

Shire of Goomalling



COUNCIL MEETING AGENDA

21 August 2024





| | | |
|------|---|----|
| 1. | DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS | 3 |
| 2. | RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE | 3 |
| 3. | DECLARATION OF: | 3 |
| 3.1 | <i>Financial Interest</i> | 3 |
| 3.2 | <i>Members Impartiality Interest</i> | 3 |
| 3.3 | <i>Proximity Interest</i> | 3 |
| 4. | PUBLIC QUESTION TIME | 3 |
| 5. | APPLICATION FROM MEMBERS FOR LEAVE OF ABSENCE | 3 |
| 6. | CONFIRMATION AND RECEIVING OF MINUTES & BUSINESS ARISING | 3 |
| 8. | PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS | 4 |
| 9. | OFFICERS' REPORTS | 4 |
| 9.1 | <i>SCHEDULE OF ACCOUNTS PAID 1 JULY 2024 TO 31 JULY 2024</i> | 4 |
| 9.2 | <i>REGISTER OF DELEGATED AUTHORITY- ANNUAL REVIEW</i> | 6 |
| 9.3 | <i>PROPOSED LIVE SHEEP EXPORT BAN</i> | 8 |
| 9.4 | <i>COUNCIL POLICY REVIEW</i> | 10 |
| 9.5 | <i>APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER</i> | 13 |
| 9.6 | <i>CHANGE OF USE FROM CARETAKER'S HOUSE TO HOLIDAY ACCOMMODATION - LOT 2564 (NO. 200) SLATER ROAD, WALYORMOURING</i> | 15 |
| 9.7 | <i>PROPOSED SHED & 1.8M COLORBOND FENCE ON THREE LOT BOUNDARIES – LOT 118 (NO. 11) FORWARD STREET, GOOMALLING</i> | 22 |
| 10. | ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOITERRACE HAS BEEN GIVEN | 27 |
| 11. | NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL | 27 |
| 12. | MATTERS BEHIND CLOSED DOORS | 27 |
| 13. | WORKS REPORTS | 28 |
| 13.1 | <i>Works Manager Report</i> | 28 |
| 13.2 | <i>Works Crew Report</i> | 29 |
| 13.3 | <i>Parks and Gardens Report</i> | 31 |
| 13.4 | <i>Plant Report</i> | 33 |
| 13.5 | <i>Building Maintenance Report</i> | 35 |
| 14. | MEETING CLOSURE | 38 |



NYOONGAR ACKNOWLEDGEMENT

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

NOTICE OF MEETING

Meeting No. 07 of 2024 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday, 21 August 2024 at 4.30pm.

1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE

2.1. Attendance

| | | |
|----------------|--------------------------------|------------------------|
| Council | President & Chairperson | Cr Julie Chester |
| | Vice President | Cr Roland Van Gelderen |
| | Councillor | Cr Christine Barratt |
| | Councillor | Cr Casey Butt |
| | Councillor | Cr Barry Haywood |
| | Councillor | Cr Brendon Wilkes |
| Administration | Councillor | Cr Mark Ashton |
| | Chief Executive Officer | Mr Samuel Bryce |
| | Deputy Chief Executive Officer | Miss Natalie Bird |
| | Works Manager | Mr David Long |

2.2. Apologies

2.3. Approved Leave of Absence

3. DECLARATION OF:

3.1 Financial Interest

3.2 Members Impartiality Interest

3.3 Proximity Interest

4. PUBLIC QUESTION TIME

5. APPLICATION FROM MEMBERS FOR LEAVE OF ABSENCE

6. CONFIRMATION AND RECEIVING OF MINUTES & BUSINESS ARISING

6.1 Ordinary Meeting of Council held Wednesday 17 July 2024.

6.2 Special Meeting of Council held Monday 29 July 2024.

7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION



8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9. OFFICERS' REPORTS

9.1 SCHEDULE OF ACCOUNTS PAID 1 JULY 2024 TO 31 JULY 2024

| | |
|--|--|
| File Reference | 03.3D Credit Cards 03.15 Creditors |
| Disclosure of Interest | Nil |
| Applicant | Not Applicable |
| Previous Item Numbers | No Direct |
| Date | 21 August 2024 |
| Author | Natalie Bird, Deputy Chief Executive Officer |
| Authorising Officer | Natalie Bird, Deputy Chief Executive Officer |
| Attachments 9.1.1 Sundry Creditors 2023-24 9.1.2 Schedule of Payments – July 2024 9.1.3 Corporate Credit Card Statements – June 2024 (paid in July 2024) | |

Summary

SUNDRY CREDITORS 2023-24 FUND VOUCHERS AMOUNT

| | |
|----------------------|---------------------|
| EFT 6988-7027 & 7039 | \$171,322.65 |
| TOTAL | \$171,322.65 |

JULY 2024 FUND VOUCHERS AMOUNT

| | |
|-------------------------------------|---------------------|
| EFT 6986-6987, 7028-7038, 7040-7106 | \$182,877.36 |
| Auto Payments 8635 - 8640 | \$19,966.54 |
| Cheques 15558 - 15561 | \$7,038.05 |
| Payroll JNL 7033 & 7054 | \$197,524.00 |
| Super DD18048 & DD18103 | \$26,432.51 |
| TOTAL | \$433,838.46 |



Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

1. That the Council approve vouchers from the Municipal fund and Trust Fund as detailed:

FUND VOUCHERS AMOUNT

| | |
|----------------------|--------------|
| EFT 6988-7027 & 7039 | \$171,322.65 |
|----------------------|--------------|

2. That the Council approve vouchers from the Municipal fund and Trust Fund as detailed:

FUND VOUCHERS AMOUNT

| | |
|-------------------------------------|---------------------|
| EFT 6986-6987, 7028-7038, 7040-7106 | \$182,877.36 |
| Auto Payments 8635 - 8640 | \$19,966.54 |
| Cheques 15558 - 15561 | \$7,038.05 |
| Payroll JNL 7033 & 7054 | \$197,524.00 |
| Super DD18048 & DD18103 | \$26,432.51 |
| TOTAL | \$605,161.11 |



9.2 REGISTER OF DELEGATED AUTHORITY- ANNUAL REVIEW

| | |
|-------------------------------|--|
| File Reference | 04.18 – Register of Delegated Authority |
| Disclosure of Interest | Nil |
| Applicant | Shire of Goomalling |
| Previous Item Numbers | No Direct |
| Date | 21 August 2024 |
| Author | Samuel Bryce – Chief Executive Officer |
| Authorising Officer | Samuel Bryce – Chief Executive Officer |
| Attachments | 9.2.1 Delegations Revised 2024 9.2.2 Delegations Matrix 2024 9.2.3 Authorisations Register 2024 9.2.4 Delegation Listing CEO 2024 9.2.5 Delegation Listing DCEO 2024 9.2.6 Delegations Listing MOW 2024 9.2.7 Delegation Listing LH 2024 9.2.8 Authorisations Listing Ranger 2024 |

Summary

The purpose of this report is to present for adoption an updated Register of Delegations, Sub-delegations, Appointments and Authorisations, for endorsement.

Background

Delegations are granted to the Chief Executive Officer and, in some cases, other Officers to assist in the efficient running of the organisation. Delegations assist to reduce minor matters being brought before the Council and maximise service to members of the public, residents and ratepayers.

Statutory Environment

Local Government Act 1995 permits a local government (by absolute majority decision under s5.42(1)) to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act except those listed in s5.43 or the Planning and Development Act 2005 s214(2), (3) or (5). Limits on delegations are:

1. Any power or duty that requires a decision of an absolute majority of the council;
2. Accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
3. Appointing an auditor;
4. Acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
5. Any of the local government’s powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
6. Borrowing money on behalf of the local government;
7. Hearing or determining an objection of a kind referred to in section 9.5; (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
8. Any power or duty that requires the approval of the Minister or the Governor;
9. Such other powers or duties as may be prescribed.



In addition, there are other matters which cannot be delegated to the CEO: under Regulation 18G of the Local Government (Administration) Regulations s7.12A(2), (3)(a) or (4).

The delegation powers under the Local Government Act 1995 relate to the Act itself, Regulations made under the Act and Local Laws made under the Act.

Policy Implications

As part of the normal policy review process, policies and delegations should be cross-referenced to ensure that where a delegation is in place, a relevant policy to assist with interpretation is also in place.

