

# Shire of Goomalling



## COUNCIL MEETING AGENDA

April 2019





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**APRIL 2019 AGENDA  
TABLE OF CONTENTS**

<b>Item No</b>	<b>Description</b>	<b>Page No</b>
1.	DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS	4
2.	RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE	4
	2.1 Attendance	
	2.2 Apologies	
	2.3 Members on Leave of Absence	
3.	DECLARATION OF: <ul style="list-style-type: none"><li>• FINANCIAL INTEREST</li><li>• MEMBERS IMPARTIALITY INTEREST</li><li>• PROXIMITY INTEREST</li></ul>	4
4.	PUBLIC QUESTION TIME	4
5.	APPLICATION FOR MEMBERS FOR LEAVE OF ABSENCE	4
6.	CONFIRMATION AND RECEIVING OF MINUTES/BUSINESS ARISING	
	6.1 Ordinary Meeting of Council held Wednesday 6 February 2019	4
7.	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	4
8.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	4
9.	OFFICERS' REPORTS	
	9.1 Schedule of Accounts – January & February 2019	5
	9.2 Financial Reports – January 2019 & February 2019	6
	9.3 2018 -2019 Budget Review to 31 March 2019	7
	9.4 Request for bad debt write-off	9
	9.5 CEO Probation and KPI's	10
	9.6 Mortlock Pony Club	12
	9.7 Suspend Interest Charges – P Weston	14
10.	ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	16
11.	NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL.	16
12.	INFORMATION BULLETIN	
	1. Inwards Correspondence Listing	17
	2. Action List	18
	3. CEO's Report	20
	4. DCEO's Report	nil
	5. Works Manager's Report	20
	6. Gardener's Report	26



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7.	Plant Report	28
8.	Building Maintenance Report	30
9.	Building/Health	32
10.	Community Development Officer	nil
11.	Application of Common Seal	nil
12.	Advice of Sale Summary	nil
13.	Occupational Safety & Health Committee Meeting Minutes	nil
14.	CESM Summary	nil
15.	Contract Ranger Services Report	nil
16.	Councillor Correspondence	nil
13.	<b>MATTERS BEHIND CLOSED DOORS</b>	<b>16</b>
14.	<b>MEETING CLOSURE</b>	<b>16</b>



## **NYOONGAR ACKNOWLEDGEMENT**

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

## **NOTICE OF MEETING**

Meeting No. 3 of 2019 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 17 April 2019 beginning at 2.30pm.

### **1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

### **2. RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE**

#### **2.1. Attendance**

Council	President & Chairperson	Cr Barry Haywood
	Deputy President of Council	Cr Roland Van Gelderen
	Councillor	Cr Christine Barratt
	Councillor	Cr Raymond Bowen
	Councillor	Cr Julie Chester
	Councillor	Cr Kevin Ryan
Administration	Councillor	Cr Rodney Sheen
	Chief Executive Officer	Mr Peter Bentley
	Finance Manager	Miss Natalie Bird
	Works Manager	Mr David Long

#### **2.2. Apologies**

#### **2.3. Approved Leave of Absence**

Nil

### **3. DECLARATION OF:**

- FINANCIAL INTEREST
- MEMBERS IMPARTIALITY INTEREST
- PROXIMITY INTEREST

### **4. PUBLIC QUESTION TIME**

### **5. APPLICATION FOR MEMBERS FOR LEAVE OF ABSENCE**

### **6. CONFIRMATION AND RECEIVING OF MINUTES & BUSINESS ARISING**

6.1 Ordinary Meeting of Council held Wednesday 20 March 2019

### **7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

### **8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**



**9. OFFICERS' REPORTS**

**9.1 SCHEDULE OF ACCOUNTS PAID 1 JANUARY TO 31 MARCH 2019**

<b>DATE:</b>	11 April 2019
<b>SUBJECT:</b>	Schedule of Accounts Paid
<b>PROONENT:</b>	N/A
<b>LOCATION:</b>	Whole of the Shire
<b>AUTHOR:</b>	Christine Schorer – Accounts Payable
<b>REPORTING OFFICER:</b>	Natalie Bird – Finance Manager
<b>FILE NO:</b>	N/A
<b>ASSESSMENT NO:</b>	N/A

**FUND VOUCHERS AMOUNT**

EFT 1164 – 1203, 1205 – 1223, 1493	\$156,580.87
Direct Debits 8282 – 8291	\$87,359.80
Cheques 148815 – 14843, 14851	\$19,875.65
Payroll 5825 – 5827	\$101,972.77
Super 11710, 11757	\$15,654.43

**ATTACHMENTS**

- A) Schedule of Accounts submitted 17 April 2019
- B) Corporate Credit Card Statements February 2019
- C) Corporate Credit Card Statements March 2019

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION**

**That vouchers from the Municipal Fund and Trust Fund as detailed, be approved by Council:**

EFT 1164 – 1203, 1205 – 1223, 1493	\$156,580.87
Direct Debits 8282 – 8291	\$87,359.80
Cheques 148815 – 14843, 14851	\$19,875.65
Payroll 5825 – 5827	\$101,972.77
Super 11710, 11757	\$15,654.43
<b>TOTAL</b>	<b>\$420,474.68</b>



**9.2 FINANCIAL REPORT FOR MARCH 2019**

<b>DATE:</b>	11 April 2019
<b>SUBJECT:</b>	Monthly Financial Report
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	Whole of the Shire
<b>AUTHOR:</b>	Natalie Bird – Finance Manager
<b>REPORTING OFFICER:</b>	Natalie Bird – Finance Manager
<b>FILE NO:</b>	N/A
<b>ASSESSMENT NO:</b>	N/A

**PURPOSE**

In accordance with the Local Government (Financial Management) Regulations 1996, to follow is the presentation of the Monthly Financial Reports to Council.

**BACKGROUND**

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

**STATUTORY IMPLICATIONS**

Local Government Act 1995 – Section 6.4

Local Government (Financial Management) Regulations 1996 – Clause 34 and 35

**POLICY IMPLICATIONS**

No specific policy regarding this matter.

**FINANCIAL IMPLICATIONS**

Ongoing management of Council funds

**STRATEGIC IMPLICATIONS**

C2.7 Provide reporting processes in transparent, accountable and timely manner.

