

Shire of Goomalling



COUNCIL MEETING AGENDA

September 2023

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



TABLE OF CONTENTS

Item No	Description	Page No
1.	DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS	4
2.	RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE	4
3.	DECLARATION OF FINANCIAL / IMPARTIALITY / PROXIMITY INTEREST	4
4.	PUBLIC QUESTION TIME	4
5	APPLICATION FOR MEMBERS FOR LEAVE OF ABSENCE	4
6.	CONFIRMATION AND RECEIVING OF MINUTES/BUSINESS ARISING	
	6.1 Ordinary Meeting of Council – 16 August 2023	4
7.	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	4
8.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	4
9.	OFFICERS' REPORTS	
	9.1 Application of Common Seal – Grant Right of Burial 136	5
	9.2 Application of Common Seal – Grant Right of Burial 137	8
	9.3 Permission to Collect Seed	10
	9.4 Hire of Goomalling Town Hall	18
	9.5 Development Application – Proposed Farm Outbuilding Neil Kristiansen	27
	9.6 Audit Costs – Request for Increased Payment	51
	9.7 Delegation Register	53
	9.8 Subdivision application 163883 – Lot 2107,2108,11952 Goomalling Toodyay Rd, Mumberkine	128
	9.9 Crossover to 25 Quinlan Street, Goomalling	143
	9.10 Go Service & Recycling donation – Swimming Pool	148
	9.11 Financial Report – July 2023	151
	9.12 Schedule of Accounts 1 August to 31 August	174
10.	ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	175
11.	NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL	175
12.	MATTERS BEHIND CLOSED DOORS	175
	12.1 CONFIDENTIAL – Offer to Purchase – Lot 203 Grange Street	176
	12.2 CONFIDENTIAL – CEO Performance Review	177
	12.3 CONFIDENTIAL – CEO Recruitment	178

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



13. INFORMATION BULLETIN

13.1	Inward Correspondence	179
13.2	Action List	180
13.3	Chief Executive Officer's Report	181
13.4	Works Manager's Report	182
13.5	Parks & Gardens Report	188
13.6	Plant Report	191
13.7	Building Maintenance Report	192
13.8	Community Development Officer's Report	194

14. MEETING CLOSURE 197

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



NYOONGAR ACKNOWLEDGEMENT

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

NOTICE OF MEETING

Meeting No. 9 of 2023 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday 20 September at **3.30pm**.

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE

2.1. Attendance

Council	President	Cr Barry Haywood
	Vice President	Cr Julie Chester
	Councillor	Cr Mark Ashton
	Councillor	Cr Christine Barratt
	Councillor	Cr Casey Butt
	Councillor	Cr Roland Van Gelderen
	Councillor	Cr Brendon Wilkes
Administration	Chief Executive Officer	Mr Peter Bentley
	Finance Manager	Miss Natalie Bird
	Works Manager	Mr David Long

2.2. Apologies

2.3. Approved Leave of Absence

3. DECLARATION OF:

- FINANCIAL INTEREST
- MEMBERS IMPARTIALITY INTEREST
- PROXIMITY INTEREST

4. PUBLIC QUESTION TIME

5. APPLICATION FROM MEMBERS FOR LEAVE OF ABSENCE

6. CONFIRMATION AND RECEIVING OF MINUTES & BUSINESS ARISING

6.1 Ordinary Meeting of Council held Wednesday 16 August 2023

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS



9. OFFICERS' REPORTS

9.1 APPLICATION OF COMMON SEAL – GRANT RIGHT OF BURIAL NO. 136

File Reference	Grant Right of Burial Register
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	24 August 2023
Author	Tahnee Bird, Community Development Officer
Authorising Officer	Peter Bentley, Chief Executive Officer
Attachments	Nil

Summary

The purpose of the report is to endorse affixation of the Shire of Goomalling Common Seal to the Schedule "B" Form of Grant of Right of Burial No. 136. for John Douglas Smith to validate the grant.

Background

Application was received from John Douglas Smith for the Grant of Right of Burial for Grave No. 46 in the Anglican section of the Goomalling Cemetery. The applicable fee of \$230 for a single site, was received on 20 July 2023 receipt number 91143.

Consultation

Nil

Statutory Environment

Local Government Act 1995
Cemeteries Act 1986

Policy Implications

4.19 Common Seal

Objective:

To satisfy the legal requirements regarding the validation of documents and contracts, resulting from amendments to the *Local Government Act 1995*.

Procedure:

1. The Shire President and Chief Executive Officer are authorised to sign and/or affix the common seal to the following documents, where such documents result from the following transactions:
 - 1.1 Where land is disposed of pursuant to s. 3.58 of the Local Government Act 1995 (as amended).
 - 1.2 Where land is acquired pursuant to s. 3.55 and s. 3.59 of the Local Government Act 1995 (as amended).
 - 1.3 In respect of leases of land and licence to occupy municipal property where approved by Council.
 - 1.4 In respect of leases for the purchase of plant and equipment approved by Council.
 - 1.5 In respect of borrowings approved by Council.
 - 1.6 In respect of easements and legal agreements over land for the purpose of drainage or conditions arising from subdivision of land and planning approvals.

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



- 1.7 In respect of withdrawal of caveats and surrender of easements where the Chief Executive Officer considers that Council's interests have been satisfied.
 - 1.8 In respect of contracts of employment approved by Council.
 - 1.9 In respect of documents of a ceremonial nature, where the affixing of the common seal is for prosperity and not a legal requirement.
 - 1.10 In respect of agreements required for funding of Council works and services considered with the resolution of Council or requiring renewal of the agreement for funding currently provided.
 - 1.11 In respect of the adoption of local laws.
 - 1.12 Any document stating that the common seal of the Shire is to be affixed.
2. In relation to 1. above, in the absence of the Shire President and/or Chief Executive Officer, as the case may be, the Deputy Shire President and the Acting Chief Executive Officer are authorised to affix the common seal.
 3. The procedure to be adopted for the use of the common seal is as follows:
 - 3.1 The Chief Executive Officer is responsible for the security and proper use of the common seal.
 - 3.2 The common seal is not to be affixed to any documents except as authorised by Council.
 - 3.3 The common seal is to be affixed to a document in the presence of:
 - The Shire President, or in his absence, the Deputy Shire President; and
 - The Chief Executive Officer or Acting Chief Executive Officer;Each of whom is to sign the document to attest that the common seal was so affixed.
 - 3.4 Details of all transactions where the common seal has been affixed must be recorded in a register kept by the Chief Executive Officer.

The register is to record:

 - The date on which the common seal was affixed;
 - The nature of the document; and
 - The parties to any agreement to which the common seal was affixed.
 4. The wording to accompany the application of the common seal to be as follows:
 - 4.1 "The common seal of the Shire of Goomalling was hereto affixed by the Authority of Council."; or
 - 4.2 "The common seal of the Shire of Goomalling was affixed by authority of a resolution of Council in the presence of the Shire President and the Chief Executive Officer."
 5. Authority is provided to the Chief Executive Officer or the person acting in the position of Chief Executive Officer to sign documents that do not require the affixing of the common seal.

Financial Implications

There are no specific financial implications relating to this matter

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services

Comment/Conclusion

The Common Seal is to be affixed to validate the Grant No. 136 for John Douglas Smith.

Voting Requirements

Simple Majority



OFFICER'S RECOMMENDATION

That the Council:

Endorse affixation of the Shire of Goomalling Common Seal to the Schedule "B" Form of Grant of Right of Burial No 136. for John Douglas Smith to validate the grant.



9.2 APPLICATION OF COMMON SEAL – GRANT RIGHT OF BURIAL NO. 136

File Reference	Grant Right of Burial Register
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	24 August 2023
Author	Tahnee Bird, Community Development Officer
Authorising Officer	Peter Bentley, Chief Executive Officer
Attachments	Nil

Summary

The purpose of the report is to endorse affixation of the Shire of Goomalling Common Seal to the Schedule “B” Form of Grant of Right of Burial No. 137. for Christine Brookes to validate the grant.

Background

Application was received from Christine Brookes for the Grant of Right of Burial for Grave No. 228 in the Anglican section of the Goomalling Cemetery. The applicable fee of \$230 for a single site, was received on 21 July 2023 receipt number 91150.

Consultation

Nil

Statutory Environment

Local Government Act 1995
Cemeteries Act 1986

Policy Implications

4.19 Common Seal

Objective:

To satisfy the legal requirements regarding the validation of documents and contracts, resulting from amendments to the *Local Government Act 1995*.

Procedure:

6. The Shire President and Chief Executive Officer are authorised to sign and/or affix the common seal to the following documents, where such documents result from the following transactions:
 - 6.1 Where land is disposed of pursuant to s. 3.58 of the Local Government Act 1995 9as amended).
 - 6.2 Where land is acquired pursuant to s. 3.55 and s. 3.59 of the Local Government Act 1995 (as amended).
 - 6.3 In respect of leases of land and licence to occupy municipal property where approved by Council.
 - 6.4 In respect of leases for the purchase of plant and equipment approved by Council.
 - 6.5 In respect of borrowings approved by Council.
 - 6.6 In respect of easements and legal agreements over land for the purpose of drainage or conditions arising from subdivision of land and planning approvals.
 - 6.7 In respect of withdrawal of caveats and surrender of easements where the Chief Executive Officer considers that Council’s interests have been satisfied.
 - 6.8 In respect of contracts of employment approved by Council.

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



- 6.9 In respect of documents of a ceremonial nature, where the affixing of the common seal is for prosperity and not a legal requirement.
- 6.10 In respect of agreements required for funding of Council works and services considered with the resolution of Council or requiring renewal of the agreement for funding currently provided.
- 6.11 In respect of the adoption of local laws.
- 6.12 Any document stating that the common seal of the Shire is to be affixed.
7. In relation to 1. above, in the absence of the Shire President and/or Chief Executive Officer, as the case may be, the Deputy Shire President and the Acting Chief Executive Officer are authorised to affix the common seal.
8. The procedure to be adopted for the use of the common seal is as follows:
- 8.1 The Chief Executive Officer is responsible for the security and proper use of the common seal.
- 8.2 The common seal is not to be affixed to any documents except as authorised by Council.
- 8.3 The common seal is to be affixed to a document in the presence of:
- The Shire President, or in his absence, the Deputy Shire President; and
 - The Chief Executive Officer or Acting Chief Executive Officer;
- Each of whom is to sign the document to attest that the common seal was so affixed.
- 8.4 Details of all transactions where the common seal has been affixed must be recorded in a register kept by the Chief Executive Officer.
- The register is to record:
- The date on which the common seal was affixed;
 - The nature of the document; and
 - The parties to any agreement to which the common seal was affixed.
9. The wording to accompany the application of the common seal to be as follows:
- 9.1 "The common seal of the Shire of Goomalling was hereto affixed by the Authority of Council."; or
- 9.2 "The common seal of the Shire of Goomalling was affixed by authority of a resolution of Council in the presence of the Shire President and the Chief Executive Officer."
10. Authority is provided to the Chief Executive Officer or the person acting in the position of Chief Executive Officer to sign documents that do not require the affixing of the common seal.

Financial Implications

There are no specific financial implications relating to this matter

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services

Comment/Conclusion

The Common Seal is to be affixed to validate the Grant No. 137 for Christine Brookes.

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That the Council:

Endorse affixation of the Shire of Goomalling Common Seal to the Schedule "B" Form of Grant of Right of Burial No 137. for Christine Brookes to validate the grant.



9.3 PERMISSION TO COLLECT SEED

File Reference	
Disclosure of Interest	Nil
Applicant	Rylan Cunnane
Previous Item Numbers	No Direct
Date	5 September 2023
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	

Summary

Council to consider whether it wishes to allow the collection of seed at Oak Park by Mr Rylan Cunnane and Mr Stuart Eaton.

Background

Mr Rylan Cunnane is seeking permission to collect native seed from within the Oak Park reserve vested to the Shire of Goomalling. He is seeking permission collect flora and or seed under a Regulation 61 licence for the purpose of practising plant identification as a final year botany student.

Mr Cunnane and Mr Eaton have each provided a copy of their respective licences

Consultation

Nil other.

Statutory Environment

Local Government Act 1995

Policy Implications

There is no current Council policy regarding this matter

Financial Implications

There are no direct financial impacts resulting from this item.

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028

This matter is not directly dealt with within the Community Strategic Plan

Comment/Conclusion

Nil further.

Voting Requirements

Simple Majority



OFFICERS' RECOMMENDATION

That the Council:

Advise Mr Rylan Cunnane that permission is granted to collect seed from the Council portion of Oak Park reserve within the Shire of Goomalling subject to the following conditions:

- All persons collecting native seed are licensed according to the Wildlife and Conservation Act (1950) and will abide by the conditions of the licence.
- This approval is for the period 20 September 2023 to 20 December 2023
- This approval applies to collection by Mr Rylan Cunnane and Mr Stuart Eaton.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant disease and weeds.
- All care is to be taken to avoid the disturbance of fauna habitat.
- All care be taken to avoid any disturbance that may lead to soil degradation.
- The approval is not to be used for commercial collection of seed or the removal of sandalwood materials.
- This permit will require a further application to be extended beyond 20 December 2023

FLORA TAKING (OTHER PURPOSES) LICENCE

Regulation 61, Biodiversity Conservation Regulations 2018

Licence Number: FT61001336
Licence Holder: Stuart Eaton
32c Seaforth Road
Balcatta WA 6021
Date of Issue: 09/08/2023
Date Valid From: 09/08/2023
Date of Expiry: 08/08/2024

LICENSED ACTIVITIES

Subject to the terms and conditions on this licence, the licence holder may –

1. Take flora, other than for a commercial purpose, for hobby purposes (Herbarium) for personal use.

LOCATIONS

1. Locations for which written authorisation to undertake the licensed activities has been obtained from the land owner or occupier.

CONDITIONS

1. Flora must not be taken on CALM land, (as defined in the Conservation and Land Management Regulations 2002), unless authorised by a written notice of a lawful authority issued under regulations 4 and 8 of the Conservation and Land Management Regulations 2002.
2. Unless authorised by this licence, flora taken under this licence must not be taken in such a manner that constitutes clearing under the *Environmental Protection Act 1986*, and for live flora, in a manner that destroys or is likely to destroy the plant and/or surrounding vegetation, or in the case of annual species or flora taken as scientific samples for the purpose of plant identification, in a manner that affects the viability of the local occurrence of the species.
3. Unless authorised by this licence, the licence holder must not take flora or parts of flora that are listed on DBCA's "Priority Flora List" (listed at www.dpaw.wa.gov.au/plants-and-animals/threatened-species-and-communities), other than when it is taken as scientific samples for the purpose of plant identification.
4. For any flora taken by the licence holder where the species is listed on DBCA's "Priority Flora List" (listed at www.dpaw.wa.gov.au/plants-and-animals/threatened-species-and-communities), the licence holder must complete and submit a 'Threatened and Priority Flora Report Form' (TPRF).
5. Flora taken under this licence must not be used for a commercial purpose, including bioprospecting activity.
6. Any specimen taken that is significant to the WA Herbarium, or where the species is on the Department of Biodiversity, Conservation and Attractions' Priority Flora List and the occurrence is not vouchered in the WA Herbarium, must be lodged with the WA Herbarium.

7. The written authorisation of the person in possession or occupation of the land accessed and upon which flora is taken, as required under regulation 101(2) and referred to in “Additional information” below, must:
 - a) state location details (including lot or location number, street/road, suburb and local government authority);
 - b) state land owner or occupier name, and contact phone number;
 - c) specify the time period that the authorisation is valid for;
 - d) be signed and dated; and
 - e) be attached to this licence at all times.
8. This licence, and any written authorisation or lawful authority which authorises the take of flora on specified locations must be carried at all times while conducting licensed activities and be produced on demand to a wildlife officer.
9. Any records and information compiled under this licence must be retained for at least two years after the date of expiry of this licence.



Jennifer Hogg
LICENSING OFFICER
WILDLIFE PROTECTION BRANCH

Delegate of CEO

ADDITIONAL INFORMATION

1. Regulation 82 empowers the CEO to add, substitute or delete a term or condition of a licence or to correct errors. Such power may be exercised on application of a licence holder or by the CEO's own initiative. If an amendment to a licence term or condition is required, please contact the CEO or the Licensing Section on wildlifelicensing@dbca.wa.gov.au in the first instance. The licence holder, if adversely affected by a condition imposed in this licence, may apply to the State Administrative Tribunal for review of the decision of the CEO to impose that condition on a licence: regulation 89(2) Biodiversity Conservation Regulations 2018.
2. A person must not contravene a condition of a licence. The penalty for an offence involving the contravention of a condition of a licence is a fine of \$10 000: regulation 84 of the Biodiversity Conservation Regulations 2018.
3. It is an offence for persons authorised by this licence to enter land that is not in their possession or under their control without first having the *prior* written authorisation of the current owner or occupier of the land to:
 - a) enter the land; and
 - b) carry out the activity authorised by this licence.The penalty for this offence is a fine of \$5 000: regulation 101(2) of the Biodiversity Conservation Regulations 2018.
4. CALM Act land are those lands or waters defined under Part II of the *Conservation and Land Management Act 1984* (CALM Act), and include State forest, timber reserves, national parks, conservation parks, nature reserves, marine nature reserves, marine parks, and other lands. Please

contact the relevant DBCA district/regional office for clarification on whether a parcel of land is “CALM Act” land or waters.

5. Information on Threatened and Priority Flora Lists as defined in this licence can be found at <https://www.dpaw.wa.gov.au/plants-and-animals/threatened-species-and-communities/threatened-plants>.
6. Where flora is being taken for identification purposes, please refer to the Environmental Protection Authority (EPA)’s “Technical Guidance- Flora and Vegetation Surveys for Environmental Impact Assessment” document <http://www.epa.wa.gov.au/policies-guidance/technical-guidance-flora-and-vegetation-surveys-environmental-impact-assessment>.
7. For more information about whether specimens would be considered significant to the WA Herbarium refer to “The Western Australian Herbarium’s accessioning and specimen acquisition policy” document <https://www.dpaw.wa.gov.au/plants-and-animals/wa-herbarium>. Flora should only be taken under this licence where identification in the field is not possible, or where a specimen would be significant to the WA Herbarium, including range extensions or similar significant geographic or ecological value, or where the specimen is thought to be a new taxon or variant.
8. If lodging specimens to the WA Herbarium, please follow the ‘Western Australian Herbarium Specimen Lodgement Guidelines’ document https://www.dpaw.wa.gov.au/images/documents/plants-animals/herbarium/western_australian_herbarium_specimen_lodgement_guidelines.pdf
9. Unless taken for identification purposes, the licence holder should only take species which have been positively identified and can be taken under this licence. The licence holder should contact the WA Herbarium regarding specimen identification.
10. It is advised that any species taken for human consumption is checked against the listed substances in the *Medicines and Poisons Regulations 2016*.
11. If it is not a condition of this licence to create, compile and maintain records and information as required in a DBCA approved “Return- Flora Licences” of all flora taking activities as they occur, it is advised that the licence holder maintain a record of flora taken under this licence, with details including the species, the quantity, the part, the date that the flora was taken, and the land from which the flora was taken. This information may be requested for DBCA to consider a renewal application.

FLORA TAKING (OTHER PURPOSES) LICENCE

Regulation 61, Biodiversity Conservation Regulations 2018

Licence Number: FT61001338

Licence Holder: Mr Rylan Cunnane
2 Justicia Close
Woodvale WA 6026

Date of Issue: 10/08/2023

Date Valid From: 10/08/2023

Date of Expiry: 09/08/2024

LICENSED ACTIVITIES

Subject to the terms and conditions on this licence, the licence holder may –

1. Take flora, other than for a commercial purpose, for hobby purposes (Herbarium) for personal use.

LOCATIONS

1. Locations for which written authorisation to undertake the licensed activities has been obtained from the land owner or occupier.

CONDITIONS

1. Flora must not be taken on CALM land, (as defined in the Conservation and Land Management Regulations 2002), unless authorised by a written notice of a lawful authority issued under regulations 4 and 8 of the Conservation and Land Management Regulations 2002.
2. Unless authorised by this licence, flora taken under this licence must not be taken in such a manner that constitutes clearing under the *Environmental Protection Act 1986*, and for live flora, in a manner that destroys or is likely to destroy the plant and/or surrounding vegetation, or in the case of annual species or flora taken as scientific samples for the purpose of plant identification, in a manner that affects the viability of the local occurrence of the species.
3. Unless authorised by this licence, the licence holder must not take flora or parts of flora that are listed on DBCA's "Priority Flora List" (listed at www.dpaw.wa.gov.au/plants-and-animals/threatened-species-and-communities), other than when it is taken as scientific samples for the purpose of plant identification.
4. For any flora taken by the licence holder where the species is listed on DBCA's "Priority Flora List" (listed at www.dpaw.wa.gov.au/plants-and-animals/threatened-species-and-communities), the licence holder must complete and submit a 'Threatened and Priority Flora Report Form' (TPRF).
5. Flora taken under this licence must not be used for a commercial purpose, including bioprospecting activity.
6. Any specimen taken that is significant to the WA Herbarium, or where the species is on the Department of Biodiversity, Conservation and Attractions' Priority Flora List and the occurrence is not vouchered in the WA Herbarium, must be lodged with the WA Herbarium.

7. The written authorisation of the person in possession or occupation of the land accessed and upon which flora is taken, as required under regulation 101(2) and referred to in “Additional information” below, must:
 - a) state location details (including lot or location number, street/road, suburb and local government authority);
 - b) state land owner or occupier name, and contact phone number;
 - c) specify the time period that the authorisation is valid for;
 - d) be signed and dated; and
 - e) be attached to this licence at all times.
8. This licence, and any written authorisation or lawful authority which authorises the take of flora on specified locations must be carried at all times while conducting licensed activities and be produced on demand to a wildlife officer.
9. Any records and information compiled under this licence must be retained for at least two years after the date of expiry of this licence.



Jennifer Hogg
LICENSING OFFICER
WILDLIFE PROTECTION BRANCH

Delegate of CEO

ADDITIONAL INFORMATION

1. Regulation 82 empowers the CEO to add, substitute or delete a term or condition of a licence or to correct errors. Such power may be exercised on application of a licence holder or by the CEO's own initiative. If an amendment to a licence term or condition is required, please contact the CEO or the Licensing Section on wildlifelicensing@dbca.wa.gov.au in the first instance. The licence holder, if adversely affected by a condition imposed in this licence, may apply to the State Administrative Tribunal for review of the decision of the CEO to impose that condition on a licence: regulation 89(2) Biodiversity Conservation Regulations 2018.
2. A person must not contravene a condition of a licence. The penalty for an offence involving the contravention of a condition of a licence is a fine of \$10 000: regulation 84 of the Biodiversity Conservation Regulations 2018.
3. It is an offence for persons authorised by this licence to enter land that is not in their possession or under their control without first having the *prior* written authorisation of the current owner or occupier of the land to:
 - a) enter the land; and
 - b) carry out the activity authorised by this licence.The penalty for this offence is a fine of \$5 000: regulation 101(2) of the Biodiversity Conservation Regulations 2018.
4. CALM Act land are those lands or waters defined under Part II of the *Conservation and Land Management Act 1984* (CALM Act), and include State forest, timber reserves, national parks, conservation parks, nature reserves, marine nature reserves, marine parks, and other lands. Please

contact the relevant DBCA district/regional office for clarification on whether a parcel of land is “CALM Act” land or waters.

5. Information on Threatened and Priority Flora Lists as defined in this licence can be found at <https://www.dpaw.wa.gov.au/plants-and-animals/threatened-species-and-communities/threatened-plants>.
6. Where flora is being taken for identification purposes, please refer to the Environmental Protection Authority (EPA)’s “Technical Guidance- Flora and Vegetation Surveys for Environmental Impact Assessment” document <http://www.epa.wa.gov.au/policies-guidance/technical-guidance-flora-and-vegetation-surveys-environmental-impact-assessment>.
7. For more information about whether specimens would be considered significant to the WA Herbarium refer to “The Western Australian Herbarium’s accessioning and specimen acquisition policy” document <https://www.dpaw.wa.gov.au/plants-and-animals/wa-herbarium>. Flora should only be taken under this licence where identification in the field is not possible, or where a specimen would be significant to the WA Herbarium, including range extensions or similar significant geographic or ecological value, or where the specimen is thought to be a new taxon or variant.
8. If lodging specimens to the WA Herbarium, please follow the ‘Western Australian Herbarium Specimen Lodgement Guidelines’ document https://www.dpaw.wa.gov.au/images/documents/plants-animals/herbarium/western_australian_herbarium_specimen_lodgement_guidelines.pdf
9. Unless taken for identification purposes, the licence holder should only take species which have been positively identified and can be taken under this licence. The licence holder should contact the WA Herbarium regarding specimen identification.
10. It is advised that any species taken for human consumption is checked against the listed substances in the *Medicines and Poisons Regulations 2016*.
11. If it is not a condition of this licence to create, compile and maintain records and information as required in a DBCA approved “Return- Flora Licences” of all flora taking activities as they occur, it is advised that the licence holder maintain a record of flora taken under this licence, with details including the species, the quantity, the part, the date that the flora was taken, and the land from which the flora was taken. This information may be requested for DBCA to consider a renewal application.



9.4 HIRE OF GOOMALLING TOWN HALL

File Reference:	
Disclosure of Interest:	Nil
Applicant:	Sacred Heart Catholic School
Previous Item Numbers:	
Date:	6 September 2023
Author:	Peter Bentley – Chief Executive Officer
Authorising Officer:	Peter Bentley – Chief Executive Officer
Attachments	1. Application to consume alcohol 2. Presentation Ceildh Event

In Summary

To Consider what charges should be levied to Sacred Heart Catholic School for the use of the Goomalling Shire Hall for holding a St Patrick's Day Ceildh function.

Background

The Shire of Goomalling lists the charges for the use of the hall to be determined by the council on the basis of each individual event. The proposed event will be catered and will take place 18 March 2024 from 6pm to 12.00am

Consultation

Nil

Policy

Council does not have a specific policy regarding this matter.

Statutory Environment

- Local Government Act (1995)

Financial Implications

Revenue from any charge set by the Council and power and water consumption costs.

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
	Not directly dealt with

Comment/Conclusion

Council to determine the cost to be applied.

Voting Requirements

Simple Majority

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



OFFICERS' RECOMMENDATION

That the Council:

1. Determine the cost to Sacred Heart Catholic School for the use of the Goomalling Hall for its proposed St Patrick's Day celebration.



SHIRE OF GOOMALLING

Office Address: 32 Quinlan Street, Goomalling
Postal Address: PO Box 118, Goomalling WA 6460
Telephone: (08) 9629 1101 Email: goshire@goomalling.wa.gov.au

APPLICATION TO CONSUME ALCOHOL

ON SHIRE OF GOOMALLING PROPERTY

Applicant	Sacred Heart Catholic School P&F		
Contact person (if an organisation)	Emily Dempster		
Address	Hoddy Street, Goomalling WA 6460		
Email	e.laing@mail.com		
Phone	0410789164		
Date of function	18 March 2024	Start time	6pm
Expected guest no.	Max 250	Finish time	12pm
Type of function	Ceilidh - Dance	Location of function	War Memorial Hall

ALCOHOL

Method of distribution	<input type="checkbox"/> supply	<input checked="" type="checkbox"/> sale	<input type="checkbox"/> Bring your own (BYO)
What drinks will be available	<input checked="" type="checkbox"/> wine	<input checked="" type="checkbox"/> beer	<input checked="" type="checkbox"/> full strength
	<input checked="" type="checkbox"/> spirits	<input checked="" type="checkbox"/> low alcoholic	<input checked="" type="checkbox"/> non-alcoholic
If selling alcohol, have you applied for a Liquor Licence?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Liquor licence No: TBA
Have you liaised with local police about your event	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	

SECURITY AND SAFETY

What security/safety measure will be undertaken to protect Council property and members of the public

Availability of security person	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Restriction of alcohol to underage person	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Minimum 1 security person per 100 guests	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Adequate lighting around the bar and site	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Adequate security around the bar and site	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Licensed public building	<input type="checkbox"/> YES	<input type="checkbox"/> NO

FOOD

What type of food do you intend to make available	Lamb sausages, beef & guinness pies, potatoe fritata, chips, grazing snacks
What times will food be available	7pm - 10pm

I ANDY DALTON as the event organiser, accept full responsibility of the facility and/or reserve during the specified hire period and will ensure compliance with the Shire's conditions of hire and local laws. I will indemnify the Shire of Goomalling against any action, suit or proceeding caused by my failure to observe all statutory and other requirements or as a result of my negligence or willful actions. I will ensure the appropriate liability and other insurance are in place for activities to be conducted

Signature of Applicant

Application to consume alcohol on Shire of Goomalling Property
Last updated September 2022

Date: 25/8/23



SHIRE OF GOOMALLING

Office Address: 32 Quinlan Street, Goomalling
Postal Address: PO Box 118, Goomalling WA 6460
Telephone: (08) 9629 1101 Email: goshire@goomalling.wa.gov.au

FACILITY HIRE APPLICATION FORM

Organisation: Sacred Heart Catholic School P&F
Contact name: Emily Dempster Phone: 0410789164
Address / Email: e.laing@mail.com Post Code: 6460
Is your organisation Not for Profit? ☒ Yes ☐ No

Booking details

Booking Type: ☐ Sporting ☐ Birthday Party ☐ Meeting/Training ☒ Event/Show ☐ Other: _____

Dates, Days & Times: ☐ From: 16 / 3 / 24 To: 17 / 3 / 24 Complete Days

☐ Monday From: _____ AM / PM To: _____ AM / PM ☐ Thursday From: _____ AM / PM To: _____ AM / PM

☐ Tuesday From: _____ AM / PM To: _____ AM / PM ☐ Friday From: _____ AM / PM To: _____ AM / PM

☐ Wednesday From: _____ AM / PM To: _____ AM / PM ☐ Sat ☐ Sun From: _____ AM / PM To: _____ AM / PM

Facility (tick all that are required)

Facility: ☒ Goomalling War Memorial Town Hall ☐ Goomalling Sporting Complex (tennis club)
☐ Goomalling Railway Station ☒ Goomalling football oval
☐ Goomalling hockey oval ☐ Goomalling Tennis/Netball courts

Payment Options

☐ Upfront ☒ Invoice - Purchase

Help us out... How did you hear about the option to book the facilities:

☐ Facebook ☐ Newsletter ☐ Sports Clubs ☐ Word-of-mouth ☒ Staff Member ☐ Other: _____

Terms and Conditions

Terms and Conditions

- The applicable bond – see below - is required to secure all bookings.
- Facility Bookings will only be approved upon receipt of this Facility Hire Application Form, upfront payment of hire fee and bond. Invoices will only apply if a credit application is completed.
- Access to facility before or after the event is not permitted without prior arrangement.
- The Council reserves the right to withdraw permission for the use of any facility at anytime.
- All cancellations must be received in writing by the signatory to this form no less than seven days prior to the scheduled date.
- All damage however caused during the term of hire will be repaid at the Hirer's expense and deducted from the deposit. If the cost of repairs exceed the deposit held, an account for the balance will be forwarded to hirer.
- If using the football oval, access to the cricket pitch is prohibited from October to March to ensure it is peak condition for official cricket matches.
- Consumption of alcohol is prohibited unless it is permitted under the *Liquor Licensing Act 1998* or a permit has been obtained for the purpose.
- Permission must be obtained to hang decorations, posters etc to any part of the building. The cost of repair resulting in their removal will be at the hirer's expense.

Hirer's Responsibilities

- Set up activities/areas required
- Ensure all equipment is returned to correct locations and stored neatly as it was found;
- Report all damage
- All rubbish to be put in bins provided
- Chairs and tables to be left as found
- All lights and electrical (except fridges) to be turned off
- Ensure all doors and windows are locked at completion of the event



*Come
Ceilidh
with us!*

18 MARCH 2024
Goomalling War Memorial Hall

What is a 'Ceilidh'

- A Celtic word for a social gathering or dance



Who is it for?

- Over 18s
- Anyone in the community
- If you can walk, you can Ceilidh
- Doesn't matter if you can't keep a beat, the others will help you along (the caller is there for that reason!)
- We will extend invitations to surrounding towns' square dancing, boot-scooting, Highland dancing, and Irish communities



How will the community benefit?

- A fun event to attend
- Catering will be sourced locally
- Local accommodation will be promoted for people travelling for the event
- Local teens will have a chance to earn some baby-sitting income while parents have a night out
- Local businesses will have a boost in trade as visitors come to town for the event
- Some Irish visitors may even be convinced to stick around... it has happened before!



Considerations



- Alcohol consumption – the Irish are legendary drinkers, and that teamed with likely summer heat and enthusiastic dancing is a consideration. Along with responsible service of alcohol, including free water provided and food included in the ticket price of the event, we will make a particular effort to promote water consumption during the night. Security will be present to ensure appropriate behaviour. And we will work with local police to put in place any other measures they think appropriate.
- Noise – this event will have a live band including a caller, fiddle, guitar, accordion etc. However, it is not a heavy metal band, nor is the music going to be offensive. The band will stop playing at 11pm, and the remaining hour of the event will not have the use of the band's speaker, so volume of music will be low from that time until the event ends at 12am.



9.5 DEVELOPMENT APPLICATION - PROPOSED FARM OUTBUILDING NEIL KRISTIANSEN

File Reference	10.5A
Disclosure of Interest	Nil
Applicant	Neil Kristiansen
Previous Item Numbers	No Direct
Date	11 September 2023
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments 1. A copy of the development proposal plans is attached.	

Summary

For Council to consider granting development approval for a proposal to erect a 472.5m² outbuilding at 388 Hulongine Road Goomalling.

The application is referred to Council for consideration as Delegation DE35 (Determination of Applications for Development Approval) requires buildings over 400m² in building floor area to be reported to Council for determination.

Background

The property is located on Hulongine Road and is zoned 'Rural 3 – General Farming' under the Shire's Town Planning Scheme No. 3 (the Scheme), and is 82.56ha in size.

The application proposes the erection of a 360m² steel farm outbuilding (typical open-ended shed) with the following dimensions:

Length	25.0m
Width	21.0m
Height	6.42m

The outbuilding will be well set back from the boundaries. A location Plan and plans of the proposed outbuilding are attached.

Consultation

N/A

Statutory Environment

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Goomalling Town Planning Scheme No. 3.

Policy Implications

Nil

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



Financial Implications

Nil

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services

Comment/Conclusion

Mr Kristiansen has already constructed the building and accordingly has had to pay an increased cost for the development application. Likewise, he will have extra costs when the application for a building approval certificate is lodged as well. The outbuilding appears to have been constructed in accordance with the site plan and building plans.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

Pursuant to Clause 68(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* in Schedule 2 and Part 9, and the *Shire of Goomalling Town Planning Scheme No. 3*, retrospective development approval, for a machinery and hay/fodder storage shed plus a lean-to, is granted in accordance with an application dated 4 September 2023 and the attached stamped plans subject to the following condition and advice notes:

1. The development hereby approved must be carried out in accordance with the submitted plans and specifications, (addressing all conditions) or otherwise amended by the Shire and these shall not be altered and/or modified without the prior knowledge and written consent of the Shire.

Advice

- A) The applicant is advised that this development approval is not a Building Permit. A Building Approval Certificate must be formally applied for and obtained.
- B) A low fuel area should be maintained around the shed at all times.
- C) If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.



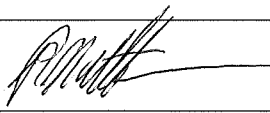

SHIRE OF GOOMALLING

Office address: 32 Quinlan Street, Goomalling WA 6460

Postal address: PO Box 118, Goomalling WA 6460

Phone: 9629 1101 Email: goshire@goomalling.wa.gov.au

APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details		
Name: RN & DM Kristiansen		ABN (if applicable):
Address: 388 Hulongine Rd Hulongine		Postcode: 6460
Phone: (work): (home): 0419 198 644 (mobile): 0419 198 644	Fax: —	E-mail: nkristiansen@bigpond.com
Contact person for correspondence: Neil Kristiansen		
Signature: 		Date:
Signature: 		Date: 4.9.23
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2)</i>		

Applicant Details (if different from owner)		
Name:		
Address:		Postcode:
Phone: (work): (home): (mobile):	Fax:	E-mail:
Contact person for correspondence:		
The information and plans provided with this application may be made available by the local government for viewing in connection with the application. <input type="checkbox"/> Yes <input type="checkbox"/> No		
Signature:		Date:

Property Details		
Lot No: 800	House/Street No: 388	Location No:
Diagram or Plan No: 409459	Certificate of Title Vol. No: 2918	Folio: 634
Title encumbrances (e.g. easements, restrictive covenants):		
Street name: Hulongine Rd	Suburb: Hulongine	
Nearest street intersection: Northam - Pithara Road		

Proposed Development

Nature of development:

Farm ~~7b~~ shed. ~~with a view to use for~~
for use in primary production.