Financial Implications

Nil

Strategic Implications

| Shire of Goomalling Community Strategic Plan 2019-2028 | |
|--|---|
| 4.2.1 | Operate in a financially sustainable manner |
| 4.2.3 | Use resources efficiently and effectively |

Comment/Conclusion

The following minor amendments have been made, as noted in the attachment:

- Minor formatting and typographical error corrections
- Position title updates to reflect current organisational structure
- Legislation amendment updates
- Addition/amendments to any relevant Council Policy updates
- All Review Dates updated.

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION

That the Council endorses the attached Shire of Goomalling Register of Delegations, Sub Delegations, Appointments and Authorisation (Register of Delegated Authority) be accepted, to take effect from 21 August 2024.



9.3 PROPOSED LIVE SHEEP EXPORT BAN

| | |
|-------------------------------|--|
| File Reference | 13.10 – Community Businesses / Organisations |
| Disclosure of Interest | Nil |
| Applicant | Shire of Goomalling |
| Previous Item Numbers | No Direct |
| Date | 21 August 2024 |
| Author | Samuel Bryce – Chief Executive Officer |
| Authorising Officer | Samuel Bryce – Chief Executive Officer |
| Attachment | 9.3.1 Phase Out of Live Sheep Exports by Sea – Transition Plan |

Summary

For Council to determine a position on the Australian Government announcement to ban live sheep export by sea 1 May 2028. And the Australian Governments initial announcement of funding indicated as Transition Support. Including that AROC makes a submission to the Federal Minister for Agriculture, Fisheries, Forestry and the local member requesting justification for and a balanced approach to address the flow on effect and significant impact the ban will have to communities and business. It was noted by North Eastern Wheatbelt Regional Organisation (NEWROC) that in the year 2020/21 the sheep industry for the region contributed \$37m.

Background

The live sheep export trade from Western Australia forms a crucial part of the sheep & wool industry and is as relevant today as ever. The Department of Agriculture, Fisheries and Forestry reports a 29% increase in live sheep exports between 2022 and 2023. In addition, the Exporter Supply Chain Assurance Program is delivering improvement in animal welfare standards and today the live export industry is sustainably meeting its social licence conditions, by continually improving its processes, including:

1. Improved pre-export stock management;
2. Reduced on-board stocking densities;
3. Improved on-board ventilation;
4. Exports are suspended during the northern hemisphere summer.

The measures and initiatives taken have indicated that mortality rates are at their lowest on record and in fact more continual improvement has occurred and with confidence this will improve further over the next 2 -5 years. With the ABS value for live sheep export being reported at \$77 million dollars in the years 2022-23 and with an initial support package (Transition Support) announced of \$64.6 million dollars over 5 years, this will cause financial hardship in rural communities.

Rural farmers in general are dismayed and feel undervalued that the Bill to end live sheep exports has progressed. It is widely understood that the decision will have a lasting effect not only for rural Australia but in many minor subcontracted industries that service the livestock industry. Many of the subcontracted service providers are small rural business owners that rely on the funding to remain solvent. Removal of this funding will not only impede the growth of towns but will actively see in many areas the demise of some rural businesses.



Statutory Environment

Local Government Act (1995)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

| Shire of Goomalling Community Strategic Plan 2019-2028 | |
|--|---|
| 3.2.1 | Develop plans to manage assets in a sustainable way |

Comment/Conclusion

DPIRD (on-line) reports that the majority of sheep exported from Australia originates in WA, with 100% of the sheep exported by sea from Fremantle. WA's sheep flock as at July 2022 was 12.4M sheep, with the total combined sheep turnoff being 4.4M consisting of slaughter (3.8M), live export and interstate transfers. In all, there are 4,000 sheep producers in WA. The sheep industry in 2021 accounted for 43% of the value of all livestock industries in the State. The sheep meat sector alone was worth \$692M.

DPIRD points out that in terms of overall sheep meat exports, China is the largest market, followed by USA and then Malaysia. The value of lamb exports has increased from \$128.2M in 2010 to \$430.5M in 2022. Regarding the live sheep market by sea, the Middle East maintains market dominance, with 271,000 sheep exported from WA to Kuwait (52% of all sheep exported). The price of lamb does fluctuate greatly – 474c/kg cwt in July 2023, down from a peak of 840c/kg cwt in January 2022. (There was a rise in summer prices in January 2023 – 636 ckg cwt).

The AROC local governments are the Shires of Goomalling, Toodyay, Victoria Plains, York and the Town of Northam. For 2020/21, there were 230 sheep and lamb business, catering for 520,413 animals with a gross value of \$48M (Online – ABARE Australian Agricultural Commodities by Local Government Area).

The gross value of sheep and lambs nationally is \$6,977M, of which WA represents 16.88% or \$1,178M. AROC's contribution to the WA gross output is 4.1%.

The loss of the live sheep export market will have imminent long-lasting detrimental effects on rural communities and the question of sustainable asset management for future generations.

Voting Requirements

Majority Absolute

OFFICERS' RECOMMENDATION

That the Council request the CEO advise AROC write to the Federal Minister for Agriculture, Fisheries and Forestry the Hon Julie Collins requesting further information on the implementation strategies to combat the financial and social effects, when and if the ban takes place on 1 May 2028.



9.4 COUNCIL POLICY REVIEW

| | |
|-------------------------------|--|
| File Reference | 04.7 - Policies |
| Disclosure of Interest | Nil |
| Applicant | N/A |
| Previous Item Numbers | Various |
| Date | 21 August 2024 |
| Author | Samuel Bryce – Chief Executive Officer |
| Authorising Officer | Samuel Bryce – Chief Executive Officer |
| Attachment | Nil |

In Summary

Council to adopt a policy on Flying of Flags.

Background

Council is required to regularly review its policies to ensure that they are relevant and are fit for purpose. In this review it was noted that council’s policy on the flying of flags had been omitted from the policy manual. I have asked whether Council believes that some policies are still relevant and required to be adopted or omitted. It is important council ensures that policies are appropriate and fit for purpose enabling staff to deliver effective and efficient services.

Consultation

Nil other

Policy

Policy No 4.1 to be adopted and placed in the Shire of Goomalling policy manual.

Statutory Environment

Local Government Act (1995)

Financial Implications

Nil known

Strategic Implications

| Shire of Goomalling Community Strategic Plan 2019-2028 | |
|---|--|
| 4.1.4 | Provide reporting processes in a transparent, accountable and timely manner. |
| 4.2.2 | Promote a culture of continuous improvement processes and resource sharing. |

Comment/Conclusion

This policy has been created, as flags are recognized as the symbol of a nation, state or organization and it is important for the Shire of Goomalling to be aware of, and observe the appropriate principles and flag flying protocols.

This policy is to provide operational guidelines and identify the protocols used for flying flags under the Shire of Goomalling care and control.



The Shire of Goomalling will fly flags within the Shire and will ensure that the flags displayed are acknowledged with due diligence, dignity and attention to position.

When to display a flag

Flags may be flown if;

- a. They are recognized national flag (pursuant to the Commonwealth Flags Act 1953), including subsequent proclamations
- b. They are:
 - the Western Australian State Flag;
 - the aboriginal Flag;
 - the Shire of Goomalling corporate Flag
- c. They are approved by the Chief Executive Officer, in consultation with the Shire President.

Hierarchy

The hierarchy for flying flags on Shire of Goomalling property is as follows: (the following is dependent upon the number of flag poles erected in any one location)

| Poles | Flags and the order they are to be flown in |
|-------|--|
| 1st | Australian National Flag |
| 2nd | Aboriginal Flag |
| 3rd | Shire of Goomalling logo Flag or other temporary flags on approved occasions |

When declared by the commonwealth or state government, a special flag or flags may be flown when the Shire of Goomalling receives advice on such special declarations by the government.