**ATTACHMENTS**

D) Monthly Financial Report to 31 March 2019

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION**

**That the following Monthly Financial Report be received by Council:**

- **Monthly Financial Report to 31 March 2019**



### 9.3 2018-2019 BUDGET REVIEW TO 31 MARCH 2019

<b>DATE:</b>	10 April 2019
<b>SUBJECT:</b>	2018-2019 Budget Review to 31 March 2019
<b>PROPONENT:</b>	Shire of Goomalling
<b>LOCATION:</b>	Whole of the Shire
<b>AUTHOR:</b>	Natalie Bird – Finance Manager
<b>REPORTING OFFICER:</b>	Natalie Bird – Finance Manager
<b>FILE NO:</b>	22
<b>ASSESSMENT NO:</b>	N/A

#### **PURPOSE**

To consider and adopt the Budget Review as presented for the period 1 July 2018 to 31 March 2019.

#### **BACKGROUND**

The Local Government (Financial Management) Regulations 1996, regulation 33A as amended, requires that local governments conduct a budget review between 1 January and 31 March in each financial year. A copy of the review and determination is to be provided to the Department of Local Government within 30 days of the adoption of the review.

#### **STATUTORY IMPLICATIONS**

Local Government Act 1995 (as amended).

Local Government (Financial Management) Regulations 1996.

Regulation 33A of the Local Government (Financial Management) Regulations 1996 requires:

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of annual budget for a financial year must –
  - (a) consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
  - (b) consider the local government’s financial position as at the date of the review; and
  - (c) review the outcomes of the end of that financial year that are forecast in the budget.
- (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
- (3) A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.

*\*Absolute majority required.*

- (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Non-compliance with Financial Management Regulations.

The financial report is scrutinized to ensure that all statutory requirements are met. To meet compliance, the budget review must be carried out between 1 January and 31 March, adopted by Council within 30 days, and then a copy must be sent to the Department within 30 days of the determination.



**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Ongoing management of Council funds

**STRATEGIC IMPLICATIONS**

C2 Maintain and strengthen the Shire’s capability and capacity.  
 C2.1 Operate in a financially sustainable manner (medium term).

**COMMENTS AND DETAILS**

The purpose of the budget review is to ensure that the Council is informed of the likely financial position of the Shire to 30 June 2019 in terms of its adopted Budget. For the purposes of annual reporting, Council is required to report against the adopted budget.

In reviewing the 2018/19 Budget and incorporating the amendments and the audit surplus for the 2017/18 financial year, the changes made to the various accounts has resulted in no change in the revised estimated closing balance of \$0 to 30 June 2019.

A List of Budget Amendments is shown in Note 2 in the attached report and the following is a snapshot by classification of changes, the main impact is due to roadworks being carried over to 19/20 financial year.

Rev/Exp Classification	Change	
Operating Revenue	(679,588)	Less Revenue
Operating Expenses	31,270	More Expenditure
Capital Revenue	(261,100)	Less Revenue
Capital Expenses	987,943	Less Expenditure
Opening Surplus(Deficit)	(78,525)	Less Opening Funds
Net	(0)	Net deficit predicted 30.6.19

**ATTACHMENTS**

E) 2018-2019 Budget Review Report to the 31 March 2019.

**VOTING REQUIREMENT**

Absolute Majority

**RECOMMENDATION**

**That Council consider the 2018/19 Budget Review and**

- 1. In accordance with Local Government (Financial Management) Regulation 33A and the Local Government Act, Council adopts the 2018/19 Budget Review for the period ending 31 March 2019, as attached to the Agenda.**
- 2. That the CEO provides a copy of the review and determination to the Department within 30 days of determination.**





**9.4 REQUEST FOR BAD DEBT WRITE OFF – LISA RYDER AND TIAHNEE RYDER**

<b>DATE:</b>	2 April 2019
<b>SUBJECT:</b>	Bad Debt - Write off
<b>PROPONENT:</b>	Lisa Ryder and Tiahnee Ryder
<b>LOCATION:</b>	Shire of Goomalling
<b>AUTHOR:</b>	Hayley Sewell – Administration Officer
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	42
<b>ASSESSMENT NO:</b>	Debtor R31 and R4

**PURPOSE**

To write off unpaid debtors R31 totalling \$1025.00 and R4 for \$19.80.

**BACKGROUND**

Have tried unsuccessfully to recoup the money but have received no response from either party.

Lisa Ryder’s debt (R31) is from October 2017 for dog impounding fees and sustenance.

Tiahnee Ryder’s debt (R4) is for delivery of sand in November 2018.

**STATUTORY IMPLICATIONS**

Local Government Act 1995

**POLICY IMPLICATIONS**

No specific policy regarding this matter.

**FINANCIAL IMPLICATIONS**

The debt will sit there unpaid.

**OFFICER COMMENT**

Lisa has moved back to Northam and the Shire will never receive the money for this.

The staff had been notified that she was to pay for her debtor and needed to pay upfront for any future deliveries or works. Tiahnee did come in and was not willing to pay for more sand so the likelihood of us receiving this money is zero to none.

**VOTING REQUIREMENT**

Simple Majority to deny, Absolute Majority to write off bad debt/s.

**RECOMMENDATION**

**That the Council:**

**Write off Bad debts for Lisa Ryder \$1025.00 and Tiahnee Ryder \$19.80.**



## 9.5 CEO PROBATION PERIOD AND KPI's

<b>DATE:</b>	10 April 2019
<b>PROPONENT:</b>	N/A
<b>LOCATION:</b>	Shire of Goomalling
<b>SUBJECT:</b>	CEO Probation and KPI's
<b>AUTHOR:</b>	Peter Bentley – Chief Executive Officer
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	
<b>ASSESSMENT NO:</b>	

### **PURPOSE**

Council to decide whether to extend the CEO's probationary period, terminate the CEO or advise the CEO that his probation period has ended.

### **BACKGROUND**

Council has requested that it meet with John Phillips to review the CEO's performance during the past 6 months and to set in place any relevant KPI's for the balance of the first contract year.

Councillors met with Mr Phillips on the afternoon of 3 April 2019 to discuss these matters.

### **STATUTORY IMPLICATIONS**

Local Government Act (1995)

### **POLICY IMPLICATIONS**

1.13 CEO Performance and Salary Review

### **FINANCIAL IMPLICATIONS**

Nil

### **STRATEGIC IMPLICATIONS**

4.2.4 Recruit and retain suitably qualified, experienced and skilled staff and Elected Members.

### **COMMENT**

Councillors met with Mr Phillips and discussed various issues initially with Council and later with the CEO. There was discussion around timing of setting the KPI's now after almost 7 months in the role not being a particularly appropriate time. There was also significant discussion over the many problems that have arisen over the past 6 months and the limited resources available to take on any major project related KPI's.