Is an exemption from development claimed for part of the development? ☐ Yes ☒ No

If yes, what is the exemption for:

Description of proposed works and/or land use:

Shed is for storage of machinery & hay/forklift
Large ~~an~~ open shed with lean-to on east side

Description of exemption claimed (if relevant):

Nil

Nature of any existing buildings and/or land use:

Farming

Approximate cost of proposed development: \$130,000

Estimated time of completion: JANUARY 2024



OFFICE USE ONLY

Acceptance Officer's initials: T. Manera

Date received: 4.9.23

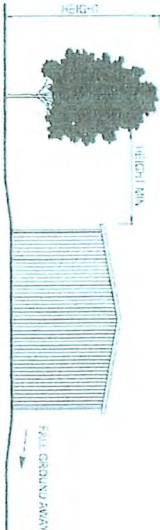
Local Government reference no:

COMPLIANCE CERTIFICATE FOR BUILDING DESIGN

Property Description	<p>Open Ended Steel Clad & Framed Shed 15.0m span by 22.5m long, 5.1m eave with Attached Awning 6.0m Wide to One (1) Side Only 388 Hulongine Rd, Goomalling WA 6460</p> <p><i>Design suitable for Wind Regions N1-N4 Certifier or Owner to confirm that the wind loadings for this design are true and correct for the address and location stated.</i></p>																																																								
Description Components Certified	<p>Steel Framing Frame connections Frame bracing Foundation piers only Steel cladding 0.42mm BMT Floor slab design by others</p>																																																								
Basis of Certification	<table border="0"> <tr> <td>AS4600-2018</td><td>AS1170.0 - 2002</td></tr> <tr> <td>AS4100-2020</td><td>AS 1170.1 - 2021</td></tr> <tr> <td>AS2870 - 2011</td><td>AS1170.2 - 2021</td></tr> <tr> <td>AS1562 - 2018</td><td>AS1170.3 - 2003</td></tr> <tr> <td>AS1289 - 2000</td><td>AS1170.4 - 2007</td></tr> <tr> <td>AS4678 - 2002</td><td>AS4055-2021</td></tr> <tr> <td>AS3600-2018</td><td>AS3623-2018</td></tr> <tr> <td>BCA / NCC 2022</td><td></td></tr> </table> <table border="0"> <tr> <td>Region AS1170.2</td><td>A0-A4</td><td>Earthquake Reg Hazard Factor Z</td><td>0.08</td></tr> <tr> <td>Terrain Category for Design</td><td>2</td><td>NCC Equiv Wind Class</td><td>N3</td></tr> <tr> <td>BCA Importance Level</td><td>2</td><td>Design Roof Live Load kPa</td><td>0.25</td></tr> <tr> <td>Annual Prob Wind Exceedance</td><td>1:500</td><td>Ground Snow Loading Sg kPa</td><td>0</td></tr> <tr> <td>Reg 3 sec wind gust Vr m/sec</td><td>45</td><td>Roof Load Snow Load 1 in 150 kPa</td><td>0</td></tr> <tr> <td>Wind Dir Multiplier Md</td><td>1.00</td><td>Roof Panel Loading kPa</td><td>0</td></tr> <tr> <td>Height Multiplier (Mz,Cat)</td><td>0.91</td><td>Shielding Multiplier Ms</td><td>1</td></tr> <tr> <td>Topo Multiplier Mt</td><td>1.00</td><td>Site Wind Speed Vsite,B in m/sec</td><td>41</td></tr> <tr> <td>External Pressure Coefficients cpe</td><td>-0.65 0.70</td><td>Soil Classification to AS2870</td><td>Cohesive Class S, M, H1</td></tr> <tr> <td>Internal Pressure Coefficients cpi</td><td>-0.3 0.0</td><td>Safe Bearing Capacity Soil kPa</td><td>100</td></tr> </table>	AS4600-2018	AS1170.0 - 2002	AS4100-2020	AS 1170.1 - 2021	AS2870 - 2011	AS1170.2 - 2021	AS1562 - 2018	AS1170.3 - 2003	AS1289 - 2000	AS1170.4 - 2007	AS4678 - 2002	AS4055-2021	AS3600-2018	AS3623-2018	BCA / NCC 2022		Region AS1170.2	A0-A4	Earthquake Reg Hazard Factor Z	0.08	Terrain Category for Design	2	NCC Equiv Wind Class	N3	BCA Importance Level	2	Design Roof Live Load kPa	0.25	Annual Prob Wind Exceedance	1:500	Ground Snow Loading Sg kPa	0	Reg 3 sec wind gust Vr m/sec	45	Roof Load Snow Load 1 in 150 kPa	0	Wind Dir Multiplier Md	1.00	Roof Panel Loading kPa	0	Height Multiplier (Mz,Cat)	0.91	Shielding Multiplier Ms	1	Topo Multiplier Mt	1.00	Site Wind Speed Vsite,B in m/sec	41	External Pressure Coefficients cpe	-0.65 0.70	Soil Classification to AS2870	Cohesive Class S, M, H1	Internal Pressure Coefficients cpi	-0.3 0.0	Safe Bearing Capacity Soil kPa	100
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Reference Documentation	<p>Plan and Member Schedule Number AP 34680 - 17 sheets Dated 21-Jun-23 Specifications (Included) AP 34680 - 17 sheets Computations Technibuild by Bentley "Multiframe" recognised computer software Test Reports NA Other NA Design By Bentley "Multiframe" recognised computer software</p>																																																								
Competent Person Details	<p>Name George Zuev BE MIE (Aust) CPEng Company Name Technibuild Consulting ABN 93 074 651 899 Address 60 Princes Highway, Cobargo NSW 2550 Contact 0264 936 061 Mobile 0419 938 301 Email info@technibuild.com.au Registrations Asia Pacific Economic Co Operation (APEC)Engineer Registered International Professional Engineer (IntPE(Aust)) Registered Northern Territory Cert Eng Structural 24537 ES Queensland RPEQ 7551 Victoria PE 2458 Tasmania CC 4240T NER 326457 NSW Builder 41666 Member AISC 41977</p> 																																																								
Signature of Competent Person	<p>I certify that the items described above, if installed or carried out in accordance the information contained in this certificate, including any referenced documentation, will comply with the National Construction Code (BCA) of Australia or International Standard.</p> <p>Signature of Competent Person : </p> <p>Date : 23-Jun-23</p>																																																								

GENERAL NOTES

- G1.** Do not scale drawings. Written dimensions shall have precedence over scaled drawings. Dimensions, conditions and levels to be verified on site, report any discrepancies to the applicable building designer(s).
- G2.** All new construction work and the installation of services must comply with the Building Code of Australia (relevant Australian Standards, relevant codes and manuals, local municipal by-laws and requirements of the relevant authorities).
- G3.** This building design should be reviewed by an appropriately qualified person with regards to the relevant Occupational Health & Safety Act in your state.
- G4.** Moisture or Moisture Retaining materials should not be permitted to remain in intimate contact with Galvalume or Colorbond Steel (roof & wall sheeting). Such contact will ultimately result in perforation (rust) of the material.
- G5.** Clay soils will swell and shrink with variations in moisture content. This movement may cause damage to the building. In order to minimise the damage we recommend the following precautions are taken:
- Provide adequate site drainage to ensure water will not pond against or near the building.
 - Grade the site within 2.0m of the building away from building to ensure that water will not pond near the building.
 - Maintain sewerage, stormwater and other drainage systems so that leakages will not occur. If they do occur they should be repaired promptly.
 - Trees and shrubs should not be planted or allowed to exist, closer than 0.75 times their mature height to the building. Avoid establishing garden beds next to the building. Gardens and lawns should be watered adequately but not excessively. Uniform, consistent watering can be important to prevent damage to the foundations during dry spells or drought.



Mr George Zuev
MEAUTSPENG NER
signature _____ Date 23 JUN 2023
17
Registered on the NER in the areas of
practice of Civil Engineering

CONCRETE

- C1.** All workmanship and materials shall be in accordance with AS 3600 current editions with amendments, except where varied by the contract documents.
- C2.** Concrete Characteristics:

ELEMENT	STRENGTH F.C.	SLOPP	MAX AGG. SIZE
Piers	25 MPa	80mm ± 15	20 mm
Footings	25 MPa	80mm ± 15	20 mm

- C3.** Cover to reinforcement shall be obtained by the use of approved bar chairs. All bar chairs to be spaced at 1000c/c maximum. Cover shall not be less than the size of the aggregate or the mean bars.

Concrete Cover	
Piers	= 65mm U.N.O.
Footings	= 50mm U.N.O.
Slope Footings	= 50mm U.N.O.

- C4.** Sizes of concrete elements do not include thickness of applied finish.

- C5.** No holes, chases or embayment of pipes other than those shown on the structural drawings shall be made in concrete members without the approval of the Engineer.

- C6.** Construction joints shall be properly formed and located only where shown or specifically approved by the Engineer.

- C7.** Reinforcement is represented diagrammatically. It is not necessarily shown in true proportion.

- C8.** Splices in reinforcement shall be made only in the positions shown, unless the approval of the Engineer is obtained for any other splice.

- C9.** Welding of reinforcement will not be permitted unless noted on the structural drawings.

- C10.** Pipes or conduits shall not be placed within the cover to reinforcement without the approval of the Engineer.

- C11.** Reinforcement is to be supplied and bent in accordance with AS 1302, AS 1303 & AS 1304 current editions and amendments. Reinforcement is denoted by the following symbols:

R	denotes structural grade round bars grade 250
N	denotes hot rolled deformed
SL	denotes hot rolled steel wire square fabric
RL	denotes hot rolled steel wire rectangular fabric
L	denotes hard drawn steel wire mesh

- C12.** All reinforcement for any one pour shall be completely placed and tied prior to inspection. No concrete shall be poured until reinforcement has been inspected and approved.

- C13.** Foundations to be cast on a naturally compacted subgrade or approved compacted fill, compaction to be to a minimum of 98% standard dry density to AS 1295.ET.1.

- C14.** All concrete shall be properly compacted by means of approved vibrators.

- C15.** Where walls are non-holed bearing at either horizontal or vertical faces they shall be separated from concrete or brickwork by 10mm thick bituminous suitable or similar.

- C16.** Concrete shall be separated from supporting masonry by two layers of suitable membrane or as directed by the Engineer. Vertical faces of concrete to be kept free by a 10mm thickness bituminous suitable or similar.

George Zuev
NER 326457

STRUCTURAL STEELWORK

- S1.** All workmanship and materials shall be in accordance with AS 4100.

- S2.** Unless noted otherwise all steel shall be in accordance with:

- AS 3678 and AS 3679 Grade 300 for rolled sections
- AS 1163 Grade 350 for square hollow sections
- AS 1074 Grade 200 for circular hollow sections
- AS 1397 Grade 450 for cold formed light gauge sections

- S3.** The contractor shall provide temporary bracing as necessary to stabilise the structure during erection and leave in place until permanent bracing elements are constructed.

- S4.** Welding if required shall be in accordance with AS 1554, and be performed by an experienced operator.

- S5.** Welds shall be 6mm continuous fillet unless noted otherwise.

- S6.** Butt welds are to be complete penetration butt welds as defined in AS1554, E48XX electrodes, shall be used.

- S7.** Refer to structural drawings for purlin and girt sizes and spacings. Purlins and girts shall be installed in accordance with manufacturers directions. Use washers under bolt head and nut. Purlin bolts shall be:

- M12 4.6S for sections up to 250mm deep
- M16 4.6S for sections over 250mm deep

- S8.** Purlin chairs shall be 5mm thick, with 6mm riv, unless otherwise noted.

- S9.** Bolt type and procedure is as follows:

- 4.6S Refers to commercial bolts of strength grade 4.6 conforming to AS 1111 and tightened using a standard wrench to a snug tight condition.
- 8.8S Refers to high strength bolts of strength grade 8.8 conforming to AS 1252 and tightened using a standard wrench to a snug tight condition.
- 8.8TF Refers to high strength bolts of strength grade 8.8 conforming to AS 1252 and fully tensioned in a controlled manner to the requirements of AS 4100.

- S10.** All structural steelwork below ground to be encased by concrete 75mm min. all round.

- S11.** Concrete encased structural steel to be enclosed by SL41 mesh placed 25mm clear of steelwork. Encasing to provide 50mm min. cover, 75mm min. cover where exposed to earth. All steelwork to be given one shop coat of approved paint unless otherwise noted.

BRICKWORK / BLOCKWORK

- B1.** All brickwork / blockwork shall comply with AS 3700.

- B2.** Mortar to brickwork / blockwork shall be 1:1:6 unless otherwise specified.

- B3.** Minimum compressive strength of brick to be 30Mpa unless otherwise approved.

- B4.** Minimum compressive strength of concrete blocks to be 15Mpa unless otherwise approved.

- B5.** All joints in brick and / or block walls to be in accordance with the relevant codes and good trade practice.

- B6.** Cavity wall ties to be in accordance with current standards and requirements.

- B7.** All steel columns, mullions and horizontal supports, provide 3.2mm dia steel welded or fixed to steelwork in an approved manner at 600c/c.

- B8.** Provide articulation / expansion joints at 6.0m c/c's max.

ESTABLISHED BUILDING DESIGNS PTY LTD

PO Box 303, Fitzroy, VIC, 3065 F: 1300 660 554

F: 1800 554 882

www.establishedbuildingdesigns.com.au



ESTABLISHED BUILDING

D E S I G N S

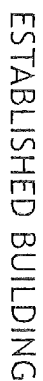
PROPOSED PROJECT
Krishtov, Pool
RN & DMI KRISTOVIAN
388 MILL COUNTE RD
COOMALING WA 6560

DESCRIPTION
DETAILED CONNECTIONS DETAIL

TECHNIBUILD CONSULTING
STRUCTURAL AND CIVIL ENGINEERS
High Springs Development Pty Ltd
ASB 93 0 4 65 1 939
60 Tricore Highway Cabargo NSW 2550
Telephone & Fax (02) 6 936 061
Mobile (04) 79 928 301

Issue 6
SCALE: RL/S
REGION: A
DRAWING NO.
DESIGN: E.B.D.
SITE: A3
REGIONAL WIND SPEED V(500): 45 M/S
TERMIN: CAT: 2
DATE: 27/06/2023

KRISTOV34680 - 01

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DESIGNS

[illegible]

TECHNICAL CORRELATION
STUDY FOR THE DESIGN OF
STRENGTHENED CONCRETE
BEAMS WITH FIBER-REINFORCED
POLYMER SHEETS

PO Box 303, Fitzroy, VIC, 3065 T: 1300 660 554 F: 1800 554 882

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ISSUE #	DESIGN END	DRIVING CYCLE
SCALD FIELD	SCALD	DATE 2/10/02
RECORD A	RECORD WITH SPILL W/OUT 45 MIN	REMAINING 2

DRAWING NO.

10/10/00 1000 00

DRAWING NO.

KRIST034680 - 03

George Zuev
NER 326457

~~23 JUN 2023~~

A technical diagram of a bolted flange joint. A cylindrical vessel on the left is connected to a rectangular flange on the right. The flange has a central opening with a gasket (a ring with a cross-hatched pattern) seated between the vessel's flange face and the flange's inner face. Four horizontal bolts pass through the vessel wall, the gasket, and the flange, secured with nuts on the right side. The entire assembly is shown in a perspective view.

Diagram illustrating the connection of two reinforced concrete beams. The left beam is labeled "2 IN. DEFORMED BARS" and has a width of 50. The right beam is labeled "FOOTING CONNECTION" and has a width of 210. The connection area is labeled "202" and "218". The beams are shown in cross-section with reinforcement bars and stirrups.

[illegible]

PIERS WITH SLAB

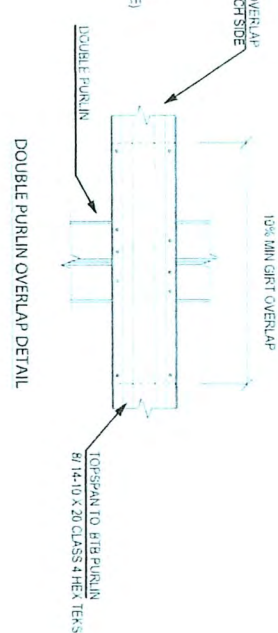
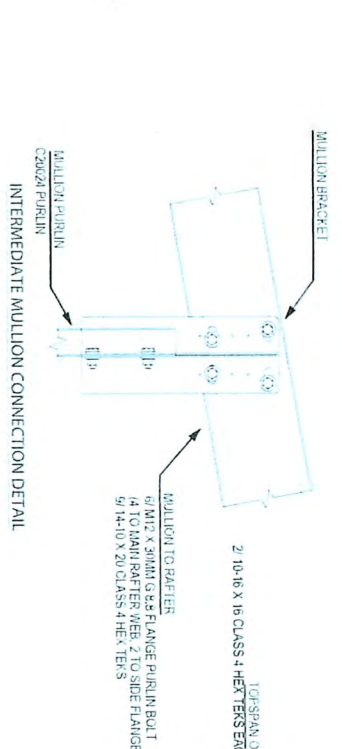
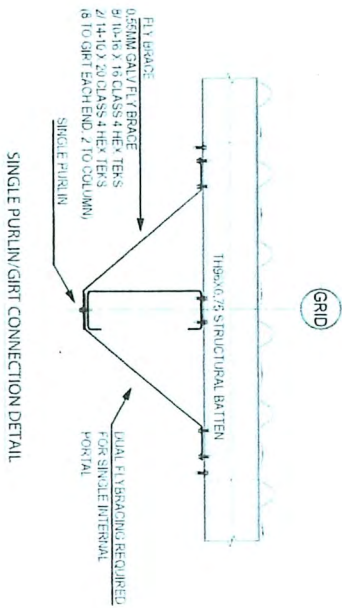
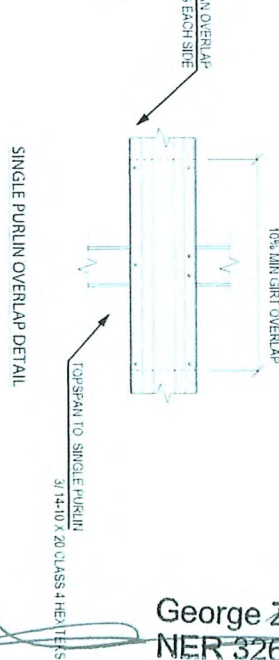
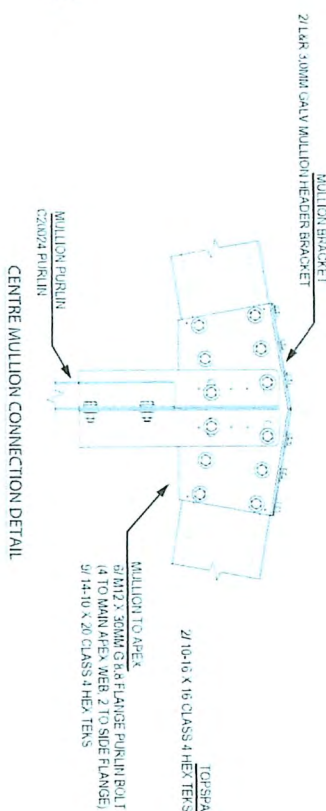
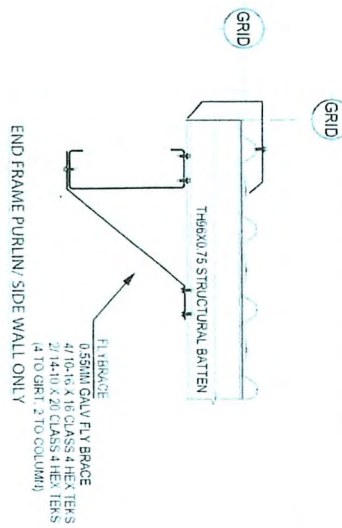
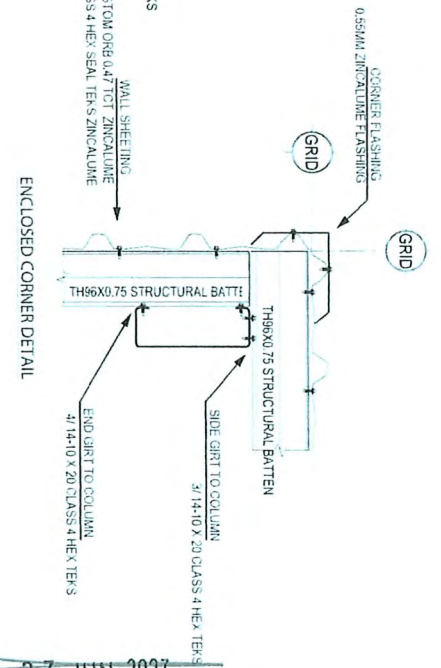
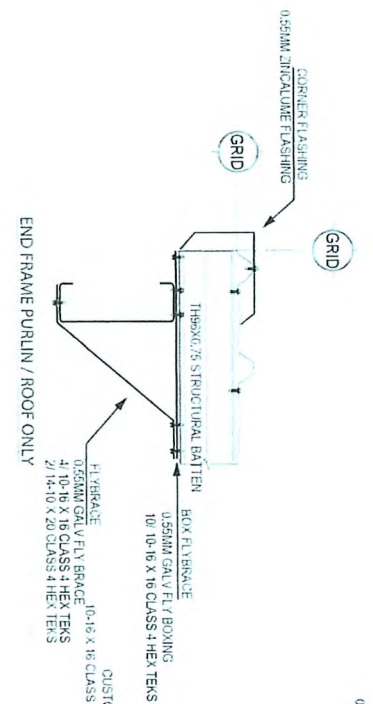
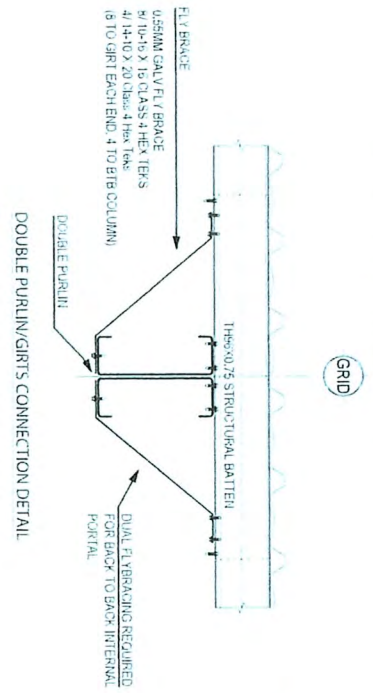
DETAILED CONNECTIONS DETAIL

KRIST034680-04

George Zuev
NER 326457

~~23 JUN 2023~~

DETAILED CONNECTIONS CONTINUED



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ESTABLISHED BUILDING
DESIGNS

PROPOSED PROJECT
Kodjodjen, Well
RN & DIAKISTASIN
388 HULLCROFT RD
GEOFFCAMPING WA 6060

TECHNIBUILD CONSULTING
STRUCTURAL AND CIVIL ENGINEERS
High Springs Development Pty Ltd
ABN 93 974 651 899
60 Princes Highway, Coobera NSW 2550
Telephone & Fax (02) 6 936 061
Mobile (04 19) 936 301

DRAMA B
SCALE: A1.5
REGION: A

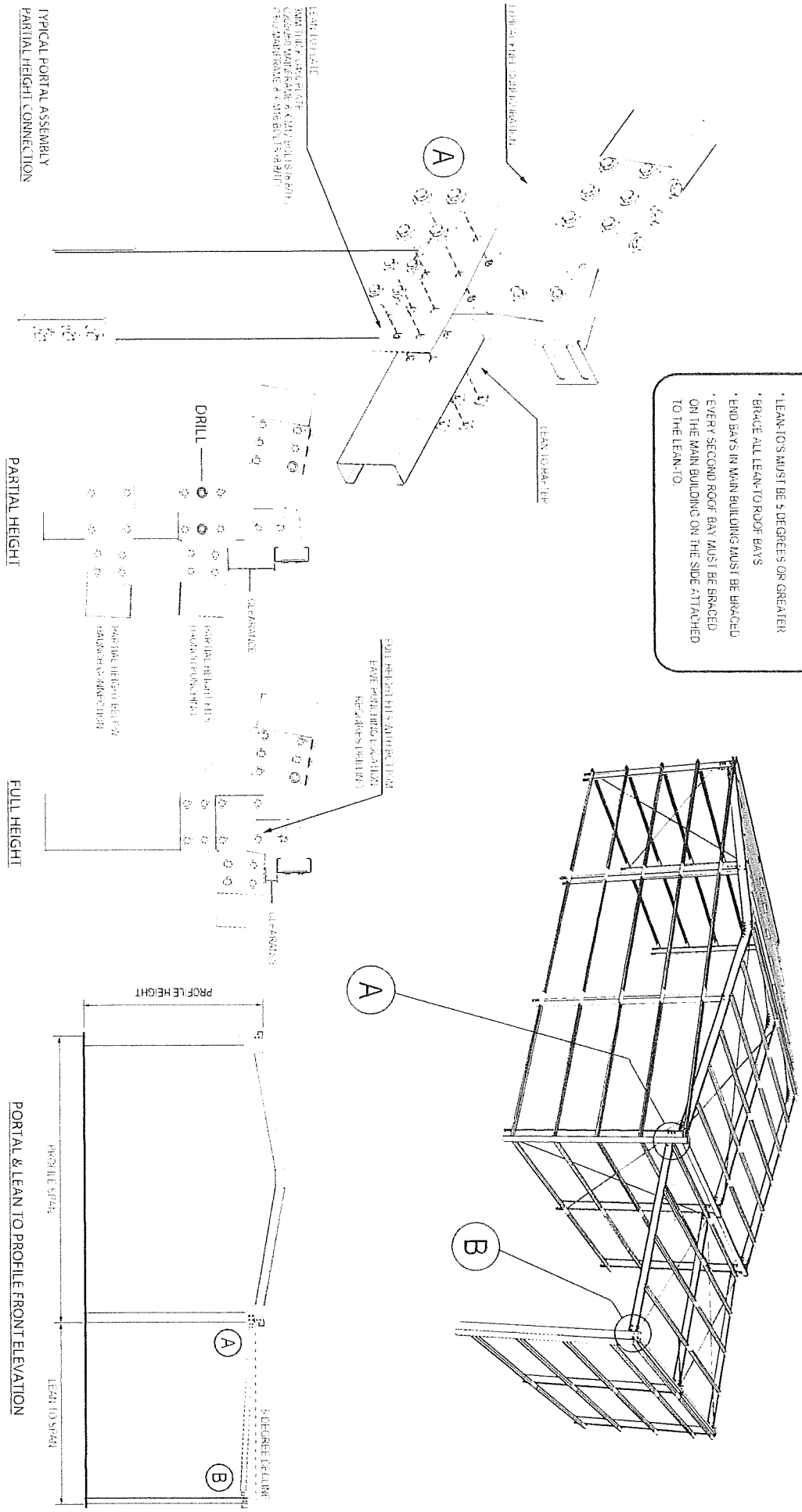
DESIGN: EMD
DATE: 27/06/2023
REGIONAL WIND SPEED VISUAL: 45 M/S
TERMIN: CAT: 2
KRISTO34680 - 05

George Zuev
NER 326457

23 JUN 2023

PLEASE NOTE:

- LEAN-TO'S MUST BE 5 DEGREES OR GREATER
- BRACE ALL LEAN-TO ROOF BAYS
- END BAYS IN MAIN BUILDING MUST BE BRACED
- EVERY SECOND ROOF BAY MUST BE BRACED ON THE MAIN BUILDING ON THE SIDE ATTACHED TO THE LEAN-TO



George Zuev
NER 326457
23 JUN 2023



ESTABLISHED BUILDING

DESIGNS

ESTABLISHED BUILDING DESIGNS PTY LTD

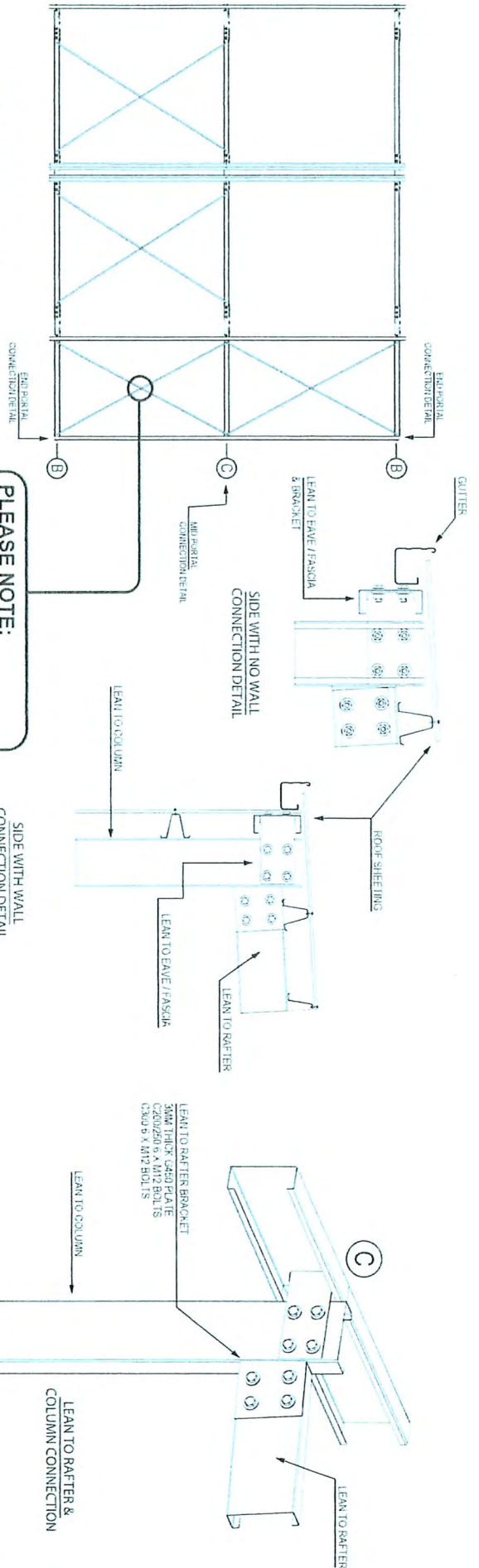
PO Box 303, Fitzroy, VIC, 3065 P: 1300 660 554 F: 1300 554 882

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PROPOSED PROJECT
 100/100/100/100/100
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 100/100/100/100/100
 100/100/100/100/100

TECHNICAL CONSULTING
 100/100/100/100/100
 100/100/100/100/100
 100/100/100/100/100
 100/100/100/100/100

PROJECT	DESIGNER	DRAWN BY
100/100/100/100/100	100/100/100/100/100	100/100/100/100/100
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100/100/100/100/100	100/100/100/100/100	100/100/100/100/100



SECTION VIEW OF ROOF ELEVATION

PLEASE NOTE:

- * BRACE ALL LEAN-TO ROOF BAYS
- * END BAYS IN MAIN BUILDING MUST BE BRACED ON THE MAIN BUILDING ON THE SIDE ATTACHED TO THE LEAN-TO.

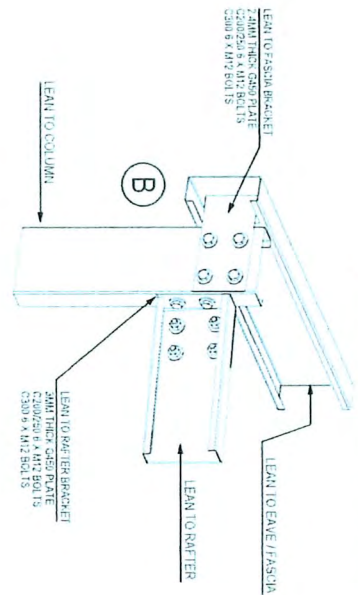
RAFTER	COLUMN	EAVE
3m	C150/19	C150/19
4m	C200/19	C150/24
5m	C250/19	C200/15
6m	C250/24	C200/19

4.5M BAYS

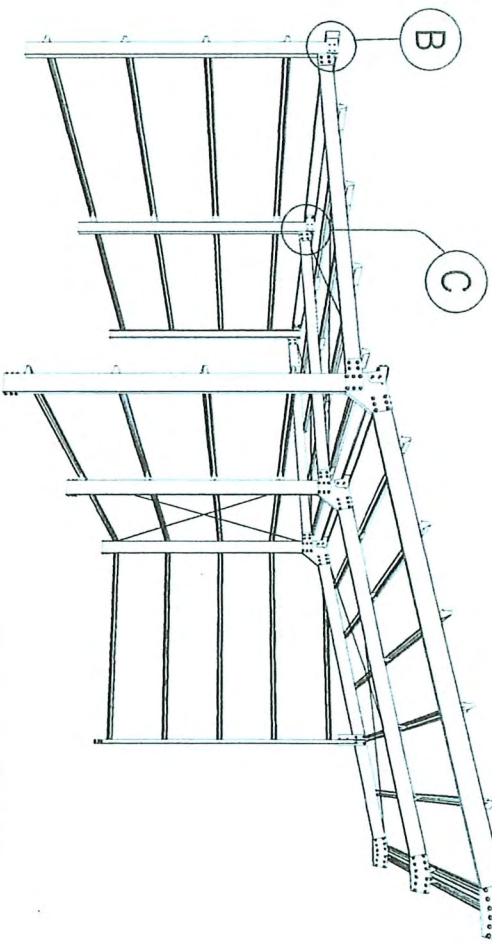
RAFTER	COLUMN	EAVE
3m	C150/19	C150/19
4m	C200/19	C150/24
5m	C250/19	C200/15
6m	C250/24	C200/24

6.0M BAYS

END PORTAL FASCIA LEAN TO CONNECTION



SIDE WITH WALL CONNECTION DETAIL



SECTION VIEW OF LEAN TO COMPONENT

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F: 1800 554 882

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PROPOSED PROJECT

Northam, Nod
RM & DORRILLSEN
368 HULLONG RD
GEOCKMALLING WA 6100

DESCRIPTION

DETAILED CONNECTIONS DETAIL

TECHNIBUILD CONSULTING
STRUCTURAL AND CIVIL ENGINEERS

High Springs Development Pty Ltd
ABN 93 016 021 039
60 Franks Highway, Cooragoo NSW 2550
Telephone & Fax (02) 9 976 161
Mobile (0419) 946 501

Issue B DESIGN E.I.D

SCALE: N.I.S SIZE: A3

REGION: A REGIONAL WIND SPEED V1500: 45 M/S TERRAIN CAT: 2

DRAWING NO.

