

Shire of Goomalling



COUNCIL MEETING AGENDA

19 November 2025

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY 19 NOVEMBER 2025



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DISCLAIMER

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AGENDA OF MEETING

Meeting No. 11 of 2025 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 19 November 2025 at 5.00pm.

1. DECLARATION OF OPENING & ACKNOWLEDGEMENT OF COUNTRY

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

Without prior approval any recording of this meeting is prohibited, and no action should be taken into the resolution of Council prior to written advice being received.

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2. RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE

2.1 Attendance

Council	President	Cr Julie Chester
	Elected Member	Cr Casey Butt
	Elected Member	Cr Graham Chester
	Elected Member	Cr John Gibbons
	Elected Member	Cr Karen Mc Gill
	Elected Member	Cr Brendon Wilkes
Administration	Chief Executive Officer	Mr Samuel E Bryce
	Deputy Chief Executive Officer	Miss Natalie Bird
	Works Manager	Mr David Long
	Minutes	Elizabeth Pudwell
2.2	Apologies	
2.3	Approved Leave of Absence	
	Deputy President	Cr Roland Van Gelderen
2.4	Gallery	

3. ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

4. RESPONSE TO PUBLIC QUESTIONS TAKEN ON NOTICE

5. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTERESTS

6. PUBLIC QUESTION TIME

7. APPLICATIONS FOR LEAVE OF ABSENCE

8. PETITIONS/DEPUTATIONS/PRESENTATIONS

9. CONFIRMATION AND RECEIVING OF MINUTES AND BUSINESS ARISING

9.1 Ordinary Meeting of Council held Wednesday 15 October 2025.

RECOMMENDATION

That Council

1. CONFIRMS the minutes of the Ordinary Meeting of Council held on Wednesday, 15 October 2025

9.2 Special Meeting of Council held Tuesday 21 October 2025.

RECOMMENDATION

That Council

1. CONFIRMS the minutes of the Special Meeting of Council held on Tuesday, 21 October 2025

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9.3 Bushfire Advisory Committee (BFAC) held on Tuesday 14 October 2025.

RECOMMENDATION

That Council

1. RECEIVES the minutes of the Bushfire Advisory Committee (BFAC) Tuesday 14 October 2025



10. OFFICERS' REPORTS

10.1 SCHEDULE OF ACCOUNTS PAID 1 OCTOBER 2025 TO 31 OCTOBER 2025

File Reference	03.3D Credit Cards 03.15 Creditors
Disclosure of Interest	Nil
Applicant	Not Applicable
Previous Item Numbers	No Direct
Date	19 November 2025
Author	Natalie Bird – Deputy Chief Executive Officer
Authorising Officer	Samuel E Bryce - Chief Executive Officer
Attachments	10.1.1 Schedule of Payments – October 2025 10.1.2 Corporate Credit Card Statements – September 2025

Summary

OCTOBER 2025 FUND VOUCHERS AMOUNT

EFT 8576 – 8802	\$1,343,826.89
Auto Payments 8708 – 8713	\$30,166.79
Cheques 15632 – 15642	\$32,820.78
Payroll JNL 7305 & 7311	\$124,917.00
Super DD 20101 & 20178	\$24,715.96
TOTAL	\$1,556,447.42

Voting Requirements

Simple Majority

RECOMMENDATION:

That Council:

1. APPROVE vouchers from the Municipal Fund and Trust Fund as detailed:

OCTOBER 2025 FUND VOUCHERS AMOUNT

EFT 8576 – 8802	\$1,343,826.89
Auto Payments 8708 – 8713	\$30,166.79
Cheques 15632 – 15642	\$32,820.78
Payroll JNL 7305 & 7311	\$124,917.00
Super DD 20101 & 20178	\$24,715.96
TOTAL	\$1,556,447.42



10.2 FINANCIAL REPORT FOR OCTOBER 2025

File Reference	03.18 Financial Reports
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	19 November 2025
Author	Natalie Bird – Deputy Chief Executive Officer
Authorising Officer	Samuel E Bryce - Chief Executive Officer
Attachments	10.2.1 Monthly Financial Report to 31 October 2025

Summary

In accordance with the *Local Government (Financial Management) Regulations 1996*, to follow is the presentation of the Monthly Financial Reports to Council.

Background

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

Statutory Environment

Local Government Act 1995 – Section 6.4 (as amended)

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

Policy Implications

No specific policy regarding this matter.

Financial Implications

Ongoing management of Council funds

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2029	
4.1.4	Provide reporting processes in a transparent, accountable and timely manner

Voting Requirements

Simple Majority

RECOMMENDATION:

That Council:

1. RECEIVE the Monthly Financial Report to 31 October 2025.



10.3 TERMS OF REFERENCE – BEHAVIOUR AND COMPLAINTS COMMITTEE

File Reference	4.17
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	Not Applicable
Date	19 November 2025
Author	Elizabeth Pudwell – Executive Assistant
Authorising Officer	Samuel E Bryce – Chief Executive Officer
Attachments	10.3.1 Terms of Reference – Behaviour and Complaints Committee

Summary

To present to Council terms of reference for the Behaviour and Complaints Committee for endorsement.

Background

Behaviour Complaints Committee's Terms of Reference (TOR) outlines its role, membership, and delegated authority to investigate and determine breaches of a local government's Code of Conduct for Council Members and Candidates. These committees are established under the Local Government Act 1995, follow procedures from Council Policies and Regulations, and aim to ensure procedural fairness while maintaining confidentiality and objectivity. Key functions include dismissing complaints, making findings on breaches, and determining appropriate actions like behaviour plans.

Consultation

Nil

Statutory Environment

Local Government Act 1995

Policy Implications

Code of Conduct – Elected Members and Candidates V3 – March 2024

Code of Conduct – Employees and Contractors V2 – March 2024

Complaints Policy (Alleged Breach) V2 – March 2024

Financial Implications

Nil

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2029

4.1 Provide accountable and transparent leadership

SHIRE OF GOOMALLING
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Comment/Conclusion

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION

That Council:

1. ENDORSE Terms of Reference – Behaviour and Complaints Committee

Council

COUNCIL COMMITTEES – APPOINTMENT OF MEMBERS

2. Terms of Reference 2025 Behaviour
Complaints Committee

Meeting Date: 19 November 2025

Number of Pages: 3

TERMS OF REFERENCE

BEHAVIOUR COMPLAINTS COMMITTEE

Functions of the Committee

The Behaviour Complaints Committee is a Committee of Council established in accordance with s.5.8 of the *Local Government Act 1995* (the Act) for the purpose of dealing with Behaviour Complaints made under Division 3 of the Shire of Goomalling Code of Conduct for Council Members, Committee Members and Candidates (Code of Conduct).

The extent of authority provided to the Behaviour Complaints Committee is specified in the relevant Delegated Authority, and includes:

- Dismissing a behaviour complaint in accordance with clause 13 of the Code of Conduct and providing reasons for any such dismissal.
- Making a Finding as to whether an alleged complaint has or has not occurred, based upon evidence from which it may be concluded that it is more likely that the breach occurred than it did not occur [*clause 12(3) of the Code of Conduct*].
- Determining reasons for such a Finding.
- Where a Finding is made that a breach has occurred, determining:
 - To take no further action; or
 - Prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

The extent of authority of the Behaviour Complaints Committee is limited by Condition of the Delegated Authority.

Membership

The Complaints Committee is a Committee of Council Members only in accordance with s.5.9(2)(a) of *the Act*.

Membership of the Behaviour Complaints Committee will comprise of 3 Council Members, appointed by Council in accordance with s.5.10 of *the Act*.

In addition, at least 2 Council Members will be appointed as Deputy Committee Members in accordance with s.5.11A of *the Act*.

The Delegated Authority Condition prescribes that if an appointed Committee Member is identified in the Complaint as either the Complainant or the Respondent, they are to recuse themselves from the Committee's Function by providing an apology. They are to be replaced for the duration of the handling of the subject Complaint by a Deputy Committee Member, selected by the Presiding Member of the Committee.

Meeting Frequency

Meetings are to be scheduled as required by the CEO or Behaviour Complaints Officer in consultation with the Committee Presiding Member.

TERMS OF REFERENCE

Delegated Authority

The Behaviour Complaints Committee will act under Delegated Authority in accordance with s.5.16 of the Act. The delegation is recorded in the Shire of Goomalling Register of Delegations.

