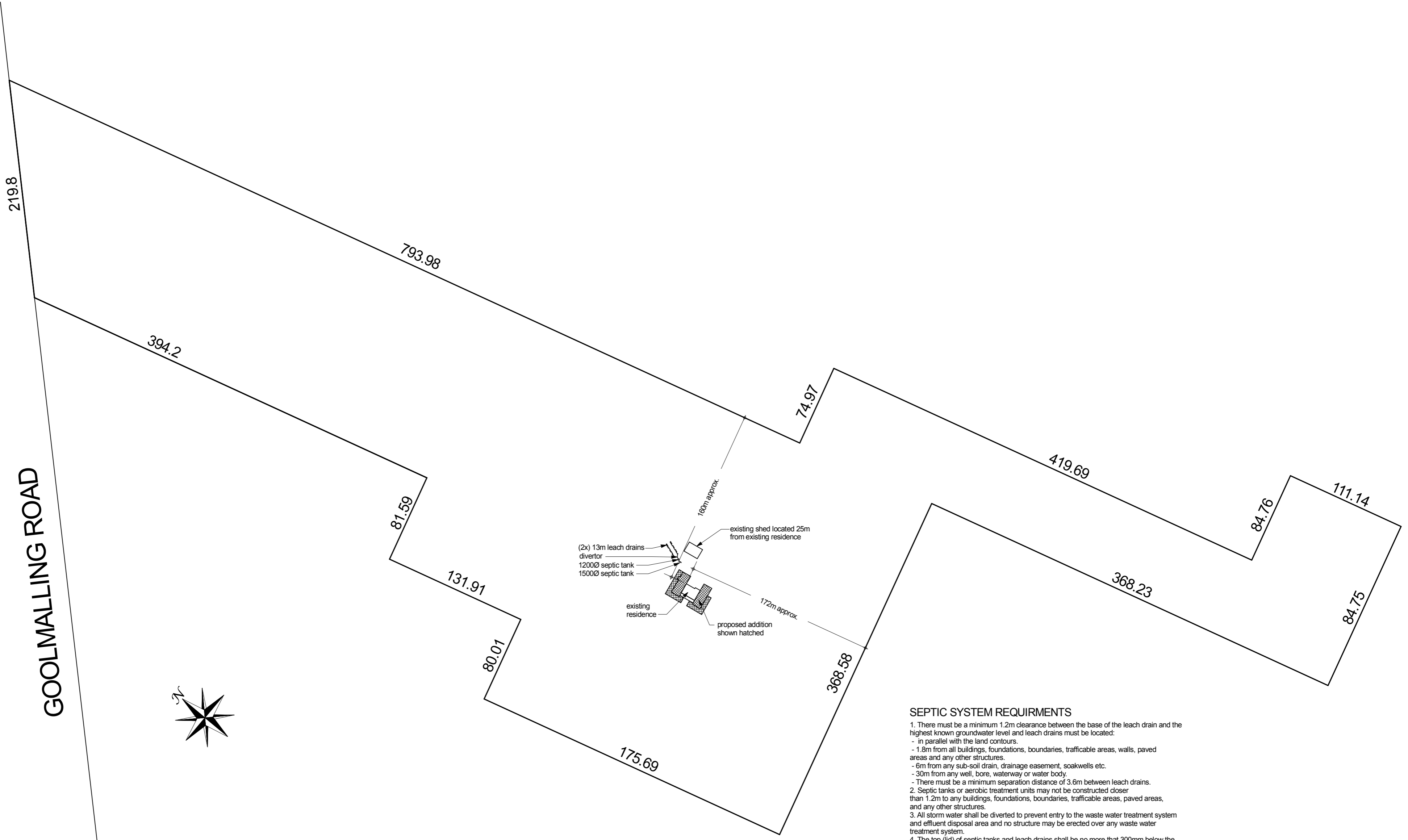
Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION

That the Council:

1. Pursuant to Clause 3.2.5 of the *Shire of Goomalling Town Planning Scheme No. 3*, determines that the proposed 'uses not listed' of wedding venue (reception centre) and holiday house, detailed in the Development Application for Lot 101 (No. 1900) Goomalling-Toodyay Road, Wongamine, are consistent with the objectives and purposes of the Rural 2 Zone - Wongamine.
2. Note the Development Application will be advertised for public comment in accordance with Clause 64(3)(a) and Clause 66 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
3. Subject to no submissions raising objections, endorse the Shire's Chief Executive Officer being delegated responsibility to determine the Development Application.

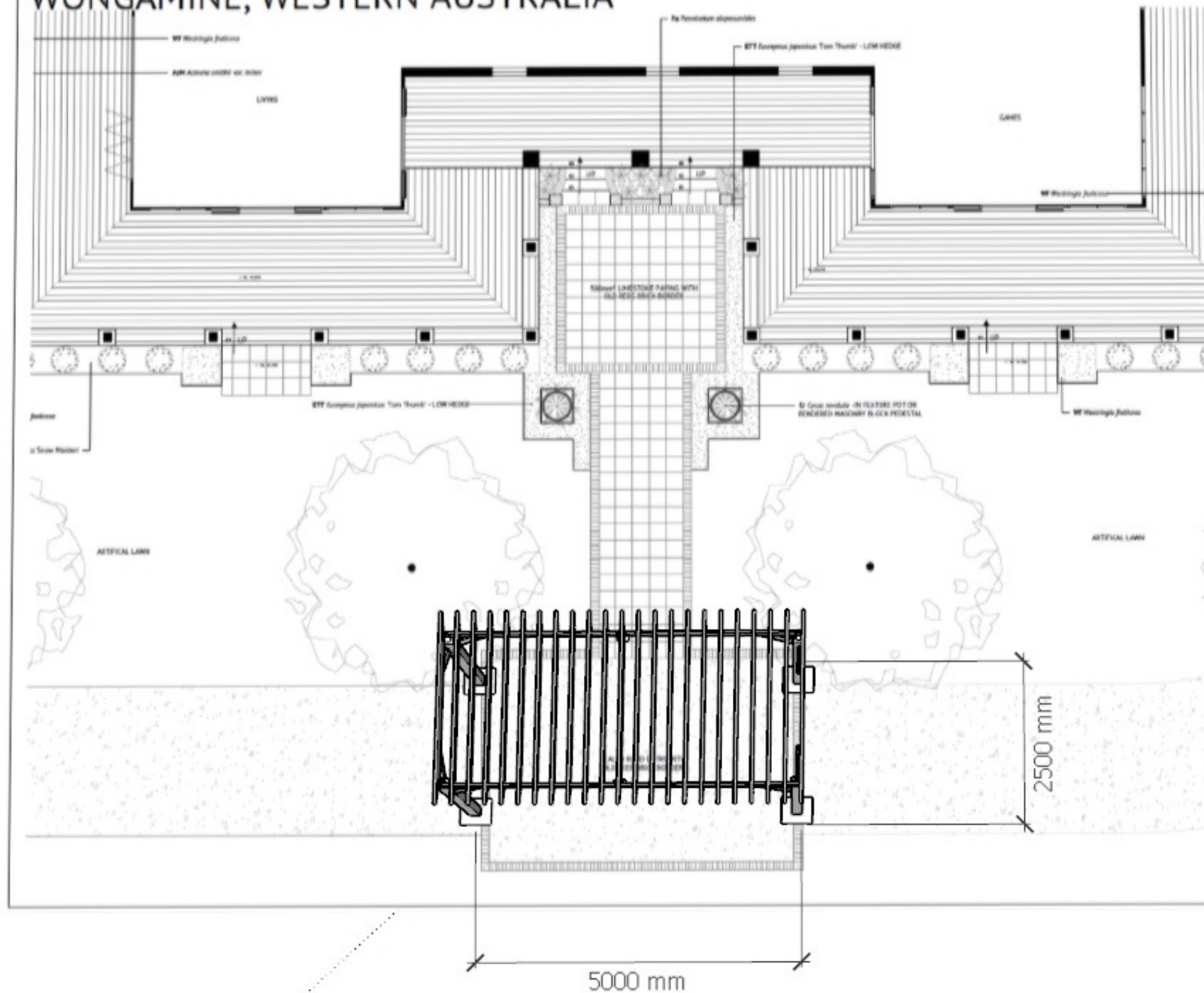


SEPTIC SYSTEM REQUIRMENTS

- There must be a minimum 1.2m clearance between the base of the leach drain and the highest known groundwater level and leach drains must be located:
 - in parallel with the land contours.
 - 1.8m from all buildings, foundations, boundaries, trafficable areas, walls, paved areas and any other structures.
 - 6m from any sub-soil drain, drainage easement, soakwells etc.
 - 30m from any well, bore, waterway or water body.
 - There must be a minimum separation distance of 3.6m between leach drains.
- Septic tanks or aerobic treatment units may not be constructed closer than 1.2m to any buildings, foundations, boundaries, trafficable areas, paved areas, and any other structures.
- All storm water shall be diverted to prevent entry to the waste water treatment system and effluent disposal area and no structure may be erected over any waste water treatment system.
- The top (lid) of septic tanks and leach drains shall be no more that 300mm below the finished ground level. For gravity systems applicants must ensure there is sufficient fall without the need to exceed the maximum depth.

B.J. BUILDING DESIGN <small>DESIGN AND DRAFTING CONSULTANT</small> SUITE FIVE BUILDING 17 661 NEWCASTLE ST LEEDERVILLE 6007 WESTERN AUSTRALIA TEL: (08) 9228 17 00 FAX: (08) 9228 17 01	CLIENT:	Bowen		
	JOB ADDRESS:	1900 Goomalling-Toodyay Rd Toodyay 6401		
	DRAWING TYPE:	JOB No:	SCALE:	
	Site Layout	15074	1 : 2500	
	DRAWN BY:	PLOT DATE:	SHEET NO.:	
	BJ BUILDING DESIGN	16/01/2019	1 of 6	

1900 GOOMALLING - TOODYAY ROAD, WONGAMINE, WESTERN AUSTRALIA





Date: 6 NOVEMBER 2015 Job: 1735



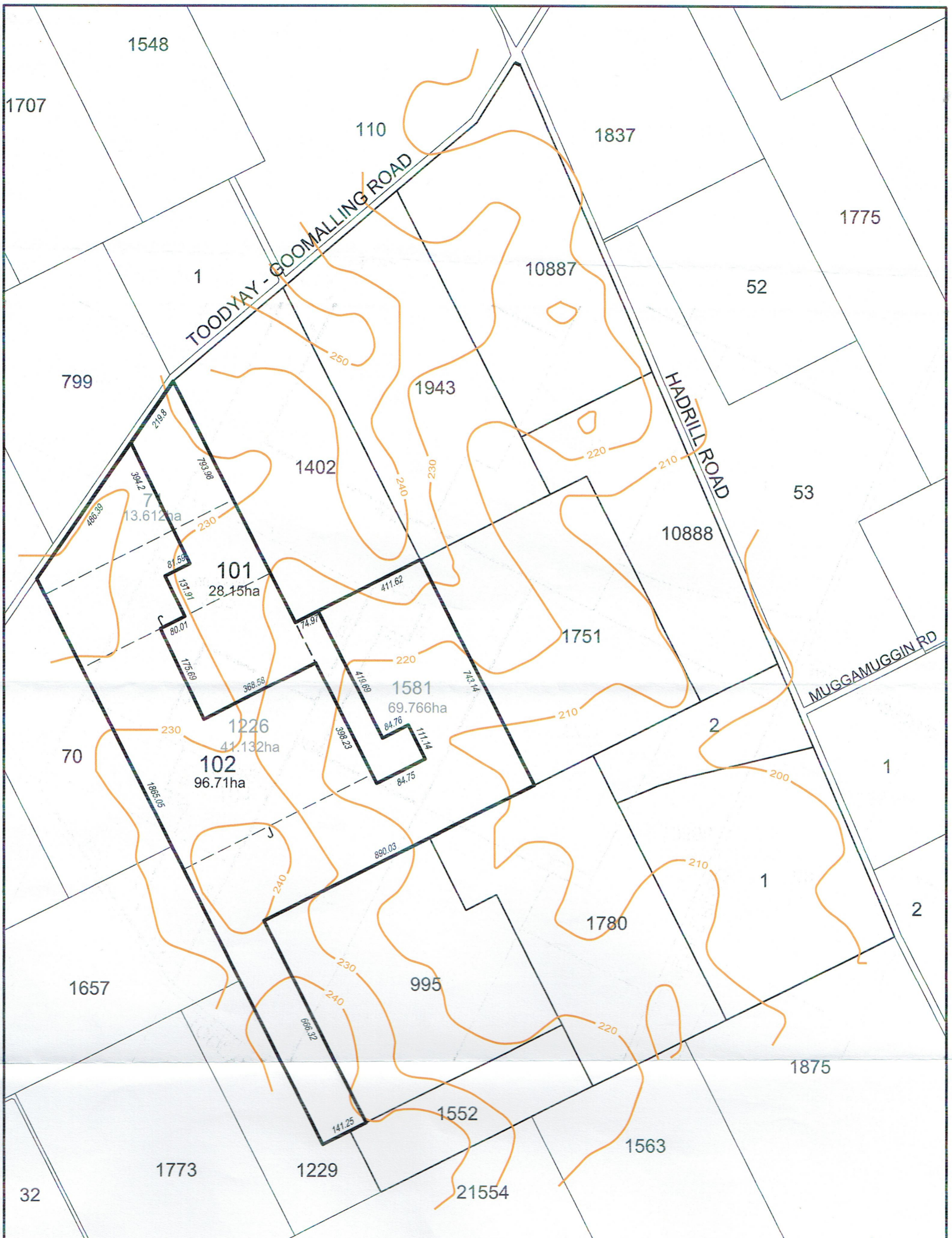
Landvision Pty Ltd
 Land Planning & Mapping Consultants
 Suite 5, 16 Nicholson Road
 Subiaco WA 6008
 T 08 9388 8181
 F 08 9388 8185
 E enquiries@landvision.com.au

PROPOSED SUBDIVISION
 LOTS 71, 1226 and 1581
 GOOMALLING - TOODYAY ROAD, WONGAMINE
 SHIRE OF GOOMALLING



north

0m 100 200 300m
 SCALE 1:10000 AT A3



Date: 6 NOVEMBER 2015 Job: 1735



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LOTS 71, 1226 and 1581
GOOMALLING - TOODYAY ROAD, WONGAMINE
SHIRE OF GOOMALLING



north

0m 100 200 300m
 SCALE 1:10000 AT A3



Phone: 041 337 0006
e. info@indahisland.com
w. www.indahisland.com

21 June 2021

Shire of Goomalling
Att: Planning Department
32 Quinlan st
Goomalling WA

**RE: planning approval – Wedding venue – Lot 101 - 1900
Goomalling – Toodyay Rd Wongamine**

Dear Sir / Madam,

Thank you for assessing our proposal for a wedding venue at lot 101 on deposited plan 408649, address - 1900 Goomalling – Toodyay Rd, Wongamine. [Title](#)

We believe that the current area is listed as “Rural 2 Zone - Wongamine.

We are seeking permission to utilise the existing premises and site for Weddings and Events as a blank canvas for venue hire, to be known as Hamptons Farm Estate. The use of these spaces will not impact the use of the farmland or impact any farming activities.

Proposed venue use / layout:

The Hamptons Estate will offer the grounds and the house for wedding and accommodation. We expect most weddings will be scheduled over the weekends, with an average attendance range of 150 – 250 guests.

Wedding timings & schedule:

We would like to be ready for wedding bookings to commence in the spring summer period this year, from September 2021. The wedding venue will be set up the day before the wedding and packed up the day after the wedding.

Reception marquee:

We expect most weddings to utilise a marquee for their event. These will be erected for each event. We promote and recommend the hire of a Sperry Tent through [TP and Co](#) or alternatively a Clear Marquee from [Pedersens Event Hire](#).

The dimensions of the Sperry Tent range from 10 x 22 meters to 14 x 26 meters. The Marquee structure dimensions would extend to 10 x 21 meters. Both companies offer certified securing mechanisms that comply with Australian Standards. Either marquee would be regularly positioned between the front paddock and the existing estate wall, to the left of the house, on the synthetic turf, as shown on the plan and erected for each event.

Toilets:

As part of the terms and conditions of hire, we will require all events and weddings to hire portable bathrooms from [Luxury Loos](#). These will be erected for each event. These will be located near the designated parking area as shown on the plan.