Rules for flying flags

- a) The Australian National Flag must only be flown at night if illuminated.
- b) Order of preference to be: Australian National Flag, Aboriginal flag, Shire of Goomalling logo Flag, other Australian flags ensigns and pennants.
- c) When flying the Australian National Flag and any other flags in a line of flagpoles the Australian National Flag should be flown on the far left of a person facing the flags.
- d) When flying the Australian National Flag with other flags in a line of flagpoles, the order of the flags should follow the rules of precedence e.g. the Australian National Flag should be flown on the far left of a person facing the flags, or in the centre where there are three (3) flag poles and the centre pole is higher. Note: no other flag should be flown above a national flag.
- e) In a semi-circle of flags, the Australian National Flag should be in the centre.
- f) The flag should never be allowed to fall or lie on the ground.
- g) The flag should never be used to cover a statue, monument or plaque for an unveiling ceremony, to cover a table or seat or to mask boxes.
- h) The flag should not be flown when in a damaged, faded or dilapidated condition.
- i) The flag should not normally be flown in a position inferior to that of any other flag or ensign.
- j) The flag should not be smaller than that of any other flag or ensign.
- k) The flag should be raised briskly and lowered ceremoniously.
- l) The flag should be flown aloft and free, as close as possible to the top of the flag mast, with the rope tightly secured.
- m) The flag should be raised no earlier than first light and should be lowered no later than dusk.
- n) Two flags should not be flown from the same flagpole.
- o) The flag should not be flown upside down, not even as a signal of distress.
- p) Flags will not be flown in hazardous conditions.



Rules for flying flags at HALF MAST

- a) Flags are flown in the half-mast position as a sign of mourning.
- b) When flying the Australian National Flag with other flags, all flags in the set should be flown at half-mast. The Australian National Flag should be raised first and lowered last.
- c) To bring the flag to the half-mast position, the flag must first be raised to the top of the mast (the “peak”), then immediately lowered slowly to the half-mast position. An acceptable position would be when the top of the flag is a third of the distance down from the top of the flagpole.
- d) When lowering the flag from a half-mast position, it should firstly be briefly raised to the peak, and then be lowered ceremoniously.
- e) Under no circumstance should a flag be flown at half-mast at night, even if illuminated.

Special dates when flags are to be flown (including at half-mast) include;

| | | |
|----|---|--|
| 1. | Anniversary of Australian Federation Day | 1 st January |
| 2. | Australia Day | 26 th January |
| 3. | Commonwealth Day | Second Monday in March |
| 4. | Anzac Day | 25 th April |
| 5. | NAIDOC Week | Nominated week in July |
| 6. | Funerals | Applicable to Elected Members/former Elected Members of the district and with formal agreement from the Shire President and CEO. |
| 7. | Other approved occasions are when the Protocol Unit of the Department of the Premier and Cabinet provide a notice to the Shire of Goomalling for when flags are required to be flown at half-mast. Such notices will be received for example, in the event of a death of a member of the royal family or death of the Governor-General. | |

Given that the council is comfortable with any changes in wording and format it is recommended that the Council adopts the attached policies.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council adopts the presented Policy (Flying of Flags) document as presented in this meeting.



9.5 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

| | |
|-------------------------------|--|
| File Reference | 14.01 - Staff |
| Disclosure of Interest | Nil |
| Applicant | Samuel Bryce-Chief Executive Officer |
| Previous Item Numbers | No Direct |
| Date | 21 August 2024 |
| Author | Samuel Bryce – Chief Executive Officer |
| Authorising Officer | Samuel Bryce – Chief Executive Officer |
| Attachment | Nil |

Summary

Section 5.39C of the Local Government Act 1995 enables Council to designate senior employees. For the purpose, noted senior employees are designated as the Executive Managers in the organisation. Specifically:

1. Executive Manager, Corporate Services
2. Executive Manager Infrastructure

Council delegates to the CEO under 1.21 of the policy manuals to appoint an internal employee higher duties Acting as CEO subject to the following conditions:

1. The appointment is to be for a period of no more than 3 months; and
2. The person appointed is to be suitably qualified, experienced and knowledgeable for the Acting CEO role; and
3. The appointment not being due to a vacancy of the CEOs position

Background

The CEO is seeking to take annual leave from Monday 16 September 2024 until Monday 21 October 2024 at which time the CEO shall resume full duties.

Statutory Environment

Local Government Act 1995 5.39C

Local Government Act 1995 5.37

Shire of Goomalling Policy Manual 1.21 Appointment of Acting Chief Executive Officer

Policy Implications

Nil

Financial Implications

Ongoing management of Council funds

Strategic Implications

Nil

Comment/Conclusion



Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council accepts the Officer's report and appoints Deputy CEO Ms Natalie Bird as interim Chief Executive Officer while the CEO is on annual leave from Monday 16 September 2024 until Monday 21 October 2024 at which time the CEO shall resume full duties.



9.6 CHANGE OF USE FROM CARETAKER'S HOUSE TO HOLIDAY ACCOMMODATION - LOT 2564 (NO. 200) SLATER ROAD, WALYORMOURING

| | |
|--|--|
| File Reference | 13.08 – Building Services |
| Disclosure of Interest | Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the <i>Local Government Act 1995</i>) |
| Applicant | D Thorne & J Walker |
| Previous Item Numbers | December 2022 |
| Date | 13 August 2024 |
| Author | Steve Thompson – Consultant Planner |
| Authorising Officer | Samuel Bryce – Chief Executive Officer |
| Attachments | |
| 9.6.1 Location plan 9.6.2 Information and plans from applicant 9.6.3 Submissions 9.6.4 Extract from <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> | |

Summary

For Council to consider a change of use from caretaker's house to holiday accommodation at Lot 2564 (No. 200) Slater Road, Walyormouring.

Background

The Shire has received a Development Application from the owner of Lot 2564 (No. 200) Slater Road, Walyormouring to change the use of an existing caretaker's house to holiday accommodation (holiday house) to facilitate short-term accommodation for visitors and tourists.

The site:

- Is located approximately 8 kilometres north-east of the Goomalling townsite (see Attachment 9.6.1);
- Contains two dwellings, a shed and various supporting infrastructure;
- Adjoins and is near rural properties generally used for cropping;
- Is 103.8 hectares in area;
- Contains a mix of cleared and vegetated land; and
- Is dissected by an easement connecting Lot 6267 (to the east) and Slater Road.

Slater Road is a gazetted public road maintained by the Shire.

Details of the proposal are set out in Attachment 9.6.2. In summary, the applicant proposes to change the use of the caretaker's house (which is 90m² in area) to holiday accommodation (holiday house) for short term accommodation for up to 4 people. The applicant proposes to live on the property to undertake day to day management and maintenance activities. The application is supported by a Bushfire Attack Level (BAL) report and an Emergency Management Plan.



Consultation

Adjoining/nearby landowners and other stakeholders were invited to make comment on the Development Application and in response one submission of support was received. Additionally, advice was sought from the Department of Emergency Services (DFES) which outlined various issues. (See Attachment 9.6.3).

Statutory Environment

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Goomalling Town Planning Scheme No. 3 (TPS3)

The property is zoned 'Rural 3 – General Farming' in TPS3. The objectives of the zone are outlined in clause 3.5.6:

'The objective for the zone is to maintain the rural economy of the Shire and protect the rural landscape and environment generally.

Council policies will therefore be to:

- a) ensure that the zone contains predominantly rural uses and reserves for various purposes;
- b) protect land from urban uses which may jeopardise the future use of that land for other planned purposes which are compatible with the rural zoning;
- c) protect the land from closer development which would detract from the rural character and amenity of the area;
- d) prevent any development which may affect the viability of a rural holding;
- e) require that planning approval be obtained for all buildings including a residence and assess such applications to ensure minimal intrusion onto the rural landscape and the amenity of adjoining properties.'

Table 2 – Development Table sets a minimum boundary setback of 50 metres from the road frontage boundary and 20 metres from other boundaries.

'Holiday accommodation'/'holiday house' is a 'use not listed' in the Zoning Table. Uses not listed may be considered pursuant to Clause 3.2.5 of TPS3. Clause 3.2.5 of TPS3 states:

- 3.2.5 If the use of land for a particular purpose is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the interpretation of one of the use classes, the Council may:
- a) determine that the use is not consistent with the objectives and purpose of the particular zone and is therefore not permitted; or
 - b) determine by absolute majority that the proposed use is consistent with the objectives and purposes of the zone and thereafter follow the advertising procedures of Clause 6.2 in considering an application for Planning Consent.'

The property is located within a bush fire prone area of Western Australia as designated by the Fire and Emergency Services Commissioner. The applicant has prepared a BAL report and an Emergency Management Plan.



Attachment 9.6.4 is an extract from the *Planning and Development (Local Planning Schemes) Regulations 2015* which sets out matters to be considered by local government in assessing a Development Application.

Policy Implications

There are several relevant policies and supporting documents including State Planning Policy 3.7 Planning in Bushfire Prone Areas and Guidelines for Planning in Bushfire Prone Areas.