It is a Condition of Delegated Authority that the Behaviour Complaints Committee will be unable to exercise delegated authority if the Complainant or Respondent attend as a Complaints Committee Member.

Committee Governance

Complaints Behaviour Committee meetings are required to:

- be called and convened by the CEO, as required, in consultation with the Committee's Presiding Member;
- include public question time [Admin.r.5]
- make the Committee Notice Papers and Agenda publicly available [s.5.94(p), s.5.96A(f)], with the exception of agenda content that relates to that part of the meeting which will be closed to members of the public under s.5.23(2) [Admin.r.14]; and
- make Committee minutes publicly available [s.5.94(n), s.5.96A(h)], with the exception of Minutes content that relates to that part of the meeting which was closed to the public or was determined as confidential under s.5.23(2).

Document Control			
Document Responsibilities			
Owner	Chief Executive Officer	Division	Office of the CEO
Reviewer	Executive Officer Governance	Approval	Council
Document Compliance			
Legislation	• <i>Local Government Act 1995</i>		
Other			
Document Management			
Version #	Effective Date	Sections Modified (if applicable)	



10.4 POLICY REVIEWS

File Reference	04.7
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct Items
Date	19 November 2025
Author	Samuel E Bryce – Chief Executive Officer
Authorising Officer	Samuel E Bryce – Chief Executive Officer
Attachments	10.4.1 1.05 Meetings Scheduled Dates 10.4.2 1.06 Committees and Working Groups 10.4.3 5.03 Private Property Access and Crossovers Policy – 2025 Review

Summary

The purpose of this report is to present sufficient information to Council to enable endorsement of and adoption of amended policies.

Background

Shire of Goomalling has conducted a review of policies as listed below and identified amendments required to be Endorsed by Council: -

Policy #	Policy Name	Policy Objective	Policy amendment
1.05	Meetings Scheduled Dates	To ensure that Elected Members, Employees and Members of the Public are aware of the meeting dates for the coming year and the availability of documentation for such meetings	Change meeting start time from 4.30 to 5.00pm to reflect current arrangements.
1.06	Committees and Working Groups	To specify the Committees of the Shire of Goomalling	Amendments to add Behaviour and Complaints Committee in accordance with new legislative requirements. Define types of committees to reflect current arrangements.
5.03	Private Property Access and Crossovers Policy	To provide directions to staff when receiving requests for access to private properties	Revision of wording to be clearer and more concise regarding the difference between culvert and concrete crossover. Inclusion of culvert and crossover specifications and diagrams.



Consultation

Nil

Statutory Environment

The Local Government Act 1995

Policy Implications

These are amendments to current policies to reflect current operating standards.

Financial Implications

Nil

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2029	
4.1	Provide accountable and transparent leadership

Comment/Conclusion

The Chief Executive Officer (CEO) is responsible for the coordination of framework and development as well as review of existing policies.

The policy amendments proposed reflect mandatory requirements under Local Government Act Reform and/or correctly reflect on current practices.

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION

That Council

1. RECEIVE AND ENDORSE amended policies as attached to this agenda.
 - 1.05 Meetings Scheduled Dates
 - 1.06 Committees and Working Groups
 - 5.03 Private Property Access and Crossovers Policy

1.05	MEETINGS – SCHEDULED DATES
Distribution:	Elected Members, all Employees
Responsible Officer:	Chief Executive Officer
Date Adopted:	September 2015 – Version 1 – Resolution 092015.SM
Last Review:	March 2024 – Version 3 – Resolution 032024 767

Purpose

To ensure that Elected Members, Employees and Members of the Public are aware of the meeting dates for the coming year and the availability of documentation for such meetings.

Scope

Elected Members, all Employees and Members of the Public

Objective

- To ensure that there is clear communication on when and where meetings of Council are to be held; and
- To identify the availability of Council meeting documentation.

Standard

1. The Ordinary Council Meetings shall be held the third (3rd) Wednesday of each month commencing at 5.00pm with the following exception: no meeting in January.
2. All Ordinary Council Meetings commence at 5.00pm.
3. Ordinary Council Meetings are held at Shire of Goomalling Council Chambers.
4. Standing Committees and other meetings to be held at a time specified by Council.

Roles and Responsibilities

Elected Members

- To prepare for each meeting and pre-read all documentation.
- To ensure understanding and declaration of possible conflicts of interest.
- To attend each meeting where possible.
- To apply for a leave of absence in writing when not attending; and
- To participate fully and wholly in the meeting process.

Chief Executive Officer

- To ensure that an agenda is prepared for the Council in accordance with this policy.
- To provide information to the Council during meetings; and
- To assist with questions from members of the public during public question time.

Executive Management Team

- To attend each Council meeting where possible;
- To ensure reports for the agenda are accurate and well researched; and
- To provide information on reports when requested to do so.

Employees

- When and where appropriate, employees will produce reports for the Council meeting agenda;

Legislation

Local Government Act 1995

Resource Documents

Nil

Local Law

Nil

Delegation

Not Applicable



POLICY MANUAL GOVERNANCE

1.06 COMMITTEES, WORKING GROUPS AND DELEGATES

Distribution:	Elected Members, Executive Team Management
Responsible Officer:	Chief Executive Officer
Date Adopted:	September 2015 – Version 1 – Resolution 092015.SM
Last Review:	17 November 2021 – Version 3 – Resolution 9.4 OM_171121-427

Purpose

To specify the Committees of Council of the Shire of Goomalling.

Scope

Elected members, Executive Team Management

Standard

Under Local Government Act 1995 Section 5.8 Establishment of committees a local government may establish by absolute majority committees of 3 or more persons to assist the council.

Committees will report to the Council, and it can be established for a particular purpose, with a completion date, or can be ongoing. Committees assist with good governance when they share the workload and responsibilities of the Council as a whole.

The Council of the Shire of Goomalling generally does not routinely operate Committees preferring all matters come before a full Council, with the exception of the Audit and Risk Committee and Behavior and Complaints Committee.

Advisory Committees are reference groups that Council may form from time to time to deal with specific areas of Council business. They may be created in relation to a specific policy development, planning process, capital project or other reasons for the purpose of providing advice, community engagement and/or providing feedback to Council.

It is accepted that from time-to-time Council may form Committees to deal with specific areas of Council business. The membership, responsibilities and powers of these committees will be determined by an absolute majority resolution of the Council in accordance with the Local Government Act 1995 at least every two years or earlier if required due to the retirement of members.

For 2025-2027 election period Council currently has two (2) Council Committees, four (4) Advisory Committees and thirteen (13) Non-Council Committees that make recommendations to it. These committees cannot act independently.



POLICY MANUAL GOVERNANCE

Council Committees

- a. Audit and Risk Committee - Whole of Council
- b. Behaviour Complaints Committee – Whole of Council

Advisory Committees

- a. Bushfire Advisory Committee - BFAC
 - Chief Bushfire Control Officer (CBFCO).
 - Deputy Bushfire Control Officers x2.
 - Base Radio Operator.
 - Brigade Captains.
 - Brigade Secretaries.
 - Council Representative; and
 - Shire Employees (CEO, DCEO & CESM)
- b. Avon Subgroup Wheatbelt North Regional Road Group
- c. AROC – Avon Regional Organisation of Councils
- d. Development Assessment and Inclusion Panel (DAIP)

Non-Council Committees

- a. Jennacubbine Hall & Recreation Ground Committee
- b. Konnongorring Hall & Recreation Ground Committee
- c. Municipal Museum Committee
- d. Rural Water Council
- e. School Bus Committee
- f. Avon Community Development Foundation
- g. Shire Of Goomalling Reserves Advisory Management Committee
- h. Goomalling Community Op Shop Committee
- i. Drum Muster Committee
- j. Friends Of the Cemetery
- k. Tidy Towns Advisory Committee
- l. Youth Group Advisory Committee
- m. Mortlock Sports Council

In addition to committees, a number of working groups and external committees exist but are not formal committees of Council. Council will only consider the appointment of a delegate/s to a working group of external committees in the following circumstances:

- a. Where the body/group/organization represents state of regional interests that are likely to impact upon the Shire of Goomalling.
- b. Where the body/group/organization represents local interests and the group occupies direct financial interest in the affairs of that group; or
- c. Where the body/group/organization represents local interests and the group occupies Council property.