The CEO produced a detailed assessment of the Council's current position about 3 months after commencing and this highlighted financial restrictions, system failures around asset management practices, a number of issues that would need to be addressed to provide



Council and the community with better information and structural changes that would improve Council's delivery of works and administrative services.

In December the CEO produced a list of KPI's which were more at an operational level to measure his performance in delivering change and transparency to the Council and the Community. The CEO intends to use many of these KPI's to measure himself against what is being delivered and would expect that Council would also like to see these matters dealt with as a part of the CEO's role.

John explained that the most appropriate method for the current year would be to adopt the performance criteria within the application package for the current year and for Council and the CEO to revisit the matter of KPI's at the review process to be undertaken in August and September. The suggested KPI's are as follows;

- Provide accurate and timely advice to the Council.
- Work in collaboration with Council.
- Provide innovative and visionary leadership.
- Establish effective networks.
- Maintain a work environment that facilitates the development of people and encourages them to perform at a high level.
- Ensure effective and accountable application of financial and physical resources.
- Develop and implement change management strategies to enhance service delivery.
- Initiate the development, implementation and review of effective policies.

While very generic, if these KPI's are viewed within the context of those already suggested by the CEO as initial important outcomes, I am sure that Council will have effective tools to measure how well the CEO is performing by the rate of change that occurs between his start date and the review date.

#### **ATTACHMENTS**

Nil

#### **VOTING REQUIREMENT**

Simple Majority

#### **RECOMMENDATION**

**That the Council**

- 1. Determine whether to extend the probation period of the CEO by initiating a performance management process, advise the CEO that his services are no longer required with regard for contractual obligations and on what basis, or advise the CEO that his probation period has ended with Council being satisfied with his performance direction at this point in time;**



2. If happy with the CEO's performance, adopt the following KPI's for his first contract year including the suggested measures already put forward at the December meeting by the CEO;

- Provide accurate and timely advice to the Council.
- Work in collaboration with Council.
- Provide innovative and visionary leadership.
- Establish effective networks.
- Maintain a work environment that facilitates the development of people and encourages them to perform at a high level.
- Ensure effective and accountable application of financial and physical resources.
- Develop and implement change management strategies to enhance service delivery.
- Initiate the development, implementation and review of effective policies.

#### 9.6 MORTLOCK PONY CLUB - TETRATHLON

<b>DATE:</b>	10 April 2019
<b>PROPONENT:</b>	Mortlock Pony Club
<b>LOCATION:</b>	Goomalling Swimming Pool and Town Hall
<b>SUBJECT:</b>	Tetrathlon
<b>AUTHOR:</b>	Peter Bentley – Chief Executive Officer
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	174-9
<b>ASSESSMENT NO:</b>	

#### **PURPOSE**

Council to determine if it wishes to allow an event at the pool and Shire Hall and if so what charges should be in place.

#### **BACKGROUND**

Council has received correspondence from the Vice President of Mortlock Pony Club, Sally Hoddy, regarding the above event. I have attached the club's letter explaining the event information.

#### **STATUTORY IMPLICATIONS**

Local Government Act (1995)

#### **POLICY IMPLICATIONS**

No specific policy regarding this matter.



**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

- 1.1.3 Support community organisations and give local youth a voice on youth issues
- 1.3.2 Develop, maintain and support appropriate recreation facilities throughout the Shire
- 1.3.3 Partner with stakeholders to achieve greater community participation in recreational facilities and services

**COMMENT**

Council would need to provide an appropriately qualified pool manager at the pool however the hall would be as per any normal arrangement for the hire of the facility. The Club is seeking permission and indicative costs so that it can provide this information on its entry forms and associated materials. Council may choose to leave charges as per the normal charges or provide a reduced cost to the club to help with the proposed initial running of this event.

Council currently charges \$1.00 for spectators at the pool and \$2.00 for swimmers and under the Council's fee structure, the Shire hall should be charged at \$13.50p/h up to max \$88.00.

This would total just under \$240.00 in charges to the Pony Club. Council has the option of levying these charges or discounting the charges should it deem this appropriate.

**ATTACHMENTS**

- F) Letter – Mortlock Pony Club

**VOTING REQUIREMENT**

Simple Majority

**RECOMMENDATION**

**That the Council;**

**Advise the Mortlock Pony Club that permission is granted to hold a tetrathlon in Goomalling using the Goomalling Shire Hall and Swimming Pool and that charges for the event will be..... for swimmers and spectators and ..... for the use of the Shire Hall.**



**9.7 SUSPEND INTEREST CHARGES P WESTON**

<b>DATE:</b>	10 April 2019
<b>PROPONENT:</b>	Jennifer Neil
<b>LOCATION:</b>	1 Lockyer Street, Goomalling
<b>SUBJECT:</b>	Suspension of Interest Charges
<b>AUTHOR:</b>	Peter Bentley – Chief Executive Officer
<b>REPORTING OFFICER:</b>	Peter Bentley – Chief Executive Officer
<b>FILE NO:</b>	142
<b>ASSESSMENT NO:</b>	A1160

**PURPOSE**

Council to consider suspending interest charges to A1160 due to finalisation of probate.

**BACKGROUND**

Mr Peter Milford Weston was the owner of 1 Lockyer Street Goomalling and passed away sometime between the 13 September and 26 November last year. Mr Weston had estranged himself from his family and a more accurate timing of his death is not available.

Jennifer Neil, who is Peter’s younger sister, is the executor of Mr Weston’s will and lives on a station near Alice Springs in the Northern Territory. Mrs Neil is endeavouring to finalise Mr Weston’s affairs, including a number of outstanding tax returns and the like and has requested that Council suspend interest charges on the outstanding rates while she sorts out many issues to deal with.

Currently the estate has accumulated approximately \$1,420.00 in interest charges on a debt of \$6,426 in outstanding rates. Mrs Neil is not seeking this interest be written off, only that further charges be suspended while finalising the estate.

**STATUTORY IMPLICATIONS**

Local Government Act (1995)

**POLICY IMPLICATIONS**

This matter is not dealt with directly within the Council’s Policy Manual

**FINANCIAL IMPLICATIONS**

Loss of any future interest revenue that would normally accrue.