Financial Implications

The applicant has paid the Development Application fee. The applicant has a right of review to the State Administrative Tribunal to review the Council's decision. If this occurred, the Shire would have associated costs.

Based on DFES advice, there would be ongoing maintenance costs if the emergency access way is formalised as an easement in favour of the Shire.

Strategic Implications

| Shire of Goomalling Community Strategic Plan 2019-2028 | |
|--|--|
| 1.2.6 | Provide to the community quality regulatory services |
| 2.2.2 | Facilitate and support the development of tourist accommodation in the district. |

The proposal, if approved and implemented, will provide Goomalling with an additional supply of tourist/visitor short-stay accommodation. The application, if approved and implemented, will additionally assist to support a more diversified economy.

Comment/Conclusion

Following assessment of the Development Application against the planning framework and reviewing the matters raised by DFES, it is concluded the use is conditionally appropriate for this site. Accordingly, it is recommended that Council conditionally approve the Development Application to change the use from caretaker's house to holiday accommodation (holiday house) given:

- It is consistent with the planning framework;
- It is a low-key use which is expected to have manageable off-site impacts noting the applicant lives on the site;
- The existing caretaker's house is well setback from off-site agricultural operations and there are expected to be minimal off-site amenity impacts;
- There are expected to be manageable environmental impacts;
- It is not considered to be an intensification of use compared to a single house;
- Traffic can be accommodated on Slater Road;
- There are no objections from other Shire officers/units;
- Neighbours have not raised any objections, so it can only be assumed they have no objection to the application;
- It supports diversifying the local economy, supports tourism and provides Goomalling with an additional tourist accommodation provider;
- Recommended development conditions can assist to control the use and management of the development; and
- Recommended development conditions can assist to manage bushfire risks.



While noting the above, some of the relevant planning considerations are outlined below.

Bushfire management

The main issue raised by DFES is that Slater Road is a no-through road and there is currently not vehicle access in two different directions. Slater Road exceeds the acceptable maximum length of 200 metres for a no-through road.

A holiday house is classified as a 'vulnerable' land use in a rural area in State Government publications. The publications note that some visitors may be less able to respond in a bushfire emergency as they are unaware of their surroundings, and who may require assistance or direction in the event of a bushfire. It is acknowledged there is significant risk to guests staying at the property who may be unfamiliar with the area and unaware that bushfire poses a significant risk to people and properties in the area. In response, the applicant outlines bookings will be cancelled during those periods when bushfire risk is rated as extreme and catastrophic warnings have been issued.

It is recommended that a condition be included requiring that the holiday accommodation is not to operate in catastrophic conditions and informing guests as soon as possible not to arrive in Goomalling in extreme or catastrophic conditions.

To meet the intent of the bushfire guidelines, it is recommended the applicant identifies, constructs and secures by easement, suitable all-weather 2-way access linking the property with either Berring Road or Oak Park Road. This will provide suitable secondary access on a graded track through a neighbouring property.

Emergency access ways are generally required to be formalised as a public easement or a right-of-way in favour of the local government. As noted earlier, this raises ongoing maintenance costs to the Shire. Consideration should be given whether the Council wants to accept care, control and management of an easement. Noting Shire budgetary considerations, on balance, it is suggested the easement should not involve the Shire but be a matter between the landowners, similar to the easement through 200 Slater Road.

It is recommended suitable secondary vehicle access is constructed and secured by an easement prior to the holiday accommodation use commencing. This easement must also be acceptable to a neighbouring landowner(s).

On-going management

There are several recommended development conditions that seek to minimise land use impacts and encourage appropriate neighbourly relations. This includes the landowner/manager living on site and requiring the applicant/landowner to prepare, gain approval and effectively implement a Management Plan. The Management Plan, amongst matters, should address visitor behaviour and relevant management measures to avoid adverse impacts on the area's amenity.

It is highlighted that on-going management is a critical issue which, of course, can only be addressed following the site being used for the intended purpose. Significantly, the responsibility for appropriate on-going management rests with the landowner/operator to ensure that visitors are responsible and do not create inappropriate impacts, including noise, to adjoining/nearby properties.



Road upgrading and developer contributions

Slater Road is unsealed. Based on State Government policy and legal principles, it is suggested that no financial contribution is required from the applicant to upgrade Slater Road. It is suggested that the traffic generation for the holiday accommodation, throughout the year, will be comparable than for a family living full-time on the property.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That the Council grants development approval for a change of use from caretaker's house to holiday accommodation (holiday house) at Lot 2564 on Deposited Plan 257064 (No. 200) Slater Road, Walyormouring pursuant to Schedule 2 Clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015* subject to the following conditions:

1. This approval shall expire if the development hereby approved has not been substantially commenced within a period of two years from the date hereof, or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by the local government. Where the Development Approval has lapsed, no further development is to be carried out.
2. The development hereby approved is to be carried out in accordance with the plans and specifications submitted with the application, addressing all conditions, or otherwise amended by the local government and shown on the approved plan and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.
3. A smoke alarm must be installed, prior to commencement of the holiday accommodation use, on or near the ceiling:
 - i) in every bedroom; and
 - ii) in every corridor or hallway associated with a bedroom or, if there is no corridor or hallway, in an area between the bedrooms and the remainder of the subject building.
4. A system of emergency lighting must be installed, prior to commencement of the holiday accommodation use, to assist evacuation of occupants in the event of fire and this lighting must:
 - i) be activated by a smoke alarm(s) (required by the previous Condition); and
 - ii) consist of:
 - a) a light incorporated within the smoke alarm(s) itself; or
 - b) lighting located within the corridor, hallway or area served by the required smoke alarm(s).
5. The applicant/landowner is to submit and gain local government approval for a Management Plan prior to commencement of the holiday accommodation use. The Management Plan is to address matters including:
 - i) The need to be a good neighbour and address visitor behaviour including trespass and noise;



- ii) Restricting and/or managing pets;
- iii) Not lighting any outside fires during periods of restricted and prohibited burning and bushfire warnings of any level; and
- iv) Acknowledging that the property is situated in a rural area where agricultural land uses and land management should be expected and tolerated.

Following this, the landowner/operator is to ensure the Management Plan is effectively implemented on an on-going basis to the satisfaction of the local government.

- 6. The landowner/manager lives on the property to ensure effective on-going management.
- 7. A maximum of four guests are permitted to stay at any one time.
- 8. An adequate on-site water supply is provided in accordance with the *Australian Drinking Water Guidelines 2004* prior to commencement of the holiday accommodation use.
- 9. Suitable vehicle access constructed to all-weather 2-wheel drive standard, which is secured by an easement, is provided between Lot 2564 Slater Road and Berring Road or Oak Park Road prior to commencement of the holiday accommodation use to the satisfaction of the local government.
- 10. The Emergency Management Plan is to be implemented prior to commencement of the holiday accommodation use and maintained to the satisfaction of the local government. This includes that the Evacuation Management Plan is always to be prominently displayed in the holiday accommodation.
- 11. The Bushfire Attack Level (BAL) for the holiday accommodation is maintained at BAL-19 or below at all times.
- 12. A Section 70A Notification pursuant to the *Transfer of Land Act 1893* (or as amended) must be placed on the Certificate of Title, at the full cost of the applicant, advising landowners that the property is located in a bushfire prone area, alerting landowners to the existence of bushfire reports, and advising landowners of their obligations in respect to the use and ongoing management of the land. The Notification is to be included on the Certificate of Title prior to commencement of the holiday accommodation use.

ADVICE

- A. The proponent is advised that this Development Approval is not a Building Permit. A Building Permit must be formally applied for and obtained before the commencement of any site and/or development works.
- B. The applicant is advised that the approved development must comply with all relevant provisions of the *Health (Miscellaneous Provisions) Act 1911*, *Public Health Act 2016* and relevant *Shire of Goomalling Local Laws*.
- C. The proponent is advised that the approved development must comply with all relevant regulations and legislation. The proponent is advised that the development may be accompanied by responsibilities inherent under the *Disability Discrimination Act 1992*.
- D. In relation to Condition 8, the Shire may require water samples to be taken and



independently analysed. Should the Shire be required to arrange the testing, it will be at the cost of the applicant/operator.

