



## 2.10 BANK SIGNATORIES

Distribution:	Elected Members, Executive Management, Council Staff
Responsible Officer:	Chief Executive Officer
Date Adopted:	2015 – Version 1 – Resolution 8.1.4 032017.OM
Last Review:	March 2024 – Version 4 – Resolution 03204 767 (Formerly 4.17)

---

### **Purpose**

To determine those persons that may be an authorized signatory to enable the effective and efficient payment of accounts on behalf of the Shire of Goomalling.

### **Scope**

Elected Members, Executive Management, Council Staff

### **Standard**

That the following persons are authorised signatories for the purpose of making payment on behalf of the Shire of Goomalling:

1. The Municipal Fund requires two signatories on a cheque, these are to be: any two of the Chief Executive Officer, Deputy Chief Executive Officer, Finance Officer and Community Development Officer; or the Chief Executive Officer or Deputy Chief Executive Officer or Community Development Officer plus either the Shire President, Deputy Shire President.
2. Electronic authorities for the Municipal account shall be two of any of the following officers, Chief Executive Officer, Deputy Chief Executive Officer or Community Development Officer and Finance Officer.
3. Electronic authorities for the Trust account shall be two of any of the following officers: Chief Executive Officer, Deputy Chief Executive Officer or Community Development Officer and Finance Officer.

### **Roles and Responsibilities**

- **Elected Members**  
Ensure policy is review annually

### **Executive Management**

- Ensure compliance with the policy

### **Council Staff**



## POLICY MANUAL FINANCE

---

- Ensure compliance with the policy

### **Legislation**

Local Government Act 1995 Section 6.10

Local Government (Financial Management) Regulations 1996 Regulations 11 and 12

### **Resource Documents**

#### **Local Law**

Nil

#### **Delegation**

Not Applicable