**STRATEGIC IMPLICATIONS**

This matter is not dealt with within the Community Strategic Plan

**COMMENT**

Nil

**ATTACHMENTS**

Nil



**VOTING REQUIREMENT**

Absolute Majority

**RECOMMENDATION**

**That the Council;**

**Advise Mrs Neil that it will/will not suspend interest charges for the deceased estate of Mr Peter Milford Weston for Assessment No A1160.**



**10. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL**

**12. INFORMATION BULLETIN**

**13. MATTERS BEHIND CLOSED DOORS**

That the meeting be closed to the public in accordance with section 5.23 Local Government Act 1995, 5.5.23(2))

- Matters affecting employee(s)
- Personal affairs of any person(s), including financial and/or commercial contracts
- Commercial Confidentiality
- Legal advice/matters
- Public safety/security matters where public knowledge may be prejudicial.

**14. MEETING CLOSURE**





**INFORMATION BULLETIN**  
**APRIL 2019**

**12.1 INWARDS CORRESPONDENCE LISTING**  
Karen Mannaerts – Executive Assistant

<b>Attachment Number</b>	<b>Date Received</b>	<b>Description</b>	<b>File Number</b>
G)	27/3/2019	Goomalling Football Club – New signage in GFC Changerooms	165



**12.2 ACTION LIST – APRIL 2019**

Peter Bentley – CEO

ACTION LIST				
Item No	Action required	Status		Comments
		In prog	complete	
18	Submit 2018 Compliance Audit return to the Department of Local Government and Communities by 31 March 2019.		✓	
19	Advise the Lions Cancer Institute that Council will not provide further financial support within this financial year.		✓	
20	1. Review the attached draft Fitness for Work Policy; 2. Provide the policy to all staff for comment and review; 3. Should there be no objections from the staff implement and adopt the policy.	✓		
21	1. Review the attached draft Community Strategic Plan; 2. Make the plan available to the public for review and comment; 3. Adopt the plan at the May meeting	✓		
22	CEO to undertake repairs up to \$10,000 to repair the CRC roof, recognizing that this expenditure is unbudgeted and that the budgeted proposed loan for \$60,000 be discontinued.	✓		
23	Organise another engineer to inspect 13 High Street and report to Council.	✓		
24	Grant approval for Ms Laurel Whitwell to keep 5 dogs at the property at 415 Meckering Road, with the following conditions: <ul style="list-style-type: none"> <li>• The property is subject to six monthly inspections to ensure the dogs are secured and safe and that the yards are clean; and</li> <li>• The approval is only valid for the existing animals. Once any of the dogs pass or be lost, the approval is automatically revoked.</li> </ul>		✓	
26	Grant Planning Consent to Mr James Ross Trahair and Mrs Annette Trahair to conduct a Caravan Storage facility for up to five caravans at 14 Haywood Street Goomalling subject to the following conditions: <ol style="list-style-type: none"> <li>1. The area is not to be used for repairs to the caravans;</li> <li>2. Any additional bays sought be the subject of a further planning application;</li> <li>3. The proponents must comply with any standards or regulations that apply to the pursuit set down by other jurisdictions;</li> <li>4. This application is valid for a period of two years and the project must be substantially completed within that timeframe otherwise a further application must be made.</li> </ol>		✓	



<b>ACTION LIST (Cont.)</b>				
Item No	Action required	Status		Comments
		In prog	complete	
<b>27</b>	Advise Mr Shortall that it at this time Council does not support his proposal.	✓		
<b>28</b>	Agree to purchase Lot 1, Location 5390, Northam-Pithara Road, Konnongorring from Mr & Mrs Johnson for the price of \$1.00 and the parties involved cover their own settlement costs.	✓		
<b>29</b>	Advise the Department of Planning, Lands and Heritage that it accepts responsibility for the management of Reserve 50871.		✓	
<b>30</b>	Adopt the amended Policy 1.2 Use of Corporate Credit Cards as presented and reviewed.		✓	
<b>32</b>	<ul style="list-style-type: none"> <li>• Give Mr Reiger a further 60 days to comply with the Demolition Order; and</li> <li>• If not completed within this timeframe, then Council will carry out the demolition of the house that has been subject to previous orders of Council, in accordance to <i>Section 140 of the Health (Miscellaneous Provisions) Act 1911</i> and recover the cost from the owners Mr Laurence Raymond Reiger and Mrs Coral Ann Reiger.</li> </ul>	✓		
<b>34</b>	<ul style="list-style-type: none"> <li>• Give Mr Reiger a further 60 days to comply with the Clean Up Order; and</li> <li>• If not completed within this timeframe, then Council will carry out the Clean-up of Lot 239 that has been subject to previous orders of Council, in accordance to <i>Section 140 of the Health (Miscellaneous Provisions) Act 1911</i> and recover the cost from the owners Mr Laurence Raymond Reiger and Mrs Coral Ann Reiger.</li> </ul>	✓		
<b>36</b>	Affix the Common Seal to the Schedule "B" Goomalling Public Cemetery Form of Grant of Right of Burial, Grant No. 120 for Maxine Montague.		✓	



**12.3 CEO'S REPORT**  
 Peter Bentley

To be presented verbally at the meeting.