Glamping accommodation:

The Hamptons Farm Estate will offer the opportunity for guests and attendees to have glamping accommodation on the property. Each tent will accommodate 2 – 4 guests and we anticipate the average will be 20 – 30 tents per wedding to cater for 60 – 120 guests. The tents are 5 x 5 metres, these will be erected & removed for each event. We promote and recommend the hire of to be provided by [Glamping Co Perth](#). These will be located near the designated parking area as shown on the proposed site plan, 1000 SQM . Images of the glamping tents [here](#)

House accommodation:

The Hamptons Farm Estate will offer the opportunity for the wedding bridal party or guests use of the house for accommodation, to a maximum of 12 people. No food or beverage will be offered.

Catering for food:

As the Hamptons Farm Estate is a blank canvas venue, no food or beverage will be offered. Catering will be an externally provided service from Ultimo Catering. They will provide and utilise all their own required cooking equipment for each function, and they have the required food preparation licenses.

Liquor licence:

Hamptons Farm Estate will be a BYO venue, with the guests being charge a corkage fee and all liquor management to be provided by Ultimo Catering.

Management:

All weddings will require a wedding planner & venue manager in attendance. The venue manager will be responsible for visitor behaviour and ensuring noise impacts are appropriate and meet the Environmental Protection (Noise) Regulations 1997.

All of the above-mentioned companies, and any additional external suppliers, do possess and will be required to present their public liability insurance and other required licenses or registrations to our Venue Manager. All these companies are extremely reputable and highly regarded in the Perth Wedding Industry.

Parking, transport & vehicles:

We expect an average attendance range of 150 – 250 guests per wedding. Hamptons Farm Estate and wedding planners will be recommending the guests to carpool and utilise the Bus service for transport to and from the wedding to minimise the number of cars. Given the utilisation of the bus service, we estimate the average number of cars per wedding would be 40 – 60, to a maximum of 125 cars. HFE has a designated parking area of 625 SQM as shown on the site plan.

Signage:

We propose to erect a large sign inside the farm property near the entrance. Dimensions are 2500 mm high, 2400 wide, concreted in the ground. The sign is not illuminated, in one a white stand, as this [image](#)

Wedding times:

Weddings will adhere to appropriate noise control measures and consider the location of the current closest neighbours with amplified music to cease after 12.00pm. and the wedding shut down at 1.00am. Currently there are no dwellings on the neighbouring titles.

Electricity:

As part of the terms and conditions of hire, we will require all events and weddings to hire an electrical generator. As part of the terms and conditions of hire, we will require all events and weddings to hire Lighting & power from [Micktric Events](#). These will be erected for each event. These will be located near the designated parking area as shown on the plan.

Rubbish disposal:

As part of the terms and conditions of hire, we will require all events and weddings to arrange for their own disposal of rubbish from the site.

Driveway entrance:

There is great visibility from the driveway to the west and good visibility to the east on Goomalling-Toodyay Road.

Bush fire risk mitigation:

The venue is located outside of the bushfire prone area, however the weddings will run all year round. To mitigate against any fire risk, Hamptons Farm Estate will adhere to all Fire risk regulations and our T & C's stipulate the requirements around fire based activities with no use of candles, sparklers, fireworks, flame-based décor or open fires during the restricted fire season. The venue manager will supervise and uphold this regulation. Hamptons Farm Estate will present the Safety Management Plan to the Wedding Planner for each wedding and provide an induction on the evacuation procedures.

Additional structural elements:

Two permanent structural elements are proposed as follows:

1. A free-standing arbour / pergola at the front entrance of the house at the beginning of the tiled pathway. This pergola / arbour will be 2.5 metres wide by 5 metres long, made from timber with no enclosed roof.
2. We proposed to install an entrance gate where the existing gate is installed, to present a more pleasant entrance to the estate driveway. The gates will be flanked on both sides by modular walls, the same as the estate wall on the property, extending from the double gate entrance, stepping down to meet the wire fence height. Example as per image [attached](#).

No additional building will be required to the house or surrounds.

Plans:

- Copy of the Certificate of Title - [Click here](#)
- Site Plan Drawn to scale [Proposed site plan link](#) [full site plan link](#)
- Floor Plan Drawn to scale – [existing click here](#)
- Elevation Plan Drawn to scale [House plans](#) – [Landscape plan](#) – [Arbour elevation Arbour & Marquee render plan](#)
- [Site feature survey plan Drawn to scale](#)

Application: [Link attached](#).

Conclusion:

We expect the high demand of our venue will by extension, benefit the local businesses and surrounding townships by bringing on average hundreds of wedding attendees into the locality on a regular basis. The property will continue to operate as a working farm regardless of the weddings and the proposed use does not conflict with the use rights of neighbouring landholders and they are able to continue to farm in the traditional manners without interruption.

We hope that this proposal will meet with your satisfaction and that you agree that the new improvements to the existing property will enhance the streetscape and the neighbourhood. We look forward to your response.

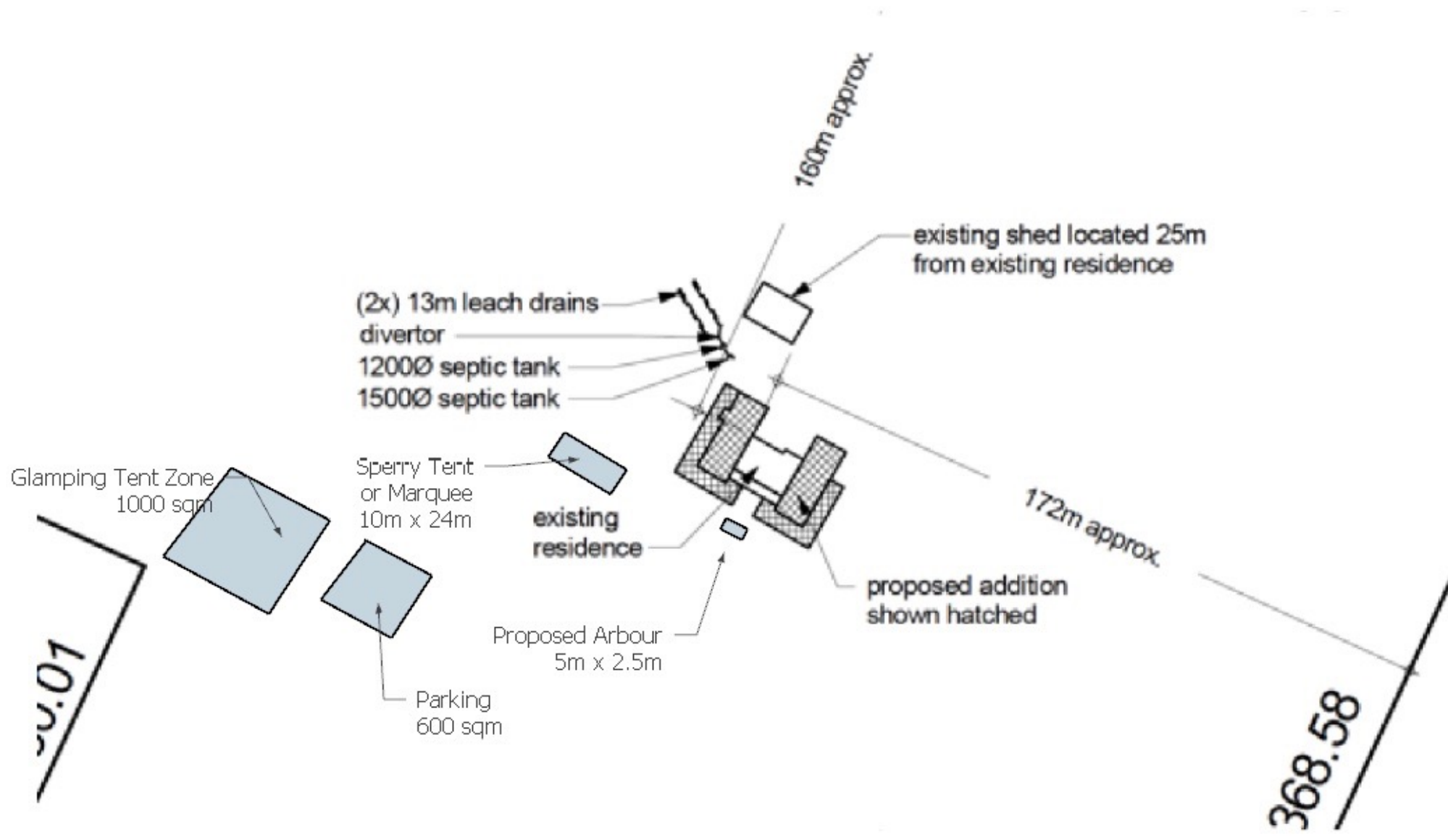
Should you have any queries or require additional information, please do not hesitate to contact Mark Bowen on 0433 727 409 or by email: mark@indahisland.com

Yours Sincerely,

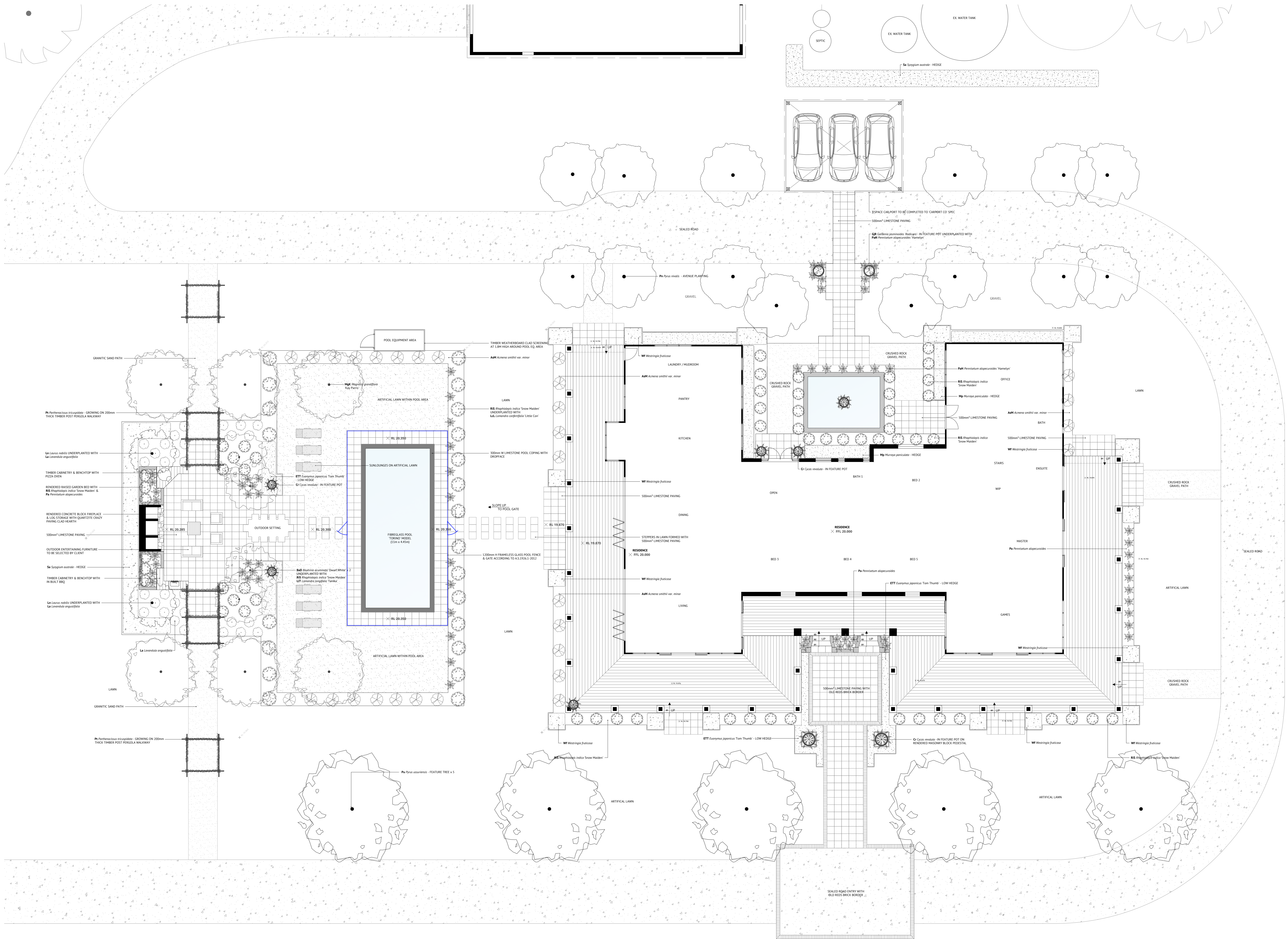
A handwritten signature in black ink, appearing to read 'Mark Bowen', with a vertical line extending upwards from the right side of the signature.

Mark Bowen





1900 GOOMALLING - TOODYAY ROAD, WONGAMINE, WESTERN AUSTRALIA



NOTES

- LANDSCAPE CONCEPT PLAN DRAWING ONLY. THESE PLANS DO NOT INCLUDE DIMENSIONED WORKING DRAWINGS FOR HARD LANDSCAPE WORKS OF WHICH WOULD TYPICALLY INCLUDE CONSTRUCTION DETAILS AND SPECIFICATIONS, SECTIONS AND ELEVATIONS. ANY DIMENSIONS SHOWN ARE INDICATIVE ONLY.
- IT IS THE CLIENT'S RESPONSIBILITY TO OBTAIN WORKING DRAWINGS FOR THE SUBSEQUENT CONSTRUCTION OF THE LANDSCAPE DESIGN CONCEPT.
- ALL WORKS TO BE IN COMPLIANCE WITH THE BUILDING CODE OF AUSTRALIA AND RELEVANT AUTHORITIES HAVING JURISDICTION OVER THE WORKS.
- THE LANDSCAPE CONTRACTOR IS TO VERIFY ALL LEVELS AND DIMENSIONS PRIOR TO COMMENCEMENT OF CONSTRUCTION AND SHALL LOCATE ALL SERVICES ETC PRIOR TO EXCAVATION AND PROTECT THEREIN. CONSULTATION FRANKLIN LANDSCAPE & DESIGN CANNOT BE HELD RESPONSIBLE FOR BUILDING WORKS BY OTHERS.

FRANKLIN LANDSCAPE & DESIGN		1900 Goomalling - Toodyay Road, Wongamine, WA	
CLIENT: 1900 Goomalling - Toodyay Road, Wongamine, WA	DATE: 20.04.2019	SCALE: 1:100	REVISION: 01
PROJECT: 1900 Goomalling - Toodyay Road, Wongamine, WA	DATE: 20.04.2019	SCALE: 1:100	REVISION: 02
TITLE: LANDSCAPE CONCEPT DESIGN - SITE PLAN	DATE: 20.04.2019	SCALE: 1:100	REVISION: 03
REVISION:	AMENDMENT:	DATE:	
A	FULL SITE RE-ORIENTATION, TENNIS COURT ADDED	26.04.2019	
B	TENNIS COURT SELECTED BY CLIENT, INCORPORATED INTO EXISTING DESIGN	30.04.2019	
C	PERGOLA AND POOL DECK AREA REVISED PLANTING QUANTITY INCORPORATED	26.04.2019	
D	ALL PLANTING DETAILS SIMPLIFIED PLANTING QUANTITY REDUCED ADD-FULL FORM ADDED TENNIS COURT REMOVED DRIVEWAY PLANTING REMOVED DRIVEWAY ALTERED	09.08.2019	



9.4 AMENDMENTS TO WALGA CONSTITUTION

File Reference	
Disclosure of Interest	Nil
Applicant	WA Local Government Association
Previous Item Numbers	No Direct
Date	13 July 2021
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments 1. Copy of the Proposed Constitutional Changes	

Summary

- A number of amendments are proposed to the WALGA Constitution;
- Amendments are necessary:
 - To remove requirements for delegates to attend annual and special general meetings in person; and,
 - As a result of WALGA’s change of financial year end to 30 June, from the previous 31 May year end.
- Other amendments are proposed to:
 - Allow a second vote to be conducted if two candidates tie in an election for President or Deputy President;
 - Clarify the application process for Ordinary and Associate Members;
 - Simplify the process for providing notice of State Council meetings;
 - Allow motions at Special State Council meetings to be passed with a simple, as opposed to absolute, majority, except as required elsewhere in the Constitution, such as the absolute majority requirement to adopt the budget; and,
 - Tidy up outdated wording.
- The proposed amendments to the Constitution were passed at the 7 July 2021 State Council meeting by a Special Majority.



- Consequently, these Constitutional Amendments are now being put to the 20 September 2021 Annual General Meeting.