KRIST034660

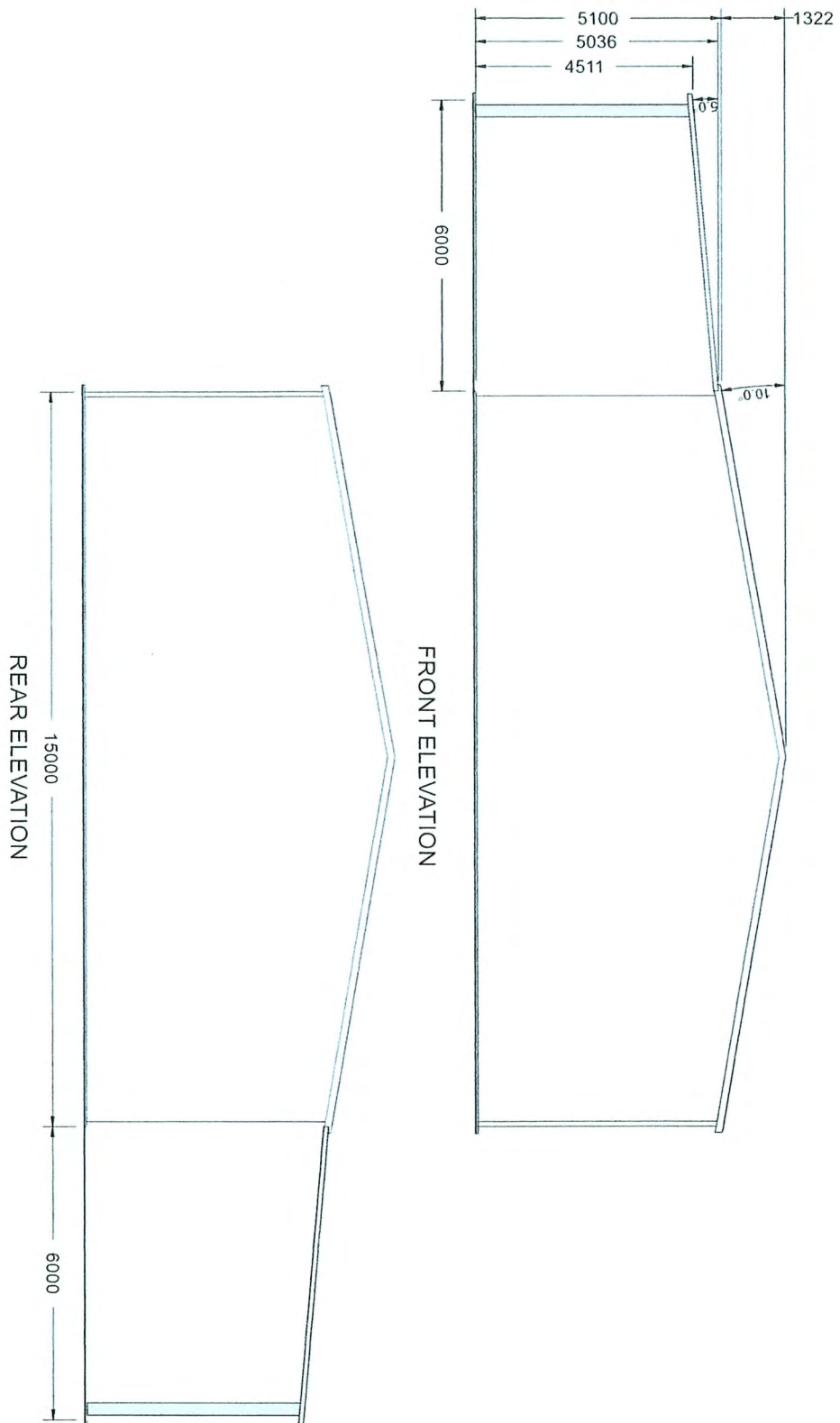


JOB DETAILS

PROPOSED PROJECT: Krist034680 | 15m x 22.5m x 5.1m - Permeable Building
CUSTOMER: RN & Didi Kristiansen, Neil Kristiansen
SITE: 384 Hulongme Rd, Goomalling, WA, 6460

DRAWING DETAILS

DRAWING NO.: AP34680
DRAWING TYPE: Architectural Drawings
DRAWING SCALE: 1:87

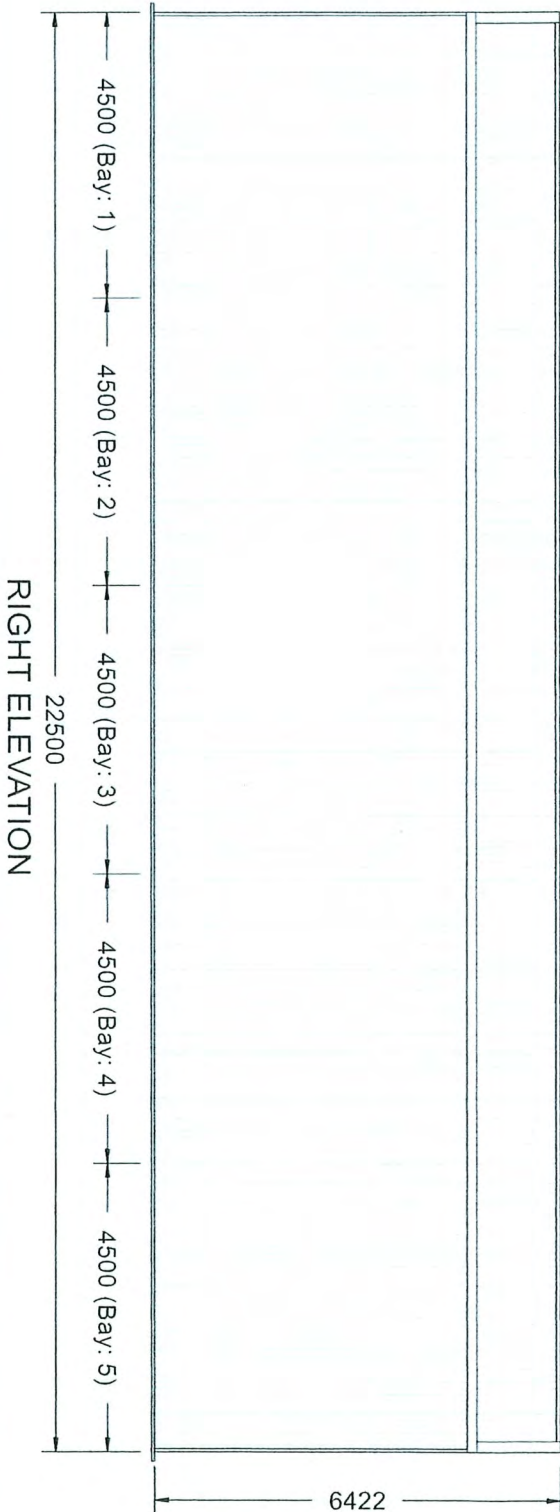
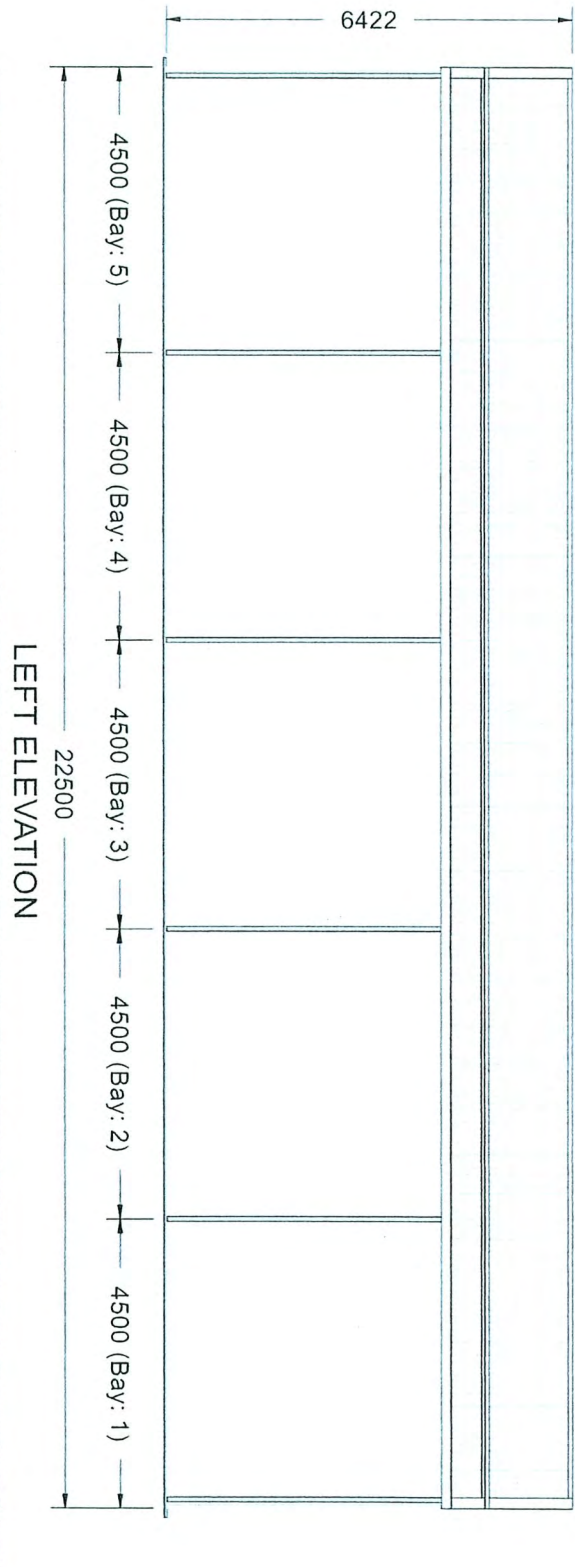


JOB DETAILS

PROPOSED PROJECT: Krest034680 | 15m x 22.5m x 5.1m - Permeable Building
 CUSTOMER: RN & DMI Kristiansen, Neil Kristiansen
 SITE: 384 Hulongine Rd, Goomalling, WA, 6460

DRAWING DETAILS

DRAWING NO.: AP34680
 DRAWING TYPE: Architectural Drawings
 DRAWING SCALE: 1:75



George Zuev 23 JUN 2023
 NER 326457

JOB DETAILS

PROPOSED PROJECT: Krest034680 | 15m x 22.5m x 5.1m - Permeable Building

CUSTOMER: RN & DM Kristiansen, Neil Kristiansen

SITE: 388 Hulongme Rd, Guomaling, WA, 6460

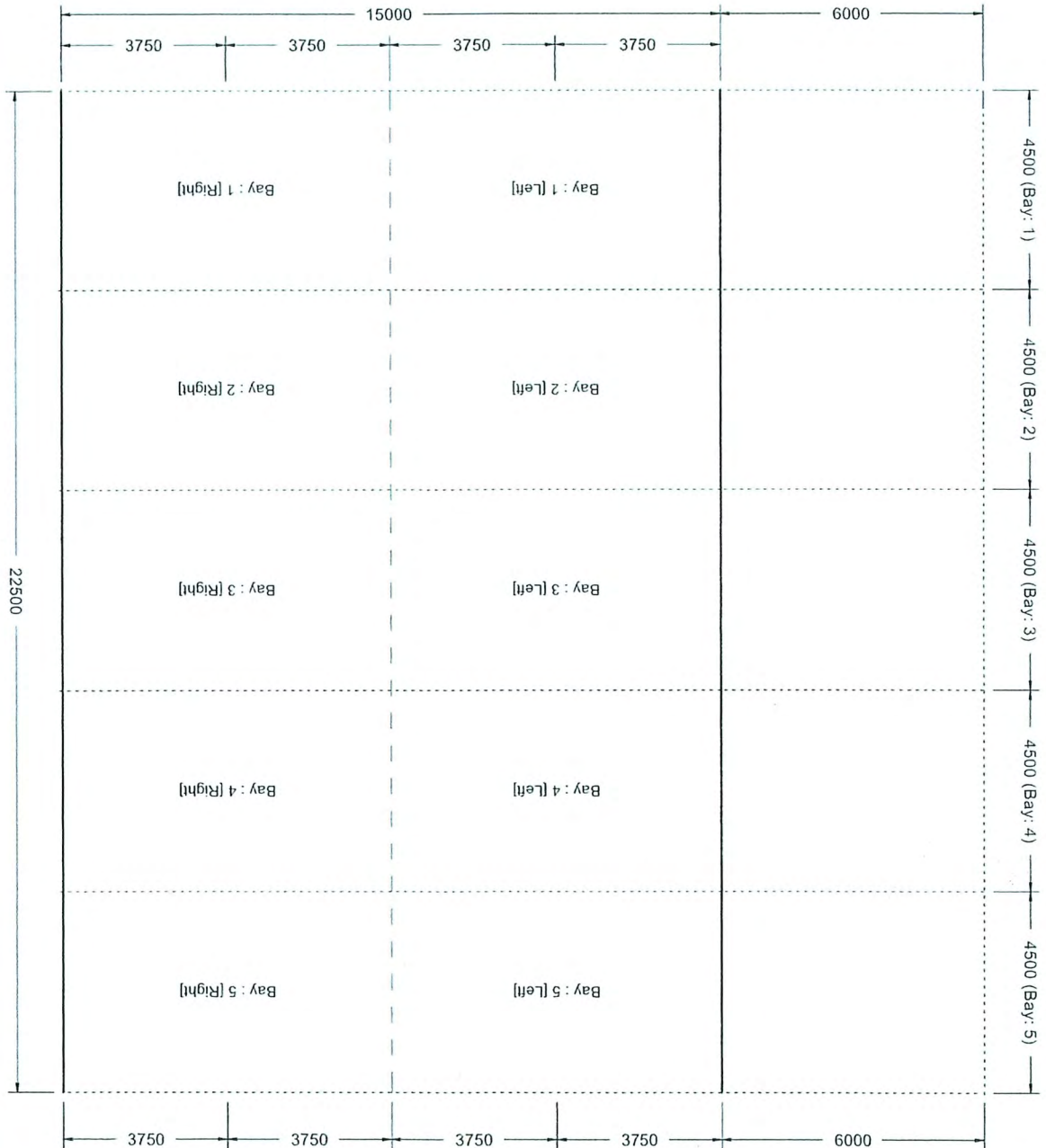
DRAWING DETAILS

DRAWING NO.: AP34680

DRAWING TYPE: Architectural Drawings

DRAWING SCALE: 1:95

Plan Elevation



George Zuev
 NER 326457

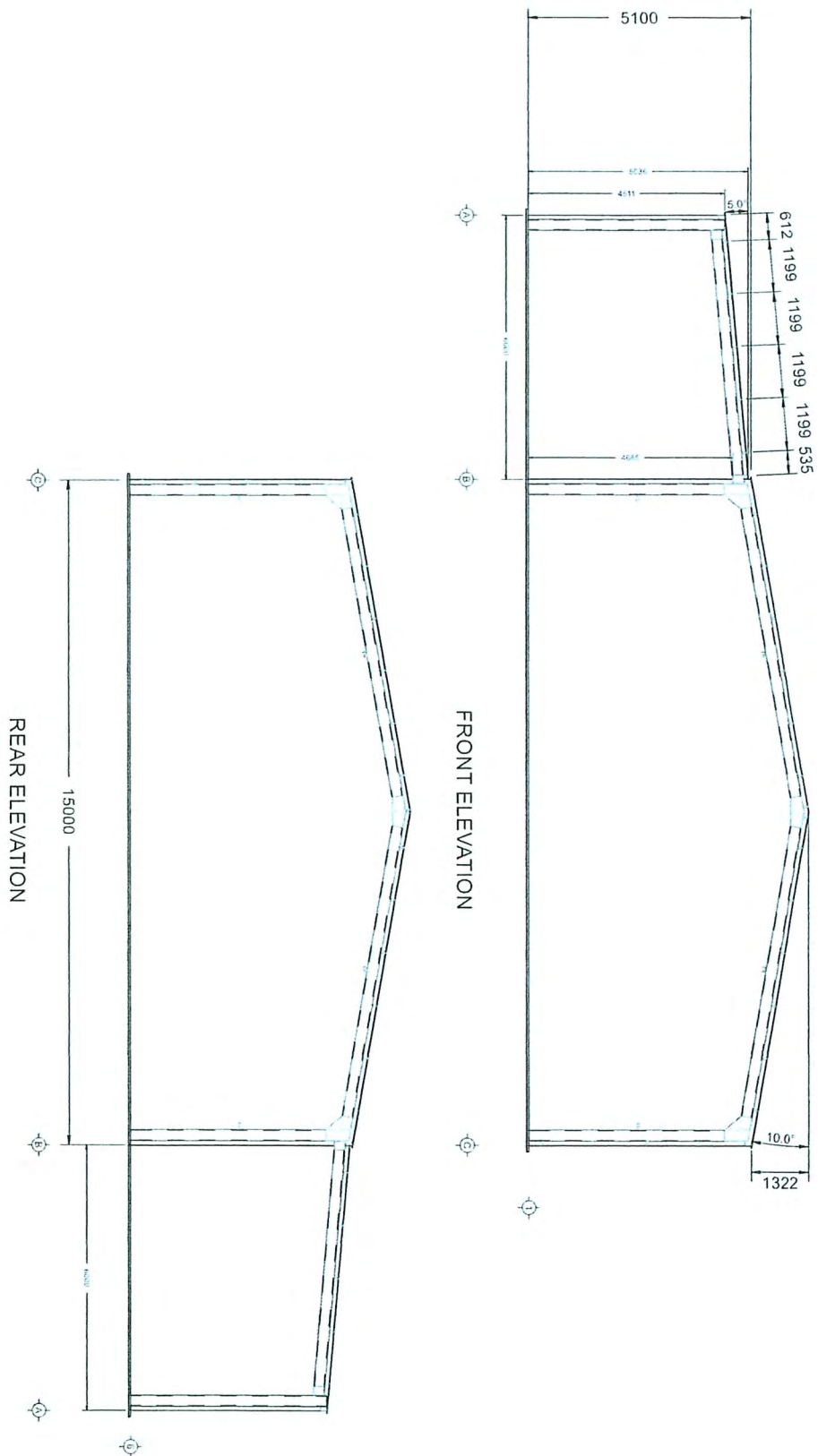
23 JUN 2023

JOB DETAILS

PROPOSED PROJECT: Krist034680 | 15m x 22.5m x 5.1m - Permeable Building
 CUSTOMER: RN & DJI Kristensen, Neil Kristensen
 SITE: 384 Hialeague Rd, Goonalling, WA, 6460

DRAWING DETAILS

DRAWING NO.: AP34680
 DRAWING TYPE: Engineering Drawing
 DRAWING SCALE: 1:95



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 NER 326457

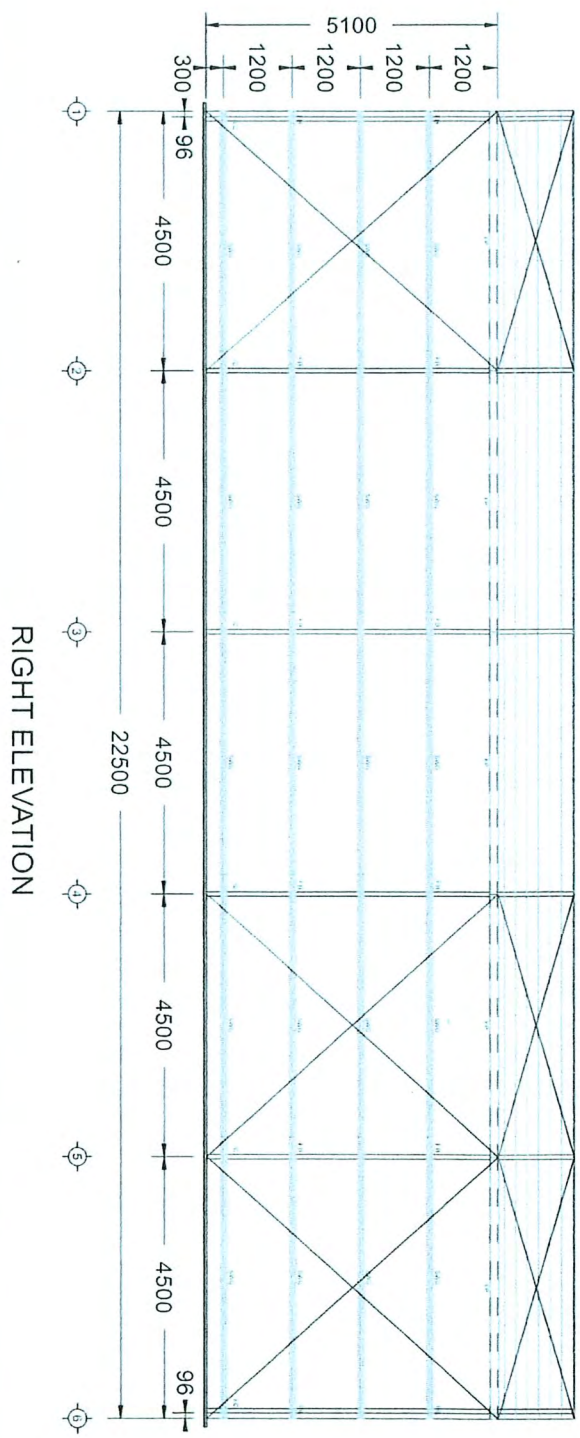
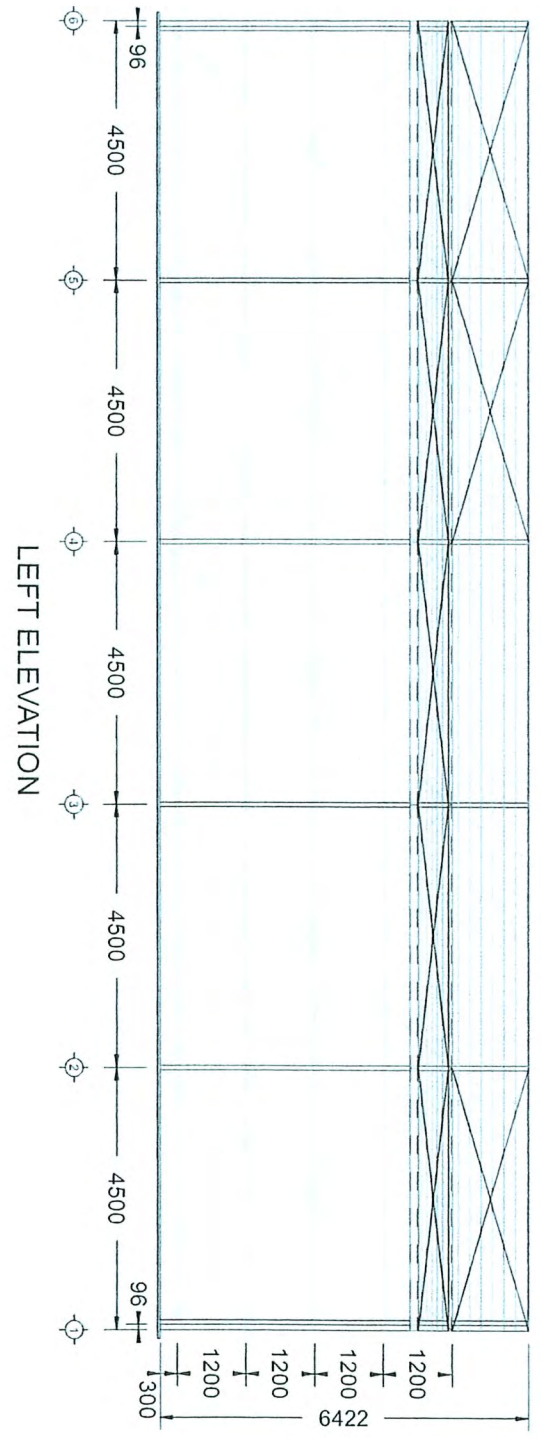
23 JUN 2023

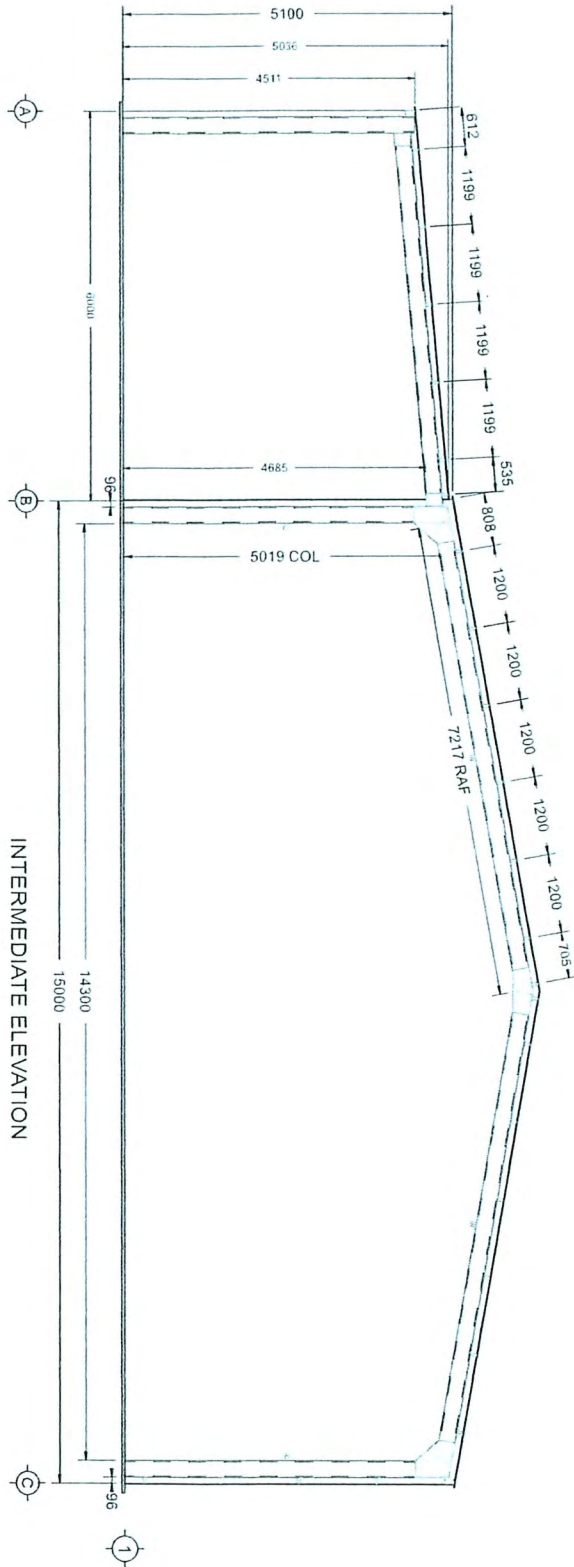
JOB DETAILS

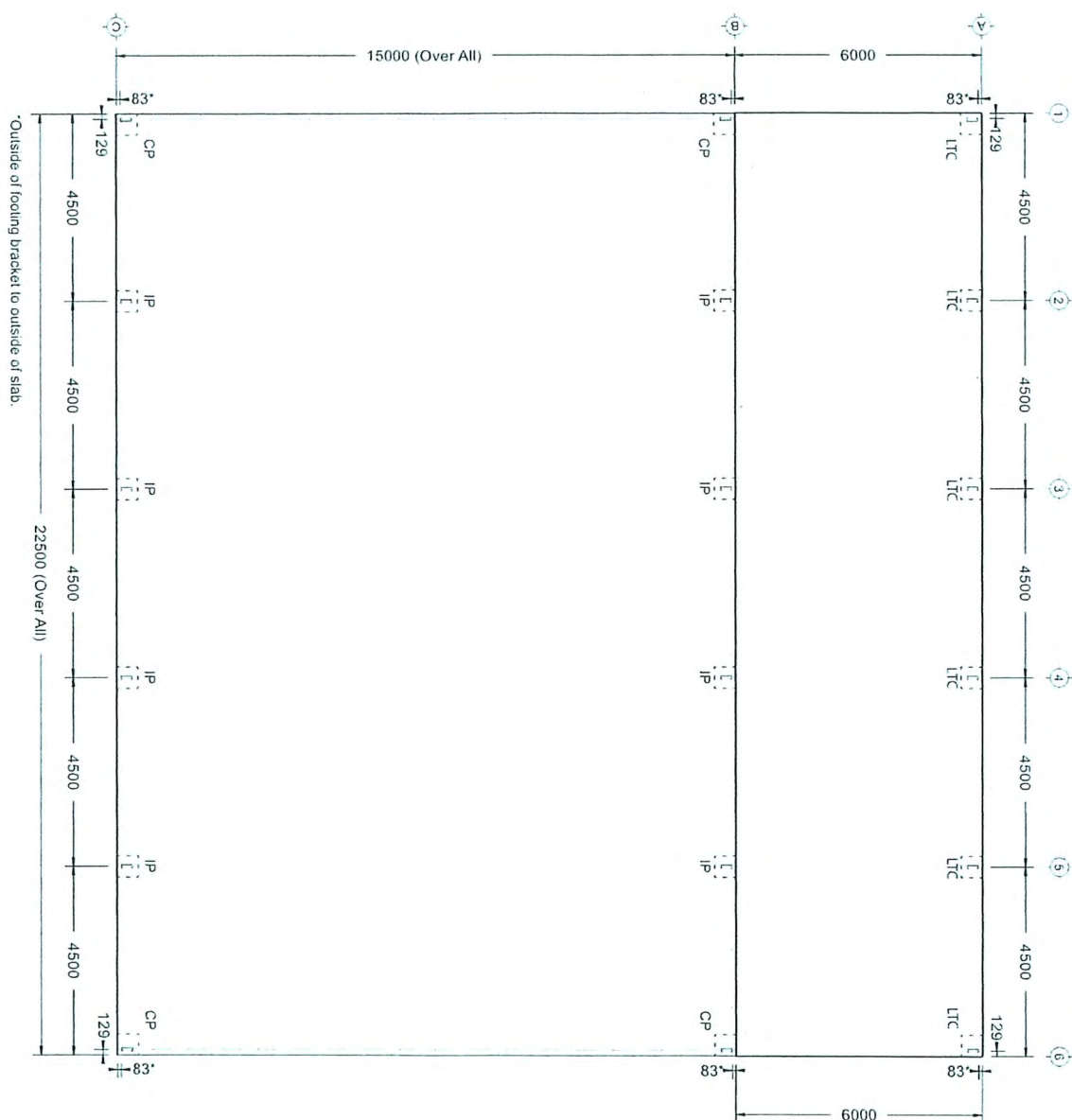
PROPOSED PROJECT: Kristi's 1680 | 15m x 22.5m x 5.1m - Permeable Building
 CUSTOMER: RN & DJI Kristiansen, Neil Kristiansen
 SITE: 384 Hildongne Rd, Goomalling, WA, 6460

DRAWING DETAILS

DRAWING NO.: AP34680
 DRAWING TYPE: Engineering Drawing
 DRAWING SCALE: 1:81







FLOOR PLAN

JOB DETAILS

PROPOSED PROJECT: Kns1034680 | 15m x 22.5m x 5.1m - Permeable Building

CUSTOMER: RN & DH Kristiansen, Neil Kristiansen

SITE: 388 Hulongjine Rd, Goomalling, WA, 6460

DRAWING DETAILS

DRAWING NO.: AP34680

DRAWING TYPE: Engineering Drawing

DRAWING SCALE: 1:111

LTC	Coil Size C25024 Pier Size Ø 450 X 1500
CP	Coil Size C25024 Pier Size Ø 450 X 1500
IP	Coil Size C25024 Pier Size Ø 450 X 1500

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NER 326457

~~23 JUN 2023~~

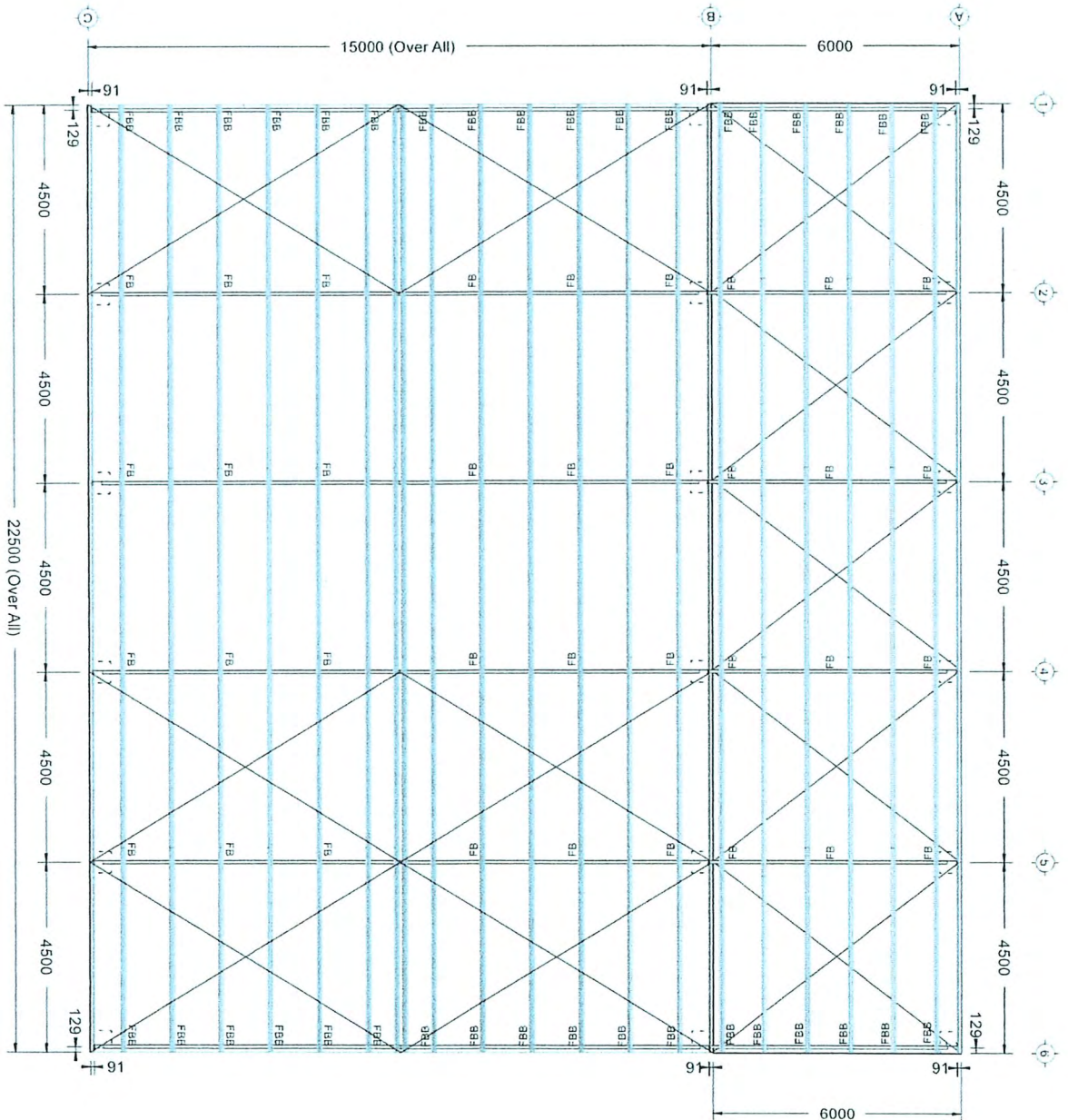
JOB DETAILS

PROPOSED PROJECT: Krs(034680) | 15m x 22.5m x 5.1m - Permeable Building

CUSTOMER: RN & DM Kristiansen, Neil Kristiansen

SITE: 388 Hurlingham Rd, Goonalling, WA, 6460

ROOF PLAN



DRAWING DETAILS

DRAWING NO.: AP24680

DRAWING TYPE: Engineering Drawing

DRAWING SCALE: 1:111

George Zuev
 NER 326457

23 JUN 2023

CLIENT DETAILS

Customer Name	Neil Kristiansen (RN & DM Kristiansen)	Job Number	Krist034680
Site Address	388 Hulongine Rd, Goomalling, WA, 6460		

BUILDING DETAILS

Width	15000 mm	Length	22500 mm	Eave Height	5100 mm	Roof Pitch	10 Degree
Terrain Cat	2	Wind Region	A	Wind Velocity	45 m/s m/s		
Side Bay Qty	5	Side Bay Width	4500 mm (Max)	End Bay Qty	4	End Bay Width	3750 mm (Max)

INTERNAL PORTAL FRAME

Internal Column (IC)	C25024
Internal Rafter (IR)	C25024
Knee Brace (KB)	NA
Knee Brace % Eave Height	NA
Apex Brace (AB)	NA
Apex Brace % Width	NA
Open Bay Column	NA

END PORTAL FRAME

End Column (EC)	C25024
End Rafter (ER)	C25024
Knee Brace (KB)	NA
Knee Brace % Eave Height	NA
Apex Brace (AB)	NA
Apex Brace % Width	NA
End Wall Mullion (EWM)	NA

PURLINS AND GIRTS

Eave purlin (EP)	C15015				
Side Wall Girts	TH96070	Max Spacing	1300 mm	% Girt Overlap	11.00%
Front End Wall Girts	TH96070	Max Spacing	1300 mm	% Girt Overlap	11.00%
Back End Wall Girts	TH96070	Max Spacing	1300 mm	% Girt Overlap	11.00%
Roof Purlin	TH96070	Max Spacing	1200 mm	% Purlin Overlap	11.00%

BRACING

Side Wall Cross Bracing	32mm x 1.2mm Steel Strapping	No. of Bays Cross Braced	5 bays
Front End Wall Cross Bracing	32mm x 1.2mm Steel Strapping	No. of Bays Cross Braced	0 bays
Back End Wall Cross Bracing	32mm x 1.2mm Steel Strapping	No. of Bays Cross Braced	0 bays
Roof Cross Bracing	32mm x 1.2mm Steel Strapping	No. of Bays Cross Braced	3 bays

George Zuev
NER 326457

23 JUN 2023

BRACING (continued)

Side Wall Fly Bracing	120mm x 0.55mm G450 Bracket	No. of Fly Braces per Column	Every Alternate Row (minimum)
Front End Wall Fly Bracing	120mm x 0.55mm G450 Bracket	No. of Fly Braces per Mullion	Every Alternate Row (minimum)
Back End Wall Fly Bracing	120mm x 0.55mm G450 Bracket	No. of Fly Braces per Mullion	Every Alternate Row (minimum)
Roof Fly Bracing	120mm x 0.55mm G450 Bracket	No. of Fly Braces per Rafter	Every Alternate Row (minimum)

SHEETING & FLASHINGS

Roof Cladding Type	Custom Orb 0.47 TCT	Roof Cladding Colour	Zincalume
Wall Cladding Type	Custom Orb 0.47 TCT	Wall Cladding Colour	Zincalume
Gutter Type	FasciaGutter	Gutter Colour	Zincalume
Barge Type	Barge	Barge Colour	Zincalume
Downpipe Type	PVC 90 Round Downpipe	Downpipe Colour	White

LEFT LEANTO PORTAL FRAME

Internal Rafter	C25024
Internal Column	C25024
End Rafter	C25024
End Column	C25024
Eave Purlin	C20019

RIGHT LEANTO PORTAL FRAME

Internal Rafter	NA
Internal Column	NA
End Rafter	NA
End Column	NA
Eave Purlin	NA

BEAMOVER FRAME

Beamover Beam (Internal)	NA	Beamover Beam (Outer)	NA
Beamover Rafter	NA	Beamover Rafter Apex Brace	NA

ROLLERDOOR

Roller Door Width	Upto 3200 mm	Upto 4300 mm	Upto 6000 mm
Roller Door Header	NA	NA	NA
Side Wall Roller Door Jamb	NA	End Wall Roller Door Jamb	NA

PERSONAL ACCESS DOOR

Side PA Door Frame	NA	End PA Door Frame	NA
--------------------	----	-------------------	----

METAL SLIDING DOOR

Metal Sliding Door Header	NA
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George Zuev
NER 326457

23 JUN 2023



388
HULONGINE
RD,
HULONGINE
DP409459
800

0 15 30m

-31.359957 116.825996 Degrees

WESTERN



AUSTRALIA

REGISTER NUMBER

800/DP409459DUPLICATE
EDITION
N/A

DATE DUPLICATE ISSUED

N/AVOLUME
2918FOLIO
634

RECORD OF CERTIFICATE OF TITLE **UNDER THE TRANSFER OF LAND ACT 1893**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BG Roberts
 REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 800 ON DEPOSITED PLAN 409459

REGISTERED PROPRIETOR: **(FIRST SCHEDULE)**

DONNA MARIE KRISTIANSEN
 RICHARD NEIL KRISTIANSEN
 BOTH OF 388 HULONGINE ROAD HULONGINE WA 6460
 AS JOINT TENANTS

(T P499390) REGISTERED 30/3/2023

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: **(SECOND SCHEDULE)**

1. *N481407 NOTIFICATION CONTAINS FACTORS AFFECTING THE WITHIN LAND. LODGED 11/11/2016.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
 * Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
 Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP409459
 PREVIOUS TITLE: 1038-152, 1142-131
 PROPERTY STREET ADDRESS: 388 HULONGINE RD, HULONGINE.
 LOCAL GOVERNMENT AUTHORITY: SHIRE OF GOOMALLING

NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING
 L429005



9.6 AUDIT COSTS – REQUEST FOR INCREASED PAYMENT

File Reference:	
Disclosure of Interest:	Nil
Applicant:	Dry Kirkness/Auditor Generals Department
Previous Item Numbers:	April 2023
Date:	12 September 2023
Author:	Peter Bentley – Chief Executive Officer
Authorising Officer:	Peter Bentley – Chief Executive Officer
Attachments	

In Summary

Council to consider an offer of \$7,500.00 in extra payments to the Auditor General (AG) for increased costs for the 2022 Audit.

