

Title:	4.17 Bank Signatories
Previous No:	
File No:	
Statutory Environment:	<i>Local Government Act 1995 Section 6.10 Local Government (Financial Management) Regulations 1996 Regulations 11 and 12</i>
Minute No:	
Last Updated:	September 2015
Review Date:	September 2019

Objective:

To determine those persons that may be an authorised signatory to enable the effective and efficient payment of accounts on behalf of the Shire of Goomalling.

Procedure:

That the following persons are authorised signatories for the purpose of making payment on behalf of the Shire of Goomalling:

1. The Municipal Fund requires two signatories on a cheque, these are to be: any two of the Chief Executive Officer, Finance Manager, Finance Officer and Executive Support; or the Chief Executive Officer or Finance Manager or Executive Support and Administration Officer plus either the Shire President, Deputy Shire President or other nominated Members of Council.
2. Electronic authorities for the Municipal account shall be two of any of the following officers, Chief Executive Officer, Finance Manager or Executive Support and Administration Officer.
3. Electronic authorities for the Trust account shall be two of any of the following officers: Chief Executive Officer, Finance Manager or Executive Support and Administration Officer.