- E. In relation to Condition 10, this should be regularly reviewed to ensure it complies with best practice to assist in managing bushfire risk. As part of this, an Asset Protection Zone should always be permanently maintained around the holiday accommodation. (Condition 11).**
- F. Some signage does not require Shire development approval while other signage requires development approval before it can be installed. Please contact the Shire for details.**
- G. The landowner/operator should ensure that a suitable Public Liability Insurance Policy is always maintained while the holiday accommodation is operating.**
- H. If the applicant is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**



9.7 PROPOSED SHED & 1.8M COLORBOND FENCE ON THREE LOT BOUNDARIES – LOT 118 (NO. 11) FORWARD STREET, GOOMALLING

| | |
|--|--|
| File Reference | 13.08 – Building Services |
| Disclosure of Interest | Edge Planning & Property receive payment for planning advice to the Shire and declare a Financial Interest (section 5.70 of the <i>Local Government Act 1995</i>) |
| Applicant | M Allan |
| Previous Item Numbers | Nil |
| Date | 13 August 2024 |
| Author | Steve Thompson – Consultant Planner |
| Authorising Officer | Samuel Bryce – Chief Executive Officer |
| Attachments | |
| 9.7.1 Plans from applicant 9.7.2 Submissions 9.7.3 Extract from Residential Design Codes | |

Summary

For Council to consider a proposal for a shed and a 1.8m fence on the front, side and rear boundaries at Lot 118 (No. 11) Forward Street, Goomalling.

Background

The Shire has received a Development Application to construct a shed (5.4m length x 4m wide) plus a 1.8m high Colorbond fence on the front, side and rear boundaries of 11 Forward Street. The shed is proposed to be located 1m from the eastern boundary and 15m from the rear (southern) boundary.

The property is 1404m² in area, cleared, vacant and is not within a bushfire prone area. The property has 3 road frontages – Forward Street (primary street), James Street (secondary street) and an unnamed laneway. There is also a footpath adjoining Forward Street and James Street.

Similar to many residential lots in Goomalling, there is no truncation at the intersection of Forward Street/James Street or at James Street/laneway.

A key consideration is the Residential Design Codes (R-Codes) which generally requires a fence to be ‘visually permeable’ above 1.2 metres in height in the primary street setback for areas subject to the R-Codes.

The Shire administration invited comments on the Development Application to adjoining/nearby landowners. The Shire received three submissions on the Development Application from nearby landowners. All three submissions have issues with the height of the front fence adjoining Forward Street. The reasons include:

Not in context with the area;

Keep the front fence in line with R-Codes given the vast majority of front fences are no higher than 1.2 metres; and

To maintain and enhance the existing open neighbourly appearance of properties in Goomalling.



Other points raised in the submissions included:

‘The east boundary and west boundary on James Street should be restricted to 1.2m height from the front boundary to the required building setback. Then, I have no objection to a 1.8 Metre fence from the building setback mark, ie. at 10m for the remaining length of James Street boundary. I am happy for a 1.8m fence on the rear south boundary’; and

‘The James Street fence should be tapered from 1.2m to 1.8m for 10m from the corner to allow vision up the road from the intersection.’

In accordance with standard Shire practice, the Shire provided the applicant the opportunity to review and respond to the submissions. The applicant’s response is outlined below:

‘I have changed the corner to allow vision up the road and have plan to explain 1.8m high wall for fishpond and understand it is necessary for safety.’

Attachment 9.7.3 provides an extract from the R-Codes. Section 5.2.4 of the R-Codes is the key part relating to this Development Application. An applicant can either propose a development based on the deemed-to-comply requirements or can seek to demonstrate compliance with the design principles.

The 1.8m high solid fence adjoining Forward Street does not comply with deemed-to-comply Requirement C4.1 which states:

‘Front fences within the primary street setback area that are visually permeable above 1.2m of natural ground level, measured from the primary street side of the front fence.’

Accordingly, the applicant is required to address Design Principle P4 which states:

‘Front fences are low or restricted in height to permit surveillance (as per Clause 5.2.3) and enhance streetscape (as per clause 5.1.2), with appropriate consideration to the need:

for attenuation of traffic impacts where the street is designated as a primary or district distributor or integrator arterial; and

for necessary privacy or noise screening for outdoor living areas where the street is designated as a primary or district distributor or integrator arterial.’

The applicant has not provided justification to address Design Principle P4 of the R-Codes for the 1.8m high solid fence adjoining Forward Street.

The R-Codes and the associated Explanatory Guidelines set out that high, solid walls on the front boundary are undesirable as they detrimentally impact the setting and can compromise overall community security. The R-Codes promote front fences that allow for the surveillance of the street from the property and enhance the streetscape.

Consultation

The Shire administration invited comments on the Development Application from adjoining/nearby landowners. Three submissions were received as outlined in Attachment 9.7.2.

Statutory Environment

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Goomalling Town Planning Scheme No. 3 (TPS3)



The property is zoned Residential 'R12.5' in TPS3. Clause 3.5.1 states in relation to the Residential zone, 'the objective for the zone is to maintain a high standard of development, amenity and townscape generally.'

Policy Implications

Residential Design Codes

Financial Implications

The applicant has paid the Development Application fee. The applicant has a right of review to the State Administrative Tribunal to review the Council's decision. If this occurred, the Shire would have associated costs.

Strategic Implications

There are no applicable outcomes or strategies in the *Shire of Goomalling Community Strategic Plan 2019-2029*. The application raises streetscape, consistency and precedent considerations.

Comment/Conclusion

The submitted Development Application is conditionally supported. The key issue relates to the 1.8m high Colorbond fence adjoining Forward Street. Other proposed development is conditionally supported.

As previously outlined, the R-Codes outline that front fences within the primary street setback area should be visually permeable 1.2m above natural ground level. The proposed fence adjoining Forward Street is proposed to be 1.8m high and is not visually permeable (i.e. it has solid panels). Accordingly, the proposal does not meet the deemed-to-comply requirements.

Although the front fence does not address the deemed-to-comply requirements, it is not automatically refused. Instead, it is required to be assessed against Design Principles P4. Design Principle P4 outlines situations in which a full-height solid front fence may be appropriate (Attachment 9.7.3). In summary, the applicant has not addressed Design Principle P4. It is also suggested there are limited grounds to justify a 1.8m solid high fence on Forward Street given the site's location. It is noted:

The property is not located on a primary, district distributor or integrator arterial road. The WAPC defines a distributor or integrator road as typically carrying a minimum of 7,000 vehicles per day; Forward Street has low traffic volumes and is not impacted by unreasonable traffic noise; and The property is generous in size and there are opportunities for screened private open space that is 30m² in area.

Following an assessment of the Development Application against the planning framework, the submissions and information provided by the applicant, it is recommended the Council approve the Development Application but not with a 1.8m solid fence adjoining Forward Street. Instead, it is recommended the approval require the front fence (Forward Street) to be visually permeable over 1.2m in height.

Voting Requirements

Simple Majority



OFFICERS' RECOMMENDATION

That the Council grants development approval for a shed plus fencing on the front, side and rear boundary at Lot 118 on Deposited Plan 222511 (No. 11) Forward Street, Goomalling pursuant to Schedule 2 Clause 68 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, subject to the following conditions:

1. The development approval for the shed is only granted until 21 August 2026. Should a dwelling be approved and substantially commenced on the property before 21 August 2026, to the satisfaction of the local government, the development approval for the shed becomes permanent.
2. The development hereby approved must be carried out in accordance with the submitted plans and specifications, (addressing all conditions) or otherwise amended by the local government and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.
3. The shed is not used for industrial, commercial or habitable purposes.
4. The provision of details with the Building Permit application as to how stormwater will be addressed for the proposed shed to the satisfaction of local government. The local government will require that all stormwater from the shed is collected and detained on site to the satisfaction of the local government prior to occupation. The stormwater facilities provided in accordance with this condition shall be permanently maintained in an operative condition to the satisfaction of the local government.
5. The front fence, adjoining the Forward Street frontage, is to be visually permeable above 1.2 metre of the natural ground level to the satisfaction of the local government.
6. Approved fencing is to be Colorbond (subject to addressing Condition 5).

Advice

- A. In relation to Condition 1, should no associated construction of the dwelling commence by 21 August 2026, the local government may require the owner to move or demolish the shed and clear the property of all debris and building material at the owner's cost. The development approval for the shed becomes permanent following the construction of the dwelling and ensuring that all development conditions for the shed and fence have been met and are maintained.
- B. The applicant is advised that this development approval is not a Building Permit. A Building Permit must be formally applied for and obtained for the shed before the commencement of any site and/or development works.
- C. In relation to Condition 5, the requirement is based on the Residential Design Codes. The Council approves a solid Colorbond fence to 1.8 metres in height adjoining James Street and the laneway.
- D. Consideration should be given to an appropriately located crossover to the property that takes account of sightline considerations in the R-Codes.



