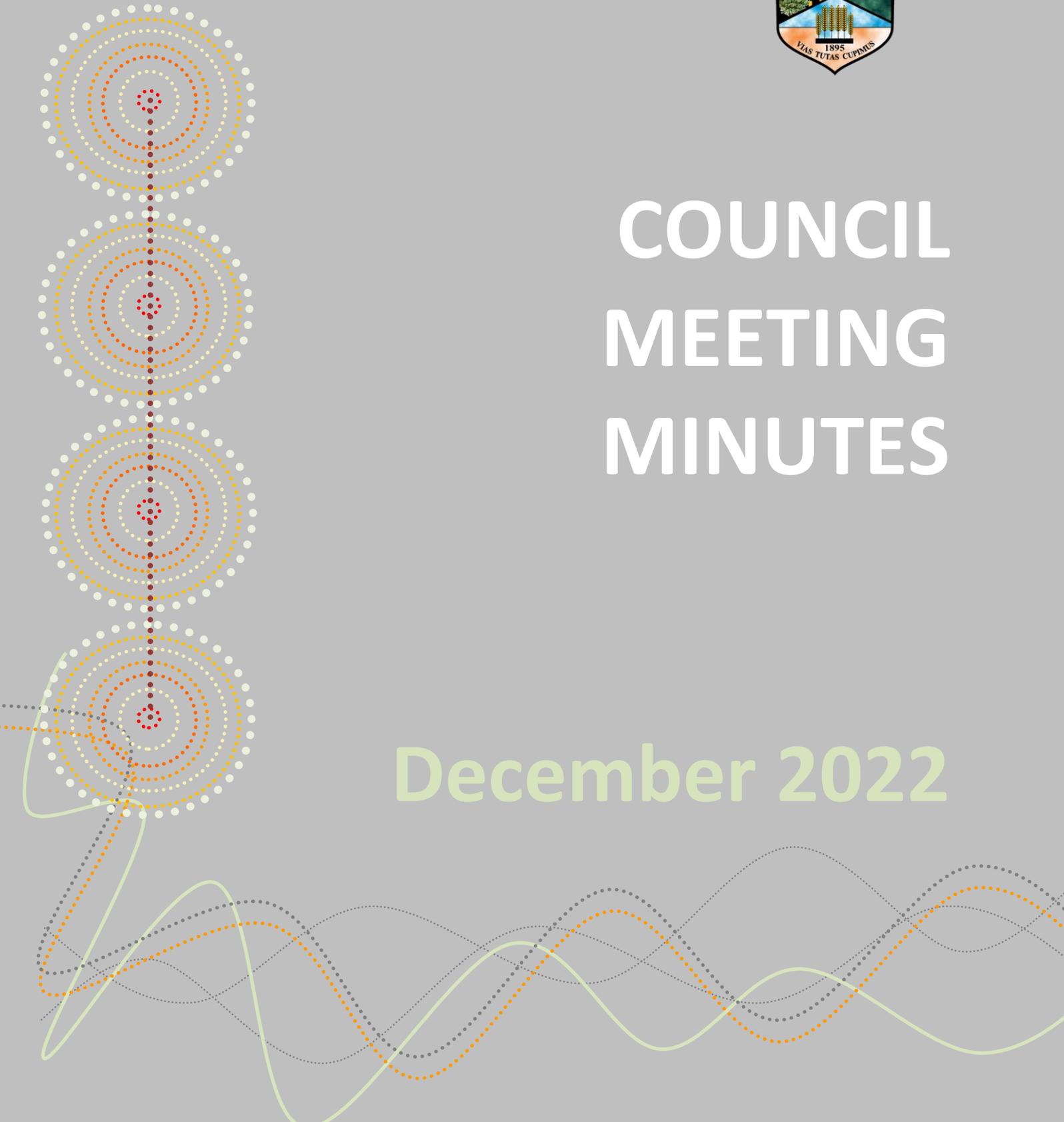


# Shire of Goomalling



## COUNCIL MEETING MINUTES

December 2022



**SHIRE OF GOOMALLING**  
MINUTES FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 21 DECEMBER 2022



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PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_

**SHIRE OF GOOMALLING**  
MINUTES FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 21 DECEMBER 2022



## **NYOONGAR ACKNOWLEDGEMENT**

We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar Ballardong people as the custodians of the greater Goomalling/Koomal area and that their cultural and heritage beliefs are still important to the living Nyoongar Ballardong people today.

## **NOTICE OF MEETING**

Meeting No. 11 of 2022 of the Shire of Goomalling Council to be held in the Council Chambers, Administration Office, 32 Quinlan Street, Goomalling on Wednesday 21 December 2022 beginning at 3.44pm.

### **1. DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

### **2. RECORD OF ATTENDANCE/APOLOGIES & APPROVED LEAVE OF ABSENCE**

#### **2.1. Attendance**

Council	President	Cr Barry Haywood
	Vice President	Cr Julie Chester
	Councillor	Cr Mark Ashton
	Councillor	Cr Christine Barratt
	Councillor	Cr Casey Butt
	Councillor	Cr Roland Van Gelderen
	Councillor	Cr Brendon Wilkes
Administration	Chief Executive Officer	Mr Peter Bentley
	Finance Manager	Miss Natalie Bird
	Works Manager	Mr David Long

#### **2.2. Apologies**

#### **2.3. Approved Leave of Absence**

### **3. DECLARATION OF:**

- FINANCIAL INTEREST
- MEMBERS IMPARTIALITY INTEREST
- PROXIMITY INTEREST

### **4. PUBLIC QUESTION TIME**

### **5. APPLICATION FROM MEMBERS FOR LEAVE OF ABSENCE**

### **6. CONFIRMATION AND RECEIVING OF MINUTES & BUSINESS ARISING**

6.1 Ordinary Meeting of Council held Wednesday 16 November 2022

#### **RESOLUTION 574**

Moved Cr Van Gelderen, seconded Cr Wilkes that the minutes of the Ordinary Meeting of Council held on Wednesday 16 November 2022, be confirmed as true and correct.

CARRIED 7/0  
Simple Majority

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_

**SHIRE OF GOOMALLING**  
MINUTES FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 21 DECEMBER 2022



**7. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

**Nil**

**8. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_

**SHIRE OF GOOMALLING**  
 MINUTES FOR ORDINARY MEETING OF COUNCIL  
 WEDNESDAY, 21 DECEMBER 2022



**9. OFFICERS' REPORTS**

**9.1 SCHEDULE OF ACCOUNTS PAID 1 NOVEMBER TO 30 NOVEMBER**

File Reference	Not applicable
Disclosure of Interest	Nil
Applicant	Not Applicable
Previous Item Numbers	No Direct
Date	12 December 2022
Author	Deb Horton, Accounts Payable
Authorising Officer	Natalie Bird, Finance Manager
<b>Attachments</b>	
1. Schedule of Payments – November 2022 2. Corporate Credit Card Statements October 2022	

**Summary**

**FUND VOUCHERS AMOUNT**

EFT 4832 to 4962	\$753,191.21
Direct Debits 8536 to 8541	\$106,303.59
Cheques 15427 to 15431	\$4,960.75
Payroll JNL 6741 & 745	\$107,785.00
Super DD14750 & 14869	\$18,500.38
<b>TOTAL</b>	<b>\$990,740.93</b>

\*\*\*CHQ15426 cancelled

**Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION**

That the Council:

Approve vouchers from the Municipal Fund and Trust Fund as detailed:

**FUND VOUCHERS AMOUNT**

EFT 4832 to 4962	\$753,191.21
Direct Debits 8536 to 8541	\$106,303.59
Cheques 15427 to 15431	\$4,960.75
Payroll JNL 6741 & 745	\$107,785.00
Super DD14750 & 14869	\$18,500.38
<b>TOTAL</b>	<b>\$990,740.93</b>

**RESOLUTION 575**

**Moved Cr Ashton, seconded Cr Barratt that the Council endorses the Officer's recommendation.**

**CARRIED 7/0  
Simple Majority**

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_

**SHIRE OF GOOMALLING**  
MINUTES FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 21 DECEMBER 2022



**9.2 FINANCIAL REPORT FOR NOVEMBER 2022**

File Reference	Not Applicable
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	12 November 2022
Author	Natalie Bird, Finance Manager
Authorising Officer	Natalie Bird, Finance Manager
Attachments	Monthly Financial Report to 30 November 2022

**Summary**

In accordance with the *Local Government (Financial Management) Regulations 1996*, to follow is the presentation of the Monthly Financial Reports to Council.

**Background**

Monthly Financial Reports are to be presented to Council and are to be received by Council resolution.

**Statutory Environment**

*Local Government Act 1995* – Section 6.4 (as amended)

*Local Government (Financial Management) Regulations 1996* – Clause 34 and 35

**Policy Implications**

No specific policy regarding this matter.

**Financial Implications**

Ongoing management of Council funds

**Strategic Implications**

**Shire of Goomalling Community Strategic Plan 2019-2028**

4.1.4	Provide reporting processes in a transparent, accountable and timely manner
-------	---

**Voting Requirements**

Simple Majority

**OFFICER'S RECOMMENDATION**

That the Council:

Receive the Monthly Financial Report to 30 November 2022

**RESOLUTION 576**

***Moved Cr Butt, seconded Cr Wilkes that the Council endorses the Officer's recommendation.***

**CARRIED 7/0  
Simple Majority**

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_

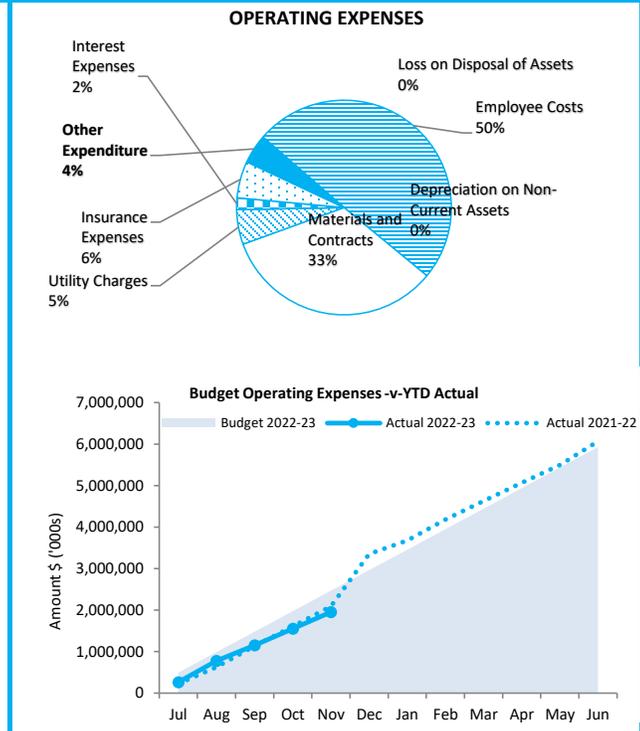
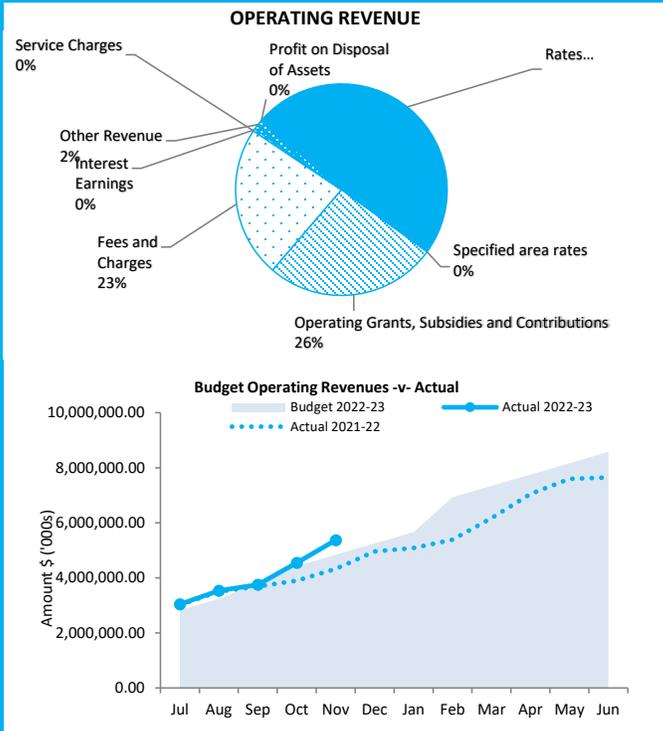
**SHIRE OF GOOMALLING**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 30 November 2022**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

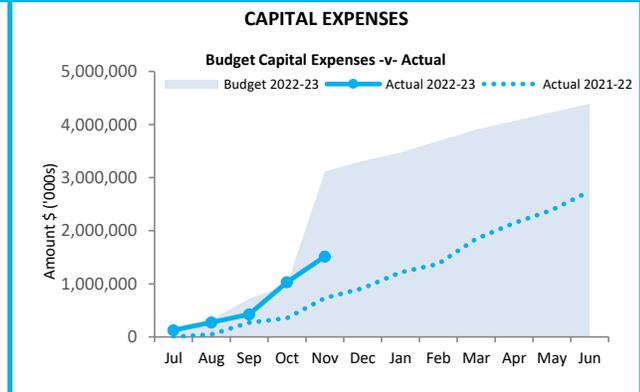
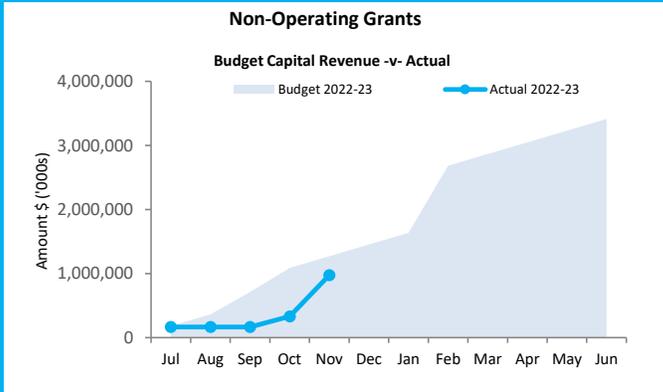
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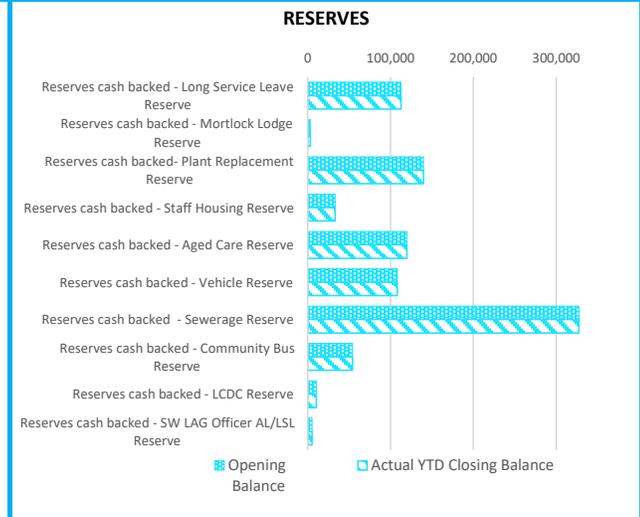
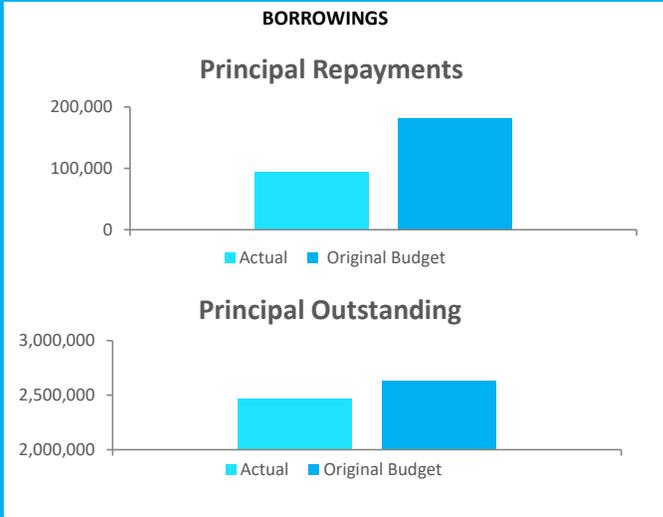
OPERATING ACTIVITIES



INVESTING ACTIVITIES



FINANCING ACTIVITIES



Funding surplus / (deficit) Components				
<b>Funding surplus / (deficit)</b>				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.16 M	\$0.09 M	\$0.09 M	\$0.00 M
Closing	(\$0.05 M)	\$1.00 M	\$1.70 M	\$0.71 M
Refer to Statement of Financial Activity				
<b>Cash and cash equivalents</b>		<b>Payables</b>		<b>Receivables</b>
	\$2.96 M	% of total	\$0.17 M	% Outstanding
Unrestricted Cash	\$1.01 M	34.3%	Trade Payables	\$0.07 M
Restricted Cash	\$1.95 M	65.7%	Over 30 Days	0.0%
			Over 90 Days	0%
				\$0.74 M
				Rates Receivable
				\$0.39 M
				84.8%
				Trade Receivable
				\$0.74 M
				Over 30 Days
				4.9%
				Over 90 Days
				4.5%
Refer to Note 2 - Cash and Financial Assets		Refer to Note 5 - Payables		Refer to Note 3 - Receivables
Key Operating Activities				
<b>Amount attributable to operating activities</b>				
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
\$0.80 M	\$2.66 M	\$2.33 M	(\$0.33 M)	
Refer to Statement of Financial Activity				
<b>Rates Revenue</b>		<b>Operating Grants and Contributions</b>		<b>Fees and Charges</b>
YTD Actual	\$2.42 M	% Variance	YTD Actual	\$1.06 M
YTD Budget	\$2.15 M	12.5%	YTD Budget	\$0.22 M
				389.1%
				YTD Actual
				\$0.93 M
				% Variance
				42.7%
Refer to Note 6 - Rate Revenue		Refer to Note 13 - Operating Grants and Contributions		Refer to Statement of Financial Activity
Key Investing Activities				
<b>Amount attributable to investing activities</b>				
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
(\$0.83 M)	(\$1.72 M)	(\$0.61 M)	\$1.11 M	
Refer to Statement of Financial Activity				
<b>Proceeds on sale</b>		<b>Asset Acquisition</b>		<b>Non-Operating Grants</b>
YTD Actual	\$0.11 M	%	YTD Actual	\$1.51 M
Adopted Budget	\$0.11 M	(1.0%)	Adopted Budget	\$4.39 M
				(65.5%)
				YTD Actual
				\$0.98 M
				% Received
				(71.4%)
Refer to Note 7 - Disposal of Assets		Refer to Note 8 - Capital Acquisition		Refer to Note 8 - Capital Acquisition
Key Financing Activities				
<b>Amount attributable to financing activities</b>				
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
(\$0.19 M)	(\$0.04 M)	(\$0.11 M)	(\$0.07 M)	
Refer to Statement of Financial Activity				
<b>Borrowings</b>		<b>Reserves</b>		<b>Lease Liability</b>
Principal repayments	\$0.09 M	Reserves balance	\$0.91 M	Principal repayments
Interest expense	\$0.06 M	Interest earned	\$0.00 M	\$0.00 M
Principal due	\$2.47 M			Interest expense
				\$0.00 M
				Principal due
				\$0.07 M
Refer to Note 9 - Borrowings		Refer to Note 11 - Cash Reserves		Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 NOVEMBER 2022

## STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

### PROGRAM NAME AND OBJECTIVES

### ACTIVITIES

#### GOVERNANCE

To provide a decision making process for the efficient allocation of resources

To include the activities of members of Council and the administration support available to the Council for the provision of governance of the district. Other costs relate to assisting elected members and ratepayers on matters which do not concern specific Council services.

#### GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

#### LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control, community crime prevention and other aspects of public safety including emergency services.

#### HEALTH

To provide an operational framework for environmental and community health.

Inspection of food premises and food control. Provision of Medical Surgery and Doctor. Also noise control and waste disposal compliance

#### EDUCATION AND WELFARE

To provide services to disadvantaged persons including the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizens centre. Provision and maintenance of youth services.

#### HOUSING

To provide and maintain housing for staff, aged and community housing projects operated by Joint Venture with the Department of Housing.

Staff housing, provision of general rental accommodation to the public when not required by staff.

#### COMMUNITY AMENITIES

To provide necessary services as required by the community.

Rubbish collection and recycling, operation of disposal sites, administration, maintenance & operation of the Shire Townsite Sewerage Scheme. Administration of the Shire of Goomalling Town Planning Scheme. Administration, maintenance & operation of the Goomalling public cemeteries, public toilets & the Goomalling Community Bus.

#### RECREATION AND CULTURE

To establish & effectively manage infrastructure and resources which will help the social wellbeing of the community.

Maintenance and operation of public halls, swimming pool, sporting pavilions, parks and gardens, recreation centre, sports playing surface areas and reserves including football oval, hockey oval, tennis courts, bowling greens. Contribution to the operation of the Goomalling Public Library, museums and cultural facilities.

#### TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of streets, roads, footpaths, drainage & signs. Maintenance and operation of street lights, works depot and aerodrome. Cleaning of streets and provision and maintenance of street trees. Purchase, maintenance and operation of plant.

#### ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of the Shire of Goomalling Caravan Park facilities and Motel Units. Provision of rural services including building control, standpipes, noxious weeds and vermin control. Maintenance costs associated with the Goomalling Community Resource Centre.

#### OTHER PROPERTY AND SERVICES

To monitor and control Council's overheads operating accounts.

Private works, plant repairs and operations. Housing and Engineering operations costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

**STATUTORY REPORTING PROGRAMS**

	Ref	Adopted Budget	YTD Budget	YTD Actual	Var. \$	Var. %	Var.
	Note		(a)	(b)	(b)-(a)	(b)-(a)/(a)	
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	160,154	93,153	<b>93,153</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		30,000	12,495	<b>22,817</b>	10,322	82.61%	▲
General purpose funding		2,420,268	2,297,446	<b>2,342,385</b>	44,939	1.96%	
Law, order and public safety		266,950	111,215	<b>127,403</b>	16,188	14.56%	▲
Health		654,000	272,495	<b>262,566</b>	(9,429)	(3.64%)	
Education and welfare		600	250	<b>66</b>	(184)	(73.60%)	
Housing		264,860	110,345	<b>100,781</b>	(9,564)	(8.67%)	
Community amenities		548,000	350,825	<b>1,041,294</b>	690,469	196.81%	▲
Recreation and culture		98,884	41,150	<b>31,730</b>	(9,420)	(22.89%)	
Transport		418,500	174,370	<b>185,836</b>	11,466	6.58%	
Economic services		362,930	151,160	<b>136,203</b>	(14,957)	(9.89%)	
Other property and services		99,000	41,240	<b>35,896</b>	(5,344)	(12.96%)	
		<b>5,163,992</b>	<b>3,562,991</b>	<b>4,286,977</b>	723,986		
<b>Expenditure from operating activities</b>							
Governance		(238,926)	(99,460)	<b>(90,160)</b>	9,300	9.35%	
General purpose funding		(110,964)	(46,225)	<b>(46,509)</b>	(284)	(0.61%)	
Law, order and public safety		(470,709)	(196,070)	<b>(200,157)</b>	(4,087)	(2.08%)	
Health		(734,759)	(306,115)	<b>(259,050)</b>	47,065	15.37%	▲
Education and welfare		(18,693)	(7,780)	<b>(7,255)</b>	525	6.75%	
Housing		(447,296)	(185,765)	<b>(90,312)</b>	95,453	51.38%	▲
Community amenities		(609,595)	(253,855)	<b>(332,232)</b>	(78,377)	(30.87%)	▼
Recreation and culture		(954,484)	(397,415)	<b>(315,873)</b>	81,542	20.52%	▲
Transport		(1,737,736)	(723,915)	<b>(405,477)</b>	318,438	43.99%	▲
Economic services		(590,926)	(245,965)	<b>(185,591)</b>	60,374	24.55%	▲
Other property and services		(15,843)	(6,520)	<b>(20,762)</b>	(14,242)	(218.44%)	▼
		<b>(5,929,931)</b>	<b>(2,469,085)</b>	<b>(1,953,378)</b>	515,707		
Non-cash amounts excluded from operating activities	1(a)	1,569,016	1,569,016	<b>0</b>	(1,569,016)	(100.00%)	▼
Movement in liabilities associated with restricted cash ( Leave Reserve)		0	0	<b>0</b>	0	0.00%	
<b>Amount attributable to operating activities</b>		<b>803,077</b>	<b>2,662,922</b>	<b>2,333,599</b>	(329,323)		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	3,412,798	1,271,280	975,749	(295,531)	(23.25%)	▼
Less Unspent Non-Operating Grants represented as Contract Liabilities	14	0	0	(198,591)			
<b>Net Revenue from Non-Operating Grants</b>	14	<b>3,412,798</b>	<b>1,271,280</b>	<b>777,158</b>			
Proceeds from disposal of assets	7	110,000	110,000	<b>108,939</b>	(1,061)	(0.96%)	
Proceeds from financial assets at amortised cost - self supporting loans	9	41,681	20,515	<b>20,515</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(4,393,285)	(3,118,003)	<b>(1,514,914)</b>	1,603,089	51.41%	▲
<b>Amount attributable to investing activities</b>		<b>(828,806)</b>	<b>(1,716,208)</b>	<b>(608,302)</b>	1,107,906		
<b>Financing Activities</b>							
Loan to Medical Surgery		0	(20,000)	<b>(20,000)</b>	0	0.00%	
Transfer from reserves	11	40,000	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities	10	(20,869)	0	<b>0</b>	0	0.00%	
Repayment of debentures	9	(182,466)	0	<b>(94,540)</b>	(94,540)	0.00%	▼
Transfer to reserves	11	(23,934)	(23,934)	<b>(0)</b>	23,934	100.00%	▲
<b>Amount attributable to financing activities</b>		<b>(187,270)</b>	<b>(43,934)</b>	<b>(114,541)</b>	(70,607)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>(52,845)</b>	<b>995,933</b>	<b>1,703,908</b>	707,975		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an threshold. Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 NOVEMBER 2022

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance

agreements, communication expenses, advertising expenses,

membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	160,154	93,153	<b>93,153</b>	(0)	(0.00%)	
<b>Revenue from operating activities</b>							
Rates	6	2,171,729	2,151,463	<b>1,963,494</b>	(187,969)	(8.74%)	
Other rates	6	248,012	248,012	<b>248,012</b>	0	0.00%	
Operating grants, subsidies and contributions	13	983,293	409,660	<b>1,060,576</b>	650,916	158.89%	▲
Fees and charges		1,523,690	655,056	<b>934,547</b>	279,491	42.67%	▲
Interest earnings		70,868	29,520	<b>14,790</b>	(14,730)	(49.90%)	▼
Other revenue		166,400	69,280	<b>65,558</b>	(3,722)	(5.37%)	
		<b>5,163,992</b>	<b>3,562,991</b>	<b>4,286,975</b>	723,984		
<b>Expenditure from operating activities</b>							
Employee costs		(2,300,723)	(958,400)	<b>(968,437)</b>	(10,037)	(1.05%)	
Materials and contracts		(1,322,620)	(550,280)	<b>(653,994)</b>	(103,714)	(18.85%)	▼
Utility charges		(261,462)	(108,705)	<b>(102,352)</b>	6,353	5.84%	
Depreciation on non-current assets		(1,568,999)	(653,700)	<b>0</b>	653,700	100.00%	▲
Interest expenses		(135,465)	(56,430)	<b>(34,469)</b>	21,961	38.92%	▲
Insurance expenses		(190,013)	(79,030)	<b>(108,331)</b>	(29,301)	(37.08%)	▼
Other expenditure		(150,650)	(62,540)	<b>(85,795)</b>	(23,255)	(37.18%)	▼
		<b>(5,929,932)</b>	<b>(2,469,085)</b>	<b>(1,953,377)</b>	515,708		
Non-cash amounts excluded from operating activities	1(a)	1,569,016	1,569,016	<b>0</b>	(1,569,016)	(100.00%)	▼
Movement in liabilities associated with restricted cash			0	<b>0</b>	0	0.00%	
<b>Amount attributable to operating activities</b>		<b>803,076</b>	<b>2,662,922</b>	<b>2,333,598</b>	(329,324)		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	14	3,412,798	1,271,280	<b>975,749</b>	(295,531)	(23.25%)	▼
Less Unspent Non-Operating Grants represented as Contract Liabilities	14	0	0	<b>(198,591)</b>			
<b>Net Revenue from Non-Operating Grants</b>	14	<b>3,412,798</b>	<b>1,271,280</b>	<b>777,158</b>			
Proceeds from disposal of assets	7	110,000	110,000	<b>108,939</b>	(1,061)	(0.96%)	
Proceeds from financial assets at amortised cost - self supporting loans	9	41,681	20,515	<b>20,515</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(4,393,285)	(3,118,003)	<b>(1,514,914)</b>	1,603,089	51.41%	▲
<b>Amount attributable to investing activities</b>		<b>(828,806)</b>	<b>(1,716,208)</b>	<b>(608,302)</b>	1,107,906		
<b>Financing Activities</b>							
Loan to Medical Surgery	0	0	(20,000)	<b>(20,000)</b>	0	0.00%	
Transfer from reserves	11	40,000	0	<b>0</b>	0	0.00%	
Payments for principal portion of lease liabilities		(20,869)	0	<b>0</b>	0	0.00%	
Repayment of debentures	9	(182,466)	0	<b>(94,540)</b>	(94,540)	0.00%	▼
Transfer to reserves	11	(23,934)	(23,934)	<b>(0)</b>	23,934	100.00%	▲
<b>Amount attributable to financing activities</b>		<b>(187,269)</b>	<b>(43,934)</b>	<b>(114,541)</b>	(70,607)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>(52,845)</b>	<b>995,933</b>	<b>1,703,908</b>	707,974		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Movement in liabilities associated with restricted cash	17	17	0	0
Add: Depreciation on assets		1,568,999	653,700	0
<b>Total non-cash items excluded from operating activities</b>		<b>1,569,016</b>	<b>653,700</b>	<b>0</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 30 November 2021	Year to Date 30 November 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	11	(914,260)	(929,953)	(914,260)
Less: - Financial assets at amortised cost - self supporting loans	4	(41,680)	(39,157)	(21,166)
Add: Borrowings	9	182,510	2,273,379	87,970
Add: Provisions funded by Reserve	12	112,797	109,813	112,797
Add: Lease liabilities	10	20,870	0	20,870
<b>Total adjustments to net current assets</b>		<b>(639,763)</b>	<b>1,414,082</b>	<b>(713,789)</b>

(c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	2,308,253	1,307,145	3,045,567
Rates receivables	3	147,184	180,533	390,918
Receivables	3	104,216	58,048	741,734
Stock on Hand	4	27,731	54,625	14,080
<b>Total Current Assets</b>		<b>2,587,383</b>	<b>1,600,351</b>	<b>4,192,299</b>
<b>Less: Current liabilities</b>				
Payables	5	(349,337)	(274,210)	(165,419)
Borrowings	9	(182,510)	(2,273,379)	(87,970)
Contract liabilities	12	(689,109)	0	(887,700)
Lease liabilities	10	(20,870)		(20,870)
Provisions	12	(612,643)	(564,043)	(612,643)
<b>Total Current Liabilities</b>		<b>(1,854,469)</b>	<b>(3,111,632)</b>	<b>(1,774,602)</b>
		<b>732,914</b>	<b>(1,511,281)</b>	<b>2,417,697</b>
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(639,763)</b>	<b>1,414,082</b>	<b>(713,789)</b>
<b>Closing funding surplus / (deficit)</b>		<b>93,153</b>	<b>(97,201)</b>	<b>1,703,908</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
<b>Cash on hand</b>								
Floats	Cash and cash equivalents	650		650	0			
<b>Cash Deposits</b>								
Municipal Bank Account	Cash and cash equivalents	1,013,416		1,013,416	0	Bendigo	0.00%	At Call
Trust Bank Account	Cash and cash equivalents	0	0	0	38,224	Bendigo	0.00%	
Medical Surgery Bank Account	Cash and cash equivalents		29,660	29,660				
<b>Term Deposits</b>		0						
Term Deposits - Reserve	Financial assets at amortised cost	0	609,732	609,732	0	Bendigo	2.75%	28/07/2023
Term Deposits	Financial assets at amortised cost	0	1,000,000	1,000,000	0	Bendigo	1.80%	26/12/2022
Term Deposits - Reserve	Financial assets at amortised cost	0	300,706	300,706	0	Bendigo	2.60%	17/06/2023
Term Deposits - Skeleton Weed A/L & LSL	Financial assets at amortised cost	0	5,234	5,234	0	Bendigo	2.60%	17/06/2023
<b>Total</b>		<b>1,014,066</b>	<b>1,945,332</b>	<b>2,959,398</b>	<b>38,224</b>			
<b>Comprising</b>								
Cash and cash equivalents		1,014,066	29,661	1,043,726	38,224			
Financial assets at amortised cost		0	1,915,672	1,915,672	0			
		<b>1,014,066</b>	<b>1,945,333</b>	<b>2,959,398</b>	<b>38,224</b>			

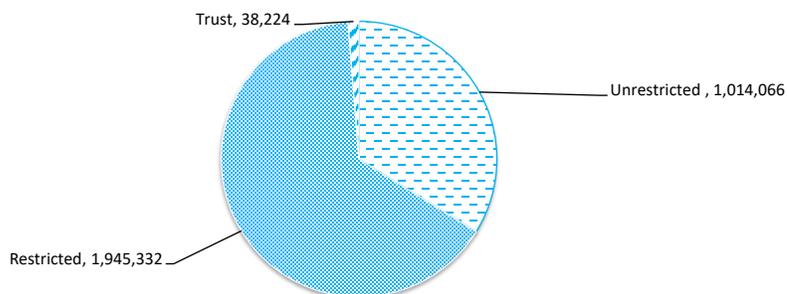
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Rates receivable	30 Jun 2022	30 Nov 2022
	\$	\$
Opening arrears previous years	147,184	147,184
Levied this year	2,118,671	2,419,741
Less - collections to date	(2,118,671)	(2,176,007)
Equals current outstanding	<b>147,184</b>	<b>390,918</b>
<b>Net rates collectable</b>	<b>147,184</b>	<b>390,918</b>
% Collected	93.5%	84.8%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(6,898)	634,650	1,220	1,155	29,997	660,124
Percentage	(1.0%)	96.1%	0.2%	0.2%	4.5%	
<b>Balance per trial balance</b>						
Sundry receivable	0	660,124	0	0	0	660,124
GST receivable	0	60,444	0	0	0	60,444
Loans Club/Institutions - Current	0	21,166	0	0	0	21,166
<b>Total receivables general outstanding</b>						<b>741,734</b>

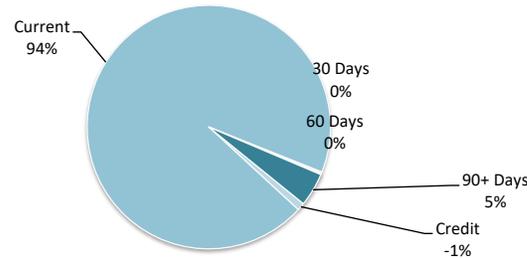
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

- Credit
- Current
- 30 Days
- 60 Days
- 90+ Days

Accounts Receivable (non-rates)



	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 30 November 2022
<b>Other current assets</b>	\$	\$	\$	\$
<b>Inventory</b>				
Stock On Hand	27,731	(13,652)	0	14,079
<b>Total other current assets</b>	<b>27,731</b>	<b>(13,652)</b>	<b>0</b>	<b>14,079</b>

Amounts shown above include GST (where applicable)