**12.5 WORKS MANAGER'S REPORT**  
 David Long

**WORKS CREW REPORT**

DATE	WORK DESCRIPTION
1	Goomalling-Meckering Rd - Rehabilitate Anderson Road gravel pit for dumping of spoil from clearing / Stockpile gravel from Berring East pit at depot for use on various roads / Swimming pool carpark – Water and compact cracker dust area / Refuse site maintenance.
2	Weekend
3	Weekend
4	Public Holiday
5	Robert Road – SLK – 7.5 – 8.4 - Re-sheet with gravel at 100mm compacted.
6	Goomalling-Meckering Rd - Peg clearing line / Robert Road – SLK – 7.5 – 8.4 - Re-sheet with gravel at 100mm compacted. / Refuse site maintenance.
7	Robert Road – SLK – 7.5 – 8.4 - Re-sheet with gravel at 100mm compacted.
8	Robert Road – SLK – 7.5 – 8.4 - Re-sheet with gravel at 100mm compacted. / Refuse site maintenance.
9	Weekend
10	Weekend
11	RDO Crew – Recycling and Rubbish run / Plant and depot maintenance as required. / Refuse site maintenance.
12	Robert Road – Clear blocked culvert – SLK 7.78 and SLK 5.80 – 6.10 - Re-sheet with gravel at 100mm compacted.
13	Robert Road -SLK – 5.80 – 6.10 - Re-sheet with gravel at 100 mm compacted. / Refuse site maintenance.
14	Robert Road -SLK – 5.80 – 6.10 - Re-sheet with gravel at 100 mm compacted.
15	Robert Road -SLK – 5.32 – 5.63 - Re-sheet with gravel at 100 mm compacted. / Refuse site maintenance.
16	Weekend
17	Weekend
18	Robert Road -SLK – 5.32 – 5.63 - Re-sheet with gravel at 100 mm compacted. / Refuse site maintenance.
19	Robert Road -SLK – 5.32 – 5.63 - Re-sheet with gravel at 100 mm compacted.
20	Robert Road -SLK – 0.0 – 1.00 - Re-sheet with gravel at 100 mm compacted. / Refuse site maintenance.
21	Robert Road -SLK – 0.0 – 1.00 - Re-sheet with gravel at 100 mm compacted. /Assisted with Drum Muster.
22	Robert Road -SLK – 0.0 – 1.00 - Re-sheet with gravel at 100 mm compacted. / Plant and



	depot maintenance as required / Refuse site maintenance / Town streets clean out culverts
23	Weekend
24	Weekend
25	RDO /Refuse site maintenance.
26	Robert Road -SLK – 0.0 – 1.00 - Re-sheet with gravel at 100 mm compacted. / Konnongorring West Rd - remove fallen tree / Goomalling-Calingiri Rd - remove fallen tree
27	Refuse site maintenance. / Robert Road -SLK – 0.0 – 1.00 - Re-sheet with gravel at 100 mm compacted. /
28	Refuse site maintenance. /Robert Road -SLK – 0.0 – 1.00 - Re-sheet with gravel at 100 mm compacted. / Tyndall Rd -remove fallen tree / Town streets-Clean culverts
29	Refuse site maintenance. / Robert Road -SLK – 0.0 – 1.00 - Re-sheet with gravel at 100 mm compacted. / Calingiri Rd and Konnongorring West Rd - remove fallen trees

### **OTHER WORKS**

Gravel Pushing – Approximately 4000 m<sup>3</sup> of gravel was stockpiled in Berring East road pit for works on Robert road and for future use.

### **CURRENT WORKS**

Robert Rd – Upgrading signage and guideposts

### **WORKS SCHEDULED**

Beecroft Road – Resheeting clay area.

Goomalling-Meckering Rd – The clearing permit has been appealed at the time of writing this report. Once the outcome of this has been delivered works will either commence or be put on hold until we have the issue sorted out.

### **COUNCIL STREET AND ROAD ASSET INSPECTION**

Council completed a street and road asset inspection on Wednesday 3<sup>rd</sup> April 2019, travelling all town streets and several rural roads.

Attending Councillors were Cr Haywood, Cr Van Gelderen, Cr Barratt, Cr Sheen, Cr Bowen and Cr Ryan.

Staff attending were David Long and Russell Beck.

The following items/discussion were noted:

- Future Council works really need to focus on **major drainage maintenance works** and vegetation control as a priority on the rural road network. With a focus of only urgent maintenance sheeting works being carried out, it is not cost effective sheeting areas which may get damaged during rainfall events if the drainage is not up to standard first. Also the drainage is required to be of a suitable standard in case of abnormal rain events so Council are in a good position to sustain minimal



infrastructure damage. Many roads including the sealed network required major capital expenditure to bring them back to a suitable standard road width due to the overgrown vegetation. DWER and suitable consultants have been contacted to meet with the Works Manager so best standard practices can be used to get a suitable cost effective program into place while adhering to Native Clearing Legislation. The sealed roads also require urgent maintenance on the edges too bring them up to a suitable standard, this is to be achieved by doing a regular yearly practice of edge grading.

- **Road patching** – Different options were going to be trialled in town and on the rural sealed roads to see what is going to be the most cost effective for long term repairs. Hot asphalt and cold emulsion and aggregate to be trialled in the next two weeks to gauge costs for future programming.

Of the many roads inspected the following issues were highlighted, but most roads were in a suitable condition for the time of the year and following a long dry spell and above average harvest.

- Throssell Street – Approach MRWA to see if there is any possibility of widening seal where the trucks pull up near the road house.
- Town streets – Discussed long term priorities for upgrades. It was agreed that Eaton St should be the priority for reconstruction, followed by the rest of James, Wollyam and then schedule widening the narrow streets out to the kerb line.

Non mountable Kerbing to be installed around the islands/trees in the middle of the streets to enable future landscaping and to give better aesthetics to the street scape.

- Helena St – Cul de sac needs cleaning and a drainage point put in, remove spilt sand off the street surface.
- Hoddy St – Water pooling near school entrance.
- Lockyer St – Water pooling behind the club on Grange St side.
- Smith and Main St junction – water pooling, culvert maintenance.
- Calingiri Rd – Viewed overgrown dam catchments, these would require a clearing permit if maintenance works were to be undertaken. There had been a complaint about the edge drop offs at SLK 18.36 to 19.67, these were inspected. If funding was successful through any grants the works would have to be undertaken by contractors as staff would be tied up for a full year of works on RRG and RTR funded jobs in 2019/20. Tree pruning is a priority especially near the boundary, different options are being costed at this time by the Works Manager.
- Lockyer St/Toodyay Rd – Footpath - Council to discuss this at a future briefing session.



