



1.06 Committees, Working Groups and Delegates

Distribution:	Elected Members, Executive Team Management
Responsible Officer:	Chief Executive Officer
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Purpose

To specify the Committees of Council of the Shire of Goomalling.

Scope

Elected Members, Executive Management

Standard

Under Local Government Act 1995 Section 5.8 Establishment of committees a local government may establish by absolute majority committees of 3 or more persons to assist the council.

Committees will report to the Council, and it can be established for a particular purpose, with a completion date, or can be ongoing. Committees assist with good governance when they share the workload and responsibilities of the Council as a whole.

The Council of the Shire of Goomalling generally does not routinely operate Committees preferring all matters come before a full Council, with the exception of the Audit and Risk Committee and Behavior and Complaints Committee.

Advisory Committees are reference groups that Council may form from time to time to deal with specific areas of Council business. They may be created in relation to a specific policy development, planning process, capital project or other reasons for the purpose of providing advice, community engagement and/or providing feedback to Council.

It is accepted that from time-to-time Council may form Committees to deal with specific areas of Council business. The membership, responsibilities and powers of these committees will be determined by an absolute majority resolution of the Council in accordance with the Local Government Act 1995 at least every two years or earlier if required due to the retirement of members.

For 2025-2027 election period Council currently has two (2) Council Committees, four (4) Advisory Committees and thirteen (13) Non-Council Committees that make recommendations to it. These committees cannot act independently.



Council Committees

- a. Audit and Risk Committee - Whole of Council
- b. Behaviour Complaints Committee – Whole of Council

Advisory Committees

- a. Bushfire Advisory Committee - BFAC
 - Chief Bushfire Control Officer (CBFCO).
 - Deputy Bushfire Control Officers x2.
 - Base Radio Operator.
 - Brigade Captains.
 - Brigade Secretaries.
 - Council Representative; and
 - Shire Employees (CEO, DCEO & CESM)
- b. Avon Subgroup Wheatbelt North Regional Road Group
- c. AROC – Avon Regional Organisation of Councils
- d. Development Assessment and Inclusion Panel (DAIP)

Non-Council Committees

- a. Jennacubbine Hall & Recreation Ground Committee
- b. Konngorring Hall & Recreation Ground Committee
- c. Municipal Museum Committee
- d. Rural Water Council
- e. School Bus Committee
- f. Avon Community Development Foundation
- g. Shire Of Goomalling Reserves Advisory Management Committee
- h. Goomalling Community Op Shop Committee
- i. Drum Muster Committee
- j. Friends Of the Cemetery
- k. Tidy Towns Advisory Committee
- l. Youth Group Advisory Committee
- m. Mortlock Sports Council

In addition to committees, a number of working groups and external committees exist but are not formal committees of Council. Council will only consider the appointment of a delegate/s to a working group of external committees in the following circumstances:

- a. Where the body/group/organization represents state of regional interests that are likely to impact upon the Shire of Goomalling.
- b. Where the body/group/organization represents local interests and the group occupies direct financial interest in the affairs of that group; or
- c. Where the body/group/organization represents local interests and the group occupies Council property.

Delegations to Advisory Committees and Non-Council Committees or external committees for the 2025-2027 election period are as follows:



POLICY MANUAL GOVERNANCE

Name	Primary Delegate	Deputy Delegate	Proxy Delegate	Shire Staff
Avon Community Development Corporation	1		1	
Avon Midland Ward (WALGA)	2	2		
Avon Regional Organisation of Councils (AROC)	1	1		CEO
Avon Subgroup Wheatbelt North Regional Roads Group (RRG)	1	1		CEO/ Works Manager
Development Assessment Panel	2		2	
Drum Muster Committee	2			
Goomalling Community Op-Shop	1			
Jennacubbine Hall & Recreation Committee	2			
Konnongorring Hall & Recreation Committee	2			
Mortlock Sports Council	1		1	
Municipal Museum Committee	2	1		
Rural Water Council	1	1		
School Bus Committee	2			
Shire Medical Surgery Advisory Committee	2		2	

Roles and Responsibilities

Elected Members

- Are responsible for the establishment of committees, their operation, type of committee, membership and its function/scope; and
- Participate and attend meetings of committees or working groups to which a member is elected

Chief Executive Officer

- The administration of committees of Council.
- Attendance and participation in working groups and external committees as required.

Executive Management

- Attendance and participation in committees or working groups designated.

Legislation

Local Government Act 1995 (s5.8,5.9,5.10)

Regulation 16 of the *Local Government (Audit) Regulations 1996*

Resource Documents

Shire of Goomalling Strategic Community Plan 2019-2028

Local Law

Bushfire Brigades Local

Delegation

Not Applicable