POLICY MANUAL GOVERNANCE

Delegations to Advisory Committees and Non-Council Committees or external committees for the 2025-2027 election period are as follows:

Name	Primary Delegate	Deputy Delegate	Proxy Delegate	Shire Staff
Avon Community Development Corporation	1		1	
Avon Midland Ward (WALGA)	2	2		
Avon Regional Organisation of Councils (AROC)	1	1		CEO
Avon Subgroup Wheatbelt North Regional Roads Group (RRG)	1	1		CEO/Works Manager
Development Assessment Panel	2		2	
Drum Muster Committee	2			
Goomalling Community Op-Shop	1			
Jennacubbine Hall & Recreation Committee	2			
Konnongorring Hall & Recreation Committee	2			
Mortlock Sports Council	1		1	
Municipal Museum Committee	2	1		
Rural Water Council	1	1		
School Bus Committee	2			
Shire Medical Surgery Advisory Committee	2		2	

Roles and Responsibilities

Elected Members

- Are responsible for the establishment of committees, their operation, type of committee, membership and its function/scope; and
- Participate and attend meetings of committees or working groups to which a member is elected.

Chief Executive Officer

- The administration of committees of Council.
- Attendance and participation in working groups and external committees as required.

Executive Management

- Attendance and participation in committees or working groups designated.

Legislation

Local Government Act 1995 (s5.8,5.9,5.10)

Regulation 16 of the Local Government (Audit) Regulations 1996

Resource Documents

Shire of Goomalling Strategic Community Plan 2019-2028



POLICY MANUAL GOVERNANCE

Local Law

Bushfire Brigades Local

Delegation

Not Applicable



4.25-5.03 PRIVATE PROPERTY ACCESS AND CROSSOVERS

Distribution:	Elected Members, Executive Management
Responsible Officer:	Chief Executive Officer
Date Adopted:	2015 – Version 1 – Resolution 8.1.4 032017.OM
Last Review:	2025 Review

Purpose

To provide directions to staff when receiving requests for access to private property.

Scope

Elected Members, Executive Management

Standard

Access to Private Property on Land outside the Townsite Boundary

Council will provide culvert access or other appropriate access to property within the Shire and outside of the townsite boundary, where it is considered necessary, appropriate or practicable, subject to:

- Access to provide owner with access from a Council owned road or property to the owner's property.
- Only one access per location will be provided.
- Any additional access required on a location or on locations that are contiguous to a location where Council has provided access, to be at the owner's expense.
- Limitation on size of rural access is capped at 12 metres.

Access to Rural/Residential Property on Land within the Town Boundary:

Council will provide culvert access or other appropriate access to property within the townsite, where it is considered necessary, appropriate or practicable to do so, subject to:

- Access to provide owner with access from a Council owned road or property to the owner's property.
- One access per lot will be provided subject to an approved building being constructed on the lot or planning approval and building license issued for the construction of an approved building on the lot
- Any additional access or access to vacant land to be at the owner's expense.
- Limitation on size of Rural/Residential within the Town Boundary is capped at 6 metres.

Townsite Lot Crossovers:

On application by the owner of land adjoining a Council road/street/way Council will contribute 50 % toward the construction of standard crossover, subject to the following:



POLICY MANUAL WORKS

- a. A standard crossover is deemed to be constructed to a maximum width of 6m to concrete standard or equivalent. Crossover to be constructed from the edge, or as near as practicable to the edge of a sealed road or the anticipated edge in the event the road is unsealed, to the owner's property boundary.
- b. Any extra width required on the crossover to be at the owner's expense.
- c. Additional cost for crossovers being constructed in brick paving, concrete or other similar material to be at the cost of the owner.
- d. Only one crossover per lot will be contributed to where there is an approved building on it. Crossovers on vacant land to be at the owner's expense.
- e. Additional crossovers to be at the owner's expense.

Vehicle Crossover Specifications

- a. All new crossovers shall be constructed in accordance with this specification and either Diagram 1 Drawing No: C0.01 or Diagram 2 Drawing No: C0.02.

Any variations to this specification must be submitted for approval by the Chief Executive Officer.

- b. Once constructed, the crossovers are to be maintained at the expense of the owner/s, who shall ensure that council's adjacent property such as the adjacent road pavement, its kerbing, footpaths, landscaping or irrigation services are neither damaged nor reduced in serviceability by the installation of the crossovers.
- c. Liaise with Telstra, the Water Corporation and Western Power and any other service authority prior to construction to ensure no damage or disturbance to their services or appurtenances by virtue of the proposed location or construction of the crossover.
- d. Where it is proposed to install crossovers, liaise with the Shire who shall determine the acceptable locations in regard to road junctions and the like.
- e. Where vehicular access is proposed to cross an existing footpath, the owner/s is required to remove the path to the width of the proposed vehicle crossover and centered about the centerline of the crossover, (or property gateway, as the case may be). Cuts in existing pathways shall be perpendicular to the alignment of the path and sawn to full depth to provide a neat joint.
- f. Protect the work area with barriers to ensure that the public are fully protected from injury prior to opening the new pathway for public use.
- g. No concrete shall be placed before inspection and approval by a Council representative (24hours notice must be given).



Diagram 1 Drawing No: C0.01

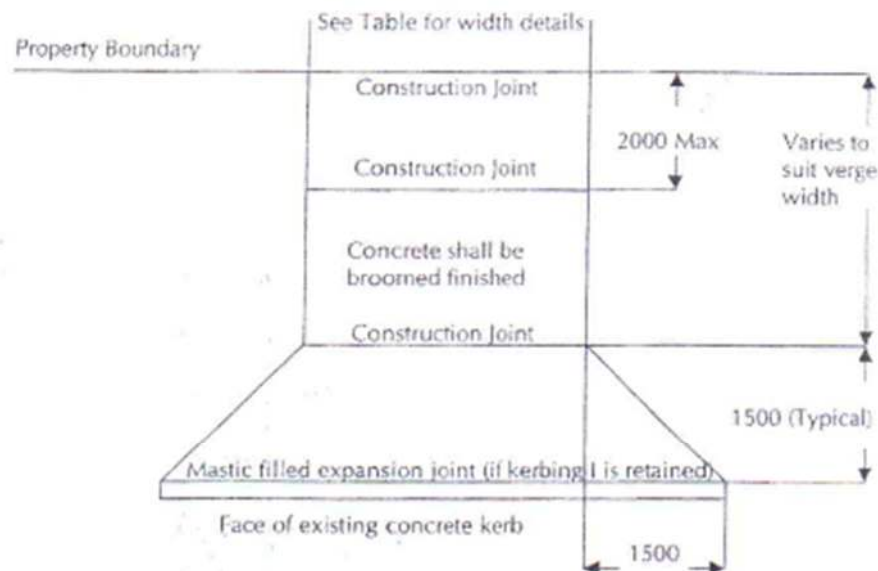
STANDARD TOWNSITE CROSSOVER

Drawing N° – CO - 01

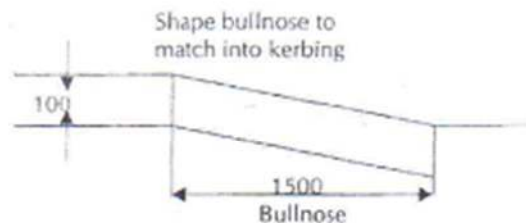
Standard Crossover Widths

Commercial, Industrial & Grouped Housing
Minimum 6m for two way access
Minimum 4m wide for one way access
Maximum 10m wide for one or two way access

Residential
Minimum 3m wide (restricted to a maximum of 6m)



1. Concrete slab to be 100mm thick with F82 reinforcement on a 75mm compacted sand bedding.
2. Concrete kerbing shall be removed and replaced with 1.5m wide bullnose.
3. Brick pavers may be used as an alternative. The pavers shall be placed in accordance with the manufacturers specifications and shall abut the existing kerb or new bullnose. Existing concrete footpaths are to be retained.
4. Concrete shall have a min compressive strength of 25mpa at 28 days



SECTION N.T.S.



