



2.11 RATES EXEMPTION

Distribution:	Elected Members, Executive Management, Council Staff
Responsible Officer:	Chief Executive Officer
Date Adopted:	2015 – Version 1 – Resolution 8.1.4 032017.OM
Last Review:	March 2024 – Version 4 – Resolution 032024 767 (Formerly 4.18)

Purpose

To set specific criteria that must be met by those entities that are not covered under Section 6.26 (2) who are seeking a general rate exemption.

Scope

Elected Members, Executive Management, Council Staff

Standard

The following criteria must be met before consideration is given to the eligibility for an exemption from general rates and sewerage charges:

1. A Rate Exemption Application Form must be completed in full.
2. The applicant must be an incorporated Not for Profit organisation.
3. The applicant must own or have the vesting of the property on which rates are levied.
4. The applicant must not operate any commercial activities from the property.
5. The applicant must not hold a liquor licence for the provision of alcohol for sale to the general public for profit.
6. All approved applications will remain in force for a maximum period of three (3) years unless otherwise advised, and then the applicant must reapply.
7. Applications shall be determined within 14 days of receipt of the original application and or any additional information requested, whichever is the later.
8. A summary of all approved applications shall be presented to Council annually prior to the annual budget deliberations.
9. Exemptions will be treated as a donation from the Shire to the exempt community group.

The Chief Executive Officer has delegated authority to approve applications that meet all of the eligibility criteria.



Roles and Responsibilities

Elected Members

- Ensure annual review and approval of rates exemptions

Executive Management

- Ensure compliance with the policy

Council Staff

- Ensure compliance with the policy

Legislation

Local Government Act 1995 Section 6.10

Local Government (Financial Management) Regulations 1996 Regulations 11 and 12

Resource Documents

Local Law

Nil

Delegation

Not Applicable