**1/- Have I submitted an owner-builders application to the Building Commission and paid them their current fee? Include “their” permit in this application.** (Required if the works are not being done by a Registered Builder and if the total value of the Building Works exceeds $20,000. A REGISTERED BUILDER IS ALSO REQUIRED TO DO COMMERCIAL WORK OVER $20,000 IN VALUE) **This is NOT your Building Permit. Only Council can issue the Building Permit.**

**2/- Does the Proposed Building Works also require planning Approval? Have you checked with the Building Surveyor or Council Planner. If so, include the approval certificate.**

(Required if the building is to be used for Commercial Purposes, or purposes not closely associated with the primary business already existing on the site, or if it is not the first House on a Lot, or it is a shed of greater than 60m2 on a residential Lot, or it is a house on a Rural zoned Lot)

**3/- Is there any further work proposed to be carried out within the Building?**

If offices are to be constructed in a shed a section of the shed is to be partitioned from another area additional Building Approval will need to be obtained for such works or plans need to be amended to reflect this.

**4/- Have I completed the Building Construction Industry Training Fund Levy Collection Form or pay them direct. 0.2% on value.** (Applicable to works over $20,000 in total contract value) **www.bcitf.org**

**5/- Is any plumbing work involved in the job?**

(Are you installing a septic tank or similar apparatus for the treatment of sewage?) Include your Septic Tank Application – approval is separate

**6/- The details lodged with the building Application should include:**

* TWO COPIES OF ALL DETAILS
* CONSTRUCTION DETAILS – footings, framing, cladding, etc.
* PLAN INDICATING WHERE BUILDINGS IS/ARE TO BE SITED ON THE PROPERTY – show boundary clearances and distance from other buildings on the same lot.

**BUILDING APPLICATION FEE INFORMATION**

Minimum Fee ($95.00) or 0.34% of the value of the work for Uncertified Applications.

Residential construction – varies for Certified Applications

Commercial construction - “ “ “

Council Customer Services staff will be able to assist.

**OFFICE USE ONLY: GOOMALLING**

**Ref Name .……..………..…………. Permit No …………**

Building Application Fee Min $95 (GL 133001) $ 95.00 (No GST)

BCITF Levy (GL 133002) $ (No GST) 0.2% over $20,000 value of work

Planning Application Min.$147 (GL 133001) $ (No GST)

Sewer Charge Connection Fee $39 (GL103003) $ (No GST)

Health Act Charges

Septic System

Application Fee $118 (GL 103003) $ (No GST)

Inspection Fee $118 (GL 103004) $ (Incl.GST)

Building Services Levy (B.S.L.) (GL 133003) $ (No GST)

($61.65 up to $45,000 thereafter 0.137% of the value of work)

**TOTAL FEES AND CHARGES $**

**PAYMENT DETAILS**

**$.................. .................. .................. ..................**

Amt. Date Receipt No Initial

**$.................. .................. .................. ..................**

Amt. Date Receipt No Initial

**OTHER BUILDING FEES**

**BCITF Levy** (payable only on works > $20,000 Contract Value at 0.2% of that value. NOTE value of works must include all GST and overhead costs)

**Building Services Levy** is required to be paid on all building applications. Cost varies dependant on construction value.