Diagram 2 Drawing No: CO.02

STANDARD TOWNSITE CROSSOVER

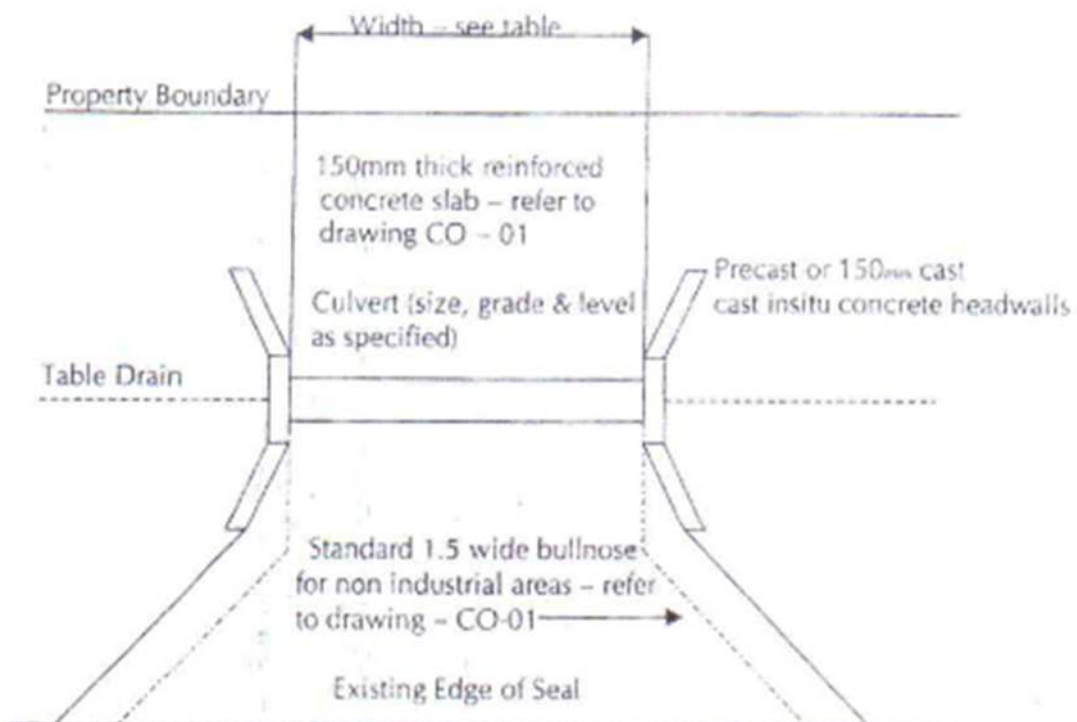
Drawing N° – CO - 02

Standard Crossover Widths

Commercial, Industrial & Grouped Housing
Minimum 6m for two way access
Minimum 4m wide for one way access
Maximum 10m wide for one or two way access

Residential
Minimum 3m wide (restricted to a maximum of 6m)

PLAN VIEW





POLICY MANUAL WORKS

Roles and Responsibilities

Elected Members

- Annual review of policy

Chief Executive Officer

- Ensure compliance with the policy

Executive Management

- Ensure compliance with the policy

Legislation

Nil

Resource Documents

Nil

Local Law

Nil

Delegation

Not Applicable



10.5 APPOINTMENT OF BUSH FIRE CONTROL OFFICERS 2025-2026

File Reference	05.2
Disclosure of Interest	Nil
Applicant	Not Applicable
Previous Item Numbers	Item 9.4, 20 November 2024
Date	19 November 2025
Author	Martin Aldridge – Acting Community Emergency Services Manager
Authorising Officer	Samuel E Bryce – Chief Executive Officer
Attachments	10.5.1 Minutes of Meeting – Bush Fire Advisory Committee (14 October 2025)

Summary

The Shire of Goomalling Bush Fire Advisory Committee met on 14 October 2025 and request Council's consideration of its recommendation for appointment of Fire Control Officers within the Shire of Goomalling.

Background

Pursuant to s.38 of the *Bush Fires Act 1954*, a Local Government can '.....appoint such persons as it thinks necessary to be its bush fire control officers.....'.

The Shire of Goomalling has established a Bush Fire Advisory Committee (BFAC) pursuant to s.68 of the *Bush Fires Act 1954*.

The BFAC held its annual meeting on 14 October 2025 and has recommended to Council the appointment of the following persons as Fire Control Officers:

Mr Lindsay White	Chief Bush Fire Control Officer
Mr Rodney Sheen	Deputy Chief Bush Fire Control Officer
Mr Shane Lantzke	Bush Fire Control Officer
Mr Brady Anderson	Bush Fire Control Officer
Mr Peter Whitfield	Bush Fire Control Officer
Mr Nathan Beck	Bush Fire Control Officer
Mr Rodger Sheen	Bush Fire Control Officer
Mr Tyson Bird	Bush Fire Control Officer

On 6 November 2025, Mr Samuel Roberts commenced as the substantive Community Emergency Services Manager for the Shires of Goomalling and Toodyay. The officer recommends that Mr Samuel Roberts be appointed as the Deputy Chief Bush Fire Control Officer 2 consistent with the approach in the Shire of Toodyay and other Local Government Authorities.

Consultation

Nil



Statutory Environment

Bush Fires Act 1954 (s.38 and s.68)

Policy Implications

The Council has no specific policy regarding this matter

Financial Implications

Nil

Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2029

This matter is not dealt with in the Shire of Goomalling Community Strategic Plan

Comment/Conclusion

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That Council:

1. ENDORSES the following persons as Bush Fire Control Officers of the Shire of Goomalling:

Mr Lindsay White	Chief Bush Fire Control Officer
Mr Rodney Sheen	Deputy Chief Bush Fire Control Officer 1
Mr Samuel Roberts	Deputy Chief Bush Fire Control Officer 2 (CESM)
Mr Shane Lantzke	Bush Fire Control Officer
Mr Brady Anderson	Bush Fire Control Officer
Mr Peter Whitfield	Bush Fire Control Officer
Mr Nathan Beck	Bush Fire Control Officer
Mr Rodger Sheen	Bush Fire Control Officer
Mr Tyson Bird	Bush Fire Control Officer



Bush Fire Advisory Committee

Goomalling Sporting/Tennis Complex
Tuesday 14 October 2025 commencing at 7:00 pm

MINUTES

Meeting opened: 1858 hours

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS
2. RECORDS OF ATTENDANCE / APOLOGIES –

Present:

Shire of Goomalling
Cr Julie Chester, Chair
Sam Bryce, CEO
Natalie Bird, D/CEO
Martin Aldridge, A/CESM
David Long, Works Manager

Goomalling Central BFB
Doug French
Shayne Lantzke
Brendan Beck
Nathan Beck
Brady Anderson

Konnongorring BFB
Robert Morrell
Peter Whitfield
David Dew
Robert Dew
Lindsay White

Jennacubbine BFB
Soren Svendsen
Darren Eaton
Rodney Sheen
Kylie Hall

Goomalling District FRB
Graham Chester
Anthony Kingston
Lyndon Bird
Tyson Bird

Goomalling VFRS
John Gibbons
Colette Gibbons

Observer: Sam Mullings

Apologies: Andrew French, Damien Leeson, Daniel Dempster, Phillip Hay (DFES District Officer Avon), Matthew White, Justin McKay, Kane Corsini, Rodger Sheen

3. CONFIRMATION OF MINUTES

Moved R.Sheen/S.Svendsen that the minutes of the meeting held on 16 October 2024 as presented are a true and correct record of proceedings.

CARRIED

4. MATTERS ARISING FROM MINUTES: Nil

5. PRESENTATIONS: Nil

6. CHIEF BUSH FIRE CONTROL OFFICER'S REPORT

- Thanked Rob Koch for his service to the Shire of Goomalling. CBFCO requested that the Shire send a letter of thanks for his service as CESM to our community.
- Weather station development in the Shire – Origo donated a 2 metre weather station (located on Murray Siegert's property) which was a vast improvement on the former weather station infrastructure. Working on identifying new sites for expansion of the network to improve situational awareness and weather monitoring.
- Report on the season including response to a large fire in Wongamine between Northam and Toodyay Shires.
- Thanked volunteers for their service and for being prepared for a big bushfire season ahead.

Moved L.White/D.Eaton that the CBFCO report be accepted.

