

<b>Title:</b>	<b>4.36 Grant Management Policy</b>
<b>Version:</b>	<b>1</b>
<b>File No:</b>	<b>132</b>
<b>Statutory Environment:</b>	<b>Local Government Act 1995 Local Government Grants Act 1978</b>
<b>Minute No:</b>	<b>8.1.9 042016.OM</b>
<b>Last Updated:</b>	<b>April 2016</b>
<b>Review Date:</b>	<b>April 2019</b>

### **Purpose:**

The objective of the policy is to:

- Provide a framework for the assessment, application, management and reporting of grants received by Council.
- Identify appropriate grants that meet Council's Community Strategic Plan (2013) and annual budget.
- Ensure all aspects of the grant process are adhered to including agreement conditions, guidelines, timeframes and reports.

### **Policy Scope:**

This policy applies to the identification, assessment, application, management and reporting of grants received by Goomalling Shire Council or grants from other organisations that Council is auspice.

### **Policy:**

Goomalling Shire Council relies on grant funding as an important source of revenue to deliver enhances level of services to community based on current and future demand.

Goomalling Shire Council actively seeks opportunities by identifying available grants which align with its strategic priorities and core values.

Goomalling Shire Council is committed to delivering a quality grants program. This will be achieved through a standardised framework for the assessment, application, management and reporting of grant received by Council.

Goomalling Shire Council has a duty to administer the use of grant funding in an efficient, effective, transparent and accountable manner to ensure that:

1. The community received the maximum benefit from the grant funding

2. The objectives of the funding provider are met as outlined in the funding agreement
3. Council achieves the agreed outcomes
4. Council's opportunities for future funding are not compromised

Goomalling Shire Council maintains a Grants Register that contains details of all grants council has received. This will be reported to the community in Councils Annual Report.

## **Definitions**

<b>Community Strategic Plan</b>	Council's corporate publication outlining the long term priorities of our local community and forms part of Council's Integrated Planning and Reporting Framework
<b>Council</b>	Goomalling Shire Council
<b>Funding Agreement</b>	Agreement created by the Funding Provider stipulating the objective of the grant including what the grant covers, how the grant is to be spent, milestones, project outcomes and all other conditions Council is legally bound to
<b>Funding Provider</b>	Department, agency or entity providing grant funding to Council
<b>Grants Register</b>	Council's internal Grants Management System containing information on all grants applied for and received by Council