- Oak Park Rd – Drainage maintenance needs to occur. Traffic counts to be completed to see what the traffic numbers are. The sealed section requires maintenance on potholes and edge fretting particularly on the inside of bends.
- Botherling East Rd – Culvert widening at SLK 1.03 for future works programming.
- Konnongorring West Rd – Inspected narrow rail crossing and CBH entrance. Councillors were updated on possible future works, recommendation from staff is to complete reconstruction works from SLK 0 to 0.60 to keep continuity with previous works and if funds allowed widen the next narrow section on the edges only to 7m as the existing sealed pavement is in suitable condition at this stage. Also MRWA were doing a Road Safety Audit on the intersection with the Northam-Pithara Road and Dave has a meeting with ARC and Rod Munns to look at options on the railway crossing.
- Bolgart East Road – Council considered this to be a priority road for future RTR funding to provide a sealed link between the two towns.
- Smith Rd – Resheeting required SLK 5.50 to 7.20 – slippery
- Rowles Rd – Resheeting required SLK 6.50 to 7.50
- Kroe Hut Rd – Give way sign needs maintaining
- Long Forrest Rd – several sandy sections need resheeting in particular various spots between SLK 0.0 to 6.50 with 1.50 to 2.50 being the priority.
- Bejoording Rd – A Pavement failure is quite bad and needs maintenance works and the installed underground drainage needs maintenance. Goomalling shire staff are meeting with Toodyay shire next week to discuss this.
- Patterson Road – Sheetting required on clay/rocky sections. Main areas were SLK 2.55 to 3.75 and 0.5 to 1.00



**MAINTENANCE GRADING REPORT**

**SOUTH WEST**

ROAD NAME	DATE
ANDERSON	29.1.19
BEBAKINE	1.2.19
BEECROFT	8.3.19
BOLGART EAST	12.2.19
CHITIBIN	29.1.19
CLARKE	19.2.19
CLAY PIT	8.1.19
EATON E	2.4.19
HUGHES	30.1.19
JENNACUBBINE EAST	17.1.19
KROE HUT	8.1.19
LAWLER	11.1.19
LEESON	1.2.19
LONG FORREST	8.4.19
MC LEAN	6.2.19
MUGGIN MUGGINS	30.1.19
ROSSMORE	5.2.19
ROWLES	3.1.19
SAWYER	
SHEEN	31.1.19
SMITH	5.4.19
TYNDALL	10.1.19
WONGAMINE	30.1.19

**SOUTH EAST**

ROAD NAME	DATE
ABBATOIR	29.3.19
BERRING	23.1.19
BERRING E	23.1.19
BOASE	23.1.19
BROOKSBANK	18.1.19
GEORGE ST	13.2.19
HAGBOOM ST	
HAYWOOD ST	13.2.19
HULOGINE	7.2.19
KUNZIA WAY	21.1.19
MARTINDALE LANE	13.2.19
METCALF	
PATTERSON	17.1.19
PEAR TREE DRIVE	13.2.19
ROBERT	19.2.19
SLATER ST	13.2.19
SADLER	18.1.19
SALMON GUM WAY	13.2.19
SHORT ST	13.2.19
SMITH ST	13.2.19
UCARTY	22.1.19
YORK GUM WAY	13.2.19
WATERHOUSE WAY	13.2.19
WILLIAMS ST	13.2.19

**NORTH WEST**

ROAD NAME	DATE
BAIN	4.4.19
BURNT HILL	12.3.19
BURABADJI	26.3.19
CACTI	14.3.19
COULTHARD	14.3.19
DEW	14.2.19
DONALD	18.3.19
GLATZ	14.2.19
HAYWOOD	14.3.19

**NORTH EAST**

ROAD NAME	DATE
BERRING	28.3.19
BOTHERLING EAST	21.3.19
BURABADJI EAST	26.3.19
BYBERDING	26.2.19
CARTER	19.3.19
COOPER	19.2.19
DEAN	25.2.19
DOWERIN-KONNONGORRING	4.4.19
EGAN	28.3.19



**SHIRE OF GOOMALLING**  
AGENDA FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 17 APRIL 2019



JONES	13.3.19
KONNONGORRING WEST	4.4.19
LORD	11.2.19
MORREL	28.2.19
PINKWERRY	28.2.19
WHITFIELD	12.3.19

EVANS	25.3.19
FAIRLEE	21.2.19
GABBY QUOI QUOI	22.2.19
GOONGOONING	5.4.19
GRIFFITH WHALEY	19.2.19
KALGUDDERING WEST	21.2.19
KING	23.3.19
LAKE	25.3.19
MOUNTJOY	25.2.19
NAMBLING NTH	27.3.19
OAKPARK	20.3.19
PRYOR	27.3.19
SAWYER	8.4.19
SCHELL	27.3.19
SIEGERT	25.2.19
SLATER	29.3.19
SPARK	22.3.19
WHITE	27.2.19
WILLIAMS	15.2.19



**12.6 PARKS & GARDENS REPORT**

David Long

**MARCH 2019**

DATE	WORK DESCRIPTION
1	Daily watering schedule / War memorial-rake and tidy / Railway Tce-fertilise lawns / Town streets- Rake up leaves and Pick up fallen limbs
2	Weekend
3	Weekend
4	Public Holiday
5	Daily watering schedule
6	Daily watering schedule / Throssell St - rake and tidy drains / Millsteed garden - weed gardens / Farmers Club - mow lawn / Cemetery - Rake and tidy / Administration-mow lawn and fertilise / Koomal Village-mow lawn and fertilise.
7	Cemetery - Rake and tidy / Town site - grub Calthrop / Museum - Retic repairs / War Memorial-retic repairs / Millsteed-mow / Railway Tce-mow
8	Daily watering schedule / Swimming Pool-mow lawn and tidy / CEO and DCEO - mow lawn and tidy / War Memorial-rake and tidy / Cemetery-Burial duties / Museum-rake and tidy / Town streets-Rake and tidy
9	Weekend
10	Weekend
11	Daily watering schedule / Dowerin Rd - Prune and tidy entry statement / Throssell St- Prune shrubs to improve vision / Mortlock Lodge - Edge lawns / APU - edge lawns / Farmers Club - Edge lawns / Railway Terrace - edge lawns
12	Swimming Pool - mow lawn and tidy / APU - mow lawn / Mortlock Lodge - mow lawn
13	Daily watering schedule / Millsteed - weed garden / Farmers club-mow / Koomal Village – mow / War memorial - rake and tidy / Railway Tce - rake and tidy
14	Railway Tce-mow lawns / Anstey Park - mow
15	Daily watering schedule / 44 Throssell St - repair retic and weed gardens / Millsteed-mow lawns / Administration office – mow / War Memorial - rake and tidy / APU-weed front gardens
16	Weekend
17	Weekend
18	Daily watering schedule / War Memorial - retic repair / Swimming Pool - mow lawn and tidy / Mortlock Lodge - mow lawn
19	Daily watering schedule / Administration - repair retic / 44 Hoddy St - repair retic - weed gardens
20	Daily watering schedule / Anstey Park - weed garden / Farmers club – mow / Mortlock Lodge - mow lawn / APU - mow lawns / War Memorial - rake and tidy / DrumMuster training
21	Railway Tce - mow lawns and tidy / Assist with DrumMuster / Railway Tce - Clean street after storm
22	Railway Tce - Weed and hedge gardens / Anstey Park – mow / War Memorial - rake and tidy / Town streets - Tidy after storm / Railway Tce - Island garden remove dead plants and hedge
23	Weekend