Background

Amendments to the Constitution are required to allow delegates to attend and vote virtually through a videoconference, webinar or other platform at Annual or Special General Meetings of the Association if required.

In addition, WALGA has this year changed its financial year end from 31 May to 30 June. The 30 June year end means that WALGA’s financial year now aligns with Local Governments’ year end. Amendments to clauses relating to the budget, termination of membership and the timeframe for holding the AGM are required as a result of this change.

The requirement to amend the Constitution has provided an opportunity to amend the election procedure for WALGA President and Deputy President. The proposed change would enable a second ballot to be held if two or more candidates are tied for the position. This aligns with the procedure in the *Local Government Act 1995* for the election by Council of Mayors, Presidents, Deputy Mayors and Deputy Presidents.

Other minor changes to remove outdated and tidy up wording are proposed, as per the mark-up version of the Constitution attached.

Consultation

Nil

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
	Not directly dealt with in the Community Strategic Plan

Comment/Conclusion

Amendments to the Constitution require endorsement by a special (75 percent) majority at State Council, as well as a 75 percent majority at an Annual General Meeting or Special General Meeting.

As the proposed amendments were endorsed by State Council at the 7 July meeting, they are now being put to the 20 September 2021 WALGA Annual General Meeting.



Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

1. Review the attached proposed changes to the WALGA constitution and direct Councils Delegates to the WALGA AGM to support the proposals.

9 July 2021



Notice
of
Proposed Amendments
to the Association
Constitution

WALGA
Annual General Meeting
Monday, 20 September 2021

Notice of Item Proposing Amendments to the Association Constitution

The following item will be presented as an item of business at the WALGA Annual General Meeting to be held on Monday, 20 September 2021 at Crown Perth.

As per Clause 29 of the Constitution (**below**), amendment to the Constitution requires a resolution passed by special majority by both State Council and at a general meeting.

The amendments to the Constitution detailed in the attached item were endorsed by State Council at their 7 July 2021 meeting. The information contained in this notice will be included in the agenda papers for the Annual General Meeting.

This notice complies with the requirements of Clause 29(2)(b) that the WALGA Chief Executive Officer must give at least 60 days' notice of any proposal to alter the Constitution.

Clause 29 – Amendment to the Constitution

The Constitution of the Association may be altered, added to or repealed by:

- (1) A resolution at any meeting of the State Council on the receipt of a special majority of not less than 75% of representatives as, being entitled to do so, vote in person or by their deputy representatives; and*
- (2) A resolution at an Annual General Meeting or Special General Meeting passed by a majority of not less than 75% of delegates as, being entitled to do so, vote in person or duly authorize a proxy vote to be exercised on their behalf, provided that:*
 - a. 75% of Ordinary Members who are eligible to vote are present or represented; and,*
 - b. The Chief Executive Officer has given not less than sixty (60) days notice of any proposal to alter, add or repeal the Constitution to all Ordinary Members.*

Amendments to WALGA's Constitution (01-001-01-0001 TL)

By Tim Lane, Manager Strategy and Association Governance

Recommendation

That the WALGA Constitution be amended as follows:

1. INSERT Definition – “*Present*” means attendance in person or by electronic means deemed suitable by the Chief Executive Officer.
2. Clause 5 (10) – DELETE “and Associate Members”.
3. Clause 5 (11) – DELETE “Ordinary Member or”, REPLACE “State Council” with “Chief Executive Officer” in the first sentence, INSERT “or its delegate” after State Council in the second sentence.
4. Clause 6 (3) – REPLACE “31 May” with “30 June”.
5. Clause 7 (2) – REPLACE “30 June” with “31 July”.
6. Clause 11 (1) – after Chief Executive Officer, INSERT “in accordance with the Corporate Governance Charter”.
7. Clause 11 (2) – after Chief Executive Officer INSERT “by providing notice to State Councillors of the date, time, place and purpose of the meeting”
8. DELETE Clause 11 (3)
9. Clause 12 (1) – DELETE “as, being entitled to do so, vote in person”
10. DELETE Clause 12 (2)
11. Clause 12 (3) – DELETE “as, being entitled to do so, vote in person”
12. Clause 12 (4) – DELETE “as, being entitled to do so, vote in person”
13. Clause 16 (1) & (2) – After Any election INSERT “other than to elect the President or Deputy President”, REPLACE “generally in accordance with the provisions of the *Local Government Act 1995* as amended (2) For the purposes of the election referred to in sub-section (1)” with “as follows”.
14. Clause 16 (2) (f) – REPLACE two instances of “2” with “1”.
15. INSERT Clause 16A – Election Procedure – President and Deputy President
 - (1) An election to elect the President or Deputy President shall be conducted as follows:
 - (a) the Chief Executive Officer or his/her delegate shall act as returning officer;
 - (b) representatives are to vote on the matter by secret ballot;
 - (c) votes are to be counted on the basis of “first-past-the-post”;
 - (d) the candidate who receives the greatest number of votes is elected;
 - (e) if there is an equality of votes between two or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued, and the meeting adjourned for not more than 30 minutes;
 - (f) any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes;
 - (g) when the meeting resumes, an election will be held in accordance with sub-sections 1(a), 1(b), 1(c) and 1 (d);
 - (h) if two or more candidates receive the same number of votes so that sub-section 1(d) cannot be applied, the Chief Executive Officer is to draw lots in the presence of any scrutineers who may be present to determine which candidate is elected.
16. Clause 21 (4) – REPLACE “Chairman” with “Chair”.
17. Clause 22 (1) – REPLACE “in August or September of” with “prior to 31 October”.
18. Clause 22 (3) – DELETE “in person”
19. DELETE Clause 22 (4) (b).
20. Clause 23 (3) – DELETE “in person”
21. Clause 24 (2) – DELETE “and of which vote is to be exercised in person”
22. Clause 24 (4) – DELETE “as, being entitled to do so, vote in person”

23. **Clause 28 (1) – DELETE “The common seal shall be held in the custody of the Chief Executive Officer at all times.”**
24. **Clause 29 (1) – DELETE “as, being entitled to do so, vote in person”**
25. **Clause 29 (2) – DELETE “as, being entitled to do so, vote in person”**
26. **Clause 31 (4) (c) – DELETE “and Regional Development”.**

Voting Requirement: SPECIAL MAJORITY

Executive Summary

- A number of amendments are proposed to the WALGA Constitution;
- Amendments are necessary:
 - To remove requirements for delegates to attend annual and special general meetings in person; and,
 - As a result of WALGA’s change of financial year end to 30 June, from the previous 31 May year end.
- Other amendments are proposed to:
 - Allow a second vote to be conducted if two candidates tie in an election for President or Deputy President;
 - Clarify the application process for Ordinary and Associate Members;
 - Simplify the process for providing notice of State Council meetings;
 - Allow motions at Special State Council meetings to be passed with a simple, as opposed to absolute, majority, except as required elsewhere in the Constitution, such as the absolute majority requirement to adopt the budget; and,
 - Tidy up outdated wording.
- The proposed amendments to the Constitution were passed at the 7 July 2021 State Council meeting by a Special Majority.
- Consequently, these Constitutional Amendments are now being put to the 20 September 2021 Annual General Meeting.

Attachment

- WALGA Constitution – Proposed Amendments Mark-Up

Background

Amendments to the Constitution are required to allow delegates to attend and vote virtually through a videoconference, webinar or other platform at Annual or Special General Meetings of the Association if required.

In addition, WALGA has this year changed its financial year end from 31 May to 30 June. The 30 June year end means that WALGA’s financial year now aligns with Local Governments’ year end. Amendments to clauses relating to the budget, termination of membership and the timeframe for holding the AGM are required as a result of this change.

The requirement to amend the Constitution has provided an opportunity to amend the election procedure for WALGA President and Deputy President. The proposed change would enable a second ballot to be held if two or more candidates are tied for the position. This aligns with the procedure in the *Local Government Act 1995* for the election by Council of Mayors, Presidents, Deputy Mayors and Deputy Presidents.

Other minor changes to remove outdated and tidy up wording are proposed, as per the mark-up version of the Constitution attached.

Comment

Amendments to the Constitution require endorsement by a special (75 percent) majority at State Council, as well as a 75 percent majority at an Annual General Meeting or Special General Meeting.

As the proposed amendments were endorsed by State Council at the 7 July meeting, they are now being put to the 20 September 2021 WALGA Annual General Meeting.



Attachment
WALGA Constitution – Proposed Amendments Mark-Up

Association Constitution

Adopted: 7 August 2001
Amended: 8 August 2004
6 August 2006
5 August 2007
6 August 2011
7 August 2013
3 August 2016
1 August 2018

Constitution

Preamble

This Constitution serves as the instrument for establishment of the Western Australian Local Government Association (WALGA).

WALGA marks the progression from a structure in which the Western Australian Municipal Association (WAMA) serves as a federation of three separate constituent Associations to a single association tasked with directly representing the needs and interests of all Western Australia.

The Constituent Associations of WAMA were: the Country Shire Councils' Association (dissolved in August 2003), the Country Urban Councils' Association (dissolved in August 2002) and the Local Government Association (dissolved in August 2003).

The establishment of WALGA in 2001 represents an evolution in the process by Local Government to promote more effective representation on behalf of its elected membership and the broader community.

Central to this process is the recognition of the sense of history and significant contribution of WAMA's constituent Associations, both in terms of the creation of WALGA and in the pursuit of aims and objectives on behalf of all Western Australian Local Governments as represented within this Constitution.

1. NAME

The name of the Association is “**Western Australian Local Government Association**”.

2. INTERPRETATION

(1) Throughout this Constitution, if not inconsistent with the context:

“**Absolute Majority**” means, in relation to the State Council or any General Meeting of the Association, a majority comprising enough of the representatives of the State Council or delegates of Ordinary Members for the time being for their number to be more than 50% of the number of voting positions of representatives or delegates (whether present and voting or not);

“**Annual General Meeting**” means the meeting convened under clause 22 of this Constitution;

“**Association**” means Western Australian Local Government Association (WALGA);

“**Associate Member**” means:

- in relation to the Association, those Members of the Association referred to in sub-clause 5(6) and those persons admitted as Associate Members of the Association in accordance with sub-clause 5(9); or
- in relation to a Zone, those Ordinary Members of the Association admitted as Associate Members of a Zone in accordance with sub-clause 14(9);

“**Chief Executive Officer**” means the Chief Executive Officer of the Association;

“**Code of Conduct**” means the written guidelines which define the minimum standards of professional conduct and integrity that are expected of all State Council members.

“**Commissioner**” means a commissioner appointed to a Local Government under sections 2.6(4) or 2.36A(3) of the *Local Government Act 1995*;

“**Constituency**” means such country and metropolitan groupings of Ordinary Members as the Association for the time being, may determine;

“**Councillor**” has the same meaning as under the *Local Government Act 1995* except that it includes a mayor or president elected by electors and includes a Commissioner appointed under section 2.6(4) or section 2.36A(3) of the *Local Government Act 1995*;

“**Country Constituency**” means the Ordinary Members as are grouped within the geographical area of the State of Western Australia not included within the boundaries of the Metropolitan Region Planning Scheme;

“**Country Shire Councils’ Association**” means the Country Shire Councils’ Association constituted under section 9.58 of the *Local Government Act 1995*;

“**Country Urban Councils’ Association**” means the Country Urban Councils’ Association of Western Australia constituted under section 9.58 of the *Local Government Act 1995*;

“Delegate” means a councillor or officer nominated or appointed to represent an Ordinary Member and exercise voting entitlements at General Meetings of the Association pursuant to clauses 22 and 23 of this Constitution, or on a Zone pursuant to clause 14 of this Constitution;

“Deputy President” means the Deputy President for the time being of the Association;

“Ex-officio” means a person or organisation who has an entitlement to membership of the State Council or another committee, by virtue of their office, but is not entitled to exercise a deliberative vote on any matter before the State Council or another committee;

“Governance Charter” means the written policy document that clearly defines the respective roles, responsibilities and authorities of the President, State Council members (individually and collectively) and the Chief Executive Officer in setting the direction, management and control of the Association.

“In Writing” means notice provided by posting or transmission in electronic form;

“Life Members” means those members of the Association referred to in sub-clause 5(1) and those persons admitted as Life Members of the Association in accordance with sub-clause 5(8) of this Constitution;

“Local Government” means an entity constituted under Part 2 of the Western Australian *Local Government Act 1995*;

“Local Government Act” means the Western Australian *Local Government Act 1995*;

“Local Government Association” means the Local Government Association of Western Australia constituted under section 9.58 of the *Local Government Act 1995*;

“Local Government Professionals Australia WA” means the Western Australian Division of Local Government Professionals Australia;

“Member” means:

- in relation to the Association, a Local Government, organisation or person admitted to Ordinary, Life or Associate membership of the Association in accordance with the provisions of this Constitution; or
- in relation to a Zone, those Ordinary Members of the Association that are determined to be members of a Zone by State Council in accordance with sub-clause 14 (2); or
- a new Council created pursuant to a merger or amalgamation of existing Councils that were Ordinary Members of the Association prior to the merger or amalgamation.

“Metropolitan Constituency” means the Ordinary Members as are grouped within the geographical area of the State of Western Australia within the Metropolitan Region Planning Scheme;

“Ordinary Member” means a Local Government admitted to membership of the Association in accordance with the provisions of this Constitution and includes a new Council created pursuant to a merger or amalgamation of existing Councils that were Ordinary Members of the Association prior to the merger or amalgamation;

“President” means the President for the time being of the Association;

“Present” means attendance in person or by electronic means deemed suitable by the Chief Executive Officer

“Representative” means a member on the State Council elected or appointed by the country and metropolitan constituencies in accordance with the provisions of sub-clause 9(1) and 9(3);

“Secretariat” means the staff of the Association appointed from time to time by the State Council and includes the Chief Executive Officer;

“Special General Meeting” means the meeting convened under clause 23 of this Constitution.

“Special Majority” means, in relation to the State Council or any General Meeting of the Association, a majority comprising enough of the representatives of the State Council or delegates of Ordinary Members for the time being for their number to be at least 75% of the number of representatives or delegates (whether present and voting or not);

“Simple Majority” means, in relation to the State Council or any General Meeting of the Association, a majority comprising enough of the representatives of the State Council or delegates of Ordinary Members for the time being for their number to be more than 50% of the number of representatives or delegates that are present;

“State Council” means the governing board of the Association established pursuant to clause 9; and

“Zone” means a geographically based subdivision containing Ordinary Members and incorporated within a country and metropolitan constituency. The country and metropolitan zones are set out in the Register of Zone Membership referred to in sub-clause 14(8).

(2) In this Constitution:

- (a) a reference to any written law, whether specific or general, includes a reference to all amendments, modifications, re-enactments or replacements and includes all orders, ordinances, regulations, rules and by-laws made under or pursuant to that written law;
- (b) words meaning persons include natural persons, corporations and associations; and
- (c) the headings shall not affect the interpretation or construction of this Constitution.

3. OBJECTS

The objects of the Association shall be:

- (a) to provide a united voice for Local Government in Western Australia;
- (b) to promote the credibility and profile of Local Government;
- (c) to speak on behalf of Local Government in Western Australia;

- (d) to represent the views of the Association to the State and Federal Governments on financial, legislative, administration and policy matters;
- (e) to provide services to Local Government in Western Australia;
- (f) to promote Local Government issues of importance by involvement with national bodies;
- (g) to do all and any such other things as in the opinion of the State Council may conveniently be carried on by the Association or which promote or assist or are incidental or conducive to the attainment of these objects or any of them, or anything considered beneficial to the members of the Association; and
- (h) to use the property and income of the Association solely for the promotion of the objects or purposes of the Association. No part of the property or income of the Association may be paid or otherwise distributed, directly or indirectly, to members of the Association, except in good faith in the promotion of those objects or purposes.

4. POWERS

- (1) The Association shall have such specific powers as may be vested in it from time to time by the Ordinary Members. The initial powers of the Association are set out in the Register of Powers (Schedule One).
- (2) The powers of the Association may be added to, amended, withdrawn, modified or substituted in accordance with the provisions of sub-clause 12(3).
- (3) The Chief Executive Officer shall keep an up-to-date copy of the Register of Powers which records all changes and the dates thereof. The Register of Powers shall be open for inspection to the representatives of Ordinary Members during office hours and on reasonable notice.
- (4) Subject to obtaining the requisite majority support, the Association shall have general power to act in connection with all other matters in its discretion.
- (5) The Association may do all acts and things as are necessary, incidental or conducive to the attainment or execution of its objects and shall have all the powers conferred on an association constituted under section 9.58 of the *Local Government Act 1995* including, but without limitation, power to:
 - (a) acquire hold and dispose of real and personal property;
 - (b) accept any gift of any real or personal property or any interest or estate in that property or disclaim the benefit of any such gift;
 - (c) sue and be sued; and
 - (d) do all things that bodies corporate may do.