Background

In past years the AG has taken over the auditing of Local Government entities from what were tendered private sector audit firms. The immediate effects of the change were;

- An initial doubling of the cost
- A more rigorous audit process
- Wider reporting by the AG of issues with Local Government practices and processes
- Interaction between the Department for Local Government and the AG regarding audits
- Additional significant increases in audit costs even as our processes have improved.

2022 AUDIT

In 2022 we budgeted \$30,500.00 for audit costs on advice from the AG's department. The audit costs were approximately \$20,000.00 over this budgeted amount for the financial year (a compromise offer of a further \$7,500.00 in extra cost has been offered).

Costs doubled in the first year, tripled within 3 years and now have increased almost 75% in one year even though our performance had improved significantly and testing in a number of areas had reduced (notwithstanding that the audit firm has offered a lesser compromise position of a 27% increase over the budgeted amount).

There were significant periods of time, many weeks in fact where no contact came from the auditor after we provided information – delays were not just one way.

Consultation

Suraj Karki – Auditor Generals representative
Marius van der Merwe – Director – Dry Kirkness - Auditor

Policy

Council does not have a specific policy regarding the payment for audit.



Statutory Environment

- Local Government Act (1995)

Financial Implications

If the Council agrees to pay the additional costs this will result in \$7,500.00 in extra costs for the 2022 Audit.

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
1.1.1	This matter is not dealt with in the Shire of Goomalling Community Strategic Plan.

Comment/Conclusion

The Auditor General's Department has advised that the following items contributed to the high cost of Audit;

- ASA 315 – Identifying and Assessing the Risks of Material Misstatement through Understanding the Entity and its Environment (significant extra Audit work)
- The AG has not been fully recovering the costs of Audit costs where now it has moved to do so.
- Extra costs were associated with the revaluation of assets in the audit as the valuations were completed after the year end. Audit staff were required to fully reconcile each version of the AFR, even if the changes were text only.
- AFR not being in complete form ready for audit (due to valuations)

The Auditor General has provided a quote for the 2023 year based on there being no valuations which is just over \$33,000 which is a \$5,000 reduction on the previous years costs. Given that there will be no revaluations in the year this should be achievable following discussions held with the auditors.

Ultimately, the Council has made the AG aware of its position, however we are liable for the extra costs regardless.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

Agree to pay the Auditor General an additional \$7,500.00 with regard to the 2022 audit cost.



9.7 DELEGATIONS REGISTER

File Reference	
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	8 th September 2023
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments 1. Delegations Register & Authorisations	

Summary

Council is required to review the Delegations Register at least once in each year. The attached Delegations and Authorisations need to be reviewed and adopted by the Council.

Background

Section 5.18 of the Local Government Act 1995, requires a local government to keep a Register of Delegations and review the delegations at least once every financial year.

The aim of delegated authority is to assist with improving the time taken to make decisions subject to any constraints determined by Council or by the relevant legislation. The Delegations Register is consistent with the Shire's Community Strategic Plan directions, including its obligations at law to carry out the statutory responsibilities of Local Government.

The Register identifies the relevant document(s) from which the delegated authority is derived, including legislation and policies. This has been provided to enable cross-referencing between the delegations and other relevant documents.

Consultation

Nil

Statutory Environment

- **Local Government Act 1995 (As Amended)**

5.41. *Functions of CEO*

The CEO's functions are to —

- (a) *advise the council in relation to the functions of a local government under this Act and other written laws; and*

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



- (b) *ensure that advice and information is available to the council so that informed decisions can be made; and*
- (c) *cause council decisions to be implemented; and*
- (d) *manage the day to day operations of the local government; and*
- (e) *liaise with the mayor or president on the local government's affairs and the performance of the local government's functions; and*
- (f) *speak on behalf of the local government if the mayor or president agrees; and*
- (g) *be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees); and*
- (h) *ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and*
- (i) *perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.*

5.42. Delegation of some powers and duties to CEO

- (1) *A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —*
 - (a) *this Act other than those referred to in section 5.43; or*
 - (b) *the Planning and Development Act 2005 section 214(2), (3) or (5).*

** Absolute majority required.*

- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

[Section 5.42 amended: No. 1 of 1998 s. 13; No. 28 of 2010 s. 70.]

5.43. Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) *any power or duty that requires a decision of an absolute majority of the council;*
- (b) *accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;*
- (c) *appointing an auditor;*
- (d) *acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;*
- (e) *any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;*
- (f) *borrowing money on behalf of the local government;*
- (g) *hearing or determining an objection of a kind referred to in section 9.5;*
- (ha) *the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;*
- (h) *any power or duty that requires the approval of the Minister or the Governor;*
- (i) *such other powers or duties as may be prescribed.*

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



[Section 5.43 amended: No. 49 of 2004 s. 16(3) and 47; No. 17 of 2009 s. 23; No. 16 of 2019 s. 23.]

5.44. *CEO may delegate powers and duties to other employees*

- (1) *A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.*
- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*
- (3) *This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —*
 - (a) *the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and*
 - (b) *the exercise of that power or the discharge of that duty by the CEO's delegate,**are subject to any conditions imposed by the local government on its delegation to the CEO.*
- (4) *Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.*
- (5) *In subsections (3) and (4) —*
conditions *includes qualifications, limitations or exceptions.*

[Section 5.44 amended: No. 1 of 1998 s. 14(1).]

5.45. *Other matters relevant to delegations under this Division*

- (1) *Without limiting the application of sections 58 and 59 of the Interpretation Act 1984 —*
 - (a) *a delegation made under this Division has effect for the period of time specified in the delegation or where no period has been specified, indefinitely; and*
 - (b) *any decision to amend or revoke a delegation by a local government under this Division is to be by an absolute majority.*
- (2) *Nothing in this Division is to be read as preventing —*
 - (a) *a local government from performing any of its functions by acting through a person other than the CEO; or*
 - (b) *a CEO from performing any of his or her functions by acting through another person.*

5.46. *Register of, and records relevant to, delegations to CEO and employees*

- (1) *The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.*

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



- (2) *At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*
- (3) *A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.*

Policy Implications

Council does not have a specific policy regarding Delegations beyond the delegations themselves. There are number of policies which are invoked through the delegation of power.

Financial Implications

Nil

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
4.2.2	Promote a culture of continuous improvement processes and resource sharing
4.2.3	Use resources efficiently and effectively

Comment/Conclusion

Within the current Delegations Register several small changes have been made as follow;

- DE12 – Removal of the COVID provisions regarding tenders and increasing the tender threshold to \$250,000 as per the current regulations.
- DE22 – DE24 – removing the Contract Health Officer as the delegation to a contractor is not permitted – this delegation now rests with the CEO.
- DE30 – Increasing the amount for budget variations that the CEO can approve to \$10,000 from \$5,000.
- DE31 – Giving the CEO the delegated authority to approve Credit Card payments for LAG Officers.
- DE41 – Clarifying the provisions for the CEO to sign Transfer of Land documents for minor land transactions (up to \$100,000) that have been approved by the Council without requiring the use of the Common Seal and signing declaration.

The following definitions are provided to explain the variance between the Sections.

Delegation from the Council to the CEO – Are instances where the Council delegates the undertaking of certain roles and responsibilities to the CEO.

Authorisation by Council – Are instances when an officer or class of officers is formally authorised to act on behalf of the local government in respect to policing specific legislation and the legislation requires that the authorisation be provided by the local government rather than or in addition to the Chief Executive Officer. This applies only to legislation other than that related directly to the Local Government Act 1995, for the Bush Fires Act 1954.

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



Authorisations by Chief Executive Officer – Are instances where an officer or class of officer is authorised to take relevant action in relation to a specific legislation, regulation or local law. This is an executive function of the Chief Executive Officer in relation to the *Local Government Act 1995* and in other Acts the Chief Executive Officer is empowered to authorise individuals or classes of employees.

It should be noted that powers cannot be delegated to individual elected members, except in the case of the President as specified in the *Bush Fires Act 1954* (currently under review). A delegation to elected members can only be made to a committee and then the committee must comply with the requirements of the *Local Government Act 1995* where a delegated authority exists.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council:

Adopt the reviewed Delegated Authority Register September 2023, as presented.

Shire of Goomalling



Delegations Register and Register of Authorisations

REVIEWED 20 September 2023

Delegations

The purpose of delegations is to facilitate the effective and efficient operation of the Shire of Goomalling.

The Local Government Act 1995 and several other pieces of legislation allow the Chief Executive Officer (CEO) to be delegated responsibilities to ensure the efficient and effective operation of the local government.

Section 5.41 Local Government Act 1995 provides the Functions of the CEO and states that-

The CEO's functions are to-

- (a) Advise the council in relation to the functions of a local government under this Act and other written laws;
- (b) Ensure that advice and information is available to the Council so that informed decisions can be made;
- (c) Cause council decisions to be implemented;
- (d) Manage the day to day operations of the local government;
- (e) Liaise with the mayor or president on the local governments affairs and the performance of the local governments functions;
- (f) Speak on behalf of the local government if the mayor or president agrees;
- (g) Be responsible for the employment, management, supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees);
- (h) Ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law; and
- (i) Perform any other function specified or delegated by the local government or imposed under this Act or any other written law as a function to be performed by the CEO.

Section 5.42 allows the delegation of some powers and duties to the CEO.

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under a. This Act other than those referred to in section 5.43; or b. The Planning and Development Act 2005 section 214(2), (3) or (5) *absolute majority required
- (2) A delegation made under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

There are also limitations on the tasks which can be delegated and section 5.43 of the Local Government Act of 1995 specifically states:

A local government cannot delegate to a CEO any of the following powers or duties –

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;

- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local governments powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (h) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (i) any power of duty that required the approval of the minister of Government; (j) such other powers or duties as may be prescribed.

The Local Government (Administration) Regulations 1996 r18G, limits on delegations also state that:

Powers and duties of a local government exercised under the following provisions are prescribed under section 5.43(i) as powers and duties that a local Government cannot delegate; (a) section 7.12A(2) and (3)(a) and (4) and (b) regulation 18 C and D

Regulation 18C and D refer to the selection and performance review of the CEO.

Section 5.46 states:

“Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division and to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.

In this instance the Council is the delegator and hence Council is to review this manual annually. Those powers which the Council has deemed necessary to delegate are reflected in the following pages.

Delegations

DE1	Payments from Trust and Municipal Funds	5
DE2	Investments	6
DE3	Appointment of Authorised Persons – Local Government Act	7
DE4	Lease Agreements	8
DE5	Appointment of Acting CEO	9
DE6	Write off of Debt	10
DE7	Disposal of Property	11
DE8	Disposal of Surplus Equipment, Materials, Tools Etc	12
DE9	Donations	13
DE10	Consumption of Alcohol at Council Owned Properties	14
DE11	Expressions of Interest prior to Calling for Tenders	15
DE12	Inviting Tenders	16
DE13	Minor Variations to Tenders	17
DE14	Disposing of Confiscated or Uncollected Goods	18
DE15	Cat Act 2011 (Administration & Enforcement)	19
DE16	Dog Act 1976 (Administration & Enforcement)	20
DE17	Thoroughfares Temporary Closure	21
DE18	Ability to Require Property Owners or Occupiers of Land to take Action/s	22
DE19	Powers of Entry	23
DE20	Bush Fires	24
DE21	Speaking on Behalf of the Council	25
DE22	Food Act Prohibition Orders	26
DE23	Food Act Registration of Business	27
DE24	Food Act Prosecutions	28
DE25	Building Act 2011 – Building Permits, Demolition Permits, Occupancy Permits, Building Approval Certificates And Building Orders	29
DE26	Appointment of Authorised Officers Public Health Act 2016	30
DE27	Building Act Permits, Certificates, Orders & Records	31
DE28	Building Act Authorised Persons	32
DE29	Employee Travel and Relocation Expenses	33
DE30	Authorisations of Variations to Budget Estimates	34
DE31	Approval of Credit Cards	35
DE32	Powers Under Local Laws	36
DE33	Rates	37
DE34	Amending the Rate Record	39
DE35	Determination of Applications for Development Approval	40
DE36	Recommendations to the Western Australian Planning Commission (WAPC) regarding Applications for Subdivision / Amalgamation or Strata Title	43
DE37	Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval	44
DE38	Advising Other Regulatory Authorities on Planning Matters	45
DE39	Planning Appeals, Requests for Reconsideration	46
DE40	Planning Enforcement	47
DE41	Execution of Documents – Landgate	48
	REGISTER OF AUTHORISATIONS & MATRIX	50

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE1 - Payments from Trust and Municipal Funds	
Function Delegated:	That Council delegates to the Chief Executive Officer the exercise of its power to make payments from the Trust Fund or Municipal Fund (this includes Reserves and Restricted Assets)
Statutory Power Being Delegated:	Local Government (Financial Management) Regulations 1996 r. 12(1)(a) Payments from municipal fund or trust fund
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Deputy CEO/Finance Manager Senior Finance Officer Community Development Officer (When no other authorised officer available)
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995 (Local Government (Financial Management) Regulations 1996 r. 5 Financial management duties of the CEO r. 11 Payment of accounts r. 13 Lists of accounts
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	4 March 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE2 - Investments	
Function Delegated:	That the Chief Executive Officer be delegated authority to invest Council funds with approved financial institutions as approved by Council to achieve maximum investment potential.
Statutory Power Being Delegated:	Local Government Act 1995 s. 6.14 Power to invest Local Government (Financial Management) Regulations 1996 r. 19 Management of investments
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995 s. 6.14(2)(a) Comply with regulations Local Government (Financial Management) Regulations 1996 r. 19C Investment of money Trustees Act 1962 Part III Investments
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	New
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE3 – Appointment of Authorised Officers – Local Government Act	
Function Delegated:	Authority to appoint persons or classes of persons as authorised persons for the purpose of fulfilling prescribed functions within the Local Government Act 1995 and the Shire's Local Laws made under that Act.
Statutory Power Being Delegated:	Local Government Act 1995 s. 3.24 Authorising persons under this subdivision s. 3.39 Power to remove and impound s. 9.10 Appointment of authorised persons
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	1. The CEO may, at his discretion, refer any matter to Council for decision; and 2. Details of any prosecutions under a Local Law must be provided to Council.
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	New
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE4 – Lease Agreements	
Function Delegated:	<p>Authority to:</p> <ol style="list-style-type: none"> renew existing lease agreements with charitable, benevolent, religious, cultural, educational, recreational, sporting, environmental or other similar groups or government agencies for properties that are under the care, control and management of the Shire of Goomalling either by management order, lease, sub-lease, licence, sub-licence or freehold; and negotiate new lease agreements with existing lessees whose lease has expired.
Statutory Power Being Delegated:	Local Government Act 1995 s. 3.58 Disposing of property
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995 Local Government (Functions and General) Regulations 1996 r. 30 Dispositions of property excluded from Act s. 3.58
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	New
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE5 – Appointment of Acting CEO	
Function Delegated:	Authority to appoint an Acting Chief Executive Officer in accordance with Council policy and for a term not exceeding three months
Statutory Power Being Delegated:	Local Government Act 1995 s5.36(1)(a) Local government employees
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Appointment to be made in accordance with Policy
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995 Local Government (Administration) Regulations 1996 – r. 18A(1)(b) – acting term not to exceed one year
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 June 2022
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE6 - Write Off of Debts & Hardship Arrangements	
Function Delegated:	The authority to write-off debts and/or negotiate financial hardship arrangements with residents and ratepayers.
Statutory Power Being Delegated:	Local Government Act 1995 s3.18 [3c]
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of the CEO s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The writing off of rates and sundry debts to the value of \$100.00
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 s5.41,s5.42,s5.43
Council Policy Link: Strategic Plan Link:	Rates, Sundry Debtors and Charges, Write Offs
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 June 2022
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE7 - Disposition of Property	
Function Delegated:	Disposition of property (other than land) is an exempt disposition if its market value is less than \$20,000
Statutory Power Being Delegated:	Local Government Act 1995 (s3.58 [3],[5d] Local Government (Functions and General) Regulations r30, r31[3a]
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Subject to s5.43(d) of the Local Government Act 1995 and r30,(s30)(3a) of the Regulations the CEO can dispose of property (other than land) to a maximum value of \$20,000. All disposal of property in excess of this level is to be approved by the Council subject to s3.58 of the Local Government Act of 1995
Statutory Power to Sub Delegate	Local Government Act 1995 S5.44 CEO may delegate powers and duties to others s5.43 Limitations to delegations
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	For the sale of plant and equipment within budget allocation.
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 June 2022
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE8 - Disposal of Surplus Equipment, Materials, Tools etc.	
Function Delegated:	The authority to sell by calling for expressions of interest, holding a sale, or any other fair means, items of equipment, materials, tools etc. which are no longer required, or are outmoded or no longer serviceable.
Statutory Power Being Delegated:	Local Government Act 1995 s3.18 [3c], s3.58[3]
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The disposal of all surplus equipment, materials, tools etc, must not exceed a value of \$5,000 per unit. All matters in excess of \$5,000 per unit will authorised by the Council.
Statutory Power to Sub Delegate	Local Government Act 1995 S5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 s3.18(c) and s3.58
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE9 - Donations	
Function Delegated:	The ability to make community donations.
Statutory Power Being Delegated:	Local Government Act 1995 s3.18[3c]
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Maximum limit of \$300 per donation Donations are subject to budget availability Annual expenditure not to exceed the amount designated in the annual budget
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Nil
Council Policy Link: Strategic Plan Link:	Rates, Sundry Debtors and Charges, Write Offs
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 June 2022
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE10 - Consumption of Alcohol – Council Property	
Function Delegated:	The CEO is delegated the authority to approve applications for the consumption of liquor from property under the care, control and management of the Council
Statutory Power Being Delegated:	Local Government Act 1995, s.3.18
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The Chief Executive Officer can approve the consumption of alcohol on Council premises, and must ensure that the applicant is aware of their requirements under state legislation and compliance with Council policy on using a Council Facility
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE11 - Expressions of Interest Prior to Calling Tenders	
Function Delegated:	The local government may seek expressions of interest before entering the tender process.
Statutory Power Being Delegated:	Local Government Act 1995 (s3.57 [1]) Local Government (Functions and General) Regulations (r21 [1,2,3,4]) r22
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	<p>If the local government thinks that there is a good reason to make a preliminary selection from prospective tenderers it may seek expressions of interest. There is good reason to make preliminary selection if, because of;</p> <ul style="list-style-type: none"> • The nature of the goods or services required; or • The cost of preparing plans, specifications or other information for the purpose of adequately describing the goods or services required, <p>it would be advantageous to the local government if tenders were only invited from persons it considers capable of satisfactorily supplying the goods or services.</p> <p>*Statewide public notice must be given. Refer r21.4</p>
Statutory Power to Sub Delegate	Local Government Act 1995 S5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Sub-delegated Managers may call for expressions of interest.
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 s3.57 Local Government (Functions and General) Regulations 1996 r11 (1) and (2b), r14(4c)
Council Policy Link: Strategic Plan Link:	Purchasing Policy
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	New
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE12 - Inviting Tenders	
Function Delegated:	The requirement to invite tenders before entering into a contract for goods and services with a value of \$250,000 or more. Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.
Statutory Power Being Delegated:	Local Government Act 1995 (s3.57 [1]) Local Government (Functions and General) Regulations (r11 [1], r14 [4c])
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Tenders must be called for the purchase of all goods over \$250,000 unless WALGA Council Purchasing Services are utilised which removes the requirement to Tender All tenders are to be approved by Council Tender documents must determine in writing the criteria for accepting tenders That tenders are for items approved in the budget
Statutory Power to Sub Delegate	Local Government Act 1995 S5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Sub-delegated Managers may call for tenders
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 s3.57 Local Government (Functions and General) Regulations 1996 r11 (1) and (2b), r14(4c)
Council Policy Link: Strategic Plan Link:	Purchasing Policy
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE13 - Minor Variations to Tenders	
Function Delegated:	The local government may, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters into the contract with the successful tenderer, without having to tender again.
Statutory Power Being Delegated:	Local Government Act 1995 (s3.57 [1]) Local Government (Functions and General) Regulations r20[1,2,3]
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The variation costs must be within the budget allocation. Any increased costs will require Council approval
Statutory Power to Sub Delegate	Local Government Act 1995 S5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	All minor variations are to be approved by the Chief Executive Officer
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 s.3.57 Local Government (Functions and General) Regulations 1996 r.20
Council Policy Link: Strategic Plan Link:	Purchasing Policy
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 June 2022
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE14 - Disposing of Confiscated or Uncollected Goods	
Function Delegated:	The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2a and 2b.
Statutory Power Being Delegated:	Local Government Act 1995, s.3.47(2a, b)
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	<p>The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2b of</p> <ul style="list-style-type: none"> a) A notice has been given under section 3.42(1)(b) or 3.44; or b) Being impounded if the local government has been unable, after making reasonable efforts to do so, to give that notice to the alleged offender. <p>(2b) The period after which goods may be sold or otherwise disposed of under subsection (2a) is</p> <ul style="list-style-type: none"> a) for perishable goods – 3 days; b) for animals – 7 days; c) abandoned vehicle wreck – 7 days.
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 s.3.47
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 June 2022
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE15 - Cat Act 2011 (Administration and Enforcement)	
Function Delegated:	The local government may delegate to its CEO the exercise of any of its powers or the discharge of any of its duties under another provision of the Cat Act.
Statutory Power Being Delegated:	Cat Act 2011, s.45 Cat Act Regulations 2012
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Cat Act 2011 s44
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Statutory Power to Sub Delegate	Cat Act 2011, s.45
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO Leading Hand
CEO Conditions on Subdelegation:	Sections 63, 64, 65 of the Cat Act 2011 cannot be delegated to the Authorised Officers and remain with the CEO
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 Cat Act 2011
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE16 - Dog Act 1976 (Administration and Enforcement)	
Function Delegated:	It shall be the duty of the local government within its district to administer and enforce the provisions of this Act. A person who is authorised by the Dog Act shall be furnished with a certificate.
Statutory Power Being Delegated:	Dog Act 1976 s9 Dog Amendment Bill 2013 s10AA
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Dog Act 1976 s9
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Statutory Power to Sub Delegate	Nil – Appointment of Authorised Officers
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 Dog Act 1976
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE17 - Thoroughfares Temporary Closure	
Function Delegated:	A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.
Statutory Power Being Delegated:	Local Government Act 1995, s3.50, s3.50A
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Manager of Works
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	Thoroughfares Temporary Closure
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 June 2022
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE18 - Ability to Require Property Owners or Occupiers of Land to take Action/s	
Function Delegated:	A local government may give an owner or occupier of land a notice requiring them to do something to the land if it is specified in schedule 3.1 or other sections of the act. The local government must inform the owner, if the occupier is not the owner.
Statutory Power Being Delegated:	Local Government Act 1995 (s3.24), (s3.25[1],[3]), Schedule 3.1
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	As specified in Schedule 3.1
Statutory Power to Sub Delegate	Local Government Act 1995 (s5.44) CEO may delegate some powers and duties to other employees
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 Schedule 3.1
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 June 2022
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE19 - Powers of Entry	
Function Delegated:	Authority to: 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36).
Statutory Power Being Delegated:	Local Government Act 1995 s. 3.32 Notice of entry s. 3.33 Entry under warrant s. 3.34 Entry in an emergency s. 3.36 Opening fences
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	As specified in Schedule 3.1
Statutory Power to Sub Delegate	Local Government Act 1995 (s5.44) CEO may delegate some powers and duties to other employees
CEO Sub Delegation to:	Manager of Works Leading Hand Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 Part 3 Division 3 Subdivision 3, and specifically s. 3.31 General procedure for entering property
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 June 2022
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE20 - Bush Fires.	
Function Delegated:	A local government may in writing, delegate to its Chief Executive Officer the performance of any of its functions under this act.
Statutory Power Being Delegated:	Bush Fires Act 1954
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Bush Fires Act 1954 s48(1)
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	S48(3) A delegation under this section does not include the power to sub-delegate.
CEO Sub Delegation to:	Not Allowed
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	Nil
Compliance Links:	Bush Fires Act 1954
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 June 2022
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE21 – Speaking on Behalf of the Council	
Function Delegated:	The authority to speak on and represent the view of the Council of the Shire of Goomalling to the media and other third parties when the Shire President is not available.
Statutory Power Being Delegated:	Local Government Act 1995 s5.42 Delegation of some powers and duties to the CEO
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE22 - Food Act – Prohibition Orders	
Function Delegated:	<ul style="list-style-type: none"> • Serve Prohibition Order on food business • Issue Certification of Clearance • Reinspect a food business
Statutory Power Being Delegated:	Food Act 2008 s65(1) Prohibition Order s66 Certificate of Clearance s67(4) Request for reinspection.
Power is Originally Assigned to:	Local Government (As Enforcement Agency)
Statutory Power of Delegation:	Food Act 2008 s.118(2)(b) Local Government (enforcement agency) may delegate a function conferred on it s.118(3) Delegation is subject to conditions [s.119] and guidelines adopted (s.120) s.118(4) Sub delegation only permissible if expressly provided in regulations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	s.118(4) Sub delegation only permissible if expressly provided in regulations
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Food Act 2008 Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	September 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE23 - Food Act Registration of a Food Business	
Function Delegated:	<ul style="list-style-type: none"> • Register a food business • Grant or refuse application for a food business • Vary the conditions or cancel the registration of a food business
Statutory Power Being Delegated:	Food Act 2008 s110 (1) and (5) Registration of a Food Business s112 Variation of conditions or cancellation of registration of food businesses.
Power is Originally Assigned to:	Local Government (Enforcement Agency)
Statutory Power of Delegation:	Food Act 2008 s118(2)(b) Local Government (Enforcement Agency) may delegate a function conferred on it s118(3) Delegation is subject to conditions [s119] and guidelines adopted (s120) s118(4) Sub delegation only permissible if expressly provided in regulations.
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Food Act 2008 s118(4) Sub delegation only permissible if expressly provided in regulations
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Food Act 2008 Food Regulations 2009 Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	September 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE24 Food Act Prosecutions	
Function Delegated:	Initiate proceedings for an offence under s125 of the Food Act 2008
Statutory Power Being Delegated:	Food Act 2008 s.125 Institution of proceedings
Power is Originally Assigned to:	Local Government (Enforcement Agency)
Statutory Power of Delegation:	Food Act 2008 s118(2)(b) Local Government (Enforcement Agency) may delegate a function conferred on it s118(3) Delegation is subject to conditions [s119] and guidelines adopted (s120) s118(4) Sub delegation only permissible if expressly provided in regulations Power
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Food Act 2008 s118(4) Sub delegation only permissible if expressly provided in regulations
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Food Act 2008 Food Regulations 2009 Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE25 – Building Act 2011 – Building Permits, Demolition Permits, Occupancy Permits, Building Approval Certificates And Building Orders	
Function Delegated:	<p>Approve or refuse building permit applications, demolition permit applications, occupancy permit (including extension of permit), building approval certificate (including extension of certificate), building approval certificates (strata) and issue and revocation of building orders.</p> <p>Authority for suitably qualified persons who, in the opinion of the Chief Executive Officer have the qualifications to undertake the roles and functions of a building surveyor, to administer Building Act 2011 sections:</p> <p>20 - Grant of building permit 21 - Grant of demolition permit 22 - Further grounds for not granting an application 27 - Conditions imposed by permit authority 55 - Occupancy permits and building approval certificates, further information 58 - Grant of occupancy permit, building approval certificate 62 - Conditions imposed by permit authority 65 - Extension of period of duration 110 - Building orders 117 - Revocation of building order 118 - Permit authority may give effect to building order if non-compliance; and 131 - Inspection, copies of building records.</p>
Statutory Power Being Delegated:	Building Act 2011 s. 20, 21, 22, 27, 55, 58, 62, 65, 110, 117, 118 and 131
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Building Act 2011 s. 127 Delegation: special permit authorities and local governments
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Building Act 2011 s. 127(6A) Delegation: special permit authorities and local governments – power to sub-delegate is limited to CEO's
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Building Act 2011 Building Regulations 2012 National Construction Code
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference:	
1st Adopted:	September 2020
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE26 - Appointment of Authorised Officers – Public Health Act 2016	
Function Delegated:	Authority to designate a person or class of persons as Authorised Officers for the purpose of fulfilling prescribed functions of the Public Health Act 2016. Authority to issue Certificates of Authority to persons designated as Authorised Officers.
Statutory Power Being Delegated:	Public Health Act 2016 s. 24 Designation of authorised officers s. 30 Certificates of authority
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Public Health Act 2016 s. 21 Enforcement agency may delegate
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	The CEO may, at his discretion, refer any matter to Council for decision
Statutory Power to Sub Delegate	Nil
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	N/A
Record Keeping Statement:	Nil
Compliance Links:	Nil
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	New
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE27 - Building Act 2011 – Permits, Certificates, Orders and Records	
Function Delegated:	Authority for suitably qualified persons who, in the opinion of the Chief Executive Officer have the qualifications to undertake the roles and functions of a building surveyor, to administer Building Act 2011 sections: 20 - Grant of building permit 21 - Grant of demolition permit 22 - Further grounds for not granting an application 27 - Conditions imposed by permit authority 55 - Occupancy permits and building approval certificates, further information 58 - Grant of occupancy permit, building approval certificate 62 - Conditions imposed by permit authority 65 - Extension of period of duration 110 - Building orders 117 - Revocation of building order 118 - Permit authority may give effect to building order if non-compliance; and 131 - Inspection, copies of building records.
Statutory Power Being Delegated:	Building Act 2011 s. 20, 21, 22, 27, 55, 58, 62, 65, 110, 117, 118 and 131
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Building Act 2011 s. 127 Delegation: special permit authorities and local governments
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	As specified in Schedule 3.1
Statutory Power to Sub Delegate	Building Act 2011 s. 127(6A) Delegation: special permit authorities and local governments – power to sub-delegate is limited to CEO's
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Building Act 2011 Building Regulations 2012 National Construction Code
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation 28 - Building Act 2011 - Authorised Persons	
Function Delegated:	Authority to: 1. Designate an employee as an authorised person under s. 96(3) of the Building Act 2011; and 2. Limit the powers of an authorised person by imposing conditions on a person's instrument of designation or by written notice and at any time revoke or vary such condition or notice.
Statutory Power Being Delegated:	Building Act 2011 s. 96(3) Authorised persons s. 99 Limitation on powers of authorised person
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Building Act 2011 s. 127 Delegation: special permit authorities and local governments
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	CEO to be satisfied that authorised person is suitably qualified in accordance with s. 5.36(3) of the Local Government Act 1995.
Statutory Power to Sub Delegate	Building Act 2011 s. 127(6A) Delegation: special permit authorities and local governments – power to sub-delegate is limited to CEO's
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	N/A
Record Keeping Statement:	Nil
Compliance Links:	Building Act 2011 Building Regulations 2012 National Construction Code
Council Policy Link:	
Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1 st Adopted:	September 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE29 - Employee Relocation Expenses and Travel Expenses.	
Function Delegated:	The ability to authorise the payment of travel and relocation expenses for employees.
Statutory Power Being Delegated:	Local Government Act 1995 s5.41
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegations of some powers and duties to the CEO s5.43 Limitations to delegations
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	May not authorise relocation expenses for the position of CEO. Expenses for the CEO must be approved by the Council. Expenses for employees to a total of 50% of the relocation expense, to a total value of \$1,000 can be authorised by the CEO. This does not apply to Managers who are covered by contract conditions Travel Expenses can be approved by the CEO up to \$500
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to others
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	Nil
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE30 - Authorisation of Variations to Budget Estimates	
Function Delegated:	The CEO was delegated the power to authorise variations to budget estimates where the variation is less than 10% and not more than an amount of \$10,000.
Statutory Power Being Delegated:	Local Government Act 1995 s5.42 Delegation of some powers and duties to the CEO
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE31 - Approval of Credit Cards	
Function Delegated:	The CEO was delegated the authority to use a Council credit card for the purpose of carrying out the function of the Council in line with Council Policy and to approve payments with regard to staff (MOW & MOF) use. This delegation also extends to the Skeleton Weed Local Action Group co-ordinators for the purchase of fuel of emergency purchases.
Statutory Power Being Delegated:	Local Government Act 1995
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 July 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE32 – Powers under the Local Laws	
Function Delegated:	The CEO was delegated the authority to exercise any of the powers of the Council or discharge any of its duties in connection with the following local laws made under the Local Government Act 1995, the Health Act 1911 (as amended) and the Dog Act 1976:
Statutory Power Being Delegated:	<ul style="list-style-type: none"> * Dogs Local Law; * Fencing Local Law; * Health Local Law; * Parking and Parking Facilities Local Law * Property Local Law; and * Responsible Cat Ownership Local Law. <p>The CEO has on-delegated the authority to exercise any of the powers of the Council or discharge any of its duties in connection with the above local laws made under the Local Government Act 1995, the Health Act 1911 (as amended) the Dog Act 1976 and the Cat Act 2011 to the officers listed in the attached Schedule.</p>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995, Health Act 1911 (as amended) Dog Act 1976 Cat Act 2011
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Manager of Works Manager of Finance/Deputy CEO
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995, Health Act 1911 (as amended) Dog Act 1976 Cat Act 2011
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	September 2015
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE33 – Rates	
Function Delegated:	<p>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</p> <p>The Chief Executive Officer is delegated authority to:</p> <ol style="list-style-type: none"> 1. Amend the rate record as specified in Section 6.39(2); 2. Enter into an agreement with a person for the payment of rates or service charges in accordance with Section 6.49; 3. Determine the date on which rates or service charges become due and payable under Section 6.50(1) & (2); 4. Recover a rate or service, as well as the costs of proceedings, where it remains unpaid after it becomes due under Section 6.56(1); 5. Grant an extension of time for a person to make an objection to the rate record under Section 6.76(4); 6. Consider an objection to a rate record, either allowing or disallowing it, wholly or in part. In accordance with Section 6.76(5), and to serve notice of the decision and a statement of reasons for the decision upon the person lodging the objection in accordance with Section 6.76(6); 7. Give notice to a lessee of land in respect of which there is an unpaid rate or service charge to require the lessee to pay the rent to the local government in accordance with Section 6.60(2); 8. Recover the amount of the rate or service charge as a debt from the lessee if the rent is not paid in accordance with the notice (Section 6.60(4)); and 9. Commence proceedings under Section 6.64 to recover rates owing to the Shire.
Statutory Power Being Delegated:	<p>Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO</p>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<p>Local Government Act 1995 s5.41 Functions of CEO s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO</p>
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	<p>Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees</p>
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Record Keeping Statement:	1. Ensure full record of each decision is lodged on the Shire Rates Database in Synergy. 2. All records will be retained in the Shire's records management system in accordance with the Record Management Plan and associated legislation.
Compliance Links:	Local Government Act 1995
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 June 2022
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE34 – Amending the Rate Record	
Function Delegated:	Authority to determine any requirement to amend the rate record for the 5-years preceding the current financial year :
Statutory Power Being Delegated:	Local Government Act 1995: s.6.39(2)(b) Rate record
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	Local Government Act 1995 s5.42 Delegation of some powers and duties to the CEO s5.43 Limits on delegations to CEO
Power Delegated to:	Chief Executive Officer
Council Conditions on Delegation:	Nil
Statutory Power to Sub Delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
CEO Sub Delegation to:	Nil
CEO Conditions on Subdelegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	Local Government Act 1995,
Council Policy Link: Strategic Plan Link:	
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 195	
1st Adopted:	15 June 2022
Last Reviewed:	20 September 2023