**SHIRE OF GOOMALLING**  
AGENDA FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 17 APRIL 2019



<b>24</b>	<b>Weekend</b>
<b>25</b>	<b>Daily watering schedule / Millsteed Garden - Weed and mulch gardens / Koomal Village - mow lawns - weed gardens</b>
<b>26</b>	<b>Farmers Club - mow lawn and tidy / Koomal Village - Weed gardens / Railway Tce - Mow lawns, tidy / APU - mow lawns</b>
<b>27</b>	<b>Daily watering schedule / Swimming pool - mow lawns, hedge gardens / Mortlock Lodge - mow lawns / Town streets - clean culverts</b>
<b>28</b>	<b>Anstey Park - mow and edge, tidy</b>
<b>29</b>	<b>Daily watering schedule / Railway Tce - Re planting of garden beds / Administration - mow lawns, weed gardens / Railway Tce - Wetter soil lawns / Anstey Park - Wetter soil lawns / DCEO - mow, tidy / Millsteed - mow lawn</b>
<b>30</b>	<b>Weekend</b>
<b>31</b>	<b>Weekend</b>



**12.7 PLANT REPORT**

David Long

FLEET	MACHINE	KM/HRS START	KM/HRS END	KMS/HRS COMPELTED	SERVICING DUE	INTERVAL
GO 010	J DEERE	3579	3579	00	3,750	250
GO 015	UTE	88941	90300	2823	105,000	15000
GO 016	UTE	203540	204586	1597	215,000	15000
GO 017	TRUCK	198585	199512	785	200,000	15000
GO 018	TRUCK	193799	193852	53	205,000	15000
GO 019	TRUCK	434129	435719	1590	440,000	15000
GO 020	VOLVO	14758	14819	61	15,000	500
GO 021	12 H	12970	13067	97	13,000	500
GO 022	STEEL ROLLER	0	0	0	4,500	250
GO 023	UTE	88027	88900	873	90,000	15000
GO 024	LOADER	7590	7605	15	8,000	500
GO 025	MULTI ROLLER	1179	1192	13	1,250	250
GO 027	TRUCK	246262	246563	301	250,000	15000
GO 028	BACKHOE	0	0	0	3,000	500
GO 034	MASSEY	0	0	0	7,000	500
GO 037	UTE	88401	88690	289	100,000	15000
GO 038	UTE	296331	297603	1272	300,000	15000
GO 039	UTE	191080	191622	542	190,000	15000
GO 040	SUV	33054	33054	0	40,000	15000
GO 041	TRUCK	215357	216276	919	215,000	15000
GO 042	HOLDEN UTE	348476	349637	1161	365,000	15000
GOSHIRE	SUV	26861	26861	0	30,000	15000
GOSHIRE1	BUS	244664	244831	167	30,000	15000

FLEET	MACHINE	REPAIRS COMPLETED
GO 010	J DEERE	
GO 015	UTE	90,000 km service
GO 016	UTE	
GO 017	TRUCK	
GO 018	TRUCK	Transport to Major Motors and repair wiring harness problems
GO 019	TRUCK	Electrical faults repaired
GO 020	VOLVO	Oil and filter change
GO 021	12 H	Oil and filter change
GO 022	MULTI ROLLER	



GO 023	UTE	
GO 024	LOADER	7500 hr service
GO 025	STEEL ROLLER	
GO 027	TRUCK	
GO 028	BACKHOE	
GO 033	BUS	Replace batteries / Fit tyres and wheel align
GO 034	MASSEY	
GO 037	UTE	
GO 038	UTE	Replace catalytic convertor
GO 039	UTE	Replace flashing beacons
GO 040	SUV	
GO 041	TRUCK	
GO 042	UTE	
GO SHIRE	SUV	Service
GO 15101	TANDEM TRLR	Repair roll over tarp
MISC	PLANT	Service construction fuel tanker/Repair electrical fault on oval mower
MISC	PLANT	Fit new tyres to GO 5794 Jetta trailer/



**12.8 BUILDING MAINTENANCE REPORT**  
 Jo Bywaters / David Long

**Maintenance Works in Progress**

**39b Railway Tce**

- Tiles have been cleaned, space has been advertised with two (2) interested parties seeking further information.
- Re-grouting in progress of old tiled floor

**41 High St**

- Bathroom / Laundry renovations have commenced

**Tennis Complex**

- External wood doors are being replaced and painted.
- Upgrades to switch board complete
- New oven installation is in progress

**GENERAL**

- Broken windows at pavilion are being replaced
- External power point installed at sporting pavilion for laptop score board usage
- Water fountain removed from tennis complex, alternative tap installed
- Quotes for annual termite checks are being obtained
- Mouse baits have been re-filled across shire buildings

**Upcoming Maintenance Works**

**Aged Persons Units**

- Water damage in eaves from poor guttering – quotes being obtained
- Gutter clearing before winter

**Other**

- Unit 3 Koomal Village has been filled, Hospital are looking at renting Unit 1 and vacating 32B Eaton St.
- Public building inspections will take place on Tuesday 30<sup>th</sup> April 2019

DATE	WORK DESCRIPTION
1	Rubbish run / Jennacubbine Hall – Cleaning / Slater Homestead- refurbishment works
2	Weekend
3	Weekend
4	Public Holiday
5	Slater Homestead- refurbishment works / Tennis complex - pressure wash windows / Recycle Water Plant - Chlorine tank changeover / Rubbish and Recycling run
6	Corella control - Gas gun usage / Slater Homestead - refurbishment works / Hire chairs - prepare for hire.
7	Corella control - Gas gun usage / Slater Homestead - refurbishment works / Konnongorring tennis club - fit new door latch / Cemetery - Burial duties