5. MEMBERSHIP OF THE ASSOCIATION

- (1) Three classes of membership to the Association shall be available:

- (a) Ordinary Membership;
 - (b) Associate Membership; and
 - (c) Life Membership.
- (2) Ordinary Membership of the Association shall be open to all Western Australian Local Governments.
- (3) Ordinary membership shall be immediately conferred upon any new Council created by the merger of existing Councils that were Ordinary Members of the Association prior to the merger, provided that all membership fees and subscriptions owed to the Association up to the date of merger by the predecessor Councils of that new Council have been paid.
- (4) An Ordinary Member shall belong to either the metropolitan constituency or the country constituency, but not both.
- (5) Subject to subclause (5), if an Ordinary Member has land both within and outside the Metropolitan Region Planning Scheme (MRPS), if the greater land area is in the MRPS, it will be deemed to be in the metropolitan constituency, otherwise it will be deemed to belong to the country constituency; or
- (6) State Council, on application from an Ordinary Member, may resolve to set aside the general rule prescribed in subclause (4) and permit an Ordinary Member to be a member of an alternate constituency. In considering any application made pursuant to this subclause, State Council shall give regard to the reasons provided in support of the application and any views expressed by Ordinary Members within the two constituencies. State Council may approve or refuse any application, advising accordingly and including any reason therefore.
- (7) Associate Members shall be:
- (a) the Local Government Professionals Australia WA; and
 - (b) any other Associate Member admitted to membership pursuant to sub-clause 5(11).
- (8) Associate Members are ineligible to vote at all meetings of the Association.
- (9) The State Council from time to time will determine nominations for Life Membership of the Association.
- (10) Additional Ordinary Members ~~and Associate Members~~ may be admitted from time to time on a simple majority resolution of the State Council.
- (11) Any person or organisation seeking admission as an ~~Ordinary Member or~~ Associate Member shall make written application to the ~~State Council~~Chief Executive Officer. The State Council ~~or its delegate~~ shall consider the application and may admit or refuse the applicant, advising accordingly including any reason therefore.
- (12) If an application for membership is granted, the membership shall commence upon payment of the appropriate subscription.
- (13) The Chief Executive Officer shall keep and maintain in an up-to-date condition a Register of the Members of the Association. The Register shall be open for inspection

to the representatives of Ordinary Members during office hours and on reasonable notice.

6. TERMINATION OF MEMBERSHIP OF THE ASSOCIATION

- (1) Membership of the Association may be terminated upon -
 - (a) receipt by the Chief Executive Officer of not less than 3 months notice in writing from a Member requesting to withdraw from membership of the Association; or
 - (b) non-payment by a Member of the required subscription within three months of the date fixed by the State Council for subscriptions to be paid, unless the State Council decides otherwise; or
 - (c) expulsion of a Member in accordance with clause 30.
- (2) Pursuant to subclause 6(1), where the membership of an Ordinary Member is terminated, the Chief Executive Officer shall remove the name of the Ordinary Member from the Register of the Members of the Association and that Ordinary Member shall cease to be a Member of the Association.
- (3) A Member who withdraws from membership to the Association shall not be entitled to a refund of any portion of such subscription as the Member will have paid in advance for the period up to and including ~~31-May~~30 June of that year.

7. BUDGET

- (1) The Association's Budget shall be prepared annually by the Chief Executive Officer in consultation with the State Council, including such other Committees as the State Council may deem expedient pursuant to clause 21.
- (2) The Budget shall be submitted to the State Council for approval not later than ~~30-June~~31 July prior to the financial year to which it relates.

8. SUBSCRIPTION

- (1) The annual subscriptions of all Members of the Association shall be as determined by the State Council.
- (2) Subscription levels shall be submitted for approval by the State Council together with the relevant Budget each year.
- (3) Subscriptions shall be due and payable on such date or dates as the State Council may decide having regard to all relevant circumstances.

9. STATE COUNCIL

- (1) The State Council is to be the governing board of the Association, responsible for the management and affairs of the Association. Members of the State Council shall include:
 - (a) 12 Councillors elected as representatives from amongst the delegates to the Zones of the metropolitan constituency;
 - (b) 12 Councillors elected as representatives from amongst the delegates to the Zones of the country constituency;
 - (c) The President (ex-officio); and
 - (d) The President of Local Government Professionals Australia WA (ex-officio).
- (2) The metropolitan constituency and country constituency shall determine the allocation of representational positions on State Council between the Zones within each respective constituency.
- (3) Representatives and deputy representatives to the State Council shall be elected by Zones of the metropolitan and country constituencies from amongst the delegates to the Zones for a term commencing on the day of the first Ordinary Meeting of State Council immediately following the biennial Local Government elections and concluding on the day before the first Ordinary Meeting of State Council of the following biennial Local Government elections.
- (4) The State Council shall be the body responsible for establishment and review of the processes which are to be applied by the Zones of the metropolitan and country constituencies to determine the election of their representatives and deputy representatives to the State Council.
- (5) The Secretariat shall be the body responsible for coordinating the nominations and election processes by which the Zones of the metropolitan and country constituencies elect their representatives and deputy representatives to the State Council.
- (6) A deputy representative elected from amongst the delegates to that Zone to act in the capacity of a representative unable to attend a meeting of the State Council shall exercise all rights of that representative.
- (7) If for any reason, a representative or deputy representative is unable to hold office for the full period for which the representative or deputy representative was appointed, the affected Zone shall be entitled to fill that vacancy by appointing some other Councillor from within that Zone as a representative or deputy representative. The representative or deputy representative so appointed shall hold office for the balance of the term of the representative or deputy representative originally elected.

10. PROCEEDINGS OF STATE COUNCIL

- (1) The State Council must meet together for the dispatch of business not less than four times in each year.
- (2) Each representative on the State Council shall be entitled to exercise one (1) deliberative vote on any matter considered by the State Council provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.
- (3) At any meeting of the State Council, thirteen (13) representatives present and entitled to vote shall form a quorum.
- (4) The President shall preside at all meetings of the State Council.
- (5) In the absence of the President, the Deputy President shall preside at a meeting of the State Council. In presiding, the Deputy President shall be entitled to exercise one (1) deliberative vote in respect of a matter considered by the State Council, and in the event of there being an equality of votes in respect of a matter considered, shall exercise a casting vote.
- (6) In the absence of the President and Deputy President, the State Council shall choose a representative of the State Council to preside at the meeting of the State Council. The representative chosen to preside shall exercise a deliberative vote in respect of a matter considered by the State Council, and in the event of there being an equality of votes in respect of a matter being considered, shall exercise a casting vote.
- (7) The State Council shall establish a Corporate Governance Charter as the instrument to be used by State Council in implementing good governance policies, procedures and practices.
- (8) The State Council shall establish a Code of Conduct to which all State Council members must comply.
- (9) State Council shall adopt Standing Orders that will apply to all meetings.

11. NOTICE OF STATE COUNCIL MEETINGS

- (1) Ordinary Meetings of the State Council shall be called by the Chief Executive Officer in accordance with the Corporate Governance Charter.
- (2) Special Meetings of the State Council shall be called by the Chief Executive Officer by providing notice to State Councillors of the date, time, place and purpose of the meeting upon the written request of the President or at least one quarter of the representatives to the State Council.
- ~~(3) The Chief Executive Officer must give all members to the State Council at least 7 days' notice of a meeting unless all of the members have agreed in writing to shorter notice. Notice shall be at the destinations for members appearing in the records of the Association for the time being. Such notice shall specify the nature of the business to~~

~~be transacted at the meeting and shall be deemed to have been delivered immediately if transmitted electronically or, on the second date after posting.~~

12. RESOLUTIONS OF STATE COUNCIL

- (1) Except as provided in this clause, all motions concerning the affairs of the Association shall be passed by a simple majority of the representatives of the State Council ~~as, being entitled to do so, vote in person~~ or by their deputy representatives.
- ~~(2) — Any matter considered by the State Council at a Special Meeting convened pursuant to sub-clause 11 (2) of this Constitution, shall not be passed unless having received an absolute majority of representatives of the State Council as, being entitled to do so, vote in person or by their deputy representatives.~~
- ~~(3)~~(2) The following resolutions shall not be passed unless they receive a special majority of not less than 75% of representatives of the State Council ~~as, being entitled to do so, vote in person~~ or by their deputy representatives:
 - (a) any addition, amendment, withdrawal, modification or substitution to, of or in the powers of the Association; or
 - (b) any allocation or change in allocation of any representation or voting rights on the State Council; or
 - (c) any change to the membership of Ordinary Members to Zones.
- ~~(4)~~(3) The annual budget, including annual subscriptions, shall not be adopted unless passed by an absolute majority of representatives of the State Council ~~as, being entitled to do so, vote in person~~ or by their deputy representatives.

13. CHIEF EXECUTIVE OFFICER AND SECRETARIAT

- (1) The State Council may appoint a Chief Executive Officer at such remuneration and on such terms and conditions and with such powers, authorities, discretions and duties as it deems appropriate and may terminate the appointment of the Chief Executive Officer.
- (2) The State Council may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under this Constitution from time to time in such manner as the State Council determines and the scope of which are set out in Schedule Two. The Chief Executive Officer shall be responsible for the establishment and maintenance of a Register of Powers, Authorities, Discretions and Duties delegated by the State Council.
- (3) Subject to the control of the State Council, the Chief Executive Officer shall be solely responsible for the appointment of the staff of the Secretariat and the administration of the Association.
- (4) The Chief Executive Officer shall be the custodian of records, books, documents and securities of the Association.

14. ZONES

- (1) Ordinary Members of the Association shall be grouped into Zones of the metropolitan and country constituencies.
- (2) The membership of Ordinary Members to Zones shall be determined from time to time by State Council.
- (3) The number of Zones shall be determined from time to time by the Ordinary Members of the Association at a Special or Annual General Meeting.
- (4) Each member of a Zone shall be entitled to be represented by a delegate or delegates elected or appointed by the member to represent its interests. Zones shall determine the number of delegates to which each member is entitled to be represented by on the Zone.
- (4a) The term of a person who is a delegate of a member of a Zone expires when the person:
 - (a) dies;
 - (b) ceases to be a Councillor of the Ordinary Member;
 - (c) resigns the position by notice in writing given to the Ordinary Member who elected or appointed the person as its delegate and the resignation is accepted;
 - (d) becomes a member of State or Federal Parliament;
 - (e) is convicted of an offence under the *Local Government Act 1995*;
 - (f) is permanently incapacitated by mental or physical ill-health; or
 - (g) is the subject of a resolution passed by the Ordinary Member who appointed the person as its delegate terminating their appointment as the delegate of that Ordinary Member.
 - (h) is a Councillor that has been suspended by the Minister for Local Government under part 8 of the *Local Government Act 1995*.
- (5) The management and affairs of the Zone shall be vested in the delegates that are elected or appointed to the Zone by each member of the Zone.
- (6) The functions of each Zone shall be:
 - (a) electing a representative or representatives and deputy representative or deputy representatives to the State Council;
 - (b) considering the State Council agenda;
 - (c) providing direction and/or feedback to their representative or representatives on the State Council; and
 - (d) any other functions deemed appropriate by the members of the Zone.
- (7) An application for change in membership between Zones may only be made by the member seeking to change its membership and with the approval of the receiving Zone.
- (8) Applications for changes in membership between Zones shall be determined by the State Council. In considering such applications, State Council shall give regard to the reasons provided in support of the application and any views expressed by the Zones

directly affected by the application. State Council may approve or refuse any application, advising accordingly and including any reason therefore.

- (9) The Chief Executive Officer is to keep and maintain in an up-to-date condition a Register of Zone Membership, which may be varied from time to time by State Council. Upon request of an Ordinary Member, the Chief Executive Officer shall make the Register available for inspection by the representatives of an Ordinary Member during office hours and on reasonable notice.
- (10) A Zone may, from time to time, resolve to admit an Ordinary Member or Associate Member of the Association from outside their existing membership as an Associate Member of their Zone. In considering whether to admit an Ordinary Member or an Associate Member of the Association as an Associate Member of a Zone, the Zone shall give regard to the significance of communities of interest between the existing membership of the Zone and the Ordinary Member or Associate Member of the Association that is seeking to become an Associate Member of the Zone.
- (11) Subject to subclause (12), Zones shall determine the participation of any Associate Member admitted to the Zone, including the extent to which the representatives of an Associate Member may speak to and vote on matters considered by the Zone.
- (12) An Associate Member of a Zone may not:
 - a) nominate a delegate for election to any office of the Zone;
 - b) participate in an election held for any office bearer of the Zone; or
 - c) vote on any matter considered by the Zone requiring a 75% majority.

15. ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS

Prior to the Annual General Meeting, the President and Chief Executive Officer shall prepare the President's annual report and audited financial statements of the Association for presentation to Members at the Annual General Meeting.

16. ELECTION PROCEDURE

- (1) Any election other than to elect the President or Deputy President held by the Association shall be conducted as follows: generally in accordance with the provisions of the Local Government Act 1995 as amended.
- ~~(2) For the purposes of the election referred to in sub-section (1)–~~
 - (a) the Chief Executive Officer or his/her delegate shall act as returning officer;
 - (b) representatives are to vote on the matter by secret ballot;
 - (c) votes are to be counted on the basis of “first-past-the post”;
 - (d) if the election is to fill one vacancy, the candidate who receives the greater or greatest number of votes is elected;
 - (e) if the election is to fill two or more vacancies, the candidates elected are -
 - (i) the candidate who receives the greatest number of votes; and
 - (ii) the candidate who receives the next highest number of votes; and
 - (iii) the candidate who receives the next highest number of votes,

and so on up to the number of vacancies to be filled; and

- (f) if two or more candidates receive the same number of votes so that sub-section ~~21~~(d) or ~~21~~(e) cannot be applied, the Chief Executive Officer is to draw lots in the presence of any scrutineers who may be present to determine which candidate is elected.

16A. ELECTION PROCEDURE – PRESIDENT AND DEPUTY PRESIDENT

- (1) An election to elect the President or Deputy President shall be conducted as follows:
 - (a) the Chief Executive Officer or his/her delegate shall act as returning officer;
 - (b) representatives are to vote on the matter by secret ballot;
 - (c) votes are to be counted on the basis of “first-past-the-post”;
 - (d) the candidate who receives the greatest number of votes is elected;
 - (e) if there is an equality of votes between two or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued, and the meeting adjourned for not more than 30 minutes;
 - (f) any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes;
 - (g) when the meeting resumes, an election will be held in accordance with sub-sections 1(a), 1(b), 1(c) and 1 (d);
 - (h) if two or more candidates receive the same number of votes so that sub-section 1(d) cannot be applied, the Chief Executive Officer is to draw lots in the presence of any scrutineers who may be present to determine which candidate is elected.

17. PRESIDENT

- (1) Subject to subclause 17(3) of this Constitution, the State Council shall elect a President from amongst those of its members that are representatives from the Zones of the metropolitan and country constituencies or were originally elected to State Council in that capacity.
- (2) The President shall be elected by the State Council at the first Ordinary Meeting of State Council of an even numbered year. The President’s term shall commence from the date of election and shall conclude on the day of the first Ordinary Meeting of State Council of the following even numbered year.
- (3) A person, other than the incumbent President of the Association, shall not be eligible for election as President unless they have first been elected by the metropolitan or country constituencies as a representative on the State Council.
- (4) The metropolitan or country constituency from which the President is elected has the right to nominate a further representative to the State Council, with that representative being drawn from the same zone and entitled to serve for the same term as their originally nominated representative.
- (5) Where the incumbent President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms.

17A. ROTATION OF PRESIDENCY

- (1) At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
- (2) At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.

18. DEPUTY PRESIDENT

- (1) Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.
- (2) The Deputy President shall be elected by the State Council at the first Ordinary Meeting of State Council of an even numbered year. The Deputy President's term shall commence from the date of election and shall conclude on the day of the first Ordinary Meeting of State Council of the following even numbered year.
- (3) Prior to expiration of a term of office, a Deputy President may seek re-election for a consecutive term.
- (4) Where a Deputy President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms.