Delegation DE35 – Determination of Applications for Development Approval	
Function Delegated:	Pursuant to Clause 82 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> , delegation of authority to approve or refuse applications for development approval, with or without conditions, is extended to the Chief Executive Officer, subject to consistency with the <i>Shire of Goomalling Town Planning Scheme No. 3</i> (the Scheme), including giving due regard to relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.
Statutory Power Being Delegated:	<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling Town Planning Scheme No 3</i>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.82</i>
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	<p>1.1 <i>General Exclusions</i> Applications for development approval for development exceeding \$1M in value and/or a net increase of in excess of 1 dwelling and/or a net increase of over 400m² in building floor area may not be determined under delegated authority. (excepting sheds on Rural 3 – General Farming Zone land where the delegation extends to authority to approve all sheds regardless of size)</p> <p>1.2 <i>Specific Exclusions and Exceptions for Minor Works, etc.</i></p> <p>a) Subject to f) below, with respect to applications for development approval for development other than advertising signage, domestic outbuildings, sea containers and/or other similar storage containers, fencing and residential additions/alterations, any delegated decision must be consistent with, rather than giving due regard to, relevant Local Planning Policies.</p> <p>b) Subject to f) below, applications for development approval for development of land within a Local Reserve may only be approved under delegated authority where it is consistent with the purpose of the Reserve.</p> <p>c) Subject to f) below, applications for development approval for the types of land-use or development listed below may only be refused under delegated authority:</p> <ul style="list-style-type: none"> (i) Abattoir; (ii) Hotel; (iii) Industry - Extractive; (iv) Liquor Store; (v) Motel; (vi) Piggeries; (vii) Restricted Premises (adult shop); (viii) Tavern; (ix) Telecommunication Infrastructure; and (x) Any other development associated with racing, gaming or the sale of liquor, other than where development is of a temporary

	<p>nature (no more than 48 hours duration).</p> <p><i>(Note: Should the Chief Executive Officer feel that the application may warrant approval, the application shall be reported to Council for consideration)</i></p> <p>d) Subject to f) below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that must be assessed under the provisions of Clause 3.2.5 of the Scheme ('uses not mentioned' in the Zoning Table of the Scheme) may only be refused under delegated authority.</p> <p><i>(Note: Should the Chief Executive Officer feel that the application may warrant approval, the application shall be reported to Council for consideration)</i></p> <p>e) Subject to f) below, applications for development approval that must be assessed under the provisions of Part IV, clauses 4.1 up to and including 4.6 of the Scheme (the 'non-conforming uses' provisions) may only be refused under delegated authority.</p> <p><i>(Note: Should the Chief Executive Officer feel that the application may warrant approval, the application shall be reported to Council for consideration)</i></p> <p>f) Subject to g) below, the provisions of a) – e) above do not apply to applications to –</p> <ul style="list-style-type: none"> • amend the approval so as to extend the period within which the approval must be substantially commenced; and • alterations and/or expansions affecting a maximum area of 10% of the existing development or 100m² (in terms of floor space or land area in use, as appropriate), whichever is the lesser, and which are associated with existing, lawful land-uses, wherein the application may be refused or approved, with or without conditions, under delegated authority. <p>g) Where an application to extend the period within which the approved development must be substantially commenced is issued pursuant to f) above, the term of any extension shall not exceed 12 months, however, an unlimited number of extensions may be granted under delegated authority.</p> <p>AMENDED PLANS</p> <p>Notwithstanding 1.2 a) and 1.2 b) above, amended plans relating to applications determined by Council, may be determined under delegated authority where-</p> <p>a) The amended plan, if submitted as a new application, could have been determined under delegated authority; and/or</p> <p>b) The amended plans do not differ from the determined plans in any respect which generates a need to undertake consultation pursuant to clause 64 of the <i>deemed provisions for local planning schemes</i> (advertising applications) and/or Part 4 (Consultation) of the R-Codes; and/or</p> <p>c) The amended plans do not differ from the determined plans in respect of the number of residential units or an increase in floor space of more than 10% or 100m² (in terms of floor space or land area in use, as appropriate), whichever is the lesser.</p> <p>CONDITIONS RELATED TO CONSULTATION</p> <p>Applications for development approval that have been advertised for consultation purposes in accordance with the provisions of clause 64 (advertising applications) of the <i>deemed provisions for local planning schemes</i> and/or Part 4 of the R-Codes (consultation), may only be approved under delegated authority if-</p>
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SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

	<p>a) No submissions were received, or only supportive submissions that do not request any change to the development were received; or</p> <p>b) Submissions that raise concerns with the proposed development were received, and those concerns are, in the opinion of the Chief Executive Officer, clearly not material planning considerations;</p> <p>c) Submissions that raise concerns with the proposed development were received, and those concerns are material planning considerations, but;</p> <p>i) Through liaison with the party or parties that lodged the submissions and/or amendments to the application and/or the application of conditions, the matters raised in the submissions can be resolved to the satisfaction of the Chief Executive Officer, the applicant, and the party or parties that lodged the submissions (the Chief Executive Officer must also ensure that the interests of fourth parties are protected and undertake further consultation if considered necessary), and</p> <p>ii) Prior to approval of the application, the applicant and/or party or parties who lodged the submissions have provided written (including via email) confirmation of their acceptance of the terms of the proposed delegated decision.</p> <p><i>(Note: Should (a), (b) or (c) above not apply, or the Chief Executive Officer feel that the application should be refused, the application shall be reported to Council for consideration)</i></p>
Statutory Power to Sub Delegate	Local Government Act 1995 s.5.44 – CEO may delegate some powers and duties to other employees Planning and Development (Local Planning Scheme) Regulations 2015 Schedule.2, Part 10, cl.83
CEO Sub Delegation to:	Nil
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	Local Government Act 1995 Part 10 of Schedule 2, Planning and Development (Local Planning Scheme) Regulations 2015
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 226	
1st Adopted:	July 2020
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE36 – Recommendations to the Western Australian Planning Commission (WAPC) regarding Applications for Subdivision / Amalgamation or Strata Title	
Function Delegated:	Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to make recommendations to the WAPC with regards to applications referred to Council pursuant to Part 10 (Subdivision and development control) of the <i>Planning and Development Act 2005</i> , is extended to the Chief Executive Officer, subject to consistency with the Scheme, relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.
Statutory Power Being Delegated:	<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling Town Planning Scheme No 3</i>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.82</i>
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	Applications that, were they approved by the WAPC, might result in a net increase of more than 2 lots, a recommendation to the WAPC may only be made under delegated authority if - a) The application is consistent with a strategy, structure plan approved by the WAPC, local development or other plan endorsed by Council, or which forms part of the Scheme and/or a Local Planning Policy; and/or b) The application is for amended plans for an application that has been considered by Council within the last two years and the amendments are, in the opinion of the CEO, of a minor nature.
Statutory Power to Sub Delegate	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
CEO Sub Delegation to:	
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty
Compliance Links:	<i>Local Government Act 1995</i> Part 10 of Schedule 2, <i>Planning and Development (Local Planning Scheme) Regulations 2015</i>
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 226	
1st Adopted:	July 2020
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE37 – Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval	
Function Delegated:	Pursuant to Clause 82 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> , delegation of authority to advise regarding clearance of conditions of development approval, and pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to advise the WAPC with regards to the clearance of conditions set pursuant to Part 10 (Subdivision and development control) of the <i>Planning and Development Act 2005</i> and for which Council is nominated as a clearance agency, is extended to the Chief Executive Officer, subject to consistency with the Scheme, Local Planning Policies, and the exclusions/conditions set out below.
Statutory Power Being Delegated:	<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> <i>Shire of Goomalling Town Planning Scheme No 3</i>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.82</i>
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	Nil
Statutory Power to Sub Delegate	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
CEO Sub Delegation to:	Nil
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	<i>Local Government Act 1995</i> Part 10 of Schedule 2, <i>Planning and Development (Local Planning Scheme) Regulations 2015</i>
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 226	
1st Adopted:	July 2020
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE38 – Advising Other Regulatory Authorities on Planning Matters	
Function Delegated:	Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to advise other regulatory authorities (other than the WAPC) with respect to applications for subdivision) with respect to matters where planning-related advice is required, is extended to the Chief Executive Officer, subject to consistency with existing planning or other local government approvals, as appropriate, and the Scheme, relevant Local Planning Policies and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.
Statutory Power Being Delegated:	<i>Local Government Act 1995</i>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	Nil
Statutory Power to Sub Delegate	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> Schedule.2, Part 10, cl.83
CEO Sub Delegation to:	Nil
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	<i>Local Government Act 1995</i>
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 226	
1st Adopted:	July 2020
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE39 – Planning Appeals, Requests for Reconsideration	
Function Delegated:	Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , delegation of authority to respond to appeals made to the State Administrative Tribunal (including appointment of Counsel), or requests for reconsideration lodged with the WAPC, is extended to the Chief Executive Officer, subject to consistency with any resolution of Council relating to the matter subject of an appeal or request for reconsideration, the Scheme, Local Planning Policies (in the event of any inconsistency between the Scheme, Local Planning Policies and any resolution of Council relating to the matter subject of an appeal or request for reconsideration, then the resolution of Council shall prevail), and the exclusions/conditions set out below.
Statutory Power Being Delegated:	<i>Local Government Act 1995</i>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	Nil
Statutory Power to Sub Delegate	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> Schedule.2, Part 10, cl.83
CEO Sub Delegation to:	Nil
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	<i>Local Government Act 1995</i>
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 226	
1st Adopted:	July 2020
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE40 – Planning Enforcement	
Function Delegated:	Pursuant to Section 5.42 of the <i>Local Government Act 1995</i> , where Council has resolved to issue an enforcement notice under Part 13 of the <i>Planning and Development Act 2005</i> , delegation of authority is extended to the Chief Executive Officer to appoint and direct Counsel, subject to consistency with the resolution of Council and the exclusions/conditions set out below
Statutory Power Being Delegated:	<i>Local Government Act 1995</i>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	Nil
Statutory Power to Sub Delegate	<i>Local Government Act 1995</i> s.5.44 – CEO may delegate some powers and duties to other employees <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> <i>Schedule.2, Part 10, cl.83</i>
CEO Sub Delegation to:	Nil
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	<i>Local Government Act 1995</i>
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution 226	
1st Adopted:	July 2020
Last Reviewed:	20 September 2023

SHIRE OF GOOMALLING – DELEGATIONS REGISTER & AUTHORISATIONS

Delegation DE41 – Execution of Documents - Landgate	
Function Delegated:	<p>Pursuant to Section 9.49(A) of the <i>Local Government Act 1995</i>, delegates authority to the Chief Executive Officer to sign the following documentation behalf of the Shire including lodgement, withdrawal, removal, withdrawal, surrender or modification:</p> <ul style="list-style-type: none"> • Notifications, covenants and easements under the transfer of Land Act 1893 • Transfer of Land for minor land transactions that have been budgeted or approved previously by the Council • Reciprocal access and agreements • Rights of carriageway agreements • Caveats under the transfer of land Act 1893 • Easements or deeds of easement under the Land Administration Act 1997 and or the Strata Titles Act 1985
Statutory Power Being Delegated:	<p>Section 9.49(A) (4)&(5) Local Government Act 1995 Transfer of Land Act 1893 Land Administration Act 1997 Strata Titles Act 1985 Policy 4.19 - Common Seal</p>
Power is Originally Assigned to:	Local Government
Statutory Power of Delegation:	<p><i>Local Government Act 1995</i> s.5.42 – Delegation of some powers or duties to the CEO</p>
Power Delegated to:	Chief Executive Officer
Council Conditions/Exclusions on Delegation:	Signing of a Transfer of Land is restricted for property with a value of less than \$100,000.00 where Council has approved the transaction.
Statutory Power to Sub Delegate	Nil
CEO Sub Delegation to:	Nil
CEO Conditions on Sub delegation:	Nil
Record Keeping Statement:	A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power of discharge of the duty.
Compliance Links:	<i>Local Government Act 1995</i>
Council Policy Link: Strategic Plan Link:	N/A
Delegation Administration: This delegation is to be reviewed annually s5.46(2)	
Decision / Reference: Resolution	
1st Adopted:	May 2022
Last Reviewed:	20 September 2023

Authorisations are conferred onto a local government by a variety of acts. Some give the Council (Local Government) the right to appoint authorised officers such as the Chief Executive Officer and others allow the CEO to appoint authorised officers of the Shire to carry out duties under that Act.

Each act independently confers and specifies the allowable authorisations and the instruction of one act does not transfer to another act.

Authorised officers are listed in the following table. The specific Act and Section of that Act and activity, should be clearly understood by the officer authorised to undertake the authorised tasks. Authorised officers are issued with a Certificate of Authorisation.

The Local Government Act 1995 – Part 9, Division 2, s9.10, states Appointment of authorised persons:

1. The local government may in writing, appoint persons or classes of person to be authorised for the purpose of performing particular functions.
2. The local government is to issue each person so authorised a certificate stating that the person is so authorised, and the person is to produce the certificate whenever required to do so by a person who has been or is about to be affected by any exercise of authority by the authorised person.

Legislation considered for the appointment of Authorised Officers.

- Local Government Act 1995 and associated Regulations
- Cat Act 2011
- Dog Act 1976
- Caravan Parks and Camping Grounds Act 1995 and Regulations 1997
- Food Act 2008
- Health Act 1911
- Building Act 2011
- Public Health Act 2016

SHIRE OF GOOMALLING – DELEGATIONS MATRIX SEPTEMBER 2023

NO	DELEGATION DESCRIPTION	ADOPTION DATE	REVIEW DATE	SUB-DELEGATIONS							
				CEO	MOF	MOW	FIN	L H	EHO	BLDG	CDO
DE1	Payments from Trust and Municipal Funds	2015	20/09/2023	■	■		■				■
DE2	Investments	Jun 21	20/09/2023	■	■						
DE3	Appointment of Authorised Officers – Local Government Act	Jun 21	20/09/2023	■							
DE4	Lease Agreements	Jun 21	20/09/2023	■							
DE5	Appointment of Acting CEO	Jun 21	20/09/2023	■							
DE6	Write Off of Debts & Hardship Arrangements	Jun 21	20/09/2023	■							
DE7	Disposition of Property	Jun 21	20/09/2023	■	■	■					
DE8	Disposal of Surplus Equipment, Materials, Tools etc	Sep-15	20/09/2023	■							
DE9	Donations	Jun 21	20/09/2023	■							
DE10	Consumption of Alcohol – Council Property	Sep-15	20/09/2023	■	■	■					
DE11	Expressions of Interest Prior to Calling Tenders	Jun 21	20/09/2023	■	■	■					
DE12	Inviting Tenders	Sep-15	20/09/2023	■	■	■					
DE13	Minor Variations to Tenders	Jun 21	20/09/2023	■							
DE14	Disposing of Confiscated or Uncollected Goods	Jun 21	20/09/2023	■	■	■					
DE15	Cat Act 2011 (Administration and Enforcement)	Sep-15	20/09/2023	■	■	■		■			
DE16	Dog Act 1976 (Administration and Enforcement)	Sep-15	20/09/2023	■							
DE17	Thoroughfares Temporary Closure	Jun 21	20/09/2023	■		■					
DE18	Ability to Require Property Owners or Occupiers of Land to take Action/s	Jun 21	20/09/2023	■	■	■					
DE19	Powers of Entry	Jun 21	20/09/2023	■	■	■					
DE20	Bush Fires.	Jun 21	20/09/2023	■							
DE21	Speaking on Behalf of the Council	Sep-2015	20/09/2023	■							
DE22	Food Act – Prohibition Orders	Sep-15	20/09/2023	■							
DE23	Food Act Registration of a Food Business	Sep-15	20/09/2023	■							
DE24	Food Act Prosecutions	Sep-15	20/09/2023	■							
DE25	Planning Delegation – Development Applications	Jun 21	20/09/2023	■							
DE26	Appointment of Authorised Officers – Public Health Act 2016	Jun 21	20/09/2023	■							
DE27	Building Act 2011 – Permits, Certificates, Orders and Records	Sep-15	20/09/2023	■							
DE28	Building Act 2011 - Authorised Persons	Sep-15	20/09/2023	■							
DE29	Employee Relocation Expenses and Travel Expenses	Sep-15	20/09/2023	■							

SHIRE OF GOOMALLING – DELEGATIONS MATRIX SEPTEMBER 2023

[illegible]

SHIRE OF GOOMALLING – DELEGATIONS MATRIX SEPTEMBER 2023

AUTHORISATIONS REGISTER

Legislation/Act	Section	Function Delegated	Authorised Position	Authorised Officer	Conditions
Local Government Act 1995 FM Regulations	r. 12(1)(a), r. 5, r. 11, r. 13	Make payments from Municipal and Trust Funds	Chief Executive Officer	Peter Bentley	Nil
Local Government Act 1995 FM Regulations	s. 6.14 r. 19C	Power to invest	Chief Executive Officer Deputy CEO/FM	Peter Bentley Natalie Bird	Nil Nil
Local Government Act 1995	s. 3.24	Ability to appoint authorised officers	Chief Executive Officer	Peter Bentley	Nil
Local Government Act 1995	s. 3.39 s. 3.40 s. 3.40A	Power to remove and impound goods Power to remove and impound vehicle Power to remove and impound abandoned vehicle	Chief Executive Officer Manager of Works Contract Ranger	Peter Bentley David Long Irene Ryan	Nil Nil Nil
Local Government Act 1995	s. 3.47	Sell or otherwise dispose of any goods that have been ordered to be confiscated under section 3.43	Manager of Works Deputy CEO/FM	David Long Natalie Bird	Nil Nil
Local Government Act 1995	s.3.47A	If an impounded animal is ill or injured to such an extent that treating is not practicable, the Local Government may humanely destroy the animal and dispose of the carcass	Manager of Works Leading Hand	David Long Russell Beck Bryce Carr	Authorised to use Shire of Goomalling Rifle
Local Government Act 1995	s. 9.10	Council can authorise officers to carry out function of the act	Chief Executive Officer	Peter Bentley	s. 5.42 limitations on delegations
Local Government Act 1995	s. 9.13(2)	Vehicle Offence Notices (Parking etc)	Manager of Works Contract Ranger	David Long Gloria Robinson	
Local Government Act 1995	s. 9.16	Issuing Infringement Notices	Manager of Works Contract Ranger	David Long Irene Ryan	A person authorised under 9.16 cannot be authorised to undertake 9.17, 9.19 or 9.20
Local Government Act 1995	s. 9.17	Content of Notice - Fines	Chief Executive Officer Deputy CEO/FM	Peter Bentley Natalie Bird	A person authorised under 9.16 cannot be authorised to undertake 9.17, 9.19 or 9.20

AUTHORISATIONS REGISTER

Legislation/Act	Section	Function Delegated	Authorised Position	Authorised Officer	Conditions
Local Government Act 1995	s. 9.19	Extension of time - Fines	Chief Executive Officer	Peter Bentley	A person authorised under 9.16 cannot be authorised to undertake 9.17, 9.19 or 9.20
Local Government Act 1995	s. 9.20	Withdrawal of Notice - Fines	Chief Executive Officer	Peter Bentley	A person authorised under 9.16 cannot be authorised to undertake 9.17, 9.19 or 9.20
Local Government Act	s 9.49	<ul style="list-style-type: none"> • Withdrawal of Caveats • Notifications, covenants and easements under the transfer of Land Act 1893 • Reciprocal access and agreements • Rights of carriageway agreements • Caveats under the transfer of land Act 1893 • Easements or deeds of easement under the Land Administration Act 1997 and or the Strata Titles Act 1985 	Chief Executive Officer	Peter Bentley	
Building Act 2011	s. 36	Swimming Pool Inspections	Contract Health Inspector	Laura Pikoss	Authorised Officers must act within the limits of the legislation
Caravan Parks & Camping Grounds Act 1995 Regulations 1997	s. 17 r. s6	To provide the ability to enter the Local Governments caravan Parks, undertake inspection, entry into caravans and issue of work notices and infringements	Chief Executive Officer Manager of Works Caretaker Caretaker	Peter Bentley David Long	
Building Act 2011	s. 20	Grant Building Permits	Chief Executive Officer	Peter Bentley	
Building Act 2011	s. 21	Grant Demolition Permits	Chief Executive Officer	Peter Bentley	
Building Act 2011	s. 58	Grant occupancy permits – building approval certificates	Chief Executive Officer	Peter Bentley	
Building Act 2011	s. 65	Grant extension of period of duration of permits	Chief Executive Officer	Peter Bentley	
Building Act 2011	s. 110	Issue building orders	Chief Executive Officer	Peter Bentley	

AUTHORISATIONS REGISTER

Legislation/Act	Section	Function Delegated	Authorised Position	Authorised Officer	Conditions
Building Act 2011	s. 117	Revoke a building order	Chief Executive Officer	Peter Bentley	Building Act 2011
Health Act 1911	s. 27	Appointment of Environmental Health Officer	Chief Executive Officer	Peter Bentley	
Litter Act 1979	s. 26(1c)(ii) and (iii)	Enforcement proceedings and penalties	Chief Executive Officer Deputy CEO/FM Manager of Works Contract Ranger	Peter Bentley Natalie Bird David Long Irene Ryan	
Health Act 2011	s. 26	Every local government is hereby authorised and directed to carry out within its district the provision of this Act and the regulations, local laws and orders made thereunder. Provided that local government may appoint or authorise any person to be its deputy and in that capacity to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit from time to time to prescribe but so that such appointment shall not affect the exercise of discharge by the local government itself of any power or function	Chief Executive Officer	Peter Bentley	
Health Act 2011	s. 27 s. 112A s. 135 s. 139 s. 114 s. 184 s. 192	Examination of drains Refuse Removal Dwelling unfit for habitation Clean/repair house Building to convert as dwelling Dealing with nuisance Refusal of registration Health (Food Hygiene) regulations 1993 Health Local Laws	Contract Environmental Health Officer	Laura Pikoss	

AUTHORISATIONS REGISTER

Legislation/Act	Section	Function Delegated	Authorised Position	Authorised Officer	Conditions
Food Act 2008	s. 125 s. 126	Serve prohibition order on food business Issue Certification of Clearance Re-inspect food business Register a food Business Grant or refuse application for a food business Vary conditions or cancel registration of food business Initiate proceedings for an offence under s125	Chief Executive Officer	Peter Bentley	
Cat Act 2011	s. 49(1a)(i) s. 51 s. 52	Cause a cat to be destroyed in a humane manner Enter a premises General Powers; <ul style="list-style-type: none"> Set Cat Traps Collect Information Apply for a warrant And other activities specified in the Act.	Manager of Works Leading Hand	David Long Russell Beck Bryce Carr	Authorised to use Shire of Goomalling Rifle
Cat Act 2011		Issuing of infringements notices	Manager of Works Deputy CEO/FM Contract Ranger	David Long Natalie Bird Irene Ryan	
Cat Act 2011	s. 63	Content of notices - Fines	Chief Executive Officer Deputy CEO/MF	Peter Bentley Natalie Bird	
Cat Act 2011	s. 64 & s. 65	Extension of time and withdrawal of notice - Fines	Chief Executive Officer	Peter Bentley	
Dog Act 1976	s. 11	Maintain a pound and other activities specified in the Act	Manager of Works Contract Ranger	David Long Irene Ryan	
Dog Act 1976	s. 12 s. 29	Enter Premises Power to seize; <ul style="list-style-type: none"> Dog Attack Dog Contravention Dangerous Dog 	Contract Ranger	Irene Ryan	

AUTHORISATIONS REGISTER

Legislation/Act	Section	Function Delegated	Authorised Position	Authorised Officer	Conditions
Dog Act 1976	s. 3	Appointment of Registration Officers	CS Officer Administration Officer Community Dev Officer Deputy CEO/MoF	Jessika Ashworth Samantha Cheyne Tahnee Bird Natalie Bird	
Dog Act 1976	s. 44	Enforcement Proceedings	Chief Executive Officer Deputy CEO/MoF Manager of Works	Peter Bentley Natalie Bird David Long	
Local Government Act 1995	s. 3.18 (3c) & s. 3.58(3)	The authority to sell by calling for expressions of interest, holding a sale, or any other fair means, items of equipment, materials, tools etc. which are no longer required, or are outmoded or no longer serviceable.	Chief Executive Officer	Peter Bentley	The disposal of all surplus equipment, materials, tools etc, must not exceed a value of \$5,000 per unit. All matters in excess of \$5,000 per unit will authorised by the Council.
Local Government Act 1995 LG (Functions & General) Regs	s. 3.58(3), [5d] r. 30 & r. 31[3a]	Disposition of property (other than land) is an exempt disposition if its market value is less than \$20,000	Chief Executive Officer	Peter Bentley	For the sale of plant and equipment within budget allocation.
Local Government Act 1995	s. 3.18(3c)	The authority to write-off debts	Chief Executive Officer	Peter Bentley	The writing off of rates and sundry debts to the value of \$100.00
Local Government Act 1995	s. 3.18(3c)	Authority to approve applications for the consumption of liquor from property under the care, control and management of the Council	Chief Executive Officer Deputy CEO/MoF Manager of Works	Peter Bentley Natalie Bird David Long	

AUTHORISATIONS REGISTER

Legislation/Act	Section	Function Delegated	Authorised Position	Authorised Officer	Conditions
Local Government Act 1995 LG (Functions & General) Regs	s. 3.57 (1) r. 21, [1, 2, 3, 4] & r. 22	May seek expressions of interest before entering the tender process.			
Local Government Act 1995 LG (Functions & General) Regs	s. 3.57 (1) r. 11[1], r. 14[4c]	The requirement to invite tenders before entering into a contract for goods and services with a value of \$250,000 or more. Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.	Chief Executive Officer Deputy CEO/MoF Manager of Works	Peter Bentley Natalie Bird David Long	
Local Government Act 1995 LG (Functions & General) Regs	s. 3.57(1) r. 20(1, 2, 3)	May, with the approval of the tenderer, make a minor variation in a contract for goods or services before it enters into the contract with the successful tenderer, without having to tender again.			
Local Government Act 1995	s. 3.50 & s. 3.50(a)	Authority to close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks	Chief Executive Officer Manager of Works	Peter Bentley David Long	
Local Government Act 1995	s. 3.24, s. 3.25(1)(3) Schedule 3.1	Authority to give an owner or occupier of land a notice requiring them to do something to the land if it is specified in schedule 3.1 or other sections of the act. The local government must inform the owner, if the occupier is not the owner.	Chief Executive Officer Manager of Works Deputy CEO/MoF	Peter Bentley David Long Natalie Bird	
Local Government Act 1995	s. 3.32 s. 3.33 s. 3.34 s. 3.36	Authority to: 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36).	Manager of Works Leading Hand Deputy CEO/MoF Contract Ranger	David Long Russell Beck Natalie Bird Irene Ryan	

AUTHORISATIONS REGISTER

DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Power to make payments from the Trust Fund or Municipal Fund (this includes Reserves and Restricted Assets)	Nil
Local Government Act 1995	Authority to invest Council funds with approved financial institutions as approved by Council to achieve maximum investment potential.	Nil
Local Government Act 1995	Authority to appoint persons or classes of persons as authorised persons for the purpose of fulfilling prescribed functions within the Local Government Act 1995 and the Shire's Local Laws made under that Act.	<ol style="list-style-type: none"> 1. The CEO may, at his discretion, refer any matter to Council for decision; 2. Details of any prosecutions under a Local Law must be provided to Council.
Local Government Act 1995	Authority to: <ol style="list-style-type: none"> 1. renew existing lease agreements with charitable, benevolent, religious, cultural, educational, recreational, sporting, environmental or other similar groups or government agencies for properties that are under the care, control and management of the Shire of Mundaring either by management order, lease, sub-lease, licence, sub-licence or freehold; and 2. negotiate new lease agreements with existing lessees whose lease has expired. 	Nil
Local Government Act 1995	Authority to appoint an Acting Chief Executive Officer in accordance with Council policy and for a term not exceeding three months	Nil
Local Government Act 1995	The authority to write-off debts and/or negotiate financial hardship arrangements with residents and ratepayers.	The writing off of rates and sundry debts to the value of \$100.00
Local Government Act 1995	Disposition of property (other than land) is an exempt disposition if its market value is less than \$20,000	Subject to s5.43(d) of the Act and r30(3a) of the Regulations the CEO can dispose of property (other than land) to a maximum value of \$20,000. All disposal of property in excess of this level is to be approved by the Council subject to s3.58.
Local Government Act 1995	authority to sell by calling for expressions of interest, holding a sale, or any other fair means, items of equipment, materials, tools etc. which are no longer required, or are outmoded or no longer serviceable.	The disposal of all surplus equipment, materials, tools etc, must not exceed a value of \$5,000 per unit. All matters in excess of \$5,000 per unit will authorised by the Council
Local Government Act 1995	The ability to make community donations	Maximum limit of \$300 per donation Donations are subject to budget availability Annual expenditure not to exceed the amount designated in the annual budget

DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Authority to approve applications for the consumption of liquor from property under the care, control and management of the Council	The Chief Executive Officer can approve the consumption of alcohol on Council premises, and must ensure that the applicant is aware of their requirements under state legislation and compliance with Council policy on using a Council Facility
Local Government Act 1995	Authority to seek expressions of interest before entering the tender process.	<p>If the local government thinks that there is a good reason to make a preliminary selection from prospective tenderers it may seek expressions of interest. There is good reason to make preliminary selection if, because of;</p> <ul style="list-style-type: none"> • The nature of the goods or services required; or • The cost of preparing plans, specifications or other information for the purpose of adequately describing the goods or services required, <p>it would be advantageous to the local government if tenders were only invited from persons it considers capable of satisfactorily supplying the goods or services.</p> <p>*Statewide public notice must be given. Refer r21.4</p>
Local Government Act 1995	Authority to invite tenders before entering into a contract for goods and services with a value of \$250,000 or more. Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.	<p>Tenders must be called for the purchase of all goods over \$250,000 unless WALGA Council Purchasing Services are utilised which removes the requirement to Tender</p> <p>All tenders are to be approved by Council</p> <p>Tender documents must determine in writing the criteria for accepting tenders That tenders are for items approved in the budget</p>
Local Government Act 1995	Authority, with the approval of the tenderer, to make a minor variation in a contract for goods or services before it enters into the contract with the successful tenderer, without having to tender again.	The variation costs must be within the budget allocation. Any increased costs will require Council approval

DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Authority to sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2a and 2b.	<p>The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2b of</p> <p>a) A notice has been given under section 3.42(1)(b) or 3.44; or</p> <p>b) Being impounded if the local government has been unable, after making reasonable efforts to do so, to give that notice to the alleged offender.</p> <p>(2b) The period after which goods may be sold or otherwise disposed of under subsection (2a) is</p> <p>a) for perishable goods – 3 days;</p> <p>b) for animals – 7 days;</p> <p>c) abandoned vehicle wreck – 7 days.</p>
Cat Act 2011	Exercise of any of its powers or the discharge of any of its duties under another provision of the Cat Act.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Dog Act 1976	administer and enforce the provisions of this Act. A person who is authorised by the Dog Act shall be furnished with a certificate.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Local Government Act 1995	close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.	Nil
Local Government Act 1995	Authority to give an owner or occupier of land a notice requiring them to do something to the land if it is specified in schedule 3.1 or other sections of the act. The local government must inform the owner, if the occupier is not the owner.	As specified in Schedule 3.1
Local Government Act 1995	<p>Authority to:</p> <ol style="list-style-type: none"> 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36). 	As specified in Schedule 3.1
Bush Fires Act 1954	The performance of any of its functions under this act.	Nil
Food Act 2008	<ul style="list-style-type: none"> • Serve Prohibition Order on food business • Issue Certification of Clearance • Reinspect a food business 	Nil

DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER

LEGISLATION/ACT	POWER	CONDITIONS
Food Act 2008	<ul style="list-style-type: none"> Register a food business Grant or refuse application for a food business Vary the conditions or cancel the registration of a food business 	Nil
Food Act 2008	Initiate proceedings for an offence under s125 of the Food Act 2008	Nil
Public Health Act 2016	Authority to designate a person or class of persons as Authorised Officers for the purpose of fulfilling prescribed functions of the Public Health Act 2016. Authority to issue Certificates of Authority to persons designated as Authorised Officers.	The CEO may, at his discretion, refer any matter to Council for decision
Building Act 2011	<p>Authority for suitably qualified persons who, in the opinion of the Chief Executive Officer have the qualifications to undertake the roles and functions of a building surveyor, to administer Building Act 2011 sections to:</p> <p>Grant of building permit Grant of demolition permit Further grounds for not granting an application Conditions imposed by permit authority Occupancy permits and building approval certificates, further information Grant of occupancy permit, building approval certificate Conditions imposed by permit authority Extension of period of duration Building orders Revocation of building order Permit authority may give effect to building order if non-compliance; and Inspection, copies of building records.</p>	As specified in Schedule 3.1
Building Act 2011	<p>Authority to:</p> <ol style="list-style-type: none"> Designate an employee as an authorised person under s. 96(3) of the Building Act 2011; and Limit the powers of an authorised person by imposing conditions on a person's instrument of designation or by written notice and at any time revoke or vary such condition or notice. 	CEO to be satisfied that authorised person is suitably qualified in accordance with s. 5.36(3) of the Local Government Act 1995.
Local Government Act 1995	The ability to authorise the payment of travel and relocation expenses for employees.	<p>May not authorise relocation expenses for the position of CEO. Expenses for the CEO must be approved by the Council. Expenses for employees to a total of 50% of the relocation expense, to a total value of \$1,000 can be authorised by the CEO. This does not apply to Managers who are covered by contract conditions Travel Expenses can be approved by the CEO up to \$500</p>

DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995 Transfer of Land Act 1893 Land Administration Act 1997 Strata Titles Act 1985	<p>Pursuant to Section 9.49(A) of the <i>Local Government Act 1995</i>, delegates authority to the Chief Executive Officer to sign the following documentation behalf of the Shire including lodgement, withdrawal, removal, withdrawal, surrender or modification:</p> <ul style="list-style-type: none"> • Notifications, covenants and easements under the Transfer of Land Act 1893 • Reciprocal access and agreements • Rights of carriageway agreements • Caveats under the Transfer of Land Act 1893 • Easements or deeds of easement under the Land Administration Act 1997 and or the Strata Titles Act 1985 • Contracts of Sale and Transfer of land for minor transactions 	Does not extend to Major Land Transactions as defined within the Local Government Act

I, JOHN PETER BENTLEY, do hereby accept responsibility for the delegations assigned to my position as are detailed above.