#### KEY INFORMATION

##### Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	26,241	0	0	0	26,241
Percentage	0%	100%	0%	0%	0%	
<b>Balance per trial balance</b>						
Sundry creditors	0	(69,589)	0	0	0	69,589
ATO liabilities		22,909				22,909
Gst Payable		60,294				60,294
Bonds & Deposits Held - CI		12,627				12,627
<b>Total payables general outstanding</b>						<b>165,419</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
GRV Residential	0.11880	123	1,350,994	160,498	0	0	160,498	160,498	0	0	160,498
GRV Commercial	0.12700	17	321,640	40,848	0	0	40,848	40,848	0	0	40,848
GRV Industrial	0.12790	11	80,636	10,313	0	0	10,313	10,313	0	0	10,313
GRV Urban Farmland	0.11350	18	220,896	25,072	0	0	25,072	25,072	0	0	25,072
<b>Unimproved value</b>											
UV Rural Zone 2	0.0059	54	25,866,000	152,092	0	0	152,092	152,092	0	0	152,092
UV Special Rural	0.0121	14	1,527,500	18,544	0	0	18,544	18,544	0	0	18,544
UV General Zone 3	0.0059	218	257,374,000	1,518,507			1,518,507	1,518,507	0	0	1,518,507
<b>Sub-Total</b>		<b>455</b>	<b>286,741,666</b>	<b>1,925,875</b>	<b>0</b>	<b>0</b>	<b>1,925,874</b>	<b>1,925,874</b>	<b>0</b>	<b>0</b>	<b>1,925,874</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
GRV Residential	1,025	96	553,875	98,400	0	0	98,400	98,400	0	0	98,400
GRV Commercial	950	13	37,597	12,350	0	0	12,350	12,350	0	0	12,350
GRV Industrial	595	7	12,675	4,165	0	0	4,165	4,165	0	0	4,165
GRV Urban Farmland	760	7	24,251	5,320	0	0	5,320	5,320	0	0	5,320
<b>Unimproved value</b>											
UV Rural Zone 2	800	18	2,166,500	14,400	0	0	14,400	14,400	0	0	14,400
UV Special Rural	1,130	4	327,000	4,520	0	0	4,520	4,520	0	0	4,520
UV General Zone 3	1,100	97	7,960,466	106,700	0	0	106,700	106,700	0	0	106,700
<b>Sub-total</b>		<b>242</b>	<b>11,082,364</b>	<b>245,855</b>	<b>0</b>	<b>0</b>	<b>245,855</b>	<b>245,855</b>	<b>0</b>	<b>0</b>	<b>245,855</b>
<b>Amount from general rates</b>							<b>2,171,729</b>				<b>2,171,729</b>
Ex-gratia rates							38,012				38,012
<b>Total general rates</b>							<b>2,209,741</b>				<b>2,209,741</b>
<b>Specified area rates</b>	<b>Rate in \$ (cents)</b>										
Sewerage Residential	8.792		23,520	206,790	0	0	206,790	206,790	0	0	206,790
Sewerage Religious Church			440	3,210	0	0	3,210	3,210	0	0	3,210
<b>Total specified area rates</b>			<b>23,960</b>	<b>210,000</b>	<b>0</b>	<b>0</b>	<b>210,000</b>	<b>210,000</b>	<b>0</b>	<b>0</b>	<b>210,000</b>
<b>Total</b>							<b>2,419,741</b>				<b>2,419,741</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Capital acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$	\$
Buildings	559,827	559,827	259,510	58,493	(201,017)
Plant and equipment	135,000	135,000	100,000	90,989	(9,011)
Infrastructure - roads	3,396,458	3,396,458	2,506,493	1,235,607	(1,270,886)
Infrastructure - sewerage	50,000	50,000	0	55,686	55,686
Infrastructure - footpaths	80,000	80,000	80,000	44,923	(35,077)
Infrastructure - other	172,000	172,000	172,000	29,217	(142,783)
<b>Payments for Capital Acquisitions</b>	<b>4,393,285</b>	<b>4,393,285</b>	<b>3,118,003</b>	<b>1,514,914</b>	<b>(1,603,089)</b>
<b>Total Capital Acquisitions</b>	<b>4,453,851</b>	<b>4,393,285</b>	<b>3,118,003</b>	<b>1,514,914</b>	<b>(1,603,089)</b>
<b>Capital Acquisitions Funded By:</b>					
	\$		\$	\$	\$
Capital grants and contributions	3,412,798	3,412,798	1,271,280	975,749	(295,531)
Cash backed reserves	914,260	914,260		0	
Reserves cash backed - Long Service Leave Reserve	2,972	2,972	0	0	0
Contribution - operations	(147,311)	63,255	1,740,056	450,226	(1,289,831)
<b>Capital funding total</b>	<b>4,393,285</b>	<b>4,393,285</b>	<b>3,118,003</b>	<b>1,514,914</b>	<b>(1,603,089)</b>

#### SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

30/06/2023

30/11/2022

Account Description		Adopted Budget	Current Budget	YTD Budget	YTD Actual	Variance (Under)/Over
<b>Land and Buildings</b>						
48005	Replacement Server - Admin	45,000	45,000	45,000	31,114	13,886
98001	Capital housing Up grades	102,000	102,000	42,500	0	42,500
48003	Roofing Project - admin LRCIP	0	0	0	27,379	(27,379)
138001	Public Buildings - Capital upgrade projects	412,827	412,827	172,010	0	172,010
138003	Old Road Board Building - LRCIP	0	0	0	0	0
138004	Gum Toilets Upgrade - LRCIP	0	0	0	0	0
138005	Slater Homestead upgrade - LRCIP	0	0	0	0	0
<b>Total</b>		<b>559,827</b>	<b>559,827</b>	<b>259,510</b>	<b>58,493</b>	<b>201,017</b>
<b>Plant &amp; Equipment</b>						
108001	Skeleton Weed Plant & Equipment	0	0	0	14,050	(14,050)
123907	Plant replacement - Small Tip Truck	50,000	50,000	50,000	0	50,000
123908	Plant replacement - Utility GO 039	0	0	0	0	0
123914	Turf Mower - Recreation Ground	45,000	45,000	45,000	43,444	1,556
123913	Miscellaneous Small Plant	10,000	10,000	5,000	0	5,000
123911	Small Plant - Mobile Traffic lights	30,000	30,000	0	33,495	(33,495)
<b>Total</b>		<b>135,000</b>	<b>135,000</b>	<b>100,000</b>	<b>90,989</b>	<b>9,011</b>
<b>Infrastructure - Roads</b>						
129904	EXPENSE - Regional Road Group Construction	1,054,435	1,054,435	439,345	608,546	(169,201)
129901	EXPENSE - R 2 R Construction	314,000	314,000	314,000	181,203	132,797
129910	Local Road and Community Infrastructure Program	50,000	50,000	0	0	0
129912	Black Spot Funding	180,000	180,000	180,000	0	180,000
129914	MRWA - Bridge Capital	152,000	152,000	152,000	0	152,000
129908	EXPENSE - Wheatbelt Secondary Freight Network	1,646,023	1,646,023	1,421,148	445,858	975,290
<b>Total</b>		<b>3,396,458</b>	<b>3,396,458</b>	<b>2,506,493</b>	<b>1,235,607</b>	<b>1,270,886</b>
<b>Infrastructure - Footpaths</b>						
129911	Local Road and Community Infrastructure Program (footpaths)	80,000	80,000	80,000	44,923	35,077
<b>Total</b>		<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>44,923</b>	<b>35,077</b>
<b>Infrastructure - Sewerage</b>						
108003	Upgrade to sewerage water pipe line LRCIP	50,000	50,000	0	55,686	0
<b>Total</b>		<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>55,686</b>	<b>0</b>
<b>Infrastructure - Other</b>						
118006	Anstey Park - Upgrade -LRCIP	172,000	172,000	172,000	29,217	142,783
118007	Upgrade to Playground at Rec Ground LRCIP	0	0	0	0	0
<b>Total</b>		<b>172,000</b>	<b>172,000</b>	<b>172,000</b>	<b>29,217</b>	<b>142,783</b>
<b>TOTALS</b>		<b>4,393,285</b>	<b>4,393,285</b>	<b>3,118,003</b>	<b>1,514,914</b>	<b>1,658,775</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Original Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>										
Aged Housing Wollyam Street	114	141,407	0	0	9,266	18,778	132,141	122,629	3,721	20,410
<b>Recreation and culture</b>										
New Sports Pavilion	111	1,051,154	0	0	14,860	30,541	1,036,294	1,081,695	33,595	34,809
Retic Football/Hockey Ovals	113	15,501	0	0	7,449	14,990	8,052	30,490	599	340
<b>Economic services</b>										
Rural Community Centre	106	307,532	0	0	10,127	23,857	297,405	331,389	9,763	29,291
Bank Overdraft - subdivision - new loan	115	893,828	0	0	32,323	52,619	861,505	946,447	7,494	39,172
<b>B/Fwd Balance</b>		2,409,422	0	0	74,025	140,785	2,335,397	2,512,650	55,174	124,022
<b>C/Fwd Balance</b>		2,409,422	0	0	74,025	140,785	2,335,397	2,512,650	55,174	124,022
<b>Self supporting loans</b>										
<b>Recreation and culture</b>										
Self Supporting Loan MSC	110	159,125	0	0	20,515	41,681	138,610	117,445	5,083	9,734
Self Supporting Loan MSC	110	159,125	0	0	20,515	41,681	138,610	117,445	0	9,734
<b>Total</b>		2,568,547	0	0	94,540	182,466	2,474,007	2,630,095	55,174	133,756
Current borrowings		182,466					(87,970)			
Non-current borrowings		2,386,081					2,561,977			
		2,568,547					2,474,007			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

**FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Original Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

**FINANCING ACTIVITIES  
NOTE 10  
LEASE LIABILITIES**

**Movement in carrying amounts**

Information on leases Particulars	Lease No.	1 July 2022	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Other property and services</b>										
GO040 Ford Escape (Blue)	6250509	109	0	0	0	69	109	40	0	0
GOSHIRE Ford Escape (White)	6250620	103	0	0	0	65	103	38	0	0
GO015 Ford Utility (WORKSMANAGER)	6463413	11,043	0	0	0	9,903	11,043	1,140	0	321
GO 040 Ford Escape (DCEO White)		0	0	30,283		5,416	30,283	24,867		694
GOSHIRE Ford Escape (CDO White)		0	0	30,283		5,416	30,283	24,867		694
<b>Total</b>		<b>11,255</b>	<b>0</b>	<b>60,566</b>	<b>0</b>	<b>20,869</b>	<b>71,821</b>	<b>50,952</b>	<b>0</b>	<b>1,709</b>
Current lease liabilities		20,870					20,870			
Non-current lease liabilities		47,302					47,302			
		68,172					68,172			

All lease repayments were financed by general purpose revenue.

**KEY INFORMATION**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

**OPERATING ACTIVITIES  
NOTE 11  
CASH RESERVES**

**Cash backed reserve**

<b>Reserve name</b>	<b>Opening Balance</b>	<b>Budget Interest Earned</b>	<b>Actual Interest Earned</b>	<b>Budget Transfers In (+)</b>	<b>Actual Transfers In (+)</b>	<b>Budget Transfers Out (-)</b>	<b>Actual Transfers Out (-)</b>	<b>Budget Closing Balance</b>	<b>Actual YTD Closing Balance</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Reserves cash backed - Long Service Leave Reserve	112,797	2,972	0	0	0	0	0	115,769	112,797
Reserves cash backed - Mortlock Lodge Reserve	3,172	82	0	0	0	0	0	3,254	3,172
Reserves cash backed- Plant Replacement Reserve	139,897	3,665	0	0	0	(40,000)	0	103,562	139,897
Reserves cash backed - Staff Housing Reserve	33,284	879	0	0	0	0	0	34,163	33,284
Reserves cash backed - Aged Care Reserve	119,725	3,153	0	0	0	0	0	122,878	119,725
Reserves cash backed - Vehicle Reserve	108,058	2,871	0	0	0	0	0	110,929	108,058
Reserves cash backed - Sewerage Reserve	327,377	8,619	0	0	0	0	0	335,996	327,377
Reserves cash backed - Community Bus Reserve	54,250	1,422	0	0	0	0	0	55,672	54,250
Reserves cash backed - LCDC Reserve	10,452	271	0	0	0	0	0	10,723	10,452
Reserves cash backed - SW LAG Officer AL/LSL Reserve	5,248	0	0	0	0	0	0	5,248	5,248
	<b>914,260</b>	<b>23,934</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(40,000)</b>	<b>0</b>	<b>898,194</b>	<b>914,260</b>

**KEY INFORMATION**

Other current liabilities	Note	Opening Balance 1 July 2022	Liability Increase	Liability Reduction	Closing Balance 30 November 2022
		\$	\$	\$	\$
<b>Contract liabilities</b>					
- operating	13	689,109	198,591	0	887,700
<b>Total unspent grants, contributions and reimbursements</b>		689,109	198,591	0	887,700
<b>Provisions</b>					
Annual leave		266,410	0	0	266,410
Long service leave		346,233	0	0	346,233
<b>Total Provisions</b>		612,643	0	0	612,643
<b>Total other current assets</b>		<b>1,301,752</b>	<b>198,591</b>	<b>0</b>	<b>1,500,343</b>

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022

NOTE 13

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Operating grants, subsidies and contributions revenue			
	Adopted Budget Revenue	YTD Budget	Current Budget	YTD Revenue Actual
	\$	\$	\$	\$
<b>Operating grants and subsidies</b>				
<b>General purpose funding</b>				
GRANTS - General Purpose	93,020	38,755	93,020	70,729
GRANTS - Untied Road Grants	48,073	20,030	48,073	47,400
<b>Law, order, public safety</b>				
REVENUE - ESL Grant	45,000	18,750	45,000	7,631
<b>Recreation &amp; Culture</b>				
REVENUE - Other Recreation & Sport - No GST	1,100	455	1,100	1,100
<b>Community amenities</b>				
REVENUE - Other Grant Funding	145,000	60,415	145,000	160,000
<b>Transport</b>				
REVENUE - Direct Grant	100,000	41,665	100,000	105,370
<b>Economic services</b>				
REVENUE - Other Economic Services	15,000	6,250	15,000	0
<b>Other property and services</b>				
Various Contributions	209,263	30,536	317,190	668,346
	<b>656,456</b>	<b>216,856</b>	<b>764,383</b>	<b>1,060,576</b>

Non operating grants, subsidies and contributions revenue

	Adopted Budget Revenue	Current Budget	YTD Budget	YTD Revenue Actual	YTD Expenditure Actual	YTD Unspent Contract Liability
	\$		\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>						
<b>General purpose funding</b>						
Grants - Federal Government	796,530	796,530	165,272	0	58,973	0
<b>Transport</b>						
Revenue - Grants Regional Road Group	478,495	478,495	199,370	331,300	608,546	0
Revenue - Grant Wheatbelt Secondary Freig	1,684,956	1,684,956	702,065	573,449	445,858	(127,591)
Revenue - Grants R 2 R	272,817	272,817	38,573	0	181,203	0
Revenue - Grants Black Spot	24,000	24,000	10,000	0	0	0
Revenue - Grants Pathways	0	0	0	0	44,923	0
Revenue - Grants Bridge Construction	156,000	156,000	156,000	61,000	0	(61,000)
	<b>3,412,798</b>	<b>3,412,798</b>	<b>1,271,280</b>	<b>975,749</b>	<b>1,339,504</b>	<b>(198,591)</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

**NOTE 16  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Governance	10,322	82.61%	▲	dependent on receiving the grants commission payment
General purpose funding - rates	(187,969)	(8.74%)		The rates include the sewerage rates as well.
General purpose funding - other	44,939	1.96%		Within material variance
Law, order and public safety	16,188	14.56%	▲	Timing of receiving the funding from DFES for the ESL program
Health	(9,929)	(3.64%)		Within material variance
Education and welfare	(184)	(73.60%)		Within material variance
Housing	(9,564)	(8.67%)		Within material variance
Community amenities	690,469	196.81%	▲	Permanent funding was received for the extra skeleton weed officers that the shire will manage the LAGS (Lower lockhart, Naremben & Yilgarn)
Recreation and culture	(9,420)	(22.89%)		Within material variance
Transport	11,466	6.58%		Timing dependent on the timing of MRD funding for the Road works yet to be received
Economic services	(14,957)	(9.89%)		Within material variance
Other property and services	(5,344)	(12.96%)		Within material variance
<b>Expenditure from operating activities</b>				
Governance	9,300	9.35%		Within material variance
General purpose funding	(284)	(0.61%)		Within material variance
Law, order and public safety	(4,087)	(2.08%)		Within material variance
Health	47,065	15.37%	▲	Dependent on when the annual report is completed so depreciation can be ran.
Education and welfare	525	6.75%		Within material variance
Housing	95,453	51.38%	▲	Timing Dependent on when the annual report is completed so depreciation can be ran.
Community amenities	(78,377)	(30.87%)	▼	Timing Dependent on when the annual report is completed so depreciation can be ran.
Recreation and culture	81,542	20.52%	▲	Timing Dependent on when the annual report is completed so depreciation can be ran.
Transport	318,438	43.99%	▲	Timing Dependent on when the annual report is completed so depreciation can be ran.
Economic services	60,374	24.55%	▲	Timing Dependent on when the annual report is completed so depreciation can be ran.
Other property and services	(14,242)	(218.44%)	▼	Timing Dependent on the timing of fuel and oils being ordered and paid for.
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(295,531)	(23.25%)	▼	Dependent on when the grants are applied for and when the projects are completed.
Proceeds from disposal of assets	(1,061)	(0.96%)		
Proceeds from financial assets at amortised cost - self supporting loans	0	0.00%		
Payments for financial assets at amortised cost - self supporting loans	0	0.00%		
Payments for property, plant and equipment and infrastructure	1,603,089	51.41%	▲	Dependent on the timing of the Capital works program
<b>Financing activities</b>				
Loan to Medical Surgery	0	0.00%		
Transfer from reserves	0	0.00%		
Payments for principal portion of lease liabilities	0	0.00%		
Repayment of debentures	(94,540)	0.00%	▼	dependent on the payment of the loans
Transfer to reserves	23,934	100.00%	▲	Yet to carry out the transfer of reserves interest until the end of the year.

**SHIRE OF GOOMALLING**  
MINUTES FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 21 DECEMBER 2022



**9.3 APPLICATION OF COMMON SEAL – GRANT RIGHT OF BURIAL NO. 134**

File Reference	Grant Right of Burial Register
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	12 December 2022
Author	Tahnee Bird, Community Development Officer
Authorising Officer	Peter Bentley, Chief Executive Officer
Attachments	Nil

**Summary**

The purpose of the report is to endorse affixation of the Shire of Goomalling Common Seal to the Schedule “B” Form of Grant of Right of Burial No. 134 for Mrs Daphne Clarke to validate the grant.

**Background**

Application was received from Daphne Clarke for the Grant of Right of Burial for Grave No. 120 in the Methodist section of the Goomalling Cemetery. The applicable fee of \$230 for a single site, was received on 9 December 2022, receipt number 89506.

**Consultation**

Nil

**Statutory Environment**

*Local Government Act 1995*  
*Cemeteries Act 1986*

**Policy Implications**

4.19 Common Seal

**Objective:**

To satisfy the legal requirements regarding the validation of documents and contracts, resulting from amendments to the *Local Government Act 1995*.

**Procedure:**

1. The Shire President and Chief Executive Officer are authorised to sign and/or affix the common seal to the following documents, where such documents result from the following transactions:
  - 1.1 Where land is disposed of pursuant to s. 3.58 of the Local Government Act 1995 (as amended).
  - 1.2 Where land is acquired pursuant to s. 3.55 and s. 3.59 of the Local Government Act 1995 (as amended).
  - 1.3 In respect of leases of land and licence to occupy municipal property where approved by Council.
  - 1.4 In respect of leases for the purchase of plant and equipment approved by Council.
  - 1.5 In respect of borrowings approved by Council.
  - 1.6 In respect of easements and legal agreements over land for the purpose of drainage or conditions arising from subdivision of land and planning approvals.
  - 1.7 In respect of withdrawal of caveats and surrender of easements where the Chief Executive Officer considers that Council’s interests have been satisfied.
  - 1.8 In respect of contracts of employment approved by Council.

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_

**SHIRE OF GOOMALLING**  
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**WEDNESDAY, 21 DECEMBER 2022**



- 1.9 In respect of documents of a ceremonial nature, where the affixing of the common seal is for prosperity and not a legal requirement.
  - 1.10 In respect of agreements required for funding of Council works and services considered with the resolution of Council or requiring renewal of the agreement for funding currently provided.
  - 1.11 In respect of the adoption of local laws.
  - 1.12 Any document stating that the common seal of the Shire is to be affixed.
2. In relation to 1. above, in the absence of the Shire President and/or Chief Executive Officer, as the case may be, the Deputy Shire President and the Acting Chief Executive Officer are authorised to affix the common seal.
3. The procedure to be adopted for the use of the common seal is as follows:
    - 3.1 The Chief Executive Officer is responsible for the security and proper use of the common seal.
    - 3.2 The common seal is not to be affixed to any documents except as authorised by Council.
    - 3.3 The common seal is to be affixed to a document in the presence of:
      - The Shire President, or in his absence, the Deputy Shire President; and
      - The Chief Executive Officer or Acting Chief Executive Officer;
 Each of whom is to sign the document to attest that the common seal was so affixed.
    - 3.4 Details of all transactions where the common seal has been affixed must be recorded in a register kept by the Chief Executive Officer.  
 The register is to record:
      - The date on which the common seal was affixed;
      - The nature of the document; and
      - The parties to any agreement to which the common seal was affixed.
4. The wording to accompany the application of the common seal to be as follows:
    - 4.1 "The common seal of the Shire of Goomalling was hereto affixed by the Authority of Council."; or
    - 4.2 "The common seal of the Shire of Goomalling was affixed by authority of a resolution of Council in the presence of the Shire President and the Chief Executive Officer."
5. Authority is provided to the Chief Executive Officer or the person acting in the position of Chief Executive Officer to sign documents that do not require the affixing of the common seal.