19. VACANCY – PRESIDENT AND DEPUTY PRESIDENT

- (1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced.
- (2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.
- (3) An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.
- (4) Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an election pursuant to Clause 19 (5) will be conducted for the office of Deputy President from

amongst representatives of the alternative constituency to that of the President just elected.

- (5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.
- (6) A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause 19 shall still be eligible for election for a subsequent two (2) full consecutive terms.

20. VACATION OF OFFICE

A person shall cease or be disqualified from being a representative or deputy representative on the State Council or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:

- (a) dies;
- (b) ceases to be a Councillor of the Ordinary Member;
- (c) resigns the position by notice in writing delivered or sent by post to the Chief Executive Officer, and such resignation is accepted;
- (d) is a member of State or Federal Parliament;
- (e) is convicted of an offence under the *Local Government Act 1995*;
- (f) is permanently incapacitated by mental or physical ill-health;
- (g) is absent from more than 3 consecutive State Council meetings;
- (h) is a member of a Local Government that ceases to be a member of the Association;
- (i) is the subject of a resolution passed by the Zone from which that person was originally elected terminating his or her appointment as a representative or deputy representative of that Zone, except where that person is the subject of any resolution consequent upon his or her being elected President of the Association and in pursuance of sub-clause 17(4); or,
- (j) is a Councillor that has been suspended by the Minister for Local Government under Part 8 of the *Local Government Act 1995*.

21. COMMITTEES AND SUB-COMMITTEES

- (1) The State Council may from time to time as it may deem necessary or expedient appoint, delegate or refer to any person or committee any of its powers, duties and functions as it thinks fit except the powers to:
 - (a) acquire, hold and dispose of real property;
 - (b) borrow money;
 - (c) set subscription levels; and
 - (d) progress any matter requiring a resolution of the State Council pursuant to sub-clauses 12(2) or 12(3) of this Constitution.
- (2) The person or the members of any committee so appointed shall not be required to be representatives on the State Council.

- (3) Any person or committee in the exercise of the powers, duties or functions so delegated or referred to it shall observe and perform any rules, regulations and directions that may be made by the State Council.
- (4) Each Committee shall elect a Chair~~man~~ from the members of the Committee.

22. ANNUAL GENERAL MEETING

- (1) The Annual General Meeting of the Association shall be held at a date to be determined by the State Council, provided that such date occurs ~~in August or September of~~prior to 31 October each year.
- (2) The Chief Executive Officer shall give at least ninety (90) days' notice of the date of the Annual General Meeting and the closing date on which notice of proposed business for the Annual General Meeting will be received by posting notice thereof to each Ordinary Member at the address appearing in the records of the Association for the time being. Such notice shall be deemed to have been delivered to the Ordinary Member immediately if transmitted electronically or on the second date after posting.
- (3) At an Annual General Meeting, greater than one half of the delegates of Ordinary Members who are eligible to vote and are present ~~in person~~ constitute a quorum.
- (4) At each such Annual General Meeting the order of business shall be as follows:
 - (a) attendance, apologies and announcements;
 - ~~(b) adoption of standing orders;~~
 - ~~(c)~~(b) confirmation of minutes from last Annual General Meeting;
 - ~~(d)~~(c) adoption of President's annual report;
 - ~~(e)~~(d) consideration of annual financial statements; and
 - ~~(f)~~(e) consideration of Executive and Member motions.
- (5) In respect of the Annual General Meeting:
 - (a) a notice of motion may only be submitted by the State Council or an Ordinary Member; and
 - (b) a motion may only be moved seconded or voted upon by a delegate of an Ordinary Member.
- (6) An agenda paper shall be forwarded by the Chief Executive Officer to each Ordinary Member, at the address appearing in the records of the Association for the time being, at least thirty (30) days before the date of the Annual General Meeting. The agenda paper shall be deemed to have been delivered to the Ordinary Member immediately if transmitted electronically or on the second date after posting.
- (7) Where the State Council considers that a direction or decision from an Annual General Meeting has been made without information of a material nature or in circumstances which have materially altered and such direction or decision is not in the best interests of the Association, the State Council may decline to follow that direction or decision and, in that event, the Chief Executive Officer by notice shall advise the Ordinary Members of the decision of the State Council and the reasons for that decision.

- (8) Notwithstanding the provisions of sub-clause (7), the State Council is required to give consideration to any direction or decision made at an Annual General Meeting in its discharge of responsibilities and functions.

23. SPECIAL GENERAL MEETING

- (1) A Special General Meeting shall be called by the Chief Executive Officer upon the instructions of the State Council or the written demand of not less than any twenty (20) Ordinary Members.
- (2) The Chief Executive Officer shall give at least thirty (30) days notice of any Special General Meeting by posting notice thereof to each Ordinary Member at the address appearing in the records of the Association for the time being. Such notice shall specify the nature of the business to be transacted at the Special General Meeting and shall be deemed to have been delivered immediately if transmitted electronically or on the second date after posting.
- (3) At a Special General Meeting, greater than one half of the delegates of Ordinary Members who are eligible to vote and are present ~~in-person~~ constitute a quorum.
- (4) Where the State Council considers that a direction or decision from a Special General Meeting has been made without information of a material nature or in circumstances which have materially altered and such direction or decision is not in the best interests of the Association, the State Council may decline to follow that direction or decision and, in that event, the Chief Executive Officer by notice shall advise the Ordinary Members of the decision of the State Council and the reasons for that decision.
- (5) Notwithstanding the provisions of sub-clause (4), the State Council is required to give consideration to any direction or decision made at a Special General Meeting in its discharge of responsibilities and functions.

24. REPRESENTATION AND VOTING AT GENERAL MEETINGS

- (1) Subject to this Constitution, each Ordinary Member shall be entitled to be represented at any Annual General Meeting or Special General Meeting of the Association by two (2) delegates.
- (2) A delegate shall be entitled to one (1) deliberative vote at the Annual General Meeting or Special General Meeting of the Association ~~and of which vote is to be exercised in person.~~
- (3) A delegate unable to attend any Annual General Meeting or Special General Meeting shall be entitled to cast a vote by proxy. A proxy shall be in writing and shall nominate the person in whose favour the proxy is given which person need not be a delegate. Proxy authorisations shall be delivered to the Chief Executive Officer before the commencement of the general meeting at which the proxy is to be exercised and shall be signed by the delegate or by the Chief Executive Officer of the Ordinary Member that nominated the delegate.

- (4) Except as provided in this Constitution, all matters considered at an Annual General Meeting or Special General Meeting of the Association shall be passed by a simple majority of the Ordinary Members' delegates ~~as, being entitled to do so, vote in person~~ or by a duly authorised proxy vote exercised on their behalf.
- (5) At any Annual General Meeting or Special General Meeting of the Association, greater than one half of the delegates who are eligible to vote must be present to form a quorum.

25. MINUTES OF MEETINGS OF ASSOCIATION

- (1) The Chief Executive Officer must cause proper minutes of all proceedings of all general meetings and State Council meetings to be taken and then to be entered within 30 days after the holding of each general meeting or State Council meeting, as the case requires, in a minute book kept for that purpose.
- (2) The President must ensure that the minutes taken of a general meeting or State Council meeting under sub-clause (1) are checked and signed as correct by the person who presided at the general meeting or State Council meeting to which those minutes relate or by the person who presides at the next succeeding general meeting or State Council meeting, as the case requires.
- (3) When minutes have been entered and signed as correct under this clause, they are, until the contrary is proved, evidence that-
 - (a) the general meeting or State Council meeting to which they relate (in this sub-clause called "the meeting") was duly convened and held;
 - (b) all proceedings recorded as having taken place at the meeting did in fact take place at the meeting; and
 - (c) all appointments or elections purporting to have been made at the meeting have been validly made.

26. AUDIT

- (1) At least once a year the State Council shall cause the Association's accounts to be audited by a person or persons appointed by the State Council or its delegated body.
- (2) The accounting records of the Association shall be open for inspection by the representatives of Ordinary Members during office hours and on reasonable notice.

27. BANKING

- (1) All moneys received by the Association shall be banked into an operating account established by the State Council, in the name of the Association.
- (2) Payments drawn on the account and other documents relating to such account shall be authorised by the Chief Executive Officer and such other authorised persons as the State Council may deem appropriate.

- (3) (a) The operating account to be so established, may be utilised for the purposes of paying salaries and operating expenses and for other purposes authorised by a resolution of the State Council.
- (b) The State Council on the advice of the Chief Executive Officer, may appoint any member of the Secretariat to manage the operating account.

28. COMMON SEAL

- (1) The Association shall have a common seal on which its corporate name appears in legible characters. ~~The common seal shall be held in the custody of the Chief Executive Officer at all times.~~
- (2) The common seal of the Association must not be used without the approval of the State Council and every use of that common seal must be recorded in the minutes of the State Council meeting.
- (3) The affixing of the common seal of the Association must be witnessed by any two of the Chief Executive Officer, the President and the Deputy President.
- (4) The common seal of the Association must be kept in the custody of the Chief Executive Officer or of such other persons as the State Council from time to time decides.

29. AMENDMENT TO THE CONSTITUTION

The Constitution of the Association may be altered, added to or repealed by:

- (1) A resolution at any meeting of the State Council on the receipt of a special majority of not less than 75% of representatives ~~as, being entitled to do so, vote in person~~ or by their deputy representatives; and
- (2) A resolution at an Annual General Meeting or Special General Meeting passed by a majority of not less than 75% of delegates ~~as, being entitled to do so, vote in person~~ or duly authorise a proxy vote to be exercised on their behalf, provided that:
- (a) 75% of Ordinary Members who are eligible to vote are present or represented; and
- (b) the Chief Executive Officer has given not less than sixty (60) days notice of any proposal to alter, add or repeal the Constitution to all Ordinary Members.

30. EXPULSION OF MEMBERS

- (1) An Ordinary Member may be expelled from the Association by resolution at a meeting of the State Council on the consent in writing to the proposition for expulsion being first received from not less than 75% of the Ordinary Members.
- (2) The Ordinary Member whom it is proposed to expel must receive at least sixty (60) days notice of the State Council meeting referred to in sub-clause (1) and shall be given the opportunity of attending the meeting and being heard with respect to the motion for expulsion.

- (3) An Associate Member may be expelled by resolution of State Council.

31. DISPUTES, MEDIATION AND ARBITRATION

- (1) The grievance procedure set out in this clause applies to disputes arising in connection with this Constitution between:
- (a) a member and another member; or
 - (b) a member and the Association; or
 - (c) if the Association provides services to non-members, those non-members who receive services from the Association, and the Association.
- (2) The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within fourteen (14) days after the dispute comes to the attention of all of the parties.
- (3) If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the dispute must, within ten (10) days, be referred initially to a panel to settle the dispute by mediation and if the dispute cannot be resolved, to arbitrate the dispute.
- (4) The panel shall be established by the State Council having regard to the nature and circumstances of the dispute and shall comprise such number of persons as the State Council may decide, being not less than three (3), who shall be drawn from amongst the following:
- (a) Life Members of the Association;
 - (b) the President or Past Presidents of Local Government Professionals Australia WA;
 - (c) the Director General, Department of Local Government ~~and Regional Development~~; or
 - (d) such other persons as the State Council considers appropriately qualified having regard to the nature and circumstances of the dispute.
- (5) The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- (6) The panel, in conducting the mediation, must:
- (a) give the parties to the mediation process every opportunity to be heard;
 - (b) allow due consideration by all parties of any written statement submitted by any party; and
 - (c) ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
- (7) Any arbitration shall be conducted in accordance with the provisions of the *Commercial Arbitration Act 1985 (WA)* and, notwithstanding section 21 (1) of that Act, each disputant may be represented by a duly qualified legal practitioner or other representative.
- (8) If a matter proceeds to arbitration, then the decision of the panel shall be final and binding on the disputants.
- (9) Any mediation or arbitration conducted under this clause must be confidential and without prejudice.

32. DISTRIBUTION OF SURPLUS PROPERTY ON WINDING UP OF ASSOCIATION

The State Council shall if instructed in writing by all of the Ordinary Members dissolve the Association and, after paying and discharging out of the Association's funds and assets all debts and liabilities, transfer the funds or realise the same and transfer the proceeds to any organisation or organisations constituted with similar objects to those of the Association and which organisation or organisations prohibit the distribution of property among the Ordinary Members thereof or in the absence of such an organisation as determined by a Judge of the Supreme Court.



9.5 WALGA AGM VOTING DELEGATES

File Reference	
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	13 July 2021
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	1.

Summary

Council to select its delegates for the 2021 WALGA AGM.

Background

Historically Councillors Haywood and Van Gelderen have been Councils delegates to the WALGA AGM. As delegates they are empowered to vote on Councils behalf at the AGM on any matter that arises that will affect the operations of the association or any other business that affects Goomalling.

Generally, the agenda for the AGM will be distributed so that Councillors can give direction to its delegates with regard to the various items.

Consultation

Statutory Environment

- *Local Government Act 1995*

Policy Implications

Council does not have a specific policy regarding this matter.

Financial Implications

There are no direct financial implications with regard to this item.

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
	This item is not directly dealt with within the Community Strategic Plan

Comment/Conclusion

Nil further

Voting Requirements

Simple Majority



OFFICERS' RECOMMENDATION

That the Council:

Endorse Councillors Haywood and Van Gelderen as its delegates to the WALGA AGM to be held in September 2021 at Crown Perth.



9.6 ADOPTION OF 2021/2022 BUDGET

File Reference	03-06
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	13 July 2021
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	
1. Copy of Budget Documents	

Summary

To present to Council the 2021/22 Budget with increases in differential rates which will equate to a 5% increase on the previous year’s yield for adoption.

Background

During the course of 2020 Council has continued to react to many issues related to the COVID-19 Pandemic. This included modified working conditions for staff at times, modified operations at the Medical Practice, reductions operating revenues and increased costs in undertaking normal business operations. This continued into the 2021 financial year to a lesser degree, however there was still an impact to our bottom line.

Council had to take into account the effects of the pandemic in framing last year’s budget and has had some other curly issues to deal with in the 2021 year which has led to a significant deficit for the year.

Local Governments must give local public notice of the intention to levy in 2021/22 differential rates and minimum payments and consequently we have called for public submissions, which council must consider before imposing the 2021/22 differential rates and minimum payments.

Local Governments must publish the differential rates on the Local Government’s website, as applicable within 10-days of the Council resolution to impose them.

In accordance with section 6.34 of the *Local Government Act 1995*, the revenue estimated to be yielded by the general rates imposed for the 2021/22 financial year will be 100% of the 2021/212 Budget expenditure over and above what is covered by all other revenue sources.

Consultation



Statutory Environment

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 provide prescriptive guidelines for the formal adoption of Council Budgets.

6.32. Rates and service charges

- (1) When adopting the annual budget, a local government
 - (a) in order to make up the budget deficiency, is to impose* a general rate on rateable land within its district, which rate may be imposed either
 - (i) uniformly; or
 - (ii) differentially;
 - (b) may impose* on rateable land within its district
 - (i) a specified area rate; or
 - (ii) a minimum payment; and
 - (c) may impose* a service charge on land within its district.

*** Absolute majority required.**
- (2) Where a local government resolves to impose a rate it is required to
 - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
 - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rated on unimproved value.
- (3) A local government
 - (a) may, at any time after the imposition of rates in a financial year, in an emergency, impose* a supplementary general rate or specified area rate for the unexpired portion of the current financial year; and
 - (b) is to, after a court or the State Administrative Tribunal has quashed a general valuation, rate or service charge, impose* a new general rate, specified area rate or service charge.

*** Absolute majority required.**
- (4) Where a court or the State Administrative Tribunal has quashed a general valuation the quashing does not render invalid a rate imposed on the basis of the quashed valuation in respect of any financial year prior to the financial year in which the proceedings which resulted in that quashing were commenced.

6.35. Minimum payment

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than
 - (a) 50% of the total number of separately rated properties in the district; or
 - (b) 50% of the number of properties in each category referred to in subsection (6), on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of
 - (a) the number of separately rated properties in the district; or
 - (b) the number of properties in each category referred to in subsection (6), unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories
 - (a) to land rated on gross rental value;
 - (b) to land rated on unimproved value; and
 - (c) to each differential rating category where a differential general rate is imposed.

Policy Implications

Nil

Financial Implications

The setting of the Shire's Annual Budget is a key decision made by Council on an annual basis. It is imperative that all Councillors fully understand the Budget and recognise the implications of decisions that have been made regarding resource allocation for the following 12 months as a result of the adoption of the Budget.



Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
	The Shire of Goomalling Community Strategic Plan identifies a number of key objectives and strategies based upon a sustainable future. The 2021/22 Budget as presented is in keeping with Council's Strategic direction.

Comment/Conclusion

The Council needs to adopt the budget in four (4) separate motions. Council has had into take into consideration other legislative requirements that have arisen from the COVID-19 pandemic.

Voting Requirements

Simple Majority



OFFICERS' RECOMMENDATION

That the Council:

RECOMMENDATION 1

That the Fees and Charges and Rental Charges included within the budget document and the following Service Charges be adopted in accordance with the provisions of the Local Government Act 1995 and the Health Act 1911.

Local Government Act 1995 – Service Charges 2021/2022

Health Act 1911

Refuse Removal Charges

Refuse Goomalling	\$285.00
Refuse –additional bin	\$285.00
Refuse Jennacubbine	\$305.00
Refuse Wongamine	\$30.00
Refuse Konnongorring	\$305.00
Refuse –additional bin	\$305.00
Recycling – Kerbside Collection	\$85.00
240 Litre Wheelie Bin	at cost
Tipping Fee - cubic metre – Non Residents	\$20.00

Sewerage

Residential	-	08.3136 cents in the dollar Minimum Charge \$695.00
Commercial	-	08.3136 cents in the dollar Minimum charge \$695.00
Vacant Lot	-	\$695.00 per property
Minor Fixture Charge	-	\$238.00
Major Fixture Charge	-	\$775.00
Additional Fixtures	-	\$97.00

BY ABSOLUTE MAJORITY

RECOMMENDATION 2

That the following General Rates for 2021/22 be adopted in accordance with the requirements of Section 6.32 of the Local Government Act 1995:

That the following Rates in the Dollar be adopted for the Shire of Goomalling for the year ending 30 June 2022:-

Gross Rental Values	(Towns)
Residential	11.2872 cents in the dollar
Commercial	12.6916 cents in the dollar
Industrial	12.1715 cents in the dollar



Urban Farmland 10.8711 cents in the dollar

Unimproved Values

(Rural)

Rural Zone 2 00.6363 cents in the dollar
Special Rural 01.2625 cents in the dollar
General Zone 3 00.6918 cents in the dollar

MINIMUM RATES

That the minimum rate for Gross Rental Values and UV properties are set as follows for the various rate categories set as follows:

Minimum Rates

GRV Residential \$979.00 per assessment
GRV Commercial \$927.00 per assessment
GRV Industrial \$567.00 per assessment
GRV Urban Farmland \$737.00 per assessment

UV Rural Zone 2 \$1,015.00 per assessment
UV Special Rural \$1,133.00 per assessment
UV General Zone 3 \$1,231.00 per assessment

Discount

No early settlement discount or rates incentive prizes to be offered in the 2021/22 Budget.

BY ABSOLUTE MAJORITY

RECOMMENDATION 3

PAYMENT OPTIONS

That Council, in accordance with the provisions of section 6.45 and 6.50 of the Local Government Act 1995, offers the following payment options for the payment of rates:-

(a) Single Instalment

Payment in full within 35 days of the date of issue of the rate notice.

(b) Two Instalments

The first instalment of 50% of the total current rates, ESL, refuse charges, instalment charges plus the total outstanding arrears payable, within 35 days from the date of issue of the rate notice.

The second instalment of 50% of the total current rates, ESL, refuse charges and instalment charges, payable 4 months from the due date of the first instalment.

(c) Four Instalments

The first instalment of 25% of the total current rates, ESL, refuse charges and instalment charges plus the total outstanding arrears payable, within 35 days from the date of issue of the rate notice.

The second, third and fourth instalments, each of 25% of the current rates, ESL, refuse charges and instalment charges, payable at two monthly intervals after the due date of the first instalment.

INTEREST AND ADMINISTRATION CHARGES FOR INSTALMENT OPTIONS

That Council, in accordance with the provisions of section 6.45 of the Local Government Act 1995 imposes an Administration Fee of \$10 per instalment notice together with an interest charge of



5.5%, both of which applies to the second instalment of the Two Instalment option, and the second, third and fourth instalments of the Four Instalment option.

LATE PAYMENT PENALTY INTEREST

That Council, in accordance with the provisions of section 6.13 and 6.51 of the Local Government Act, and Regulations 19A and 70 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of 7% per annum. Penalty interest will apply to all charges which remain unpaid after 35 days from the date of issue of the rate notice.

Excluded are eligible pensioners, deferred pensioner rates and current instalment amounts not yet due.

BY ABSOLUTE MAJORITY

RECOMMENDATION 4

That the Council adopts the Budget under the Local Government Act 1995 Section 6.2 for the Shire of Kent for the year ending 30 June 2022, incorporating:

- Operating Statement
- Statement of Cash Flows
- Statement of Non-Operating Incomes and Expenditures
- Rate Setting Statement
- Statement of Rating Information
- Other supporting documents and schedules
- (Including the 10 Year Plant Replacement Program, 2021/22 Road Program)

BY ABSOLUTE MAJORITY

RECOMMENDATION 5

That Council adopts the following Annual Members Meeting Attendance Fees and Allowances for 2021/22 in accordance with the requirements of Sections 5.99 and 5.99(A) of the Local Government Act 1995 and Regulations 34A and 34B, and the Annual President Allowance for 2020/21 in accordance with the requirements of and Section 5.98(5) of the Local Government Act 1995 be adopted :

Presidential Allowance:	\$2,500.00 Per Annum
Deputy President Allowance:	\$625.00 Per Annum
Councillor Sitting Fees:	
Council Meeting – President	\$200.00 Per Meeting
Council Meeting – Councillor	\$100.00 Per Meeting
Committee Meeting – President	\$100.00 Per Meeting
Committee Meeting – Councillor	\$50.00 Per Meeting

Travel Allowance: \$0.9554c / km

BY ABSOLUTE MAJORITY

RECOMMENDATION 6

That Council adopts, in accordance with the provisions of the Local Government (Financial Management) Regulations 1996 section 34(5), the material variance as reported in the Statement of Financial Activity in the financial year ending 30 June 2022 of 10% or \$10,000.

BY ABSOLUTE MAJORITY



9.7 MELBOURNE CUP – JENNACUBBINE PROGRESS ASSOCIATION

File Reference	
Disclosure of Interest	Nil
Applicant	Jennacubbine Progress Association
Previous Item Numbers	No Direct
Date	13 July 2021
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	<ol style="list-style-type: none"> 1. Copy of letter from Jennacubbine Progress Association 2. Other materials associated

Summary

Consider assistance requested by the Jennacubbine Progress Association for the upcoming local viewing opportunity of the actual Melbourne Cup.

Background

The Jennacubbine Progress Association has been successful in hosting a viewing opportunity for the Melbourne Cup this year. The Association is planning a gala day with the opportunity for various community organisations to purchase stall sites for the day, families with an association with Jennacubbine to enter a sweep to escort the cup to the hall and a number of other activities which are designed to raise funds for the Jennacubbine War Memorial Upgrade.

The opportunity represents a once in a lifetime opportunity to view the cup up close and have a photo opportunity with it.

The date of the event is Wednesday 18th August 2021 and will conflict with the LGIS Golf event being hosted by the Council, and a Wedding at Konnongorring Hall as well. It is understood that the Association had no input into the date of the event, this is dictated by the schedule arranged by the Victorian Racing Club. This will stretch our resources in ensuring that the various equipment and staff required to meet all of our obligations are in place. The CEO and Works Manager will work together to ensure that we can provide the best result possible, however where resources are not available, we will honour the first in commitments, as the priority.

Consultation

The CEO has had discussion with Cathie and Joe Bowen regarding the event and the Works Manager has been involved in some of those discussions.

Statutory Environment

- *Local Government Act (1995)*

Policy Implications

The Council does not have a specific policy related to this matter.



Financial Implications

Council would incur several thousand dollars in unbudgeted expense by adopting this recommendation.

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
2.2.1	Advocate, promote and market the Shire as a place to live, work and visit
2.2.5	Develop partnerships to actively support visitor growth
2.2.6	Provide relevant tourist information and marketing services
2.3.3	Facilitate and create sustainable business and community partnerships

Comment/Conclusion

The Association has requested the following assistance;

1: Grounds and Hall:

Clean up surrounds, gutters, roof maintenance and as appropriate levelling of grounds and laying blue metal.

Culverts cleaned / re-laid at Hall gate entry and along the road beside the Hall to drain into railway side.

Levelling of grounds adjacent to the Memorial / Tavern, removal of dead trees.

Temporary Toilet block plumbed into Hall toilet system before the event.

- Council staff will, where possible, undertake as much of the ground and building maintenance as possible.
- Culverts will be cleaned however relating may be a difficult prospect. This will be managed by the Works Manager as is appropriate.
- Levels will be modified as are possible within the vacant land area adjacent to the Memorial. Staff will ensure that no other infrastructure is likely to be affected.
- Temporary Toilet blocks are now managed by the Shire of Northam. It is not clear at this stage if the Association requires these from Council or just plumbing services to connect.

2: Road Signage:

We need BEBAKINE Rd to be closed to traffic from 8.00am – 12.30 pm as this will be the site for people and horses to ‘Escort the Cup’ from the Jennacubbine Racecourse into town.

Signage mentioning SLOW / EVENT AHEAD on Yarramony, Lawler, Tyndall Rds all of Friday 18th August.



No Entry signs along the Hall side of the railway line. Spare BUNTING – appreciated.

- Bebakine Road is a local Road and can be closed to through traffic, however we will need to allow local access to any residents requiring access on the day. Advertising will in place to reduce any likely conflict and to alert residents of the event. A Traffic Management Plan will be required and this will likely have a cost of between \$1,000 and \$2,500 which Council would have to absorb.
 - We will provide any other signage we have available appropriate for the event.
- 3: Speakers:** Borrow for the day if available for HALL and WAR MEMORIAL use. [There will be a LONG TAN service conducted by the Vietnam Vets at 3.00pm at the Memorial.]
- The Association is requesting use of this equipment which is not generally hired out. There is no fee listed to hire the equipment in its fees and charges so Council can, if it is satisfied, loan the equipment to the Association.
- 4: Bus Shuttle Service** – using the Goomalling bus to run elderly / disabled people to their locations on Bebakine Road for the escort event.
- It is unclear as to whether there is an expectation that Staff will man the bus on the day. Should Resources be thin, it may be a requirement that the Association needs to provide its own driver. This will be clearer as we get closer to these events. It is assumed that the Association is requiring concessional treatment for the use of the bus.
- 5: Contact Mailing List** – that your office could assist by forwarding INVITATIONS for the ESCORT event to localities across the Goomalling Shire, using the Shire Rate Payer's mailing list. URGENT. All other mailings and invitations are being handled by ourselves.
- It is assumed that the Association is requesting that the Council provide the required stationery, copying, postage and any other costs along with the actual mailing list. It is not clear at this stage as to whether this will include all ratepayers or just local Jennacubbine addresses. The full rate base mailout could run to \$1,000 or more – Council has some 826 property assessments.

The hosting of the Melbourne Cup is a once in a lifetime opportunity for the residents to have close contact with this piece of sporting history.



Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

1. Agree to supply the Goomalling Community Bus to the Jennacubbine Progress Association for the Melbourne Cup Event at no cost but that all other hire conditions be met with regard to cleaning etc;
2. Agree to supply, at no cost, the Council small speaker system for the Melbourne Cup event;
3. Agree to close Bebakine Road for the morning of the event and to absorb the cost of the Traffic Management Plan into its operational budget;
4. Agree to provide cleanup of the Jennacubbine Townsite to the best standard reasonably possible for the event;
5. Agree to provide mailing addresses from Councils database, stationery, copying and postage costs for invitations to the event for residents of the Shire of Goomalling.

Cathie Bowen 0438 53 7171
RMB 320
Bebakine Rd
Jennacubbine 6401

05/06/21

CEO Goomalling Shire

RE: Melbourne Cup Visit to Jennacubbine WEDNESDAY 18th August 2021

Dear Peter further to our telephone discussion on July 4th and meeting with yourself and David Long at the Jennacubbine Hall and townsite this morning, I would like yourself and Council to consider and approve the following in order for the JPA to efficiently and safely conduct the event above for our district and this region.

1: GOUNDS and HALL:

- Clean up surrounds, gutters, roof maintenance and as appropriate levelling of grounds and laying blue metal.
- **Culverts cleaned / re-laid** at Hall gate entry and along the rod beside the Hall to drain into railway side.
- **Levelling** of grounds adjacent to the Memorial / Tavern, removal of dead trees.
- **Temporary TOILET block** plumbed into Hall toilet system before the event.

2: ROAD SIGNAGE:

- We need BEBAKINE Rd to be *closed to traffic* from 8.00am – 12.30 pm as this will be the site for people and horses to 'Escort the Cup' from the Jennacubbine Racecourse into town.
- **SIGNAGE** mentioning SLOW / EVENT AHEAD on Yarramoney, Lawler, Tyndale Rds all of Wed 18th August.
- **NO ENTRY** signs along the Hall side of the railway line. Spare BUNTING – appreciated.

3: SPEAKERS: Borrow for the day if available for HALL and WAR MEMORIAL use. [There will be a LONG TAN service conducted by the Vietnam Vets at 3.00pm at the Memorial.]

4: BUS SHUTTLE service – using the Goomalling bus to run elderly / disabled people to their locations on Bebakine Road for the escort event.

5: CONTACT MAILING LIST – that your office could assist by forwarding INVITATIONS for the EXCORT event to localities across the Goomalling Shire, using the Shire Rate Payer's mailing list. URGENT.
All other mailings and invitations are being handled by ourselves.

As far as possible, the JPA are managing all costs and expenditures associated with the Day – so your assistance with these items above would help us to manage and run this very historical event while assisting to make Jenna look smart and presentable to visitors.

Looking forward to your support and attendance at our day with the Cup.

Regards Cathie Bowen (On behalf of the JPA).

INVITATION

PLEASE JOIN US AS WE WELCOME THE LEXUS MELBOURNE CUP TO JENNACUBBINE



A ONCE-IN-A-LIFETIME EVENT

WHEN: Wednesday 18th AUGUST

WHERE: JENNACUBBINE.

TIMES: 11.00am - 4.30pm.

1.00pm - OFFICIAL welcome.

3.00 pm Vietnam Vets Long Tan Service at the Memorial.

COST: \$10 / head - Cash or pay here: mtix.me/JennaMelbCup
(students free)

- This is your chance to hold / be photographed with the Cup; meet Victoria Racing Officials, mix with friends from across the Wheatbelt. Buses welcome.
- Families with past associations with Jennacubbine are eligible to purchase a Sweep Ticket re *escorting* the Cup into Jenna. Be quick - Places limited. (see contact below)
- Fund raising COMMUNITY groups invited to buy a stall site – coffee / food stalls especially welcome.

**FUNDS RAISED go towards our War Memorial's –
10th Light Horse Bronze Horse Project.**

Cathie 0438 537 171 cbowen@wn.com.au



9.8 SALE OF PROPERTY – 19 BOWEN STREET

File Reference	N/A
Disclosure of Interest	Nil
Applicant	Catherine Kelly and Chris Egan
Previous Item Numbers	No Direct
Date	13 July 2021
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	1.

Summary

Council to deal with offer to purchase 19 Bowen Street Goomalling

Background

Following the recent tender for 1 Grange Street, Chris Egan and Catherine Kelly have made an offer to the Council of \$35,000 for 19 Bowen Street. The amount is equal to the current written down value of the property and following research of local sales over the past several months, represents a fair market value for the lot.

Consultation

Catherine Kelly and Chris Egan

Statutory Environment

Local Government Act (1995)

3.58. Disposing of property

- (1) In this section —
 - dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;
 - property** includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;



and

- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
- (a) a disposition of an interest in land under the *Land Administration Act 1997* section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

[Section 3.58 amended: No. 49 of 2004 s. 27; No. 17 of 2009 s. 10.]

Policy Implications

Nil

Financial Implications

The disposition has been budgeted.

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	

Comment/Conclusion

Recent sales of a lesser value have been noted but given the size and location of this particular lot, the valuation of \$35,000 is reasonable and will represent a fair value for both the Council and the proponent.

Voting Requirements

Simple Majority



OFFICERS' RECOMMENDATION

That the Council:

1. Declare that the valuation of 19 Bowen Street is \$35,000 based upon recent sales of local lots;
2. Agree to sell the property to Chris Egan and Catherine Kelly for that price subject to a 14-day period for public comment; and
3. Delegate authority to the CEO to complete the sale of the lot subject to there being no adverse submissions from the public.