Officer Appointed

Dated

Delegated by: Council of the Shire of Goomalling

Resolution No: _____

DELEGATIONS TO THE MANAGER OF FINANCE/DEPUTY CEO

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Authority to invest Council funds with approved financial institutions as approved by Council to achieve maximum investment potential.	Nil
Local Government Act 1995	Disposition of property (other than land) is an exempt disposition if its market value is less than \$20,000	Subject to s5.43(d) of the Act and r30(3a) of the Regulations the CEO can dispose of property (other than land) to a maximum value of \$20,000. All disposal of property in excess of this level is to be approved by the Council subject to s3.58.
Local Government Act 1995	Authority to approve applications for the consumption of liquor from property under the care, control and management of the Council	The Chief Executive Officer can approve the consumption of alcohol on Council premises, and must ensure that the applicant is aware of their requirements under state legislation and compliance with Council policy on using a Council Facility
Local Government Act 1995	Authority to seek expressions of interest before entering the tender process.	<p>If the local government thinks that there is a good reason to make a preliminary selection from prospective tenderers it may seek expressions of interest. There is good reason to make preliminary selection if, because of;</p> <ul style="list-style-type: none"> • The nature of the goods or services required; or • The cost of preparing plans, specifications or other information for the purpose of adequately describing the goods or services required, <p>it would be advantageous to the local government if tenders were only invited from persons it considers capable of satisfactorily supplying the goods or services.</p> <p>*Statewide public notice must be given. Refer r21.4</p>
Local Government Act 1995	Authority to invite tenders before entering into a contract for goods and services with a value of \$250,000 or more. Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.	<p>Tenders must be called for the purchase of all goods over \$150,000 unless WALGA Council Purchasing Services are utilised which removes the requirement to Tender</p> <p>All tenders are to be approved by Council</p> <p>Tender documents must determine in writing the criteria for accepting tenders That tenders are for items approved in the budget</p>

DELEGATIONS TO THE MANAGER OF FINANCE/DEPUTY CEO

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Authority, with the approval of the tenderer, to make a minor variation in a contract for goods or services before it enters into the contract with the successful tenderer, without having to tender again.	The variation costs must be within the budget allocation. Any increased costs will require Council approval
Local Government Act 1995	Authority to sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2a and 2b.	<p>The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2b of</p> <p>a) A notice has been given under section 3.42(1)(b) or 3.44; or</p> <p>b) Being impounded if the local government has been unable, after making reasonable efforts to do so, to give that notice to the alleged offender.</p> <p>(2b) The period after which goods may be sold or otherwise disposed of under subsection (2a) is</p> <p>a) for perishable goods – 3 days;</p> <p>b) for animals – 7 days;</p> <p>c) abandoned vehicle wreck – 7 days.</p>
Cat Act 2011	exercise of any of its powers or the discharge of any of its duties under another provision of the Cat Act.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Dog Act 1976	administer and enforce the provisions of this Act. A person who is authorised by the Dog Act shall be furnished with a certificate.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Local Government Act 1995	Authority to give an owner or occupier of land a notice requiring them to do something to the land if it is specified in schedule 3.1 or other sections of the act. The local government must inform the owner, if the occupier is not the owner.	As specified in Schedule 3.1
Local Government Act 1995	<p>Authority to:</p> <ol style="list-style-type: none"> 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36). 	As specified in Schedule 3.1

DELEGATIONS TO THE MANAGER OF WORKS

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Disposition of property (other than land) is an exempt disposition if its market value is less than \$20,000	Subject to s5.43(d) of the Act and r30(3a) of the Regulations the CEO can dispose of property (other than land) to a maximum value of \$20,000. All disposal of property in excess of this level is to be approved by the Council subject to s3.58.
Local Government Act 1995	Authority to approve applications for the consumption of liquor from property under the care, control and management of the Council	The Chief Executive Officer can approve the consumption of alcohol on Council premises, and must ensure that the applicant is aware of their requirements under state legislation and compliance with Council policy on using a Council Facility
Local Government Act 1995	Authority to seek expressions of interest before entering the tender process.	<p>If the local government thinks that there is a good reason to make a preliminary selection from prospective tenderers it may seek expressions of interest. There is good reason to make preliminary selection if, because of;</p> <ul style="list-style-type: none"> • The nature of the goods or services required; or • The cost of preparing plans, specifications or other information for the purpose of adequately describing the goods or services required, <p>it would be advantageous to the local government if tenders were only invited from persons it considers capable of satisfactorily supplying the goods or services.</p> <p>*Statewide public notice must be given. Refer r21.4</p>
Local Government Act 1995	Authority to invite tenders before entering into a contract for goods and services with a value of \$150,000 or more. Tenders do not have to be publicly invited according to the requirements, if the supply of the goods or services is to be obtained through the Council Purchasing Service of WALGA.	<p>Tenders must be called for the purchase of all goods over \$150,000 unless WALGA Council Purchasing Services are utilised which removes the requirement to Tender</p> <p>All tenders are to be approved by Council</p> <p>Tender documents must determine in writing the criteria for accepting tenders That tenders are for items approved in the budget</p>

DELEGATIONS TO THE MANAGER OF WORKS

LEGISLATION/ACT	POWER	CONDITIONS
Local Government Act 1995	Authority, with the approval of the tenderer, to make a minor variation in a contract for goods or services before it enters into the contract with the successful tenderer, without having to tender again.	The variation costs must be within the budget allocation. Any increased costs will require Council approval
Local Government Act 1995	Authority to sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2a and 2b.	<p>The local government may sell or otherwise dispose of impounded goods that have not been collected within the period specified in subsection 2b of</p> <p>a) A notice has been given under section 3.42(1)(b) or 3.44; or</p> <p>b) Being impounded if the local government has been unable, after making reasonable efforts to do so, to give that notice to the alleged offender.</p> <p>(2b) The period after which goods may be sold or otherwise disposed of under subsection (2a) is</p> <p>a) for perishable goods – 3 days;</p> <p>b) for animals – 7 days;</p> <p>c) abandoned vehicle wreck – 7 days.</p>
Cat Act 2011	exercise of any of its powers or the discharge of any of its duties under another provision of the Cat Act.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Dog Act 1976	administer and enforce the provisions of this Act. A person who is authorised by the Dog Act shall be furnished with a certificate.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Local Government Act 1995	Close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.	Nil
Local Government Act 1995	Authority to give an owner or occupier of land a notice requiring them to do something to the land if it is specified in schedule 3.1 or other sections of the act. The local government must inform the owner, if the occupier is not the owner.	As specified in Schedule 3.1
Local Government Act 1995	<p>Authority to:</p> <ol style="list-style-type: none"> 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36). 	As specified in Schedule 3.1

DELEGATIONS TO THE LEADING HAND

LEGISLATION/ACT	POWER	CONDITIONS
Cat Act 2011	Exercise of any powers or the discharge of any of its duties under another provision of the Cat Act.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Local Government Act 1995	Authority to: 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36).	As specified in Schedule 3.1

AUTHORISATIONS TO THE CONTRACT RANGER

LEGISLATION/ACT	POWER	CONDITIONS
Cat Act 2011	Exercise of any powers or the discharge of any of its duties under another provision of the Cat Act.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Dog Act 1976	administer and enforce the provisions of this Act. A person who is authorised by the Dog Act shall be furnished with a certificate.	The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Local Government Act 1995	Authority to give an owner or occupier of land a notice requiring them to do something to the land if it is specified in schedule 3.1 or other sections of the act. The local government must inform the owner, if the occupier is not the owner.	As specified in Schedule 3.1 The Chief Executive Officer will issue certificates of authorisation to authorised officers.
Local Government Act 1995	Authority to: 1. Enter on to land to perform any function of the local government under Schedules 3.1 and 3.2 of the Act; 2. Give a notice of entry (s. 3.32); 3. Seek and execute an entry under warrant (s. 3.33); 4. Execute entry in an emergency (s. 3.34) 5. Give notice and effect entry by opening a fence (s. 3.36).	As specified in Schedule 3.1 The Chief Executive Officer will issue certificates of authorisation to authorised officers.



**9.8 SUBDIVISION – APPLICATION 163883 – LOT2107, 2108, 11952
GOOMALLING-TOODYAY ROAD, MUMBERKINE**

File Reference	3.16
Disclosure of Interest	Nil
Applicant	FM Surveys Pty Ltd James Glass
Previous Item Numbers	No Direct
Date	12 September 2023
Author	Tahnee Bird, Community Development Officer
Authorising Officer	Natalie Bird, Acting CEO
Attachments	<ol style="list-style-type: none"> 1. WA Planning Commission correspondence 2. Application for Approval of Freehold Land or Survey Strata Subdivisions 3. Certificate of Titles 4. Proposed Subdivision – Plans and Documents 5. Advice from Steve Thompson - Planner

Summary

WA Planning Commission is seeking comment in relation to subdivision application no. 163883 for Lot 2107, 2108 and 11952 Goomalling-Toodyay Road, Mumberkine for the applicant FM Survey Pty Ltd, on behalf of the owner James Glass.

Background

The current property consists of three lots with the boundaries splitting habitable dwellings and non-habitable structures across two of those lots. The application seeks to realign those boundaries to create a “homestead” lot (proposed Lot A 33.8289ha) containing all the structures and two other lots, proposed Lot B 87.11ha and proposed Lot C 24.9815ha.

Statutory Environment

Local Government Act 1995 – Section 6.4 (as amended)

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

Policy Implications

No specific policy regarding this matter.

Financial Implications

Nil

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
4.1.4	Provide reporting processes in a transparent, accountable and timely manner



Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That the Council:

Consider the subdivision application and provide comment for submission to the WA Planning Commission.

**Application for Approval of Freehold or Survey Strata Subdivisions****Lodgement ID: 2023-227701****Submission Date: 24/07/2023 08:33 AM**

Your Reference	2092
Location of Subject Property	2209 GOOMALLING-TOODYAY ROAD, MUMBERKINE
No. of applicants	1
Are you applying on your own behalf?	Yes
Are you the primary applicant?	Yes
Do you have consent to apply from all landowners?	Yes
Lodgement Type	Subdivision
Submitted by	Mark Spencer
Email	mark@fmsurveys.com.au

About the land

Number of current lots on the land	3	Total number of proposed lots on the land including balance lots	3
Drainage Reserves	0	Public Access Ways	0
Recreation Reserves	0	Right of Ways	0
Road Reserves	0	Road Widening	0
Number of fee paying lots	3	Number of fee exempt lots	0

N/A

What is the proposed use/development?

Proposed Use	Lot size	Number of Lots	
Rural	Over 25 HA	2	
Rural	10 HA - 25 HA	1	
Local Government	SHIRE OF GOOMALLING	Existing dwellings	Yes
Is common property proposed	No		

Applicants**Primary applicant (1)**

Is the applicant a company/organisation?	Yes	Is the applicant a landowner?	No
Name/Company	F.M. Surveys Pty Ltd	ABN / ACN	84 659 647 970
Email	mark@fmsurveys.com.au	Phone number	0400781694
Address			
Street address	PO Box 81	Town / Suburb or City	Northam
State	WA	Post Code	6401
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Certificate of Title Details**Lots with certificate (1)**

Volume	1017	Folio	220
Lot Number	2108	Plan/Diagram/Strata Plan Number	DP249441
Total land area	40.6689	Land Area Units	Hectares
Reserve number (if applicable)	N/A	No. of landowners	1
Is the Landowners name different to that shown on the Certificate of Title?			No

Landowners**Landowner (1)**

Full name	MR JAMES GLASS	Company / Agency	N/A
ACN / ABN	N/A	Landowner type	Registered Proprietor/s
Address			
Street address	R.M.B. 813	Town / Suburb or City	NORTHAM
State	WA	Post code	6401
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Lots with certificate (2)

Volume	1017	Folio	221
Lot Number	2107	Plan/Diagram/Strata Plan Number	DP249431
Total land area	40.6222	Land Area Units	Hectares
Reserve number (if applicable)	N/A	No. of landowners	1
Is the Landowners name different to that shown on the Certificate of Title?			No

Landowners**Landowner (1)**

Full name	MR JAMES GLASS	Company / Agency	N/A
ACN / ABN	N/A	Landowner type	Registered Proprietor/s
Address			
Street address	R.M.B. 813	Town / Suburb or City	NORTHAM
State	WA	Post code	6401
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Lots with certificate (3)

Volume	1017	Folio	222
Lot Number	11952	Plan/Diagram/Strata Plan Number	DP132100
Total land area	64.6293	Land Area Units	Hectares
Reserve number (if applicable)	N/A	No. of landowners	1
Is the Landowners name different to that shown on the Certificate of Title?			No

Landowners**Landowner (1)**

Full name	MR JAMES GLASS	Company / Agency	N/A
ACN / ABN	N/A	Landowner type	Registered Proprietor/s
Address			
Street address	R.M.B. 813	Town / Suburb or City	NORTHAM
State	WA	Post code	6401
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

Subdivision detail

Number of dwellings	1	Dwelling retained	Yes
Dwelling description	N/A		
Number of outbuildings/structures	7	Structure/s retained	Yes
Other description	N/A		
Structure description	ALL SHEDS AND BUILDINGS TO REMAIN		
Is a battleaxe lot/s proposed?			No
Does plan show the width and length of the access leg, the area of the access leg and total area of the rear lot			Not applicable
Has the land ever been used for potentially contaminating activity			No
Does the land contain any sites that have been classified under the Contaminated Sites Act 2003			No
Does the land contain any sites that have been reported or required to be reported under the Contaminated Sites Act 2003			No
Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of acid sulfate soils in this location			No
Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached?			No
Is the development with in a Bushfire Prone Area?			N/A
Are there any dewatering or drainage works proposed to be undertaken			No
Is excavation of 100 cubic metres or more of soil proposed			No
If yes did the Acid Sulfate Soils investigation indicate acid sulfate soils were present			No
Is a Termination Proposal Attached			No
Is a Strata Company Resolution Attached			No

Fee & Payment

Fee amount	\$3,783.00	Payment Type	By Card
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Attachments

Attachment name	Attachment type	
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1. _Form_1A_CheckList-9.pdf	Required Information about the Proposal
2. 2092-PROPOSAL-1-1-7.pdf	Subdivision Plan
3. 2092-PROPOSAL-1-2-8.pdf	Subdivision Plan
4. Certificate of Title with Sketch 1017-220 Lot 2108 On Deposited Plan 249441 - Certificate of Title 1017-220-1.pdf	Certificate of Title
5. Certificate of Title with Sketch 1017-221 Lot 2107 On Deposited Plan 249431 - Certificate of Title 1017-221-3.pdf	Certificate of Title
6. Certificate of Title with Sketch 1017-222 2209 Goomalling-Toodyay Road_ MUMBERKINE 6401 - Certificate of Title 1017-222.pdf	Certificate of Title
7. LETTER OF CONSENT-2.pdf	Authorised Letter of Consent
8. LETTER OF CONSENT-4.pdf	Authorised Letter of Consent
9. LETTER OF CONSENT-6.pdf	Authorised Letter of Consent

Perth	Albany	Bunbury	Geraldton	Mandurah
140 William Street	PO Box 1108	Sixth Floor	Regional Planning and Strategy	Unit 2B
Perth	Albany	Bunbury Tower	Office 10	Suite 94/16 Dolphin Drive
Western Australia, 6000,	Western Australia, 6330	61 Victoria Street	209 Foreshore Drive	Mandurah
Locked Bag 2506 Perth, 6001		Bunbury	Geraldton	Western Australia, 6210
		Western Australia, 6230	Western Australia, 6530	
Tel: (08) 6551 9000	Tel: (08) 9892 7333	Tel: (08) 9791 0577	Tel: (08) 9960 6999	Tel: (08) 9586 4680
Fax: (08) 6551 9001	Fax: (08) 9841 8304	Fax: (08) 9791 0576	Fax: (08) 9964 2912	Fax: (08) 9581 5491

WESTERN



AUSTRALIA

REGISTER NUMBER

2107/DP249431DUPLICATE
EDITION**1**

DATE DUPLICATE ISSUED

5/9/2011**RECORD OF CERTIFICATE OF TITLE**

UNDER THE TRANSFER OF LAND ACT 1893

VOLUME
1017FOLIO
221

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 2107 ON DEPOSITED PLAN 249431

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

JAMES ALEXANDER GLASS OF R.M.B. 813, NORTHAM

(T C655201) REGISTERED 10/11/1983

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1017-221 (2107/DP249431)
PREVIOUS TITLE: 95-181
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF GOOMALLING

NOTE 1: A000001A LAND PARCEL IDENTIFIER OF AVON LOCATION 2107 (OR THE PART THEREOF) ON SUPERSEDED PAPER CERTIFICATE OF TITLE CHANGED TO LOT 2107 ON DEPOSITED PLAN 249431 ON 19-AUG-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.
NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.

WESTERN



AUSTRALIA

REGISTER NUMBER

2108/DP249441DUPLICATE
EDITION**1**

DATE DUPLICATE ISSUED

5/9/2011**RECORD OF CERTIFICATE OF TITLE**

UNDER THE TRANSFER OF LAND ACT 1893

VOLUME
1017FOLIO
220

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 2108 ON DEPOSITED PLAN 249441

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

JAMES ALEXANDER GLASS OF R.M.B. 813, NORTHAM

(T C655201) REGISTERED 10/11/1983

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1017-220 (2108/DP249441)
PREVIOUS TITLE: 95-192
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF GOOMALLING

NOTE 1: A000001A LAND PARCEL IDENTIFIER OF AVON LOCATION 2108 (OR THE PART THEREOF) ON SUPERSEDED PAPER CERTIFICATE OF TITLE CHANGED TO LOT 2108 ON DEPOSITED PLAN 249441 ON 17-SEP-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.
NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.

WESTERN



AUSTRALIA

REGISTER NUMBER

11952/DP132100DUPLICATE
EDITION**2**

DATE DUPLICATE ISSUED

5/9/2011VOLUME
1017FOLIO
222

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 11952 ON DEPOSITED PLAN 132100

REGISTERED PROPRIETOR: (FIRST SCHEDULE)

JAMES ALEXANDER GLASS OF R.M.B. 813, NORTHAM

(T C655201) REGISTERED 10/11/1983

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)

1. L560101 EASEMENT BURDEN FOR RIGHT OF WAY PURPOSES. SEE SKETCH ON DEPOSITED PLAN 68679 REGISTERED 23/2/2011.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

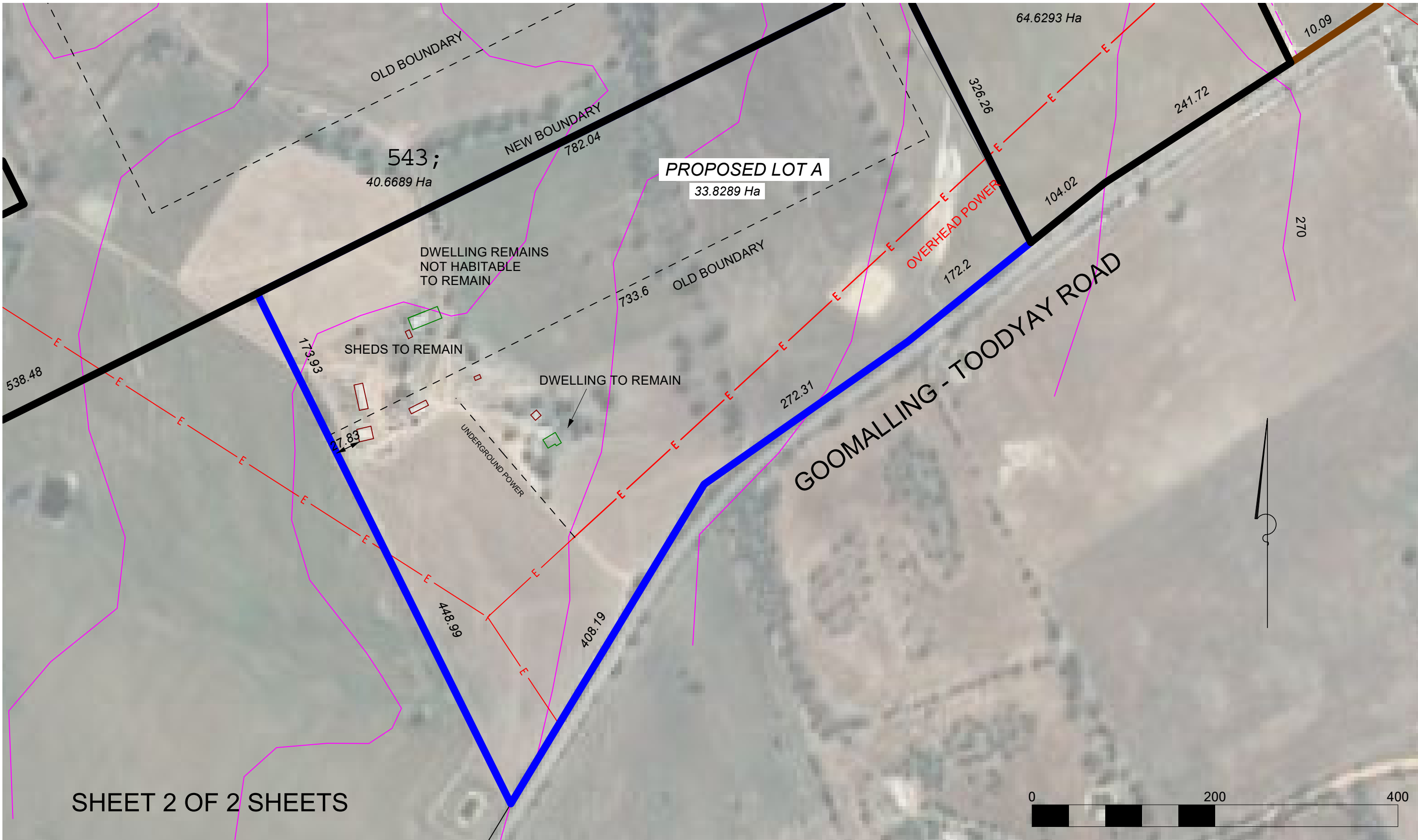
STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1017-222 (11952/DP132100)
PREVIOUS TITLE: 441-120
PROPERTY STREET ADDRESS: 2209 GOOMALLING-TOODYAY RD, MUMBERKINE.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF GOOMALLING

- NOTE 1: A000001A LAND PARCEL IDENTIFIER OF AVON LOCATION 11952 (OR THE PART THEREOF) ON SUPERSEDED PAPER CERTIFICATE OF TITLE CHANGED TO LOT 11952 ON DEPOSITED PLAN 132100 ON 17-SEP-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.
NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.
NOTE 3: L497774 DEPOSITED PLAN (INTEREST ONLY) 68679 LODGED



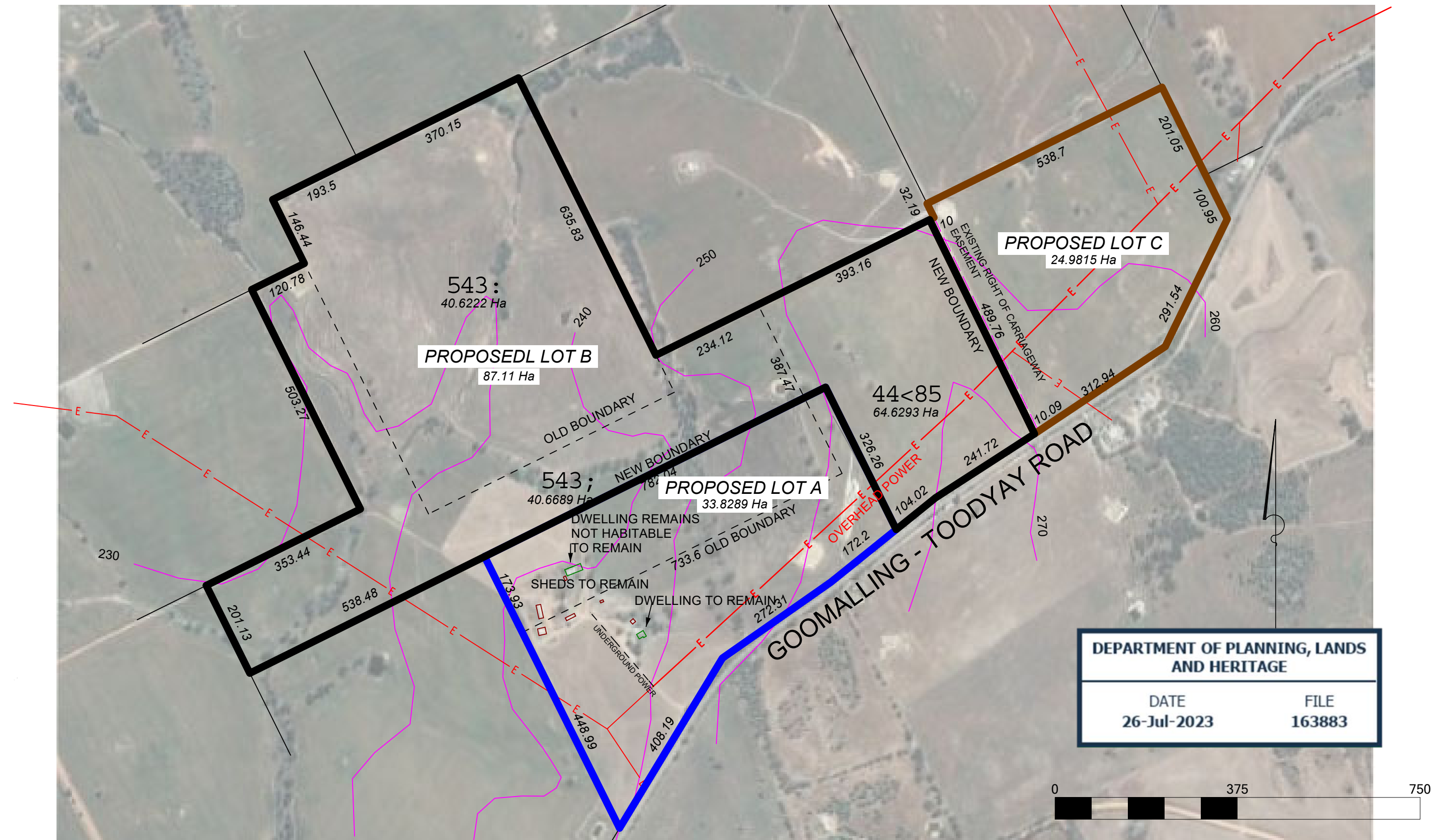


NOTES
This survey does not guarantee the correct position of fences or found pegs.
For the location of underground utility services see "Dial Before You Dig" plans
All units are in metres
Contour interval 10m
Vertical datum is the A.H.D.
Check title for easements, encumbrances and ownership etc.
Lot dimensions and areas are subject to final survey
Cadastral information has been sourced from Landgate.

PLAN OF
PROPOSED SUBDIVISION OF
LOTS 2107, 2108 AND 11952
2209 GOOMALLING- TOODYAY ROAD
NUMBERKINE

METADATA	
LOCAL AUTHORITY	SHIRE OF GOOMALLING
DATE OF SURVEY	20-06-2023
SCALE	1:7500 AT A3

JOB NUMBER 2092 VERSION	F.M. SURVEYS PTY LTD P.O. Box 81 NORTHAM WA 6401 Ph. 0400 781 694 Email: mark@fmsurveys.com.au
	Drawn Mark Spencer



NOTES
This survey does not guarantee the correct position of fences or found pegs.
For the location of underground utility services see "Dial Before You Dig" plans
All units are in metres
Contour interval 10m
Vertical datum is the A.H.D.
Check title for easements, encumbrances and ownership etc.
Lot dimensions and areas are subject to final survey
Cadastral information has been sourced from Landgate.

PLAN OF
PROPOSED SUBDIVISION OF
LOTS 2107, 2108 AND 11952
2209 GOOMALLING- TOODYAY ROAD
MUMBERKINE

METADATA	
LOCAL AUTHORITY	SHIRE OF GOOMALLING
DATE OF SURVEY	20-06-2023
SCALE	1:7500 AT A3

JOB NUMBER 2092 VERSION	F.M. SURVEYS PTY LTD P.O. Box 81 NORTHAM WA 6401 Ph. 0400 781 694 Email: mark@fmsurveys.com.au
	Drawn Mark Spencer

Required information about the proposal

An application may not be accepted and will be returned to the applicant with the submitted fee if the requirements are incorrect or incomplete.

General information required for all applications

1. Subdivision plans are based on an accurate and up-to-date feature survey that includes existing ground levels relative to AHD or topography of the subject lot/s. A feature survey is not required for amalgamation approval. ☒ Yes
2. Relevant copies of the subdivision plans and supporting documentation or accompanying information are attached. ☒ Yes
3. The subdivision plan is capable of being reproduced in black and white format. ☒ Yes
4. The subdivision plan is drawn to a standard scale (ie 1:100, 1:200, 1:500, 1:1000) at A3 or A4. ☒ Yes
5. All dimensions on the subdivision plan are in metric standard. ☒ Yes
6. The north point is shown clearly on the subdivision plan. ☒ Yes
7. The subdivision plan shows all lots or the whole strata plan (whichever is applicable). ☒ Yes
8. The subdivision plan shows all existing and proposed lot boundaries. ☒ Yes
9. The subdivision plan shows all existing and proposed lot dimensions (including lot areas). ☒ Yes
10. The subdivision plan shows the lot numbers and boundaries of all adjoining lots. ☒ Yes
11. For battleaxe lots, the subdivision plan shows the width and length of the access leg, the area of the access leg and the total area of the lot. ☐ Yes ☒ n/a (battleaxe lot not proposed)
12. The subdivision plan shows the name/s of existing road/s. ☒ Yes
13. The subdivision plan shows the width of proposed road/s. ☐ Yes ☒ n/a (no road proposed)
14. The subdivision plan shows all buildings and/or improvements, including driveways and crossovers (including setbacks) which are to be retained, or removed. ☒ Yes ☐ n/a (land is vacant)
15. The subdivision plan shows all physical features such as watercourses, wetlands, significant vegetation, flood plains and dams. ☒ Yes ☐ n/a (land does not contain such features)
16. The subdivision plan shows all electrical, sewer and water infrastructure. For on-site sewage disposal, the indicative disposal areas for wastewater distribution are to be shown. ☒ Yes

17. Additional information required in the case of applications for residential infill subdivision within existing residential zoned areas

Applications which propose to create two or more residential lots in existing residential areas must show all existing features (in addition to item 16 above) located in the road reserve/s adjoining the subject land and all existing improvements on the subject land and including:

- driveways and crossovers
- kerb lines
- manholes
- bus stops
- gully pits
- boundary setbacks for dwelling/s to be retained
- fencing
- street trees
- water supply
- swimming pools
- pedestrian paths
- retaining walls
- telecommunication pillars
- electricity transmission lines and poles
- sewer, water and electricity connections
- on-site sewage disposal systems, including treatment and wastewater disposal areas

18. Additional information required in the case of an application for termination

- Has a copy of the outline of termination proposal been attached ☐ Yes
- Has a copy of the strata resolution in support of this proposal been attached ☐ Yes

The WAPC has published a guide to applications and fees to assist applicants preparing to submit applications. The guide and other information about the planning system is available online:

www.dplh.wa.gov.au

Transport impacts

Transport Impact Statements and Transport Impact Assessments are required to determine the likely transport impact of a proposal. Information to assist proponents is available on the DPLH website at www.dplh.wa.gov.au/policy-and-legislation/state-planning-framework/fact-sheets,-manuals-and-guidelines/transport-impact-assessment-guidelines

1. Are there 10 - 100 vehicle trips in the subdivision's peak hour? ☐ Yes ☒ No
If yes, a transport impact statement is to be provided
2. Are there more than 100 vehicle trips in the subdivision's peak hour? ☐ Yes ☒ No
If yes, a transport impact assessment is to be provided.

Access to/from right-of-way or private road

Access is to be provided from an existing right of way or private road. ☐ Yes ☒ No

If you indicate 'yes', you must provide a copy of the plan or diagram of survey on which the subject right-of-way was created to confirm its exact width and whether a right of access exists. Right of access may be an easement under section 167A of the *Transfer of Land Act 1893*, an implied easement for access or other arrangement.

Road and rail noise

Is the proposal within the trigger distance of a strategic transport route as defined by *State Planning Policy 5.4*? ☐ Yes ☒ No

Contaminated sites

Information to assist applicants to respond to the following questions is on the Department of Water and Environmental Regulation (DWER) website at www.der.wa.gov.au/your-environment/contaminated-sites.

1. Has the land ever been used for a potentially contaminating activity? ☐ Yes ☒ No
Appendix B of Assessment and Management of Contaminated Sites (DWER Contaminated sites guidelines) lists potentially contaminating industries, activities and land uses. The list is not exhaustive.
If yes, please attach details of the activities/uses.
2. Does the land contain any site or sites that have been classified under the *Contaminated Sites Act 2003*? ☐ Yes ☒ No
3. Does the land contain any site or sites that have been reported or are required to be reported under the *Contaminated Sites Act 2003*? ☐ Yes ☒ No

If you indicated 'yes' to question 2 or 3 you must provide a Basic Summary of Records (BSR)

Where a BSR is not available from the public Contaminated Sites Database, the form requesting a BSR from DWER is available online at www.der.wa.gov.au/your-environment/contaminated-sites/57-forms or by calling DWER on 1300 762 982.

If a BSR is not available, a copy of the letter from DWER notifying the applicant that the site or the sites are under assessment must be provided, followed by the BSR when available.

Is a BSR or letter from DWER attached? ☐ Yes ☒ No

Information requirements for Liveable Neighbourhoods

Subdivision applications proposing to create 20 or more lots on greenfield and urban infill sites will be assessed against the requirements of Liveable Neighbourhoods.

Such applications should be supported by documentation addressing the relevant criteria of Liveable Neighbourhoods, as identified in the application guidelines within the policy document.

Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached? ☐ Yes ☒ No

Acid sulfate soils

Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of disturbing acid sulfate soils at this location? ☐ Yes ☒ No

Bushfire Prone Areas

Is all, or a section of the subdivision in a designated bushfire prone area? ☐ Yes ☒ No

If 'yes', has a BAL Contour Map been prepared; and

If the BAL Contour Map indicates areas of the subject site as BAL-12.5 or above, has a Bushfire Management Plan been provided with the application? ☐ Yes ☒ No

If NA is selected and the proposal is in a designated bushfire prone area then a statement advising why SPP 3.7 does not apply should be included. ☐ n/a

On-site sewage disposal

Is on-site sewage disposal proposed? ☐ Yes ☒ No

If yes, proposals for on-site sewage disposal should be accompanied by a site and soil evaluation as per the Government Sewerage Policy.

Has a site and soil evaluation been provided? If no, then a statement is to be provided as to why an evaluation has not been provided. ☐ n/a (Greater than 4ha)

Information on preparing site and soil evaluations may be found on the Department of Health's website <https://ww2.health.wa.gov.au/~media/Files/Corporate/general%20documents/water/Wastewater/Site-Soil-Evaluation.pdf>

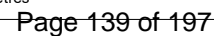
Survey Strata Title lots

Is strata title subdivision proposed? ☐ Yes ☒ No

If yes, either the plan of subdivision or accompanying servicing plan is to show the indicative internal sewer and water connections to each lot.

If applicable, easements are to be shown.

Information on the water and sewer detail for survey-strata lots to be shown can be found on the Department of Mines, Industry Regulation and Safety website: www.commerce.wa.gov.au/publications/plumbers-technical-note-services-survey-strata-lots-0



Tahnee Bird

From: Steve Thompson <steve@edgeplanning.com.au>
Sent: Wednesday, 13 September 2023 9:50 AM
To: Goomalling EACEO; Peter Bentley
Cc: Trudi Manera
Subject: RE: Application No: 163883 - Follow Up from Assessing Officer - Lot 2107, 2108, 11952 GOOMALLING-TOODYAY ROAD , MUMBERKINE (Goomalling Shire)

Follow Up Flag: Follow up
Flag Status: Flagged

Hi all

There are limited planning issues with the boundary realignment application which does not create additional lots (currently 3 lots and proposing 3 lots). Importantly, the application addresses legal access to 2 current 'land locked' lots.

Assuming the WAPC approves the submitted application, it will result in two dwellings on Lot 'A'. As outlined on the plan, one of the dwellings is not habitable. If it was ever proposed to be habitable and it met building and health considerations, the second dwelling could perhaps be classified as a caretaker's house.

The application is consistent with WAPC policy and I suggest the Shire can provide its support to the WAPC.