**Financial Implications**

There are no specific financial implications relating to this matter

**Strategic Implications**

Shire of Goomalling Community Strategic Plan 2019-2028	
1.2.6	Provide to the community quality regulatory services

**Comment/Conclusion**

The Common Seal is to be affixed to validate the Grant No 134 for Daphne Clarke.

**Voting Requirements**

Simple Majority

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_



**OFFICER'S RECOMMENDATION**

That the Council:

Endorse affixation of the Shire of Goomalling Common Seal to the Schedule "B" Form of Grant of Right of Burial No 134 for Daphne Clarke to validate the grant.

***RESOLUTION 577***

***Moved Cr Barratt, seconded Cr Butt that the Council endorses the Officer's recommendation.***

***CARRIED 7/0  
Simple Majority***

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DATE \_\_\_\_\_  
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**9.4 COUNCIL MEETING DATES 2023**

File Reference	Not applicable
Disclosure of Interest	Nil
Applicant	Shire of Goomalling
Previous Item Numbers	No Direct
Date	13 December 2022
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	1. Nil

**Summary**

To Consider the proposed Council Meeting dates for the 2023 calendar year.

**Background**

Each year Council makes decision as to the timing and frequency of its ordinary meetings. Council must then advertise the proposal and post the information on its website.

**Consultation**

Nil other.

**Statutory Environment**

- *Local Government Act (1995)*

**Policy Implications**

Council has historically held its Council meetings on the 3<sup>rd</sup> Wednesday of each month apart from January and February where no meeting is held in January and the February meeting is held on the first Wednesday.

**Financial Implications**

Nil

**Strategic Implications**

Shire of Goomalling Community Strategic Plan 2019-2028	
	Not directly dealt with within the plan.

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_

**SHIRE OF GOOMALLING**  
MINUTES FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 21 DECEMBER 2022



### Comment/Conclusion

Following the same convention as previous years the proposed meeting dates will be as follows;

3 February 2023	16 August 2023
15 March 2023	20 September 2023
19 April 2023	18 October 2023
17 May 2023	15 November 2023
21 June 2023	20 December 2023
19 July 2023	

The Council has also historically commenced the meetings with a briefing session from the CEO and senior staff at 3.00pm followed by the Council meeting commencing at 4.00pm.

Council may wish to change the frequency and timing of meetings to suit members other commitments or retain the existing arrangements. Councils are required to hold meetings not less than every three months.

### Voting Requirements

Simple Majority

#### OFFICERS' RECOMMENDATION

That the Council:

1. Review the proposed meeting dates and times and advise the CEO of their suitability
2. Direct the CEO to advertise in the Endeavour the adopted meeting times and dates accordingly.

#### **RESOLUTION 578**

**Moved Cr Butt, seconded Cr Ashton that Council brief sessions and ordinary meetings be for 2023 be scheduled as follows:**

- 1. Briefing sessions commence at 3.30pm followed by Council meeting at 4.30pm.**
- 2. Council Meeting to be held on the third Wednesday of each month, except January**

<b>15 February 2023</b>	<b>21 June 2023</b>	<b>18 October 2023</b>
<b>15 March 2023</b>	<b>19 July 2023</b>	<b>15 November 2023</b>
<b>19 April 2023</b>	<b>16 August 2023</b>	<b>20 December 2023</b>
<b>17 May 2023</b>	<b>20 September 2023</b>	

**and that the CEO advertise the above meeting times and dates in the Endeavour.**

**CARRIED 7/0**  
**Simple Majority**

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_



**9.4 DARRELL BOASE – WRITE OFF OF FEES ASSOCIATED WITH COLLECTION OF RATES**

File Reference	3.12
Disclosure of Interest	Nil
Applicant	Mr Darrell Boase
Previous Item Numbers	No Direct
Date	15 December 2020
Author	Peter Bentley – Chief Executive Officer
Authorising Officer	Peter Bentley – Chief Executive Officer
Attachments	3.

**Summary**

It is requested by Mr Darrell Boase that costs associated with the collection of his mining tenement rates be written off.

**Background**

**“CURRENT”**

Council has dealt with the levying of mining tenement rates on Mr Boase’s behalf on two previous occasions and in April 2021, the last occasion, Council determined that the rates were to stand following his request to waive or revoke the assessment. Mr Boase has continued to resist the payment of these rates until he was the subject of collection actions in February and March of this year and on occasion has engaged in a harassing manner with the CEO seeking justification of the Council’s position.

In trying to explain to Mr Boase that the Council makes the decision, not the CEO he continued to ask my opinion as to whether I believe it was fair and refuses to accept that the role of the CEO is to enact the wishes of the Council.

**PREVIOUS**

*Mr Darrell Boase and Mr Christopher Meakins applied for and obtained an exploration licence (No 70/4830) relating to four blocks, as per the attached documents, in March 2016. Council was advised by Landgate in July 2017 that the tenement had been granted and it was assigned Assessment No A1326 from the valuation system report dated 5 July 2017. A further search of the Landgate reports received by Council staff shows that the tenement still appeared as valid on the roll dated 1 June 2019. This means that from Landgate’s perspective, the tenement was considered active at least until that date.*

*In late 2017, the proponent wrote to Council requesting that it waives the mining tenement rates relating to Assessment A1326. Council’s then CEO wrote to Mr Boase*

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_



*advising that Council had refused to waive the rates. It is unclear at this stage as to why Mr Boase believed that rates were not applicable to the tenement. Once Council is advised by Landgate that a tenement has been granted, it can charge tenement rates.*

*Mr Boase has had a number of conversations with Council's Rates Officer subsequent to this original request with regard to a letter from DMIRS advising him of the forfeiture of the tenement. Council staff did not receive advice from Landgate until August 2019 that the tenement had been forfeited. Mr Boase has stated that he received notice in late January 2019. Mr Boase has not provided a copy of this letter although he was originally requested to do so by our Rates Officer.*

### Consultation

Councils Rates Officer

### Statutory Environment

- Local Government Act 1995

### Policy Implications

Council does not have a specific policy regarding this matter.

### Financial Implications

Worst case Council will have to write off some \$761.00 in fees.

### Strategic Implications

Shire of Goomalling Community Strategic Plan 2019-2028	
4.2.1	Operate in a financially sustainable manner

### Comment/Conclusion

#### “PREVIOUS”

*While there is some sympathy for the proponent position Council staff have acted appropriately from the outset. The proponent is perhaps expecting that Council cancels the rates for this tenement on the basis that a State Government agency either made a mistake or failed to advise within reasonable timeframes. This tenement has been treated like any other with an assessment being created once it appeared on the roll, it has been rated at the appropriate level, the tenement was removed when advised by Landgate and staff crediting back rates as was appropriate. Council staff have not sighted the alleged letter to Mr Boase from DMIRS*

*It is unclear as to why Mr Boase did not pursue the tenement through 2017 and 2018 as the alleged notice of forfeiture was not received by him until 2019. It is clear that from the outset he did not believe that it should be rated given his early application to waive rates in 2017. Council does have the power to either waive rates or to deem that rates on a particular tenement are not applied and perhaps this was a testing of the waters.*

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_



***Timeline Rates for A1326 – Mining Tenement 04830/E70***

- *On May 7 2019, an overdue rate notice for levies from the 2018/2019 year was sent to the rate payer*
  
- *The ratepayer called a few weeks later and advised that his Mining Tenement had been revoked and was therefore no longer “live” because he had received a “Notice of Forfeiture” from the Department of Mines Industry Regulation and Safety (DMIRS) on 25/01/2019.*

*Between June 5 and 11, 2019*

- *Goomalling Shire records were checked but no evidence was found regarding the termination of the mining tenement in question.*
  
- *Rates Officer called Landgate and requested details of the status of the mining tenement given what had happened.*
  - *Advice was given by Ms Jade Turner that Landgate considered the mining tenement was “live” and the rating was valid.*
  
- *Ms Turner later called back and advised that she had called the DMIRS regarding this tenement to ensure Landgate had the correct status and was advised that a “Notice of Forfeiture” was indeed issued by them to the ratepayer in January 2019. However, the forfeiture was pending and had not yet been finalised.*
  
- *A call was then made to Scott Montgomery of DMIRS who confirmed that the “Notice of Forfeiture” was issued to the ratepayer and that it was still pending.*
  
- *A call was made to the ratepayer advising that the mining tenement was still “live” and he would need to apply to have it extinguished. The ratepayer was extremely surprised as he believed that it had been forfeited.*

*August 8 2019*

- *The Shire received a notice from Landgate advising that the mining tenement was extinguished as of July 11 2019.*

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_

**SHIRE OF GOOMALLING**  
MINUTES FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 21 DECEMBER 2022



**“CURRENT”**

The following email was sent to me regarding charges stemming from the collection actions for Mr Boase’s outstanding mining tenement rates.

**From:** Darrell Boase [REDACTED]  
**Sent:** Friday, 18 November 2022 12:46 PM  
**To:** Peter Bentley <ceo@goomalling.wa.gov.au>  
**Subject:** Assessment A1326

To JP Bentley,

*Attached is a copy of NAB payment details for overdue double-dipping Mining tenement rates received and paid on 23/3/22 to Cloud Payments.*

*Also attached is General procedure claim lodged one day later by Shire of Goomalling on 24/3/22.*

*As it appears no one can be bothered to see this oversight probably because of the gloating over the successful double scamming of an innocent rate payer I have tried to make it clear for you.*

*Instead of passing the cost of your mistake on to an actual hard working citizen, maybe you can pay for it yourself out of your "performance" bonus account. I have already topped this worthless charity up with \$1629.45 on 23/3/22 as you will now be well aware of.*

*As I have better things to do with my time than sitting at a computer like a bludger emailing incompetent free loaders please contact me directly via phone for any more on this issue.*

Darrell Boase

0428750430.

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I am loathe to respond to Mr Boase by phone as historically those calls have not progressed well.

I wrote to Mr Boase in April 2021 advising him of the Councils decision that the rates would stand. There was no attempt by Mr Boase between April 2021 and February 2022 to make payment with regard to the debt. During this time interest accrued adding to the debt.

Mr Boase paid \$1629.45 on 23/3 at 2.10pm which was the outstanding amount **less** the collection fees (\$144.51). The collection fees applied as he did not pay these rates because he was opposed to the levying of them in the first place. This was Mr Boase’s choice. He chose not to pay therefore both interest and costs accrued in trying to recover the rates. This payment was more than two weeks after the deadline date. The \$144.51 of fees still apply as they were the fees we had incurred up to the Final Demand.

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_

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**STAFF ACTIONS**

At Mr Boase's request the previous CEO, Clem Kerp, put his case to the Council prior to my time here and the Council refused his request to write off these rates. After a request from Mr Boase in 2021 I again put the case to the Council and again it refused his request.

At this stage Mr Boase still refused to make payment for the rates – some four years after the levying.

After numerous requests for payment, Mr Boase's outstanding's were referred to Cloud Payments for collection as he had chosen not to pay.

Council staff authorised a final notice giving Mr Boase seven days to pay which would have expired 8<sup>th</sup> March. For whatever reason he chose to ignore this for around three weeks. We were asked for directions by the collection agency on the 15<sup>th</sup> March and gave Mr Boase a further weeks grace from that date.

With no contact from him and no payment received at either business, we gave the go ahead for court action on 23<sup>rd</sup> March, more than two weeks beyond the deadline. The brief was provided to the solicitor's office by Cloud Payments on 23 March.

Mr Boase paid the account at 2.10pm on 23 March to Cloud Payment. This was not received at their bank until the following day. As at the 23 March, to all parties but Mr Boase, the debt remained unpaid. Mr Boase did not provide us with any documentation or advice showing that he had paid the debt.

**CLOUD PAYMENTS ACTIONS**

The Court documents were lodged first thing on the morning of 24/3 by the law firm – not the collection agency directly. Fees for the filing were \$416.50. The filing occurred first thing on the 24th March, prior to any knowledge of payment.

Mr Boase's choices not to pay the outstanding amounts, regardless of his opposition to them, has led to the various extra fees and charges that he wants the Shire to accept. The fees were not due to oversight or incompetence by Council staff, as Mr Boase suggests in his email. They were the result of his refusal to pay the outstanding debt for almost 12 months after Council's second refusal to withdraw or write off the rates and nearly five years after the rates were levied. The fees came about largely through Mr Boase's own actions or inactions.

This situation was not of the current CEO's making or staff for that matter, Mr Boase's issues occurred well before my time here, and whatever the reasons behind the mixups with his tenement registrations were, they were not of the Councils or any staff members doing here.

I tried to help Mr Boase by putting the matter to the Council for a second time after it had already been refused and after taking the time to discuss the matter with DMIRS, and DPLH at length I presented what these agencies reported as well as his letter. Mr Boase chose to berate me in a phone call because I presented the facts as they were explained to me by those departments, not as he wanted them to look.

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_



Notwithstanding all of the above, the timing of Mr Boase's payment, the referral for court actions was unfortunate, however there was no other actions that staff could take in the circumstances. While I understand Mr Boase's position in relation the original rating issue, the Council makes this decision not the CEO in terms of the rating issue and the writing off of debts, fees or charges.

Council has several options available to it in relation to this matter;

1. The Council can choose to write off the entire amount of the charges totaling \$761.00.
2. Council could choose to write off the charges stemming from the court cost.
3. The Council could choose to write off an arbitrary figure such as half, 25% or the like.
4. The Council could choose not to write off any of the charges.

### **Voting Requirements**

Simple Majority

### **OFFICERS' RECOMMENDATION**

That the Council:

1. Acknowledges Mr Boase's request to write off the collection costs associated with his tenement rating dispute;
2. Determine what it believes is a fair outcome with regard to the collection costs that the Shire has accumulated over Mr Boase's rating dispute and advise him accordingly.

***RESOLUTION 579***

***Moved Cr Van Gelderen, seconded Cr Chester***

***That the Council;***

***Directs the CEO to;***

1. ***Advise Mr Boase that the legal costs were brought about by his long standing refusal to pay the debt and not staff incompetence and will stand;***
2. ***Highlight to Mr Boase the timelines that led to the charges being incurred;***
3. ***Advise Mr Boase that the Council is unimpressed with the manner of his request and that it would be appropriate for him to apologise for the derogatory nature of his email with regard to staff.***

***CARRIED 7/0***  
***Simple Majority***

**SHIRE OF GOOMALLING**  
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**10. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**11. NEW BUSINESS OF AN URGENT NATURE AGREED TO BY RESOLUTION OF COUNCIL**

***RESOLUTION 580***

*Moved Cr Barratt, seconded Cr Butt that the Council endorses the Council deal with new business of urgent nature.*

*CARRIED 7/0  
Simple Majority*

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DATE \_\_\_\_\_  
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**11.1 PROPOSED SECOND DWELLING – LOT 2564 (NO. 200) SLATER ROAD, WALYORMOURING**

<b>File Reference</b>	<b>10.5A</b>
<b>Disclosure of Interest</b>	Nil
<b>Applicant</b>	Modular WA for D Thorne & J Walker
<b>Previous Item Numbers</b>	No Direct
<b>Date</b>	16 December 2022
<b>Author</b>	Peter Bentley – Chief Executive Officer
<b>Authorising Officer</b>	Peter Bentley – Chief Executive Officer
<b>Attachments</b>	
1. Plans from applicant 2. Bushfire Attack Level report 3. Location Plan	

**Summary**

For Council to consider a proposal for a second dwelling at Lot 2564 (No. 200) Slater Road, Walyormouring.

**Background**

The Shire has received a Development Application to construct a new dwelling. There is an existing dwelling on the property which the landowner wishes to retain.

The property is 103.8 hectares in area. The proposed dwelling is located within a bushfire prone area.

**Consultation**

The Shire has not sought comments from neighbours or agencies.

**Statutory Environment**

*Planning and Development Act 2005*  
*Planning and Development (Local Planning Schemes) Regulations 2015*  
*Shire of Goomalling Town Planning Scheme No. 3 (TPS3)*

The property is zoned ‘Rural 3 – General Farming’ in TPS3. The objectives of the zone are outlined in clause 3.5.6:

‘The objective for the zone is to maintain the rural economy of the Shire and protect the rural landscape and environment generally.

Council policies will therefore be to:

- a) ensure that the zone contains predominantly rural uses and reserves for various purposes;

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DATE \_\_\_\_\_

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- b) protect land from urban uses which may jeopardise the future use of that land for other planned purposes which are compatible with the rural zoning;
- c) protect the land from closer development which would detract from the rural character and amenity of the area;
- d) prevent any development which may affect the viability of a rural holding;
- e) require that planning approval be obtained for all buildings including a residence and assess such applications to ensure minimal intrusion onto the rural landscape and the amenity of adjoining properties.'

A 'caretaker's dwelling' is an 'AA' use in the Rural 3 – General Farming zone. This means the Council may, at its discretion, permit the use/development.

TPS3 sets out the following definition:

**Caretaker's Dwelling:** - means a building used as a dwelling by a person having the care of the building, plant, equipment or grounds associated with an industry, business, office or recreation area carried on or existing on the same site.

### Policy Implications

Not at this stage

### Financial Implications

The applicant has paid the Development Application fee. The applicant has a right of review to the State Administrative Tribunal to review the Council's decision. If this occurred, the Shire would have associated costs.

### Strategic Implications

<b>Shire of Goomalling Community Strategic Plan 2019-2028</b>	
	This matter is not directly dealt with in the 2019/2028

### Comment/Conclusion

It is likely that the landholder is upgrading their level of accommodation on the lot which is not an unreasonable position however given the existing residence located on the lot, it will contravene the provisions of TPS 3.

While the farm is only small at just over 100ha, there could be a case for the construction of a second dwelling as an upgraded accommodation on farm with the existing house becoming a caretaker's house on an agricultural property which is allowed by TPS3, however this is not to be considered 'as-of-right', but is subject to the scrutiny and discretion of Council. There is a need for an applicant to appropriately justify the need for more than one dwelling on any lot.

It should be noted that the landholder does not have the ability to utilise the property for short stay (AirBnB) or holiday accommodation without a separate application as this would trigger the requirement for referral to DFES for comment in relation to fire management among other issues.

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**SHIRE OF GOOMALLING**  
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The original house could be de-commissioned for habitation, but beyond these two options the scheme would not generally allow a second residence on the property.

The landowner has provided a letter justifying the need for a second dwelling on the property.

The Council should adopt a position that the approval for this development is not to be used as an indication that subdivision of the lot will be supported by the Council.