9.9 APPLICATION OF COMMON SEAL – GRANT OF RIGHT OF BURIAL NO. 130

File Reference	
Disclosure of Interest	Nil
Applicant	William & Robin Meyer
Previous Item Numbers	No Direct
Date	13 July 2021
Author	Tahnee Bird, Community Development Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	NIL

Summary

The purpose of the report is to endorse affixation of the Shire of Goomalling Common Seal to the Schedule “B” Form of Grant of Right of Burial No. 130 for William and Robin Meyer to validate the grant.

Background

Application was received from William & Robin Meyer for the Grant of Right of Burial for Grave No. 94 A & B of the niche wall of the Goomalling Cemetery. The applicable fee of was received on 25 June 2021, receipt number 83960.

The Common Seal is to be affixed to validate the Grant No 130 for William and Robin Meyer.

Consultation

No consultation was carried out

Statutory Environment

Cemeteries Act 1986

Policy Implications

There is no specific policy relating to this matter

Financial Implications

There are no specific financial implications relating to this matter

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services

Comment/Conclusion



Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

1. Endorse the affixing of the Common Seal to the Schedule "B" Goomalling Public Cemetery Form of Grant of Right of Burial, Grant No. 130 for William and Robin Meyer.



10. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL

Nil

12. MATTERS BEHIND CLOSED DOORS

The meeting be closed to the public in accordance with section 5.23 Local Government Act 1995, 5.5.23(2))

- Matters affecting employee(s)
- Personal affairs of any person(s), including financial and/or commercial contracts
- Commercial Confidentiality
- Legal advice/matters
- Public safety/security matters where public knowledge may be prejudicial.

12.1 CONFIDENTIAL – TENDER, 1 GRANGE STREET

Tender 01/2021



13. INFORMATION BULLETIN

13.1 INWARDS CORRESPONDENCE LISTING
 Tahnee Bird – Executive Assistant/Community Development Officer

Date Received	From	Description	File Number	Distribution
28/5/2021	Melissa Price	Durack Despatch		Email 4/6/2021
4/6/2021	Melissa Price	Durack Despatch		Email 4/6/2021
4/6/2021	ALGA	ALGA News		Email 4/6/2021
4/6/2021	WALGA	Waste News Issue 11		Email 4/6/2021
8/6/2021		Council Newsletter Winter		Email 8/6/2021
11/6/2021	WALGA	Local Government News Issue 22		Email 11/6/2021
22/6/2021	Robert Dew	Avon Midland Zone Meeting		Email 22/6/2021
24/6/2021	Robert Dew	Avon Midland Zone Agenda		Email 24/6/2021
29/6/2021	Rural Water Council	Rural Water Council Meeting		Email 29/6/2021
2/7/2021	Melissa Price	Vaccination Roll-out		Email 2/7/2021
12/7/2021	Robert Dew	Avon-Midland Zone Minutes		Email 12/7/2021
13/7/2021	WALGA	Vacancies on boards and committees		Email 13/7/2021



13.2 ACTION LIST
 Peter Bentley

Item No	Action required	Status		Comments
		In prog	complete	
20	1. Review the attached draft Fitness for Work Policy; 2. Provide the policy to all staff for comment and review; 3. Should there be no objections from the staff implement and adopt the policy.	✓		To be included in Policy Manual Review in 2020
32	<ul style="list-style-type: none"> Give Mr Reiger a further 60 days to comply with the Demolition Order; and If not completed within this timeframe, then Council will carry out the demolition of the house that has been subject to previous orders of Council, in accordance to <i>Section 140 of the Health (Miscellaneous Provisions) Act 1911</i> and recover the cost from the owners. 	✓		
34	<ul style="list-style-type: none"> Give Mr Reiger a further 60 days to comply with the Clean Up Order; and If not completed within this timeframe, then Council will carry out the Clean-up of Lot 239 that has been subject to previous orders of Council, in accordance to <i>Section 140 of the Health (Miscellaneous Provisions) Act 1911</i> and recover the cost from the owners. 	✓		
	In accordance with <i>Local Government Act 1995</i> and Local Government (Financial Management) Regulations 1996 adopt the Council's 2021/2022 Budget.		✓	

13.3 CEO'S REPORT
 Peter Bentley

To be presented verbally



13.4 WORKS MANAGER'S REPORT
 David Long

WORKS CREW REPORT JUNE 2021

DATE	WORK DESCRIPTION
1	Long Forrest rd. - SLK-15.40 - 15.70 - Tree pruning - gravel sheeting to 100 mm compacted/Schell Rd-Inspect and replace guide posts where required.
2	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-15.40 - 15.70 - Tree pruning - gravel sheeting to 100 mm compacted/Lockyer St.-clean out blocked culverts.
3	Long Forrest rd. - SLK-15.40 - 15.70 - Tree pruning - gravel sheeting to 100 mm compacted/Jennacubbine Hall-clean and restock for hire event/Cemetery-Rake and remove leaves, limbs and refuse.
4	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-15.70 - 15.90 - Tree pruning - gravel sheeting to 100 mm compacted/Cemetery Rd-grade and roll car parks/Ovals - Grade access track/Cemetery-Burial duties.
5-7	Long Weekend
8	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-15.70 - 15.90 - Tree pruning - gravel sheeting to 100 mm compacted/Town site-Inspect and replace guide posts where required/Cemetery-Burial duties.
9	Long Forrest rd. - SLK-15.40 - 16.00 - Tree pruning - gravel sheeting to 100 mm compacted/Jennacubbine Hall-Clean and restock for CWA hire-deliver tables and chairs.
10	Long Forrest rd. - SLK-15.40 - 16.00 - Tree pruning - gravel sheeting to 100 mm compacted/Bridge maintenance-Rossmore Rd- in stall new signs -vegetation control.
11	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-15.40 - 16.00 - Tree pruning - gravel sheeting to 100 mm compacted/Bridge maintenance-Rossmore Rd- in stall new signs -vegetation control/GO 033 - pre start inspection and clean.
12/13	Weekend
14	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /GSC ovals-Cart blue metal for backfilling around new tanks./Bridge Maintenance - Yarramony - Yearly maintenance works.
15	Long Forrest rd. - SLK-0.0 - 1.15 -Reforming and gravel sheeting to 100 mm compacted/Jennacubbine Hall-Pick up chairs and tables after hire event-clean and restock/Bridge Maintenance - Wongamine - Yearly maintenance works/Bering East - inspect and replace/repair signs and guide post where required.
16	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-0.0 - 1.15 -Reforming and gravel sheeting to 100 mm compacted/
17	Long Forrest rd. - SLK-0.0 - 1.15 -Reforming and gravel sheeting to 100 mm compacted/Anderson rd. - inspect and replace/repair signs and guidepost where required/Lockyer St.-repair potholes on Quinlan junction/Bolgart east - Remove fallen tree-Put up Traffic Hazard signs on sand holes.
18	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-1.88 - 2.88 -Reforming and gravel sheeting to 100 mm compacted.



19/20	Weekend
21	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-1.88 - 2.88 -Reforming and gravel sheeting to 100 mm compacted/Burabadji - Inspect drainage issues-Inspect and repair/replace guide posts where required.
22	Long Forrest rd. - SLK-1.88 - 2.88 -Reforming and gravel sheeting to 100 mm compacted/Byberding-Inspect and repair/replace signs and guide posts where required.
23	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-1.88 - 2.88 -Reforming and gravel sheeting to 100 mm compacted/Dowerin-Konnongorring-Patch potholes in bitumen with cold mix.
24	Long Forrest rd. - SLK-1.88 - 2.88 -Reforming and gravel sheeting to 100 mm compacted/Quinlan St - repair bitumen edges between Hoddy and Lockyer streets.
25	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Bolgart East-Patch sand holes/Quinlan St - repair bitumen edges between Hoddy and Lockyer streets.
26/27	Weekend
28	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise/Oak Park - remove fallen trees/Burabadji East - Prune overhanging trees.
29	Long Forrest rd. - SLK-8.40 - 9.00 -Reforming and gravel sheeting to 100 mm compacted/Railway Tce-clear blocked storm water drain and grate.
30	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-8.40 - 9.00 -Reforming and gravel sheeting to 100 mm compacted/Bolgart East - patch sand holes/Berring - inspect and replace-repair guideposts and signs where required.



MAINTENANCE GRADING REPORT

SOUTH WEST

SOUTH EAST

ROAD NAME	DATE
ANDERSON	21.2.20
BEBAKINE	21.4.21
BEECROFT	3.5.21
BOLGART EAST	10.3.21
CHITIBIN	4.2.20
CLARKE	21.10.20
CLAY PIT	5.1.21
EATON	18.2.20
GOON GOONING	15.4.21
HUGHES	26.3.21
JENNACUBBINE E	29.3.21
KROE HUT	26.8.20
LAWLER	19.3.21
LEESON	9.7.20
LONG FORREST	19.4.21
MC LEAN	31.3.21
MUGGIN MUGGINS	19.2.20
ROSSMORE	30.3.21
ROWLES	6.7.20
SAWYER	26.6.20
SHEEN	26.3.21
SMITH	10.3.21
TYNDALL	14.4.21
WONGAMINE	3.11.20

ROAD NAME	DATE
ABBATOIR	6.10.21
BERRING	12.5.21
BERRING E	10.5.21
BOASE	9.9.20
BROOKSBANK	9.3.21
DICK ST	6.1.21
GEORGE ST	8.6.21
HAGBOOM STH	22.7.20
HAYWOOD ST	5.1.21
HULLOGINE	21.7.20
KUNZIA WAY	6.5.21
MARTINDALE WAY	8.6.21
PATTERSON	8.3.21
PEAR TREE DRIVE	6.5.21
ROBERT	14.4.20
SLATER ST	8.6.21
SADLER	22.7.20
SALMON GUM WAY	8.6.21
SHORT ST	16.3.21
SMITH ST	5.1.21
UCARTY	18.3.21
YORK GUM WAY	6.5.21
WATERHOUSE WAY	16.3.21
WHITE ST	6.1.21
WILLIAM ST	6.1.21



NORTH WEST

ROAD NAME	DATE
BURNT HILL	18.6.21
BURABADJI	26.3.19
CACTI	3.6.20
CARTER	10.6.20
COULTHARD	3.6.20
DEW	21.1.21
DONALD	17.3.21
GLATZ	7.1.21
HAYWOOD	9.6.20
JONES	22.1.21
KONNONGORRING W	22.6.21
LORD	11.1.21
MORREL	20.1.21
PINKWERRY	25.5.20
WHITFIELD	2.6.20

NORTH EAST

ROAD NAME	DATE
BERRING	29.4.20
BOTHERLING E	26.5.21
BURABADJI E	12.1.21
BYBERDING	18.1.21
CARTER EAST	11.5.20
COOPER	12.5.20
DEAN	11.6.21
DOWERIN-KONNONGORRING	10.6.21
EGAN	1.6.21
EVANS	31.5.21
FAIRLEE	12.5.20
GABBY QUOI QUOI	23.6.21
GRIFFITH WHALEY	13.5.20
KALGUDDERING W	12.5.20
KING	27.5.21
LAKE	25.5.21
MOUNTJOY	15.6.21
NAMBLING NTH	1.6.21
OAKPARK	21.12.20
PRYOR	19.5.21
SAWYER	27.5.21
SCHELL	2.6.21
SEIGERT	18.1.21
SHARA	1.5.20
SLATER	1.6.21
SPARK	18.5.21
WHITE	18.4.19
WILLIAMS	11.5.20



13.5 PARKS & GARDENS REPORT
 David Long

May 2021

DATE	WORK DESCRIPTION
1	Daily watering schedule/Hockey oval-manual water/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/43 Throssell-remove palm tree from front garden/Railway Tce-mow lawns/Administration-edge and mow lawn/Senior citizens-garden bed maintenance/Forrest st - Rake and remove, weeds, leaves, limbs and refuse/Town site-weed control.
2	Hockey oval-manual weed control/Tennis pavilion-edge and mow lawn/Town site-prune street trees that overhanging kerb lines/Hoddy St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths.
3	Cemetery-rake and remove leaves, limbs and refuse-blow down paved areas/Hoddy St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths/GSC ovals-rake and clean leaves limbs and refuse from surrounds/Hockey oval-mow/Football oval-mow.
4	Daily watering schedule/Hockey oval-manual water/Forrest St.-street sweeping/Cemetery-rake and remove leaves, limbs and refuse-blow down paved areas/Football Oval- top dress low areas and sprinklers-line mark for home game of football.
5-7	Long Weekend
8	Daily watering schedule/Hockey oval-manual water/Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Swimming Pool-mow lawns-rake and remove leaves, limbs and refuse/Hoddy St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths.
9	Railway Tce-edge and mow lawns-blow down footpath/Anstey park-edge and mow lawn/Hockey oval -weed control-top dress bare areas and line mark./Hoddy St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths.
10	Railway Tce-clean kerb line and drain grates/Quinlan St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths.
11	Daily watering schedule/Hockey oval-manual water/Forrest st-prune overhanging limbs on footpaths/Quinlan St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths.
12/13	Weekend
14	Daily watering schedule/Hockey oval-manual water/Quinlan St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths/Hockey oval-mow and trim surrounds-realign oval lines.
15	Town site-weed control on street verges/43 Throssell st -backyard clean up/Forrest st-prune overhanging limbs on footpaths/Hockey oval -realign playing field lines.
16	Cricket pitch - mow and fertilise/Hockey oval - line marking/Town site - weed control-Prune tree limbs over hanging street kerb lines/43 Throssell St. -clean up backyard/Quinlan St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths/
17	Farmers club-mow and edge lawn/Mortlock Lodge - edge and mow lawns-garden bed maintenance/Millsteed Park - edge and mow lawns/Town site-Prune tree limbs over hanging street kerb lines/Football oval - mow - tidy surrounds/Quinlan St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths/
18	Railway Tce - edge and mow lawns - trim weeds/Pavilion + Gym - edge and mow lawn - garden bed maintenance/Football oval - line marking.



19/20	Weekend
21	Town site-clear drainage grates and culverts-pick up fallen limbs/GSC - rake and remove leaves, limbs and refuse/Forward St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths.
22	Town site-weed control on street verges-Prune tree limbs over hanging street kerb lines./Forward St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths/Forward St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths.
23	Entry statement weed control-garden bed maintenance/Swimming Pool-mow lawns-garden bed maintenance/7 Forward.-mow lawns/32 Eaton - mow lawns/Town site-weed control on street verges-Prune tree limbs over hanging street kerb lines/Hockey oval -mow/Football oval - mow/Forward St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths.
24	Town site-weed control on street verges-Prune tree limbs over hanging street kerb lines/43 Throssell -mow rear yard - weed control/32 Eaton-mow lawns-garden bed maintenance/Football oval-mow - trim weeds around fence/High St. - Rake and remove, weeds, leaves, limbs and refuse-blow down footpaths.
25	Town site-weed control on street verges-Prune tree limbs over hanging street kerb lines/Anstey Park-edge and mow lawn/Football and Hockey oval-line mark for home game/
26/27	Weekend
28	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise/Oak Park - remove fallen trees/Burabadji East - Prune overhanging trees.
29	Long Forrest rd. - SLK-8.40 - 9.00 -Reforming and gravel sheeting to 100 mm compacted/Railway Tce-clear blocked storm water drain and grate.
30	Rubbish run/Refuse site maintenance/Railway Tce public toilets + Konnongorring Hall Toilets-clean-sanitise /Long Forrest rd. - SLK-8.40 - 9.00 -Reforming and gravel sheeting to 100 mm compacted/Bolgart East - patch sand holes/Berring - inspect and replace-repair guideposts and signs where required.