The Shire may wish to advise Ben:

The Shire supports the boundary realignment application.

Subject to WAPC preference, the WAPC may wish to add Model Condition T24 given all lots are subject to road freight noise as outlined in *State Planning Policy 5.4 Road and Rail Noise*.

Regards

Steve Thompson
Senior Partner



134 Hare Street | Mount Clarence, Albany 6330
M: 0409 107336 | W: edgeplanning.com.au



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Institute
Australia



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From: Goomalling EACEO <eaceo@goomalling.wa.gov.au>

Sent: Monday, September 11, 2023 12:44 PM

To: Peter Bentley <ceo@goomalling.wa.gov.au>

Cc: Steve Thompson <steve@edgeplanning.com.au>; Trudi Manera <finance@goomalling.wa.gov.au>

Subject: FW: Application No: 163883 - Follow Up from Assessing Officer - Lot 2107, 2108, 11952 GOOMALLING-TOODYAY ROAD , MUMBERKINE (Goomalling Shire)



Tahnee Bird
Community Development Officer

Shire of Goomalling

32 Quinlan Street, Goomalling
08 9629 1101
cdo@goomalling.wa.gov.au
www.goomalling.wa.gov.au

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COUNTRY

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KNOWYOURCOUNTRY.COM.AU

Please consider the environment before printing this email

I acknowledge that I meet and work on the land of the Nyoongar people of Ballardong Boodjar, Koomal Boodjar. I pay respect to their Elders, past and present, and acknowledge the pivotal role that Aboriginal and Torres Strait Islander people continue to play within the Australian community.

Shire of Goomalling Legal Notice. This email and any attachments are confidential and are intended solely for the recipient named above. You should not read, copy, use or disclose their contents without authorisation. If you are not the intended recipient, please contact us immediately by return email and then delete both messages. This email and its attachments may contain copyright material. We do not accept liability for any loss or damage caused by negligence or other means, in connection with any computer virus, delay, interruption, unauthorised access or unauthorised amendment.

This notice should not be removed.

From: Ben Easton <Ben.Easton@dplh.wa.gov.au>

Sent: Monday, September 11, 2023 7:47 AM

To: Goomalling EACEO <eaceo@goomalling.wa.gov.au>

Subject: Application No: 163883 - Follow Up from Assessing Officer - Lot 2107, 2108, 11952 GOOMALLING-TOODYAY ROAD , MUMBERKINE (Goomalling Shire)

OFFICIAL

Good morning,

Application No: 163883 - Lot 2107, 2108, 11952 GOOMALLING-TOODYAY ROAD , MUMBERKINE (Goomalling Shire)

I'm the assessing officer for the above application (the original documents sent attached for your reference). I'd just like to provide a follow up on this as I don't believe we've received a response from the Shire yet within the response period to this application.

If there are any issues with the proposal, or the Shire would like to provide comments/ conditions please don't hesitate to contact me. If your response is taking a bit longer to formulate I'd be happy to wait a bit longer to hear back, please just advise me by when you think a response will be ready. Or if you have no objection or comments to the proposal please let me know and I can note that down.

Looking forward to hearing back from you,

Kind regards,

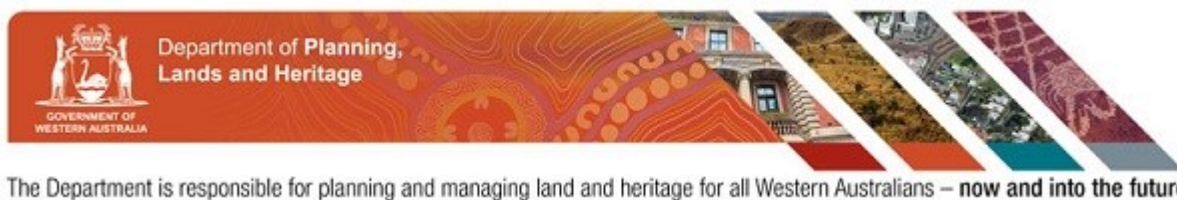
Ben Easton

Planning Officer | Land Use Planning

Department of Planning, Lands and Heritage

140 William Street, Perth WA 6000

wa.gov.au/dplh | 6552 4062 | |



The Department acknowledges the Aboriginal people of Western Australia as the traditional custodians of this land, and we pay our respects to their Elders, past and present.

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9.9 CROSSOVER TO 25 QUINLAN STREET, GOOMALLING

File Reference	12.06
Disclosure of Interest	Nil
Applicant	Genine Smith
Previous Item Numbers	No Direct
Date	12 September 2023
Author	Tahnee Bird, Community Development Officer
Authorising Officer	Natalie Bird, Acting CEO
Attachments	1. Letter from Genine Smith

Summary

Genine Smith has submitted a letter seeking contribution from Council for 50% cost of construction of a new crossover as she has recently constructed a new dwelling and the current crossover doesn't align with her garage.

Background

Genine has submitted a request for a crossover to the CEO and was advised that there was an existing crossover in place therefore she would have to arrange for the extension or replacement of the crossover at her own cost.

The previous owner of the block (Goomalling Farmers' Club) primarily used the block as a car park despite the block being residential zoned, and not zoned for the purpose of a car park/commercial. It is not known when the crossover was installed, however the crossover was in place at the time of purchase of the vacant land.



Figure 1: Existing crossover



Figure 2: Existing Crossover showing alignment with garage

Statutory Environment

Local Government Act 1995 – Section 6.4 (as amended)

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35



Policy Implications

There is no formal policy regarding this matter, however historically Council has contributed 50% in the case of properties with no existing crossover. If a crossover is in place the owner has had to pay 100% of the cost for extension or replacement even in scenarios where the current crossover has been installed inadequately (poor gradient etc), which is the case for a lot of properties with older crossovers.

Financial Implications

Nil

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
4.1.4	Provide reporting processes in a transparent, accountable and timely manner

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That the Council:

Consider the request from Genine Smith and advise how to proceed.

To Councillor Haywood, CEO & Fellow Councillors

Shire of Goomalling

RE: Crossover to 25 Quinlan Street, Goomalling

I have recently constructed a new house at the above location and approached the Shire Works Manager with regards to a new crossover. I understand that the Shire Policy is to contribute 50% of the cost of new crossovers.

The CEO has indicated that as there is already an existing crossover to the block, the Council will not be making a contribution.

I would respectfully request Council to reconsider the CEO's ruling for the following reason.

The previous owners of the block used the area as a car park for the Farmers Club. The crossover then constructed was probably placed in the best position for that use. However, the crossover does not align with my garage and now, that the use and valuation of the block has increased and changed to residential, I consider that Council could in good faith, contribute the 50% as per Council Policy.

Yours sincerely,

Genine Smith

geninesmith@hotmail.com



9.10 GO SERVICE & RECYCLING DONATION – SWIMMING POOL

File Reference	
Disclosure of Interest	Nil
Applicant	Go Service & Recycling
Previous Item Numbers	No Direct
Date	12 September 2023
Author	Tahnee Bird, Community Development Officer
Authorising Officer	Natalie Bird, Acting CEO
Attachments	1. Letter from GOSAR

Summary

Go Service and Recycling is a not-for-profit organisation that raise funds for the community via recycling donated in Goomalling include the container deposit scheme, scrap metal and batteries.

Background

Goomalling War Memorial Swimming Pool has an annual income of approximately \$8000 which includes season passes, Vacswim and School based swimming lesson entry fees.

Go Service and recycling is offering a donation of \$3000 to the Shire of Goomalling to enable FREE ENTRY to all patrons to the Goomalling War Memorial Swimming Pool on Saturdays and Sunday for the 2023-24 season.

Go Service and recycling would like the donation to be acknowledged in Council's next newsletter (December) so that the community is aware of where their donations are going.

Statutory Environment

Local Government Act 1995 – Section 6.4 (as amended)

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

Policy Implications

Nil

Financial Implications

Advertising that Saturday and Sunday entry is free may see a shortfall in income to Council over and above the donation of \$3000, particularly because it may increase patronage.



Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
4.1.4	Provide reporting processes in a transparent, accountable and timely manner

Voting Requirements

Simple Majority

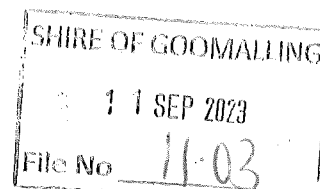
OFFICER'S RECOMMENDATION

That the Council:

2. That Council accept the donation of \$3000 to enable free entry to the pool on Saturday and Sunday for the 2023-24 pool season;
3. That Council is aware and accept the loss off income from weekend patronage over and above the \$3000 donation; and
4. That Council determine new annual season pass fees for the 2023-24 season taking into consideration donation.

GO Service & Recycling

PO Box 42
GOOMALLING WA 6460



10th September 2023

Goomalling Shire CEO
Peter Bently
32 Quinlan Street
GOOMALLING WA 6460

RE: Donation to Goomalling Shire for free entry to Swimming pool.

Dear Peter and councillors,

The role of the **GO Service & Recycling (GOSAR)**, is for a group of volunteers to provide Goomalling community with a fundraising avenue through recycling, so as to benefit community groups by request.

GOSAR have been busy with recycling donated 'Cash for Cans', scrap metal and batteries from the GOOMALLING Community, leaving us with funds to donate back to the community.

The volunteers have agreed to donate \$3000 to the Goomalling Shire for FREE ENTRY to the Goomalling Swimming Pool on Saturdays and Sundays during this coming season, if the council is in agreeance with this.

Could you please acknowledge this in your next Shire newsletter, so that the COMMUNITY can see where THEIR donations are going.

We feel this donation is benefitting a wide range of age groups in Goomalling and for those visitors staying at the caravan park or passing through, as they too, contribute to the recycling through the caravan park.

Yours sincerely,
Cherie Broadhurst

GO Service & Recycling Volunteer.



9.11 FINANCIAL REPORT FOR JULY 2023

File Reference	Not Applicable
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	12 September 2023
Author	Natalie Bird, Finance Manager
Authorising Officer	Natalie Bird, Finance Manager
Attachments	Monthly Financial Report to 31 July 2023

Summary

In accordance with the *Local Government (Financial Management) Regulations 1996*, to follow is the presentation of the Monthly Financial Reports to Council.

Background

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

Statutory Environment

Local Government Act 1995 – Section 6.4 (as amended)

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

Policy Implications

No specific policy regarding this matter.

Financial Implications

Ongoing management of Council funds

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
4.1.4	Provide reporting processes in a transparent, accountable and timely manner

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That the Council:

Receive the Monthly Financial Report to 31 July 2023

SHIRE OF GOOMALLING

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 July 2023

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statements required by regulation

Statement of Financial Activity & Explanation of Material Variance	2
Statement of Financial Position	4
Note 1 Basis of Preparation	5
Note 2 Statement of Financial Activity Information	6

SHIRE OF GOOMALLING
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

	Supplemental Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var. Explanation of Material Variance
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	9	2,293,584	2,293,584	2,289,633	(3,951)	(0.17%)	
Rates excluding general rates		276,636	276,636	276,636	0	0.00%	
Grants, subsidies and contributions	13	2,663,200	943,093	942,715	(378)	(0.04%)	
Fees and charges		1,583,030	356,102	351,924	(4,178)	(1.17%)	
Interest revenue		89,979	14,135	12,783	(1,352)	(9.56%)	
Other revenue		326,834	12,832	6,788	(6,044)	(47.10%)	
		7,233,263	3,896,382	3,880,479	(15,903)	(0.41%)	
Expenditure from operating activities							
Employee costs		(2,756,162)	(247,864)	(162,838)	85,026	34.30%	▲ Dependent on when the roads are completed, have not started the WFN works.
Materials and contracts		(1,622,300)	(135,012)	(146,021)	(11,009)	(8.15%)	
Utility charges		(274,012)	(21,710)	(17,927)	3,783	17.43%	
Depreciation		(1,568,999)	(130,740)	0	130,740	100.00%	▲ Depreciation will not be completed until after the audit is complete.
Finance costs		(129,078)	(17,917)	12,295	30,212	168.62%	▲ This is showing accrued interest for loans in July, which was accrued at 30 June 23.
Insurance		(188,323)	(94,162)	(123,072)	(28,910)	(30.70%)	▼ Paying insurance in two installment this year not monthly as previous.
Other expenditure		(285,325)	(38,354)	3,463	41,817	109.03%	▲ Yet to bring in Skeleton Weed LAG expenditure for the month.
		(6,824,199)	(685,759)	(434,100)	251,659	36.70%	
Non-cash amounts excluded from operating activities	note 2(i)	1,568,999	130,740	1,556	(129,184)	(98.81%)	▼ Depreciation will not be processed until after the audit is complete.
Amount attributable to operating activities		1,978,063	3,341,363	3,447,935	106,572	3.19%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	14	2,877,160	164,893	164,893	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans		44,365	0	0	0	0.00%	
		2,921,525	164,893	164,893	0	0.00%	
Outflows from investing activities							
Loan to Medical Surgery		0		(20,000)			When doctor was on leave needed to supplement the bank account to pay staff.
Payments for property, plant and equipment	5	(1,154,200)	(17,000)	(17,032)	(32)	(0.19%)	
Payments for construction of infrastructure	5	(3,806,889)	(220,112)	(123,012)	97,100	44.11%	▲ Timing of contractor accounts for the roadworks.
Amount attributable to investing activities		(2,039,564)	(72,219)	4,849	97,068	106.71%	

SHIRE OF GOOMALLING
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

	Supplemental Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var. Explanation of Material Variance
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	120,000	0	0	0	0.00%	
		120,000	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	10	(200,440)	(9,760)	(9,760)	0	0.00%	
Payments for principal portion of lease liabilities	11	(29,499)	0	0	0	0.00%	
Transfer to reserves	4	(37,778)	(12,541)	(12,541)	0	0.00%	
		(267,717)	(22,301)	(22,301)	0	0.00%	
Amount attributable to financing activities		(147,717)	(22,301)	(22,301)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		209,218	209,218	187,222	(21,996)	(10.51%) ▼	
Amount attributable to operating activities		1,978,063	3,341,363	3,447,935	106,572	3.19%	
Amount attributable to investing activities		(2,039,564)	(72,219)	4,849	97,068	106.71% ▲	
Amount attributable to financing activities		(147,717)	(22,301)	(22,301)	0	0.00%	
Surplus or deficit after imposition of general rates		0	3,456,061	3,617,705	161,644	4.68%	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
The material variance adopted by Council for the 2023-24 year is \$10,000 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF GOOMALLING
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2023

		Supplementary Information	30 June 2023	31 July 2023
			\$	\$
CURRENT ASSETS				
Cash and cash equivalents	3		2,576,283	1,920,347
Trade and other receivables			289,547	4,151,176
Inventories	7		28,451	27,278
TOTAL CURRENT ASSETS			2,894,281	6,098,801
NON-CURRENT ASSETS				
Trade and other receivables			77,447	77,447
Other financial assets			134,036	154,036
Inventories			134,000	134,000
Property, plant and equipment			26,367,893	26,384,925
Infrastructure			48,085,015	48,208,027
Right-of-use assets			45,659	45,659
TOTAL NON-CURRENT ASSETS			74,844,050	75,004,094
TOTAL ASSETS			77,738,331	81,102,895
CURRENT LIABILITIES				
Trade and other payables	8		475,158	238,210
Other liabilities	12		681,621	681,621
Lease liabilities	11		29,499	29,499
Borrowings	10		200,440	190,680
Employee related provisions	12		691,187	691,187
TOTAL CURRENT LIABILITIES			2,077,905	1,831,197
NON-CURRENT LIABILITIES				
Lease liabilities	11		16,695	16,695
Borrowings	10		2,156,428	2,156,428
Employee related provisions			8,812	8,812
TOTAL NON-CURRENT LIABILITIES			2,181,935	2,181,935
TOTAL LIABILITIES			4,259,840	4,013,132
NET ASSETS			73,478,491	77,089,763
EQUITY				
Retained surplus			31,111,318	34,710,049
Reserve accounts	4		928,642	941,183
Revaluation surplus			41,438,531	41,438,531
TOTAL EQUITY			73,478,491	77,089,763

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 September 2023

SHIRE OF GOOMALLING
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 July 2023
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	2,282,613	2,576,283	1,920,347
Rates Receivables		44,365	145,122	2,772,037
Receivables		250,533	144,425	1,379,139
Inventories	7	28,451	28,451	27,278
		2,605,962	2,894,281	6,098,801
Less: current liabilities				
Trade and other payables	8	(465,585)	(475,158)	(238,210)
Contract liabilities	12	(681,621)	(681,621)	(681,621)
Lease liabilities	11	(34,122)	(29,499)	(29,499)
Borrowings	10	70,293	(200,440)	(190,680)
Employee related provisions	12	(681,885)	(691,187)	(691,187)
		(1,792,920)	(2,077,905)	(1,831,197)
Net current assets		813,042	816,376	4,267,604
Less: Total adjustments to net current assets	note 2(i)	(813,042)	(629,154)	(649,899)
Closing funding surplus / (deficit)		0	187,222	3,617,705

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities	\$	\$	\$
Adjustments to operating activities			
Less: Movement in liabilities associated with restricted cash			1,556
Add: Depreciation	1,568,999	130,740	0
Total non-cash amounts excluded from operating activities	1,568,999	130,740	1,556

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 July 2023
Adjustments to net current assets		\$	\$	\$
Less: Reserve accounts	4	(846,420)	(928,642)	(941,183)
Less: Financial assets at amortised cost - self supporting loans	7	(44,365)	(44,365)	(44,365)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	10	(70,293)	200,440	190,680
- Current portion of lease liabilities	11	34,122	29,499	29,499
- Current portion of employee benefit provisions held in reserve	4	113,914	113,914	115,470
Total adjustments to net current assets	note 2(i)	(813,042)	(629,154)	(649,899)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF GOOMALLING
SUPPLEMENTARY INFORMATION

TABLE OF CONTENTS

1	Key Information	8
2	Key Information - Graphical	9
3	Cash and Financial Assets	10
4	Reserve Accounts	11
5	Capital Acquisitions	12
5	Capital Acquisitions - Detailed	13
6	Receivables	14
7	Other Current Assets	15
8	Payables	16
9	Rate Revenue	17
10	Borrowings	18
11	Lease Liabilities	19
12	Other Current Liabilities	20
13	Grant Subsidies and Contributions	21
14	Capital Grants, Subsidies and Contributions	22

SHIRE OF GOOMALLING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2023

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.21 M	\$0.21 M	\$0.19 M	(\$0.02 M)
Closing	\$0.00 M	\$3.46 M	\$3.62 M	\$0.16 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$1.93 M	% of total
Unrestricted Cash	\$0.95 M	49.4%
Restricted Cash	\$0.97 M	50.6%

Refer to 3 - Cash and Financial Assets

Payables	
	\$0.24 M
Trade Payables	\$0.10 M
0 to 30 Days	100.0%
Over 30 Days	0.0%
Over 90 Days	0.0%

Refer to 8 - Payables

Receivables		
	\$1.38 M	% Collected
Rates Receivable	\$2.77 M	(2.1%)
Trade Receivable	\$1.38 M	% Outstanding
Over 30 Days		6.5%
Over 90 Days		6.3%

Refer to 6 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.98 M	\$3.34 M	\$3.45 M	\$0.11 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$2.29 M	% Variance
YTD Budget	\$2.29 M	(0.2%)

Refer to 9 - Rate Revenue

Grants and Contributions		
YTD Actual	\$0.94 M	% Variance
YTD Budget	\$0.95 M	(0.7%)

Refer to 13 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.35 M	% Variance
YTD Budget	\$0.36 M	(1.2%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.04 M)	(\$0.07 M)	\$0.00 M	\$0.08 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.00 M	

Asset Acquisition		
YTD Actual	\$0.12 M	% Spent
Adopted Budget	\$3.81 M	(96.8%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.16 M	% Received
Adopted Budget	\$2.88 M	(94.3%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.15 M)	(\$0.02 M)	(\$0.02 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.01 M)
Interest expense	\$0.00 M
Principal due	\$2.37 M

Refer to 10 - Borrowings

Reserves	
Reserves balance	\$0.94 M
Interest earned	\$0.01 M

Refer to 4 - Cash Reserves

Lease Liability	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.05 M

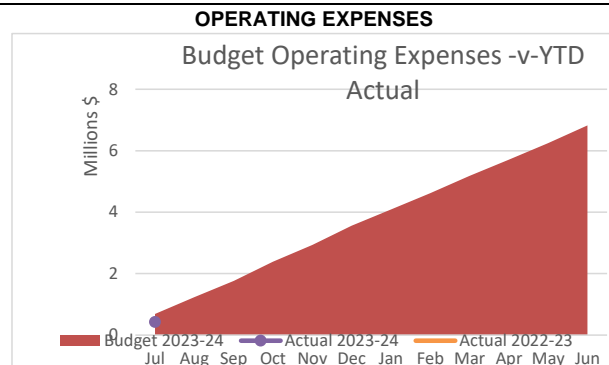
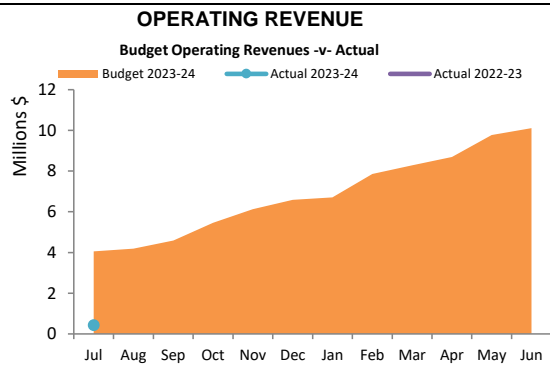
Refer to Note 11 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

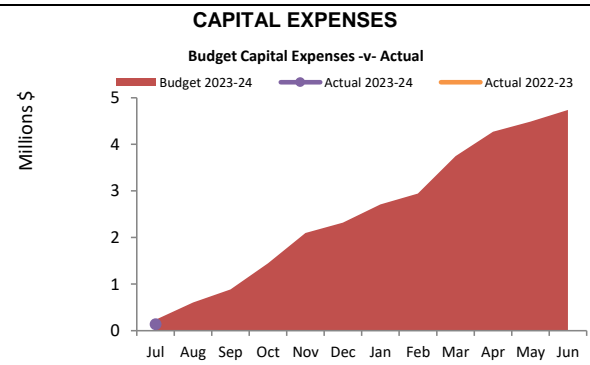
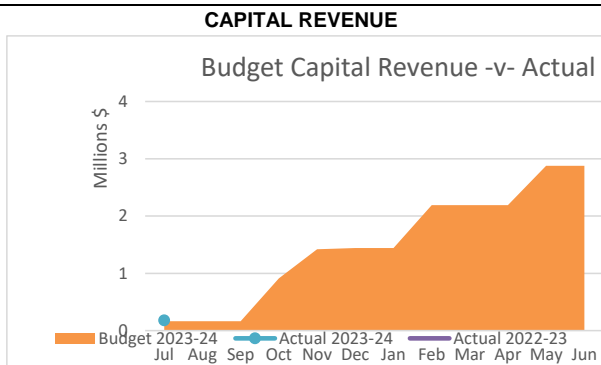
SHIRE OF GOOMALLING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2023

2 KEY INFORMATION - GRAPHICAL

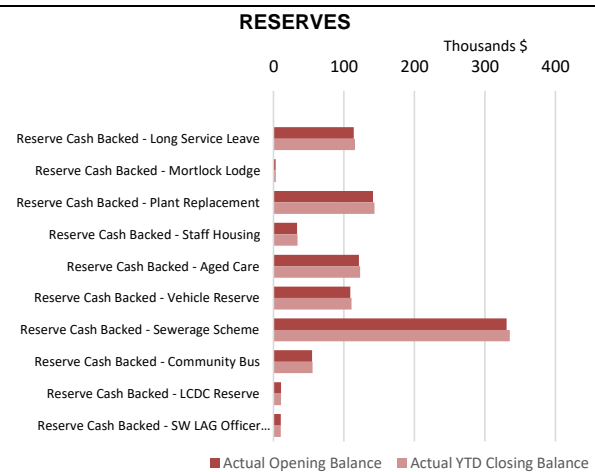
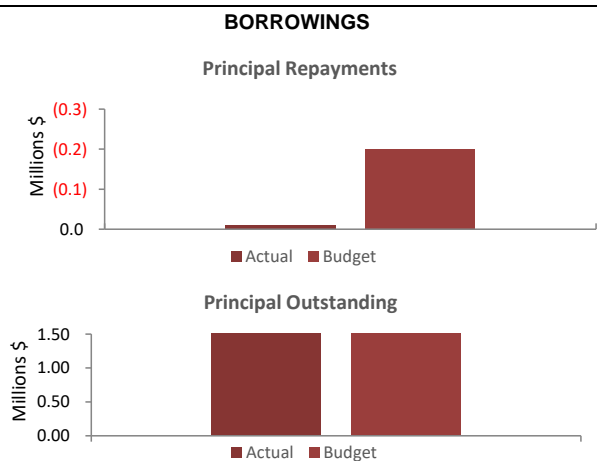
OPERATING ACTIVITIES



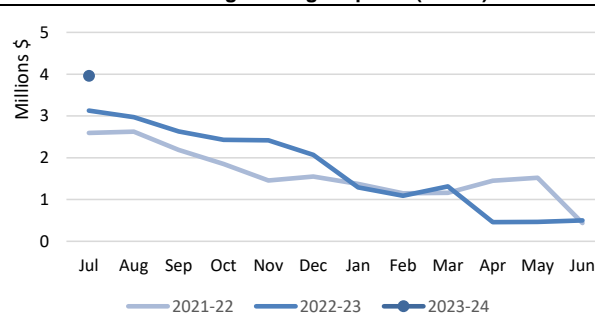
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF GOOMALLING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2023

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Floats	Cash and cash equivalents	550	0	550	0			
Municipal Bank Account	Cash and cash equivalents	946,972	0	946,972	0	Bendigo		
Trust Bank Account	Cash and cash equivalents	0	0	0	28,549	Bendigo		
Medical Surgery Bank Account	Cash and cash equivalents		33,213	33,213	0	Bendigo		
Term Deposits - Reserve	Financial assets at amortised cost	0	622,273	622,273		Bendigo	4.05%	28/04/2024
Term Deposit	Financial assets at amortised cost	5,162	0	5,162		Bendigo	4.30%	28/11/2023
Term Deposit - Resere	Financial assets at amortised cost	0	308,525	308,525		Bendigo	4.55%	17/10/2023
Term Deposit - Skeleton Weed AL & L	Financial assets at amortised cost	0	10,385	10,385		Bendigo	4.75%	17/06/2024
Total		952,684	974,396	1,927,080	28,549			
Comprising								
Cash and cash equivalents		947,522	33,213	980,735	28,549			
Financial assets at amortised cost		5,162	941,183	946,345	0			
		952,684	974,396	1,927,080	28,549			

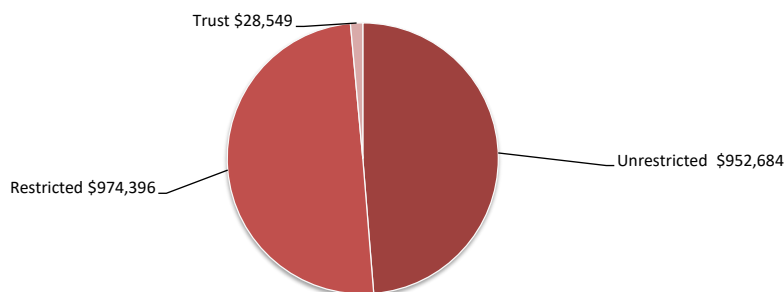
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF GOOMALLING
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2023

4 RESERVE ACCOUNTS

	Budget Opening Balance	Budget Interest Earned	Budget Transfer s In (+)	Budget Transfer s Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfer s In (+)	Actual Transfer s Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Reserve Cash Backed - Long Service Leave	113,914	4,634	0	0	118,548	113,914	1,556	0	0	115,470
Reserve Cash Backed - Mortlock Lodge	3,203	131	0	0	3,334	3,203	44	0	0	3,247
Reserve Cash Backed - Plant Replacement	141,283	5,748	0	(100,000)	47,031	141,283	1,930	0	0	143,213
Reserve Cash Backed - Staff Housing	33,614	1,367	0	0	34,981	33,614	459	0	0	34,073
Reserve Cash Backed - Aged Care	121,152	4,929	0	(20,000)	106,081	121,152	1,655	0	0	122,807
Reserve Cash Backed - Vehicle Reserve	109,128	4,439	0	0	113,567	109,128	1,490	0	0	110,618
Reserve Cash Backed - Sewerage Scheme	330,620	13,450	0	0	344,070	330,620	4,515	0	0	335,135
Reserve Cash Backed - Community Bus	54,787	2,229	0	0	57,016	54,787	748	0	0	55,535
Reserve Cash Backed - LCDC Reserve	10,556	429	0	0	10,985	10,556	144	0	0	10,700
Reserve Cash Backed - SW LAG Officer AL/LSL	10,385	422	0	0	10,807	10,385	0	0	0	10,385
	928,642	37,778	0	(120,000)	846,420	928,642	12,541	0	0	941,183

5 CAPITAL ACQUISITIONS

	Adopted Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Capital acquisitions				
Buildings	849,200	17,000	17,032	32
Furniture and equipment	10,000	0	0	0
Plant and equipment	295,000	0	0	0
Acquisition of property, plant and equipment	1,154,200	17,000	17,032	32
Infrastructure - roads	3,584,889	220,112	123,012	(97,100)
Infrastructure - Other Infrastructure	222,000	0	0	0
Acquisition of infrastructure	3,806,889	220,112	123,012	(97,100)
Total capital acquisitions	4,961,089	237,112	140,044	(97,068)
Capital Acquisitions Funded By:				
Capital grants and contributions	2,877,160	164,893	164,893	0
Lease liabilities	39,243	0	0	0
Reserve accounts				
Reserve Cash Backed - Plant Replacement	100,000	0	0	0
Reserve Cash Backed - Aged Care	20,000	0	0	0
Contribution - operations	1,924,686	72,219	(24,849)	(97,068)
Capital funding total	4,961,089	237,112	140,044	(97,068)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

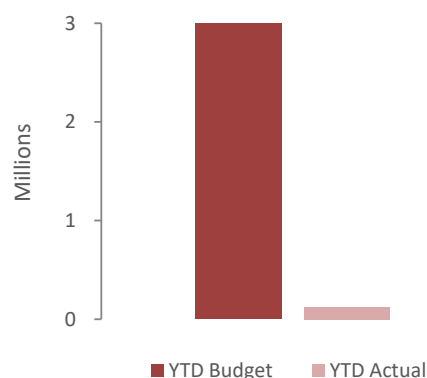
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

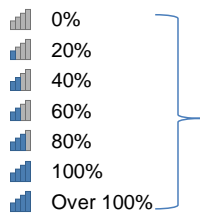
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



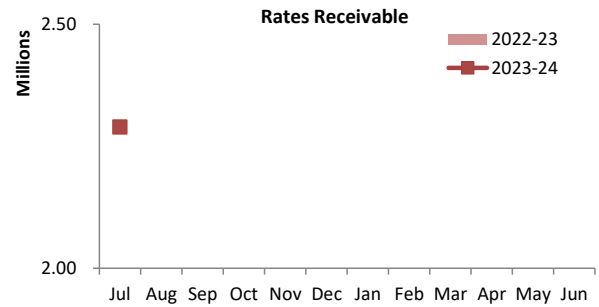
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

			Adopted		Variance
Account Description			Budget	YTD Budget	(Under)/Over
			\$	\$	\$
Buildings					
98001	Capital housing Up grades		221,700	7,000	6,744
138001	Public Buildings - Capital upgrade projects		527,500	0	0
118005	Town Hall Ceiling Upgrade - LRCIP		100,000	10,000	10,288
Plant & Equipment					
123915	Replacement Loader (GO 024)		230,000	0	0
123916	Replacement Utility		50,000	0	0
123913	Miscellaneous Small Plant		15,000	0	0
Furniture & Equipment					
48006	Replacement Phone System		10,000	0	0
Infrastructure - Roads					
129901	EXPENSE - R 2 R Construction		334,000	8,690	0
129904	EXPENSE - Regional Road Group Construction		618,350	51,529	108,485
129908	EXPENSE - Wheatbelt Secondary Freight Network		2,000,939	159,893	14,526
129912	Black Spot Funding		180,000	0	0
129910	Local Road and Community Infrastructure Program		50,000	0	0
129914	MRWA - Bridge Capital		401,600	0	0
Infrastructure - Other					
118006	Anstey Park - Upgrade -LRCIP		222,000	0	0
			4,961,089	237,112	140,044
					97,068

6 RECEIVABLES

Rates receivable	30 Jun 2023	31 Jul 2023
	\$	\$
Opening arrears previous years	145,098	145,122
Levied this year	2,340,220	2,569,130
Less - collections to date	(2,340,196)	57,785
Gross rates collectable	145,122	2,772,037
Net rates collectable	145,122	2,772,037
% Collected	94.2%	(2.1%)



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(6,132)	1,215,195	1,942	78	80,916	1,291,998
Percentage	(0.5%)	94.1%	0.2%	0.0%	6.3%	
Balance per trial balance						
Sundry Receivables		0	0	0	0	1,291,998
GST Receivables		0	0	0	0	42,776
SS Loan _ MSC reimbursement of principal		0	0	0	0	44,365
Total receivables general outstanding						1,379,139

Amounts shown above include GST (where applicable)

KEY INFORMATION

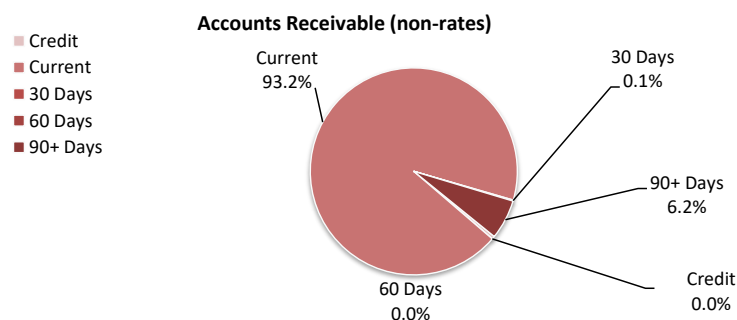
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



7 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 July 2023
	\$	\$	\$	\$
Other current assets				
Inventory				
Stock on Hand	28,451	0	(1,173)	27,278
Land held for resale				
Cost of acquisition	134,000	0	0	134,000
Total other current assets	162,451	0	(1,173)	161,278
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

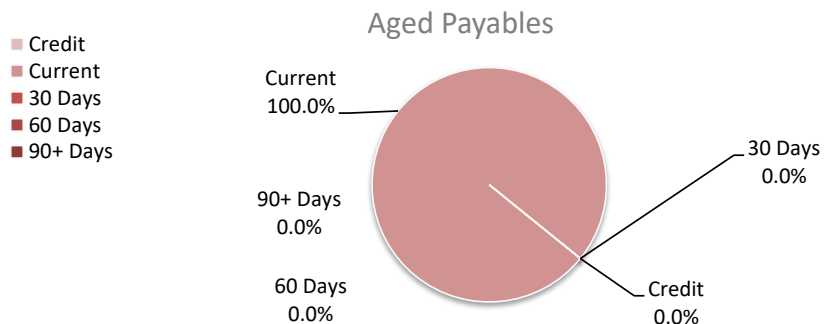
Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

8 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	36,790	0	0	0	36,790
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	0	95,091	0	0	0	95,091
ATO liabilities	0	25,766	0	0	0	25,766
GST Payable	0	104,276	0	0	0	104,276
Bonds & Deposits	0	13,077	0	0	0	13,077
Total payables general outstanding						238,210
Amounts shown above include GST (where applicable)						