It is recommended that Council conditionally approve the Development Application given that the original residence is used only for caretaker accommodation purposes or where the owners are away from their property and a caretaker is required.

**Voting Requirements**

Simple Majority

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_



## **OFFICERS' RECOMMENDATION**

That the Council grants development approval to Modular WA to construct a second dwelling at Lot 2564 on Deposited Plan 257064 (No. 200) Slater Road, Walyormouring subject to the following conditions:

1. The development hereby approved must be carried out in accordance with the plans submitted with the application, addressing all conditions, or otherwise amended by the local government and shown on the approved plan and these shall not be altered and/or modified without the prior knowledge and written consent of the local government.
2. The dwelling is to be constructed in accordance with AS3959 Construction of Buildings in Bushfire Prone Areas to at least the BAL-19 construction standard.
3. An Asset Protection Zone is permanently maintained around the dwelling in accordance with the BAL assessment lodged with the Development Application.
4. The driveway is always to be maintained at a trafficable standard. The driveway is to have a minimum trafficable surface of 4m, horizontal clearance of 6m and vertical clearance of 4.5m.
5. A turn around area is to be provided within 50m of the dwelling that is designed to accommodate 3.4 fire appliances and enable them to turn around safely.
6. A water tank(s) must be installed and in operation prior to occupation of the dwelling. At least 10,000 litres of water is to be retained for firefighting purposes. The tank is to be fitted with a 50mm male 'camlock' to allow access to the tanks in case of fire and accessed from a compliant turn around area.
7. A water tank with a minimum capacity of 92,000 litres, which is to be connected to the roof catchment, is provided prior to occupation to the satisfaction of the local government.
8. The dwelling is connected to an approved on-site wastewater treatment system, prior to occupation, to the satisfaction of the local government.

### **Advice**

- A) This is not a Building Permit. A Building Permit must be obtained before any building works commence.
- B) If the development the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.
- C) Standards for access, turnarounds, water supply and asset protection zones are drawn from the WAPC's Guidelines for Planning in Bushfire Prone Areas. The Guidelines should be referenced when considering the establishment of these elements of the development.
- D) Approval of the second dwelling is not to be construed as justification for the subdivision of the land under either the *Planning and Development Act 2005* or the *Strata Titles Act 1985*.

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_

**SHIRE OF GOOMALLING**  
MINUTES FOR ORDINARY MEETING OF COUNCIL  
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If the applicant is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of the determination.

**RESOLUTION 581**

***Moved Cr Chester, seconded Cr Ashton that the Council endorses the Officer's recommendation.***

***CARRIED 7/0  
Simple Majority***

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_  
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6 December 2022

Shire of Goomalling  
PO Box 118  
GOOMALLING WA 6460

Attention: Planning Department

Re: Lot 2564, #200 Slater Rd, WALYORMOURING WA 6460

Please find attached a copy of the signed planning approval application form, BAL assessment, Certificate of Title and plans to assess the planning application.

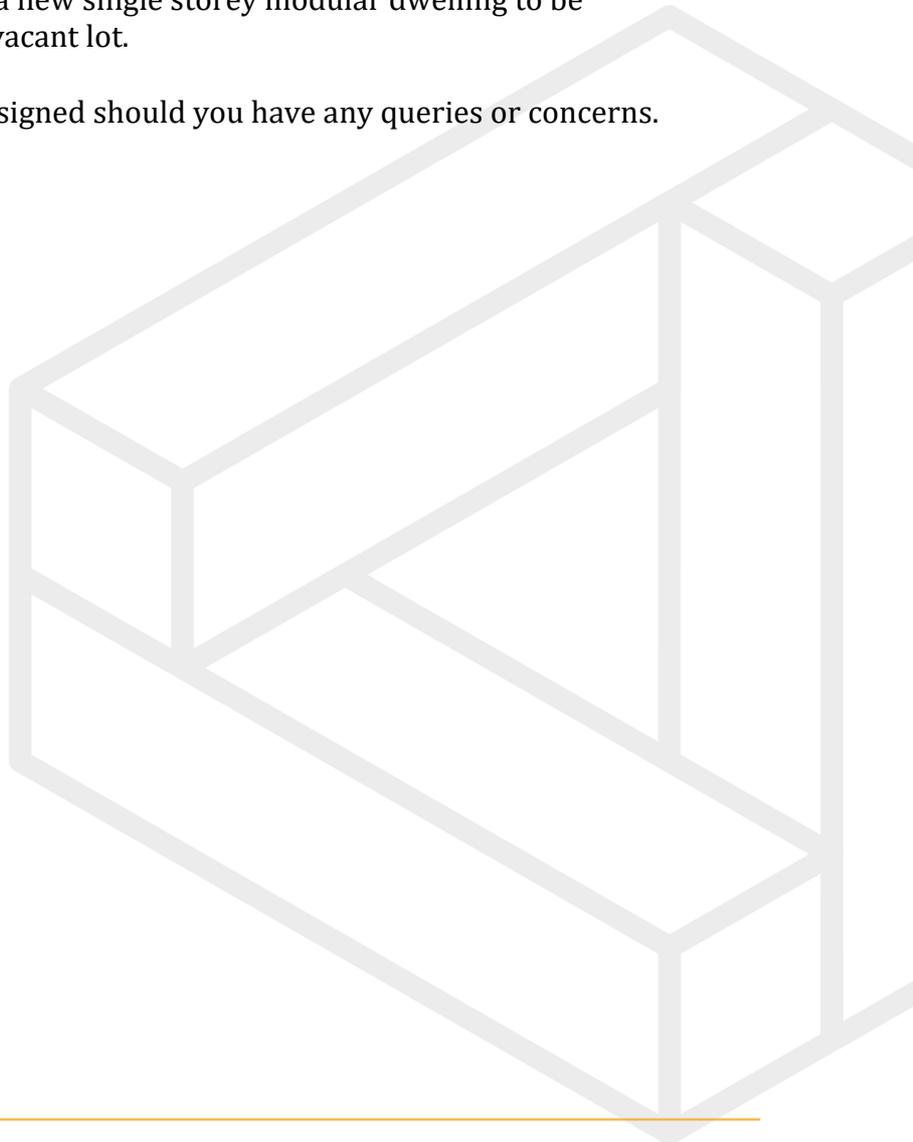
The proposed application is for a new single storey modular dwelling to be placed on the abovementioned vacant lot.

Please feel free to call the undersigned should you have any queries or concerns.

Yours faithfully  
**MODULAR WA**

*Fiona Ryan*

CONTRACTS MANAGER  
Ph: 08 6454 0919





## SHIRE OF GOOMALLING

Office address: 32 Quinlan Street, Goomalling WA 6460  
Postal address: PO Box 118, Goomalling WA 6460  
Phone: 9629 1101 Email: [goshire@goomalling.wa.gov.au](mailto:goshire@goomalling.wa.gov.au)

### APPLICATION FOR DEVELOPMENT APPROVAL

Owner Details		
Name: David Thorne & Jeanette Walker	ABN (if applicable):	
Address: PO Box 199, Goomalling		Postcode: 6460
Phone: (work): (home): (mobile): 0428 100 910	Fax:	E-mail: jmb6418@hotmail.com
Contact person for correspondence: Jeanette Walker		
Signature:	Date: 6/12/22	
Signature:	Date: 6/12/22	
<small>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2)</small>		

Applicant Details (if different from owner)		
Name: Modularis Pty Ltd T/A Modular WA		
Address: PO Box 1786, Wangara		Postcode: 6947
Phone: (work): 08 6454 0919 (home): (mobile):	Fax:	E-mail: contracts1@modularwa.com.au
Contact person for correspondence: Ami Cadby		
The information and plans provided with this application may be made available by the local government if viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature:	Date: 06/12/2022	

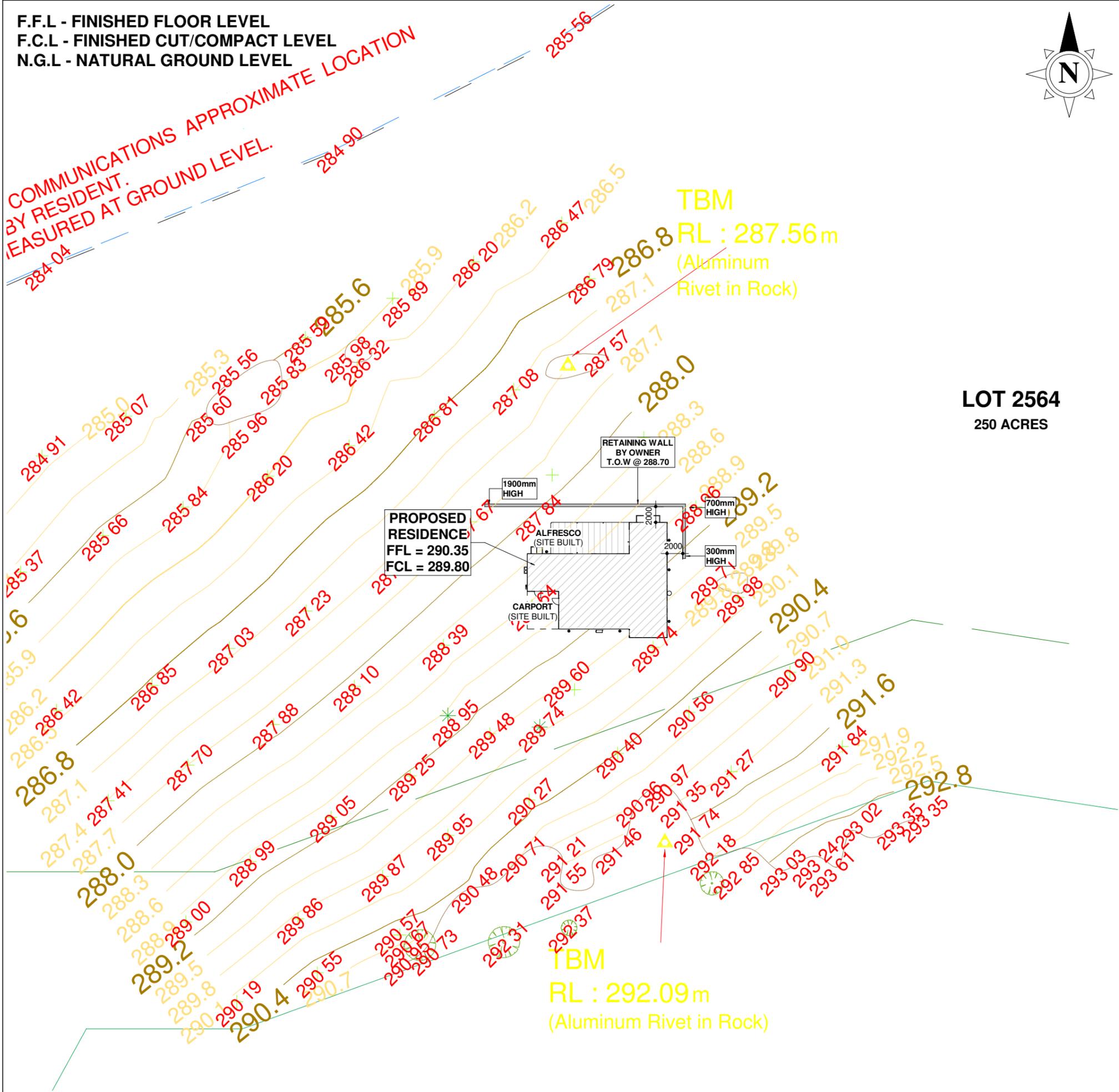
Property Details		
Lot No: 2564	House/Street No: 200	Location No:
Diagram or Plan No: 257064	Certificate of Title Vol. No: 1338	Folio: 785
Title encumbrances (e.g. easements, restrictive covenants): N/A		
Street name: Slater Road		Suburb: Walyormouring
Nearest street intersection: Oak Park Road		

<b>Proposed Development</b>	
Nature of development: <i>Works</i>	
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, what is the exemption for:	
Description of proposed works and/or land use: <i>New single storey modular residence</i>	
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use: <i>Residential</i>	
Approximate cost of proposed development: <i>\$432,731</i>	
Estimated time of completion: <i>Approx. 06/06/2023</i>	
<b>OFFICE USE ONLY</b>	
Acceptance Officer's initials:	Date received:
Local Government reference no:	

F.F.L - FINISHED FLOOR LEVEL  
 F.C.L - FINISHED CUT/COMPACT LEVEL  
 N.G.L - NATURAL GROUND LEVEL



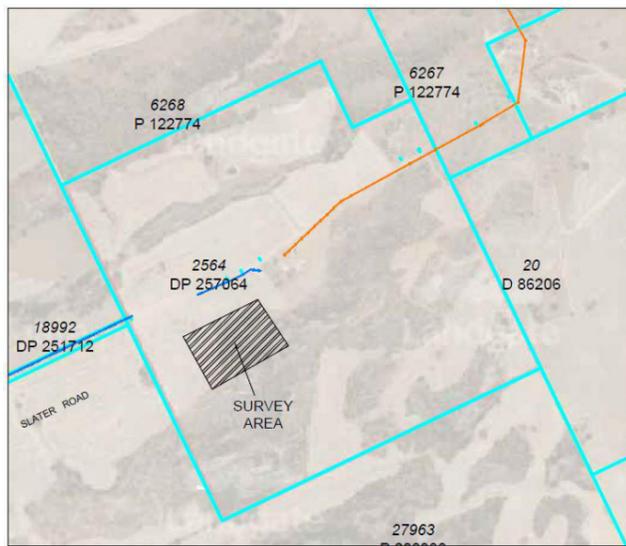
COMMUNICATIONS APPROXIMATE LOCATION  
 BY RESIDENT.  
 MEASURED AT GROUND LEVEL.



**LOT 2564**  
 250 ACRES

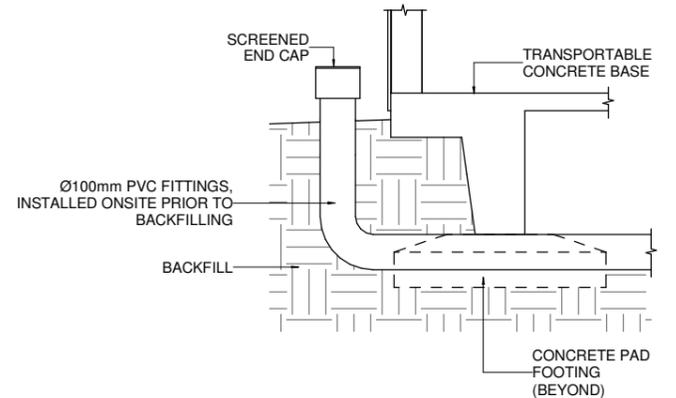
**LEGEND**

- ▲ TBM
- \* FENCE DROPPERS
- + NAT SURFACE PT
- ⊗ TREE
- ⊕ T/COM PILLAR
- ⊕ WATER METER
- ⊕ POWER POLE



LOCATION PLAN - NOT TO SCALE

**NOTE:**  
 SUB-FLOOR VENT TO HAVE A 2m RADIUS  
 EXCLUSION ZONE FROM CENTER OF HOOD  
 & GAS REG LOCATION



**1 SITE PLAN**  
 A101 1 : 500

**SV SUB FLOOR VENTILATION**  
 A101 1 : 20

CLIENT:	WALKER & THORNE
ADDRESS:	LOT 2564 (#200) SLATER RD WALYORMOURING, WA 6460
HOUSE TYPE:	CUSTOM

Rev	Description	Date
A	Prepare PPA drawings	07.10.22
B	Amended with client comments	18.10.22
C	Highlight windows increased in size	18.10.22
D	Client changes as per mark-up	23.11.22

JOB No.	22130
DATE:	23/11/2022 2:33:24 PM
DRAWN:	ZY
CHECKED:	JP
REV:	SHEET
SCALE:	D
As indicated	A101

T: 08 64540919 F: 08 64540918  
 W: modularwa.com.au  
 e: sales@modularwa.com.au  
 Builders reg # 101630

Use figured dimensions in preference to scaled.  
 All dimensions to be verified and checked on the job. ©

**GENERAL NOTES:**

- DO NOT SCALE FROM THIS DRAWING. ALL CONTRACTORS TO CHECK DIMENSIONS AND NOTES PRIOR TO COMMENCEMENT OF ANY WORKS AND ANY DISCREPANCIES TO BE NOTIFIED TO THE SITE SUPERVISOR WITHOUT DELAY.
- DIMENSIONS SHOWN ON THIS PLAN ARE TO STEEL FRAME AND DOES NOT INCLUDE EXTERNAL CLADDING OR INTERNAL LINING WIDTH.
- SOUNDCKEK PLASTERBOARD & R2.5 INSULATION TO ALL INTERNAL WALLS.

**CLIENT NOTE:**

THIS PLAN IS TO BE READ IN CONJUNCTION WITH MODULAR WA ADDENDA AND ENGINEERED CERTIFIED DRAWINGS.

