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| Title: | 1.3.1 Purchasing Policy |
| Previous No: | |
| File No: | |
| Statutory Environment: | <i>Local Government (Functions and General) Regulations as amended</i> |
| Minute No: | 8.1.3 052016.OM |
| Last Updated: | May 2016 |
| Review Date: | May 2019 |

Objectives:

To provide compliance with the Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996 as amended.

To deliver a best practice approach and procedures for purchasing for the Shire of Goomalling.

To ensure consistency for all purchasing activities within the Shire of Goomalling operational areas.

Policy:

| Amount of Purchase | Policy |
|---------------------------|--|
| Up to \$2,000 | Direct purchase from suppliers requiring verbal quotation(s). |
| \$2,000 - \$19,999 | Where practical, obtain at least two verbal or written quotations. |

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| \$20,000 - \$149,999 | Where practical, obtain at least two written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations). |
| \$150,000 and above | Conduct a public tender process. |

Condition:

The above purchasing policy is to be used in conjunction with the “*Regional Price Preference (Buy Local) Policy*”.

Steel Industry Participation Clause:

Projects include contractual conditions specifying that:

1. Steel *must* be sourced from mills with Australasian Certification Authority for Reinforcing and Structural Steel (ACRS) third party certification; and
2. Steelwork *must* be sourced from steel fabricators independently certified to the National Structural Steelwork Compliance Scheme (SCA).