- E. There are opportunities for landscaping and replanting to promote privacy on the property.**
- F. If the applicant is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.**



10. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOITERRACE HAS BEEN GIVEN

11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL

12. MATTERS BEHIND CLOSED DOORS

The meeting be closed to the public in accordance with section 5.23 Local Government Act 1995, 5.5.23 (2))

- Confidential
- Matters affecting employee(s)
- Personal affairs of any person(s), including financial and/or commercial contracts
- Commercial Confidentiality
- Legal advice/matters
- Public safety/security matters where public knowledge may be prejudicial



13. WORKS REPORTS

13.1 Works Manager Report

Konnongorring West/Northam-Pithara Junction – Black Spot Project and RTR

The 100 % design specifications have been accepted by MRWA, final sign off on the design and implementation is now in progress. Tender specifications have been completed and will be let this month.

Calingiri Road – WSN

Widening and reconstruction of the drains to 14m has been completed with pavement reconstruction works to re-commence later in the financial year. These works are occurring between SLK 24.76 and 30.32.

Meckering Road – RRG

Widening and reconstruction of the drains to 14m has commenced with culvert replacement to be undertaken at SLK – 11.40. These works are occurring between SLK 10.40 and 13.20.

Swimming Pool

The leak has been detected and repaired. It was in the main filter return line. The pool had to be dewatered to enable works to be carried out, while the pool was dry the base lining has lifted due to the age of the liner and materials used in previous works. Prices are being sourced for the repairs. A contractor has been engaged to carry out repair works hopefully in time for the season opening at this stage.

Plant –

GO 020 – 12 H Grader – New turbo and muffler fitted.

Council meeting works –

43 Throssell St – Security screen on windows - **In progress, Order has been placed for front windows only**

Senior citizens – Ladies toilet cistern and fan – **In progress**



13.2 Works Crew Report

| DATE | WORK DESCRIPTION |
|------|---|
| 1 | Long Forrest Rd. - Maintenance grade, patch potholes/Refuse Site - Backfill household pit, push and level concrete rubble. |
| 2 | Rubbish run/Refuse site maintenance/Tyndall rd. - Maintenance grade, patch potholes/Townsite - prune street trees overhanging footpaths. |
| 3 | Rubbish run/Refuse site maintenance/Tyndall rd. - Maintenance grade, patch potholes/Works Requests - Complete various tasks and deliveries from works request forms/unsealed road network - inspect, repair signage and guideposts where required- prune vegetation blocking signs, prune overhanging vegetation on verges/WHS - Electrical test and tagging. |
| 4 | Tyndall Rd. - Maintenance grade/Refuse site - Dig new waste pit, construct new cell for household waste/Works Requests - Complete various tasks and deliveries from works request forms. |
| 5 | Rubbish run/Refuse site maintenance/Tyndall rd. - Maintenance grade/Townsite - prune street trees/WHS - Electrical test and tagging. |
| 6 | WEEKEND |
| 7 | WEEKEND |
| 8 | Rubbish run/Refuse site maintenance/WHS - Electrical test and tagging. |
| 9 | Long Forrest Rd. - Maintenance grade, patch potholes/Works Requests - Complete various tasks and deliveries from works request forms/unsealed road network - inspect, repair signage and guideposts where required- prune vegetation blocking signs, prune overhanging vegetation on verges. |
| 10 | Rubbish run/Refuse site maintenance/Long Forrest Rd. - Maintenance grade, patch potholes/Works Requests - Complete various tasks and deliveries from works request forms/Refuse site - Cart spoil for backfilling household pits. |
| 11 | Calingiri Rd. - Clear and reform drains to 12m centres, reconstruct shoulders between SLK - 24.76 and 30.32/unsealed road network - inspect, repair signage and guideposts where required- prune vegetation blocking signs, prune overhanging vegetation on verges. |
| 12 | Rubbish run/Refuse site maintenance/Refuse site - Cart spoil for backfilling household pits/Calingiri Rd. - Clear and reform drains to 12m centres, reconstruct shoulders between SLK - 24.76 and 30.32/Townsite - Prune overhanging limbs on footpaths. |
| 13 | WEEKEND |
| 14 | WEEKEND |
| 15 | Rubbish run/Refuse site maintenance/Calingiri Rd. - Clear and reform drains to 12 m centres, reconstruct shoulders between SLK - 24.76 and 30.32. |
| 16 | Calingiri Rd. - Clear and reform drains to 12m centres, reconstruct shoulders between SLK - 24.76 and 30.32/Donald, Jones and Burnt Hill roads - inspect, repair signage and guideposts where required- prune vegetation blocking signs, prune overhanging vegetation on verges. |
| 17 | Rubbish run/Refuse site maintenance/Calingiri Rd. - Clear and reform drains to 12m centres, reconstruct shoulders between SLK - 24.76 and 30.32/Townsite - Clear drains and culverts, remove silt from footpaths. |
| 18 | Calingiri Rd. - Clear and reform drains to 12m centres, reconstruct shoulders between SLK - 24.76 and 30.32/Works Requests - Complete various tasks and deliveries from works request forms/Tyndall Road - inspect, repair signage and guideposts where required- prune vegetation blocking signs, prune overhanging vegetation on verges. |



| | |
|----|---|
| 19 | Rubbish run/Refuse site maintenance/Staff Training - Bushfire control training for machine operators and ground crew - completed by Rob Koch CESM. |
| 20 | WEEKEND |
| 21 | WEEKEND |
| 22 | Rubbish run/Refuse site maintenance. |
| 23 | Calingiri Rd. - Clear and reform drains to 12m centres, reconstruct shoulders between SLK - 24.76 and 30.32/Townsite - Prune overhanging limbs on footpaths. |
| 24 | Rubbish run/Refuse site maintenance/Calingiri Rd. - Clear and reform drains to 12m centres, reconstruct shoulders between SLK - 24.76 and 30.32/Wet Weather - Install traffic hazard signs on various roads to cover wet clay areas, clear blocked culverts/unsealed road network - inspect, repair signage and guideposts where required- prune vegetation blocking signs, prune overhanging vegetation on verges. |
| 25 | Calingiri Rd. - Clear and reform drains to 12m centres, reconstruct shoulders between SLK - 24.76 and 30.32/Bridge Maintenance- Routine maintenance on pavement surface, guard rails, drainage and vegetation. |
| 26 | Rubbish run/Refuse site maintenance/Calingiri Rd. - Clear and reform drains to 12m centres, reconstruct shoulders between SLK - 24.76 and 30.32/Wet weather - Install traffic hazard signs on various roads to cover wet clay areas, clear blocked culverts. |
| 27 | WEEKEND |
| 28 | WEEKEND |
| 29 | Rubbish run/Refuse site maintenance/Calingiri Rd. - Clear and reform drains to 12m centres, reconstruct shoulders between SLK - 24.76 and 30.32/Works Requests - Complete various tasks and deliveries from works request forms/Wet weather - Install traffic hazard signs on various roads to cover wet clay areas, clear blocked culverts. |
| 30 | Jennacubbine East - Grade and reform heavy clay area and blend with white sand to compact and dry/GSC ovals surrounds - Cart and level cracker dust on access track for all weather access/unsealed road network - inspect, repair signage and guideposts where required- prune vegetation blocking signs, prune overhanging vegetation on verges. |
| 31 | Rubbish run/Refuse site maintenance/Jennacubbine East - Grade and reform a heavy clay area and blend with white sand to compact and dry/Works Requests - Complete various tasks and deliveries from works request forms/GSC oval surrounds - Grade and roll parking areas, drainage improvements along Hody St fence. |