**CARPENTERS NOTE:**

SILICONE BEAD REQUIRED AT BASE OF WALL FRAMES TO ALL TILED WET AREAS

**INTERNAL OPENINGS:**

DHO: FLUSHED DOOR HEIGHT OPENING 2080mm A.F.L  
FHO: FULL HEIGHT OPENING

**DOORS & WINDOWS**

- WINDOW HEAD HEIGHT TO BE 2143mm A.F.L UNLESS NOTED OTHERWISE
- INSTALL SILL SUPPORT ANGLE TO ALL ALUMINIUM EXTERNAL SLIDING DOORS. REFER TO DETAIL
- DOUBLE GLAZING TO ALL WINDOWS & SLIDING DOORS

**WATER FEED LOCATION TO BE CONFIRMED**

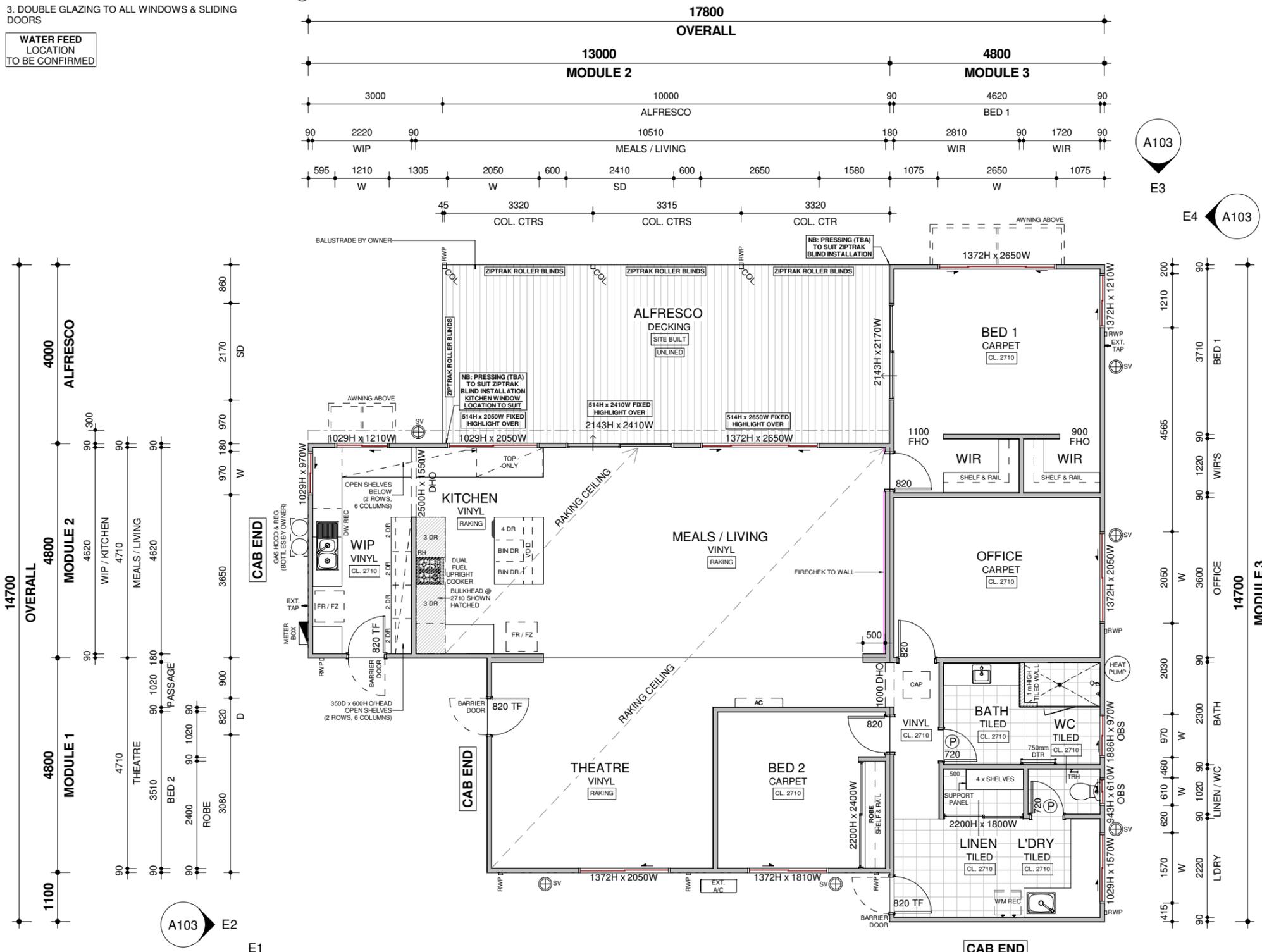
**ABBREVIATION LEGEND**

HP	HOT PLATE
RH	RANGEHOOD
UBO	UNDERBENCH OVEN
OHC	OVERHEAD CUPBOARD
DR	DRAWER
FR/FZ REC	FRIDGE / FREEZER RECESS
DW REC	DISHWASHER RECESS
TR	TROUGH
WM REC	WASHING MACHINE RECESS
TRH	TOILET ROLL HOLDER
DTR	DOUBLE TOWEL RAIL
TRG	TOWEL RING
SR	SHOWER RAIL / ROSE
CAP	CEILING ACCESS PANEL
BRM	BROOM
V	VANITY
B	BASIN
OBS	OBSCURE
TF	TIMBER FRAME
AF	ALUMINIUM FRAME
SD	SLIDING DOOR
D	DOOR
W	WINDOW
AW	AWNING WINDOW
FW	FIXED WINDOW
COL	COLUMN
H/H	HEAD HEIGHT
RWP	RAIN WATER PIPE
SV	SUB-FLOOR VENT
(P)	PRIVACY LATCH

**BUSHFIRE ATTACK LEVEL (BAL): TBA**

**WIND CLASSIFICATION: REGION A**

**SOIL CLASSIFICATION: "TBA"**



BUILDING AREA	
BUILDING	176.16m <sup>2</sup>
ALFRESCO	40.00m <sup>2</sup>
CARPOR	19.20m <sup>2</sup>
PORCH	N/A
<b>TOTAL</b>	<b>235.36m<sup>2</sup></b>

ROOF AREA	
ROOF (YARD BUILT)	182.76m <sup>2</sup>
ROOF (SITE BUILT)	59.43m <sup>2</sup>
<b>TOTAL</b>	<b>242.19m<sup>2</sup></b>

**1 FLOOR PLAN**  
1 : 100

CLIENT:	WALKER & THORNE
ADDRESS:	LOT 2564 (#200) SLATER RD WALYORMOURING, WA 6460
HOUSE TYPE:	CUSTOM

Rev	Description	Date
A	Prepare PPA drawings	07.10.22
B	Amended with client comments	18.10.22
C	Highlight windows increased in size	18.10.22
D	Client changes as per mark-up	23.11.22

JOB No.	22130
DATE:	23/11/2022 2:33:24 PM
DRAWN:	ZY
CHECKED:	JP
REV:	SHEET
SCALE:	<b>A102</b> 1 : 100

T: 08 64540919 F: 08 64540918  
W: modularwa.com.au  
e: sales@modularwa.com.au  
Builders reg # 101630

Use figured dimensions in preference to scaled.  
All dimensions to be verified and checked on the job. ©

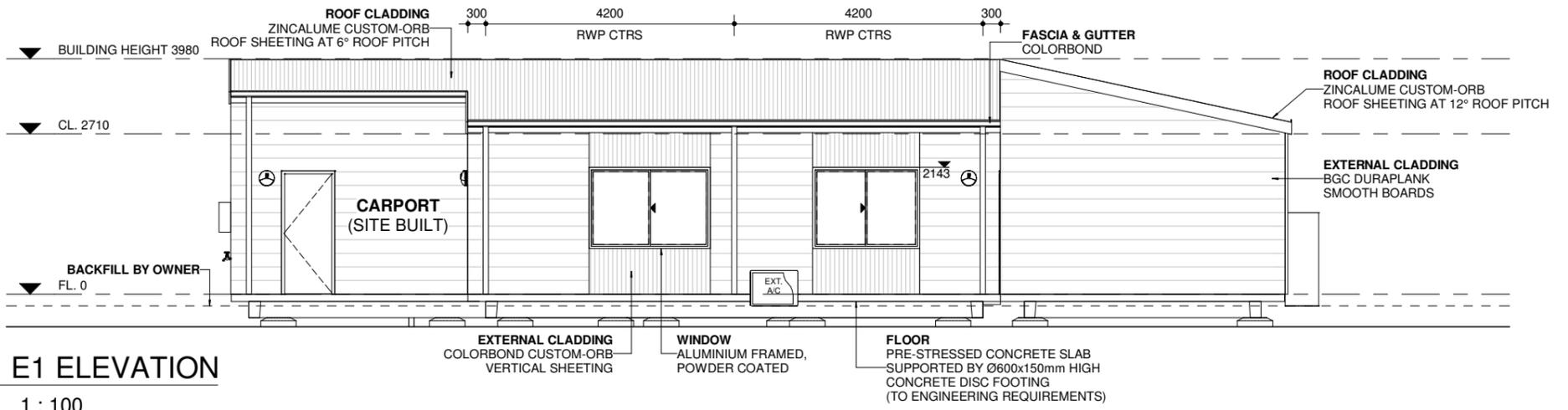
# BACKFILL BY OWNER

**NOTE:**  
NO BACKFILL TO ALFRESCO

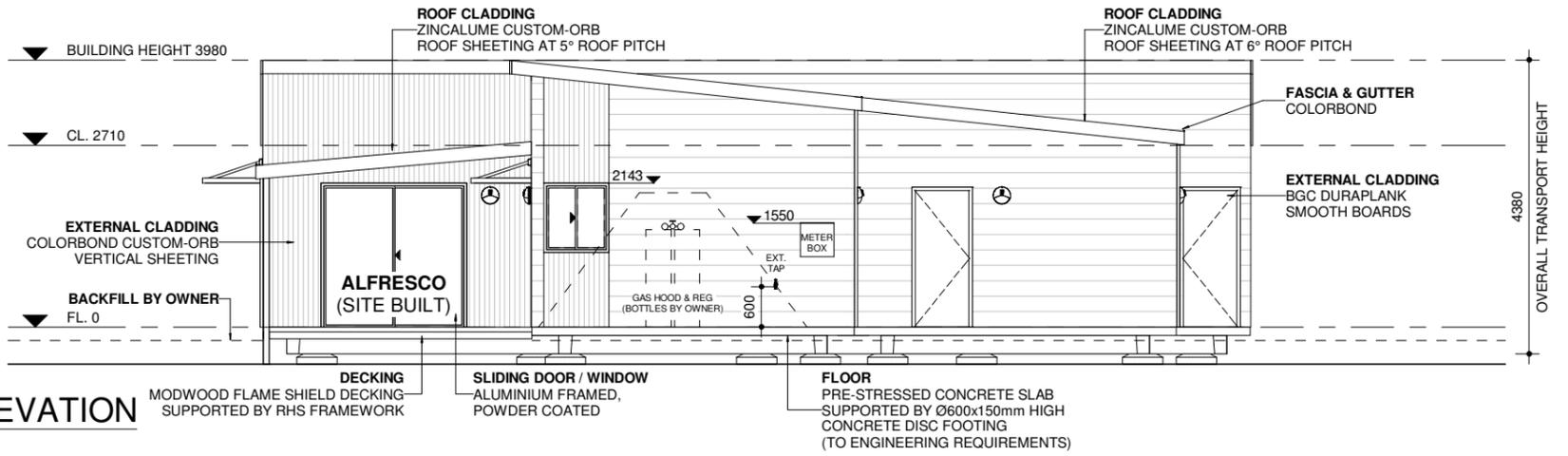
## ALFRESCO DECKING NOTE:

MODWOOD FLAME SHIELD DECKING  
MIN. GROUND CLEARANCE OF 300mm  
IS REQUIRED

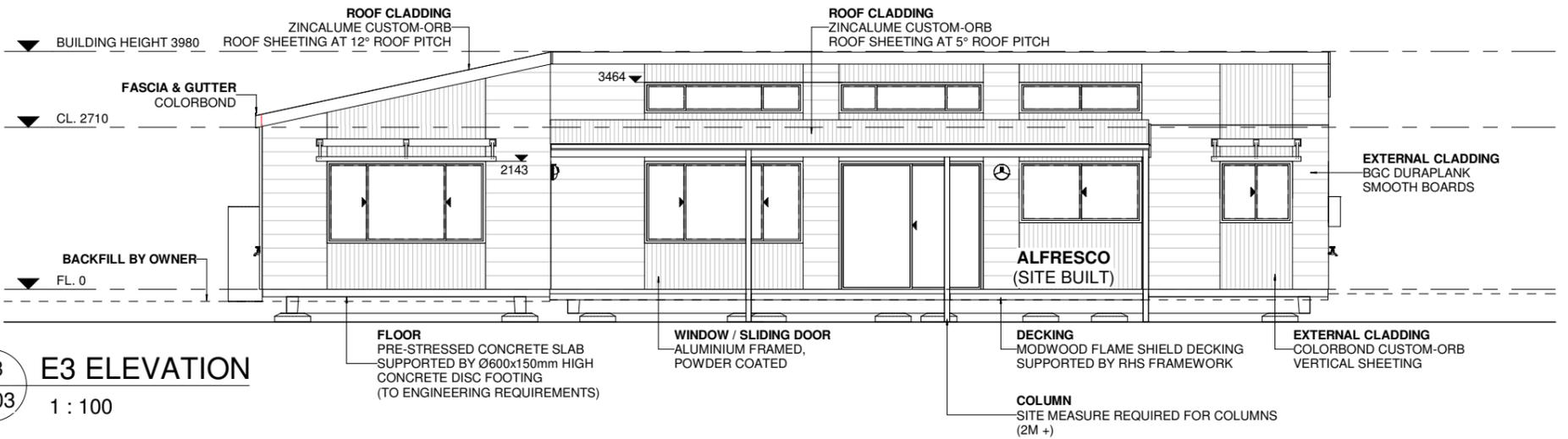
DECKING SUB FLOOR STRUCTURE  
RHS FRAMEWORK



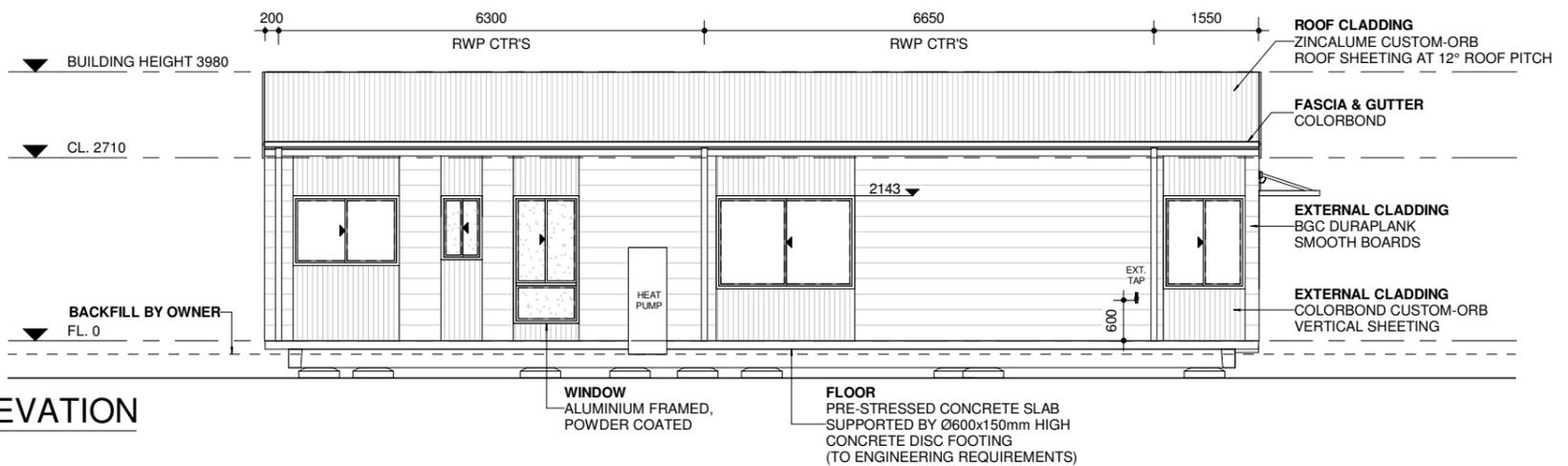
**E1 E1 ELEVATION**  
A103 1 : 100



**E2 E2 ELEVATION**  
A103 1 : 100



**E3 E3 ELEVATION**  
A103 1 : 100



**E4 E4 ELEVATION**  
A103 1 : 100

CLIENT: WALKER & THORNE  
ADDRESS: LOT 2564 (#200) SLATER RD  
WALYORMOURING, WA 6460  
HOUSE TYPE: CUSTOM

Rev	Description	Date
A	Prepare PPA drawings	07.10.22
B	Amended with client comments	18.10.22
C	Highlight windows increased in size	18.10.22
D	Client changes as per mark-up	23.11.22

JOB No. 22130  
DATE: 23/11/2022 2:33:27 PM  
DRAWN: ZY  
CHECKED: JP  
REV: SHEET  
SCALE: D  
1 : 100

T: 08 64540919 F: 08 64540918  
W: modularwa.com.au  
e: sales@modularwa.com.au  
Builders reg # 101630

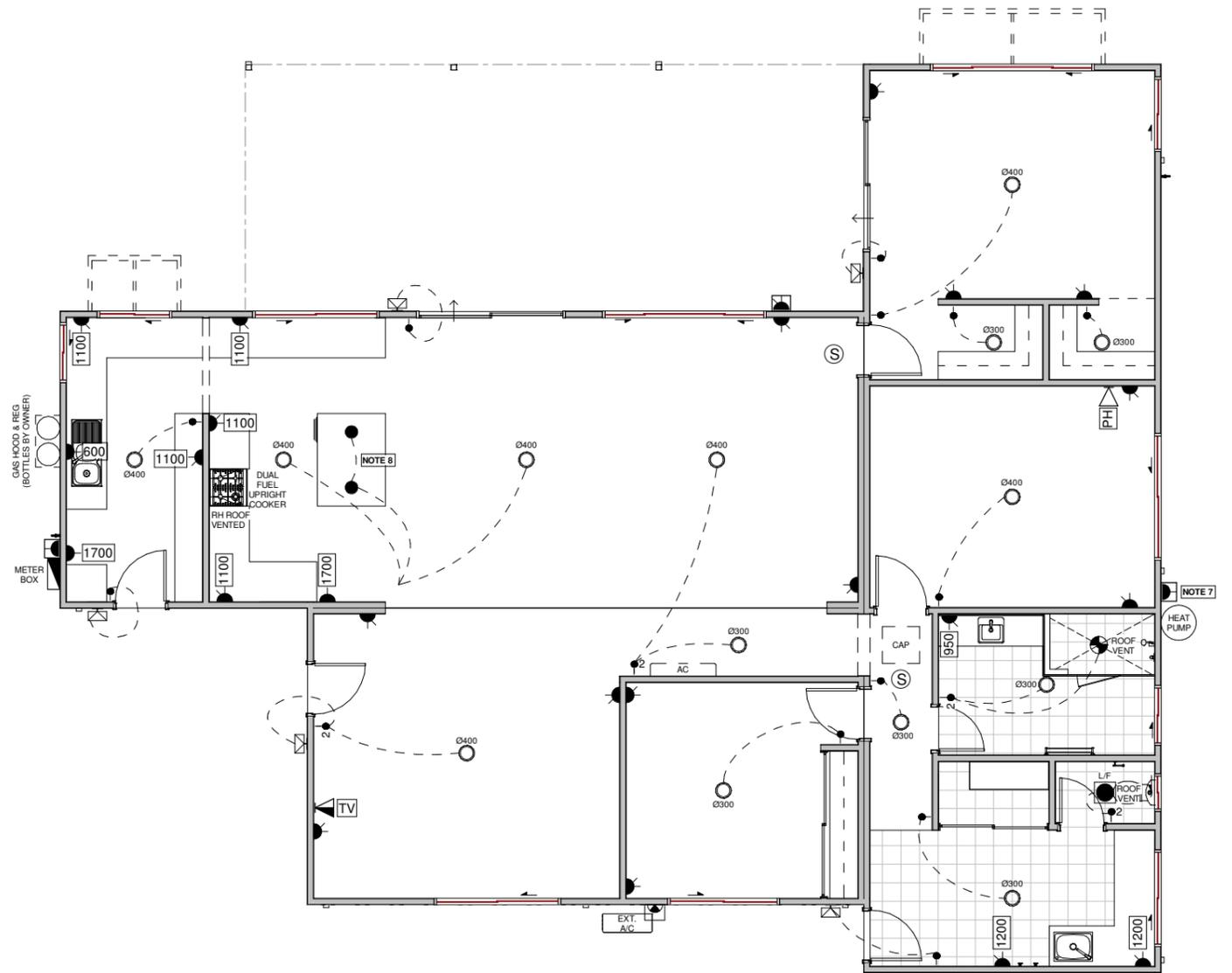
Use figured dimensions in preference to scaled.  
All dimensions to be verified and checked on the job. ©

## ELECTRICAL LEGEND

	CEILING LIGHT - L.E.D OYSTER FITTING
	CEILING LIGHT - L.E.D DOWNLIGHT FITTING
	CEILING LIGHT - BAYONET POINT
	EXTERNAL WALL LIGHT
	EXTERNAL WALL LIGHT - UP/DOWN
	EXTERNAL FLOOD LIGHT - WITH SENSOR
	L.E.D. SURFACE MOUNTED BATTEN
	MOTION SENSOR
	SINGLE GPO
	DOUBLE GPO
	QUAD GPO
	SINGLE WEATHERPROOF GPO
	DOUBLE WEATHERPROOF GPO
	ISOLATION SWITCH
	AIR CONDITIONER UNIT ISOLATOR
	PHONE / DATA OUTLET
	TV POINT
	LIGHT SWITCH
	HARDWIRED SMOKE DETECTOR c/w BATTERY BACKUP
	EXHAUST FAN FLUMED
	HEAT / LIGHT / FAN
	LIGHT / FAN
	CEILING FAN
	CEILING FAN c/w LIGHT
	METER BOX

## AIR CONDITIONING NOTE:

1. ALL EXTERNAL A/C BOOTS TO BE LOCATED MIN. 400mm ABOVE FFL.
2. FIRE BLANKET TO BE INSTALLED AROUND PIPES PRIOR TO INSTALLING ALL EXTERNAL A/C BOOTS.