KEY INFORMATION

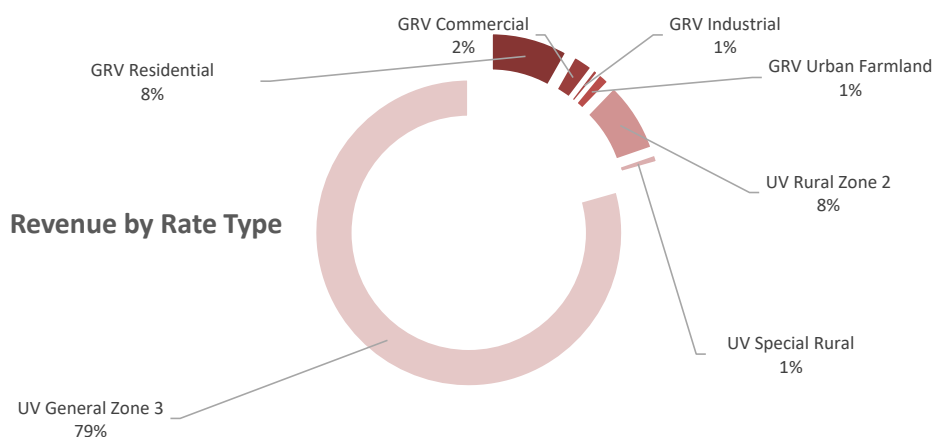
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Budget Total Revenue \$	YTD Actual Total Revenue \$
Gross rental value					
GRV Residential	0.12236	124	1,360,562	166,484	166,484
GRV Commercial	0.13090	18	335,264	43,886	43,886
GRV Industrial	0.13174	11	94,815	12,491	12,491
GRV Urban Farmland	0.11690	18	220,896	25,823	25,823
Unimproved value					
UV Rural Zone 2	0.00494	44	30,381,000	150,052	152,052
UV Special Rural	0.01130	13	1,607,000	18,159	18,159
UV General Zone 3	0.00500	219	322,717,000	1,613,585	1,613,585
Sub-Total		447	356,716,537	2,030,480	2,032,480
Minimum payment	Minimum Payment \$				
Gross rental value					
GRV Residential	1,056	96	536,507	101,376	101,376
GRV Commercial	980	12	36,412	11,760	11,760
GRV Industrial	617	7	12,675	4,319	4,319
GRV Urban Farmland	787	7	24,251	5,509	5,509
Unimproved value					
UV Rural Zone 2	841	29	4,155,500	24,389	24,389
UV Special Rural	1,170	5	438,000	5,850	5,850
UV General Zone 3	1,133	97	9,710,059	109,901	109,901
Sub-total		253	14,913,404	263,104	263,104
Amount from general rates				2,293,584	2,295,584
Ex-gratia rates				46,636	46,636
Total general rates				2,340,220	2,342,220
Specified area rates	Rate in \$ (cents)				
Sewerage				226,564	226,564
Sewerage - Religious Church				3,436	346
Total specified area rates			0	230,000	226,910
Total				2,570,220	2,569,130



10 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Aged Housing Wollyam St	114	122,623	0	0	(9,760)	(20,040)	112,863	102,583	3,228	6,534
New Sports Pavilion	111	1,020,693	0	0	0	(32,554)	1,020,693	988,139	0	64,809
Rural Community Centre	106	284,563	0	0	0	(22,916)	284,563	261,647	0	11,617
Bank Overdraft-subdivision Grange	116	834,000	0	0	0	(80,565)	834,000	753,435	0	36,384
		2,261,879	0	0	(9,760)	(156,075)	2,252,119	2,105,804	3,228	119,344
Self supporting loans										
Self Support Loan MSC		117,451	0	0	0	(44,365)	117,451	73,086	0	9,734
		117,451	0	0	0	(44,365)	117,451	73,086	0	9,734
Total		2,379,330	0	0	(9,760)	(200,440)	2,369,570	2,178,890	3,228	129,078
Current borrowings		200,440					0			
Non-current borrowings		2,178,890					2,369,570			
		2,379,330					2,369,570			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

11 LEASE LIABILITIES

Movement in carrying amounts

Information on leases		Lease No.	1 July 2023	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars				Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$	\$
GO015 Ford Utility (WM)	6463413		1,140	0	0	0	(1,140)	315	0	0	(27)
GO040 Ford Escape (DCEO)	6597792		18,927	0	0	0	(5,481)	18,470	13,446	0	(323)
GOSHIRE Ford Escape (CDO)	6597793		26,127	0	0	0	(5,541)	26,589	31,668	0	(432)
GO015 Ford Everest (WM)			0	0	39,243	0	(17,337)	0	21,906	0	(218)
Total			46,194	0	39,243	0	(29,499)	45,374	67,020	0	(1,000)
Current lease liabilities			29,499					29,499			
Non-current lease liabilities			16,695					16,695			
			46,194					46,194			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2023
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		681,621	0	0	0	681,621
Total other liabilities		681,621	0	0	0	681,621
Employee Related Provisions						
Provision for annual leave		297,780	0	0	0	297,780
Provision for long service leave		393,407	0	0	0	393,407
Total Provisions		691,187	0	0	0	691,187
Total other current liabilities		1,372,808	0	0	0	1,372,808

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue					
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	Annual	Budget	YTD	
	1 July 2023	Liability	Liability	31 Jul 2023	Liability	Budget	Budget	Budget	Variations	Expected	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies											
GRANTS - General Purpose	0	0	0	0	0	595,000	0	595,000	0	595,000	0
GRANTS - Untied Road Grants	0	0	0	0	0	455,000	0	455,000	0	455,000	0
REVENUE - ESL Grant	0	0	0	0	0	55,000	4,583	55,000	0	55,000	8,130
REVENUE - Other Grant Funding	4,815	0	0	4,815	4,815	125,000	125,000	125,000	0	125,000	125,000
REVENUE - Grant SW LAG Narembreen	0	0	0	0	0	245,000	245,000	245,000	0	245,000	245,000
REVENUE - Grant SW LAG Yilgarn	0	0	0	0	0	248,000	248,000	248,000	0	248,000	248,000
REVENUE - Grant SW LAG Lower Lockhart	24,954	0	0	24,954	24,954	152,000	152,000	152,000	0	152,000	152,000
REVENUE - Grant SW LAG Central Wheatbelt	7,365	0	0	7,365	7,365	30,000	30,000	30,000	0	30,000	30,000
REVENUE - Direct Grant	0	0	0	0	0	113,000	113,000	113,000	0	113,000	113,445
REVENUE - Other Economic Services	6,128	0	0	6,128	6,128	20,000	1,666	20,000	0	20,000	0
	43,261	0	0	43,261	43,261	2,038,000	919,249	2,038,000	0	2,038,000	921,575
Contributions											
Various Contributions	0	0	0	0	0	357,600	29,794	357,600	0	357,600	21,140
	0	0	0	0	0	357,600	29,794	357,600	0	357,600	21,140
TOTALS	43,261	0	0	43,261	43,261	2,395,600	949,043	2,395,600	0	2,395,600	942,715

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue					
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	Annual	Budget	Expected	YTD
	1 July 2023	Liability	Liability	31 Jul 2023	Liability	Budget Revenue	Budget	Budget	Variations		Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies											
GRANTS - Federal Government	179,585	0	0	179,585	179,585	497,727	0	497,727	0	497,727	0
REVENUE - Grants Regional Road Group	0	0	0	0	0	436,233	164,893	436,233	0	436,233	164,893
Revenue - Grant Wheatbelt Secondary Freight Network	0	0	0	0	0	1,684,956	0	1,684,956	0	1,684,956	0
REVENUE - Grants R 2 R	45,577	0	0	45,577	45,577	234,244	0	234,244	0	234,244	0
REVENUE - Grants Black Spot	12,714	0	0	12,714	12,714	24,000	0	24,000	0	24,000	0
REVENUE - Grants Bridge Construction	400,483	0	0	400,483	400,483	0	0	0	0	0	0
	638,359	0	0	638,359	638,359	2,877,160	164,893	2,877,160	0	2,877,160	164,893

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



9.12 SCHEDULE OF ACCOUNTS PAID 1 AUGUST TO 31 AUGUST

File Reference	Not applicable
Disclosure of Interest	Nil
Applicant	Not Applicable
Previous Item Numbers	No Direct
Date	12 September 2023
Author	Deb Horton, Accounts Payable
Authorising Officer	Natalie Bird, Finance Manager
Attachments <ol style="list-style-type: none"> Schedule of Payments – August 2023 Corporate Credit Card Statements July 2023 	

Summary

FUND VOUCHERS AMOUNT

EFT 5786 to 5885	\$383,866.46
Direct Debits 8597 to 8598	\$3,356.31
Cheques 15480 to 15483	\$32,459.63
Payroll JNL 6883 & 6895	\$105,586
Super DD16594 & 16713	\$19,124.12
TOTAL	\$544,392.52

Voting Requirements

Simple Majority

OFFICER'S RECOMMENDATION

That the Council:

Approve vouchers from the Municipal Fund and Trust Fund as detailed:

FUND VOUCHERS AMOUNT

EFT 5786 to 5885	\$383,866.46
Direct Debits 8597 to 8598	\$3,356.31
Cheques 15480 to 15483	\$32,459.63
Payroll JNL 6883 & 6895	\$105,586
Super DD16594 & 16713	\$19,124.12
TOTAL	\$544,392.52

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



10. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL

12. MATTERS BEHIND CLOSED DOORS

The meeting be closed to the public in accordance with section 5.23 *Local Government Act 1995*, 5.5.23(2))

Matters affecting employee(s)

Personal affairs of any person(s), including financial and/or commercial contracts

Commercial Confidentiality

Legal advice/matters

Public safety/security matters where public knowledge may be prejudicial.

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



12.1 CONFIDENTIAL - OFFER TO PURCHASE PROPERTY – LOT 203 GRANGE STREET

File Reference:	
Disclosure of Interest:	Nil
Applicant:	
Previous Item Numbers:	
Date:	5 September 2023
Author:	Peter Bentley – Chief Executive Officer
Authorising Officer:	Peter Bentley – Chief Executive Officer
Attachments	



12.2 CONFIDENTIAL – CEO PERFORMANCE REVIEW

File Reference	
Disclosure of Interest	The CEO registers that he has a financial interest in this item due to the outcome of the review potentially affecting his employment with the Council and salary.
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	13 September 2023
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	1.



12.3 CONFIDENTIAL - CEO RECRUITMENT

File Reference:	
Disclosure of Interest:	Nil
Applicant:	Shire of Goomalling
Previous Item Numbers:	
Date:	12 July 2023
Author:	Peter Bentley – Chief Executive Officer
Authorising Officer:	Peter Bentley – Chief Executive Officer
Attachments	

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



13. INFORMATION BULLETIN

13.1 INWARD CORRESPONDENCE LISTING

Tahnee Bird – Community Development Officer

Date Received	From	Description	File Number	Distribution
01/08/2023	Town Teams Movement	Free placemaking course of Local Government Elected Members/Staff		Email 01/08/23
08/08/2023	Lisa Gibson (Gillam family)	The passing of Arthur Gillam		Email 08/08/23
08/08/2023	WALGA	LG Direct 8 August 2023		Emailed 14/08/23
10/08/2023	Avon Midland Zone	Avon Midland Zone – 25 August 2023		Email 14/08/23
11/08/2023	National Heavy Vehicle Regulator	On the Road Issue 167 – 11 August		Email 14/08/23
11/08/2023	WALGA	Waste News Issue 14		Email 14/08/23
22/08/2023	Avon Midland Zone	Agenda - Meeting 25 August 2023		Email 22/08/23

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



13.2 ACTION LIST
Peter Bentley

Item No	Action required	Status		Comments
		In prog	complete	
32	<ul style="list-style-type: none"> Give Mr Reiger a further 60 days to comply with the Demolition Order; and If not completed within this timeframe, then Council will carry out the demolition of the house that has been subject to previous orders of Council, in accordance to <i>Section 140 of the Health (Miscellaneous Provisions) Act 1911</i> and recover the cost from the owners. 	✓		
34	<ul style="list-style-type: none"> Give Mr Reiger a further 60 days to comply with the Clean Up Order; and If not completed within this timeframe, then Council will carry out the Clean-up of Lot 239 that has been subject to previous orders of Council, in accordance to <i>Section 140 of the Health (Miscellaneous Provisions) Act 1911</i> and recover the cost from the owners. 	✓		



13.3 CEO'S REPORT
Peter Bentley

CEO's Report



13.4 WORKS MANAGER'S REPORT

David Long

WORKS

Meckering – RRG

Commenced clearing works in July.

Works progressing well

Konnongorring West/Northam-Pithara Junction – Black Spot Project and RTR

MRWA have to be provided with a suitable design specification before works can commence adjoining the Northam – Pithara Road. An 85% completed design on the intersection has been provided. This is being progressed with the assistance of a consulting engineer with many continuing updates of the design as requested by MRWA. Once the 85 % design is accepted by MRWA then this will have to be progressed to 100% design level also to be signed off by MRWA. The timeline to construction commencing is unknown at this time.

Calingiri – WSN

An appeal has been lodged on the conditions of the clearing permit. Mainly items in regards to the DWER conditions, with the possibility of Council having to provide a weed management plan for the cleared roadside which isn't onerous to comply with. Granting of the permit timeline is unknown at this stage, this will however have impact on this year's construction works.

PLANT

A new Luigong 862 H loader has been ordered. Second hand machines were researched and quotes sourced on Case and Cat GC loaders with the other new machines coming in over the allocated budget amount. Second hand machines were also highly priced with several hundred hours and no warranty provided.

Backhoe – On a recent service completed by Westrac issues were found with the torque convertor and other items. It is recommended that minor repairs be completed to bring the machine up to a saleable condition and it be disposed. I will source an appraisal by auction to give an idea of what it will be worth.

I would like Council to consider any amount made from the sale to be allocated to a second-hand skid steer to be utilised mainly in the townsite and drainage areas. If a suitable machine can be sourced attachments can be hired for street verge and footpath works etc to provide greater efficiency with repairs and construction. It would also be suitable for loading of materials on the small trucks for Private Works deliveries when the loaders are unavailable.

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



WORKS CREW REPORT – AUGUST 2023

DATE	WORK DESCRIPTION
1	Meckering rd. - SLK 19.91 to 21.91 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Oak Park Rd - Patch holes in bitumen with cold mix/Unsealed road network - inspect, repair signage and guideposts where required-prune vegetation blocking signs, prune overhanging vegetation on verges.
2	Meckering rd. - SLK 19.91 to 21.91 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Townsite - Patch pot holes in town streets with cold mix/Bejoording road - Inspect and replace signs a and guideposts as required/Works Requests - Complete various tasks and deliveries from works request forms.
3	Meckering rd. - SLK 19.91 to 21.91 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Calingiri rd. - Patching bitumen potholes with cold mix/Eaton St - Inspect and replace signs and guide posts where required, prune overhanging vegetation.
4	Rubbish run/Refuse site maintenance/Railway Tce public toilets - clean/Mc Intoshs Perth- Inspect and demo Luigong Loaders/Townsite - Patching bitumen potholes with cold mix/Forrest St - Inspect and replace signs and guide posts where required, prune overhanging vegetation.
5	WEEKEND
6	WEEKEND
7	Rubbish run/Refuse site maintenance/Railway Tce public toilets - clean/Meckering rd. - SLK 19.91 to 21.91 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Works Requests - Complete various tasks and deliveries from works request forms.
8	Meckering rd. - SLK 19.91 to 21.91 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Beecroft and Lord roads - Inspect and replace signs and guide posts where required, prune overhanging vegetation.
9	Meckering rd. - SLK 19.91 to 21.91 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Calingiri rd. - Install new guide posts where required/Jennacubbine hall - Clean and restock.
10	Meckering rd. - SLK 19.91 to 21.91 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Konnongorring West and Hagboom Sth roads - Inspect and replace signs and guide posts where required, prune overhanging vegetation.
11	Rubbish run/Refuse site maintenance/Railway Tce public toilets - clean/Meckering rd. - SLK 19.91 to 21.91 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Townsite - pruning of overhanging limbs on footpaths/Works Requests - Complete various tasks and deliveries from works request forms.

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



12	WEEKEND
13	WEEKEND
14	Rubbish run/Refuse site maintenance/Railway Tce public toilets - clean/Meckering rd. - SLK 19.91 to 21.91 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Hagboom Sth - Install shire boundary sign, prune overhanging vegetation/Tyndall rd. - Patch bitumen potholes with cold mix/BMX track - DWC - Rake and remove leaves, limbs and debris, trim weeds and prune overhanging trees, rake and level loose gravel.
15	Meckering rd. - SLK 19.91 to 21.91 and 11.40 - 12.90 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/BMX track - DWC - Rake and remove leaves, limbs and debris, trim weeds and prune overhanging trees, rake and level loose gravel/Shire Boundary signs - Install new signs on Chitibin,Fairlie and Botherling East roads.
16	Meckering rd. - SLK 19.91 to 21.91 and 11.40 - 12.90 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/BMX track - DWC - Rake and remove leaves, limbs and debris, trim weeds and prune overhanging trees, rake and level loose gravel/Berring rd. - Inspect and replace signs and guide posts where required, prune overhanging vegetation.
17	Meckering rd. - SLK 19.91 to 21.91 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Meckering rd. - SLK 19.91 to 21.91 and 11.40 - 12.90 - Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Jennacubbine Hall - Clean and restock/Burnt Hill rd. - Inspect and replace signs and guide posts where required, prune overhanging vegetation/Footpath - Repair failing sections on Forrest St with DWC.
18	Rubbish run/Refuse site maintenance/Railway Tce public toilets - clean/Meckering rd. - SLK 19.91 to 21.91 and 11.40 - 12.90 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Footpath - Repair failing sections on Forrest St with DWC.
19	WEEKEND
20	WEEKEND
21	Rubbish run/Refuse site maintenance/Railway Tce public toilets - clean/Meckering rd. - SLK 18.04 to 21.91 and 14.70 - 18.04 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Oak park - Pryor T Junction - Prune vegetation to improve sight distance.
22	Railway Tce public toilets - clean/Meckering rd. - SLK 18.04 to 21.91 and 14.70 - 18.04 - Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site.
23	Rubbish run/Refuse site maintenance/Railway Tce public toilets - clean/Meckering rd. - SLK 18.04 to 21.91 and 14.70 - 18.04 -Verge widening as per clearing permit conditions,

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



	cart spoil to Patterson rd. offset site.
24	Railway Tce public toilets - clean/Meckering rd. - SLK 18.04 to 21.91 and 14.70 - 18.04 - Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site//Works Requests - Complete various tasks and deliveries from works request forms/Townsite - Repair washouts behind kerb lines.
25	Rubbish run/Refuse site maintenance/Railway Tce public toilets - clean/Rubbish run/Refuse site maintenance/Railway Tce public toilets - clean/Meckering rd. - SLK 18.04 to 21.91 and 14.70 - 18.04 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/GO 033 - Fit new steerer tyres/GSC Ovals - Set up extra bins, rake and remove debris from around pavilion and Gym for Finals.
26	WEEKEND
27	WEEKEND
28	Rubbish run/Refuse site maintenance/Railway Tce public toilets - clean/Meckering rd. - SLK 12.90 to 14.70 and 14.70 - 18.04 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Works Requests - Complete various tasks and deliveries from works request forms/Townsite - Repair washouts behind kerb lines.
29	Meckering rd. - SLK 12.90 to 14.70 and 14.70 - 18.04 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Townsite - Repair washouts behind kerb lines.
30	Meckering rd. - SLK 12.90 to 14.70 and 14.70 - 18.04 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Rubbish run/Refuse site maintenance/Townsite - Repair washouts along footpaths.
31	Meckering rd. - SLK 12.90 to 14.70 and 14.70 - 18.04 -Verge widening as per clearing permit conditions, cart spoil to Patterson rd. offset site/Rubbish run/Refuse site maintenance/Townsite - Repair washouts along footpaths.

SHIRE OF GOOMALLING
 AGENDA FOR ORDINARY MEETING OF COUNCIL
 WEDNESDAY, 20 SEPTEMBER 2023



MAINTENANCE GRADING REPORT – AUGUST 2023

SOUTH WEST

ROAD NAME	DATE
ANDERSON	27.7.22
BEBAKINE	17.7.23
BEECROFT	9.6.23
BOLGART EAST	14.6.23
CHITIBIN	8.8.23
CLARKE	17.2.23
CLAY PIT	24.3.23
EATON	16.5.23
GOON GOONING	17.7.23
HUGHES	2.8.23
JENNACUBBINE E	15.5.23
KROE HUT	28.3.23
LAWLER	3.8.23
LEESON	7.8.23
LONG FORREST	25.7.23
MC LEAN	20.7.23
MUGGIN MUGGINS	4.8.23
ROSSMORE	20.7.23
ROWLES	23.3.23
SAWYER	7.9.22
SHEEN	4.8.23
SMITH	19.6.23
TYNDALL	10.7.23
WONGAMINE	2.8.23

SOUTH EAST

ROAD NAME	DATE
ABBATOIR	10.6.22
BERRING	18.5.23
BERRING E	22.2.23
BOASE	15.2.23
BROOKSBANK	9.3.23
DICK ST	28.3.23
GEORGE ST	28.3.23
HAGBOOM STH	7.10.22
HAYWOOD ST	28.3.23
HULLOGINE	16.3.22
KUNZIA WAY	29.3.23
MARTINDALE WAY	29.3.23
PATTERSON	28.6.23
PEAR TREE DRIVE	2.6.23
ROBERT	17.7.23
SLATER ST	29.3.23
SADLER	3.7.23
SALMON GUM WAY	1.6.23
SHORT ST	28.3.23
SMITH ST	2.6.23
UCARTY	30.6.23
YORK GUM WAY	2.6.23
WATERHOUSE WAY	2.6.23
WHITE ST	28.3.23
WILLIAM ST	29.3.23

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



NORTH WEST

ROAD NAME	DATE
BURNT HILL	28.8.23
BURABADJI	2.3.23
CACTI	5.9.23
CARTER	8.9.23
COULTHARD	18.3.22
DEW	7.9.23
DONALD	4.9.23
GLATZ	2.11.22
HAYWOOD	7.9.23
JONES	30.8.23
KONNONGORRING W	29.8.23
LORD	21.6.23
MORREL	26.4.23
PINKWERRY	27.4.23
WHITFIELD	25.4.23

NORTH EAST

ROAD NAME	DATE
BERRING	21.2.23
BOTHERLING E	23.6.23
BURABADJI E	22.6.23
BYBERDING	14.8.23
COOPER	19.4.23
DEAN	10.8.23
DOWERIN-KONNONGORRING	11.8.23
EGAN	21.2.23
EVANS	15.8.23
FAIRLEE	19.4.23
GABBY QUOI QUOI	9.8.23
GRIFFITH WHALEY	18.4.23
KALGUDDER W	20.4.23
KING	28.2.23
LAKE	23.2.23
MOUNTJOY	10.8.23
NAMBLING NTH	22.2.23
OAKPARK	9.6.23
PRYOR	23.2.23
SAWYER	14.2.22
SHELL	23.2.23
SEIGERT	13.4.23
SLATER	21.2.23
SPARK	28.2.23
WHITE	14.4.23
WILLIAMS	17.4.23
BERRING	21.2.23



13.5 PARKS & GARDENS REPORT

David Long

PARKS & GARDENS AUGUST 2023

DATE	WORK DESCRIPTION
1	Townsite - Weed control on street verges and vacant blocks.
2	Townsite Lawns - edge and mow lawns on all parks and street verges, weed control/Football and Hockey ovals - Liquid fertilising, weed and debris control on surrounds.
3	Koomal Village - Mow, edge lawns, garden bed maintenance/Mortlock Lodge - edge and mow lawns, garden bed maintenance.
4	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs.
5	WEEKEND
6	WEEKEND
7	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark.
8	Koomal Village - Mow, edge lawns, garden bed maintenance/Mortlock Lodge - edge and mow lawns, garden bed maintenance.
9	Townsite - Weed control on vacant blocks and street verges/Hockey oval - mow, weed control/Tennis Pavilion - Edge and mow lawns/Pavilion + Gym - edge and mow lawns, clean access areas and paths.
10	Townsite - Weed control on vacant blocks and street verges/Tennis Pavilion - Liquid fertilise lawns/Hockey oval - sprinkler checks and repairs/Hockey Oval - Mow surrounds, weed control/ Training - Playground inspection course - Kidsafe WA.
11	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Millstead Park - Edge, mow, prune roses, weed control/Training - Online first aid course/Ovals - Line mark playing fields, trim weeds on boundaries.
12	WEEKEND
13	WEEKEND

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



14	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark/Mortlock Lodge - Weed control on rear yards, garden bed maintenance/APU - weed control on rear yards, garden bed maintenance.
15	Townsite - street sweeping/Townsite Lawns - edge and mow lawns on all parks and street verges, weed control/Training - First aid course/Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark, garden bed maintenance/APU - garden bed maintenance, mow and trim weeds rear yards.
16	Townsite - street sweeping/Townsite - Weed control on vacant blocks and street verges/Ovals - mow.
17	Sealed road network - Weed control on verges/Football and Hockey ovals - mow, trim weeds.
18	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Sealed road network - Weed control on verges/Ovals - Line mark playing fields, trim weeds on boundaries.
19	WEEKEND
20	WEEKEND
21	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark/APU - Garden bed maintenance/Townsite Lawns - edge and mow lawns on all parks and street verges, weed control/Football and Hockey ovals - Liquid fertilise, weed control on surrounds
22	Townsite - Weed control on vacant blocks and street verges/Hockey oval - weed control, top dress low areas where required/Railway Tce - Weed trim street verges, Railway reserve garden bed maintenance/Swimming Pool - Trim weeds, garden bed maintenance.
23	Sealed road network - Weed control on verges/Townsite Lawns - edge and mow lawns on all parks and street verges, weed control/GSC surrounds - weed control, rake and remove limbs, leaves and debris/Railway Tce - Weed trim street verges, Railway reserve garden bed maintenance/Swimming Pool - Trim weeds, garden bed maintenance.
24	Townsite - street sweeping/Sealed road network - Weed control on verges/Football and Hockey oval - mow, trim weeds on boundaries/
25	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Townsite - Weed

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



	control on vacant blocks and street verges/Football and Hockey oval - line mark and prepare for firsts semi finals/
26	WEEKEND
27	WEEKEND
28	Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark/Parks and Gardens Staff training - Traffic management course.
29	Parks and Gardens Staff training - Traffic management course/Pavilion + Gym - edge and mow lawns, clean access areas and paths/Mortlock Lodge - Garden bed maintenance, weed trim surrounds/41 Throssell - mow lawns, garden bed maintenance.
30	Anstey and Millstead parks - garden bed maintenance, mow, edge, weed trim surrounds/GSC Playground - Rake and remove leaves, debris, play equipment maintenance/Hoddy street - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/
31	Gabby Quoi Quoi lookout - trim weeds, rake and remove debris/Hockey and Football oval - mow, weed control.

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



13.6 PLANT REPORT

David Long

AUGUST 2023

				KMS/HRS
FLEET	MACHINE	KM/HRS START	KM/HRS END	COMPLETED
GO 009	UTE	77527	-80125	-2598
GO 010	J DEERE	0	0	0
GO 015	SUV	0	-3955	-3955
GO 016	UTE	200580	-200598	-18
GO 017	TRUCK	239653	-239780	-127
GO 018	TRUCK	287193	-290123	-2930
GO 019	TRUCK	575000	-579632	-4632
GO 020	12 H	17193	-17258	-65
GO 021	12 M	10563	-10640	-77
GO 022	STEEL ROLLER	4919	-4919	0
GO 023	UTE	219173	-221899	-2726
GO 024	LOADER	10080	-10120	-40
GO 025	MULTI ROLLER	3180	-3188	-8
GO 026	UTE	237943	-239996	-2053
GO 027	TRUCK	286554	-286688	-134
GO 028	BACKHOE	912	-912	0
GO 033	COASTER BUS	186020	-186100	-80
GO 034	MASSEY	7222	-7228	-6
GO 037	UTE	113730	-113850	-120
GO 038	UTE	178020	-178156	-136
GO 039	UTE	293660	-293960	-300
GO 041	TRUCK	141603	-141823	-220
GO 042	UTE	136538	-139698	-3160
GO 183	UTE	135228	-139519	-4291
GO SHIRE1	BUS	301224	-303256	-2032
GO 009	UTE	77527	-80125	-2598
GO 010	J DEERE	0	0	0
GO 009	UTE	service		
GO 023	UTE	service		
GO 026	UTE	service		
GO 034	MASSEY	steering arm knuckles		
GO 183	UTE	service		
MISC PLANT		street sweeper oil pump leak		



13.7 BUILDING MAINTENANCE REPORT

David Long

BUILDING MAINTENANCE AUGUST 2023

DATE	WORK DESCRIPTION
1	GSC Pavilion - Clear blockages in sinks and toilets/Gym - Replace toilet system seals/59 Railway Tce - Refurbishment works/Railway station - Paving repairs on front veranda/Public Toilets - Clean and restock.
2	59 Railway Tce - Refurbishment works/Caravan Park - ensuite light repairs/39 Throssell St - Door and carpet repairs/59 Railway Tce - Refurbishment works/Railway station - Paving repairs on front veranda/Works Requests - Complete deliveries and tasks from works from request forms/Public Toilets - Clean and restock.
3	Public Toilets - Clean and restock/Forward St - Repair broken kerbing/Sewer - Clear blockages at Caravan park/GSC Pavilion - Clear blockages in kitchen drains.
4	Pump station-Maintenance/Imhoff-maintenance./Public Toilets - Clean and restock/59 Railway Tce - Refurbishment works/39 Throssell St - Install new oven, repair doors/Mortlock Lodge - Unit 1 - Remove flooring.
5	WEEKEND
6	WEEKEND
7	Pump station-Maintenance/Imhoff-maintenance./Public Toilets - Clean and restock/Chlorinator maintenance/Pump Station 2 - Replace leaking pipes/Railway station - Paving repairs on front veranda.
8	Public Toilets - Clean and restock/59 Railway Tce - Refurbishment works.
9	Public Toilets - Clean and restock/59 Railway Tce - Refurbishment works/Works Requests - Complete deliveries and tasks from works from request forms/39 Throssell St - Reseal bathroom, kitchen sink and laundry tiles/Gumnuts - Storage shed repairs.
10	Public Toilets - Clean and restock/Chiropractors surgery - Repair tiles, cover hole in floor and cables/59 Railway Tce - Refurbishment works.
11	Pump station-Maintenance/Imhoff-maintenance./Public Toilets - Clean and restock/Gumnuts - Repair storage shed.
12	WEEKEND
13	WEEKEND
14	Pump station-Maintenance/Imhoff-maintenance./Public Toilets - Clean and restock.

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



15	Public Toilets - Clean and restock/Residential Buildings - Inspections/59 Railway Tce - Refurbishment works.
16	Public Toilets - Clean and restock/Residential Buildings - Inspections/59 Railway Tce - Refurbishment works/Sewer - Maintenance on main lines and pits in the townsite.
17	Public Toilets - Clean and restock/Pump station - Pit maintenance.
18	Pump station-Maintenance/Imhoff-maintenance./Public Toilets - Clean and restock/Konnongorring Hall - Unblock toilets, clean tree roots from septic tanks.
19	WEEKEND
20	WEEKEND
21	Pump station-Maintenance/Imhoff-maintenance./Public Toilets - Clean and restock/Lockyer St - Clear blockage.
22	Public Toilets - Clean and restock/GSC pavilion - Kitchen tap replace/Tennis Pavilion - Visitors toilets repairs cistern/59 Railway Tce - Refurbishment works.
23	Public Toilets - Clean and restock/59 Railway Tce - Refurbishment works.
24	Public Toilets - Clean and restock/59 Railway Tce - Refurbishment works.
25	Pump station-Maintenance/Imhoff-maintenance./Public Toilets - Clean and restock/59 Railway Tce - Refurbishment works.
26	WEEKEND
27	WEEKEND
28	Pump station-Maintenance/Imhoff-maintenance./Public Toilets - Clean and restock/59 Railway Tce - Refurbishment works.
29	Public Toilets - Clean and restock/59 Railway Tce - Refurbishment works.
30	Public Toilets - Clean and restock/59 Railway Tce - Refurbishment works.
31	Public Toilets - Clean and restock/59 Railway Tce - Refurbishment works.

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



13.8 COMMUNITY DEVELOPMENT OFFICER

Tahnee Bird

MEETINGS/EVENTS/TRAINING

1 August	Opshop Meeting
3 August	Town Team Placemaking Training - completed
14 August	Shire of Goomalling website development meeting
15 August	Pioneers' Pathway Advisory Group Meeting
31 August	Avon Tourism x Destination Perth FY24 Workshop

GRANTS

STATUS	DETAILS
Pending	<p>Quinlan street (\$TBC) (No update)</p> <ul style="list-style-type: none"> The next round of WABN funding we will make application for a new pathways on Quinlan Street in the 2024-25/2025-26 round. The project will deliver a new pathways on Quinlan Street between Hoddy and Lockyer (as well as Hoddy Street crossing) in line with the Quinlan Street Road Closure/youth space development to ensure appropriate connectivity to the recreation ground. Road closure cannot be funded as part of the program, however any new pathways can be included.
Current	<p>Goomalling Gumnuts – Softfall (no update)</p> <p>The softfall at the Gumnuts facility is in desperate need of replacement, ECRO advised it is a matter of urgency and was almost going to list the facility as non-compliant.</p> <p>I am assisting gumnuts with a funding strategy and project plan with the aim of replacement by September this year if FRRR funding is approved.</p> <p>Total cost is \$23,200 including Council's in-kind removal of existing softfall which reduces the cash cost to Gumnuts by \$1650.</p> <p>Goomalling Community Opshop \$1000 confirmed Chalice Mines \$8000 confirmed Bendigo \$1000 confirmed</p> <p>TBC FRRR \$10,000 – announced end of September</p> <p>I suggested they also send an application to CBH using the project plan we've developed, however not sure that that was submitted.</p>

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



OPEN PROJECTS/EVENTS	
STATUS	DETAILS
Current/ongoing	<p>Pioneers' Pathway PP is a collaborative marketing initiative marketed in the Australia's Golden Outback – from Toodyay to Merredin following the prospecting route to the Goldfields.</p> <hr/> <p>Next meeting: 16 October 2023, Wyalkatchem Review strategic plan</p>
Ongoing/ongoing	<p>Experience Perth – Avon Tourism</p> <p>Avon Valley Tourism 2024 FY meeting with Destination Perth</p> <ol style="list-style-type: none"> 1. Avon Valley famil with tourism bloggers/influencers plan for 20-22 October with Goomalling – scheduled for Saturday 22 October. 2. Marketing campaign through out 2023-24 will focus on Art/heritage/culture 3. Reprint of the Avon Valley brochure has been arranged for January 2023 4. Hello Perth Planner for 2024 to be developed – over 40,000 were distributed in 2023 --- Sarah Clozza has advised that if we don't get enough advertisers that the brochure won't proceed which is a shame because this brochure has the greatest reach. Goomalling local business have been excellent with 4 out of the 8 tourism businesses taking up the ad. 5. Destination Perth has sent a Tourism Development Plan which needs feedback. 6. Events flyer/caravan parks and Free RV sites for the caravan and camping show to be developed. 7. Long term signage strategy for the region to be considered 8. Avon Regional Tourism Strategy to be developed
Design	<p>Anstey Park Revitalisation</p> <ul style="list-style-type: none"> • Midland Brick have confirmed they will supply materials for the project • Goomalling & Districts Community Bank has confirmed funding \$50,000 • Nature Play to adjust costing to include Wheatbelt Workcamp and shire labour components • Work to commence January/February 2024 and will be complete within approximately two weeks. • Subsurface mapping completed in August to confirm where all services are located.
Planning	<p>Club Light Program 2023-24 increase of funding scope, applicants can apply for up to 50% instead of 33% which is a massive increase.</p> <p><u>Scope</u> Upgrade lighting to meet current Australian Standards for playing their respective sports and retrofit to LED to improve energy efficiency.</p>

SHIRE OF GOOMALLING
 AGENDA FOR ORDINARY MEETING OF COUNCIL
 WEDNESDAY, 20 SEPTEMBER 2023



<p>Goomalling Bowling Club We're working with Julie to complete their application to be endorsed at the August Council meeting and submitted by 31 August with works completed by June 2024. Club to pay 50% since the CSRFF program has increased (from 33%). Council will need to explain in the application why they aren't contributing to the project. Application to be submitted in the June/July round</p> <p>Goomalling Football Club GRANT APPROVED - \$97,000+ Council will assist the Football club with the tender process as we will ultimately be the asset owner. It is likely Peter or Dave will sit on the panel and myself will draft up the tender documentation.</p> <p>CSRFF - Swimming Pool TBC upgrades to large bowl – scope to be developed. Some LRCIP funding is allocated remedial works.</p>	
PLANS	
Due 2 August 2023	Record Keeping Plan (submitted, waiting for approval)
Due 31 August 2023	Disability Access & Inclusion Plan (EHO to complete)
PIPELINE PROJECTS	
STATUS	DETAILS
On hold	Reconciliation Action Plan
On hold	Old Native Reserve preservation and interpretation
On hold	Healing Stories from Koomal
On hold	She Did
On hold	Youth Precinct
On hold	Cricket training nets

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY, 20 SEPTEMBER 2023



14. MEETING CLOSURE