13.6 PLANT REPORT
 David Long

June 2021				KMS/HRS
FLEET	MACHINE	KM/HRS START	KM/HRS END	COMPLETED
GO 009	UTE	-24402	25902	1500
GO 010	J DEERE	0	0	0
GO 015	UTE	-30017	32689	2672
GO 016	UTE	-196695	197301	606
GO 017	TRUCK	-219607	219607	0
GO 018	TRUCK	-233388	233400	12
GO 019	TRUCK	-517603	521764	4161
GO 020	VOLVO	-16219	16302	83
GO 021	12 H	-15192	15280	88
GO 022	STEEL ROLLER	-4702	4775	73
GO 023	UTE	-187030	188718	1688
GO 024	LOADER	-9005	9030	25
GO 025	MULTI ROLLER	-1910	2273	363
GO 027	TRUCK	-268948	269351	403
GO 028	BACKHOE	-419	467	48
GO 033	COASTER BUS	-178758	179014	256
GO 034	MASSEY	-7025	7028	3
GO 037	UTE	-100471	101290	819
GO 038	UTE	-147122	149630	2508
GO 039	UTE	-260870	265081	4211
GO 040	SUV	-59610	60750	1140
GO 041	TRUCK	-232198	232291	93
GO 042	UTE	-113769	114683	914
GO 183	UTE	-217768	217802	34
GO SHIRE	SUV	-73652	74850	1198
GO SHIRE1	BUS	-280903	282735	1832
FLEET	MACHINE	REPAIRS COMPLETED		
GO 015	UTE	Service		
GO 019	TRUCK	Air connections and valve replacement - tail light repairsd		
GO 020	VOLVO	Door handle RHS - service		
GO 024	LOADER	Hydraulic leak		
GO 025	STEEL ROLLER	Service		
MISC PLANT		Jennacubbine Fire unit - GO 030 - service		



13.7 BUILDING MAINTENANCE REPORT
 David Long

June 2021

DATE	WORK DESCRIPTION
1	Pump station-Maintenance/Emoff-maintenance./Jennacubbine Hall-check and replace gas bottles.
2	Wollyam St.-clear blocked sewer line/ Caravan Park- repair shower head-inspect and flush drains/Pump station 2 - removed pump for repairs/Konnongorring Fire shed-fit new tap to water tank.
3	GSC pavilion- Fire extinguisher test and tag/Gym-bulk head repairs/Security cameras-Railway tce, clean and maintain.
4	Pump station-Maintenance/Emoff-maintenance./Tennis pavilion-Replace door in kitchen/Security cameras-Railway tce, clean and maintain/Gym-fire extinguisher test and tag/Wollyam St.- clear blockage.
5-7	Long Weekend
8	Pump station-Maintenance/Emoff-maintenance./Oak Park- commence repairs to BBQ/Caravan Park-clear blocked drains.
9	Sewer-Maintenance and cleaning of pits on Wollyam and James st/Pump station 2 - maintenance.
10	Works depot-Test and tag fire extinguishers/Plant and equipment-test and tag fire extinguishers/Caravan Park-repair door locks/Slaters homestead-replace door closer - door latches.
11	Pump station-Maintenance/Emoff-maintenance./GSC pavilion-Fire extinguisher test and tagging/Oak Park- public toilet clean and maintenance/Residential buildings-Measure up guttering for quotations.
12/13	Weekend
14	Pump station-Maintenance/Emoff-maintenance./43 Throssell-Repair guttering-clean exterior/Pump station 2 - reinstalled pump number 1 after repairs/APU-Unit 5 - door lock repairs.
15	CRC-Test and tag fire extinguishers/43 Throssell-Patio repairs.
16	APU - Units 5 and 6 -lock and door repairs/ 73 A James - lock and door repairs.
17	Chlorinator treatment plant and tank - maintenance works and clean up.
18	Pump station-Maintenance/Emoff-maintenance./Plant and equipment-Fire extinguisher test and tagging.
19/20	Weekend
21	Pump station-Maintenance/Emoff-maintenance.
22	GSC Pavilion-clear blocked toilet/Caravan Park - Unit 2 clear blocked toilet/James st- sewer line maintenance/60 B Forrest st - water leak in laundry.
23	Konnongorring Hall-Public toilet drain maintenance and clean/Slaters Homestead-Fire extinguisher test and tagging/39 A Railway Tce-Repair eaves at rear of building.
24	APU-Unit 4 - replace hot water system-Unit 6 - paint new front door./43 Throssell-clean toilet walls.
25	Pump station-Maintenance/Emoff-maintenance./Opshop-repair leaking gutter and downpipes on front veranda/Gumnuts-Organise quotes with builder/GO 15101 tri axle side tipper-weld cracks on tipper body.
26/27	Weekend



28	Pump station-Maintenance/Emoff-maintenance./APU-Unit 5 - replace front door and paint/Railway Tce - Lot 39 B - replace door locks. And window shutters.
29	Caravan Park - clear blocked drains/GSC oval-plumbing up of tanks/Railway Tce-clear blocked storm water drain and grate.
30	Railway Tce- 39 B -Repair water leak in kitchen/GSC oval-connect up water tanks-connect cricket pitch turf nursery to reticulation point.



13.8 COMMUNITY DEVELOPMENT OFFICER'S REPORT Tahnee Bird

MEETINGS/EVENTS/TRAINING	
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22 June	LGIS Golf Meeting
24 June	Vinnies
7 July	LGIS Golf Meeting
15 July	Opshop Meeting
22 July	Maangart Yorga Program

GRANTS	
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STATUS	DETAILS
Current	WABN Bowen Street (design and construct) <ul style="list-style-type: none"> Acquitted
Current	WABN High Street (design and construct) <ul style="list-style-type: none"> Increase in project costs similar to Bowen Street due to power poles proximity to footpath Request to use approved fund for Quinlan Street renewal instead (between Forrest and James Street) Request has been denied Looking at staging the project over the end of 2021/22 and the start if 2022-23 with additional funding being sought from DoT. Still awaiting feedback from DoT regarding Funding reallocation
Current	FRRR "In a Good Place" Program – Maangart Yorga Program <ul style="list-style-type: none"> Project underway, facilitators booked for the 12 months Next workshop 22 July– Nutrition workshop with Di Hutchison, Loving Larder (Dowerin)
Current	Library Grant APPROVED Two funding streams Technology and Digital Inclusion and Encouraging Promising Practice Grants of up to \$5000 each. As a Tier 2 Local Government we can apply for both streams. I met with Loretta and confirmed two new touch screen computers and large format scanner would be the priority for the Technology and Digital Inclusion stream. We apply for the Technology and Digital inclusion grant for \$5000 to purchase 2 new touch screen computers and an A3 high resolution scanner. Application has been approved



OPEN PROJECTS/EVENTS	
STATUS	DETAILS
Current	<p>She Did: Goomalling The project will capture and catalogue female leaders in the community to share women’s perspective of rural life, challenges and the COVID experience. Photos and stories will be shared on social media similar to “Humans of the Wheatbelt”. To expand the project, we may look at acquiring funding to print a small batch of books and archival prints for an exhibition/launch on International Women’s Day 8 March 2022.</p> <p>Currently collecting expressions of interest. NO CHANGE</p>
Planning/Consultation	<p>Anstey Park Revitalisation Focus Group</p> <ul style="list-style-type: none"> • Kaye Boulden • Louise Barker • Loretta Johnston • Jess Lantzke • Jessica Wilkes • Cr Casey Butt • Cr Christine Barratt <p>Funding allocated from LRCI Funding of \$100,000 has been approved. CEO has communicated with CWA, nil response to date.</p> <p><u>Where to from here:</u></p> <ul style="list-style-type: none"> • Council to provide feedback from survey results and focus groups meeting to update concept design. • Present updated concept to community via a community forum • Engage contractor for detailed planning and costings • Acquire funding • Commence development (staged) <p>STATUS - WAITING FOR CWA RESPONSE</p>
Planning	<p>Ballardong Koort Mural Nil update</p>
Planning	<p>Goomalling Aboriginal History Book – Stories from Koomal Preliminary quotes obtained and budget presented to GAC Awaiting confirmation of page numbers required before submitting application -DELAYED</p>
Current/Planning	<p>LGIS Golf Tournament 15X Local Governments have nominated (17 teams) Bridgetown-Greenbushes Chittering</p>



	<p>Yilgarn Kellerberrin (2) Belmont Cuballing Harvey (2) Narembeen Narrogin Cunderdin Williams Coorow Westonia (2) Coolgardie (CEO only) (3 Goomalling people to supplement) Kojonup (one person) (3 Goomalling people to supplement)</p>
<p>Current</p>	<p>Updated/refresh visitgoomalling.com.au Ongoing</p>
<p>Current</p>	<p>Club Night Lights Program New funding stream for the next five financial years (to 2024-25) to upgrade lighting at community sporting facilities to more sustainable LED. All the clubs were contacted regarding the opportunity. The following have advised they would like to apply: Netball Club (co-contribution available no amount confirmed) Hockey Club (co-contribution available no amount confirmed) Bowling Club (co contribution \$5000)</p> <p>Football club haven't responded to correspondence. However, it is highly likely they will want to apply. LUX readings required for all facilities to determine current supply.</p> <p>I will work on quoting all the projects in preparation. However, Clubs will need to complete their own applications as Council will be required to assess applications and prioritise based on need/value/impact before its assessed by the regional office.</p> <p>Up to 50% can be funded through the program, with no more than 66.6% funded by the state.</p> <ol style="list-style-type: none"> 1. Goomalling Football Club don't have matching funds for this financial year. 2. Goomalling Netball Cub awaiting feedback from committee 3. Goomalling Bowling Club awaiting feedback from committee 4. Goomalling Hockey club would like to apply. <p>I have requested three quotes in line with purchasing policy for the tennis, netball, football, hockey and bowling club lights.</p> <p>With deadlines looming, at this stage I don't think applications will be ready for the first round of the program. Nonetheless I will support clubs to continue to write the project plans for the next round.</p>



PIPELINE PROJECTS	
STATUS	DETAILS
Onhold	Reconciliation Action Plan
Onhold	Old Native Reserve preservation and interpretation
Onhold	Youth Space
Onhold	Cricket training nets
Onhold	Oval lighting

ATTACHMENTS
<ol style="list-style-type: none">1. LGIS Shirt Proof2. LGIS Golf Club Supply Order3. LGIS Budget

14. MEETING CLOSURE



see page 2 for embroidery details



www.zacks.com.au



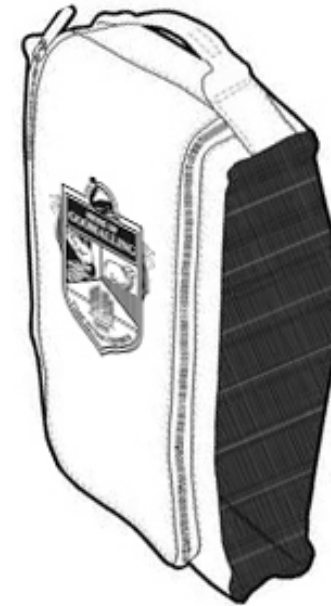
2021 Local Government

Golf Tournament

GOOMALLING



proposed/revised logo
size is 100mm wide x 52mm high



SIZES: w23 x h38 x d10cm

COLOUR: Navy

DECORATION: Screen Print (White)

DECORATION AREAS: Front flap: w28 x h13cm

SUGGESTED LOGO PRINT SIZE: 100mm x 80mm

Please provide vector logo



lgis 2021 Local Government

Golf Tournament

SUPPLY ORDER

Andrea Nielsen
Goomalling Golf Club Inc.
cc: Delina Haywood (Kitchen coordinator)

LGIS Local Government Tournament
Thursday 19 & Friday 20 August

	Unit (\$)	QTY	Total
Thursday wraps - chicken/ham & salad	\$ 10.00	105	\$ 1,050.00
Thursday Hamburgers	\$ 15.00	95	\$ 1,425.00
Thursday Nibbles	\$ 5.00	95	\$ 475.00
Thursday - Green Fees	\$ 5.00	94	\$ 470.00
*Thursday Alcohol tab (includes on course drinks) - MAXIMUM (on course light beer & matsos only)	\$ 4,000.00	1	\$ 4,000.00
Thursday cart hire	\$ 20.00	5	\$ 100.00
Friday wraps -chicken/ham & salad	\$ 10.00	120	\$ 1,200.00
Friday Steak (80) chicken (20), salad & dessert	\$ 30.00	120	\$ 3,600.00
Friday nibbles	\$ 5.00	100	\$ 500.00
Friday Green Fees	\$ 5.00	108	\$ 540.00
*Friday Alcohol tab (includes on course drinks) - MAXIMUM (on course lightsbeers & matsos only)	\$ 5,000.00	1	\$ 5,000.00
Friday cart hire	\$ 20.00	5	\$ 100.00
			\$ 18,460.00

***Alcohol tabs are budgeted items and may be less than the amount listed,
consumption will be monitored by Council staff**

Tahnee Bird | Community Development Officer

Shire of Goomalling

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W: www.goomalling.wa.gov.au

Budget LGIS Local Government Golf Tournament 2021

Income

	Estimated	Actual
Total Income	\$45,760.00	\$40,086.35

Platinum Sponsors

Estimated	Name of Sponsors	Estimated	Actual
1		\$7,000.00	
	LGIS		\$7,000.00
	LG Corporate Solutions		\$2,500.00
	Avon Waste		\$2,500.00
		\$7,000.00	\$12,000.00

Gold Sponsors

Estimated	Name of Sponsors	Estimated	Actual
4		\$2,000.00	
	MJB Industries		\$8,000.00
	AccWest		\$2,000.00
	AFGRI		\$2,000.00
		\$8,000.00	\$6,000.00

Silver Sponsors

Estimated	Name of Sponsors	Estimated	Actual
5		\$1,000.00	
	Statewide Turf Services		\$5,000.00
	T-quip		\$1,000.00
	Specialised Tree Service		\$1,000.00
	Moma Solar		\$1,000.00
	Brooks Hire		\$1,000.00
	Shopping & Districts Community Bank® (Hole in 1)		
	Moore Australia (WA) Pty Ltd		\$1,000.00
	Butler Settineri		\$1,000.00
	Western Stabilisers		\$1,000.00
		\$5,000.00	\$8,000.00

Other Sponsors

Estimated	Name of Sponsors	Estimated	Actual
2		\$500.00	
	Mortlock Fabrication & Repairs		\$1,000.00
	Essenjay Cleaning		\$500.00
	Vanguard Press donated printing		\$300.00
	Mara Crann		\$500.00
		\$1,000.00	\$1,300.00

Nominations

Estimated	Shire/Company	Estimated	Actual
120	Thursday	\$85.00	\$10,200.00
120	Friday	\$120.00	\$4,636.36
	Sponsors Extras - Thursday	\$85.00	\$0.00
	Sponsors Extras - Friday	\$120.00	\$77.27
		\$24,600.00	\$12,786.35

Event Budget for LGIS Local Government Golf Tournament 2021

Expenses

	Estimated	Actual
Total Expenses	\$38,909.00	\$34,336.08

Site	Estimated	Actual
Room and hall fees	\$0.00	\$0.00
Site staff	\$0.00	
Green fees (\$5 pp/d) Thurs		\$470.00
Green fees (\$5 pp/d) Frida	\$1,500.00	\$540.00
Cart hire (\$20)	\$400.00	\$200.00
Total	\$1,900.00	\$1,210.00

Miscellaneous	Estimated	Actual
Transportation (bus)	\$275.00	\$275.00
Accommodation	\$242.00	\$242.00
Administration - Tahnee	\$2,500.00	\$2,500.00
Bus driver		
Total	\$3,017.00	\$3,017.00

Prizes	Estimated	Actual
Trophies	\$6,000.00	\$6,000.00
Other		
Total	\$6,000.00	\$6,000.00

Refreshments	Estimated	Actual
Food - Staff/vollies	\$3,500.00	\$0.00
Food - Sponsor/LG/player	\$6,300.00	\$0.00
Sausage sizzle		
Thursday Wraps @ \$10 (105ppl)		\$1,050.00
Thursday Hamburgers \$15 @ (95ppl)		\$1,425.00
Thursday Nibbles \$5 (95ppl)		\$475.00
Friday Wraps @ \$10 (120ppl)		\$1,200.00
Friday Steak, salad & Dessert @ \$30 (120)		\$3,600.00
Friday nibbles @ \$5 (100)		\$500.00
Drinks - Thursday	\$4,000.00	\$4,000.00
Drinks - Friday	\$4,000.00	\$5,000.00
Total	\$17,800.00	\$17,250.00

Program	Estimated	Actual
Information booklet		\$0.00
Gift bags	\$1,617.00	\$1,365.45
Shirts	\$4,900.00	\$3,493.63
Golf Towel	\$1,575.00	\$0.00
Socks	\$2,100.00	\$2,000.00
Total	\$10,192.00	\$6,859.08

Budget LGIS Local Government Golf Tournament 2021

Profit-Loss Summary

	Estimated	Actual
Total income	\$45,760.00	\$40,086.35
Total expenses	\$38,909.00	\$34,336.08
Total profit (or loss)	\$6,851.00	\$5,750.27