## ELECTRICAL NOTES:

1. ALL ELECTRICAL HEIGHTS ARE MEASURED FROM FINISHED FLOOR LEVEL
2. ALL LIGHT SWITCHES TO BE 1200mm ABOVE FINISHED FLOOR LEVEL UNLESS OTHERWISE NOTED
3. INTERNAL GENERAL POWER OUTLETS, PHONE & DATA POINTS TO BE 300mm ABOVE FINISHED FLOOR LEVEL UNLESS OTHERWISE NOTED
4. EXTERNAL GENERAL POWER OUTLETS AND EXTERNAL ISO SWITCH TO BE 1200mm ABOVE FINISHED FLOOR LEVEL UNLESS OTHERWISE NOTED
5. EXTERNAL LIGHT FITTINGS TO BE 1900mm ABOVE FINISHED FLOOR LEVEL - MEASURED TO UNDERSIDE OF FITTING
6. POWER TO DISHWASHER RECESS, ELECTRIC OVEN, RANGEHOOD, HOT PLATE, HOT WATER SYSTEM.
7. HEAT PUMP ISOLATOR SWITCH TO BE 1000mm TO RIGHT SIDE OF INLET/OUTLET PIPE OF HOUSE
8. 2 x LIGHT BAYONET POINTS OVER THE ISLAND BENCH FOR FUTURE PENDANT LIGHTS

## 1 ELECTRICAL PLAN

A104 1 : 100

CLIENT:	WALKER & THORNE
ADDRESS:	LOT 2564 (#200) SLATER RD WALYORMOURING, WA 6460
HOUSE TYPE:	CUSTOM

Rev	Description	Date
A	Prepare PPA drawings	07.10.22
B	Amended with client comments	18.10.22
C	Highlight windows increased in size	18.10.22
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JOB No.	22130
DATE:	23/11/2022 2:33:28 PM
DRAWN:	ZY
CHECKED:	JP
REV:	SHEET
SCALE:	D 1 : 100

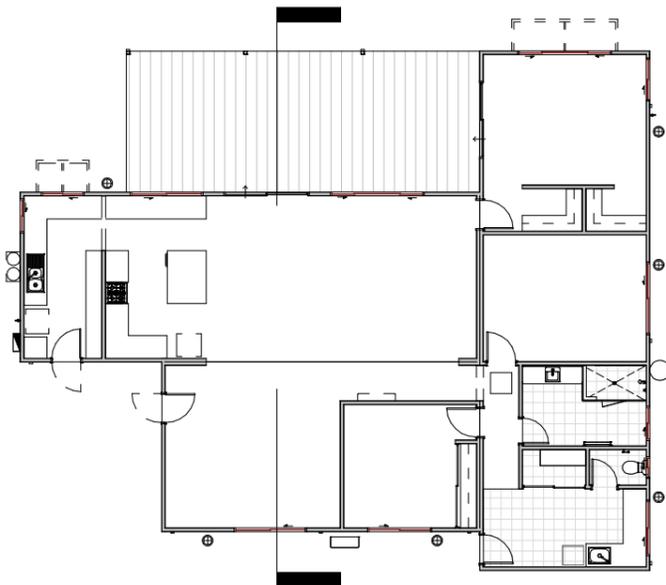
modularwa

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W: modularwa.com.au  
e: sales@modularwa.com.au  
Builders reg # 101630

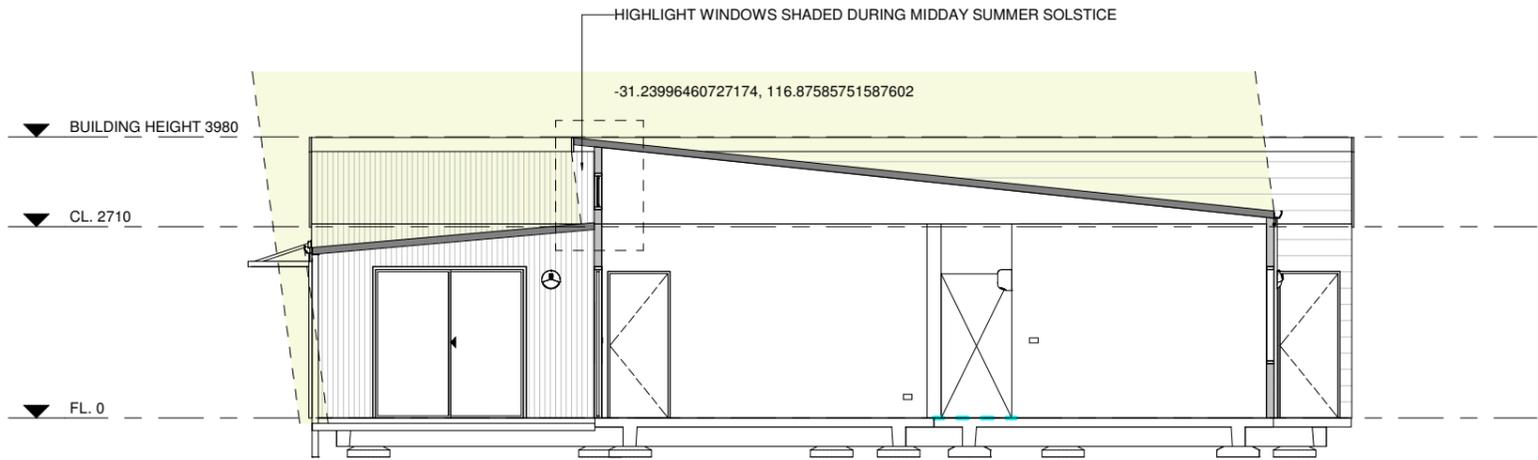
Use figured dimensions in preference to scaled.  
All dimensions to be verified and checked on the job. ©

A104

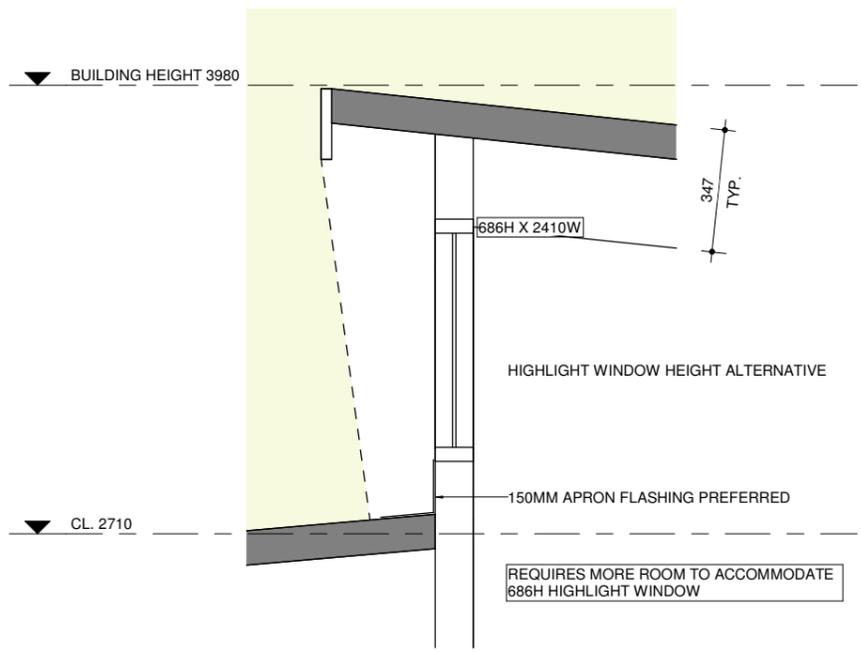
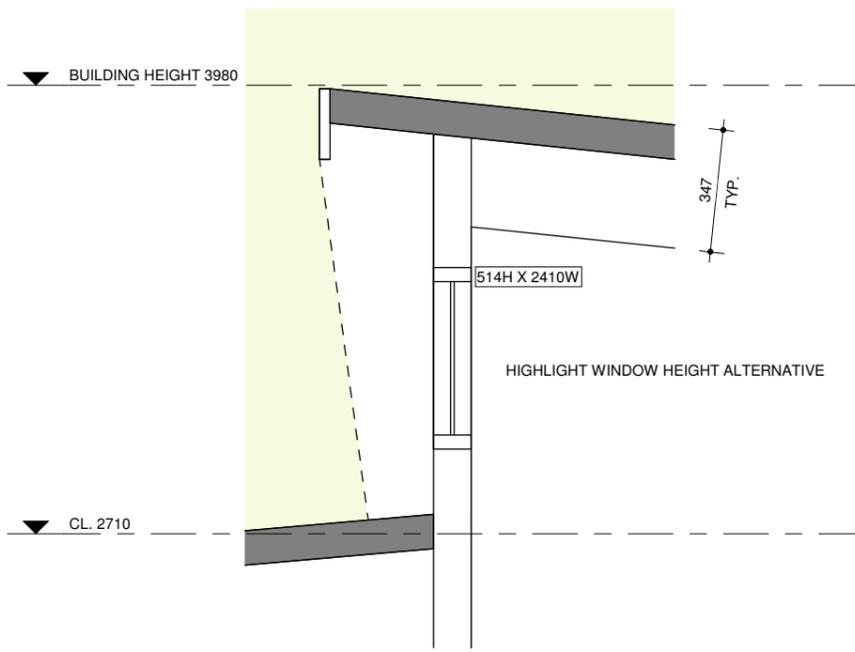
**SUN STUDY:**  
 EQUINOX = 90 - LATITUDE  
 SUMMER SOLSTICE = EQUINOX + 23.5°  
 (90 - 31.2) + 23.5  
 82.3° SUMMER SOLSTICE ANGLE (MIDDAY)  
 SUNRAYS SHOWN YELLOW\*



**1 SUN STUDY PLAN**  
 A107 1 : 200



**2 SUN STUDY SECTION**  
 A107 1 : 100



CLIENT: WALKER & THORNE  
 ADDRESS: LOT 2564 (#200) SLATER RD  
 WALYORMOURING, WA 6460  
 HOUSE TYPE: CUSTOM

Rev	Description	Date
B	Amended with client comments	18.10.22
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JOB No. **22130**  
 DATE: 23/11/2022 2:33:28 PM  
 DRAWN: **JP**  
 CHECKED: -  
 REV: SHEET  
 SCALE: **C**  
 As indicated



T: 08 64540919 F: 08 64540918  
 W: modularwa.com.au  
 e: sales@modularwa.com.au  
 Builders reg # 101630

Use figured dimensions in preference to scaled.  
 All dimensions to be verified and checked on the job. © Copyright

**Smith Bushfire Consultants** Pty Ltd

# **BUSHFIRE ATTACK LEVEL REPORT**

200 Slater Road, Walyormouring  
(Shire of Goomalling)

Report completed by Ralph Smith  
7 October 2022  
[smith.consulting@bigpond.com](mailto:smith.consulting@bigpond.com)  
0458 292 280



## Bushfire Attack Level (BAL) Certificate

Determined in accordance with AS 3959-2018

This Certificate has been issued by a person accredited by Fire Protection Association Australia under the Bushfire Planning and Design (BPAD) Accreditation Scheme. The certificate details the conclusions of the full Bushfire Attack Level Assessment Report (full report) prepared by the Accredited Practitioner.

### Property Details and Description of Works

<b>Address Details</b>	<b>Unit no</b>	<b>Street no</b> 200	<b>Lot no</b>	<b>Street name / Plan Reference</b> Slater Road		
	<b>Suburb</b> Walymouring			<b>State</b> WA	<b>Postcode</b> 6460	
<b>Local government area</b>	Shire of Goomalling					
<b>Main BCA class of the building</b>	Class 1a	<b>Use(s) of the building</b>		Dwelling		
<b>Description of the building or works</b>	Construction of a new dwelling					

### Determination of Highest Bushfire Attack Level

AS 3959 Assessment Procedure	Vegetation Classification	Effective Slope	Separation Distance	BAL
Method 1	Class B Woodland	upslope	20	BAL – 19

### BPAD Accredited Practitioner Details

<b>Name</b> Ralph Smith	<div style="border: 1px solid black; padding: 5px;"> <p>I hereby declare that I am a BPAD accredited bushfire practitioner. </p> <p>Accreditation No. <u>27541</u></p> <p>Signature <u><i>Ralph Smith</i></u></p> <p>Date <u>7/10/2022</u></p> </div>
<b>Company Details</b> Smith Bushfire Consultants Pty Ltd	
I hereby certify that I have undertaken the assessment of the above site and determined the Bushfire Attack Level stated above in accordance with the requirements of AS 3959-2018.	

*Authorised Practitioner Stamp*

*Reliance on the assessment and determination of the Bushfire Attack Level contained in this certificate should not extend beyond a period of 12 months from the date of issue of the certificate. If this certificate was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated certificate issued.*

## Introduction

This is a Bushfire Attack Level (BAL) assessment and report. It has been developed by Smith Bushfire Consultants Pty Ltd for the exclusive use of Jean Walker and David Thorne and their agents.

This BAL assessment and report has been compiled using the standard methodologies required by Western Australian government departments and agencies. The report is based on the following:

- *State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP 3.7)*, December 2015
- *Guidelines for Planning in Bushfire Prone Areas*, December 2021
- *Australian Standard 3959 – Construction of buildings in bushfire-prone areas (Incorporating Amendments Nos 1 and 2)*, November 2018

The techniques described in the above publications have been applied in the appropriate areas and circumstances for the development of this document.

Where there was no public access, the interpretation is based on photographic and satellite imagery, and a laser distance meter was used to measure distances and effective slope.

## DISCLAIMER

This Bushfire Attack Level (BAL) assessment and report has been prepared in good faith. It is derived from sources believed to be reliable and accurate at the time of publication. Nevertheless, this report is distributed on the terms and understanding that the author is not responsible for results of any actions taken based on information in this publication or for any error or omission from this publication.

Smith Bushfire Consultants Pty Ltd has exercised due and customary care in the preparation of this BAL report and has not, unless specifically stated, independently verified information provided by others.

Any recommendations, opinions or findings stated in this report are based on circumstances and facts as they existed at the time Smith Bushfire Consultants Pty Ltd performed the work. Any changes in such circumstances and facts upon which this document is based may adversely affect any recommendations, opinions or findings contained in this report.

© Smith Bushfire Consultants Pty Ltd – October 2022

## Property Details

**Location of property:** 200 Slater Road, Walyormouring, Western Australia

**Property owner or representative:** Jean Walker

**Property owner or representative contact details:** jmb6418@hotmail.com

**Date of field assessment:** 25 September 2022

## Purpose of Assessment

This assessment has been undertaken to determine the potential Bushfire Attack Level (BAL) on 200 Slater Road, Walyormouring. The BAL assessment and subsequent report are based on the physical evidence that was present at the time of assessment. The BAL assessment is based on the requirements contained within the Western Australian government policies and guidelines.

BALs are used to determine which, if any, construction requirements contained within Sections 3–9 of the *Australian Standard 3959 – Construction standard of buildings in bushfire-prone areas* (AS 3959) are appropriate for a particular site.

## Procedure

The BAL assessment involved the following process in accordance with AS 3959 (Method 1):

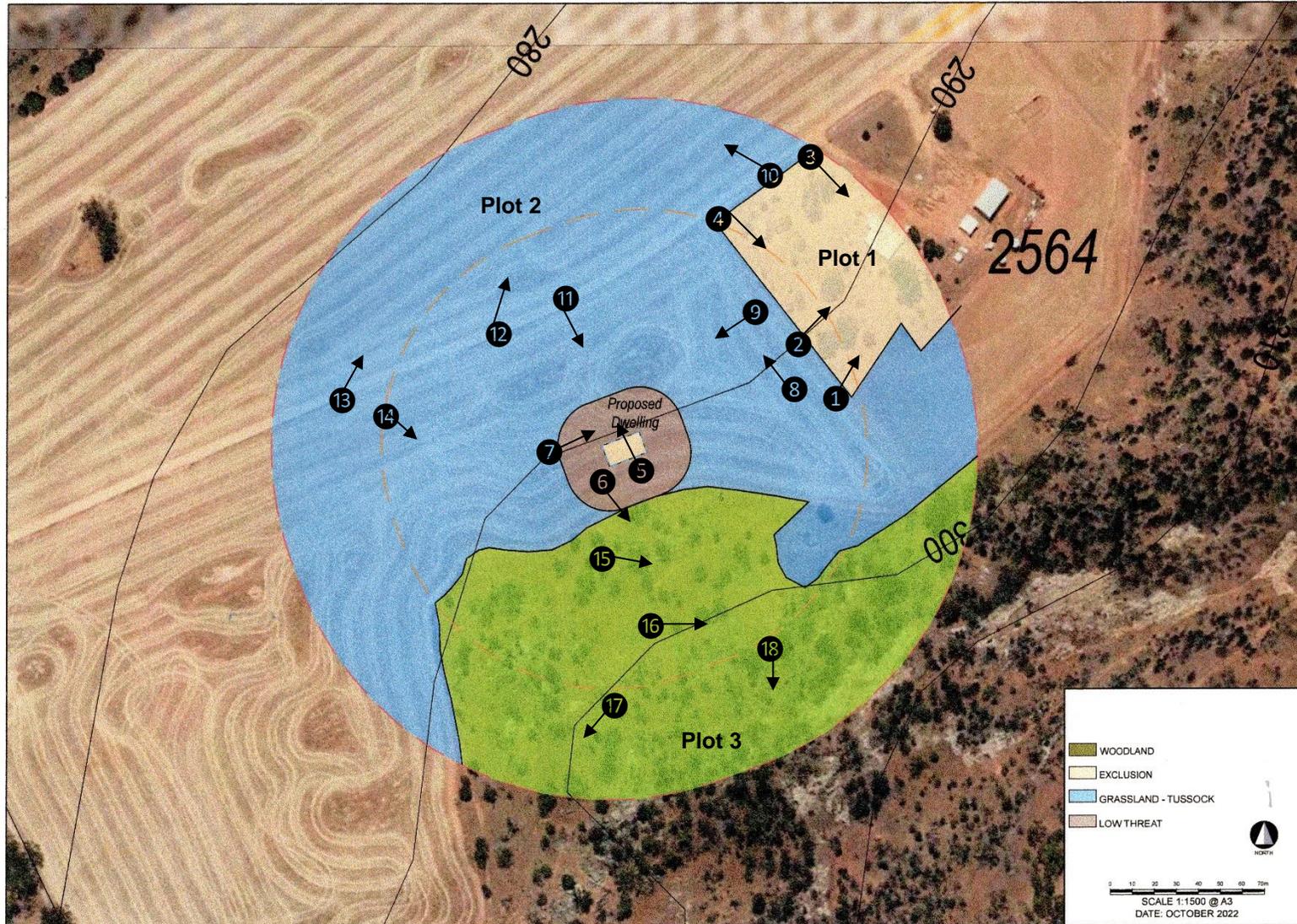
- Determine the area to be assessed
- Determine the relevant Fire Danger Index (FDI)
- Determine the vegetation type/s and class
- Determine the distance of the site from the classified vegetation type/s
- Determine the effective slope/s under the classified vegetation type/s
- Determine the BAL
- Determine the appropriate construction requirements.