CARRIED

7. DFES REPORT: Nil

8. CESM REPORT: Refer Appendix A

9. BRIGADE REPORTS

Jennacubbine BFB – Nil

Konnongorring BFB – Nil

Goomalling Central/VFRS – 46 calls, 6 MVAs (2 unable to respond), 1 structure fire, 2 false alarms, very low on members (6 active), recruitment drive was unsuccessful

10. BUSH FIRE BRIGADES – Nomination of Officer's

Jennacubbine Bush Fire Brigade

Captain	-	Rodney Sheen
1st Lieutenant	-	Darren Eaton
2nd Lieutenant	-	Rodger Sheen
Secretary	-	Rodney Sheen

Konnongorring Bush Fire Brigade

Captain	-	Lindsay White
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1st Lieutenant	-	Peter Whitfield
2nd Lieutenant	-	Matthew White
Secretary	-	Kane Corsini

Goomalling Central Bush Fire Brigade

Captain	-	Brady Anderson
1st Lieutenant	-	Shane Lantzke
2nd Lieutenant	-	Nathan Beck
Secretary	-	Genine Smith

Goomalling District Farm Response Brigade

Captain	-	Tyson Bird
1st Lieutenant	-	Chris Egan
2nd Lieutenant	-	Michael McGill
Secretary	-	Kalib Siegert

Moved L.White/S.Svendsen that the above-mentioned Bush Fire Brigade positions be adopted.
CARRIED

11. BUSH FIRE BRIGADES – Recommendation of Bush Fire Control Officers

Chief BFCO	-	Lindsay White
Deputy Chief BFCO	-	Rodney Sheen
BFCOs	-	Shane Lantzke
	-	Brady Anderson
	-	Peter Whitfield
	-	Nathan Beck
	-	Rodger Sheen
	-	Tyson Bird

Moved G.Chester/B.Beck that the above-mentioned persons be recommended for appointment as Fire Control Officer's by the Shire of Goomalling.

CARRIED

12. GENERAL BUSINESS

12.1 Alteration to Restricted Burning Period (RBP)

In accordance with the *Bush Fires (Restricted Burning Times) Notice 2012* the gazetted restricted burning period is 19 September to 29 March annually. The prohibited burning period overlays this and is 1 November to 14 February.

Due to seasonal conditions the RBP was delayed on two occasions this year with the RBP commencing on 3 October 2025. The *Bush Fires Act 1954* limits the discretion of Local Governments to alter this period to 14 days. There are provisions that allow the FES Commissioner to on advice from a Local Government to further alter the RBP, however this is not a timely approach.

Analysis of neighbouring Local Governments has identified that the Shire of Goomalling traditionally enters the RBP much earlier than others as identified below:

Shire of Goomalling – 19 September
Victoria Plains – 1 October
Wongan Hills – 13 October
Dowerin – 1 October
Toodyay – 1 October
Chittering – 1 October

BFAC might be minded to make a recommendation to Council to make a permanent change to the RBP. If this was to occur a date of 1 October would be generally consistent with neighbouring Local Governments but also allow amendment from mid-September to mid-October as season conditions demand, without the approval of the FES Commissioner.

Moved R.Sheen/B.Anderson

That the Bush Fire Advisory Committee recommend to the Shire of Goomalling that it permanently amend the Restricted Burning Period to 1 October to 14 February annually.

CARRIED

12.2 BART Access

Clarification was sought about access to BART by R.Dew. A discussion ensued in relation to the benefits of BART from a mobilising perspective.

Action: The CESM to provide support to members to gain access to BART.

12.3 HVMB Procedure

The meeting discussed the need to maintain the procedure by which a HVMB is activated on the report of fire in the Shire of Goomalling during the Restricted Burning Period. The meeting supported in-principle the current approach of implementing a ban until the situation was understood and firefighting resources were once again available for new tasking.

Action: The CESM to formalise and distribute the procedure.

12.4 Firefighter Training

R.Sheen requested information on upcoming basic fire training in the region. The CESM advised that as we approach the high threat period that training would start to reduce. He expects that local training will resume post high threat period and with a permanent CESM in place.

Action: The CESM to circulate upcoming training opportunities to brigades.

12.5 Insurance Cover

The meeting sought advice on when bushfire insurance cover applies and specifically when it does not. Specific examples cited were in relation to responding out of district to neighbouring Local Government areas, when responding to fire on land owned by the volunteer and with respect to response in private vehicle by the FRB.

Action: CESM and Shire of Goomalling to seek advice from LGIS and WALGA.

13. MEETING CLOSURE

The meeting was closed at 1948hrs, with the next meeting scheduled for October 2026.

Appendix A

CESM Report Shire of Goomalling – Bush Fire Advisory Committee 14 October 2025

Recruitment of CESM

As some of you may be aware, long-serving CESM Rob Koch departed the role in August. I would like to thank Rob for his service to the Shires of Toodyay and Goomalling over this period and recognise the passionate work he is undertaken to build capability and with a particular focus on firefighter training and safety. Rob is currently working for DFES in the region so you may still see him around. The CESM position has been advertised and the recruitment process is advanced. I am hopeful that a permanent CESM will be in place prior to the High Threat Period.

Fast Facts

- 4 Bush Fire Brigades
- Attended 42 incident responses in 2024/25 (up from 30 the previous FY)
- 88 Active Operational Firefighters
- ¾ of all firefighters in the Goomalling District Farm Brigade
- 3 Appliances (Goomalling Central 4.4, Jennacubbine 4.4, Konnongorring LT)
- 7 Fire Control Officers
- 1 November – 14 February, Prohibited Burning Period

State Hazard Plan – Fire

SHP Fire has been updated and released by the State Emergency Management Committee (SEMC). Several amendments have been made including minimum recommended training standards ([Publications](#)). For potential Incident Controllers and Fire Control Officers you may like to familiarise yourself with the updated plan ([State Hazard Plan Fire](#)).

Vehicle Servicing

The Konnongorring LT service is now complete and the service for the Goomalling Central 4.4 and the Jennacubbine 4.4 is expected to be complete this week. Fire extinguisher testing has occurred for all appliances and stations. AED/first aid kit and hose testing will be scheduled as contractors are available. Please note that WAERN radios have been re-programmed (F2 scan and F4 repeater talk around).

Season preparedness

Some suggestions for brigades and firefighters:

- Service mask and replace filters
- Inspect all PPE/C is serviceable
- Full equipment check on appliances
- Test AVL and burn over protection systems (deluge and in-cab air)
- Community engagement



11. WORKS REPORTS

11.1 Works Manager Report

Calingiri – WSN – SLK – 24.60 to 30.10

Prime sealing has been completed with guideposts and signs installed where required.



Calingiri – WSN – SLK – 8.09 to 12.05

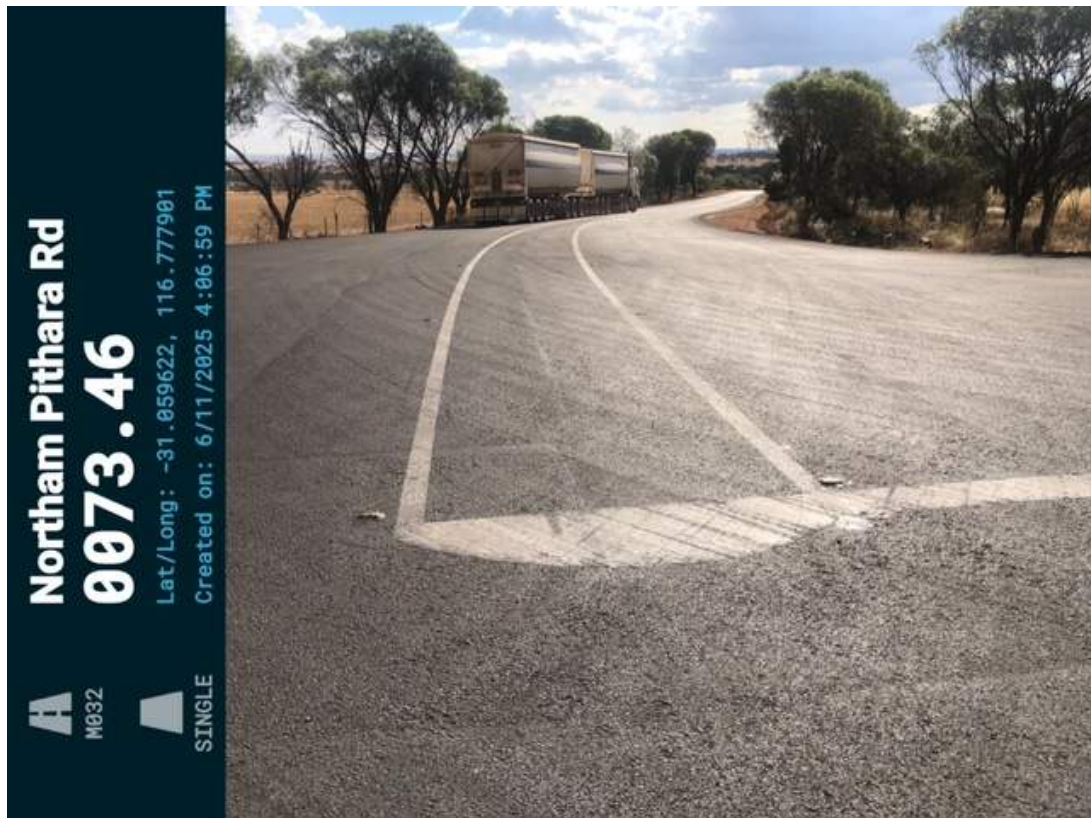
Clearing has been completed on all vegetation that was identified in the 14 m clearing zone as per permit conditions. Shoulder reconstruction and minor drainage works have been conducted. Pavement reconstruction works are scheduled to commence in early 2026.