<b>8</b>	<b>Cemetery - Burial duties / Assist plumber with sewer duties. / Slater Homestead - refurbishment works / Works Requests – Deliveries / Rubbish run</b>
<b>9</b>	<b>Weekend</b>
<b>10</b>	<b>Weekend</b>
<b>11</b>	<b>Rubbish and Recycling run / Slater Homestead - refurbishment works / Assist plumber with sewer duties / Corella control - Gas gun usage</b>
<b>12</b>	<b>44 Hoddy St - property inspection / Slater Homestead - refurbishment works / Tennis club - Pick up tables and chairs</b>
<b>13</b>	<b>Slater Homestead - refurbishment works / Rubbish run / Mortlock Lodge - property inspection</b>
<b>14</b>	<b>Slater Homestead - refurbishment works / 44 Hoddy - Repair vinyl and paving / APU - Property Inspections</b>
<b>15</b>	<b>Rubbish and Recycling run / Slater Homestead - refurbishment works / Jennacubbine Hall – Cleaning / Assist plumber with sewer duties</b>
<b>16</b>	<b>Weekend</b>
<b>17</b>	<b>Weekend</b>
<b>18</b>	<b>Rubbish and Recycling run / Slater Homestead - refurbishment works / Assist plumber with sewer duties</b>
<b>19</b>	<b>Recreation centre - Install netball dugouts and rings / Jennacubbine Hall – Cleaning / Slater Homestead - building maintenance repairs</b>
<b>20</b>	<b>Rubbish run / Slater Homestead - building maintenance repairs</b>
<b>21</b>	<b>Slater Homestead - building maintenance repairs / 39 Throssell St - leak repairs / Complete Various works requests</b>
<b>22</b>	<b>Slater Homestead - building maintenance repairs / Assist plumber with sewer duties / Rubbish run / Complete Various works requests</b>
<b>23</b>	<b>Weekend</b>
<b>24</b>	<b>Weekend</b>
<b>25</b>	<b>Rubbish and Recycling run / Slater Homestead - building maintenance repairs.</b>
<b>26</b>	<b>Slater Homestead - building maintenance repairs / Gym - Repair cornice in change room / 32B Eaton - yard maintenance / GSCC - assist with carpet cleaning</b>
<b>27</b>	<b>Rubbish run / Slater Homestead - building maintenance repairs / Town Hall - Plaque repairs / 32B Eaton - paving repairs</b>
<b>28</b>	<b>Jennacubbine Hall – Cleaning / 50 Hoddy St - Repair door lock / 32B Eaton - Repair uneven paving, Remove refuse from carport. / Assist on town streets with road patching.</b>
<b>29</b>	<b>Rubbish run / Administration office archive room - fit weather seal to door / Assist plumber with sewer duties / Koomal Village - Remove graffiti from fence / 32B Eaton - Repair uneven paving</b>
<b>30</b>	<b>Weekend</b>
<b>31</b>	<b>Weekend</b>



**12.9 BUILDING / HEALTH REPORT**  
Linton Thomas

**WATER SAMPLING**

Sampling results of the swimming pool and the re-use scheme were within limits. The dam water was elevated but the irrigation tank was <10 which is a measurement generally used by the Labs when they can't find any bacterial counts or there are less than 10 incubated colonies of bacteria.

**ILLEGAL SLAUGHTER OF ANIMALS FOR FOOD**

Late last month we received an email from someone expressing concern that meat products were being sold in organic food shops in Perth with minimal labelling and the indication was that it was being produced in Goomalling, possibly on a farm.

My investigation revealed that the organic farmer in Goomalling was sending stock to a registered abattoir and the carcasses were transported to an approved food processing centre, packaged and sent onto the stores for sale. Nothing untoward in doing that.

A problem would have accrued if the farmer was slaughtering the animal on the farm and selling it to the public and such activity is illegal under the Health Act. In the past prosecutions have been very successful. It must be slaughtered in a Health Department registered abattoir.

**CONTAINER DEPOSIT SCHEME**

Councillors would have received a link to the WASTE NEWS put out by WALGA and there is a detailed write-up about the scheme which is too long to include in this information report.

If you are interested I recommend that you visit the link.

**ENVIRONMENTAL HEALTH eNEWS**

With pending changes in the delivery of the environmental health officers' services and also the changes happening in the Department of Health, I have asked the administration to send this report to you which comes out quarterly, outlining the activities of the Environmental Health Directorate.

Councillors may want this inclusion so as to keep informed on environmental health subjects that you may be interested in, and can open and read at your leisure. This saves a lot of printing paper on subjects you may not be interested in being placed into this monthly report.





## **BUILDING ACTIVITY**

REFERENCE: BP = Building Permit. TPA = Town Planning Development Application. DP = Demolition

- 1904 BP** G & L Stanley of 1796 Calingiri Road for an eco-shelter between 2 sea containers.  
(Owner Builder)
- 1905 BP** R & S Rowles of 6013 Northam-Pithara Rd, Konnongorring for a swimming pool
- 1906 BP** D & S Leeson of Lot 13 (8) Helena Street, Goomalling for a modular residence.  
(Builder: Modular WA Pty Ltd Reg. No.101630)
- 1907 BP** J. Thomson of Lot 281 York Gum Drive for a pool house and pump enclosure.  
(Owner Builder)
- 1908 BP** S. Lamb of 790 Meckering Road for a farm shed lean-to.  
(Builder: Abbots Forge Pty Ltd)
- 1909 BP** R Anderson & J Thygesen of Lot 242 (8) Throssell Street for a gabled patio.  
(Builder: Patio Perfect –Maddington)

<b>Valuation: \$ 306,566</b>	<b>Year to Date: \$694,056</b>	<b>Building Application Fees: \$965,320</b>
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## **BUILDING FEE INCREASE**

The Commissioner is pleased to inform you that the minimum fees prescribed in Schedule 2 of the Building Regulations 2012 will increase by 7 per cent on **1 July 2019** for the 2019/20 year. A list of the current minimum fees and the new minimum fees is in the table below.

This increase in fees is the result of a review undertaken by the Department of Mines, Industry Regulation and Safety at the request of the Parliament's Joint Standing Committee on Delegated Legislation. The review analysed information on costs provided by a representative sample of five local government permit authorities.

Please note that it is intended that a more holistic review of all fees which may be charged by local government permit authorities under the Building Act 2011 will be conducted at a future date. I will keep you advised on that review in due course.

The Building Application fee is currently a minimum of \$97.70 and will increase to \$105.00. These charges are the fees that Council keeps but there is no mention of the Building Services Levy, currently a minimum of \$61.65 and goes into the Commissions coffers. I expect this will rise in line with the above.