



## 4.05 IPAD USE – ELECTED MEMBERS AND STAFF

Distribution: Elected Members, Executive Management, Council Staff

Responsible Officer: Chief Executive Officer

Date Adopted: 2015 – Version 1 – Resolution 8.1.4 032017.OM

Last Review: March 2024 – Version 3 – Resolution 032024 767

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### **Purpose**

To detail protocol to be followed in using iPads provided by Shire of Goomalling to Elected Members and Staff.

### **Scope**

#### **Standard**

That the use of iPads provided by Shire of Goomalling to Elected Members and Staff is solely for Council business only and private or leisure use will not be permitted. Councilors may be eligible to purchase their iPad at the completion of their terms at a nominal price determined by the CEO.

### **Roles and Responsibilities**

#### **Elected Members**

- Ensure iPads are maintained in an operative condition and are used in accordance with this policy.

#### **Executive Management Team**

- Ensure iPads are maintained in an operative condition and are used in accordance with this policy.

#### **Legislation**

Nil

#### **Resource Documents**

Nil

#### **Local Law**

Nil

#### **Delegation**

Not Applicable