Konnongorring West Road RTR – T junction works. – SLK 0.00 to 0.16

Construction has commenced and is progressing well with construction and asphalt works and line marking works being completed at this stage. Full project completion is anticipated to be in November including signage and rock pitching.



Northam Pithara Rd

0073.46

Lat/Long: -31.059622, 116.777901

Created on: 6/11/2025 4:06:59 PM



M032



SINGLE

Meckering Road – RRG – SLK – 13.20 to 15.20

Minor shoulder and road widening has been completed, with further works scheduled to occur in February after harvest has finished.



Goomalling - Meckering Rd

0014.96

Lat/Long: -31.435955, 116.863583

Created on: 7/11/2025 8:01:41 AM



4088001



SINGLE



Verge side Collection –

Verge side collections were conducted during October. This year the collection was well used with approximately 16 Green waste and 20 Household pickups being completed.

Plant –

- Case Loader – Extensive hose and seal oil leaks have been repaired. Hand brake repairs have also been conducted.
- Multi Roller – Extensive oil leak from hydraulics is being completed, along with water pump replacement.
- Water Truck – The replacement water truck purchase has been completed with a 2018 Isuzu with 140 000 kms being purchased.



Council meeting works -

- Hoddy Street – Install no parking bay pavement markings between signs near 59 Railway Terrace – Works in Progress
- Old Doctors Surgery – Isolation fencing open – Works completed.
- Patterson Road – Overgrown vegetation between Brooksbank and Northam – Pithara Junctions - Works completed.

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11.2 Works Crew Report

DATE	WORK DESCRIPTION
1	Rubbish run/Refuse site maintenance/Konnongorring hall - Clean and restock toilets/Calingiri Road - Final trimming of the gravel pavement for sealing preparation between SLK 26.40 and 30.10/Refuse Site - Cart spoil for back filling of refuse cells.
2	Calingiri Road - Final trimming of the gravel pavement for sealing preparation between SLK 26.40 and 30.10/Sheen Road - Gravel sheet sand, clay areas and patch various holes/Works Requests - Complete various tasks and deliveries from works request forms.
3	Calingiri Road - Final trimming of the gravel pavement for sealing preparation between SLK 26.40 and 30.10/Sheen Road - Gravel sheet sand, clay areas and patch various holes/Road network - Prune vegetation blocking signs and overhanging vegetation on verges/Rubbish run/Refuse site maintenance/Konnongorring hall - Clean and restock toilets.
4	WEEKEND
5	WEEKEND
6	Calingiri Road - Marking of seal widths for prime sealing works between SLK 26.40 and 30.10/Rubbish run/Refuse site maintenance/Konnongorring hall - Clean and restock toilets/Contract roadside maintenance - Oak Park Road pruning of overhanging vegetation.
7	Calingiri Road - Marking of seal widths for prime sealing works between SLK 26.40 and 30.10/Works Requests - Complete various tasks and deliveries from works request forms/Road network - inspect, repair signage and guideposts where required/Contract roadside maintenance - Oak Park Road pruning of overhanging vegetation.
8	Calingiri Road - Marking of seal widths and sweeping of pavement surface for prime sealing works between SLK 26.40 and 30.10/Jennacubbine Hall - Clean and restock after hire event/Road network - Prune vegetation blocking signs and overhanging vegetation on verges/Contract roadside maintenance - Oak Park Road pruning of overhanging vegetation.
9	Calingiri Road - Prime sealing works between SLK 26.40 and 30.10/Works Requests - Complete various tasks and deliveries from works request forms/Road network - inspect, repair signage and guideposts where required.
10	Rubbish run/Refuse site maintenance/Konnongorring hall - Clean and restock toilets/Calingiri Road - Prime sealing works between SLK 26.40 and 30.10/Road network - Prune vegetation blocking signs and overhanging vegetation on verges/Contract roadside maintenance - Oak Park Road pruning of overhanging vegetation.
11	WEEKEND
12	WEEKEND
13	Rubbish run/Refuse site maintenance/Konnongorring hall - Clean and restock toilets/Contract roadside maintenance - Oak Park Road pruning of overhanging vegetation/ Verge Collection - Green waste
14	Calingiri Road - Prime sealing works between SLK 26.40 and 30.10/Road network - inspect, repair signage and guideposts where required/Contract roadside maintenance - Oak Park Road pruning of overhanging vegetation.
15	Works Requests - Complete various tasks and deliveries from works request forms/Contract roadside maintenance - Oak Park Road pruning of overhanging vegetation/Various sealed roads - Patch potholes in bitumen with cold mix/Road network - Prune vegetation blocking signs and overhanging vegetation on verges/Mosquito control - Fogging in townsite.

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DATE	WORK DESCRIPTION
16	Mosquito control - Fogging in townsite/Calingiri Road - Prime sealing works between SLK 26.40 and 30.10/Works Requests - Complete various tasks and deliveries from works request forms.
17	Rubbish run/Refuse site maintenance/Konnongorring hall - Clean and restock toilets/Calingiri Road - Prime sealing works between SLK 26.40 and 30.10.
18	WEEKEND
19	WEEKEND
20	Rubbish run/Refuse site maintenance/Konnongorring hall - Clean and restock toilets/Calingiri Road - Road widening and unsealed shoulder reconstruction works between SLK 8.09 and 12.05/Verge Collection - Household waste/Road network - inspect, repair signage and guideposts where required/Contract roadside maintenance - Bolgart east Road pruning of overhanging vegetation.
21	Calingiri Road - Road widening and unsealed shoulder reconstruction works between SLK 8.09 and 12.05/Contract roadside maintenance - Bolgart east Road pruning of overhanging vegetation/Refuse Site - Cart spoil for back filling of refuse cells/Calingiri Road - Signage and guidepost installation works between SLK 26.40 and 30.10.
22	Rubbish run/Refuse site maintenance/Konnongorring hall - Clean and restock toilets/Calingiri Road - Road widening and unsealed shoulder reconstruction works between SLK 8.09 and 12.05/Contract roadside maintenance - Bolgart East Road pruning of overhanging vegetation/Calingiri Road - Signage and guidepost installation works between SLK 26.40 and 30.10.
23	Calingiri Road - Road widening and unsealed shoulder reconstruction works between SLK 8.09 and 12.05/Calingiri Road - Signage and guidepost installation works between SLK 26.40 and 30.10/Works Requests - Complete various tasks and deliveries from works request forms/Townsite - Clear drains and culverts/Mosquito control - Fogging in townsite.
24	Rubbish run/Refuse site maintenance/Konnongorring hall - Clean and restock toilets/Calingiri Road - Signage and guidepost installation works between SLK 26.40 and 30.10/Refuse Site - Cart spoil for back filling of refuse cells/Works Requests - Complete various tasks and deliveries from works request forms.
25	WEEKEND
26	WEEKEND
27	Rubbish run/Refuse site maintenance/Konnongorring hall - Clean and restock toilets/Calingiri Road - Culvert widening or replacement works between SLK 8.09 and 12.05.
28	Calingiri Road - Culvert widening or replacement works between SLK 8.09 and 12.05/Maintenance Grading/Refuse Site - Backfill household pit, push and level concrete rubble, construct new household waste cell/Meckering Road - Patch potholes in bitumen with cold mix/ Road network - inspect, repair signage and guideposts where required.
29	Rubbish run/Refuse site maintenance/Konnongorring hall - Clean and restock toilets/Calingiri Road - Culvert widening or replacement works between SLK 8.09 and 12.05/Maintenance Grading/Refuse Site - Backfill household pit, push and level concrete rubble, construct new household waste cell/Meckering Road - Patch potholes in bitumen with cold mix/ Various roads -Remove fallen limbs and trees.
30	Calingiri Road - Culvert widening or replacement works between SLK 8.09 and 12.05/Maintenance Grading/Refuse Site - Cart spoil for back filling of refuse cells/Works Requests - Complete various tasks and deliveries from works request forms.