## Fire Danger Index

The methodology rates bushfire attack using a combination of vegetation type, slope and distance from the building or building envelope to the predominant vegetation. In Western Australia it assumes a Fire Danger Index (FDI) of 80.

## Site Assessment

The assessment of the site was undertaken on 25 September 2022 for the purpose of determining the Bushfire Attack Level in accordance with AS 3959 (Method 1).



## BAL Contour Map



## Vegetation Classification

All vegetation within 150 metres of the site as indicated on the site assessment plan was classified in accordance with the Western Australian Government criteria and Clause 2.2.3 of AS 3959 was applied. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified below. AS 3959 only requires consideration of 100 metres between vegetation and the building and 50 metres between vegetation and the building for grassland.

### Plot 1

Exclusion – Low threat vegetation and non-vegetated areas.  
Clause 2.2.3.2 (e) and (f).



**Photo ID: Photo 1** Looking at the current dwelling with its cultivated garden.



**Photo ID: Photo 2** Looking at the managed grassland and current dwelling.



**Photo ID: Photo 3** Looking at the managed garden and current dwelling.



**Photo ID: Photo 4** Looking at the established lawn and garden at the current dwelling.



**Photo ID: Photo 5** Looking at the location of the proposed new dwelling.



**Photo ID: Photo 6** Looking at the future APZ required with the new dwelling.



**Photo ID: Photo 7** Looking across the proposed dwelling and APZ.

## Plot 2

Class G – Tussock Grassland (AS 3959 classification – G-21)



**Photo ID: Photo 8** Looking at the grassland on the neighbour's land to the north.



**Photo ID: Photo 9** Looking at the grassland vegetation (crop) towards the location of the proposed dwelling.



25/09/2022 11:08:57 AM (+8.0 hrs) Dir=NVW Lat=-31.23929 Lon=116.8753 Alt=205m MSL WGS 1984  
**Photo ID: Photo 10** Looking at the grassland vegetation (crop) on the property.



25/09/2022 11:09:59 AM (+8.0 hrs) Dir=SSE Lat=-31.23949 Lon=116.87486 Alt=203m MSL WGS 1984  
**Photo ID: Photo 11** Looking at the grassland vegetation (crop) from the driveway.



25/09/2022 11:10:14 AM (+8.0 hrs) Dir=NNE Lat=-31.2398 Lon=116.87469 Alt=203m MSL WGS 1984  
**Photo ID: Photo 12** Looking at the grassland vegetation (crop) from the driveway.



25/09/2022 11:12:48 AM (+8.0 hrs) Dir=NE Lat=-31.24011 Lon=116.87336 Alt=200m MSL WGS 1984  
**Photo ID: Photo 13** Looking at the grassland vegetation (crop).



25/09/2022 11:12:40 AM (+8.0 hrs) Dir=SSE Lat=-31.24008 Lon=116.87342 Alt=200m MSL WGS 1984  
**Photo ID: Photo 14** Looking at the grassland vegetation and woodland in the background.

### Plot 3

Class B – Woodland (AS 3959 classification – B-05)



**Photo ID: Photo 15** Looking at the granite outcrop that is associated with the woodland vegetation.



**Photo ID: Photo 16** Looking at the mixed vegetation and granite within the woodland area.



**Photo ID: Photo 17** Looking at the woodland vegetation.



**Photo ID: Photo 18** Looking at the woodland vegetation.

## Notes to Accompany Vegetation Classification

### 1. Plot 1

Exclusion – Low threat vegetation and non-vegetated areas

Clause 2.2.3.2 (e) & (f) includes the areas modified to 'low threat vegetation'.

This plot comprises the lot which is deemed to be 'Exclusion - Low threat vegetation and non-vegetated' because of the non-vegetated areas with the house, asset protection zone, sheds and driveway. The vegetation that is present is a low available fuel load, such as managed lawns and gardens as described in AS 3959.

The proposed dwelling location is identified and the APZ has been slashed and complies with the AS 3959 'Exclusion - Low threat vegetation' classification.

### 2. Plot 2

Class G – Tussock Grassland (AS 3959 classification – G–21)

This plot comprises the grassland on the lot. The grassland is a farm crop which has been planted. The precautionary principle has been applied to the grassland classification as the grassland appears to require harvesting which may occur after the 31 October when the firebreak notice requirements are required to be met.

### 3. Plot 3

Class B – Woodland (AS 3959 classification – B–05)

This plot comprises the extensive area of vegetation on the upland area south-east of the proposed dwelling location. This vegetation is separated from the dwelling by an asset protection zone. This plot also contains significant areas of granite

The precautionary principle has been applied to the woodland classification as it is principally a mixture of *Accacia spp.* that is less than five metres tall with taller tree species that make up an estimated greater than 10% crown overstorey cover.

## Potential Bushfire Impacts

The potential bushfire impacts on the proposed building envelope from each of the identified vegetation plots are identified below.

Plot	Vegetation Classification	Effective Slope	Separation Distance	BAL
1	Exclusion – Low threat vegetation and non-vegetated areas Clause 2.2.3.2 (e) and (f)	Not applicable	Not applicable	Low
2	Class G – Grassland (G-21)	>0-5°	20 metres	12.5
3	Class B – Woodland (B-05)	Upslope or level	20 metres	19

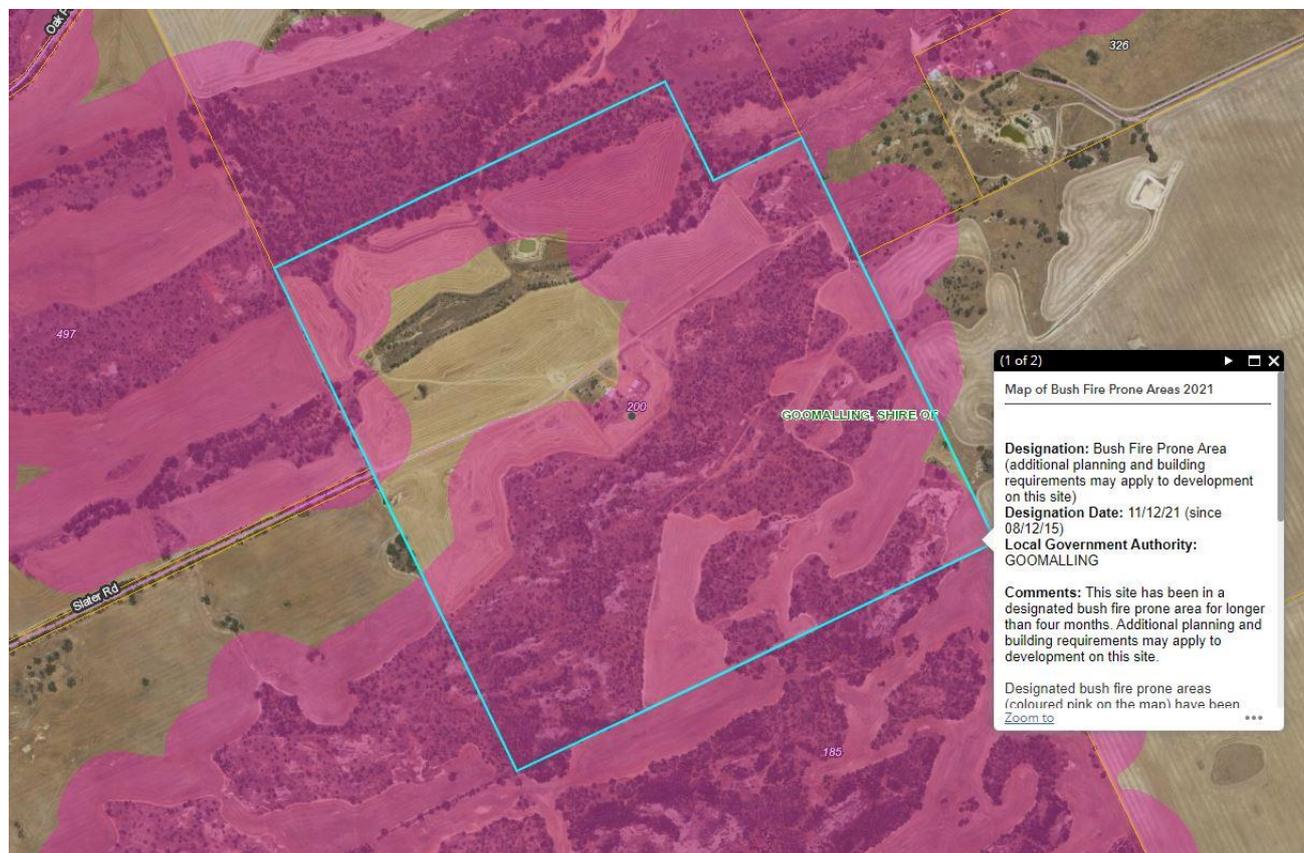
## Determination of Bushfire Attack Level (BAL)

The determined Bushfire Attack Level (highest BAL) for the proposed building has been determined in accordance with Clause 2.2.6 of AS 3959 using the above.

The determined Bushfire Attack Level (BAL) for the building is BAL-19.

## Appendix 1

Aerial photo showing the subject site, 200 Slater Road, Walyormouring, and surrounding lots as being designated a bushfire prone area. Source: Department of Fire and Emergency Services online map of bushfire prone areas.



## Appendix 2

Plan showing the subject site, 200 Slater Road, Walyormouring, and surrounding lots with five-metre contour lines.



## Appendix 3

Shire of Goomalling Fire-break Notice 2022-23 from the Shire of Goomalling web site

### Fire Break Notice & Fire Safety Information

Pursuant to Section 33 of the Bush Fires Act 1954, all residents and ratepayers within the Shire of Goomalling are required to comply with the requirement set out in this notice.

**Due Date:** 31<sup>st</sup> October in each year

**Maintained Until:** 31<sup>st</sup> March in the following year

**NB:** Land purchased within the above period must comply with this notice within 14 days from purchase.

#### Fire-break requirements

##### Land within the Gazetted Goomalling Townsite

1.1 All Townsite Lots with an area less than 4,000 m<sup>2</sup> in area are required to be fire hazard reduced by:

- Removal of all inflammable material or
- Reduction of the vegetation fire hazard to a maximum height of 75 mm. All slashed material is to be removed.

1.2 All Townsite Lots with an area greater than or equal to 4,000 m<sup>2</sup> shall comply with either clause 1.1 above or clauses 2.1 and 2.2 of this notice.

##### Land outside the Gazetted Goomalling Townsite

2.1 All land which is used for growing crop or pasture requires a fire-break 3 metres wide and 4 metres high installed immediately inside the external boundaries of the land and any adjoining road and railway reserves.

2.2 A fire-break 3 meters wide and 4 metres high shall be cleared and maintained immediately around all buildings, haystacks and fuel storage areas. In addition to this, a 15 metre wide low fuel area with a maximum vegetation height of 75 mm is to be maintained. NB: It is not required to remove live trees or shrubs.

2.3 A fire-break 3 metres wide and 4 metres high shall be cleared and maintained immediately around a stationary motor.

2.4 All Rural and Rural Residential Lots with an area less than 4,000 m<sup>2</sup> in area are required to be fire hazard reduced by:

- Removal of all inflammable material or
- Reduction of the vegetation fire hazard to a maximum height of 75 mm. All slashed material is to be removed.

## References

Landgate (SLIP), (2022). *Map of Bushfire Prone Areas 2022*. Retrieved 6 October 2022 from <https://maps.slip.wa.gov.au/landgate/bushfireprone/>

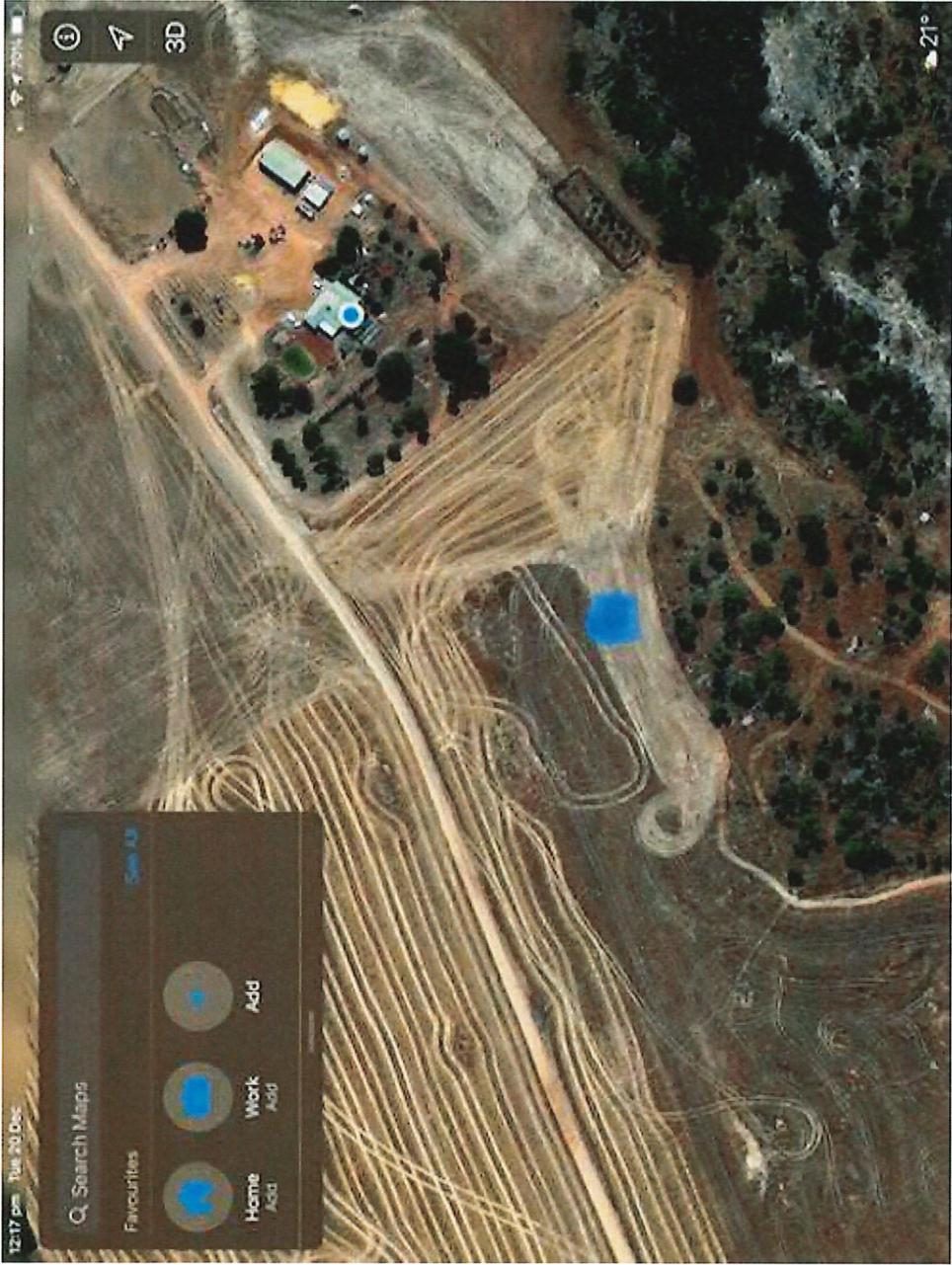
Near Maps online mapping from <http://www.nearmaps.com.au/>

Standards Australia. (2018). *Australian Standard 3959 – Construction of buildings in bushfire-prone areas*. Standards Australia, Sydney, NSW.

Western Australian Planning Commission, (2015). *State Planning Policy 3.7 – Planning in Bushfire Prone Areas*. Western Australian Planning Commission, Perth, WA.

Western Australian Planning Commission, (2021). *Guidelines for Planning in Bushfire Prone Areas*. Western Australian Planning Commission, Perth, WA.

Shire of Goomalling Fire-break Notice 2022-23 from <https://www.goomalling.wa.gov.au/>



**Peter Bentley**

---

**From:** Jean Walker <jmb6418@hotmail.com>  
**Sent:** Tuesday, 20 December 2022 1:03 PM  
**To:** Peter Bentley  
**Subject:** Planning approval

## Letter to Goomalling Shire re house

Regarding the planning approval for a proposed new home on our property at 200 Slater Rd, Walyormouring.

Our current home was built in 1957. It was transported to the property and set on location in 1994. It is an old, small 2 bedroom cottage and although well maintained does not suit our future needs. We would like to retain this house for friends and relatives to stay when visiting. It would also be potentially used as a caretakers residence if we require help in the future maintaining the property, our livestock and extensive orchard & vegetable garden.

We would like to put a modern, solar passive, 3 bedroom home for us to live out our 'twilight' years. The initial home was architect designed with the plan now being done through Modular Homes. We have signed off the final drawings and pricing with Modular Homes and would be grateful if the shire would grant approval for us to be able to build our dream home.

Will forward survey details of location.

BAL ratings have also been done.

Please advise if you require any further information.

Kind regards

Dave Thorne & Jean Walker

dgthorne@hotmail.com 0429 948 902

jmb6418@hotmail.com 0428 100 910

Sent from my iPad

**SHIRE OF GOOMALLING**  
MINUTES FOR ORDINARY MEETING OF COUNCIL  
WEDNESDAY, 21 DECEMBER 2022



**12. MATTERS BEHIND CLOSED DOORS**

The meeting be closed to the public in accordance with section 5.23 Local Government Act 1995, 5.5.23(2))

- Matters affecting employee(s)
- Personal affairs of any person(s), including financial and/or commercial contracts
- Commercial Confidentiality
- Legal advice/matters
- Public safety/security matters where public knowledge may be prejudicial.

**13. INFORMATION BULLETIN**

***RESOLUTION 582***

*Moved Cr Butt, seconded Cr Chester that the Information Bulletin for December 2022 be received by Council.*

*CARRIED 7/0  
Simple Majority*

**14. MEETING CLOSURE**

Shire President thanked everyone for their attendance and declared the meeting closed at 4.18pm

PRESIDENT \_\_\_\_\_

DATE \_\_\_\_\_  
Page 73 of 73