13.3 Parks and Gardens Report

| DATE | WORK DESCRIPTION |
|------|--|
| 1 | Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs. |
| 2 | Anstey Park - Garden bed maintenance, playground inspection and clean up/Slater Homestead - edge and mow lawns, garden bed maintenance, rake and remove debris from surrounds/GSC surrounds - Rake and remove leaves and debris, weed control/GSC oval playground - Playground inspection and clean. |
| 3 | 7 Forward St - edge, mow lawns, garden bed maintenance/32 Eaton St - edge, mow lawns, garden bed maintenance/Mortlock Lodge - Edge, mow lawns, garden bed maintenance/Football and Hockey oval - mow, trim surrounds. |
| 4 | Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark/Koomal Village - Edge, mow lawns, garden bed maintenance/APU - Edge, mow lawns, garden bed maintenance/Hockey and Football oval - Line mark playing fields, top dress low areas for home game. |
| 5 | Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Anstey Park - Garden bed maintenance, playground inspection and clean up/Hockey oval - mow, weed control/GSC surrounds - Rake and remove leaves and debris, weed control. |
| 6 | WEEKEND |
| 7 | WEEKEND |
| 8 | Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Rural Roadsides - Weed and vegetation control works/Hockey oval - mow, weed control/GSC surrounds - Rake and remove leaves and debris, weed control. |
| 9 | Townsite - sweep, clean debris from streets and verges/Rural Roadsides - Weed and vegetation control works/Anstey Park - Garden bed maintenance, playground inspection and clean up/APU - Edge, mow lawns, garden bed maintenance/GSC oval playground - Playground inspection and clean/Tennis pavilion - Edge and mow laws, clean paths and access areas. |
| 10 | Townsite Lawns - edge and mow lawns on all parks and street verges, inspect reticulation/Mortlock Lodge - Edge, mow lawns, garden bed maintenance/32 Eaton St - edge, mow lawns, garden bed maintenance/Football oval - mow, weed control. |
| 11 | Rural Roadsides - Weed and vegetation control works/32 Eaton St - edge, mow lawns, garden bed maintenance/7 Forward St - edge, mow lawns, garden bed maintenance/Football and Hockey oval - mow, trim surrounds. |
| 12 | Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Rural Roadsides - Weed and vegetation control works. |
| 13 | WEEKEND |
| 14 | WEEKEND |
| 15 | Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Rural Roadsides - Weed and vegetation control works/Tennis and netball courts, clean and remove debris/Hockey oval - mow, weed control. |
| 16 | Rural Roadsides - Weed and vegetation control works/Townsite Lawns - edge and mow lawns on all parks and street verges, inspect reticulation/Pavilion and Gym - Edge and mow laws, clean paths and access areas/GSC surrounds - Rake and remove leaves and debris, weed control. |



| | |
|----|---|
| 17 | Rural Roadsides - Weed and vegetation control works/Railway museum - Rake and remove debris/Football oval - mow, weed control. |
| 18 | Town reserves - Weed control on fire breaks/Mortlock Lodge - Edge, mow lawns, garden bed maintenance/Hockey and Football oval - Line mark playing fields, top dress low areas for home game. |
| 19 | Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Rural Roadsides - Weed and vegetation control works/Slater Homestead - edge and mow lawns, garden bed maintenance, rake and remove debris from surrounds/Hockey and Football oval - Line mark playing fields, top dress low areas for home game. |
| 20 | WEEKEND |
| 21 | WEEKEND |
| 22 | Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Rural Roadsides - Weed and vegetation control works/Town reserves - Weed control on fire breaks/Town site - Weed control on street verges and vacant blocks/Shire Offices - Blow down verandas and access areas, rake and remove leaves and debris from rear carpark. |
| 23 | Town site - Weed control on street verges and vacant blocks/Millsteed - edge and mow lawns, garden bed and rose plant maintenance/Swimming Pool - edge, mow lawns, garden bed maintenance/32 Eaton St - edge, mow lawns, garden bed maintenance. |
| 24 | Rural Roadsides - Weed and vegetation control works/APU - Edge, mow lawns, garden bed maintenance/Swimming Pool - edge, mow lawns, garden bed maintenance. |
| 25 | Football and Hockey oval - mow, trim surrounds/Rural Roadsides - Weed and vegetation control works/Town site - Weed control on street verges and vacant blocks/Railway museum - Rake and remove debris/Swimming Pool - edge, mow lawns, garden bed maintenance. |
| 26 | Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Hockey and Football oval - Line mark playing fields, top dress low areas for home game/Rural Roadsides - Weed and vegetation control works/Anstey Park - Garden bed maintenance, playground inspection and clean up. |
| 27 | WEEKEND |
| 28 | WEEKEND |
| 29 | Public Toilets and War Memorial-rake and tidy/Town streets - pick up fallen limbs and general refuse-rake and remove leaves from drains and kerbs/Rural Roadsides - Weed and vegetation control works/Town site - Weed control on street verges and vacant blocks. |
| 30 | Town site - Weed control on street verges and vacant blocks/Townsite - sweep, clean debris from streets and verges/Anstey Park - Garden bed maintenance, playground inspection and clean up/Throssell St Museum - Rake and remove debris, garden bed maintenance/GSC surrounds - Rake and remove leaves and debris, weed control/Football and Hockey oval - mow, trim surrounds. |
| 31 | Rural Roadsides - Weed and vegetation control works/Mortlock Lodge - Edge, mow lawns, garden bed maintenance/Hockey oval - mow, weed control/Football and Hockey oval - Apply granular fertiliser. |



13.4 Plant Report

| | | | | KMS/HRS |
|-----------|-------------------|--------------------------------|---------------|-----------|
| FLEET | MACHINE | KM/HRS START | KM/HRS END | COMPLETED |
| GO 009 | UTE | -97350 | 100370 | 3020 |
| GO 010 | J DEERE | 0 | 0 | 0 |
| GO 015 | SUV | -38153 | 41249 | 3096 |
| GO 016 | UTE | -201979 | 202806 | 827 |
| GO 017 | LUIGONG LOADER | -401 | 433 | 32 |
| GO 018 | 6 WHEEL TRUCK | -309987 | 310022 | 35 |
| GO 019 | P/MOVER TRUCK | -600256 | 607354 | 7098 |
| GO 020 | 12 H | -17955 | 18024 | 69 |
| GO 021 | 12 M | -11192 | 11229 | 37 |
| GO 022 | STEEL ROLLER | -4923 | 4923 | 0 |
| GO 023 | UTE | -2500 | 6826 | 4326 |
| GO 024 | LOADER | -345 | 365 | 20 |
| GO 025 | MULTI ROLLER | -3321 | 3354 | 33 |
| GO 026 | UTE | -274023 | 278110 | 4087 |
| GO 027 | SMALL TRUCK | -290710 | 291733 | 1023 |
| GO 028 | WATER TRUCK | -246601 | 246689 | 88 |
| GO 033 | COASTER BUS | -190155 | 190199 | 44 |
| GO 034 | MASSEY | -7291 | 7291 | 0 |
| GO 037 | UTE | -202065 | 203065 | 1000 |
| GO 038 | UTE | -186021 | 187304 | 1283 |
| GO 039 | UTE | -303420 | 303899 | 479 |
| GO 041 | SMALL TRUCK | -189002 | 190655 | 1653 |
| GO 042 | UTE | -159658 | 163050 | 3392 |
| GO 183 | UTE | -179652 | 183063 | 3411 |
| GO 050 | FORD UTE | -278012 | 278955 | 943 |
| GO SHIRE1 | BUS | -318601 | 319023 | 422 |
| | | | | |
| GO 009 | UTE | | | |
| GO 010 | J DEERE | | | |
| GO 015 | SUV | | | |
| GO 016 | UTE | | | |
| GO 017 | LUIGONG LOADER | | | |
| GO 018 | 6 WHEEL TRUCK | | | |
| GO 019 | P/MOVER TRUCK | Fuel tank straps | | |
| GO 020 | 12 H | Replace turbo, exhaust muffler | | |
| GO 021 | 12 M | service | | |

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY 21 AUGUST 2024



| | | |
|-----------|--------------|------------------------------------|
| GO 022 | STEEL ROLLER | |
| GO 023 | UTE | |
| GO 024 | CASE LOADER | Safety kick out switch replacement |
| GO 025 | MULTI ROLLER | |
| GO 026 | UTE | |
| GO 027 | SMALL TRUCK | |
| GO 028 | WATER TRUCK | |
| GO 033 | COASTER BUS | |
| GO 034 | MASSEY | Steering ram seals |
| GO 037 | UTE | Wheel bearings |
| GO 038 | UTE | |
| GO 039 | UTE | |
| GO 041 | SMALL TRUCK | |
| GO 042 | UTE | |
| GO 183 | UTE | |
| GO 2990 | FORD UTE | |
| GO SHIRE1 | BUS | |