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DATE	WORK DESCRIPTION
31	Rubbish run/Refuse site maintenance/Konnongorring hall - Clean and restock toilets/Calingiri Road - Culvert widening or replacement works between SLK 8.09 and 12.05/Maintenance Grading/Refuse Site - Cart spoil for back filling of refuse cells/Works Requests - Complete various tasks and deliveries from works request forms/Meckering Road - Patch potholes in bitumen with cold mix.

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11.3 Parks & Gardens Report

DATE	WORK DESCRIPTION
1	Cemetery - Rake and remove debris, weed control, clean downs access paths/Koomal Village - Edge, mow lawns, garden bed maintenance/APU - Edge, mow lawns, garden bed maintenance/Biosphere - Various works associated with shut down from the festival/Cricket Pitch - Preseason Verti mowing and renovation works.
2	Millsteed - edge and mow lawns, garden bed and rose plant maintenance/Town site - Weed control on street verges and vacant blocks/Cemetery - Rake and remove debris, weed control, clean downs access paths/Football oval - Verti mow.
3	Public Toilets and Memorial Park-rake and tidy/APU - Edge, mow lawns, garden bed maintenance/Anstey Park - Mow and edge lawn, garden bed maintenance/Cricket Pitch - Preseason Verti mowing and renovation works.
4	WEEKEND
5	WEEKEND
6	Public Toilets and Memorial Park-rake and tidy/32 Eaton St - edge, mow lawns, garden bed maintenance/7 Forward St - edge, mow lawns, garden bed maintenance.
7	Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark/32 Eaton St - edge, mow lawns, garden bed maintenance/Football oval - Verti mow.
8	Swimming Pool - edge, mow lawns, garden bed maintenance, weed control/Hockey oval - Verti mow.
9	Townsite Verge Lawns - Verti mow, dethatch/Slater Homestead - edge and mow lawns, garden bed maintenance, rake and remove debris from surrounds, weed control/Football and Hockey oval - mow, trim surrounds.
10	Public Toilets and Memorial Park-rake and tidy/Mortlock Lodge - Edge, mow lawns, garden bed maintenance/Pavilion and Gym - Edge and mow laws, clean paths and access areas.
11	WEEKEND
12	WEEKEND
13	Public Toilets and Memorial Park-rake and tidy/Townsite Verge Lawns - Verti mow, dethatch/APU - Edge, mow lawns, garden bed maintenance/
14	Townsite Verge Lawns - Verti mow, dethatch/Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark/Tennis pavilion - Edge and mow laws, clean paths and access areas/GSC surrounds - Rake and remove leaves and debris, weed control.
15	Koomal Village - Edge, mow lawns, garden bed maintenance/Townsite Verge Lawns - Verti mow, dethatch/Football and Hockey ovals - Mark out sprinklers for decorating/Town site - Weed control on street verges and vacant blocks.
16	APU - Edge, mow lawns, garden bed maintenance/Townsite Verge Lawns - Verti mow, dethatch/Anstey Park - Mow and edge lawn, garden bed maintenance/Football oval - De coring/GSC surrounds - Rake and remove leaves and debris, weed control.
17	Public Toilets and Memorial Park-rake and tidy/Townsite Verge Lawns - Verti mow, dethatch/Mortlock Lodge - Edge, mow lawns, garden bed maintenance.
18	WEEKEND
19	WEEKEND
20	Public Toilets and Memorial Park-rake and tidy.

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DATE	WORK DESCRIPTION
21	Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark/Anstey Park Lawns - Verti mow, dethatch/GSC surrounds - Rake and remove leaves and debris, weed control/Tennis pavilion - Edge and mow laws, clean paths and access areas.
22	Anstey Park Lawns - Verti mow, dethatch/Koomal Village - Edge, mow lawns, garden bed maintenance/Football and Hockey oval - Ironman and Terreplex for PH control/Hockey and Football ovals - Soil sampling works.
23	Public Toilets and Memorial Park-rake and tidy/Anstey Park Lawns - Verti mow, dethatch/APU - Edge, mow lawns, garden bed maintenance/Koomal Village - Edge, mow lawns, garden bed maintenance/Pavilion and Gym - Edge and mow laws, clean paths and access areas/Town site - Weed control on street verges and vacant blocks.
24	Anstey Park Lawns - Verti mow, dethatch/APU - Edge, mow lawns, garden bed maintenance/Koomal Village - Edge, mow lawns, garden bed maintenance/Tennis pavilion - Edge and mow laws, clean paths and access areas/GSC surrounds - Rake and remove leaves and debris, weed control/Jennacubbine townsite - Weed control.
25	WEEKEND
26	WEEKEND
27	Public Toilets and Memorial Park-rake and tidy/Shire Office Lawn - Verti mow, dethatch/Cricket Pitch - Preseason rolling and preparation works/GSC surrounds - Rake and remove leaves and debris, weed control.
28	Railway museum - Rake and remove debris/Jennacubbine Hall - Weed control/Konnongorring Hall - Weed control/Slater Homestead - edge and mow lawns, garden bed maintenance, rake and remove debris from surrounds, weed control/Cricket Pitch - Preseason rolling and preparation works/Tennis pavilion - Edge and mow laws, clean paths and access areas.
29	Throssell St Museum - Rake and remove debris, garden bed maintenance/Jennacubbine Hall - Weed control/Residential Houses - Verti mow, dethatch/Football oval - mow, weed control/Cricket Pitch - Preseason rolling and preparation works/
30	Slater Homestead - edge and mow lawns, garden bed maintenance, rake and remove debris from surrounds, weed control/Cemetery - Rake and remove debris, weed control, clean downs access paths/Pavilion and Gym - Edge and mow laws, clean paths and access areas/Cricket Pitch - Preseason rolling and preparation works/Mortlock Lodge - Edge, mow lawns, garden bed maintenance.
31	Public Toilets and Memorial Park-rake and tidy/Football and Hockey oval - Apply liquid wetter/APU - Edge, mow lawns, garden bed maintenance.

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11.4 Plant Report

FLEET	MACHINE	KM/HRS START	KMS/HRS	
			KM/HRS END	COMPLETED
GO 009	UTE	118957	-120356	-1399
GO 010	J DEERE	0	0	0
GO 015	SUV	84895	-87895	-3000
GO 016	UTE	205396	-205563	-167
GO 017	LUIGONG LOADER	1662	-1741	-79
GO 018	6 WHEEL TRUCK	320816	-322012	-1196
GO 019	P/MOVER TRUCK	1389	-3025	-1636
GO 020	12 H	19255	-19323	-68
GO 021	12 M	12129	-12192	-63
GO 022	STEEL ROLLER	5042	-5051	-9
GO 023	UTE	26987	-28565	-1578
GO 024	LOADER	564	-564	0
GO 025	MULTI ROLLER	3492	-3492	0
GO 026	UTE	331260	-334656	-3396
GO 027	SMALL TRUCK	297228	-297698	-470
GO 028	WATER TRUCK	0	0	0
GO 034	MASSEY	7330	-7339	-9
GO 035	CASE SKID STEER	173	-221	-48
GO 037	UTE	128384	-128653	-269
GO 038	UTE	192456	-192698	-242
GO 039	UTE	314909	-315323	-414
GO 041	SMALL TRUCK	212382	-213212	-830
GO 042	UTE	194720	-195989	-1269
GO 050	FORD UTE	239821	-240352	-531
GO 183	UTE	224653	-227023	-2370
GO SHIRE1	BUS	341211	-343012	-1801

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GO 009	UTE	Service		
GO 010	J DEERE			
GO 015	SUV			
GO 016	UTE			
GO 017	LUIGONG LOADER	Transmission sender		
GO 018	6 WHEEL TRUCK			
GO 019	P/MOVER TRUCK			
GO 020	12 H			
GO 021	12 M			
GO 022	STEEL ROLLER			
GO 023	UTE			
GO 024	LOADER	Diff seal leaks		
GO 025	MULTI ROLLER			
GO 026	UTE			
GO 027	SMALL TRUCK			
GO 028	WATER TRUCK			
GO 033	COASTER BUS			
GO 034	MASSEY			
GO 035	CASE SKID STEER			
GO 037	UTE			
GO 038	UTE			
GO 039	UTE			
GO 041	SMALL TRUCK	Side lift repairs		
GO 042	UTE			
GO 050	UTE			
GO 183	UTE	Service		
GO 2990	FORD UTE			
GO SHIRE1	BUS			
MISC PLANT				
MISC PLANT				
MISC PLANT				
MISC PLANT				

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11.5 Building Maintenance Report

DATE	WORK DESCRIPTION
1	Sewer - Wollyam Street clear blockage /Biosphere - Various works associated with the festival shut down/Forward Street - Repairs on damaged footpath sections.
2	Biosphere - Various works associated with the festival shut down/Cemetery-Install Park bench seat in conjunction with Department of Justice redress scheme.
3	Sewer Pump Station-Maintenance/Imhoff-maintenance/Chlorinator maintenance/Biosphere - Various works associated with the festival shut down/Shire offices - Construct and install new work desks for staff relocation.
4	WEEKEND
5	WEEKEND
6	Sewer Pump Station-Maintenance/Imhoff-maintenance/Chlorinator maintenance.
7	Residential buildings - Rental inspections/WHS - Electrical test and tagging/.
8	Swimming Pool - Plant room maintenance/Residential buildings - Rental inspections.
9	Residential buildings - Rental inspections/WHS - Electrical test and tagging/ 41 Throssell - Gas regulator replacement.
10	Sewer Pump Station-Maintenance/Imhoff-maintenance/Chlorinator maintenance/Doctors' surgery - Airconditioning repairs/Cemetery-Install Park bench.
11	WEEKEND
12	WEEKEND
13	Sewer Pump Station-Maintenance/Imhoff-maintenance/Chlorinator maintenance/Verge Collection - Green waste.
14	Swimming Pool - Put up shade covers and remove pool covers/Shire Office - Minor repairs.
15	Swimming Pool - Put up shade covers and remove pool covers/Works depot - Large sliding door repairs/32 Eaton Street - Replace hot water system.
16	Residential buildings - Rental inspections/WHS - Electrical test and tagging.
17	Sewer Pump Station-Maintenance/Imhoff-maintenance/Chlorinator maintenance/Sewer - Wollyam Street clear blockage /Residential buildings - Rental inspections.
18	WEEKEND
19	WEEKEND
20	Sewer Pump Station-Maintenance/Imhoff-maintenance/Chlorinator maintenance/Verge collection - Household waste/Shire Offices - Archive room clean up.
21	GSC ovals - Gym fence repairs/WHS - Electrical test and tagging/ APU - Unit 6 - minor repairs/Public Toilets - seat and cistern repairs.
22	Konnongorring Hall - Repair taps in toilets/32 B Eaton - Install blinds/GSC Kitchen - Minor repairs.
23	Goomalling Public Toilets - Disabled toilets eat and cistern/GSC Kitchen - Minor repairs/39 Throssell Street - Kitchen cupboards/Mortlock Lodge - Unit 1 - Leaking taps and door locks.
24	Sewer Pump Station-Maintenance/Imhoff-maintenance/Chlorinator maintenance/Doctors' surgery - Install new blinds/Works Requests - Complete various tasks and deliveries from works request forms.
25	WEEKEND
26	WEEKEND

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DATE	WORK DESCRIPTION
27	Sewer Pump Station - Maintenance/Imhoff-maintenance/Chlorinator maintenance/Swimming Pool - Remove damaged shade sail and install replacement sail/Railway Terrace Public Toilets - Replace soap dispenser in the disabled/14 High Street - Remove stored materials from surgery in preparation for demolishing.
28	CRC - Install vents in sea container/14 High Street - Remove stored materials from surgery in preparation for demolishing/ 50 Hoddy Street - Minor repairs.
29	Public toilets - Remove vandalism damage- APU - Unit 6 - Clothesline repairs/Caravan Park - Managers house roof leaks/Town Hall - Toilet renovation meeting/Gym - Air conditioner vent repairs.
30	Swimming Pool - Electrical test and tagging, reticulation repairs/
31	Sewer Pump Station-Maintenance/Imhoff-maintenance/Chlorinator maintenance/Swimming pool - clear drains in changerooms/Grange Street - Construct headwalls on culverts/45 James Street - Temporary repair broken fence from wind damage.

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11.6 Maintenance Grading Report

SOUTH WEST		SOUTH EAST	
ROAD NAME	DATE	ROAD NAME	DATE
ANDERSON	17.9.25	ABBATOIR	4.7.25
BEBAKINE	31.10.25	BERRING E	24.10.25
BEECROFT	22.9.25	BOASE	4.11.25
BOLGART EAST	23.10.25	BROOKSBANK	31.10.25
CHITIBIN	13.5.25	DICK ST	3.7.25
CLARKE	10.1.25	GEORGE ST	3.7.25
CLAY PIT	15.10.25	HAGBOOM STH	5.11.25
EATON	3.4.25	HAYWOOD ST	4.7.25
GOON GOONING	1.5.25	HULLOGINE	18.7.25
HERRIDGE		KUNZIA WAY	3.7.25
HUGHES	7.10.25	MARTINDALE WAY	3.7.25
JENNACUBBINE E	12.9.25	PATTERSON	30.10.25
KROE HUT	17.10.25	PEAR TREE DRIVE	11.7.25
LAWLER	9.10.25	ROBERT	11.4.25
LEESON	10.10.25	SLATER ST	9.7.25
LONG FORREST	16.10.25	SADLER	17.7.25
MC LEAN	1.4.25	SALMON GUM WAY	11.7.25
MUGGIN MUGGINS	12.5.25	SHORT ST	3.7.25
ROSSMORE	2.4.25	SMITH ST	3.7.25
ROWLES	29.10.25	UCARTY	29.10.25
SAWYER	2.5.25	YORK GUM WAY	11.7.25
SHEEN	1.10.25	WATERHOUSE WAY	3.7.25
SMITH	27.10.25	WHITE ST	3.7.25
TYNDALL	15.8.25	WILLIAM ST	4.7.25
WONGAMINE	7.10.25		

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NORTH WEST	NORTH EAST
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ROAD NAME	DATE
BURNT HILL	21.3.25
BURABADJI	16.10.25
CACTI	26.3.25
CARTER	29.8.25
COULTHARD	27.3.25
DEW	14.3.24
DONALD	2.9.25
GLATZ	28.8.25
HAYWOOD	1.9.25
JONES	19.3.25
KONNONGORRING W	6.8.25
LORD	28.10.24
MORREL	7.8.25
PINKWERRY	8.9.25
WHITFIELD	4.9.25

ROAD NAME	DATE
BERRING	23.6.25
BOTHERLING E	19.8.25
BURABADJI E	6.3.25
BYBERDING	27.5.25
COOPER	21.10.24
DEAN	28.5.25
DOWERIN-KONNONGORRING	11.8.25
EGAN	11.3.25
EVANS	11.3.25
FAIRLEE	13.3.24
GABBY QUOI QUOI	22.5.25
GRIFFITH WHALEY	18.10.24
KALGUDDER W	22.10.24
KING	28.2.25
LAKE	6.3.25
MOUNTJOY	29.5.25
NAMBLING NTH	7.3.25
OAKPARK	23.7.25
PRYOR	7.3.25
SAWYER	28.2.25
SHELL	14.3.25
SEIGERT	29.5.25
SHARA	28.2.25
SLATER	11.3.25
SPARK	28.2.25
WHITE	18.9.24
WILLIAMS	22.10.24

RECOMMENDATION:

That Council:

1. ACCEPT Works Report as presented.

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
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- 12. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 13. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL**
- 14. MATTERS BEHIND CLOSED DOORS**
- 15. MEETING CLOSURE**