13.5 Building Maintenance Report

| DATE | WORK DESCRIPTION |
|------|--|
| 1 | Pump station-Maintenance/Imhoff-maintenance/Town Hall - Patch and paint internal walls and ceiling in front rooms/GSC Football change rooms - Repair shower curtain. |
| 2 | GSC ovals - Level and compact around light towers, repair fence near gym/Throssell St - Repair wash outs on verge/Railway Tce - Repair flag pole halyard/Town Hall - Remove air conditioner and rebrick wall/Works depot - Install grate for drainage at personnel door. |
| 3 | Railway Tce Public toilets - Repair access to veranda/Sewer - Wollyam s clear blockage. |
| 4 | GSC ovals - Refit fallen signs on football oval fence/Abattoir Rd - Assist with tree pruning on overhanging limbs/43 Throssell St - Assist with loungeroom window replacement/Town Hall - Patch and paint internal walls and ceiling in front rooms. |
| 5 | Pump station-Maintenance/Imhoff-maintenance/Sewer - Clear blockage on James St/WHS - Assist with electrical test and tagging. |
| 6 | WEEKEND |
| 7 | WEEKEND |
| 8 | Pump station-Maintenance/Imhoff-maintenance/WHS - Assist with electrical test and tagging/Town Hall - Patch and paint internal walls and ceiling in front board rooms. |
| 9 | Town Hall - Patch and paint internal walls and ceiling in front board rooms. |
| 10 | Town Hall - Patch and paint internal walls and ceiling in front board rooms/Works Requests - Complete various tasks and deliveries from works request forms/ Robert Rd. - Assist with tree pruning. |
| 11 | Generators - Pre start check and refuel/Works Requests - Complete various tasks and deliveries from works request forms/Town Hall - Patch and paint internal walls and ceiling in front board rooms. |
| 12 | Pump station-Maintenance/Imhoff-maintenance/ Townsite - Assist with tree pruning of overhanging limbs on footpaths/Town Hall - Patch and paint internal walls and ceiling in front board rooms. |
| 13 | WEEKEND |
| 14 | WEEKEND |
| 15 | Pump station-Maintenance/Imhoff-maintenance/Footpaths - Repair damaged sections on Throssell and Forward Streets. |
| 16 | Footpaths - Repair damaged sections on Throssell and Forward Streets. |
| 17 | Footpaths - Repair damaged sections on Throssell and Forward Streets. |
| 18 | Footpaths - Repair damaged sections on Throssell and Forward Streets. |
| 19 | Pump station-Maintenance/Imhoff-maintenance. |
| 20 | WEEKEND |
| 21 | WEEKEND |
| 22 | Pump station-Maintenance/Imhoff-maintenance/APU - Unit 7 - clean rear gutters/41 Throssell - Reseal kitchen and bathroom tiles. |
| 23 | Townsite - prune street trees overhanging footpaths/Mortlock Lodge - Unit 1 - Fit door handles, Mortar loose bricks, clean and tidy rear patio. |
| 24 | Mortlock Lodge - Unit 1 - Fit door handles, Mortar loose bricks, clean and tidy rear patio/APU - Unit 7 - remove rusted guttering. |
| 25 | 59 Railway Tce - Gyprock range hood vent/Shire Offices - Clean and re arrange storage room/Depot - Gyprock lunch room walls. |
| 26 | Pump station-Maintenance/Imhoff-maintenance/59 Railway Tce - Refurbishment works/Depot - Gyprock lunch room walls. |

SHIRE OF GOOMALLING
AGENDA FOR ORDINARY MEETING OF COUNCIL
WEDNESDAY 21 AUGUST 2024



| | |
|----|---|
| 27 | WEEKEND |
| 28 | WEEKEND |
| 29 | Pump station-Maintenance/Imhoff-maintenance/Works depot - Door repairs. |
| 30 | 59 Railway Tce - Refurbishment works, install shelving into walk in cupboard/Depot - Gyprock lunch room walls, install storage shelving and sliding door. |
| 31 | APU - Minor maintenance on Units 6, 7 and 48 Hoddy/Mortlock Lodge - Minor maintenance repairs on Unit 1 and 3. |



13.6 2025 Maintenance Grading Report

| | |
|------------|------------|
| SOUTH WEST | SOUTH EAST |
|------------|------------|

| ROAD NAME | DATE |
|----------------|---------|
| ANDERSON | 12.1.24 |
| BEBAKINE | 17.5.24 |
| BEECROFT | 26.6.24 |
| BOLGART EAST | 2.2.24 |
| CHITIBIN | 16.1.24 |
| CLARKE | 21.3.24 |
| CLAY PIT | 5.2.24 |
| EATON | 16.5.24 |
| GOON GOONING | 9.2.24 |
| HUGHES | 19.1.24 |
| JENNACUBBINE E | 22.5.24 |
| KROE HUT | 5.2.24 |
| LAWLER | 22.5.24 |
| LEESON | 17.1.24 |
| LONG FORREST | 9.7.24 |
| MC LEAN | 16.5.24 |
| MUGGIN MUGGINS | 9.1.24 |
| ROSSMORE | 15.5.24 |
| ROWLES | 6.2.24 |
| SAWYER | 7.2.24 |
| SHEEN | 9.1.24 |
| SMITH | 9.2.24 |
| TYNDALL | 4.7.24 |
| WONGAMINE | 19.1.24 |

| ROAD NAME | DATE |
|-----------------|---------|
| ABBATOIR | 4.7.24 |
| BERRING | 18.6.24 |
| BERRING E | 22.2.23 |
| BOASE | 17.7.24 |
| BROOKSBANK | 5.12.23 |
| DICK ST | 3.7.24 |
| GEORGE ST | 4.7.24 |
| HAGBOOM STH | 2.11.23 |
| HAYWOOD ST | 4.7.24 |
| HULLOGINE | 15.2.24 |
| KUNZIA WAY | 4.7.24 |
| MARTINDALE WAY | 4.7.24 |
| PATTERSON | 24.7.24 |
| PEAR TREE DRIVE | 3.7.24 |
| ROBERT | 15.7.24 |
| SLATER ST | 4.7.24 |
| SADLER | 16.2.24 |
| SALMON GUM WAY | 3.7.24 |
| SHORT ST | 4.7.24 |
| SMITH ST | 4.7.24 |
| UCARTY | 16.7.24 |
| YORK GUM WAY | 3.7.24 |
| WATERHOUSE WAY | 4.7.24 |
| WHITE ST | 4.7.24 |
| WILLIAM ST | 4.7.24 |



| | |
|-------------------|-------------------|
| NORTH WEST | NORTH EAST |
|-------------------|-------------------|

| ROAD NAME | DATE |
|-----------------|---------|
| BURNT HILL | 28.2.24 |
| BURABADJI | 14.2.24 |
| CACTI | 14.3.24 |
| CARTER | 26.6.24 |
| COULTHARD | 26.2.24 |
| DEW | 14.3.24 |
| DONALD | 21.2.24 |
| GLATZ | 9.7.24 |
| HAYWOOD | 28.6.24 |
| JONES | 28.2.24 |
| KONNONGORRING W | 6.5.24 |
| LORD | 21.6.24 |
| MORREL | 6.3.24 |
| PINKWERRY | 5.3.24 |
| WHITFIELD | 7.3.24 |

| ROAD NAME | DATE |
|-----------------------|----------|
| BERRING | 13.6.24 |
| BOTHERLING E | 21.6.24 |
| BURABADJI E | 12.1.24 |
| BYBERDING | 11.3.24 |
| COOPER | 15.11.23 |
| DEAN | 9.11.23 |
| DOWERIN-KONNONGORRING | 1.5.24 |
| EGAN | 27.10.23 |
| EVANS | 19.10.23 |
| FAIRLEE | 13.3.24 |
| GABBY QUOI QUOI | 8.3.24 |
| GRIFFITH WHALEY | 14.11.23 |
| KALGUDDERING W | 16.11.23 |
| KING | 18.10.23 |
| LAKE | 10.1.24 |
| MOUNTJOY | 10.11.23 |
| NAMBLING NTH | 23.10.23 |
| OAKPARK | 17.6.24 |
| PRYOR | 11.1.24 |
| SAWYER | 21.6.24 |
| SCHELL | 24.10.23 |
| SEIGERT | 10.11.23 |
| SLATER | 27.10.23 |
| SPARK | 8.2.24 |
| WHITE | 17.11.23 |

14. MEETING CLOSURE